



# WINTERVILLE

*A slice of the good life!*

---

## **MAYOR AND TOWN COUNCIL**

DOUG JACKSON, MAYOR

RONALD COOPER, SR.

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

## **ADMINISTRATION**

TERRI L. PARKER, TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

JASMAN J. SMITH, TOWN CLERK

BEN WILLIAMS, ASSISTANT TOWN MANAGER

ANTHONY BOWERS, FINANCE DIRECTOR

WILLIE GAY, INSPECTOR/GIS TECHNICIAN

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

ALAN LILLEY, PLANNING DIRECTOR

DAVID MOORE, FIRE CHIEF

STEPHEN PENN, ECONOMIC DEVELOPMENT PLANNER

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

MIKE WELDIN, INSPECTOR/CODE ENF. OFFICER

RYAN WILLHITE, POLICE CHIEF

**FY 2015-2016  
APPROVED BUDGET**



2571 Railroad Street  
P.O. Box 1459  
Winterville, NC 28590

Phone: (252) 215-2340  
Fax: (252) 215-2450  
[www.wintervillenc.com](http://www.wintervillenc.com)

July 1, 2015

Mr. Douglas A, Jackson, Mayor  
Mr. Mark Smith, Mayor Pro-Tem  
Mr. Ron Cooper, Councilman  
Mr. Tony Moore, Councilman  
Mr. Johnny Moye, Councilman  
Ms. Veronica Roberson, Councilwoman

**RE: Approved Annual Budget for the 2015-2016 Fiscal Year**

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Budget for Fiscal Year 2015-2016, beginning July 1, 2015 and ending June 30, 2016. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Draft Budget:

- *includes no tax increases;*
- *includes no water rate increase – however it should be noted that those discussions need to continue;*
- *Includes a 1% sewer rate increase – rate discussions need to continue;*
- *maintains current levels of service to the citizens;*
- *maintains current levels of benefits for employees. Health Insurance Premiums will increase approximately 10% in the new year and Draft Budget reflects that increase;*
- *includes a 2% COLA for all employees to take effect July 1, 2015;*
- *includes level funding for Non-Town Agency requests as presented on May 26, 2015;*
- *includes level funding for the Sheppard Memorial Library request as presented on May 26, 2015;*
- *includes contributions from the Water, Sewer, Stormwater and Electric funds to the General Fund to compensate for administrative services; and*
- *includes moneys for five (5) Police cars; one (1) mid-size excavator for Public Works; a new ATV for Parks and Recreation and various Fire Department equipment. The Police vehicles and Fire Department self-contained breathing apparatus' are scheduled to be financed.*

The Draft Budget does not include:

- *funding for three (3) positions. Two (2) were frozen and unfunded in FY 11/12 and one (1) was frozen and unfunded in FY 2012-2013 due to lack of funds;*

- *the budget does not include funding for a full-time IT Director position, but does include funding for an outside company to be hired to manage the Town's servers, networks, etc; or*
- *any new positions.*

Below is a brief budgetary summary of the various funds for the Town:

### **General Fund:**

All revenues which comprise the General Fund have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 98% collection rate for ad valorem taxes and a slight increase in local option sales tax. The inspections line references a full year's worth of anticipated revenue.

There is no General Fund balance appropriation included, but there is a transfer from the Electric Fund to the General Fund in an amount of \$205,444 which equates to approximately 3.3% of total Electric Revenues.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights in the General Fund Departmental budgets include:

- Freezing three (3) positions which without additional revenue will remain unfunded for FY 2015-2016. The positions which have been frozen are as follows:
  - *one (1) Police officer;*
  - *one (1) Equipment Operator; and*
  - *one (1) Utility Maintenance Mechanic.*
- Maintaining the employee benefits as current levels which entail an approximate 10% increase in health insurance premiums and a 0.00% increase in dental insurance premiums. A comprehensive review of employee benefits can be found later in the Draft Budget.
- Continued funding for the Summer Worker Program.
- Non-Town agency requests came in totaling \$83,500, but the Draft Budget only includes \$65,000. Copies of applications received for this year are included later in the Draft Budget document. The **cash** allocation approvals for Non-Town Agency funding are as follows:
  - *Winterville Watermelon Festival - \$35,000;*
  - *Boys and Girls Club - \$2,500;*
  - *Winterville Chamber of Commerce - \$20,000;*
  - *Pitt County Council on Aging (Meals on Wheels) - \$2,500;*
  - *Winterville Senior Citizens Club - \$2,500; and*
  - *Senior Adult Fellowship - \$2,500.*

- A General Fund transfer of \$549,740 to the Recreation Fund.
- All employees of Public Works, Water, Sewer and Storm water have been consolidated and moved to the Public Works Department. The Enterprise Funds will reimburse the general fund accordingly.
- Capital purchases are few. However, there are a few that should be highlighted. The General Fund Budget includes moneys for the purchase of five (5) Police cars; one (1) mid-size excavator for Public Works; and various Fire Department equipment. The Police vehicles and Fire Department self-contained breathing apparatus' are scheduled to be financed.

**General fund revenues and expenditures total \$8,303,156.50.**

### **Recreation Fund:**

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. **The Draft Budget figures for FY 2015-2016 are estimated to be \$765,530** and reflect the continued "true up" of revenues to depict a more accurate picture of what is being collected in Parks and Recreation during the fiscal year.

Capital expenditures in the amount of \$7,900 have been budgeted to purchase a new all-terrain vehicle (ATV).

### **Enterprise Funds Summary:**

***Electric Fund* – FY 2015-2016 revenues and expenditures are estimated to be \$6,715,287.**

\$259,285 is budgeted in capital outlay for the rehabilitation of circuits, work in new subdivisions. There is a transfer to the General Fund in the amount of \$205,444 which is slightly more than FY 2014-2015.

***Water Fund* – revenues and expenditures for FY 2015-2016 are estimated to be \$1,185,527.**

Based on the increase of FY 2014-2015, revenues came in slightly higher than expected.

\$352,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is subject to the Capacity Use rules which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction has taken place and the second reduction took place in August 2013.

The purchase of the mid-size excavator will be partially paid for from the Water Fund (\$20,000). There are no moneys for capital purchases or projects included in the Draft Budget for the Water Fund.

A discussion of rate adjustments for the water fund should continue as debt service for the Worthington Road Interconnect project will be forthcoming.

**Sewer Fund – Sewer fund revenues and expenditures total \$1,864,473.**

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula which contains several components. The Town's appropriation to CMSD increased by approximately \$8,000 for FY 2015-2016 which reflects the completion of the first year of the 3 year implementation of the new system for charging member entities based on flow.

There is a 1% sewer rate increase included in this Draft version. The Council voted to increase sewer rates which equates to approximately \$17,000 in additional revenue. The purchase of the mid-size excavator will be partially paid for from the Sewer Fund (\$20,000).

It should be noted, however, that the Town will take on additional debt expenses from CMSD in the coming budgets to pay for the improvements that have been on-going for the past three (3) years. Therefore, rate adjustments must be discussed and rate increases should be expected.

**Storm Water Fund – revenues and expenditures for FY 2015-2016 are estimated to be \$175,400.** The purchase of the mid-size excavator will be partially paid for from the Stormwater Fund (\$15,000).

**Conclusion:**

It is with continued caution that Staff presents the FY 2015-2016 Draft Budget. Staff is pleased with the Town's progress economically and we hope and plan for that to continue. However, the cost of doing business continues to rise and as such it requires us to assess our current revenue streams and adjust accordingly, while planning for the future.

Staff remains committed and ready to continue to address these challenging financial times.

Sincerely,

*Terri L. Parker*

Terri L. Parker  
Town Manager

*Anthony Bowers*

Anthony Bowers  
Finance Director

**Town of Winterville  
Fund Summaries  
Budget Year 2015-2016**

Fund	Revenues				Appropriations
	Internal		External		
	Current	Prior Year	Services	Transfer	
General Fund	\$ 6,740,757.00	\$ -	\$ 1,356,956.00	\$ 205,444.00	\$ 8,303,157.00
Recreation	\$ 215,790.00	\$ -	\$ -	\$ 549,740.00	\$ 765,530.00
Powell Bill	\$ 268,634.00	\$ -	\$ -	\$ 197,366.00	\$ 466,000.00
Vehicle Replacement			\$ -	\$ 30,138.00	\$ 30,138.00
Electric	\$ 6,681,287.00	\$ -	\$ 34,000.00	\$ -	\$ 6,715,287.00
Water	\$ 1,185,527.00		\$ -	\$ -	\$ 1,185,527.00
Sewer	\$ 1,884,473.00		\$ -		\$ 1,884,473.00
Stormwater	\$ 175,400.00		\$ -	\$ -	\$ 175,400.00
<b>Total</b>	<b>\$ 17,151,868.00</b>	<b>\$ -</b>	<b>\$ 1,390,956.00</b>	<b>\$ 982,688.00</b>	<b>\$ 19,525,512.00</b>

# TOWN COUNCIL (1041411000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00
4126	FICA EXPENSE	\$3,023.00	\$3,023.00	\$3,022.00	\$3,022.00	\$3,022.00
4127	INSURANCE EXPENSE	\$120.00	\$120.00	\$1,200.00	\$1,200.00	\$1,200.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,800.00	\$6,800.00	\$6,800.00	\$6,800.00	\$6,800.00
	ELECTRICITIES ANNUAL CONFERENCE	\$3,500.00				
	NCLM CONFERENCE	\$2,000.00				
	NCBEMO CONFERENCE	\$300.00				
	UNC SCHOOL OF GOVERNMENT	\$1,000.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$10,400.00	\$12,450.00	\$0.00	\$12,450.00	\$12,450.00
	ELECTRICITIES CONFERENCE-LODGING	\$4,000.00				
	ELECTRICITIES CONFERENCE-TRAVEL	\$1,500.00				
	NCBEMO CONFERENCE-LODGING	\$1,500.00				
	NCBEMO CONFERENCE-TRAVEL	\$500.00				
	NCLM CONFERENCE-TRAVEL	\$1,000.00				
	NCLM CONFERENCE-LODGING	\$2,500.00				
	MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS	\$1,450.00				
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
	SUPPLIES	\$1,000.00				
4234	DUES & SUBSCRIPTIONS	\$14,000.00	\$14,000.00	\$17,000.00	\$15,225.00	\$15,225.00
	NCLM	\$11,000.00				
	NCLM-LEAGUE LETTER	\$30.00				
	NCLM-SOUTHERN CITY	\$30.00				
	UNC SCHOOL OF GOVERNMENT	\$1,100.00				
	MID-EAST COMMISSION	\$2,665.00				
	WINTERVILLE CHAMBER	\$200.00				
	NCBEMO	\$100.00				
	NC WOMEN IN MUNICIPAL GOVERNMENT	\$100.00				
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4314	CAPITAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<b>\$74,343.00</b>	<b>\$76,393.00</b>	<b>\$67,022.00</b>	<b>\$77,697.00</b>	<b>\$77,697.00</b>

# ADMINISTRATION (1041412000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$353,684.00	\$348,684.00	\$360,129.00	\$363,695.00	\$363,695.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$1,100.00	\$1,100.00	\$1,200.00	\$1,200.00	\$1,200.00
4126	FICA EXPENSE	\$27,482.00	\$27,482.00	\$27,987.00	\$28,265.00	\$28,265.00
4127	INSURANCE EXPENSE	\$79,105.00	\$79,105.00	\$77,227.00	\$70,791.00	\$70,791.00
4130	RETIREMENT	\$25,359.00	\$25,359.00	\$25,821.00	\$26,077.00	\$26,077.00
4170	401(K) RETIREMENT	\$17,684.00	\$17,684.00	\$18,006.00	\$18,185.00	\$18,185.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,000.00	\$6,750.00	\$0.00	\$6,000.00	\$6,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$8,000.00	\$8,000.00	\$0.00	\$8,000.00	\$8,000.00
4223	POSTAGE & TELEPHONE	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$7,000.00	\$7,000.00	\$0.00	\$7,000.00	\$7,000.00
4234	DUES & SUBSCRIPTIONS	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4289	CAR ALLOWANCE	\$4,800.00	\$4,800.00	\$0.00	\$4,800.00	\$4,800.00
<b>Totals</b>		<b>\$535,714.00</b>	<b>\$531,464.00</b>	<b>\$510,370.00</b>	<b>\$539,513.00</b>	<b>\$539,513.00</b>



# FINANCE (1041412001) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$332,197.00	\$332,197.00	\$340,377.00	\$343,748.00	\$343,748.00
4121	OVERTIME	\$0.00	\$3,000.00	\$2,900.00	\$2,900.00	\$2,900.00
4122	LONGEVITY	\$3,558.00	\$3,558.00	\$3,615.00	\$3,800.00	\$3,800.00
4126	FICA EXPENSE	\$26,298.00	\$26,298.00	\$26,936.00	\$27,203.00	\$27,203.00
4127	INSURANCE EXPENSE	\$73,012.00	\$73,012.00	\$80,826.00	\$74,091.00	\$74,091.00
4130	RETIREMENT	\$24,330.00	\$24,330.00	\$23,962.00	\$24,199.00	\$24,199.00
4170	401(K) RETIREMENT	\$16,966.00	\$16,966.00	\$16,709.00	\$16,875.00	\$16,875.00
4221	PROFESSION DEVELOP-EDUCAT	\$8,600.00	\$8,600.00	\$9,400.00	\$9,400.00	\$9,400.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,600.00	\$2,600.00	\$4,000.00	\$4,000.00	\$4,000.00
4223	POSTAGE & TELEPHONE	\$2,650.00	\$2,650.00	\$2,650.00	\$2,650.00	\$2,650.00
4225	MAINT & REPAIR-EQUIPMENT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$550.00	\$1,000.00	\$1,000.00	\$1,000.00
4227	FUEL (VEHICLES)	\$200.00	\$300.00	\$400.00	\$400.00	\$400.00
4230	SUPPLIES & MATERIALS	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
4233	CONTRACTED SERVICES	\$70,480.00	\$106,211.00	\$84,040.00	\$84,040.00	\$84,040.00
	PITT COUNTY TAX BILLING	\$2,500.00				
	ASCOM	\$1,600.00				
	ACCULINK UTILITY BILLING	\$15,000.00				
	AUDIT	\$33,800.00				
	BOOK KEEPING AND CAFR	\$5,000.00				
	ACTUARIAL STUDY	\$3,800.00				
	VERISIGN	\$1,500.00				
	BANKING SERVICES	\$1,680.00				
	ONLINE COLLECTIONS	\$3,600.00				
	COLLECTION COST	\$3,000.00				
	BNA FIXED ASSETS	\$1,000.00				
	EZ SCAN	\$1,000.00				
	EXECUTIME	\$10,560.00				
4234	DUES & SUBSCRIPTIONS	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00
4260	DEPARTMENTAL IMPROVEMENTS	\$4,675.00	\$7,975.00	\$7,175.00	\$7,175.00	\$7,175.00
4261	ADVERTISING	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4290	CREDIT CARD	\$16,000.00	\$12,350.00	\$16,000.00	\$16,000.00	\$16,000.00
5132	DEBT SERVICE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$597,036.00</b>	<b>\$636,067.00</b>	<b>\$635,460.00</b>	<b>\$632,951.00</b>	<b>\$632,951.00</b>

# INSPECTIONS / GIS (1041412002) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$110,109.00	\$110,109.00	\$117,035.52	\$118,194.00	\$118,194.00
	THE CONSTRUCTION INSPECTOR/GIS TECHNICIAN HAS BEEN					
	RECLASSIFIED TO BUILDING INSPECTOR/GIS TECHNICIAN.	\$0.00				
		\$0.00				
4121	OVERTIME	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4122	LONGEVITY	\$400.00	\$400.00	\$820.00	\$920.00	\$920.00
4126	FICA EXPENSE	\$8,721.00	\$8,721.00	\$9,258.00	\$9,350.00	\$9,350.00
4127	INSURANCE EXPENSE	\$32,051.00	\$32,051.00	\$38,473.24	\$35,268.00	\$35,268.00
4130	RETIREMENT	\$8,069.00	\$8,069.00	\$8,565.00	\$8,650.00	\$8,650.00
4170	401(K) RETIREMENT	\$5,627.00	\$5,627.00	\$5,973.00	\$6,032.00	\$6,032.00
4221	PROFESSION DEVELOP-EDUCAT	\$9,300.00	\$6,300.00	\$8,000.00	\$7,000.00	\$7,000.00
	REDUCED FROM \$8,000					
		\$7,000.00				
4222	TRAVEL-MEALS, LODGING, MILE	\$8,000.00	\$5,000.00	\$6,000.00	\$5,000.00	\$5,000.00
	REDUCED FROM \$6000					
		\$5,000.00				
4223	POSTAGE & TELEPHONE	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
4224	OFFICE SUPPLIES	\$3,500.00	\$3,500.00	\$4,500.00	\$500.00	\$500.00
	GENERAL OFFICE SUPPLIES (REDUCED FROM \$4,000)					
		\$500.00				
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
4226	MAINT & REPAIR-VEHICLE	\$3,500.00	\$3,500.00	\$3,500.00	\$2,500.00	\$2,500.00
	REDUCED FROM \$3,500					
		\$2,500.00				
4227	FUEL (VEHICLES)	\$2,800.00	\$2,800.00	\$2,800.00	\$1,800.00	\$1,800.00
	REDUCED FROM \$2,800					
		\$1,800.00				
4230	SUPPLIES & MATERIALS	\$7,225.00	\$14,725.00	\$8,200.00	\$7,200.00	\$7,200.00
	FIELD EQUIPMENT, TOOLS, ETC. (REDUCED FROM \$3,500)					
		\$2,500.00				
	NEW BUILDING CODE BOOKS					
		\$1,700.00				
	CODE ENFORCEMENT SUPPLIES					
		\$3,000.00				
4231	UNIFORMS & SHOES	\$1,000.00	\$1,000.00	\$1,000.00	\$800.00	\$800.00
	REDUCED FROM \$1,000					
		\$800.00				
4233	CONTRACTED SERVICES	\$28,747.00	\$28,747.00	\$32,700.00	\$32,700.00	\$32,700.00
	DUNCAN PARNELL TRIMBLE SERVICE CONTRACT					
		\$2,000.00				
	ESRI ANNUAL SERVICE CONTRACT					
		\$3,300.00				
	DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT					
		\$800.00				
	CODE ENFORCEMENT GRASS / TRASH CLEAN-UP / BOARDING UP					
		\$13,000.00				
	ACCURINT					
		\$1,600.00				
	DEMOLISHING OF HOUSES					
		\$12,000.00				
4234	DUES & SUBSCRIPTIONS	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
	NC HOMEOWNER RECOVERY FUND					
		\$2,000.00				

4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<u>\$238,249.00</u>	<u>\$238,249.00</u>	<u>\$256,024.76</u>	<u>\$245,114.00</u>	<u>\$245,114.00</u>

# HUMAN RESOURCES (1041412003) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4127	INSURANCE EXPENSE	\$41,063.00	\$41,063.00	\$45,000.00	\$45,000.00	\$45,000.00
4185	UNEMPLOYMENT INS RES CONT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,500.00	\$1,500.00	\$930.00	\$930.00	\$930.00
	UNCSOG					
	OMPO					
4222	TRAVEL-MEALS, LODGING, MILE	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
	UNCSOG					
	OMPO					
4230	SUPPLIES & MATERIALS	\$5,000.00	\$4,962.00	\$5,000.00	\$5,000.00	\$5,000.00
4231	UNIFORMS & SHOES	\$600.00	\$638.00	\$300.00	\$300.00	\$300.00
4233	CONTRACTED SERVICES	\$21,295.00	\$18,295.00	\$9,100.00	\$12,000.00	\$12,000.00
	POLICE OFFICER PROCESSING					
	QUARTERLY RANDOM DRUG TESTS					
	EMPLOYEE PROCESSING					
	VACCINES - PITT COUNTY HEALTH DEPARTMENT					
	PERSONNEL POLICY UPDATE					
4234	DUES & SUBSCRIPTIONS	\$1,000.00	\$1,000.00	\$200.00	\$200.00	\$200.00
4261	ADVERTISING	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	COOKE COMMUNICATIONS					
	DAILY DRUM					
	SOUTHERN CITY					
5108	EMPLOYEE APPRECIATION EVT	\$8,000.00	\$11,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5123	EAP/WELLNESS PROGRAM	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5125	TUITION REIMBURSEMENT	\$3,500.00	\$3,500.00	\$3,000.00	\$3,000.00	\$3,000.00
	<b>Totals</b>	<b>\$91,958.00</b>	<b>\$91,958.00</b>	<b>\$83,030.00</b>	<b>\$85,930.00</b>	<b>\$85,930.00</b>

