



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RONALD COOPER, SR.

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

JASMAN J. SMITH, TOWN CLERK

BEN WILLIAMS, ASSISTANT TOWN MANAGER

ANTHONY BOWERS, FINANCE DIRECTOR

WILLIE GAY, INSPECTOR/GIS TECHNICIAN

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

ALAN LILLEY, PLANNING DIRECTOR

DAVID MOORE, FIRE CHIEF

STEPHEN PENN, ECONOMIC DEVELOPMENT PLANNER

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

MIKE WELDIN, INSPECTOR/CODE ENF. OFFICER

RYAN WILLHITE, POLICE CHIEF

**FY 2016-2017
APPROVED BUDGET**



2571 Railroad Street
P.O. Box 1459
Winterville, NC 28590

Phone: (252) 215-2340
Fax: (252) 215-2450
www.wintervillenc.com

July 1, 2016

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Mr. Ron Cooper, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Approved Annual Budget for the 2016-2017 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Annual Budget for Fiscal Year 2016-2017, beginning July 1, 2016 and ending June 30, 2017. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Approved Annual Budget:

- *includes no tax adjustments;*
- *includes a water rate increase (a more detailed explanation is included below);*
- *maintains current levels of service to the citizens;*
- *maintains a high level of benefits for employees. Health Insurance Premiums (Blue Cross/Blue Shield) increased 4.75% (employees will see an adjustment on prescription costs) and Dental Insurance Premiums (Met Life) increased 1%. The Town absorbed the increase in costs to both employee insurance premiums as well as the percentage in dependent insurance premiums currently paid by the Town;*
- *includes a 2% Market Adjustment (Cost of Living) increase for all employees beginning July 1, 2016;*
- *includes funding for Non-Town Agencies (please see the Appendix Tab, Page 8 for details);*
- *includes funding for the Sheppard Memorial Library (please see Appendix Tab, Page 8 for details);*
- *includes contributions from the Water, Sewer, Storm Water and Electric funds to the General Fund to compensate for administrative services; and*
- *contains moneys for capital items such as: various Departmental vehicles, including two (2) police vehicles.*

The Approved Budget does not include:

- *funding for three (3) positions. Two (2) were frozen and unfunded in FY 11/12 and one (1) was frozen and unfunded in FY 2012-2013 due to lack of funds; or*
- *any new positions.*

Below is a brief budgetary summary of the various funds for the Town:

General Fund:

All revenues which comprise the General Fund have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 98% collection rate for ad valorem taxes and a slight increase in local option sales tax. The inspections line references a full year's worth of anticipated revenue.

There is no General Fund balance appropriation included, but there is a transfer from the Electric Fund to the General Fund in an amount of \$215,000 which equates to approximately 3.5% of total Electric Revenues.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights in the General Fund Departmental budgets include:

- Freezing two (2) positions which without additional revenue will remain unfunded for FY 2016-2017. The positions which have been frozen are as follows:
 - *one (1) Police officer;*
 - *one (1) Equipment Operator; and*
- Maintaining the employee benefits as current levels which entail 4.75% increase in health insurance premiums (Blue Cross/Blue Shield) and a 1.00% increase in dental insurance premiums (Met Life).
- Continued funding for the Summer Worker Program.
- Non-Town agency allocation requests totaled (\$82,790). The **cash** allocation approved for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$35,000;*
 - *Boys and Girls Club - \$5,000;*
 - *Winterville Chamber of Commerce - \$20,000;*
 - *Pitt County Council on Aging (Meals on Wheels) - \$2,500*
 - *Rebuilding Together, Pitt County, NC - \$5,000;*
 - *Winterville Senior Citizens Club - \$2,500; and*
 - *Senior Adult Fellowship - \$2,500.*
- Sheppard Memorial Library will receive a cash allocation request totaling \$165,300;
- A General Fund transfer of \$662,511 to the Recreation Fund;
- Capital purchases are few. However, there are a few that should be highlighted. The General Fund Budget includes moneys for the purchase of various work vehicles including the purchase of two (2) police vehicles.

