



**WINTERVILLE TOWN COUNCIL AGENDA  
MONDAY, DECEMBER 11, 2023 - 6:00 PM  
WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. **CALL TO ORDER.**
- II. **INVOCATION.**
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **WELCOME.**
- V. **APPROVAL OF AGENDA.**
- VI. **INTRODUCTION OF EMPLOYEES:**
  1. George Singleton, Equipment Operator, Public Works.
  2. Chad Skinner, Water and Sewer Systems Superintendent, Public Works.
- VII. **PRESENTATIONS:**
  1. FY 2022-2023 Audit Presentation – James Overton and Michael Jordan, CRI, PLLC.
- VIII. **PUBLIC COMMENT:** The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.
- IX. **OLD BUSINESS:**
  1. Award of Electric Engineering and Financial Analysis Contracts – RGRID, PLLC.
  2. Town Council Minutes:
    - March 13, 2023 Regular Town Council Meeting Minutes
    - April 10, 2023 Regular Town Council Meeting Minutes
    - May 8, 2023 Regular Town Council Meeting Minutes
    - October 9, 2023 Regular Town Council Meeting Minutes
    - November 13, 2023 Regular Town Council Meeting Minutes
- X. **COMMENTS FROM OUTGOING COUNCILMEMBERS.**
- XI. **CLOSED SESSION:**

**NCGS § 143-318.11. (a) (5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. (Acquisition of Real Property).

**XII. SHORT BREAK.**

**XIII. INSTALLATION AND OATH OF OFFICE OF NEWLY ELECTED TOWN OFFICIALS:**

1. Councilwoman-Elect Shantel Hawkins sworn in by the Honorable Kandi Smith, NC Senator.
2. Councilwoman-Elect Dr. Brandy Harrell sworn in by the Honorable Elizabeth Heath, Chief District Court Judge, 8th Judicial District.
3. Councilwoman-Elect Veronica Roberson sworn in by the Honorable Cheryl Jordan, Chief Magistrate, Pitt County.
4. Councilwoman-Elect Lisa Smith sworn in by the Honorable W. Brian DeSoto, District Court Judge.

**XIV. SHORT BREAK.**

**XV. APPOINTMENT OF MAYOR PRO-TEM.**

**XVI. DISCUSSION OF MEETING TIME – Currently 6:00 pm.**

**XVII. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*

1. Approval of 2024 Calendars.
  - 2024 Regular Council Meeting Calendar;
  - 2024 Agenda Review Calendar; and
  - 2023-2024 Budget Calendar.
2. Lowes Food – Direct Clerk to Investigate the Sufficiency of the Petition for Annexation.
3. Quail Trace Subdivision – Schedule a Rezoning Public Hearing for January 8, 2023 Regular Town Council Meeting.
4. Resolution Authorizing the Application for Loan Funding from the DWI Drinking Water Program – Lead Service Line Replacement Inventory.

**XVIII. NEW BUSINESS:**

1. Pedestrian Safety, Quick Build Mini Grant – Project Prioritization.

**XIX. OTHER AGENDA ITEMS.**

**XX. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**

1. Schedule a Council Orientation Workshop.
2. Schedule Vision Setting Meeting 2023-2024.
3. Schedule Recycling/Solid Waste Workshop.

**XXI. ANNOUNCEMENTS:**

1. Cops on the Roof: Friday, December 15, 2023 @ 9:00 am, Walmart Supercenter, Greenville Boulevard, Greenville, NC.
2. Planning and Zoning Board Meeting: Monday, December 18, 2023 @ 7:00 pm – Town Hall Assembly Room.
3. Board of Adjustment Meeting: Tuesday, December 19, 2023 @ 7:00 pm – Town Hall Assembly Room.
4. Human Relations Board Meeting: Thursday, December 21, 2023 @ 7:00 pm – Town Hall Executive Conference Room.
5. Shop with a Cop: Friday, December 22, 2023, Winterville Police Department.
6. Town Offices Closing for Christmas Holiday: Friday, December 22, 2023 @ 12:00 pm.
7. Christmas Holiday - Town Offices Closed: Monday, December 25, 2023 through Wednesday, December 27, 2023.

8. New Year Holiday – Town Offices Closed: Monday, January 1, 2024.
9. Agenda Review Meeting: Thursday, January 4, 2024 @ 4:00 pm – Town Hall Executive Conference Room.
10. Town Council Regular Meeting: Monday, January 8, 2024 @ 6:00 pm – Town Hall Assembly Room.

XXII. **REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.**

XXIII. **ADJOURN.**

***SPECIAL NOTICE:*** *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Terri L. Parker, Town Manager at (252) 756-2221, ext. 2341 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*