# INFORMATION TECHNOLOGY (1041412004) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$61,500.00	\$23,243.47	\$0.00	\$0.00	\$0.00
	INTERNSHIP PAY	\$8,400.00				
4121	OVERTIME	\$2,000.00	\$485.98	\$0.00	\$0.00	\$0.00
	OVERTIME	\$4,000.00				
4122	LONGEVITY	\$200.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$4,705.00	\$1,779.18	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$7,455.00	\$4,013.68	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$3,391.00	\$1,610.04	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$2,365.00	\$1,138.64	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,700.00	\$1,700.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS, LODGING, MILE	\$2,090.00	\$2,090.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$200.00	\$200.00	\$0.00	\$0.00	\$0.00
	MISC POSTAGE	\$200.00				
4224	OFFICE SUPPLIES	\$1,850.00	\$1,850.00	\$0.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$5,500.00	\$500.00	\$0.00	\$1,500.00	\$1,500.00
	REPLACE ANY PRINTER/COMPONENTS COUNCIL, ETC.	\$1,500.00				
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$20,968.00	\$5,711.20	\$0.00	\$2,500.00	\$2,500.00
	MISC SOFTWARE	\$5,000.00				
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$277,085.00	\$383,485.00	\$0.00	\$422,578.00	\$422,578.00

	GPS MOBILE SOLUTIONS GEOTAB	\$14,600.00					
	BADGEPASS	\$410.00					
	SYN FUEL TECH	\$820.00					
	VERISIGN	\$510.00					
	FIREHOUSE	\$2,600.00					
	VC3 CONTRACT SERVICE	\$285,238.00					
	DOMAIN NAMES	\$80.00					
	SERVER WARRANTIES	\$4,265.00					
	WIRELESS SOFTWARE MAINTENANCE	\$2,500.00					
	VIRTUAL SERVERS SOFTWARE MAINTENANCE	\$9,000.00					
	TOWN COUNCIL HOME INTERNET	\$2,880.00					
	INTERNET SERVICE TO TOW BUILDINGS	\$2,880.00					
	NETWORK CONNECTION FOR OPS BUILDING	\$14,400.00					
	NETWORK CONNECTION FOR PARK	\$4,200.00					
	NC ITS PHONE LINES	\$6,000.00					
	CENTURYLINK PHONE LINES AND LONG DISTANCE	\$8,724.00					
	COPIERS	\$31,200.00					
	CABLE TV AT PUBLIC SAFTEY	\$2,160.00					
	CABLE TV AT TOWN HALL	\$1,560.00					
	MOBILE INTERNET HOTSPOTS	\$9,600.00					
	POLICE ON-BODY CAMERA SYSTEM	\$8,500.00					
	POLICE-PAK RECORD MGMT SYSTEM	\$3,751.00					
	CRIME MAPPING	\$1,200.00					
	SAN WARRANTY RENEWAL	\$5,500.00					
4234	DUES & SUBSCRIPTIONS		\$2,000.00	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER		\$35,050.00	\$12,879.82	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT		\$6,100.00	\$1,100.00	\$0.00	\$6,500.00	\$6,500.00
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$2,000.00	\$843.99	\$0.00	\$0.00	\$0.00
	BACKUP HARDWARE SMALL NAS	\$2,000.00					
	<b>Totals</b>		<b>\$436,159.00</b>	<b>\$444,631.00</b>	<b>\$0.00</b>	<b>\$436,078.00</b>	<b>\$436,078.00</b>

# PLANNING (1041413000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$71,962.00	\$71,962.00	\$72,971.00	\$73,694.00	\$73,694.00
4122	LONGEVITY	\$3,207.00	\$3,207.00	\$3,270.00	\$3,500.00	\$3,500.00
4126	FICA EXPENSE	\$5,828.00	\$5,828.00	\$5,911.00	\$5,970.00	\$5,970.00
4127	INSURANCE EXPENSE	\$7,472.00	\$7,472.00	\$8,883.00	\$8,143.00	\$8,143.00
4130	RETIREMENT	\$5,391.00	\$5,391.00	\$5,469.00	\$5,523.00	\$5,523.00
4170	401(K) RETIREMENT	\$3,760.00	\$3,760.00	\$3,814.00	\$3,851.00	\$3,851.00
4221	PROFESSION DEVELOP-EDUCAT	\$300.00	\$300.00	\$450.00	\$450.00	\$450.00
4222	TRAVEL-MEALS,LODGING,MILE	\$300.00	\$300.00	\$500.00	\$500.00	\$500.00
4223	POSTAGE & TELEPHONE	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4225	MAINT & REPAIR-EQUIPMENT	\$200.00	\$200.00	\$300.00	\$300.00	\$300.00
4226	MAINT & REPAIR-VEHICLE	\$150.00	\$150.00	\$150.00	\$150.00	\$150.00
	FORD TAURUS	\$300.00				
4227	FUEL (VEHICLES)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	FORD TAURUS - AVG \$15 PER MONTH	\$100.00				
4230	SUPPLIES & MATERIALS	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
4233	CONTRACTED SERVICES	\$3,292.00	\$3,292.00	\$3,918.00	\$3,918.00	\$3,918.00
	MPO ADMINISTRATIVE COST SHARE	\$3,918.00				
4234	DUES & SUBSCRIPTIONS	\$315.00	\$315.00	\$315.00	\$315.00	\$315.00
	APA DUES	\$275.00				
	NCAFPD DUES	\$40.00				
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4291	RECORDING FEES	\$300.00	\$300.00	\$500.00	\$500.00	\$500.00
	PLATS	\$250.00				
	ORDINANCES	\$250.00				
5128	TREE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$105,477.00</b>	<b>\$105,477.00</b>	<b>\$109,451.00</b>	<b>\$109,814.00</b>	<b>\$109,814.00</b>

# NON-DEPARTMENTAL (1041950000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$48,240.00	\$48,240.00	\$0.00	\$49,687.00	\$49,687.00
4232	ENGINEERING	\$2,500.00	\$2,500.00	\$0.00	\$2,500.00	\$2,500.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4235	FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$3,000.00	\$8,000.00	\$0.00	\$3,000.00	\$3,000.00
5101	CIVIC CONTRIB	\$65,000.00	\$65,000.00	\$83,500.00	\$65,000.00	\$65,000.00
	WINTERVILLE HISTORICAL SOCIETY*	\$0.00				
	(GRASS CUTTING AND UTILITIES \$7,500)	\$0.00				
	WINTERVILLE CHAMER OF COMMERCE	\$20,000.00				
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)	\$2,500.00				
	PITT COUNTY BOYS AND GIRLS CLUB	\$2,500.00				
	WINTERVILLE WATERMELON FESTIVAL*	\$35,000.00				
	WINTERVILLE SENIOR CITIZENS CLUB	\$2,500.00				
	SENIOR ADULT FELLOWSHIP	\$2,500.00				
5102	WATERMELON FEST TOWN EXP	\$10,000.00	\$10,000.00	\$0.00	\$10,000.00	\$10,000.00
5103	URGENT REPAIR PROGRAM	\$20,000.00	\$20,000.00	\$0.00	\$20,000.00	\$20,000.00
5104	CHRISTMAS PARADE	\$10,000.00	\$30,000.00	\$0.00	\$10,000.00	\$10,000.00
	TREE LIGHTING CEREMONY	\$1,700.00				
	CHRISTMAS PARADE	\$2,700.00				
5105	MUNICIPAL ELECTIONS	\$0.00	\$0.00	\$0.00	\$4,800.00	\$4,800.00
5107	LEGAL SERVICES	\$55,000.00	\$80,000.00	\$0.00	\$75,000.00	\$75,000.00
5109	SHEPPARD LIBRARY	\$100,000.00	\$161,620.00	\$177,423.00	\$161,620.00	\$161,620.00
5110	ASSEMBLY ROOM IMPROVEMENT	\$0.00	\$1,300.00	\$0.00	\$0.00	\$0.00
5111	COMMUNITYEXPENSE	\$4,000.00	\$2,700.00	\$0.00	\$2,700.00	\$2,700.00
5112	COMMUNITY ROOM SUPPLIES	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
5113	TOWN CODE CODIFICATION	\$4,000.00	\$4,000.00	\$10,000.00	\$4,000.00	\$4,000.00
5114	CEMETERY OPEN/CLOSE	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00	\$15,000.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5117	GRAPHICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5118	YOUTH COUNCIL	\$3,000.00	\$3,000.00	\$6,000.00	\$4,000.00	\$4,000.00
5119	CIVICS EDUCATION	\$1,500.00	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00
5120	WEB SITE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5121	USDA BUILDING RESERVE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



5122	INSURANCE & BONDS	\$181,000.00	\$181,000.00	\$186,430.00	\$247,721.00	\$247,721.00
5124	WINTERVILLE MAGAZINE	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00	\$3,000.00
5126	CSX CROSSING MAINTENANCE	\$5,700.00	\$17,700.00	\$13,000.00	\$13,000.00	\$13,000.00
5128	TREE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5129	EMER OP CTR SUPPLIES	\$300.00	\$300.00	\$0.00	\$300.00	\$300.00
5134	ORG AND MGMT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5135	ECONOMIC DEVELOPMENT	\$20,000.00	\$42,005.00	\$0.00	\$25,000.00	\$25,000.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9108	CONTR TO FIRE DEPT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9110	TRANSFER TO RECREATION FD	\$565,703.00	\$575,703.00	\$0.00	\$549,740.00	\$549,740.00
9111	TRANSFER TO FIRE GRANT FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9114	CONTR TO URGENT REP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9115	CONT TO POWELL BILL	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$1,117,443.00</b>	<b>\$1,278,068.00</b>	<b>\$476,353.00</b>	<b>\$1,268,068.00</b>	<b>\$1,268,068.00</b>

# PUBLIC BUILDINGS (1042426000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT GENERATOR MAINTENANCE	\$3,000.00	\$1,000.00	\$3,000.00	\$3,000.00	\$3,000.00
		\$3,000.00				
4228	UTILITIES	\$115,000.00	\$124,500.00	\$125,000.00	\$125,000.00	\$125,000.00
4230	SUPPLIES & MATERIALS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$68,800.00	\$99,600.00	\$73,300.00	\$73,300.00	\$73,300.00
	JANITORIAL	\$42,000.00				
	HVAC	\$10,000.00				
	PEST CONTROL	\$3,800.00				
	PLUMBING	\$5,000.00				
	ELECTRICAL	\$2,500.00				
	GAS PUMPS	\$2,500.00				
	FIRE ALARM/SPRINKLER TESTING	\$5,000.00				
	MISCELLANEOUS	\$2,500.00				
4239	MAINT & REPAIR-FACILITY GENERAL MAINTENANCE & REPAIR (REDUCED FROM \$25,000)	\$20,000.00	\$15,000.00	\$25,000.00	\$20,000.00	\$20,000.00
		\$20,000.00				
4251	STREET LIGHTS	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00
4253	LANDSCAPING MULCH/PINESTRAW/SHRUBS/TREES (REDUCED FROM \$7,500)	\$5,000.00	\$2,500.00	\$7,500.00	\$1,500.00	\$1,500.00
		\$1,500.00				
4254	JANITORIAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4255	HVAC CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4256	PEST CONTROL CONTRACT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4257	INTERIOR MAINTENANCE LIGHT BULBS/BALLASTS	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
		\$3,000.00				
4258	SPACE NEEDS ANALYSIS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$207,386.00	\$207,386.00	\$264,152.00	\$264,152.00	\$264,152.00
5133	INTEREST EXPENSE	\$130,696.00	\$130,696.00	\$77,647.00	\$77,647.00	\$77,647.00
7150	CAPITAL OUTLAY ACCOUNT REDUCED FROM \$130,000	\$0.00	\$0.00	\$130,000.00	\$0.00	\$0.00
		\$0.00				
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$618,382.00</b>	<b>\$649,182.00</b>	<b>\$771,599.00</b>	<b>\$630,599.00</b>	<b>\$630,599.00</b>

# GROUNDS AND LAWN MAINT (1042426002) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4229	OSHA	\$1,000.00	\$1,000.00	\$1,000.00	\$500.00	\$500.00
	REDUCED FROM \$1,000		\$0.00			
4230	SUPPLIES & MATERIALS	\$2,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$2,000.00
	CHEMICALS		\$1,200.00			
	BLADES & WEED EATER STRING		\$800.00			
4233	CONTRACTED SERVICES	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00	\$18,000.00
	HIGHWAY 11 MOWING		\$18,000.00			
4299	BUILDINGS & GROUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$27,000.00</b>	<b>\$27,000.00</b>	<b>\$27,000.00</b>	<b>\$26,500.00</b>	<b>\$26,500.00</b>

# POLICE (1043431000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$898,831.00	\$898,831.00	\$931,571.00	\$940,795.00	\$940,795.00
	INCLUDES FOUR (4) RESERVE OFFICERS WHO WILL BE PAID A	\$0.00				
	RATE OF \$22 AN HOUR TO FILL IN FOR FESTIVALS, WHEN THE	\$0.00				
	DEPARTMENT IS SHORT STAFFED OR WHEN THERE ARE SPECIAL	\$0.00				
	EVENTS. A TOTAL OF 572 HOURS HAVE BEEN BUDGETED FOR.	\$0.00				
4121	OVERTIME	\$12,000.00	\$17,000.00	\$16,000.00	\$16,000.00	\$16,000.00
	JUSTIFICATION:	\$0.00				
	OFFICERS REQUIRED TO COMPLETE 24 HOURS OF MANDATED	\$0.00				
	AND DEPARTMENTAL TRAINING/ATTEND SCHOOLS/AND STAY	\$0.00				
	PROFICIENT ON SKILLS THAT DIMINISH. LAST YEARS BUDGET	\$0.00				
	SHOWED FESTIVAL INCREASED ACTIVITY IN GOV	\$0.00				
	HIGHWAY SAFETY EVENTS AND MUTUAL AID WHICH DEPLETED	\$0.00				
	THIS LINE ITEM SIGNIFICANTLY.	\$0.00				
	(REMINDER OF APPROVED RESERVE OFFICER FUNDING IN THE	\$0.00				
	AMOUNT OF \$12,672. THIS IS THE CALCULATION OF 4	\$0.00				
	OFFICERS WORKING 12 HOURS PER MONTH FOR 12 MONTHS AT	\$0.00				
	22.00 PER HOUR) SHOULD BE IN THE SALARIES LINE ITEM	\$0.00				
	IS OUTSIDE THE SCOPE OF MY ACCESS).	\$0.00				
4122	LONGEVITY	\$6,319.00	\$6,319.00	\$6,894.00	\$7,000.00	\$7,000.00
4126	FICA EXPENSE	\$71,093.00	\$71,093.00	\$73,989.00	\$74,721.00	\$74,721.00
4127	INSURANCE EXPENSE	\$224,678.00	\$224,678.00	\$242,714.00	\$223,155.00	\$223,155.00
4130	RETIREMENT	\$67,974.00	\$67,974.00	\$70,743.00	\$71,444.00	\$71,444.00
4170	401(K) RETIREMENT	\$45,867.00	\$45,867.00	\$47,735.00	\$48,207.00	\$48,207.00
4221	PROFESSION DEVELOP-EDUCAT	\$3,000.00	\$1,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$600.00	\$500.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT	\$9,840.00	\$5,454.32	\$6,500.00	\$6,500.00	\$6,500.00
4226	MAINT & REPAIR-VEHICLE	\$40,000.00	\$42,307.00	\$40,000.00	\$40,000.00	\$40,000.00
4227	FUEL (VEHICLES)	\$68,000.00	\$65,493.00	\$68,000.00	\$68,000.00	\$68,000.00
4230	SUPPLIES & MATERIALS	\$7,000.00	\$7,500.00	\$7,000.00	\$7,000.00	\$7,000.00
4231	UNIFORMS & SHOES	\$16,500.00	\$16,500.00	\$16,000.00	\$12,000.00	\$12,000.00

	<i>REDUCED FROM \$16,000</i>	<i>\$12,000.00</i>					
4233	CONTRACTED SERVICES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$5,300.00	\$5,300.00	\$6,000.00	\$6,000.00	\$6,000.00
4263	AUTHORIZED FOREITURE ALLO		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4264	DRUG INTERDICTION		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4265	OFFICER PROCESSING		\$1,400.00	\$400.00	\$300.00	\$0.00	\$0.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT		\$16,000.00	\$20,385.68	\$16,000.00	\$14,000.00	\$14,000.00
	<i>PISTOL AMMO AND TARGETS</i>	<i>\$4,075.00</i>					
	<i>TASER CARTAGES</i>	<i>\$2,400.00</i>					
	<i>TASER BATTERIES</i>	<i>\$1,025.00</i>					
	<i>REPLACEMENT RADARS (DUE TO INDUSTRY STANDARDS CHANGING</i>	<i>\$4,500.00</i>					
	<i>NORTH CAROLINA CRIMINAL JUSTICE TRAINING AND STANDARDS</i>	<i>\$0.00</i>					
	<i>HAS CHANGED THE CERTIFICATION STANDARDS FOR N.C.)</i>	<i>\$0.00</i>					
	<i>AMMUNITION FOR RIFLES (REDUCED FROM \$4,000)</i>	<i>\$2,000.00</i>					
4268	VEHICLE PURCHASE		\$102,000.00	\$100,100.00	\$168,079.00	\$168,079.00	\$168,079.00
	<i>JUSTIFICATION: THE FLEET CURRENTLY HAS 5 VEHICLES THAT</i>	<i>\$0.00</i>					
	<i>HAVE OVER 100,000 MILES, ONE OF WHICH HAS OVER 130K.</i>	<i>\$0.00</i>					
	<i>THIS ACQUISITION OF VEHICLES WILL ALLOW THE TOWN TO</i>	<i>\$0.00</i>					
	<i>THEN SET UP A SUSTAINABLE ROTATION ANNUALLY TO KEEP</i>	<i>\$0.00</i>					
	<i>THE FLEET FROM DEPLETING TO A POINT OF NEEDING MORE</i>	<i>\$0.00</i>					
	<i>THAN TWO OR THREE VEHICLES AT ANY GIVEN TIME/YEAR</i>	<i>\$0.00</i>					
	<i>CONSIDERING CURRENT AND FUTURE BUDGET CONSTRAINTS.</i>	<i>\$0.00</i>					
	<i>2 FORD INTERCEPTORS (ONE UNMARKED INV)</i>	<i>\$56,882.00</i>					
	<i>3 DODGE CHARGERS (ONE UNMARKED LT.)</i>	<i>\$79,197.00</i>					
	<i>UPFITTING AND STRIPING (REDUCED WITH TWO UNMARKED)</i>	<i>\$32,000.00</i>					
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$22,603.00	\$22,603.00
	<b>Totals</b>		<b>\$1,604,802.00</b>	<b>\$1,604,802.00</b>	<b>\$1,729,025.00</b>	<b>\$1,737,004.00</b>	<b>\$1,737,004.00</b>