The General Fund is balanced at a total revenue/expenditure amount of \$8,061,045 which is \$242,112 less than FY 2015-2016.

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. Capital requests include a new vehicle, memorial wall and resurfacing of the tennis court.

The Recreation Fund is balanced at a total revenue/expenditure amount of \$834,416 which is \$68,886 more than FY 2015-2016.

Enterprise Funds Summary:

Electric Fund - There is a transfer from Electric Fund to General Fund in the amount of \$215,000 as is done annually to assist in covering the costs of operations.

Moneys are currently included for a new truck (pickup) and much needed equipment.

The Electric Fund is balanced at a total revenue/expenditure amount of \$6,635,315, which is \$79,972 less than FY 2015-2016.

Water Fund – Freezing one (1) position which without additional revenue will remain unfunded for FY 2016-2017. The positions which have been frozen are as follows:

- one (1) *Utility Maintenance Mechanic.*

\$372,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is subject to the Capacity Use rules which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction has taken place and the second reduction took place in August 2013.

Purchase of some vehicles are included as well as some new debt service.

Why is the water rate going up? As of July 1st, 2016 some increases will take effect on rates for water provided by the Town of Winterville. Water, Sewer and Electric funds are called Enterprise Funds. Enterprise Funds by law are supposed to be self-funded, in other words, the amount of revenues collected are supposed to cover the cost of operating those Funds. If revenues in those Funds do not cover the cost of operations, then rates have to be increased. The increase will cover current debt service for Town water projects with the latest being the interconnect project on Worthington Road.

What are the rate changes?

Current Rates

WI (Water Inside)

First 3,000 gallons \$19.02
 Next 17,000 gallons \$ 3.31 per 1000 gallons
 All Over 20,000 gallons \$ 3.31 per 1000 gallons

WO (Water Outside)

First 3,000 gallons \$38.04
Next 17,000 gallons \$ 6.62 per 1000 gallons
All Over 20,000 gallons \$ 6.62 per 1000 gallons

NEW RATES as of July 1st, 2016

WI (Water Inside)

First 3,000 gallons \$22.40
Next 17,000 gallons \$ 3.31 per 1000 gallons
All Over 20,000 gallons \$ 3.31 per 1000 gallons

WO (Water Outside)

First 3,000 gallons \$44.80
Next 17,000 gallons \$ 6.62 per 1000 gallons
All Over 20,000 gallons \$ 6.62 per 1000 gallons

The Water Fund is balanced at a total revenue/expenditure amount of \$1,430,632, which is \$245,105 more than FY 2015-2016.

Sewer Fund – As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula which contains several components. The Town's appropriation to CMSD decreased by approximately \$58,000 which reflects the completion of the second (2nd) year of the three (3) year implementation of the new system for charging member entities based on flow.

The purchase of a spare pump, portable generator and some vehicles are included here.

The Sewer Fund is balanced at a total revenue/expenditure amount of \$1,805,195 which is \$79,278 less than FY 2015-2016

Storm Water Fund – The Storm Water Fund is balanced at a total revenue/expenditure amount of \$180,000, which is \$4,600 more than FY 2015-2016

Conclusion:

It is with pleasure that Staff presents the FY 2016-2017 Approved Annual Budget. Staff is pleased with the Town's progress economically and we hope and plan for that to continue. As you know, the cost of doing business continues to rise and as such it requires us to assess our current revenue streams and adjust accordingly, while planning for the future.

Thank you.

