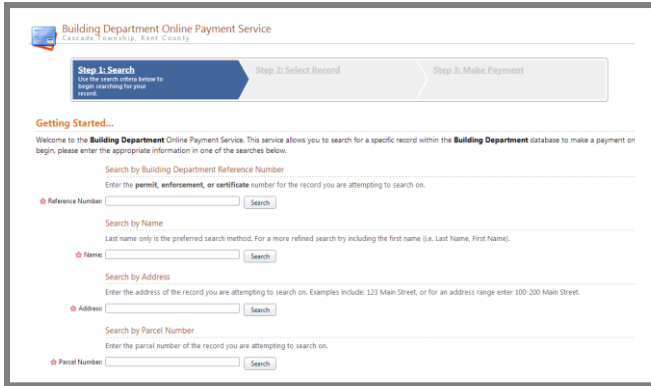
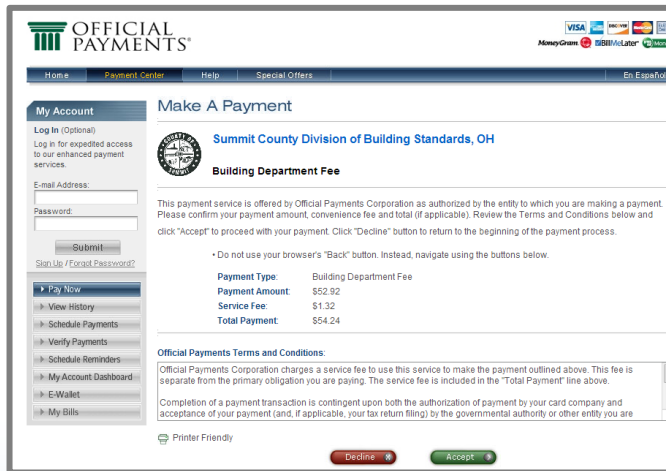


# Online Payments

Once your application has been processed, you can pay your invoice using the "Online Payments: Building Department Payments"



When you have chosen the invoice(s) to pay, you will be redirected to the municipality's third party payment website



**Once completed, you can then print the confirmation, exit the webpage, or apply for another permit**

**WINTERVILLE**  
*A slice of the good life!*

2571 Railroad Street  
PO Box 1459  
Winterville, NC 28590  
252-756-2221

**Planning Dept. - ext. 2357**  
[bryan.jones@wintervillenc.com](mailto:bryan.jones@wintervillenc.com)

**Building Dept. - ext. 2345**  
[inspections@wintervillenc.com](mailto:inspections@wintervillenc.com)

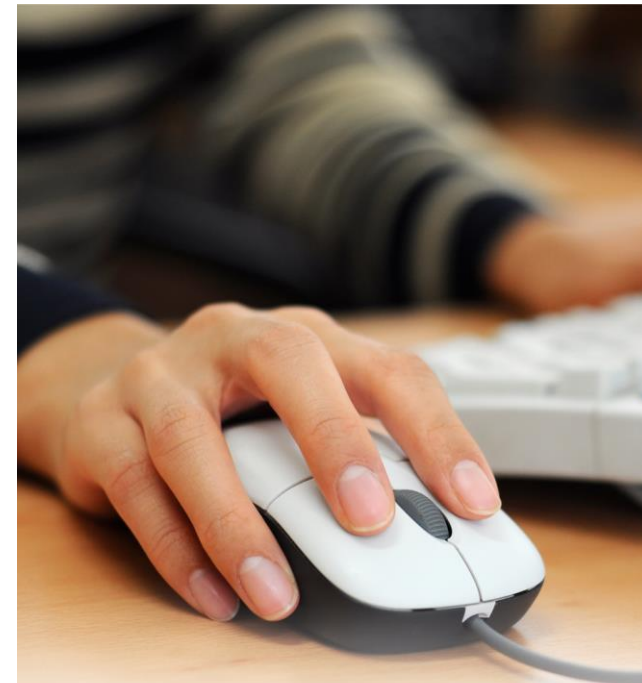
**Fire Insp. Dept. - ext. 2382**  
[fireinspections@wintervillenc.com](mailto:fireinspections@wintervillenc.com)

Developed by



**FOR MORE INFORMATION CONTACT:**  
Planning Dept. - ext. 2357  
Building Insp. Dept. - ext. 2345  
Fire Insp. Dept. - ext. 2382

Town of Winterville  
2571 Railroad Street  
252-756-2221  
[www.wintervillenc.com](http://www.wintervillenc.com)



# Applying for Permits Online

FOR HOMEOWNERS



## STEP 1: Select a Property

You can search by Address, Parcel Number, or Owner Name

Owner Name	Address	Parcel Number
Oakland County	100 Conversion Property, Novi, MI 48375	00-00-00-000-000
KLAPHAKE, ERIK & BAGNASCO, JENNIFER	100 PENHILL ST, NOVI, MI 48377	50-22-03-151-008
SCHLESSMAN, RODNEY W	100 PLEASANT COVE DR, NOVI, MI 48377	50-22-10-277-018

## STEP 3: Enter Applicant Info

Verify your contact information and choose the parties to receive e-mail notifications when the permit's status changes

## STEP 5: Attachments

Some permit types may allow, or even require an attachment

While not applicable for all applications, this can be used to submit any relevant plans or images for the permit.

## STEP 2: Enter Permit Details

Choose the permit type, input the work description and pick the Basic Usage (if applicable)

## STEP 4: Estimate Fees

Locate the fees needed for the permit and enter the quantity

Fee Description	Details	Quantity	Total Fee
Application Fee	Enter quantity:	1	\$30.00
BOCA Review	Enter quantity:	0	\$0.00
Contractor Registration	Enter quantity:	1	\$15.00
Inspection - Final	Enter quantity:	0	\$0.00
No additional fees found.			
<b>Total Estimated Fees:</b>			<b>\$45.00</b>

## Successful Permit Application

You will receive a summary confirmation screen at the end of the permit application indicating a successful application