# FIRE (1043432000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$146,210.00	\$148,610.00	\$255,627.00	\$149,424.00	\$149,424.00
4122	LONGEVITY	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
4126	FICA EXPENSE	\$11,331.00	\$11,331.00	\$19,787.00	\$11,557.00	\$11,557.00
4127	INSURANCE EXPENSE	\$24,237.00	\$24,237.00	\$29,092.75	\$26,669.00	\$26,669.00
4130	RETIREMENT	\$5,185.00	\$5,185.00	\$5,288.90	\$5,341.00	\$5,341.00
4170	401(K) RETIREMENT	\$3,616.00	\$3,616.00	\$3,688.22	\$3,725.00	\$3,725.00
4221	PROFESSION DEVELOP-EDUCAT	\$14,900.00	\$14,888.33	\$14,000.00	\$14,000.00	\$14,000.00
	CERTIFICATION & LIBRARY	\$3,000.00				
	INSPECTOR CON ED	\$500.00				
	SEMINAR / WEEKEND SCHOOL	\$3,500.00				
	BREATHING EQUIPMENT SCHOOL	\$1,500.00				
	HAZMAT	\$1,000.00				
	TRAINING PROPS / VENT PROP/ SUPPLIES	\$4,500.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$11.67	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
	POSTAGE	\$300.00				
4224	OFFICE SUPPLIES	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$5,460.00	\$8,060.00	\$9,250.00	\$9,250.00	\$9,250.00
	SMALL EQUIPMENT	\$1,500.00				
	GENERATOR / ELECTRICAL	\$750.00				
	APPLIANCES	\$5,500.00				
	TURNOUT GEAR	\$1,500.00				
4226	MAINT & REPAIR-VEHICLE	\$30,934.00	\$38,545.00	\$44,000.00	\$44,000.00	\$44,000.00
	PREVENTATIVE MAINTENANCE, ANNUAL TESTS, TIRES	\$14,000.00				
	EMERGENCY REPAIRS	\$15,000.00				
	PAINT / BUMPER (E-1)	\$15,000.00				
4227	FUEL (VEHICLES)	\$12,000.00	\$7,695.00	\$12,000.00	\$12,000.00	\$12,000.00
4231	UNIFORMS & SHOES	\$3,900.00	\$3,900.00	\$5,150.00	\$5,150.00	\$5,150.00
4233	CONTRACTED SERVICES	\$44,522.00	\$50,822.00	\$31,071.60	\$31,072.00	\$31,072.00
	SCBA FLOW TEST	\$1,500.00				
	GROUND LADDERS SERVICE TESTING	\$900.00				
	AERIAL / PUMP TESTING	\$1,750.00				
	HOSE TESTING	\$4,000.00				
	HYDRAULICS	\$1,500.00				
	PORTABLE EXTINGUISHERS	\$200.00				
	HEALTH & SAFETY	\$8,225.00				
	RADIO SUBSCRIPTION / SERVICE	\$11,647.00				
	BREATHING AIR	\$1,350.00				
4234	DUES & SUBSCRIPTIONS	\$11,055.00	\$11,180.00	\$13,432.00	\$13,432.00	\$13,432.00

	NCSFA	\$2,275.00					
	NCAREMS	\$500.00					
	PENSION FUND	\$4,000.00					
	ASSOCIATIONS	\$2,165.00					
	NFPA	\$2,000.00					
	FIRE MANAGER	\$1,992.00					
	ACTIVE 911	\$500.00					
4260	DEPARTMENTAL IMPROVEMENTS		\$2,500.00	\$2,500.00	\$11,200.00	\$11,200.00	\$11,200.00
	GEAR LOCKERS	\$5,000.00					
	BEDS	\$2,500.00					
	TELEVISIONS	\$1,200.00					
	ELECTRIC REELS	\$2,500.00					
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$40,000.00	\$0.00	\$0.00
	PICK-UP	\$40,000.00					
4274	NEW EQUIPMENT		\$46,699.00	\$52,704.00	\$71,378.00	\$57,838.00	\$57,838.00
	TURNOUT GEAR (REDUCED FROM \$27,080)	\$13,540.00					
	FIRE HOSE	\$5,000.00					
	EXERCISE	\$6,000.00					
	SMALL EQUIPMENT	\$20,013.00					
	NOZZLES	\$0.00					
	K-760 SAWS	\$0.00					
	FORCIBLE ENTRY	\$0.00					
	HELMETS	\$0.00					
	BOOTS	\$0.00					
	LADDERS	\$0.00					
	PPV FAN	\$0.00					
	SKED	\$0.00					
	AED	\$0.00					
	CGI	\$0.00					
	HOSE COUPLER	\$4,285.00					
	FIRST REPOSNDER	\$2,000.00					
	LAPEL MICS	\$3,000.00					
	ESCAPE KITS	\$4,000.00					
4294	MEMBER BENIFITS		\$26,050.00	\$17,421.00	\$27,050.00	\$27,050.00	\$27,050.00
	PAY PER CALL PROGRAM	\$16,200.00					
	FOOD	\$3,600.00					
	KITCHEN SUPPLIES	\$750.00					
	FLOWERS	\$750.00					
	MISC.	\$2,450.00					
	JOB SHIRTS	\$2,300.00					
	CHRISTMAS PARTY	\$1,000.00					
4295	DISPOSABLE SUPPLIES AND M		\$8,425.00	\$8,675.00	\$8,425.00	\$8,425.00	\$8,425.00
4296	DRUG TESTING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4297	FIRE PREVENTION		\$5,700.00	\$5,875.00	\$14,973.00	\$14,973.00	\$14,973.00

	ELEMENTARY SCHOOLS AND DAYCARES	\$2,000.00					
	SMOKE DETECTORS	\$500.00					
	CO DETECTORS	\$200.00					
	MISC.	\$1,000.00					
	FIRE EXTINGUISHER TRAINING PROP	\$11,273.00					
5122	INSURANCE & BONDS		\$23,845.00	\$30,074.00	\$30,675.48	\$30,675.00	\$30,675.00
5132	DEBT SERVICE EXPENSE		\$176,737.00	\$176,737.00	\$78,425.00	\$78,425.00	\$78,425.00
	SQUAD	\$76,909.40					
5133	INTEREST EXPENSE		\$10,676.00	\$10,676.00	\$6,365.00	\$6,365.00	\$6,365.00
	SQUAD	\$7,880.00					
7150	CAPITAL OUTLAY ACCOUNT		\$32,764.00	\$32,819.00	\$209,329.76	\$190,608.00	\$190,608.00
	SPREADER	\$6,050.00					
	RAMS	\$9,300.00					
	VEHICLE STABILIZATION KIT	\$5,000.00					
	SCBA PROJECT (TO BE FINANCED FOR 3 YEARS)	\$143,418.00					
	PAGER PROJECT	\$26,840.00					
	REDUCED FROM \$209,329.76	\$0.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>		<b>\$651,346.00</b>	<b>\$670,162.00</b>	<b>\$944,808.71</b>	<b>\$755,779.00</b>	<b>\$755,779.00</b>



# EMERGENCY MEDICAL SERVICE (1043433000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$72,922.00	\$72,922.00	\$78,541.00	\$79,318.00	\$79,318.00
	WINTERVILLE EMS IS ASKING THE TOWN TO ADD A SECOND					
	FULL-TIME PARAMEDIC - \$36,100 PER POSITION.					
		\$36,100.00	\$36,100.00			
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
4126	FICA EXPENSE	\$5,579.00	\$5,579.00	\$11,639.00	\$6,068.00	\$6,068.00
4127	INSURANCE EXPENSE	\$14,909.00	\$14,909.00	\$16,404.00	\$15,659.00	\$15,659.00
4130	RETIREMENT	\$5,229.00	\$5,229.00	\$5,631.00	\$5,687.00	\$5,687.00
4170	401(K) RETIREMENT	\$3,646.00	\$3,646.00	\$3,927.00	\$3,966.00	\$3,966.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$102,485.00</b>	<b>\$102,485.00</b>	<b>\$116,342.00</b>	<b>\$110,898.00</b>	<b>\$110,898.00</b>

# ANIMAL CONTROL (1043438000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$750.00	\$950.00	\$1,500.00	\$1,500.00	\$1,500.00
	VEHICLE REPAIR					\$1,250.00
	EQUIPMENT REPAIRS					\$250.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$800.00	\$750.00	\$750.00	\$750.00
4233	CONTRACTED SERVICES	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,500.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL					\$1,500.00
4260	DEPARTMENTAL IMPROVEMENTS	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
	KENNEL IMPROVEMENTS					\$500.00
4274	NEW EQUIPMENT	\$1,050.00	\$1,050.00	\$750.00	\$750.00	\$750.00
	CAGES					\$250.00
	CATCH POLES					\$250.00
	GLOVES					\$250.00
4316	FOOD AND BAIT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4317	CHEMICALS	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
	<b>Totals</b>	<b>\$6,650.00</b>	<b>\$6,650.00</b>	<b>\$5,850.00</b>	<b>\$5,850.00</b>	<b>\$5,850.00</b>

# MOSQUITO CONTROL (1043438002) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4229	OSHA	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4317	CHEMICALS	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
<b>Totals</b>		<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>

# PUBLIC WORKS - OTHER (1045451002) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$596,595.00	\$596,595.00	\$638,982.00	\$619,808.00	\$619,808.00
4121	OVERTIME	\$29,000.00	\$29,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4122	LONGEVITY	\$7,055.00	\$7,055.00	\$6,886.00	\$7,000.00	\$7,000.00
4126	FICA EXPENSE	\$49,058.00	\$49,058.00	\$52,330.00	\$50,872.00	\$50,872.00
4127	INSURANCE EXPENSE	\$150,797.00	\$150,797.00	\$200,350.00	\$175,426.00	\$175,426.00
4130	RETIREMENT	\$41,759.00	\$41,759.00	\$44,227.00	\$42,862.00	\$42,862.00
4170	401(K) RETIREMENT	\$29,533.00	\$29,533.00	\$31,278.00	\$30,312.00	\$30,312.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00
	CONTINUING EDUCATION (REDUCED FROM \$1,000)					
		\$500.00				
	CAROLINA JUMPSTART	\$1,000.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4223	POSTAGE & TELEPHONE	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4225	MAINT & REPAIR-EQUIPMENT	\$24,500.00	\$24,500.00	\$25,000.00	\$25,000.00	\$25,000.00
	GENERAL SERVICE/REPAIR OF EQUIPMENT					
		\$25,000.00				
4226	MAINT & REPAIR-VEHICLE	\$24,000.00	\$24,000.00	\$24,000.00	\$20,000.00	\$20,000.00
	REDUCED FROM \$24,000					
		\$20,000.00				
4227	FUEL (VEHICLES)	\$32,000.00	\$32,000.00	\$33,000.00	\$33,000.00	\$33,000.00
4229	OSHA	\$3,500.00	\$3,500.00	\$3,500.00	\$1,500.00	\$1,500.00
	PPE (REDUCED FROM \$3,500)					
		\$1,500.00				
4230	SUPPLIES & MATERIALS	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
4231	UNIFORMS & SHOES	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$20,000.00
	CONSTRUCTION PLAN REVIEW					
		\$15,000.00				
	GENERAL ENGINEERING	\$5,000.00				
4233	CONTRACTED SERVICES	\$3,300.00	\$3,300.00	\$5,500.00	\$5,500.00	\$5,500.00
	COUNTY RADIO FEES					
		\$4,000.00				
	MOVING OF EXCAVATOR					
		\$1,000.00				
	BID ADVERTISEMENTS					
		\$500.00				
4268	VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$27,073.00	\$27,073.00	\$27,606.00	\$27,606.00	\$27,606.00
5133	INTEREST EXPENSE	\$2,774.00	\$2,774.00	\$2,241.00	\$2,241.00	\$2,241.00
7150	CAPITAL OUTLAY ACCOUNT	\$37,500.00	\$37,500.00	\$20,000.00	\$45,000.00	\$45,000.00
	MID SIZED EXCAVATOR					
		\$20,000.00				
	IMPROVEMENTS TO PUBLIC WORKS BUILDING					
		\$25,000.00				
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$7,535.00	\$7,535.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>Totals</b>	<u>\$1,105,544.00</u>	<u>\$1,105,544.00</u>	<u>\$1,192,000.00</u>	<u>\$1,170,262.00</u>	<u>\$1,170,262.00</u>
---------------	-----------------------	-----------------------	-----------------------	-----------------------	-----------------------

# SANITATION (1047471000) Budget

## GENERAL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4233	CONTRACTED SERVICES	\$456,000.00	\$456,000.00	\$464,500.00	\$464,500.00	\$464,500.00
	WASTE INDUSTRIES					
	PITT COUNTY FINANCE					
		\$458,500.00				
		\$6,000.00				
	<b>Totals</b>	<u>\$456,000.00</u>	<u>\$456,000.00</u>	<u>\$464,500.00</u>	<u>\$464,500.00</u>	<u>\$464,500.00</u>

# PARKS AND RECREATION (1560601000) Budget

## RECREATION FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$210,845.00	\$190,845.00	\$217,023.00	\$219,172.00	\$219,172.00
4121	OVERTIME	\$14,950.00	\$10,950.00	\$16,800.00	\$14,000.00	\$14,000.00
	REDUCED FROM \$16,800		\$14,000.00			
4122	LONGEVITY	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4126	FICA EXPENSE	\$17,714.00	\$17,714.00	\$18,193.00	\$18,373.00	\$18,373.00
4127	INSURANCE EXPENSE	\$30,458.00	\$30,458.00	\$36,567.00	\$33,520.00	\$33,520.00
4130	RETIREMENT	\$13,173.00	\$13,173.00	\$13,616.00	\$13,750.00	\$13,750.00
4170	401(K) RETIREMENT	\$9,186.00	\$9,186.00	\$9,495.24	\$9,589.00	\$9,589.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,320.00	\$1,320.00	\$1,285.00	\$1,285.00	\$1,285.00
	RRS WORKSHOPS		\$210.00			
	PESTICIDE WORKSHOPS		\$250.00			
	NC DIRECTORS CONFERENCE		\$125.00			
	PLAYGROUND SAFETY INSPECTOR CERT		\$700.00			
4222	TRAVEL-MEALS,LODGING,MILE	\$1,030.00	\$30.00	\$1,150.00	\$1,150.00	\$1,150.00
4223	POSTAGE & TELEPHONE	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00	\$1,900.00
4224	OFFICE SUPPLIES	\$1,180.00	\$1,180.00	\$1,280.00	\$1,280.00	\$1,280.00
4225	MAINT & REPAIR-EQUIPMENT	\$6,800.00	\$7,800.00	\$8,700.00	\$8,700.00	\$8,700.00
4227	FUEL (VEHICLES)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4228	UTILITIES	\$42,000.00	\$32,000.00	\$40,000.00	\$40,000.00	\$40,000.00
4230	SUPPLIES & MATERIALS	\$14,400.00	\$13,400.00	\$17,200.00	\$17,200.00	\$17,200.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$28,100.00	\$38,100.00	\$22,300.00	\$12,300.00	\$12,300.00
	REDUCED FROM \$22,300		\$12,300.00			
4234	DUES & SUBSCRIPTIONS	\$810.00	\$810.00	\$935.00	\$935.00	\$935.00
4239	MAINT & REPAIR-FACILITY	\$19,550.00	\$19,550.00	\$30,850.00	\$26,150.00	\$26,150.00

	CHEMICALS/FERTILIZER (REDUCED FROM \$7,000)	\$6,800.00					
	PLAYGROUND PARTS & ACCESSORIES	\$800.00					
	PLAYGROUND SAFETY SURFACING	\$4,000.00					
	IRRIGATION SYSTEM REPAIR	\$1,000.00					
	MULCH & PINE STRAW (REDUCED FROM \$3,000)	\$1,500.00					
	TOP DRESSING OF FIELDS (REDUCED FROM \$3,000)	\$1,500.00					
	FIELD AND BATTING CAGE LIGHTS	\$2,000.00					
	SCOREBOARD CONTROL PANELS	\$250.00					
	VANDALISM REPAIR	\$1,500.00					
	CLAY FOR BALL FIELDS	\$2,000.00					
	FOUL POLE PAINTING	\$800.00					
	REPLACE OLD PRESSBOX STAIRS (REDUCED FROM \$4,500)	\$4,000.00					
4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$5,700.00	\$4,300.00	\$15,600.00	\$15,700.00	\$15,700.00
	AESTHETICS	\$2,000.00					
	SOD	\$1,000.00					
	POND MAINTENANCE AND SUPPLIES	\$600.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	\$600.00					
	PICNIC TABLES	\$1,000.00					
	FOUNTAINS FOR POND AT WRP	\$7,500.00					
	HILLCREST & WATER TOWER PARK SIGNS	\$3,000.00					
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$7,303.62	\$0.00	\$0.00
	REMOVED JOHN DEERE GATOR TS (REDUCED \$7,303.62)	\$0.00					
4274	NEW EQUIPMENT		\$11,900.00	\$11,900.00	\$21,900.00	\$18,800.00	\$18,800.00
	BASEBALL EQUIPMENT	\$9,000.00					
	FOOTBALL EQUIPMENT	\$6,000.00					
	ATHLETIC SUPPLIES	\$1,000.00					
	SOCCER EQUIPMENT	\$200.00					
	MAINTENANCE TOOLS	\$1,400.00					
	TENNIS COURT EQUIPMENT	\$1,200.00					
4275	CAL RIPKEN EXP		\$18,400.00	\$18,400.00	\$20,150.00	\$20,150.00	\$20,150.00
4276	ROOKIE BALL		\$8,050.00	\$8,050.00	\$9,510.00	\$9,510.00	\$9,510.00
4277	BABE RUTH BASEBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4278	TEE BALL		\$6,000.00	\$6,000.00	\$7,300.00	\$7,300.00	\$7,300.00
4279	SOFTBALL		\$6,210.00	\$6,210.00	\$7,500.00	\$7,500.00	\$7,500.00
4280	FOOTBALL		\$15,400.00	\$16,800.00	\$18,800.00	\$18,800.00	\$18,800.00
4281	TOURNAMENT EXPENDITURE		\$32,000.00	\$30,000.00	\$29,100.00	\$9,100.00	\$9,100.00
	\$20,000 MOVED TO CONCESSION EXPENDITURE	\$9,100.00					
4282	RECREATIONAL PROGRAMS		\$23,800.00	\$23,800.00	\$25,100.00	\$25,100.00	\$25,100.00



	CONCERTS	\$7,300.00					
	EASTER EGG HUNT	\$1,000.00					
	MOVIES IN PARK	\$1,500.00					
	ROAD RACE	\$4,800.00					
	CHEERLEADING	\$1,300.00					
	HAUNTED FOREST	\$3,500.00					
	AFTER SCHOOL HOOPS	\$600.00					
	SOCCER	\$900.00					
	DROP-IN PROGRAMS & CLASSES	\$1,200.00					
	TEEN PROGRAMS	\$2,000.00					
	MISCELLANEOUS	\$1,000.00					
4283	CONCESSION EXP		\$25,800.00	\$25,800.00	\$25,800.00	\$45,800.00	\$45,800.00
	\$20,000 MOVED HERE FROM TOURNAMENT EXPENDITURE	\$0.00					
4284	SENIOR PROGRAMS		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
	BINGO (2)	\$1,000.00					
	DROP IN PROGRAM	\$1,000.00					
4285	CAL RIPKEN ALL STAR		\$11,000.00	\$11,000.00	\$13,100.00	\$13,100.00	\$13,100.00
4286	BABE RUTH BASEBALL ALLSTA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	GIRLS SOFTBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4298	FALL BALL		\$10,400.00	\$10,400.00	\$11,200.00	\$11,200.00	\$11,200.00
4319	SENIOR CITIZENS CLUB		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00
5133	INTEREST EXPENSE		\$52,015.00	\$52,015.00	\$28,534.00	\$28,534.00	\$28,534.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$45,000.00	\$7,900.00	\$7,900.00
	NEW ATV	\$7,900.00					
	REMOVED HILLCREST BATHROOMS (REDUCED \$45,000)	\$0.00					
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$8,000.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>		<b>\$747,823.00</b>	<b>\$728,823.00</b>	<b>\$830,923.86</b>	<b>\$765,530.00</b>	<b>\$765,530.00</b>