Sincerely,

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2016-2017**

Fund	Revenues				Appropriations
	Internal		External		
	Current	Prior Year	Services	Transfer	
General Fund	\$ 6,827,832.00	\$ -	\$ 1,018,213.00	\$ 215,000.00	\$ 8,061,045.00
	\$ -				
Recreation	\$ 172,262.00	\$ -	\$ -	\$ 662,154.00	\$ 834,416.00
Powell Bill	\$ 266,300.00	\$ -	\$ -	\$ -	\$ 266,300.00
Vehicle Replacement	\$ -		\$ -	\$ 29,686.00	\$ 29,686.00
Electric	\$ 6,601,315.00	\$ -	\$ 34,000.00	\$ -	\$ 6,635,315.00
Water	\$ 1,430,632.00	\$ -	\$ -	\$ -	\$ 1,430,632.00
Sewer	\$ 1,933,000.00		\$ -		\$ 1,933,000.00
Stormwater	\$ 180,000.00		\$ -	\$ -	\$ 180,000.00
Total	\$ 17,411,341.00	\$ -	\$ 1,052,213.00	\$ 906,840.00	\$ 19,370,394.00

GENERAL FUND (10) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3110	TAXES CURRENT BUDGET	\$3,090,033.00	\$3,090,033.00	\$3,131,537.00	\$3,131,537.00	\$3,131,537.00
3120	TAXES PRIOR YEAR	\$24,279.00	\$24,279.00	\$36,646.00	\$36,646.00	\$36,646.00
3130	TAXES 2 PRIOR YEARS	\$12,020.00	\$12,020.00	\$7,905.00	\$7,905.00	\$7,905.00
3140	OTHER PRIOR YEARS	\$6,395.00	\$6,395.00	\$586.00	\$586.00	\$586.00
3150	TAXES PENALTIES AND INTER	\$15,274.00	\$15,274.00	\$12,219.00	\$12,219.00	\$12,219.00
3160	VEHICLE PROPERTY TAXES	\$398,154.00	\$398,154.00	\$397,540.00	\$397,540.00	\$397,540.00
3170	HEAVY EQUIPMENT TAX	\$18,000.00	\$18,000.00	\$31,000.00	\$31,000.00	\$31,000.00
3210	LOCAL OPTION SALES TAX	\$1,744,828.00	\$1,894,828.00	\$1,921,596.00	\$1,921,596.00	\$1,921,596.00
3220	BUSINESS PRIVILEGE LICENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3230	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3240	BEER AND WINE EXCISE TAX	\$41,820.00	\$41,820.00	\$39,310.80	\$39,311.00	\$39,311.00
3310	PAYMENT IN LUE OF TAXES	\$1,200.00	\$1,200.00	\$1,500.00	\$1,500.00	\$1,500.00
3319	SOLID WASTE DISPOSAL	\$0.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
3320	UTILITY FRANCHISE TAX	\$292,476.00	\$372,476.00	\$392,522.00	\$392,522.00	\$392,522.00
3410	DOT GRANT REIMBURSEMENT	\$0.00	\$0.00	\$3,600.00	\$3,600.00	\$3,600.00
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3425	TREE GRANT - TOWN CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3430	TREE CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3510	ZONING ORDINANCE / AMENDM	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
3520	SUBDIVISION PLAT REVIEW	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
3530	ZONING COMPLIANCE CERT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3540	CONDITIONAL USE APPLICATI	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3550	VARIANCE/ZONING APPEAL	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
3560	PLANNING DOCUMENTS	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
3610	CABLE TV FRANCHISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3612	COMMUNITY BUILDING RENT	\$10,050.00	\$10,050.00	\$11,000.00	\$11,000.00	\$11,000.00
3629	KENNAN FLEMING MEM FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3634	FIRE INSPECTIONS	\$19,080.00	\$19,080.00	\$19,080.00	\$19,080.00	\$19,080.00
3635	USER ACCESS FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3636	BUILDING INSP	\$96,891.00	\$120,891.00	\$130,933.00	\$130,933.00	\$130,933.00
3710	INVESTMENT INCOME	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00
3809	UNAUTHORIZED SUBSTANCE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3810	COURT FEES	\$2,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$4,000.00
3811	DEBT SERVICE PROCEEDS	\$311,097.00	\$0.00	\$0.00	\$0.00	\$0.00