# POWELL BILL (1645451000) Budget

## POWELL BILL FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4232	ENGINEERING	\$35,000.00	\$56,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	STREET RESURFACING SPECS	\$10,000.00				
4270	PAVING & RESURFACING	\$185,000.00	\$408,894.00	\$355,000.00	\$355,000.00	\$355,000.00
	STREET RESURFACING	\$250,000.00				
	FRANKLIN & WINSTON DR	\$105,000.00				
4271	MAINTENANCE-ROADS	\$33,273.00	\$22,773.00	\$20,000.00	\$20,000.00	\$20,000.00
	PATCHING	\$10,000.00				
	STREET SWEEPER REPAIRS	\$10,000.00				
4272	DRAINAGE & STORMWATER	\$7,000.00	\$17,000.00	\$15,000.00	\$15,000.00	\$15,000.00
	WMW STORM DRAIN REPAIR	\$15,000.00				
4273	TRAFFIC CONTROL	\$5,000.00	\$19,938.00	\$5,000.00	\$5,000.00	\$5,000.00
	REPLACEMENT SIGNS	\$5,000.00				
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4315	SNOW AND ICE REMOVAL	\$1,000.00	\$3,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	ICE MELT/SALT FOR SIDEWALKS	\$1,000.00				
4320	SIDEWALK CONSTRUCTION	\$0.00	\$18,000.00	\$60,000.00	\$60,000.00	\$60,000.00
	DOWNTOWN SIDEWALK	\$60,000.00				
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$266,273.00</b>	<b>\$545,605.00</b>	<b>\$466,000.00</b>	<b>\$466,000.00</b>	<b>\$466,000.00</b>

# VEHICLE REPLACEMENT (1762621000) Budget

## VEHICLE REPLACEMENT FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	GIRLS SOFTBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4288	APPROVED VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$32,400.00	\$32,400.00	\$27,900.00	\$27,900.00	\$27,900.00
5133	INTEREST EXPENSE	\$856.00	\$856.00	\$2,238.00	\$2,238.00	\$2,238.00
<b>Totals:</b>		<b>\$33,256.00</b>	<b>\$33,256.00</b>	<b>\$30,138.00</b>	<b>\$30,138.00</b>	<b>\$30,138.00</b>

# URGENT REPAIR PROGRAM (2049451000) Budget

HOME HOUSING PROGRAM

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4233	CONTRACTED SERVICES	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
<b>Totals</b>		<u>\$0.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

# WATER FUND CAPITAL PROJEC (4380801000) Budget

## WATER FUND CAPITAL PROJEC

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4232	ENGINEERING	\$0.00	\$284,650.00	\$284,650.00	\$284,650.00	\$284,650.00
4250	CONTINGENCY	\$0.00	\$136,900.00	\$136,900.00	\$136,900.00	\$136,900.00
7112	WATER LINE IMPROVEMENTS	\$0.00	\$1,428,450.00	\$1,428,450.00	\$1,428,450.00	\$1,428,450.00
<b>Totals</b>		<u>\$0.00</u>	<u>\$1,850,000.00</u>	<u>\$1,850,000.00</u>	<u>\$1,850,000.00</u>	<u>\$1,850,000.00</u>

# ADMINISTRATION (6071711000) Budget

## ELECTRIC FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$403,521.00	\$403,521.00	\$414,034.00	\$418,134.00	\$418,134.00
4121	OVERTIME	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4122	LONGEVITY	\$6,569.00	\$6,570.00	\$4,314.00	\$4,514.00	\$4,514.00
4126	FICA EXPENSE	\$33,353.00	\$33,353.00	\$33,991.00	\$34,328.00	\$34,328.00
4127	INSURANCE EXPENSE	\$146,859.00	\$146,859.00	\$163,846.00	\$149,456.00	\$149,456.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$29,915.00	\$29,915.00	\$30,506.00	\$30,807.00	\$30,807.00
4170	401(K) RETIREMENT	\$20,861.00	\$20,861.00	\$21,727.00	\$21,484.00	\$21,484.00
4185	UNEMPLOYMENT INS RES CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,926.00	\$6,926.00	\$7,050.00	\$7,050.00	\$7,050.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,000.00	\$3,997.00	\$5,050.00	\$5,050.00	\$5,050.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4224	OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$15,500.00	\$15,500.00	\$15,000.00	\$15,000.00	\$15,000.00
	OIL FILTERS TIRES				\$18,500.00	
4226	MAINT & REPAIR-VEHICLE	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4227	FUEL (VEHICLES)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4228	UTILITIES	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
4229	OSHA	\$14,600.00	\$14,600.00	\$14,600.00	\$14,600.00	\$14,600.00
4230	SUPPLIES & MATERIALS	\$71,390.00	\$120,390.00	\$72,000.00	\$72,000.00	\$72,000.00
	POLES WIRE TRANSFORMERS				\$61,390.00	
	HARDWARE				\$10,000.00	
4231	UNIFORMS & SHOES	\$20,000.00	\$20,300.00	\$20,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
	FILING REPORS ON NERC/SERC FILING ON RECS				\$20,000.00	
	FILING SOLAR RECS				\$30,000.00	
4233	CONTRACTED SERVICES	\$180,000.00	\$203,400.00	\$181,900.00	\$181,900.00	\$181,900.00
	UNDERGROUND REPLACEMENT				\$26,000.00	
	2 CONTRACT EMPLOYEE (30 HOURS A WEEK EACH)				\$144,000.00	
	TREE TRIMING				\$10,000.00	
4234	DUES & SUBSCRIPTIONS	\$16,800.00	\$17,502.00	\$12,200.00	\$12,200.00	\$12,200.00
	ELECTRICITIES				\$7,800.00	
	APPA				\$7,800.00	
	MISC				\$1,200.00	
4250	CONTINGENCY	\$150,551.00	\$0.00	\$0.00	\$26,963.00	\$26,963.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00

4293	MAINTENANCE - SUBSTATION		\$22,000.00	\$39,992.00	\$22,000.00	\$22,000.00	\$22,000.00
	TEST TRANSFORMERS,BREAKERS ,RELAYS, REGULATORS	\$22,000.00					
4301	CUSTOMER BILL PREPARATION		\$1,200.00	\$11,200.00	\$11,200.00	\$11,200.00	\$11,200.00
4302	PURCHASE FOR RESALE		\$3,840,000.00	\$4,142,000.00	\$3,955,200.00	\$3,955,200.00	\$3,955,200.00
4303	NORTH CAROLINA SALES TAX		\$180,000.00	\$420,691.00	\$434,000.00	\$434,000.00	\$434,000.00
4321	GREEN ENERGY COMPL RECS PROGRAM COMPLIANCE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$227,502.00	\$227,502.00	\$272,786.00	\$272,786.00	\$272,786.00
5133	INTEREST EXPENSE		\$103,871.00	\$103,871.00	\$51,560.00	\$51,560.00	\$51,560.00
9101	CONTR TO GEN FUND SVC RND		\$324,411.00	\$324,411.00	\$324,400.00	\$301,688.00	\$301,688.00
9104	CONTR TO SEWER FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT		\$33,256.00	\$33,256.00	\$0.00	\$30,138.00	\$30,138.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER		\$188,552.00	\$188,552.00	\$0.00	\$205,444.00	\$205,444.00
	<b>Totals</b>		<b>\$6,147,137.00</b>	<b>\$6,639,669.00</b>	<b>\$6,181,864.00</b>	<b>\$6,412,002.00</b>	<b>\$6,412,002.00</b>

# ADMINISTRATION - METERING (6071711022) Budget

## ELECTRIC FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4304	ELECTRIC METER REPLACEMEN	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
	3 SETS OF C T AND P TS METERS 1000.00 EACH					\$3,000.00
	20 HOUSE METERS 100.00 EACH					\$2,000.00
4305	ELECTRIC NEW ACCOUNT METE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
	10 DEMAN METERS 350.00 EACH					\$3,500.00
	REPLACE 15 HOUSE METERS 100.00 EACH					\$1,500.00
4306	WATER REPLACEMENT METERS	\$25,000.00	\$25,000.00	\$22,000.00	\$22,000.00	\$22,000.00
	135 3/4 REPLACEMENT METERS					\$25,000.00
4307	WATER NEW ACCOUNT METERS	\$11,728.00	\$17,028.00	\$12,000.00	\$12,000.00	\$12,000.00
	77 3/4 METERS					\$11,728.00
<b>Totals:</b>		<b>\$46,728.00</b>	<b>\$52,028.00</b>	<b>\$44,000.00</b>	<b>\$44,000.00</b>	<b>\$44,000.00</b>



# CAPITAL OUTLAY (6080801000) Budget

## ELECTRIC FUND

Account	Title		2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$350,000.00	\$416,574.00	\$350,000.00	\$259,285.00	\$259,285.00
	REHABILITATION OF CIRCUITS	\$100,000.00					
	NEW SUBDIVISIONS - NEW COMMERCIAL	\$139,285.00					
	MID-SIZE EXCAVATOR	\$20,000.00					
<b>Totals</b>			<b>\$350,000.00</b>	<b>\$416,574.00</b>	<b>\$350,000.00</b>	<b>\$259,285.00</b>	<b>\$259,285.00</b>

# ADMINISTRATION (6172721000) Budget

## WATER FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,500.00
	ORC SCHOOL					\$1,500.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
4224	OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$1,500.00	\$1,500.00	\$1,500.00
	GENERAL OFFICE SUPPLIES					\$1,500.00
4225	MAINT & REPAIR-EQUIPMENT	\$15,000.00	\$15,000.00	\$14,000.00	\$14,000.00	\$14,000.00
	WELL PUMPS					\$5,000.00
	AMMONIA PUMPS					\$1,500.00
	CHLORINE PUMPS					\$1,500.00
	ELECTRICAL CONTROLS					\$2,500.00
	CROSS CONNECTION TESTER					\$1,000.00
	HEAVY EQUIPMENT					\$2,500.00
4226	MAINT & REPAIR-VEHICLE	\$8,500.00	\$6,000.00	\$6,500.00	\$6,500.00	\$6,500.00
	GENERAL MAINTENANCE & TIRES					\$6,500.00
4227	FUEL (VEHICLES)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
	FUEL FOR WATER & SEWER CREWS					\$20,000.00
4228	UTILITIES	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
4229	OSHA	\$3,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$25,127.00	\$27,127.00	\$40,000.00	\$40,000.00	\$40,000.00
	CHLORINE					\$10,000.00
	AMMONIA					\$5,000.00
	REAGENTS					\$3,500.00
	HYDRANTS					\$3,500.00
	MISC. MATERIALS FOR SYSTEM REPAIRS					\$15,000.00
	ROCK/SAND/TOPSOIL					\$3,000.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING	\$22,500.00	\$46,200.00	\$10,000.00	\$12,038.00	\$12,038.00
	GENERAL ENGINEERING					\$10,000.00
4233	CONTRACTED SERVICES	\$30,750.00	\$33,250.00	\$35,750.00	\$35,750.00	\$35,750.00

	UTILITY CUTS ASPHALT PATCHING	\$5,000.00					
	EMERGENCY REPAIRS	\$10,000.00					
	ENVIRONMENT 1 LAB TESTING	\$15,000.00					
	APA 6000 REPAIRS	\$5,000.00					
	ALARM MONITORING	\$750.00					
4234	DUES & SUBSCRIPTIONS		\$4,800.00	\$4,800.00	\$4,500.00	\$4,500.00	\$4,500.00
4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$1,500.00	\$1,500.00	\$20,000.00	\$20,000.00	\$20,000.00
	MID SIZED EXCAVATOR	\$20,000.00					
4301	CUSTOMER BILL PREPARATION		\$10,500.00	\$10,500.00	\$10,000.00	\$10,000.00	\$10,000.00
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$37,786.00	\$37,786.00	\$62,134.00	\$62,134.00	\$62,134.00
5133	INTEREST EXPENSE		\$2,289.00	\$2,289.00	\$3,435.00	\$3,435.00	\$3,435.00
9101	CONTR TO GEN FUND SVC RND		\$475,089.00	\$475,089.00	\$475,089.00	\$540,370.00	\$540,370.00
9103	CONTR TO METERING DIVISIO		\$23,775.00	\$26,425.00	\$17,000.00	\$17,000.00	\$17,000.00
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>		<b>\$728,416.00</b>	<b>\$786,556.00</b>	<b>\$766,208.00</b>	<b>\$833,527.00</b>	<b>\$833,527.00</b>

# WATER PURCHASE (6172723000) Budget

## WATER FUND

Account	Title		2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4302	PURCHASE FOR RESALE		\$357,000.00	\$357,000.00	\$352,000.00	\$352,000.00	\$352,000.00
	WATER PURCHASE FOR RESALE	\$280,000.00					
	CAPITAL CHARGE	\$72,000.00					
<b>Totals</b>			<u>\$357,000.00</u>	<u>\$357,000.00</u>	<u>\$352,000.00</u>	<u>\$352,000.00</u>	<u>\$352,000.00</u>

# CAPITAL OUTLAY (6180801000) Budget

WATER FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	\$118,000.00	\$135,105.00	\$0.00	\$0.00	\$0.00
<b>Totals</b>		<u>\$118,000.00</u>	<u>\$135,105.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

# OPERATIONS - COLLECTIONS (6273732020) Budget

## SEWER FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$30,000.00	\$25,890.00	\$42,500.00	\$33,636.00	\$33,636.00
	REPAIR LIFT STATION PUMPS	\$15,636.00				
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT	\$10,500.00				
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT	\$5,000.00				
	DENALI STEP SYSTEM REPAIRS	\$2,500.00				
4226	MAINT & REPAIR-VEHICLE	\$10,000.00	\$6,000.00	\$7,500.00	\$7,500.00	\$7,500.00
	REPAIR TRUCKS USED FOR SEWER DEPT.	\$7,500.00				
4228	UTILITIES	\$54,000.00	\$58,800.00	\$58,000.00	\$58,000.00	\$58,000.00
	LIFT STATION UTILITIES	\$54,000.00				
4229	OSHA	\$3,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4230	SUPPLIES & MATERIALS	\$18,951.00	\$18,951.00	\$25,000.00	\$25,000.00	\$25,000.00
	SEWER SUPPLIES	\$20,000.00				
	5 RETRO FLOAT SYSTEM CONTROLS	\$5,000.00				
4232	ENGINEERING	\$24,000.00	\$12,200.00	\$5,000.00	\$5,000.00	\$5,000.00
	GENERAL ENGINEERING	\$5,000.00				
4233	CONTRACTED SERVICES	\$35,000.00	\$112,400.00	\$44,000.00	\$39,000.00	\$39,000.00
	VILLAGE DR TREE REMOVAL	\$2,500.00				
	ELECTRICIANS	\$2,500.00				
	EMERGENCY REPAIRS	\$10,000.00				
	VILLAGE DR SEWER REPLACEMENT	\$13,500.00				
	UTILITY CUTS ASPHALT PATCHING	\$2,500.00				
	ALARM MONITORING	\$6,250.00				
	BACKFLOW TESTING	\$1,750.00				
4234	DUES & SUBSCRIPTIONS	\$1,300.00	\$300.00	\$1,300.00	\$1,300.00	\$1,300.00
	NCDENR	\$1,000.00				
	ORC LICENSE RENEWAL	\$300.00				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$17,500.00	\$22,089.00	\$24,000.00	\$0.00	\$0.00
	CHURCH ST LIFT STATION SPARE PUMP	\$24,000.00				
4301	CUSTOMER BILL PREPARATION	\$0.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
4309	MAJOR UNSCHEDULED MAINTEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4310	CMSD EXPENSE	\$1,071,517.00	\$1,071,517.00	\$0.00	\$1,079,050.00	\$1,079,050.00
4311	CMSD GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$40,786.00	\$73,146.00	\$70,169.00	\$70,169.00	\$70,169.00

5133	INTEREST EXPENSE	\$64,465.00	\$43,715.00	\$37,027.00	\$37,027.00	\$37,027.00
9101	CONTR TO GEN FUND SVC RND	\$400,801.00	\$400,801.00	\$400,801.00	\$474,791.00	\$474,791.00
9102	CONTR TO WATER FUND SVC R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9103	CONTR TO METERING DIVISIO	\$12,953.00	\$15,603.00	\$17,000.00	\$17,000.00	\$17,000.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$50,000.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<u>\$1,789,273.00</u>	<u>\$1,940,317.00</u>	<u>\$749,297.00</u>	<u>\$1,864,473.00</u>	<u>\$1,864,473.00</u>

# CAPITAL OUTLAY (6280801000) Budget

## SEWER FUND

Account	Title		2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$56,715.00	\$59,715.00	\$50,000.00	\$20,000.00	\$20,000.00
	40 KW PORTABLE GENERATOR	\$20,000.00					
	<b>Totals</b>		<u>\$56,715.00</u>	<u>\$59,715.00</u>	<u>\$50,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>



# OPERATIONS (6374742000) Budget

## STORMWATER FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
	CUES CAMERA	\$1,500.00				
	LONG REACH MOWER	\$1,000.00				
4230	SUPPLIES & MATERIALS	\$11,573.00	\$3,573.00	\$15,000.00	\$76,792.00	\$76,792.00
	PIPE & CATCH BASINS	\$76,792.00				
4232	ENGINEERING	\$5,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00
	GENERAL ENGINEERING	\$1,500.00				
4233	CONTRACTED SERVICES	\$42,000.00	\$23,000.00	\$36,000.00	\$36,000.00	\$36,000.00
	ANNUAL DITCH MAINTENANCE CONTRACT	\$16,000.00				
	CONTRACTED PIPE REPLACEMENT	\$20,000.00				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4312	DRAINAGE DISTRICT	\$5,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$2,500.00
4313	PHASE II COMPLIANCE	\$2,500.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5136	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$102,683.00	\$102,683.00	\$0.00	\$40,108.00	\$40,108.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	<b>Totals</b>	<b>\$171,256.00</b>	<b>\$136,756.00</b>	<b>\$58,500.00</b>	<b>\$160,400.00</b>	<b>\$160,400.00</b>

# CAPITAL OUTLAY (6380801000) Budget

STORMWATER FUND

Account	Title	2014-2015 Adopted	2014-2015 Amended	2015-2016 Department Head Recommendations	2015-2016 Town Manager Recommendations	2015-2016 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$34,500.00	\$15,000.00	\$15,000.00	\$15,000.00
	MID SIZED EXCAVATOR				\$15,000.00	
		\$15,000.00				
	<b>Totals</b>	<u>\$0.00</u>	<u>\$34,500.00</u>	<u>\$15,000.00</u>	<u>\$15,000.00</u>	<u>\$15,000.00</u>

**TOWN OF WINTERVILLE  
BUDGET ORDINANCE  
FISCAL YEAR 2015-2016**

**BE IT ORDAINED** by the Governing Board of the Town of Winterville, North Carolina:

**SECTION 1:** It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2015 and ending June 30, 2016:

Ad Valorem Taxes	\$3,564,155
Other Taxes and Licenses	\$2,080,324
Permits and Fees	\$24,250
Sanitation Fees	\$493,127
Investment Income	\$9,000
Inspections	\$115,971
Miscellaneous Income	\$15,000
Inter-Fund Transfer Services	\$1,356,956
Electric Fund Contribution	\$205,444
EMS Contribution	\$127,833
Debt Proceeds	\$311,097
	<b><u>\$8,303,157</u></b>