3820	MISCELLANEOUS	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
3821	ELECTRIC FUND CONTRIBUTIO	\$205,444.00	\$215,444.00	\$0.00	\$215,000.00	\$215,000.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3823	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3824	CONTRIBUTION FROM RECREAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3829	CONTRIBUTION FOR SERVICES	\$1,356,956.00	\$1,416,956.00	\$978,213.00	\$1,018,213.00	\$1,018,213.00
3830	GRAVE OPEN/CLOSING	\$8,100.00	\$8,100.00	\$6,180.00	\$6,180.00	\$6,180.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$391,652.00	\$0.00	\$0.00	\$0.00
3840	CEMETERY PLOTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3850	CORPORATE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3860	SANITATION	\$493,127.00	\$493,127.00	\$508,164.00	\$508,164.00	\$508,164.00
3861	WINT. EMS RIEMB	\$110,898.00	\$110,898.00	\$0.00	\$119,833.00	\$119,833.00
3862	WINTERVILLE RESCUE RENT	\$16,935.00	\$22,580.00	\$22,580.00	\$22,580.00	\$22,580.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3887	COUNTY CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$5,000.00	\$5,000.00	\$0.00	\$5,000.00	\$5,000.00
	Totals	<u>\$8,303,157.00</u>	<u>\$8,719,357.00</u>	<u>\$7,681,211.80</u>	<u>\$8,061,045.00</u>	<u>\$8,061,045.00</u>

RECREATION FUND (15) Budget

RECREATION FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3613	CAL RIPKIN	\$14,300.00	\$14,300.00	\$14,300.00	\$14,300.00	\$14,300.00
3614	TEE BALL	\$12,150.00	\$12,150.00	\$11,500.00	\$11,500.00	\$11,500.00
3615	SOFTBALL ADULT	\$10,200.00	\$10,200.00	\$8,930.00	\$8,930.00	\$8,930.00
3616	FOOTBALL	\$13,350.00	\$13,350.00	\$12,775.00	\$12,775.00	\$12,775.00
3617	FALL BASEBALL	\$8,950.00	\$8,950.00	\$8,950.00	\$8,950.00	\$8,950.00
3618	BABE RUTH BASEBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3620	RECREATION PROGRAMS	\$10,940.00	\$10,940.00	\$10,000.00	\$10,000.00	\$10,000.00
3621	PAVILION RENTAL	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00	\$3,700.00
3622	DONATIONS AND SPONSORSHIP	\$4,000.00	\$4,000.00	\$4,500.00	\$4,500.00	\$4,500.00
3623	ROOKIE BALL	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00
3624	CONCESSION	\$64,600.00	\$64,600.00	\$60,000.00	\$56,950.00	\$56,950.00
3625	GENERAL FUND TRANSFER	\$549,740.00	\$576,340.00	\$0.00	\$662,511.00	\$662,511.00
3626	REC SUB FEE RESERV ALLOCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3627	RECREATION SUB FEES	\$0.00	\$4,620.00	\$0.00	\$0.00	\$0.00
3628	FUND RAISING CONTRIBUTION	\$12,800.00	\$12,800.00	\$12,600.00	\$12,600.00	\$12,600.00
3632	TOURNAMENT REV	\$51,600.00	\$25,000.00	\$18,500.00	\$18,500.00	\$18,500.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$56,345.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$765,530.00	\$826,495.00	\$174,955.00	\$834,416.00	\$834,416.00