**SECTION 2:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

Governing Board	\$77,697
Administration	\$539,513
Finance	632,951
Inspections	245,114
Human Resources	85,930
Information Technology	436,078
Planning Department	\$109,814
Public Buildings	\$630,599
Grounds and Maintenance	26,500
Police Department	\$1,737,004
Fire Department	\$755,779
EMS Department	\$110,898
Animal Control	\$5,850
Mosquito Control	\$6,600
Public Works	\$1,170,262
Sanitation	\$464,500
Non-Departmental	\$1,268,068
	<b><u>\$8,303,157</u></b>

**SECTION 3:** The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

Program Fees	\$151,190
Concession Income	\$64,600
General Fund Transfer	\$549,740
	<b><u>\$765,530</u></b>

**SECTION 4:** The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Recreation Department</u>	<u>\$765,530</u>
	<b>\$765,530</b>

**SECTION 5:** It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2015 and ending June 30, 2016:

Grant Funding	\$266,664
Fund Balance	\$197,336
Interest Income	\$2,000
	<u>\$466,000</u>

**SECTION 6:** The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Powell Bill</u>	<u>\$466,000</u>
	<b>\$466,000</b>

**SECTION 7:** It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>General Fund debt service contribution</u>	<u>\$30,138</u>
	<b>\$30,138</b>

**SECTION 8:** The following amount is hereby appropriated in the Vehicle Replacement Fund for the debt service payment of vehicles during the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

Debt Service Expense	\$27,900
Interest Expense	\$2,238
	<u>\$30,138</u>

**SECTION 9:** It is estimated that the following revenues will be available in the Home Housing Program Fund for the Fiscal year July 1, 2015 and ending June 30, 2016:

<u>General Fund Contribution</u>	<u>\$20,000</u>
	<b>\$20,000</b>

**SECTION 10:** The following amount is hereby appropriated in the Home Housing Program Fund for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Contracted Service</u>	<u>\$20,000</u>
	<b>\$20,000</b>

**SECTION 11:** It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2015 and ending June 30, 2016:

<u>Sales and Service</u>	<u>\$6,715,287</u>
	<b>\$6,715,287</b>

**SECTION 12:** The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Electric Department</u>	<u>\$6,715,287</u>
	<b>\$6,715,287</b>

**SECTION 13:** It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Sales and Service</u>	<u>\$1,185,527</u>
	<b>\$1,185,527</b>

**SECTION 14:** The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Water Department</u>	<u>\$1,185,527</u>
	<b>\$1,185,527</b>

**SECTION 15:** It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Sales and Service</u>	<u>\$1,884,473</u>
	<b>\$1,884,473</b>

**SECTION 16:** The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Sewer Department</u>	<u>\$1,884,473</u>
	<b>\$1,884,473</b>

**SECTION 17:** It is estimated that the following revenues will be available in the Stormwater Fund for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

<u>Sales and Service</u>	<u>\$175,400</u>
	<b>\$175,400</b>

**SECTION 18:** The following amount is hereby appropriated in the Stormwater Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016:

Stormwater Department

\$175,400

**\$175,400**

**SECTION 19:** There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2015 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$660,553,114 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

**SECTION 20:** The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

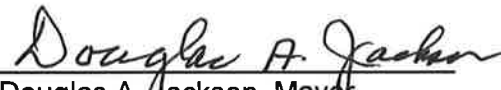
**SECTION 21:** The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

**SECTION 22:** The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

**SECTION 23:** The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016.

**SECTION 24:** Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 15th day of June, 2015.

  
Douglas A. Jackson, Mayor

Attest:

  
Jasman J. Smith, Town Clerk



<b>Town of Winterville</b> <b>Fee Schedule</b> <b>Fiscal Year 2015-2016</b>
---

**BE IT ORDAINED** by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2015-2016 fiscal year:

**Utility Department:**

---

**Residential Utility Deposits-**

Electric	\$150.00 or a letter of good credit from a previous utility company.
Water	\$ 10.00 or a letter of good credit from a previous utility company.
Sewer	\$ 15.00 or a letter of good credit from a previous utility company.

**Commercial Utility Deposits-**

Electric	\$150.00
Water	\$ 10.00
Sewer	\$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

**Service Charge-**

Cut on fee	\$25.00
Cut on delinquent bill fee	\$25.00 plus two month deposit before reconnection (\$150 if initial deposit was made; \$300 if not)
Returned Check Charge	\$25.00

**Late Penalties-**

Meter Tampering (All Utilities)	\$ 2.00 \$100.00 fine plus estimated non-metered usage, as well an additional deposit of \$100.00, and cost of the new meter if damaged.
---------------------------------	---

**Water Tap Fee-**

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
¾"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1500.00
1 ½"	\$1200.00	\$2400.00
2"	\$2250.00	\$4500.00

New Subdivisions where the developer installs the lines - \$250.00

**Sewer Access Fee-**

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot  
Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

**CMSD:**

Residential-

Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-

For commercial properties the property owner and the town will contact CMSD to determine the rate.

**Electric:**

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$ .40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

**Convert Overhead to Underground**

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

**Water:**

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

**Solid Waste Collection:**

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.



**General:**

---

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1000.00

*\*Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00  
Cremation Opening \$200.00  
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

**Police Department:**

---

Cost of Service (AOC)- \$ 5.00  
Incident Report copies- \$13.00 (Department uses an outside company)  
Police Accident Report copies- \$ 5.00  
Finger Printing Copies- \$10.00

---

## Planning and Zoning:

---

### Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 <sup>rd</sup> Re-submittal)-***	Additional Base Fee

\*\*\*Charged when re-submittal due to project designer's failing to address city comments/requirements.

### Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

### Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat-	\$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
Final Plat-	\$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

### Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00

Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee -	\$250.00
Variance Application Filing Fee -	\$250.00
Zoning Appeal Filing Fee -	\$250.00

Copy of Zoning Ordinance-	\$ 15.00
Copy of Subdivision Ordinance-	\$ 10.00

### Copies of Maps-

E Size Plot Map	\$ 20.00
D Size Plot Map	\$ 15.00

### Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

**Recreation:**

**2013 -2014 Fee Structure for Facility Rentals**

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
(Kiwanis)		\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

**\*\*\* The Bambino Field and the new field are Not for Rent \*\***

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a min of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

**2013-2014 Fee Structure for Programs**

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

**Sponsorship Fees:**

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group

**Fire Services Fees:**

---

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	\$55.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fire Inspection (Re-inspection for Violations)		\$1/2 Initial Fee
Foster Care/Day Care/ Adult Care Facility		\$50.00
Fire Prevention Ordinance Violation		\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)		\$ 5.00
Fixed Fire Suppression System- first or a minimum of 3000 sq. ft.		\$100.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fixed Fire Suppression System - (Re-inspection for Violations)		\$1/2 Initial Fee
Hood Systems		\$ 60.00
Tank Extraction		\$ 150.00
Tank Installation		\$ 125.00
Tank Abandonment		\$ 50.00/Tank
Follow-up Tank Inspection		\$50.00
Plan Review (Per Building)	up to 3000 sq. ft	\$ 60.00
	Greater that 3000 sq. ft. each additional 1000 sq. ft	\$ 3.00
Sprinkler Review and Field Test (Per Building)		\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)		\$ 50.00
Extraction Tank Permit		\$100.00/Tank
Installation tank Permit		\$125.00/Tank
Re-piping Permit		\$50.00
Burn Permit	Does not include fires for heating and cooking	\$50.00
Private Hydrant		\$50.00
Display		\$50.00
Hazardous Material Spills (Per Man Hour)		\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits		\$50.00
Pyrotechnics / Explosives		\$50.00

## Building Inspections Department Permit Fees:

---

### Building Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports, Swimming Pools

Permit Fee: \$0.15 per Total Square Feet (Minimum Fee: \$100.00)  
Home Recovery Fund - \$10.00 (to be applied to all single family permits)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee: \$0.16 per Total Square Feet (Minimum Fee: \$150.00)

Manufactured Homes – New and Used

Single Wides - \$100.00  
Double Wides - \$150.00

Modular Offices and Classrooms - \$150.00

Demolition Permits

Residential - \$100.00  
Commercial - \$150.00

Insulation ----- \$50.00  
Daycare / Group Homes ----- \$100.00  
Change of Occupancy ----- \$75.00  
Minimum Building Permit ----- \$50.00  
Roofing Permit ----- \$50.00  
ABC Permit ----- \$50.00

**Re-inspection Fees: \$50.00 first time; \$75 each time thereafter under same inspection**  
**Penalty Fee: Twice the cost of the permit fee or minimum of \$100 (Will be assessed to anyone who actually begins work without securing all the proper permits pursuant to the North Carolina State Building Codes.)**

### Electrical Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports

Permit Fee - \$0.05 per Total Square Feet (Minimum Fee - \$50.00)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee - \$0.06 per Total Square Feet (Minimum Fee - \$50.00)

Temporary Construction Service Poles, Change of Service, Manufactured Homes, Office trailers,  
Electrical Signs (each), Swimming Pools, HVAC Change outs

Permit Fee - \$50.00

Commercial Generators - \$100.00

Temporary Power (only for testing of equipment) - \$50.00

Minimum Electrical Permit - \$50.00

**Mechanical Permits**

Split or Package Units - \$60.00 each unit (air handler and condensing unit is 1 unit)

Replacing Ductwork Only - \$50.00

Refrigeration - \$40.00 each unit

Gas Lines – Residential - \$45.00

Commercial - \$60.00

Commercial Kitchen Hoods – Paint Spray Booths - \$100.00 each

Mechanical Temporary Utilities - \$50.00

**Plumbing Permits**

Plumbing Fixtures - \$7.00 each fixture (Minimum Fee - \$50.00)

Water Line Only - \$25.00

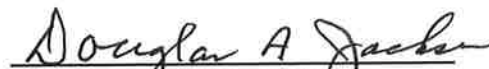
Sewer Line Only - \$25.00

Water and Sewer Line - \$40.00


Irrigation - \$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

Adopted this the 15<sup>th</sup> day of June 2015.

  
Douglas A. Jackson, Mayor

ATTEST:

  
Terri L. Parker, Town Manager



# Town of Winterville Utility Rates



# WINTERVILLE

*A slice of the good life!*

Effective Date  
July 1, 2015

As Certified by the  
Finance Director  
Anthony B. Bowers

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 1**  
**Small General Service**  
**SGS**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

**2. MONTHLY RATE.**

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

**3. EXTRA FACILITIES.**

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

**4. SALES TAX.**

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.



**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 2**  
**Medium General Service**  
**MGS**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

**2. MONTHLY RATE.**

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

**3. EXTRA FACILITIES.**

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

**4. SALES TAX.**

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 3**  
**Large General Service**  
**EI**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

**2. MONTHLY RATE.**

- |  |                           |
|--|---------------------------|
| A. Facility Charge:                          | \$345.00 per month        |
| B. kW Demand Charge: \$250.00 per month plus | \$11.26 per kW for all kW |
| C. Energy Charges for all kWh:               | \$0.0788 per kWh          |
| D. The minimum charge shall not be less than | \$575 per month.          |

**3. DETERMINATION OF KW DEMAND.**

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

**4. POWER FACTOR ADJUSTMENT.**

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

**5. EXTRA FACILITIES.**

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

**6. SALES TAX.**

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 4**  
**Large General Service Temporary**  
**EIT**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 5**  
**Residential Service**  
**ER**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

**2. MONTHLY RATE.**

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

**3. METER READING AND BILLING.**

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

**4. SALES TAX.**

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 6**  
**Outdoor Lighting**  
**OL**

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

**TOWN OF WINTERVILLE**  
**Water and Sewer**  
**Rates**

**Water:**

---

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$19.02
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$38.04
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

**Sewer:**

---

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$26.83
Next	17,000 Gallons @ \$ 8.57 per 1000 Gallons
All Over	20,000 Gallons @ \$ 7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$53.65
Next	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

**TOWN OF WINTERVILLE**  
**Stormwater**  
**Rates**

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

**Single Family Residents:** A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

**Commercial / Business:** A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

**TOWN OF WINTERVILLE**  
**Service Charge and Penalty**  
**Rates**

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15<sup>th</sup> of the month for cycle one and 30<sup>th</sup> of the month for cycle two. This is applied one day after the due date, which is on the 15<sup>th</sup> and 30<sup>th</sup> of each month.

Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27<sup>th</sup> of the month for cycle one and 12<sup>th</sup> of the month for cycle two. This is one day after the past due date, which is on the 26<sup>th</sup> and the 11<sup>th</sup> of each month.

3. CALENDAR SITUATIONS.

In situations when the 15<sup>th</sup>/30<sup>th</sup> or the 26<sup>th</sup>/11<sup>th</sup> of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 15<sup>th</sup> day of June 2015.

  
\_\_\_\_\_  
Douglas A. Jackson, Mayor

ATTEST:

  
\_\_\_\_\_  
Terri L. Parker, Town Manager





**TOWN OF WINTERVILLE**  
**Benefits Highlights July 2015 – June 2016**

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2015. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or [humanresources@wintervillenc.com](mailto:humanresources@wintervillenc.com).

**Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).**

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

<b>Insurance Plan</b>	<b>Town Monthly Cost</b>	<b>Employee Monthly Cost</b>	<b>Total Monthly Cost</b>
Employee	\$ 676.98	\$ 0.00	\$ 676.98
Employee/Spouse	\$1,249.92	\$ 345.05	\$1,594.97
Employee/Child	\$ 996.61	\$ 196.91	\$1,193.52
Family	\$1,629.95	\$ 580.38	\$2,210.33

**Important Highlights:**

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

**TOWN OF WINTERVILLE**  
**Benefit Highlights July 2015 – June 2016**

Important Highlights (continued):

- Emergency Room Visit \$150 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$4 Co-Payment Tier 2 (Preferred Brand) \$30 Co-Payment Tier 3 (Brand) \$45 Co-Payment Tier 4 (Specialty Brand) 25% Co-Payment (There is a \$100 per drug maximum for each 30-day supply of Tier 4 Specialty Brand drugs).
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

**Dental Plan – MetLife.**

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

<b>Insurance Plan</b>	<b>Town Monthly Cost</b>	<b>Employee Monthly Cost</b>	<b>Total Monthly Cost</b>
Employee	\$ 31.58	0.00	\$ 31.58
Employee/Spouse	\$ 66.19	0.00	\$ 66.19
Employee/Child	\$ 67.03	0.00	\$ 67.03
Family	\$108.22	0.00	\$108.22

**Retirement – NC Local Governmental Employees Retirement System.**

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five(5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firemen.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.75% for all employees, except police officers.

**TOWN OF WINTERVILLE**  
**Benefit Highlights July 2015 – June 2016**

- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application
- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is addition to any other benefits to which you may be entitled.

**Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).**

**Important Highlights:**

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 7.15% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

**Deferred Compensation Plans** - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

**Employee Assistance Program (EAP)** - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

**Credit Unions** - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

**TOWN OF WINTERVILLE**  
**Benefit Highlights July 2015 – June 2016**

**Vacation** - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

**Executive Exempt 2080 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

**FLSA Exempt 40 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

**FLSA Non-Exempt 40 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

**TOWN OF WINTERVILLE**  
**Benefit Highlights July 2015 – June 2016**

**Police Officers (FLSA Non-Exempt 42 Hours)**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

**Fire (FLSA Non-Exempt 56 Hours)**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

**Previous Leave Credit:** Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

**Sick Leave:**

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

**TOWN OF WINTERVILLE**  
**Benefit Highlights July 2015 – June 2016**

**Holidays:**

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

**Miscellaneous:**

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

***This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.***

## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2015

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			22,400	23,519	27,999	33,600
6			23,519	24,694	29,399	35,279
7			24,694	25,929	30,868	37,042
8	Maintenance Worker		25,929	27,225	32,413	38,896
9			27,225	28,588	34,031	40,840
10	Administrative Assistant Park Maintenance Worker		28,588	30,018	35,733	42,880
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		30,018	31,518	37,521	45,027
12	Accounting Technician Buyer Equipment Operator Office Manager		31,518	33,092	39,398	47,276
13	Senior Equipment Operator Senior Utility Maintenance Mechanic		33,092	34,747	41,366	49,639
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		34,747	36,485	43,436	52,121

## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2015

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic Paramedic		36,485	38,308	45,608	54,727
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		38,308	40,225	47,888	57,465
17	Meter and Electric Services Supervisor Police Corporal Purchasing Agent Revenue Collector		40,225	42,236	50,283	60,338
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		42,236	44,349	52,796	63,356
19	Public Works Supervisor Pump Maintenance Supervisor		44,349	46,566	54,416	66,523
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner		46,566	48,894	58,206	69,849



## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2015

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			48,894	51,340	61,118	73,342
22	Electric Line Supervisor Police Division Supervisor Town Clerk		51,340	53,905	64,173	77,008
23			53,905	56,601	67,382	80,858
24	Fire Chief Parks and Recreation Director	E E	56,601	59,430	70,751	84,902
25	IT Director Planning Director	E E	59,430	62,402	74,289	89,146
26	Electric Utilities Director Public Works Director	E E	62,402	65,523	78,001	93,603
27	Finance Director Police Chief	E E	65,523	68,798	81,904	98,282
28			68,798	72,238	85,997	103,196
29	Assistant Town Manager	E	72,238	75,848	90,298	108,357
30		E	75,848	79,643	94,812	113,774
31		E	79,643	83,625	99,552	119,461
32		E	83,625	87,806	104,531	125,437
33		E	87,806	92,195	109,757	131,709

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2015

<b>Grade</b>	<b>Classification</b>	<b>STATUS</b>	<b>Hiring Rate</b>	<b>Minimum</b>	<b>Midpoint</b>	<b>Maximum</b>
34		E	92,195	96,805	115,244	145,072
35		E	96,805	101,645	121,007	145,207
36		E	101,645	106,727	127,057	152,468
37		E	106,727	112,063	133,410	160,090

## **APPENDIX**

### **Item**

- (1) 2015-2016 Budget Calendar
- (2) Positions by Department
- (3) Debt Service Schedule (2015-2016 and following years)
- (4) Revenue Yields for the 2015-2016 Fiscal Year
- (5) Fund Balances and Retained Earnings
- (6) Comparison of Municipal Tax Rates and Utility Charges for FY 2015-2016
- (7) Non-Town Agency Funding Requests



# TOWN OF WINTERVILLE

## FY 2015-2016

### BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
February 5 <sup>th</sup> , 2015	Town Council Retreat/ Budget Update Establishment of 2015-2016 Priorities	5:30 pm	WCR
February 27, 2015	Distribution of Budget Worksheets to Mgmt. Team	N/A	TMGR OFFICE
March 31 <sup>th</sup> , 2015	Management Team Recommendations Due	N/A	TMGR OFFICE
May 12 <sup>th</sup> -15 <sup>th</sup> , 2015	Manager Review w/ Mgmt. Team	N/A	TMGR OFFICE
May 4 <sup>th</sup> , 2015	Town Council & Manager Progress Meeting	5:30 pm	THECR
May 18 <sup>th</sup> , 2015	Hand delivery of the Recommended Budget	N/A	N/A
May 26 <sup>th</sup> , 27 <sup>th</sup> , 28 <sup>th</sup> , 2015	Town Council Budget Work Session	6:00 pm	WCR
June 2 <sup>nd</sup> , 2015	Public Hearing	7:00 p.m	THAR
June 15 <sup>th</sup> , 2015	Adoption of the 2015-2016 Budget Ordinance	6:00 p.m	THAR
July 1 <sup>st</sup> , 2015	Fiscal Year Begins	N/A	N/A

**THAR:**  
Town Hall Assembly Room  
2571 Railroad St.  
Winterville, NC 28590

**THECR:**  
Executive Conference Room  
2571 Railroad St.  
Winterville, NC 28590

**WCR:**  
Winterville Community Room  
2571 Railroad St.  
Winterville, NC 28590

**OCTR:**  
Ops Center Training Room  
2936 Church St. Ext.  
Winterville, NC 28590

**Town of Winterville  
Debt Service Payment Schedule for Next 10 Years  
2015-2016**

**General**

	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
BB&T - Pierce Fire Truck	\$ 84,790	\$ 84,790	\$ 84,790	\$ 84,790						
BB&T - Knuckle Boom Truck	\$ 29,846	\$ 29,846	\$ 29,846	\$ 29,846						
Winterville Recreation Park	\$ 127,665	\$ 121,437	\$ 118,958	\$ 116,480	\$ 114,002	\$ 111,524	\$ 109,045	\$ 106,567	\$ 104,089	\$ 101,610
Town Hall Renovations 08-09	\$ 154,977	\$ 175,875	\$ 172,709	\$ 169,543	\$ 166,376	\$ 163,376	\$ 160,043	\$ 156,876		
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200
BB&T Land Payment	\$ 16,724	\$ 16,191	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465	\$ 11,932
	<b>\$ 563,202</b>	<b>\$ 577,339</b>	<b>\$ 571,161</b>	<b>\$ 564,985</b>	<b>\$ 444,172</b>	<b>\$ 438,161</b>	<b>\$ 431,818</b>	<b>\$ 425,640</b>	<b>\$ 265,754</b>	<b>\$ 262,742</b>

**Electric**

Phase I of CIP - RBC Refi W/ BB&T	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233		
Phase II of CIP - BBT	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112
	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 324,345</b>	<b>\$ 98,112</b>	<b>\$ 98,112</b>

**Sewer**

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506
	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>	<b>\$ 107,196</b>

**Water**

BBT - Reedy Branch Rd Water line	\$ 25,493	\$ 25,110	\$ 24,732	\$ 24,355	\$ 23,978					
Water Control Panels	\$ 40,075	\$ 40,075								
	<b>\$ 65,568</b>	<b>\$ 65,185</b>	<b>\$ 24,732</b>	<b>\$ 24,355</b>	<b>\$ 23,978</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**Vehicle Replacement Fund**

Southern Bank - Police Vehicles and PW Truck	\$ 30,138	\$ 29,686	\$ 29,239	\$ 28,793	\$ 28,348					
	<b>\$ 30,138</b>	<b>\$ 29,686</b>	<b>\$ 29,239</b>	<b>\$ 28,793</b>	<b>\$ 28,348</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Annual Debt Service Payments	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2020-2022	2020-2022	2023-2024	2024-2025
	\$1,090,448	\$1,103,750	\$1,056,673	\$1,049,674	\$928,039	\$869,702	\$863,358	\$857,181	\$471,062	\$468,050

**Town of Winterville  
Annualized Revenue Yields  
2015-2016 Budget Estimates**

<b>General Fund</b>		<b>Type of Increase</b>
Property Tax	\$ 66,005.00	1%

<b>Electric</b>		
Sales	\$ 62,000.00	1%

<b>Water</b>		
Sales	\$ 11,840.00	1%

<b>Sewer</b>		
Sales	\$ 17,690.00	1%

<b>Solid Waste</b>		
Sales	\$ 43,500.00	\$1.00 per cust.

<b>Stormwater</b>		
Sales	\$ 47,800.00	\$1.00 per ERU

**Town of Winterville  
Fund Balances and Retained Earnings  
July, 1st 2014**

<b>Funds</b>	<b>Balance As of 06-30-2014</b>	<b>Funds Appropriated for the 2015-2016 Budget</b>	<b>Amount Available for Appropriation</b>
<b>General</b>			
Prepaid Items	\$ 73.00		\$ 73.00
Restricted	\$2,029,730.00	\$ 274,332.00	\$ 1,755,398.00
Committed	\$ -		\$ -
Assigned	\$ -		\$ -
Unassigned	\$4,236,207.00	\$194,544.00	\$ 4,041,663.00
<b>Electric</b>	\$4,639,052.00	\$ 257,106.00	\$ 4,381,946.00
<b>Water</b>	\$1,021,836.00	\$ 40,805.00	\$ 981,031.00
<b>Sewer</b>	\$ 979,627.00	\$ 136,489.00	\$ 843,138.00
<b>Stormwater</b>	\$ 143,477.00	\$ -	\$ 143,477.00
			\$ 12,146,726.00

**General Fund Estimate**

Total Fund Balance 6/30/14	
<b>Total - Unassigned</b>	<b>\$ 4,041,663.00</b>

**Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.**

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2015	51%
Percentage of Fund Balance Appropriation 6-30-2009	20%
Percentage of Fund Balance Appropriation 6-30-2010	22%
Percentage of Fund Balance Appropriation 6-30-2011	33%
Percentage of Fund Balance Appropriation 6-30-2012	45%
Percentage of Fund Balance Appropriation 6-30-2013	42%
Percentage of Fund Balance Appropriation 6-30-2014	39%
<b>Group Average</b>	<b>48.56%</b>

**Utility and Property Tax Cost Comparisons  
For Pitt County Municipalities  
2015-2016**

**Monthly Utility Costs**

	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,000 Gallons	\$ 39.25	\$ 24.99	\$ 35.31	\$ 25.64
Sewer 5,000 Gallons	\$ 46.25	\$ 35.27	\$ 47.95	\$ 43.97
Sanitation Monthly	\$ 11.50	\$ 14.50	\$ 18.50	\$ 11.50
Electricity 1,500 kWh	\$ 198.87	\$ 199.99	\$ 251.05	\$ 180.08
<b>TOTAL</b>	\$ 295.87	\$ 274.75	\$ 352.81	\$ 261.19

**Annual Property Taxes**

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 1,020.00	\$ 1,020.00	\$ 1,020.00	\$ 1,020.00
City Tax \$150,000 Home	\$ 810.00	\$ 810.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
<b>TOTAL</b>	\$ 1,899.00	\$ 1,830.00	\$ 1,824.00	\$ 1,801.50

	<b>Property Tax Rate per \$100</b>	<b>EMS Tax</b>	<b>County Tax</b>
Ayden	\$ 0.540	\$ 0.0460	\$ 0.680
Greenville	\$ 0.540	N/A	\$ 0.680
Farmville	\$ 0.490	\$ 0.0460	\$ 0.680
Winterville	\$ 0.475	\$ 0.0460	\$ 0.680



# 2015-2016 NON-TOWN AGENCY FUNDING REQUESTS



There were (9) Non-Town Agency Applications submitted for Fiscal Year 2015-2016. The approved requests total \$65,000. Attached is a summary of the funds approved, applications, and comprehensive reports.

TOWN OF WINTERVILLE  
2571 RAILROAD STREET  
7/01/2015

# FY 2015-2016 NON-TOWN AGENCY FUNDING REQUESTS

Agency	Approved Amount	Other Amt.	Status
Boys & Girls Club	\$2,500.00		APPROVED
Pitt County Council on Aging	\$2,500.00		APPROVED
Senior Adult Fellowship	\$2,500.00		APPROVED
Winterville Chamber of Commerce	\$20,000.00		APPROVED
Winterville Historical & Arts Society: DEPOT	\$0.00	In-Kind	APPROVED
Winterville Historical & Arts Society: MUSEUM	\$0.00	In-Kind	APPROVED
Winterville Senior Citizens Club	\$2,500.00		APPROVED
Winterville Watermelon Festival	\$35,000.00		<b>APPROVED</b>
Greenville Community Shelter	\$0.00		APPROVED
<b>TOTAL</b>	<b>\$65,000.00</b>		

NOTES

Winterville Watermelon Festival Committee: At the April 13, 2015 Regular Meeting, **A motion was made by Councilman Moore and seconded by Mayor Pro-Tem Smith to appropriate \$35,000 to the Watermelon Festival Committee for the FY 2015-2016. Motion carried unanimously.**



**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Boys & Girls Clubs of Pitt County
2. Tax ID # , Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID#: 56-0927694

3. Mailing Address: 621 West Fire Tower Road; Winterville, NC 28590

4. Street Address: 621 West Fire Tower Road; Winterville, NC 28590

5. Primary Contact Person:  
Misty Marston, President/CEO

Secondary Contact Person:  
Click here to enter text.

6. Primary Contact Email Address:  
marston@bgcpitt.org  
Secondary Contact Email Address:  
Click here to enter text.

7. Primary Contact Phone:  
252-355-2345 x 202  
Secondary Contact Phone:  
Click here to enter text.

8. Primary Contact Cellular Phone:  
Click here to enter text.  
Secondary Contact Cellular Phone:  
Click here to enter text.

9. Date of Application: Click here to enter a date.
10. Fax: 252-321-6281

11. Board of Directors, if any, including names, positions held and contact information:  
Please see attached Board of Directors Roster.

12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2012 - \$4,000; 2013 - \$4,000; 2014 - \$2,500

specialized initiatives. All programs are designed to drive positive outcomes for youth and reinforce necessary life skills. The organization has been in existence since 1969 and currently has five Units in Pitt County. The flagship Club, the Jack Minges Unit, is located in Winterville. The Minges Unit serves over 600 students annually, striving to have every member who walks through the door graduate high school with a plan for the future, adopt a healthy diet, practice healthy life choices, make a lifelong commitment to fitness, and be an engaged citizen, involved in the community, register to vote, and model strong character.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Collaborations with other agencies are vital to provide successful programs and services to members of Boys & Girls Clubs. East Carolina University provides tutors and volunteers essential for program implementation. A collaboration with Boy Scouts focuses on STEM (Science, Technology, Education, and Math) education and character/leadership development. It addresses the need of exposing underserved youth to STEM concepts that will assist in strengthening school performance in science and math, while creating an interest in STEM careers. A collaboration with Girl Scouts focuses on building self-esteem and resiliency in girls so that they are confident in their abilities to perform in the classroom and to give back to the community. A collaboration with A Time For Science focuses on environmental education with a goal to spark an interest in science concepts and future careers in a variety of science disciplines. A partnership with Pitt County Schools is vital in sharing and collecting data on members' progress toward goals.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies	4,000	2,500	5,000
	Services			
	Capital Outlay			
	<b>TOTAL</b>			
	<b># of positions (FTE)</b>	4,000	2,500	5,000
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	397,000	304,200	322,413

**Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

**Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

**Services** - Amount for professional services (consultants), medical services (MD's), travel, training; rent, etc.

**Capital Outlay** - Amount for tangible items costing \$500 or more.

**Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Misty Marston

, Executive Director/President of

Boys & Girls Clubs of Pitt County do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

  
Name of Executive Director/President

3/31/15  
Date

**2015 Corporate Board of Directors**

<b>BOARD MEMBER</b>	<b>TITLE</b>	<b>BUSINESS</b>	<b>E-MAIL</b>
Anderson, Paul	Treasurer	Southern Bank	<a href="mailto:Paul.Anderson@SouthernBank.com">Paul.Anderson@SouthernBank.com</a>
Barnhill, Kelly Jr.	Member	Hendrix-Barnhill	<a href="mailto:kbjr@hendrix-barnhill.com">kbjr@hendrix-barnhill.com</a>
Bunch, Wanda	Member	Retired	<a href="mailto:ncbunches@suddenlink.net">ncbunches@suddenlink.net</a>
Camnitz, Jill	Vice Chairman	Pitt County Board of Education	<a href="mailto:jcamnitz@hotmail.com">jcamnitz@hotmail.com</a>
Carraway, Shirley	Member	Southeast Comprehensive Center	<a href="mailto:shirleycarraway@suddenlink.net">shirleycarraway@suddenlink.net</a>
Colombo, Mike	Member	Colombo-Kitchin Attorneys	<a href="mailto:mcolombo@ck-attorneys.com">mcolombo@ck-attorneys.com</a>
Dixon, Ben	Member	Owner, Chick-fil-A	<a href="mailto:bdixon34@msn.com">bdixon34@msn.com</a>
Dominick, Barbara	Member	Community Volunteer	<a href="mailto:bdominick1@yahoo.com">bdominick1@yahoo.com</a>
Hinnant, Stephanie	Member	Hilton Greenville	<a href="mailto:Stephanie@hiltongreenville.com">Stephanie@hiltongreenville.com</a>
Lawler, Steve	Member	Government Relations, Vidant Health	<a href="mailto:slawler@vidanthealth.com">slawler@vidanthealth.com</a>
Miller, Patrick	Member	Superintendent, GCS	<a href="mailto:patrick.miller@greeneK12.nc.us">patrick.miller@greeneK12.nc.us</a>
Mills, Don	Member	Retired	<a href="mailto:donmills@suddenlink.net">donmills@suddenlink.net</a> 707 Bremerton
Minges, Miles	Member	Minges Bottling Group	<a href="mailto:miles.minges@mbgpepsi.com">miles.minges@mbgpepsi.com</a>
Moye, Andy	Member	Agri-business	<a href="mailto:andymoye@gmail.com">andymoye@gmail.com</a>
Pecheles, Suzanne	Member	Community Volunteer	<a href="mailto:specheles@suddenlink.net">specheles@suddenlink.net</a>
Phillips, Charles	Member	The Rich Company	<a href="mailto:charles@therichcompany.com">charles@therichcompany.com</a>
Salle', Teresa	Member	Community Volunteer	
Satterwhite, Bynum	Secretary	Raymond James Financial	<a href="mailto:bsatterwhite@capital-invest.com">bsatterwhite@capital-invest.com</a>
Stephenson, Steve	Immediate Past Chairman	Ward and Smith, P.A.	<a href="mailto:hls@wardandsmith.com">hls@wardandsmith.com</a>
Ulmer, Ray	Member	NACCO Materials Handling Group	<a href="mailto:rav.ulmer@nmhg.com">rav.ulmer@nmhg.com</a>
Whichard, Jordy	Chairman	Whichard Family Foundation	<a href="mailto:jwhichard@suddenlink.net">jwhichard@suddenlink.net</a>
Williams, John	Member	Tidewater Transit	<a href="mailto:jwilliams@tidewater-transit.com">jwilliams@tidewater-transit.com</a>
Womack, David	Member	Womack Electric	<a href="mailto:dwomack@womackelectric.com">dwomack@womackelectric.com</a>





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Pitt County Council on Aging      2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

52-1042008, 0005200219629, BB&T Main,  
Greenville Blvd, Greenville, 27858

3. Mailing Address: 4551 County Home Road, Greenville, NC 27858

4. Street Address: 4551 County Home Road, Greenville, NC 27858

5. Primary Contact Person:  
Diane Skalko  
  
Secondary Contact Person:  
Christal Curran

6. Primary Contact Email Address:  
dskalko@pittcoa.com  
Secondary Contact Email Address:  
cdcurren@pittcoa.com

7. Primary Contact Phone:  
252-752-1717 ext. 3  
Secondary Contact Phone:  
252-752-1717 ext. 2

8. Primary Contact Cellular Phone:  
252-347-6839  
  
Secondary Contact Cellular Phone:  
Click here to enter text.

9. Date of Application: 3/19/2015

10. Fax: 252-752-9365

11. Board of Directors, if any, including names, positions held and contact information:  
See attached

12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and      if



so, how much was received? Yes, 2014/15-\$2500, 2013/15-\$4,000, 2012/13-\$4,000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Not a one-time request. Similar funding sought each year to help provide meals to Winterville residents.
15. Briefly describe how you will use the grant funds:  
To purchase meals for Meals on Wheels clients in Winterville.
16. How will you measure the effect of this grant funding on clients, services and/or the community?  
Number of meals served and clients fed.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)  
30-35
18. How many of the clients/citizens served are residents of the Town of Winterville?  
31
19. What will be the impact on your agency, clients, or services if these program funds are not received?  
Not adding additional clients from Winterville which have 13 on the waiting list.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Agree to comply
21. Mission Statement and General Agency Overview:  
The Mission of Pitt County Council on Aging is enhancing the quality of life for adults by providing access to a continuum of services and programs that promote healthy aging and independence.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.  
  
Utilize volunteers to deliver the meals, utilize the town facilities for meal pick up and cooler drop off.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	4000	2500	5000
Supplies			
Services			
Capital Outlay			
<b>TOTAL</b>	<b>4000</b>	<b>2500</b>	<b>5000</b>
<b># of positions (FTE)</b>			
	0	0	0
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	317,126	379266	379266
Town Funds	4000	2500	5000

## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more.
  - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

1. *Diane Skalko*

, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

*Diane Skalko*  
Name of Executive Director/President

*3-19-15*  
Date

**Board of Directors  
Pitt County Council on Aging  
January 2015**

**Ed Tew, Treasurer**  
2<sup>nd</sup> term 1<sup>st</sup> year  
Wells Fargo Bank, NA  
303 Windsor Road  
Greenville, NC 27858  
(W) 252-531-8691  
[Ed.tew@wellsfargo.com](mailto:Ed.tew@wellsfargo.com)

**Dr. James Kenny**  
2<sup>nd</sup> term 1<sup>st</sup> year  
120 Wilkshire Drive  
Greenville, NC 27858  
252-752-1887  
[jshomecoming@suddenlink.net](mailto:jshomecoming@suddenlink.net)

**William "Bill" Newill**  
1<sup>st</sup> term 1<sup>st</sup> year  
214 Nichols Drive  
Greenville, NC 27858  
856-495-9425  
[wnewill@hotmail.com](mailto:wnewill@hotmail.com)

**Doug Wilms**  
1<sup>st</sup> term 1<sup>st</sup> year  
2110 Westminster Court  
Greenville, NC 27858  
336-877-3760

**Teresa Mann**  
1<sup>st</sup> term 1<sup>st</sup> year  
688 E. Main Street  
Winterville, NC 28590  
252-215-0997  
[Teresamannhsd009@embarqmail.com](mailto:Teresamannhsd009@embarqmail.com)

**Johnny Mangum**  
1<sup>st</sup> term 1<sup>st</sup> year  
3866 Bell Road  
Fountain, NC  
252-749-1991  
[Jmangum1@juno.com](mailto:Jmangum1@juno.com)

**Kelly Kurz, Chair**  
2<sup>nd</sup> term 2<sup>nd</sup> year  
Paperwork Solutions, LLC  
P.O. Box 2643  
Greenville, NC 27836  
(W) 252-758-2909 (H) 252-752-8301  
[paperworksolutions@yahoo.com](mailto:paperworksolutions@yahoo.com)

**Michael Aichinger, Secretary**  
2<sup>nd</sup> term 2<sup>nd</sup> year  
Retired  
329 Oxford Road  
Greenville, NC 27858  
252-756-4736  
[Michael\\_a\\_27858@yahoo.com](mailto:Michael_a_27858@yahoo.com)

**Amy Hattem**  
1<sup>st</sup> term 2<sup>nd</sup> year  
Pitt County Public Health  
201 Government Circle  
Greenville, NC 27834  
(W) 902-2426  
[amy.hattem@pittcountync.gov](mailto:amy.hattem@pittcountync.gov)

**Megan Janke**  
1<sup>st</sup> term 2<sup>nd</sup> year  
East Carolina University  
Belk 1406  
Greenville, NC 27858  
(W) 328-5435  
[Jankem@ecu.edu](mailto:Jankem@ecu.edu)

**Malcolm Smith**  
1<sup>st</sup> term 2<sup>nd</sup> year  
SilverCare  
2865 Charles Blvd.  
Greenville, NC 27858  
(W) 355-5677  
(C) 413-7642  
[malcolm@silvercareweb.com](mailto:malcolm@silvercareweb.com)

AGENCY NAME: [Click here to enter text.](#)

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.  
Expenditures of \$2,500 were spent for food costs for meals
- How did the Agency/Organization accomplish its stated goals for the reporting period?  
416 meals were bought for Winterville residents
- What goals/programs were unmet during the reporting period?  
Waiting list for individuals needing services
- How were Winterville residents served by the Agency/Organization?  
416 meals were bought for Winterville residents
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

250

TOTAL TOWN OF WINTERVILLE RESIDENTS

31

- Any other pertinent information deemed appropriate.