POWELL BILL FUND (16) Budget

POWELL BILL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440	POWELL BILL DISTRIBUTION	\$266,664.00	\$266,664.00	\$264,300.00	\$264,300.00	\$264,300.00
3831	FUND BALANCE APPROPRIATIO	\$197,336.00	\$406,216.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$466,000.00</u>	<u>\$674,880.00</u>	<u>\$266,300.00</u>	<u>\$266,300.00</u>	<u>\$266,300.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3874	WATER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3875	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3876	GEN FUND DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3877	REC DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3878	EL DEBT SERV CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3880	RECREATION FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3881	ELECTRIC FUND CONRTIBUTIO	\$30,138.00	\$30,138.00	\$0.00	\$0.00	\$0.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$0.00	\$0.00	\$29,686.00	\$29,686.00	\$29,686.00
Totals		<u>\$30,138.00</u>	<u>\$30,138.00</u>	<u>\$29,686.00</u>	<u>\$29,686.00</u>	<u>\$29,686.00</u>

HOME HOUSING PROGRAM (20) Budget

HOME HOUSING PROGRAM

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$15,000.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$20,000.00
Totals		\$20,000.00	\$35,000.00	\$0.00	\$0.00	\$20,000.00

ELECTRIC FUND (60) Budget

ELECTRIC FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3611	UTILITIES SERVICE CHARGE	\$45,300.00	\$45,300.00	\$44,500.00	\$44,500.00	\$44,500.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$64,741.00	\$0.00	\$0.00	\$0.00
3901	ELECTRIC SALES	\$6,199,987.00	\$5,999,987.00	\$6,127,815.00	\$6,127,815.00	\$6,127,815.00
3902	CONNECTION FEES	\$0.00	\$11,400.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
3907	RETAINED EARNINGS	\$0.00	\$200,000.00	\$0.00	\$0.00	\$0.00
3908	CONTRIB FOR METERING DIV	\$34,000.00	\$34,000.00	\$0.00	\$34,000.00	\$34,000.00
3909	MISCELLANEOUS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
3910	MUNICIPAL STREET LIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3911	EL SALES TAX	\$434,000.00	\$434,000.00	\$429,000.00	\$429,000.00	\$429,000.00
3912	NC RENEWABLE ENERGY CREDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$6,715,287.00</u>	<u>\$6,791,428.00</u>	<u>\$6,601,315.00</u>	<u>\$6,635,315.00</u>	<u>\$6,635,315.00</u>

WATER FUND (61) Budget

WATER FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$214,195.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00
3921	WATER SALES	\$1,184,027.00	\$1,184,027.00	\$1,276,000.00	\$1,430,632.00	\$1,430,632.00
3922	CONNECTION FEES	\$0.00	\$17,900.00	\$0.00	\$0.00	\$0.00
3923	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3924	SEWER FUND TRANS FOR SERV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3925	CONT FROM PITT COMM COLLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,185,527.00</u>	<u>\$1,417,622.00</u>	<u>\$1,276,000.00</u>	<u>\$1,430,632.00</u>	<u>\$1,430,632.00</u>

SEWER FUND (62) Budget

SEWER FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$101,895.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3931	SEWER CHARGES	\$1,768,973.00	\$1,768,973.00	\$1,818,000.00	\$1,818,000.00	\$1,818,000.00
3932	TAPPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3933	BAWC REVENUE	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00
3934	SEWER SYS IMPROVEMENT FEE	\$0.00	\$16,546.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3936	INTEREST INCOME	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00
3937	TRANSFER FROM ELECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3938	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,884,473.00</u>	<u>\$2,002,914.00</u>	<u>\$1,933,000.00</u>	<u>\$1,933,000.00</u>	<u>\$1,933,000.00</u>

STORMWATER FUND (63) Budget

STORMWATER FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
3420	MISC GRANT	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
3710	INVESTMENT INCOME	\$100.00	\$100.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$35,000.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3943	STORMWATER BILLINGS	\$175,300.00	\$175,300.00	\$180,000.00	\$180,000.00	\$180,000.00
3944	CONTRIB FROM POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$175,400.00</u>	<u>\$245,400.00</u>	<u>\$180,000.00</u>	<u>\$180,000.00</u>	<u>\$180,000.00</u>