Total of 13 currently on the waiting list for Winterville





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Senior Adult Fellowship
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
  
56-6053068  
Wells Fargo  
Account # 2036070009029
3. Mailing Address: P.O. Box 74, Winterville, NC 28590
4. Street Address: 422 Lora Lane, Winterville, NC 28590
5. Primary Contact Person:  
Barbara Manning  
  
Secondary Contact Person:  
Gene Manning
6. Primary Contact Email Address:  
manning.barbara2@gmail.com  
Secondary Contact Email Address:  
Genemanning117@suddenlink.net
7. Primary Contact Phone:  
252-756-1828  
Secondary Contact Phone:  
252-756-1828
8. Primary Contact Cellular Phone:  
252-341-1828  
  
Secondary Contact Cellular Phone:  
252-341-0218
9. Date of Application: 2/19/2015
10. Fax: N/A
11. Board of Directors, if any, including names, positions held and contact information:  
None
12. Amount of Town funds requested: \$3500.00



**RECEIVED**

2/19/15  
JJS



13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2012. \$3000, 2013. \$3000, and 2014. \$2500.
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual funding requested, if funds are available.
15. Briefly describe how you will use the grant funds:  
The grant will be used to provide a honorarium to speakers and musicians, assist with monthly meal expenses for seniors, and to purchase miscellaneous supplies for senior programs.
16. How will you measure the effect of this grant funding on clients, services and/or the community?  
The grant will enable our organization to provide a much needed outlet for seniors within the area. This will be an opportunity for socialization with their peer group and to expand their knowledge on issues specific to seniors. We have experienced a 10% increase in membership and a 20% increase in attendance during the past calendar year.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)  
198
18. How many of the clients/citizens served are residents of the Town of Winterville?  
152
19. What will be the impact on your agency, clients, or services if these program funds are not received?  
Lack of funding would impact our ability to provide quality educational programs as well as social outlets for the seniors of Winterville.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. YES
21. Mission Statement and General Agency Overview:  
Seniors have unique needs that require adjustments in their lifestyles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly, address these and other issues of seniors. The main objectives of the Senior Adult Fellowship are Educational, Spiritual, Fun and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	0	0	0
	Supplies	\$240	\$275	\$325
	Services	\$2760	\$2225	\$3175
	Capital Outlay	0	0	0
	<b>TOTAL</b>	<b>\$3000</b>	<b>\$2500</b>	<b>\$3500</b>
	# of positions (FTE)	0	0	0

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	\$3000	\$2500	\$3500

## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more.
  - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Barbara Manning, Director , Executive Director/President of

Senior Adult Fellowship does hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the Senior Adult Fellowship to receive Town funding.

Barbara Manning  
Name of Executive Director/President

February 19, 2015  
Date

AGENCY NAME: Senior Adult Fellowship

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.  
Received \$2500.00 from The Town of Winterville. Funding has been utilized to provide meals and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?  
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: All meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse and health issues of seniors. Spiritual: All meetings include a time of fun and games as well as providing a small meal to all participants.
- What goals/programs were unmet during the reporting period?  
None
- How were Winterville residents served by the Agency/Organization?  
We continue to provide a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 198

TOTAL TOWN OF WINTERVILLE RESIDENTS | 152

- Any other pertinent information deemed appropriate.

We respectfully request the continuation of funding for this program as we continue to serve record numbers of seniors each month. This meeting has become the social highlight for many who have no other means of interaction with other seniors.

 **RECEIVED** 2/19/15 





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815  
Winterville, NC 28590
4. Street Address: 2571 Railroad Street  
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery, Director  
Secondary Contact Person: Dr. John Hill, President
6. Primary Contact Email Address: davery60@hotmail.com  
Secondary Contact Email Address: jehill1127@email.campbell.edu
7. Primary Contact Phone: 531-4590  
Secondary Contact Phone: 756-9832
8. Primary Contact Cellular Phone: 531-4590  
Secondary Contact Cellular Phone: 230-1845
9. Date of Application: 3/17/15
10. Fax: Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:  
President – John Hill – 531-3838  
Vice President – Brooke Miller – 321-6490  
Treasurer – Cindy Spargur – 355-6189  
Past President – Tim Avery – 321-7701  
Board Member – Michael Fields – 215-4000  
Board Member – Ludie Moore – 756-1200

3/18/2010

 **RECEIVED** 3/18/15

12. Amount of Town funds requested: \$20,000.00 for the salary for our part time Director and continued use of an office for the Chamber.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount?  
2012-13 - \$15,000  
2013-14 - \$20,000  
2014-15 - \$20,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income and project income is large enough that we can be self sufficient.
15. Briefly describe how you will use the grant funds: The grant funds from the Town will be used to pay the salary of a part time director to oversee the Chamber's business. Chamber dues are used to maintain the daily functioning of the Chamber and to perform special projects for the community and to promote the Town of Winterville through positive advertising and promotions.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.
17. How many residents will be directly impacted by these program funds? (Numerical count) All 9400 residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety of choices of services.
18. How many of the residents served are residents of the Town of Winterville?  
All of the residents of the Town will be served as well as the surrounding community. Presently 66 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or live in the surrounding community.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.
21. Mission Statement and General Agency Overview: The mission of the Winterville



Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival, providing a scholarship for an area student and showing appreciation for our teachers by providing them with a "Welcome Back" breakfast each August. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, and Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and to build strong community ties. We feel that the Chamber serves a very important function in the Winterville community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. Our Chamber Director and President both serve on the Town's Task Force working on an economic development plan for the Town. The Chamber's Director has been appointed by the Pitt County Commissioners to serve on the Pitt County Development Commission and assisted with the recruitment of an industry for the Fullerton Building. We work to serve the community's interest as the county grows and develops. We meet with the other Chamber of Commerce Directors in the county to discuss ways we can work together for the common good of the county. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$20,000	\$20,000	\$20,000
Supplies	5000	7000	7000
Services	5000	8000	8000

3/18/2010

Capital Outlay	1000	1000	1000
TOTAL	\$31,000	\$36,000	\$36,000
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$8500	\$10,000	\$10,000
Town Funds	\$20,000	\$20,000	\$20,000

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Debbie Avery, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.

  
Name of Executive Director/President

3-16-15  
Date





**Winterville Chamber of Commerce  
Non-Town Agency  
Comprehensive Report  
July 2014-March 2015**

**Accomplishments during the past fiscal year:**

- Added ten new members to the Chamber's membership since July 2014
- Maintained ninety three members from previous year
- Exceeded the Chamber's goal of having one hundred members
- Assisted three new businesses with ribbon cuttings
- Held four Business After Hours events with an approximate attendance of three hundred and twenty five guests
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our five Winterville area schools serving over 500 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Funded a scholarship for a South Central High School student
- Maintained a Chamber website promoting the business community, area events and the Town
- Distributed Town of Winterville brochures to the state's nine North Carolina Welcome Centers
- Distributed brochures and Winterville magazines to area businesses and realtors
- Will conduct a Community Awards Banquet to honor outstanding members of our community in April
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Maintained a Facebook page promoting the Chamber, area businesses and the Town
- Designed and produced New Resident Folders for new members of the community filled with coupons and information about area businesses
- Currently serving on the Pitt-Greenville Chamber's Education Cabinet
- Participated in the community's annual Christmas Parade
- Secured free subscriptions to *Business North Carolina* magazine for all Chamber member
- Met and shared information with other Chambers in Pitt County
- Director taught a Saturday seminar for the Pitt Community College Small Business Center

1 RECEIVED *JS*  
3/16/2015

**Unmet Goals:**

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community
- The Chamber would like to become self sufficient so it would not have to rely on the Town for funding

**Winterville Residents Served:**

- Presently sixty five of the Chamber's businesses are found within the city limits or their owners are residents of the Town of Winterville
- The other Chamber members are found outside the city limits but within close proximity and provide services for the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

**Service to the Winterville Community:**

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is "Promoting Excellence in Business and Community". We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents' homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

**Revenue and Expenditures:**

• Income:	
Town Funds:	\$20,000.00
Membership Dues	9,166.20
Business After Hours	400.00
Newsletter Ads	225.00
New Members	900.00
<b>Total</b>	<b>\$30,691.20</b>

- Expenses:
 

Salary for Director	\$20,000.00*
“Welcome Back” breakfast for area schools	492.43
Winterville Watermelon Festival	500.00
Community Awards Banquet	2,000.00*
Postage	300.00*
Supplies	300.00*
Website	252.93
Newspaper & magazine ads	2,000.00*
Newsletter Printing	240.00*
Workshops & Training for Director	325.00*
Chamber Christmas Social & Membership Drive	800.00*
Scholarship	500.00*
Christmas & Watermelon Parades	441.78
Ribbon Cuttings	150.00*
Business After Hours	400.00*
Chamber Night at the Park	250.00*
Miscellaneous	1,100.00
<b>Total</b>	<b>\$30,552.14</b>

(\*Denotes item includes not only actual expenditures from July to March 2012 but also proposed expenditures from March to June 2012)

Budget for 2014 – 2015	
Income	30,691.20
Less Expenses	30,552.14
Total predicted carry over	\$ 139.06

Respectfully submitted,

Debbie Avery  
 Director  
 Winterville Chamber of Commerce  
 531-4590





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Depot
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 217 Worthington Street, Winterville, NC 28590

5. Primary Contact Person:  
Jane Power, President

Secondary Contact Person:  
Abbott Hunsucker, Treasurer

6. Primary Contact Email Address:  
jpower@email.pittcc.edu

Secondary Contact Email Address:  
ahunsucker@lenoir.k12.nc.us

7. Primary Contact Phone:  
NA

Secondary Contact Phone:  
NA

8. Primary Contact Cellular Phone:  
252-717-1243

Secondary Contact Cellular Phone:  
252-531-3191

9. Date of Application: 3/20/2015

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858  
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858  
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590  
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590  
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC  
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590

*Received 3/27/2015  
JRS*



Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590  
Mary Forlines, Director – PO Box 22, Winterville, NC 28590  
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834  
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834  
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: Click here to enter text. We request that the in-kind services valuing \$1700 for electrical service and \$2000 for lawn care be continued. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Click here to enter text. Yes, funds have been received for the Depot Restoration Project. An appropriation of \$21,000 was awarded in February 2010 for the Depot Project, and \$3800 in additional funding was awarded in May 2011. And in March of 2014, we received an additional \$20,000 matching grant. Last year, our organization also received in-kind services valuing \$1700 for electrical service and \$2000 for lawn care. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Click here to enter text. After the Depot addition project is completed, we would ask that the in-kind services be continued.
15. Briefly describe how you will use the grant funds:  
The continuation of the lawn maintenance and utilities grant will allow the organization to put its efforts in marketing, utilizing, and maintaining the depot once work is completed.
16. How will you measure the effect of this grant funding on clients, services and/or the community?  
The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)  
Potentially hundreds. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.
18. How many of the clients/citizens served are residents of the Town of Winterville?  
We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

18. How many of the clients/citizens served are residents of the Town of Winterville?  
We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?  
Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

21. Mission Statement and General Agency Overview:  
The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care . We are asking that that service/contribution be continued.

## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more.
  - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Jane Pauer, Executive Director/President of Winterville Historical & Arts Society, Inc.

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Jane Pauer  
Name of Executive Director/President

3/26/15  
Date





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Museum
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:  
Jane Power, President
- Secondary Contact Person:  
Abbott Hunsucker, Treasurer

6. Primary Contact Email Address:  
jpower@email.pittcc.edu
- Secondary Contact Email Address:  
ahunsucker@lenoir.k12.nc.us

7. Primary Contact Phone:  
NA
- Secondary Contact Phone:  
NA

8. Primary Contact Cellular Phone:  
252-717-1243
- Secondary Contact Cellular Phone:  
252-531-3191

9. Date of Application: 3/20/2015

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:  
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858  
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858  
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590  
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590  
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC  
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590

Received 3/27/2015  
AAS 1

Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590  
Mary Forlines, Director – PO Box 22, Winterville, NC 28590  
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834  
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834  
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by the Town staff are as follows: \$1700 for electrical service and \$2000 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2014-2015 as in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that that service/contribution be continued.

15. Briefly describe how you will use the grant funds:  
In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community? The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum more readily available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville? The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

18. How many of the clients/citizens served are residents of the Town of Winterville?  
The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?  
Public access to the museum may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

21. Mission Statement and General Agency Overview:  
The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.



## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more,
  - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Jane Power, Executive Director/President of Winterville Historical & Arts Society, Inc

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Jane Power  
Name of Executive Director/President

3/26/15  
Date



*Winterville Historical and Arts Society, Inc.*

*PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660*

March 30, 2015

Terri Parker, Manager  
Doug Jackson, Mayor  
Members of the Town Council  
Town of Winterville  
2571 Railroad Street  
Winterville, NC 28590

Dear Terri, Mayor Jackson, and Members of the Town Council,

Please find enclosed the 2015 Comprehensive Reports as requested for both the Winterville Historical and Arts Society, Inc. and the Winterville Depot Project.

If there is any other information that is required, please let me know.

Respectfully,

  
Jane M. Power  
President

Attachments (2)

AGENCY NAME: Winterville Historical and Arts Society, Inc.

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

Click here to enter text.

<b>Winterville Historical &amp; Arts Society, Inc.</b>	
<b>July 1, 2014 through March 20, 2015</b>	
<b>INCOME</b>	
Membership	\$8,490.00
Calendar Proceeds	\$835.00
Storm Window Donations/Memorials	\$4,014.00
Donations	\$158.00
Memorial Donations	\$545.00
Total Income	\$14,042.00

<b>EXPENSES</b>	
Building Repair and Maintenance	\$3,835.36
Calendar Project	\$1,067.86
LaRue M. Evans Endowment	\$3,000.00
Insurance and Taxes	\$2,509.50
Newsletters and Publicity	\$1,863.73
Telephone	\$460.92
Miscellaneous	\$554.17
Total Expenses	\$13,291.54

Beginning Balance 7/1/14	\$5,221.34
Ending Balance 3/20/15	\$5,971.80

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Attendance at activities of the organization for the period of July 1, 2014 through March 20, 2015 was approximately 300.

AGENCY NAME: Winterville Historical and Arts Society, Inc.

- **What goals/programs were unmet during the reporting period?**  
We were unable to hold our April 2014 Membership Meeting due to bad weather and threatening tornadoes.
- **How were Winterville residents served by the Agency/Organization?**  
All activities were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also continued our regular monthly hours of being open from 3-5 pm on every 2<sup>nd</sup> Sunday. Our volunteers out in the community also made several presentations. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.
- **How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?**

TOTAL RESIDENTS  300

TOTAL TOWN OF WINTERVILLE RESIDENTS **undetermined**

- **Any other pertinent information deemed appropriate.**

In-kind services from the Town of Winterville for Fiscal Year 2014-2015 included lawn maintenance and utilities service for the Depot.

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Depot Project

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

<b>Winterville Historical &amp; Arts Society, Inc.</b>	
<b>Depot Project</b>	
<b>July 1, 2014 through March 20, 2015</b>	
<b>INCOME</b>	
Donations	\$1,409.00
Memorial Donations	\$775.00
<b>Total Income</b>	<b>\$2,184</b>

<b>EXPENSES</b>	
Contractor Payments	\$24,100.00
Miscellaneous	\$434.93
<b>Total Expenses</b>	<b>\$24,534.93</b>

Beginning Balance 7/1/14	\$105,496.12
Ending Balance 3/20/15	\$83,145.19

- How did the Agency/Organization accomplish its stated goals for the reporting period?  
Construction on the depot addition began in the fall of 2014 and is continuing. We hope to be completed by the fall of 2015.
- What goals/programs were unmet during the reporting period?  
We had hoped to be completely finished with the depot project at this point, but fundraising efforts did not allow for that. But work is ongoing.

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Depot Project

- **How were Winterville residents served by the Agency/Organization?**  
No Winterville residents were served by or at the Winterville depot. However, all activities of the Winterville Historical and Arts Society were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also continued our regular monthly hours of being open from 3-5 pm on every 2<sup>nd</sup> Sunday. Our volunteers out in the community also made several presentations. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- **How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?**

TOTAL RESIDENTS  None at the depot

TOTAL TOWN OF WINTERVILLE RESIDENTS None at the depot

- **Any other pertinent information deemed appropriate.**

In-kind services from the Town of Winterville for Fiscal Year 2014-2015 included lawn maintenance and utilities service for the Depot.







**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name:  
Winterville Senior Citizens Club
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
State Employee Credit Union  
135 Davenport Farm Rd.  
Winterville, N C 28590
3. Mailing Address:  
P.O Box 432  
Winterville, NC 28590
4. Street Address:  
304 Ola Circle  
Winterville, NC 28590
5. Primary Contact Person:  
Beatrice A. Henderson  
Secondary Contact Person:  
Cleatrice Herbert
6. Primary Contact Email Address:  
ccbea@suddenlink.net  
Secondary Contact Email Address:  
N/A
7. Primary Contact Phone:  
252-355-2572  
Secondary Contact Phone:  
252-355-2185
8. Primary Contact Cellular Phone:  
252-814-9012  
Secondary Contact Cellular Phone:  
N/A
9. Date of Application:  
March 23,2015
10. Fax: N/A  
  
Email:WSCCbea@yahoo.com
11. Board of Directors, if any, including names, positions held and contact information:  
Beatrice A. Henderson ,Director 252-355-2572 /252-814-9012  
Calvin C. Henderson, Advisor 814-9076  
Flora Dixon 756-7325, Shirley Daniels 714-1385,Nellie Barrett 355-2018  
& Judy Whitehurst 258-4045 Board Members

Received by  
3/25/2015

12. Amount of Town funds requested:  
\$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes -2010-\$5,000, 2011-Inkind, 2012 \$2,500.00. and 2013 \$2,500.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual funding for Winterville Senior Citizens Club.

15. Briefly describe how you will use the grant funds:

Bus trips	Health Fair Screenings	Plays/ cultural trips
Annual Banquet	Theatre/movies	Games/Activities
Fellowship Luncheon (monthly)	door prizes supplies	gift for speakers Dinner Theatre
Educational work shop	souvenir booklets	Local cruise

16. How will you measure the effect of this grant funding on residents, services, and/or the community?

Enable Senior Citizens to have consistent and timely meeting which provide outlet, fellowship and enable them to feel physically and socially part of society. They look forward to the Resource Speakers, fellowship and socializing with each other every month.

17. How many residents will be directly impacted by these program funds? (Numerical count) 300

18. How many of the residents served are residents of the Town of Winterville?  
85% or 90%

19. What will be the impact on your agency, residents, or services if these program funds are not received?

The impact will be that senior citizens will not be provided with many of the opportunities presently provided. Many activities would be cut. They will not have many of the resources and activities which are now provided to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for Seniors during their golden years.

20. I certify that I will be able to execute and fully comply with the requirements of the town's grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. yes

21. *Mission Statement and General Agency Overview:*

The purpose of WSCC is to provide needed services and activities to citizens 55 years and

over, to be a part of an organization that provides a better quality of life during their older years through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and Other agencies? Specify what the relationship is and the agency or agencies involved.

Through the Winterville Senior Citizen's Club aggressive agenda, the seniors were able to meet local officials, county commissioners, state officials and other business leaders. They were able to receive resourceful information from Pitt County Health Department, Pitt County dept of Social Services, Pitt Sheriff dept, Vidant Medical Center, Local Police Department, Churches ECU Police Chief Department and many other agencies through out Pitt County,

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	0	100.00	100.00
Supplies	500.00	550.00	2550.00
Services	2000.00	2100.00	2550.00
Capital Outlay			
<b>TOTAL</b>	<b>2500.00</b>	<b>2750.00</b>	<b>5200.00</b>
<b># of positions (FTE)</b>	<b>1</b>	<b>1</b>	<b>1</b>
23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue			
Town Funds	2500.00	2750.00	5200.00

**Item 22-Expenditures:**

<b>Lunch for seniors avg. 65 people per lunch @ \$6.50 per person (includes paper napkins, plates, plastic utensils drinks bread and desserts</b>	<b>\$4,225</b>
<b>Lunch for 8 team leaders for preparation and planning of monthly meeting- \$6.25 per person</b>	<b>\$50.00</b>
<b>Gifts for speakers at monthly meeting avg. \$10.00 per gifts or donation</b>	<b>\$100.00</b>
<b>Supplies: Ink cartridges, paper, folder, orientation brochures for new members Copies</b>	<b>\$411.23</b>
<b>Reservation and for Christmas Banquet Building for Banquet</b>	<b>\$1,300.00</b>
<b>Door prizes</b>	<b>\$390.00</b>
<b>Birthday bags, birthday, get well and sympathy cards</b>	<b>\$60.00</b>
<b>Stamps</b>	<b>\$49.70</b>
<b>Decoration</b>	<b>\$99.09</b>
<b>Transportation of seniors to vote in election, meeting, doctor appointments and grocery store</b>	<b>\$30.00</b>

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Beatrice A Henderson, Executive Director/President of

(Winterville Senior Citizens Club)

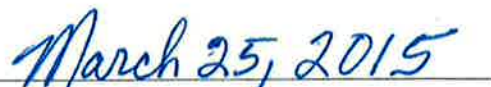
do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in

order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

  
Name of Executive Director/President

  
Date

18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.

**Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

**Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

**Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

**Capital Outlay** - Amount for tangible items costing \$500 or more.

**Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**INSTRUCTIONS  
NON-TOWN AGENCY  
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to include this information if your agency is awarded a grant: tax-exempt documentation (if applicable), banking information and any pertinent budgetary documents. A grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: Funding of grant awards will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested said funding must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding for new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Board of Aldermen every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2010** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.  
See Item #22
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish the club's plan aggressive agenda. The seniors had opportunities to meet and chat with local, county, state and federal elected officials. There were also opportunity to receive valuable resource and information from local fire departments, local police departments, Pitt County Sheriff department, ECU Heart Center, nutritional presentation, pre-planning for final expenses and many others.
- What goals/programs were unmet during the reporting period?  
All goals were accomplish and all plan programs were met.
- How were Winterville residents served by the Agency/Organization?  
Winterville residents were served through timely and consistent meetings which enable them to continue be part of a physical and social driven society. They look forward to the fellowship and socializing each and every month.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville? Approx 450 total residents served during reporting period. 75% were residents of the Town of Winterville.
- Any other pertinent information deemed appropriate.  
None







**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: **Winterville Watermelon Festival Committee, Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be require if grant awarded.  

**Will Supply**
3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**
4. Street Address: **2580 Railroad Street Winterville, NC 28590**
5. Primary Contact Person:  
**Tim Avery, Chairman**  
Secondary Contact Person:  
**David Hooks, President**
6. Primary Contact Email Address:  
**tim@ectsigns.com.**  
Secondary Contact Email Address:  
**david.hooks@wintervillenc.com**
7. Primary Contact Phone:  
**252-321-7701**  
Secondary Contact Phone:  
**252-378-5772**
8. Primary Contact Cellular Phone:  
**252-531-3969**  
Secondary Contact Cellular Phone:  
**252-378-5772**
9. Date of Application: **April 9, 2015**
10. Fax: **252-321-7701**
11. Board of Directors, if any, including names, positions held and contact information:  
**See Attached**
12. Amount of Town funds requested: **\$35000.00**
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes - **\$35000.00**

Received  
4/10/15  
JHS

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?  
**No - yearly request**
  
15. Briefly describe how you will use the grant funds:  
**To assist in the expense of conducting the 2015 Winterville Watermelon Festival**
  
16. How will you measure the effect of this grant funding on clients, services and/or the community?  
**Each year we receive response from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.**
  
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)  
**All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate**
  
18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population**
  
19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival**
  
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.  
**Yes**
  
21. Mission Statement and General Agency Overview:  
**To promote the Town of Winterville, its local businesses and community organizations by providing a week full of exciting activities for its citizens and guests.**
  
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved. **Yearly planning meeting with Town Staff and individual departments prior to the festival.**

23.	<b>Expenditure Details:</b>	<b>Prior Year</b>	<b>Current Year</b>	<b>New Year</b>
	<b>Personnel Services</b>	N/A	N/A	N/A
	<b>Supplies</b>	N/A	N/A	N/A
	<b>Services</b>	<b>90332.46</b>	<b>115000.00</b>	<b>136900.00</b>
	<b>Capital Outlay</b>	N/A	N/A	N/A
	<b>TOTAL</b>	<b>90332.46</b>	<b>115000.00</b>	<b>136900.00</b>
	<b># of positions (FTE)</b>			
		<b>Volunteer Staff</b>	<b>Volunteer Staff</b>	<b>Volunteer Staff</b>
24.	<b>Revenue Source:</b>	<b>Prior Year</b>	<b>Current Year</b>	<b>New Year</b>
	<b>Non-Town Revenue</b>	<b>65915.50</b>	<b>80000.00</b>	<b>101900.00</b>
	<b>Town Funds</b>	<b>35000.00</b>	<b>35000.00</b>	<b>35000.00</b>

## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more.
  - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

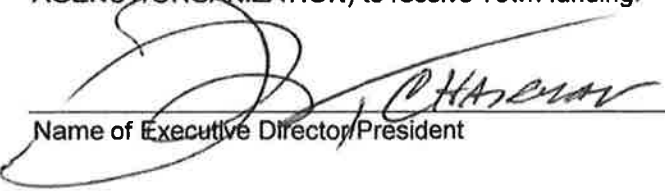
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

I, Timothy B. Avery, Chairman of the Winterville Watermelon Festival Committee Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

  
Name of Executive Director/President

Date 

AGENCY NAME: Click here to enter text.

**Winterville Watermelon  
Festival Committee**

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.  
(see attached 2014 financial statement)  
After two years of great financial losses due to weather the 2014 Winterville Watermelon Festival was a financial success. This allowed us to partially reimburse our emergency weather fund. That fund was totally depleted due to great financial losses in 2011 & 2012.
- How did the Agency/Organization accomplish its stated goals for the reporting period?  
We had great crowds on Thursday and Friday. The rainy weather impacted our Saturday daytime attendance. Our nightly concerts continue to be a crowd favorite and we attribute this in offering great entertainment at no charge. Our event continues to be recognized as one of the most family friendly events in the area.
- What goals/programs were unmet during the reporting period?  
We didn't meet all of our Saturday attendance goals due to the rain on Saturday morning.
- How were Winterville residents served by the Agency/Organization?  
All were able to attend the festival entertainment and Family Fun Night activities at no cost.
- How many total residents/residents were served during the reporting period, and how many of these were residents of?

TOTAL RESIDENTS | 12000

TOTAL TOWN OF WINTERVILLE RESIDENTS | 7500

- Any other pertinent information deemed appropriate.

AGENCY NAME: [Click here to enter text.](#)

**The Watermelon Festival Committee is an all volunteer staff which works extremely hard in producing this event. The festival provides an opportunity for the Town of Winterville, its businesses, civic organizations and citizens a chance not to only showcase its many great attributes but a chance for all the citizens to come together and have a weekend of family fun. Without the continued support and financial assistance from the town the festival will not survive.**

**Winterville Watermelon  
Festival Committee, Inc.  
Board of Directors**

**President - David Hooks**

**252-378-5772**

**Vice President – Keen Lassiter**

**252-355-1135**

**Secretary – Diane Barnes**

**252-902-8867**

**Treasurer – Michael Jordan**

**252-756-5738**

**Board of Director – Debbie Avery**

**252-756-9832**

**Board of Director – Art Morrison**

**252-531-7803**

**Board of Director – Paula Stafford**

**252-916-2922**

**Board of Director – Eddie Vincent**

**252-341-3243**

**Board of Director – Alton Wadford**

**252-378-5344**



Winterville Watermelon Festival  
 2014 Final Budget  
 Expense & Income Report

	<b>INCOME</b>	<b>EXPENSES</b>
<b>SPONSORSHIP</b>	\$ 64,600.00	\$ 1,381.91
<b>T-SHIRTS</b>	\$ 4,457.00	\$ 4,094.20
<b>ARTS &amp; CRAFTS/ETC</b>	\$ 10,230.00	\$ 438.48
<b>FOOD VENDORS</b>	\$ 9,030.00	
<b>PARADE</b>	\$ 260.00	\$ 3,082.75
<b>CARNIVAL</b>	\$ 12,174.00	\$ 372.36
<b>ATM</b>	\$ 164.50	
<b>ADVERTISING</b>		\$ 10,139.56
<b>THURSDAY NIGHT CONCERT</b>		\$ 15,209.22
<b>FRIDAY NIGHT CONCERT</b>		\$ 10,746.52
<b>FAMILY FUN NIGHT</b>		\$ 1,476.42
<b>SATURDAY DAYTIME ENTERTAINMENT</b>		\$ 274.08
<b>SATURDAY NIGHT CONCERT</b>		\$ 34,404.94
<b>VIP TENT</b>		\$ 1,424.45
<b>MISC EXPENSES</b>		\$ 7,287.57
	<b>\$ 100,915.50</b>	<b>\$ 90,332.46</b>





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Greenville Community Shelters, Inc
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Federal tax ID # 58-1778990

3. Mailing Address: 207 Manhattan Ave, Greenville NC 27834

4. Street Address: 207 Manhattan Ave, Greenville NC 27834

5. Primary Contact Person:  
Bob Williams
- Secondary Contact Person:  
Jim Naves

6. Primary Contact Email Address:  
bwilliams@greenvillecommunityshelter.org
- Secondary Contact Email Address:  
jnaves@suddenlink.net

7. Primary Contact Phone:  
252-752-0829
- Secondary Contact Phone:  
252-752-0829

- 8: Primary Contact Cellular Phone:  
252-717-1096
- Secondary Contact Cellular Phone:  
252-714-6482

9. Date of Application: 3/16/2015

10. Fax: 252-752-8766

11. Board of Directors, if any, including names, positions held and contact information:  
Attached to application

12. Amount of Town funds requested: \$10,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? No.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We would like to make this an annual request; however we understand that there are limited funds and we would be grateful for any amount that would be considered.
15. Briefly describe how you will use the grant funds:  
These grant funds would be used as unrestricted funds for operating the Shelter. It costs about \$250.00/day to keep the shelter doors open. This does not include salaries of any of the employees. Funds for the Emergency Shelter Program will focus on overall operating needs of the facility, to ensure that there is always a place that can daily provide quick access to stable temporary shelter for people who become homeless. Operating the Emergency Shelter is much like operating a large, older home, requiring funds for utilities, repairs and maintenance, food, insurance, equipment, supplies and staff to manage the facility.
16. How will you measure the effect of this grant funding on clients, services and/or the community? Last year we served 504 unduplicated people at the Shelter. This relates to over 22,000 bednights (a bednight equals a person in a bed). By providing a safe haven for homeless individuals, we have relieved the community (Pitt County) of the burden of having to solve the issue of having to deal with homeless folks. It also decreases crime by providing shelter, and decreases the possibility of homeless people breaking into abandoned/vacant buildings for shelter.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)  
Over 500 people. For the past three years our numbers of homeless people have increased about 5% per year.
18. How many of the clients/citizens served are residents of the Town of Winterville?  
We are not sure how many of our residents were or are from Winterville. What we do know, with Winterville bordering Greenville, that without the Shelter, some of the homeless people may be looking for temporary shelter within the town of Winterville if our shelter did not exist.
19. What will be the impact on your agency, clients, or services if these program funds are not received?  
It is customary for Greenville Community Shelters (GCS) to maintain existing funding sources where possible and to look at new funding sources to make us more sustainable. In situations where funding is not renewed, GCS seeks additional funding to sustain our program. Over the past two years, we have been cut by both the United Way and by the Emergency Solutions Grant by about 8%. In addition, GCS will look for sources of program expansion, which may assist in program sustainability, should funding sources fluctuate or this grant is not approved.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. I, Robert M. Williams, Executive Director, certify that the Greenville Community Shelter will comply with the Town grant agreement.

21. Mission Statement and General Agency Overview:

Our mission is: "To serve the homeless and those at risk of homelessness by providing safe housing, and assisting them in developing a long term plan that leads to self-sufficiency". The Greenville Community Shelter has been in existence for over 26 years. During those 26 years we have served the community 365 days a year. We have had many success stories, but our best success is that we have provided a safe haven for those individuals and families that find themselves homeless.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

We have found that the best way to help people out of their situation is to collaborate with others within Pitt County. GCS collaborates with a variety of partners in the delivery of services to Emergency Shelter clientele. We work hand in hand with the Pitt County Department of Social Services to provide clients with resources that are not available here at the Shelter. This collaboration is very critical to the overall success of many of our residents and without such positive collaboration many would not have an open line of communication through this portal. Residents of the homeless shelter also need employment and employment skills. Having adequate household income is essential in maintaining stable housing. Therefore, the support services offered by PCC is critical also. PCC has an on-sight instructor who helps these individuals prepare themselves for the job market. The WECARE project is also a part of the PCC endeavor. A variety of behavioral health organizations provide support to shelter residents with mental health and substance use illnesses. Without their help, a portion of the shelter population would not be able to function effectively enough to live and work successfully. These organizations operate under the governance of East Carolina Behavioral Health LME (ECBH). PORT is also directly involved with many of our residents in trying to overcome their substance abuse issues and to help keep them clean. Housing is such a critical need for the homeless population. GCS works regularly with Greenville Housing Authority (GHA) to secure housing placement for residents in both subsidized housing and public housing programs operated by GHA. We have also started a weekly Wednesday meeting that is a collaborative effort between GHA, DSS, NC WORKS, VA, Center for Prevention of Domestic Violence, Pitt County Planning and GCS to help place people in permanent housing.

<b>23.</b>	<b>Expenditure Details:</b>	<b>Prior Year</b>	<b>Current Year</b>	<b>New Year</b>
	Personnel Services			
	Supplies			
	Services			
	Capital Outlay			
	<b>TOTAL</b>			
	<b># of positions (FTE)</b>			

<b>24.</b>	<b>Revenue Source:</b>	<b>Prior Year</b>	<b>Current Year</b>	<b>New Year</b>
	Non-Town Revenue			
	Town Funds			

## NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requesting the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
  - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
  - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
  - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
  - Capital Outlay** - Amount for tangible items costing \$500 or more.
  - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

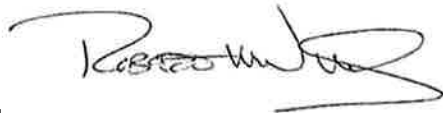
I, Robert M. Williams

, Executive Director/President of

Greenville Community Shelters, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Greenville Community Shelters, Inc. to receive Town funding.



Robert M. Williams

3-16-2015

Name of Executive Director/President

Date



**Greenville Community Shelters, Inc.  
2014-2015 Board of Directors**

**Executive Board Officers:**

**PRESIDENT & CHAIR OF THE EXECUTIVE COMMITTEE:**

James L. (Jim) Naves  
602 Kempton Drive  
Greenville, NC 27834  
(H) 252-756-2108  
(C) 252-714-6482  
jnaves@suddenlink.net  
Affiliation: (retired ECU)

**VICE PRESIDENT: (TERM EXP: 6/30/15)**

Rev. Moses Perez (TERM EXP: 6/30/16)  
Pastor and Community Advocate  
Iglesia Pentecostal Unida De Greenville  
3701 Old Pactolous Road  
Greenville, NC 27836  
(O) 757-3157  
(C) 520-730-1488  
[Mosesperez777@yahoo.com](mailto:Mosesperez777@yahoo.com)

**TREASURER (TERM EXP: 6/30/15)**

Duane T. Holder  
127-B Emily Drive  
Winterville, NC 28590  
(H) 714-3832  
(W) 902-3012  
(F) 830-6380  
(C) 714-3832  
duane.holder@pittcountync.gov  
Affiliation: Pitt County Government

**BOARD SECRETARY**

Dr. Ronald Perkin (TERM EXP: 9/30/2016)  
Chairman and Professor, Department of Pediatrics  
Brody School of Medicine  
3721 Stillwood Drive  
Winterville, NC 28590  
(H) 321-3997  
(W) 744-2540  
Perkinr@ecu.edu

**BOARD OUTREACH CHAIR:**

Laura Carmon (TERM EXP: 6/30/19)  
928 Dunbrook Drive  
Greenville NC 27834  
(H) 252-756-1077  
(W) 252-847-9630  
(C) 252-916-1528  
Email: [lcarmon@vidanthealth.com](mailto:lcarmon@vidanthealth.com)  
Affiliation: Vidant Medical Center

**BOARD OPERATIONS CHAIR**

Dr. Tim Reeder  
1011 Harbor Circle  
Grimesland, NC 27837  
(H) 329-7210  
(W) 744-2158  
(F) 744-3589  
(C) 347-1235  
(P) 561-3038  
reedert@ecu.edu  
Kay Carney (Assistant) 744-2158  
Affiliation: ECU Brody School of Medicine

**BOARD GOVERNANCE CHAIR**

Joan Wynn (TERM EXP: 6/30/16)  
1606 Canterbury Road  
Greenville, NC 27858  
(H) 756-4518  
(W) 847-1946  
[jwynn@vidanthealth.com](mailto:jwynn@vidanthealth.com)  
Affiliation: Vidant Health

Todd Fraley (TERM EXP: 6/30/16)  
220 Brent Creek Drive  
Greenville, NC 27834  
(H) 321-8999  
(C) 412-8487  
(W) 252-328-2859  
[fraleyt@ecu.edu](mailto:fraleyt@ecu.edu)  
Affiliation: East Carolina University

Kelli Pack Smith (TERM EXP: 6/30/15)  
Administrator, Medical Staff & GME Support  
952 Van Gert Drive  
Winterville, NC 28590  
(H) 353-2737  
(W) 847-4534  
(F) 847-6521  
(C) 347-2736  
[kpsmith@vidanthealth.com](mailto:kpsmith@vidanthealth.com)

Adam Bowen (TERM EX.: 06/30/16)  
2801 Royal Drive  
Winterville, NC 28590  
(H) 758-7572  
(W) 321-3358  
(C) 341-9846 (Best)  
(F) 756-1942  
Adam.bowen@bbandt.com  
Affiliation: Branch Banking & Trust

Gary D. Hartong (TERM EX: 06/30/19)  
2002 Bloomsbury Road  
Greenville, NC 27858  
(H) 252-353-0456  
(W) 252-757-1096  
(C) 252-916-6230  
(F) 252-757-3221  
Email: [ghartong@thewootencompany.com](mailto:ghartong@thewootencompany.com)  
Affiliation: The Wooten Company

Gary R. Vanderpool (TERM EX: 6/30/19)  
1967 Cornerstone Drive  
Winterville, NC 28590  
(H) 252-355-6933  
(W) 252-744-2077  
(C) 252-917-7086  
Email: [nevanderpools@hotmail.com](mailto:nevanderpools@hotmail.com)  
Affiliation: Brody School of Medicine

Ayanda D. Meachem (TERM EX: 6/30/19)  
405 Selby Court  
Winterville, NC 28590  
(H) 252-752-1807  
(W) 252-758-0113, ext. 104  
(C) 252-714-0840  
(F) 252-758-1843  
Email: [aldowtin@yahoo.com](mailto:aldowtin@yahoo.com)  
Affiliation: Legal Aid of North Carolina, Inc.

Kenneth Atchley (TERM EX: 6/30 19)  
1100 NC 42/43 W  
Pinetops, NC 27864  
(H) 252-883-2333  
(W) 252-883-2333  
(C) 252-883-2333  
Email: [globalpremiums504@gmail.com](mailto:globalpremiums504@gmail.com)  
Affiliation: Global Premium/Home Repair

### **Emeritus**

Margaret Dixon  
1748 Beaumont Drive  
Greenville, NC 27858  
(H) 321-8883  
(W) 902-1068  
(C) 717-3840  
mrdixon@pittcountync.gov  
Affiliation: Pitt County Dept. of Social Services