TOWN COUNCIL (1041411000) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00
4126	FICA EXPENSE		\$3,022.00	\$3,022.00	\$3,022.50	\$3,023.00	\$3,023.00
4127	INSURANCE EXPENSE		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
4221	PROFESSION DEVELOP-EDUCAT		\$6,800.00	\$6,800.00	\$6,800.00	\$6,800.00	\$6,800.00
	ELECTRICITIES ANNUAL CONFERENCE		\$3,500.00				
	NCLM CONFERENCE		\$2,000.00				
	NCBEMO CONFERENCE		\$300.00				
	UNC SCHOOL OF GOVERNMENT		\$1,000.00				
4222	TRAVEL-MEALS,LODGING,MILE		\$12,450.00	\$12,450.00	\$12,450.00	\$12,450.00	\$12,450.00
	ELECTRICITIES CONFERENCE-LODGING		\$4,000.00				
	ELECTRICITIES CONFERENCE-TRAVEL		\$1,500.00				
	NCBEMO CONFERENCE-LODGING		\$1,500.00				
	NCBEMO CONFERENCE-TRAVEL		\$500.00				
	NCLM CONFERENCE-TRAVEL		\$1,000.00				
	NCLM CONFERENCE-LODGING		\$2,500.00				
	MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS		\$1,450.00				
4223	POSTAGE & TELEPHONE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS		\$0.00	\$300.00	\$500.00	\$500.00	\$500.00
4234	DUES & SUBSCRIPTIONS		\$15,225.00	\$14,925.00	\$16,000.00	\$16,000.00	\$16,000.00
	NCLM		\$11,000.00				
	NCLM-LEAGUE LETTER		\$30.00				
	NCLM-SOUTHERN CITY		\$30.00				
	UNC SCHOOL OF GOVERNMENT		\$1,100.00				
	MID-EAST COMMISSION		\$3,440.00				
	WINTERVILLE CHAMBER		\$200.00				
	NCBEMO		\$100.00				
	NC WOMEN IN MUNICIPAL GOVERNMENT		\$100.00				
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4314	CAPITAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			<u>\$77,697.00</u>	<u>\$77,697.00</u>	<u>\$78,972.50</u>	<u>\$78,973.00</u>	<u>\$78,973.00</u>

ADMINISTRATION (1041412000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$363,695.00	\$369,715.00	\$370,099.00	\$377,501.00	\$377,501.00
4121	OVERTIME	\$0.00	\$4,827.00	\$4,000.00	\$4,000.00	\$4,000.00
4122	LONGEVITY	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
4126	FICA EXPENSE	\$28,265.00	\$28,265.00	\$25,659.00	\$29,018.00	\$29,018.00
4127	INSURANCE EXPENSE	\$70,791.00	\$70,630.00	\$80,929.00	\$75,399.00	\$75,399.00
4130	RETIREMENT	\$26,077.00	\$26,077.00	\$23,932.00	\$23,932.00	\$23,932.00
4170	401(K) RETIREMENT	\$18,185.00	\$18,346.00	\$16,505.00	\$18,672.00	\$18,672.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,000.00	\$7,879.00	\$6,000.00	\$6,000.00	\$6,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$8,000.00	\$8,816.40	\$8,000.00	\$8,000.00	\$8,000.00
4223	POSTAGE & TELEPHONE	\$500.00	\$641.00	\$500.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$7,000.00	\$4,472.00	\$7,000.00	\$7,000.00	\$7,000.00
4234	DUES & SUBSCRIPTIONS	\$3,000.00	\$4,381.09	\$4,000.00	\$4,000.00	\$4,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$2,000.00	\$2,250.00	\$2,000.00	\$2,000.00	\$2,000.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4289	CAR ALLOWANCE	\$4,800.00	\$0.00	\$4,800.00	\$4,800.00	\$4,800.00
Totals		<u>\$539,513.00</u>	<u>\$547,499.49</u>	<u>\$554,624.00</u>	<u>\$562,022.00</u>	<u>\$562,022.00</u>

FINANCE (1041412001) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$343,748.00	\$343,748.00	\$352,814.16	\$359,871.00	\$359,871.00
4121	OVERTIME		\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00
4122	LONGEVITY		\$3,800.00	\$3,800.00	\$4,988.00	\$4,988.00	\$4,988.00
4126	FICA EXPENSE		\$27,203.00	\$27,203.00	\$27,955.00	\$28,514.00	\$28,514.00
4127	INSURANCE EXPENSE		\$74,091.00	\$74,091.00	\$83,274.00	\$77,585.00	\$77,585.00
4130	RETIREMENT		\$24,199.00	\$24,199.00	\$24,514.00	\$25,004.00	\$25,004.00
4170	401(K) RETIREMENT		\$16,875.00	\$16,875.00	\$16,906.00	\$17,245.00	\$17,245.00
4221	PROFESSION DEVELOP-EDUCAT		\$9,400.00	\$9,400.00	\$9,400.00	\$9,400.00	\$9,400.00
4222	TRAVEL-MEALS,LODGING,MILE		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4223	POSTAGE & TELEPHONE		\$2,650.00	\$2,650.00	\$2,650.00	\$2,650.00	\$2,650.00
4225	MAINT & REPAIR-EQUIPMENT		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4226	MAINT & REPAIR-VEHICLE		\$1,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4227	FUEL (VEHICLES)		\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
4230	SUPPLIES & MATERIALS		\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
4233	CONTRACTED SERVICES		\$84,040.00	\$95,440.00	\$89,560.00	\$89,560.00	\$89,560.00
	PITT COUNTY TAX BILLING		\$2,500.00				
	ASCOM		\$2,100.00				
	ACCULINK UTILITY BILLING		\$15,000.00				
	AUDIT		\$34,500.00				
	BOOK KEEPING AND CAFR		\$5,000.00				
	ACTUARIAL STUDY		\$3,800.00				
	VERISIGN		\$1,500.00				
	BANKING SERVICES		\$6,000.00				
	ONLINE COLLECTIONS		\$3,600.00				
	COLLECTION COST		\$3,000.00				
	BNA FIXED ASSETS		\$1,000.00				
	EZ SCAN		\$1,000.00				
	EXECUTIME		\$10,560.00				
4234	DUES & SUBSCRIPTIONS		\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00
4260	DEPARTMENTAL IMPROVEMENTS		\$7,175.00	\$7,175.00	\$7,175.00	\$7,175.00	\$7,175.00
4261	ADVERTISING		\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4290	CREDIT CARD		\$16,000.00	\$16,000.00	\$16,800.00	\$16,800.00	\$16,800.00
5132	DEBT SERVICE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$632,951.00	\$644,351.00	\$660,806.16	\$663,562.00	\$663,562.00

INSPECTIONS / GIS (1041412002) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$118,194.00	\$118,194.00	\$116,641.00	\$118,973.00	\$118,973.00
4121	OVERTIME		\$2,500.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
4122	LONGEVITY		\$920.00	\$920.00	\$400.00	\$400.00	\$400.00
4126	FICA EXPENSE		\$9,350.00	\$9,350.00	\$9,264.00	\$9,450.00	\$9,450.00
4127	INSURANCE EXPENSE		\$35,268.00	\$35,268.00	\$39,640.00	\$36,932.00	\$36,932.00
4130	RETIREMENT		\$8,650.00	\$8,650.00	\$8,667.00	\$8,840.00	\$8,840.00
4170	401(K) RETIREMENT		\$6,032.00	\$6,032.00	\$5,977.00	\$6,097.00	\$6,097.00
4221	PROFESSION DEVELOP-EDUCAT		\$7,000.00	\$3,500.00	\$7,000.00	\$6,000.00	\$6,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$5,000.00	\$4,000.00	\$6,000.00	\$5,000.00	\$5,000.00
4223	POSTAGE & TELEPHONE		\$2,600.00	\$2,600.00	\$2,600.00	\$1,500.00	\$1,500.00
4224	OFFICE SUPPLIES		\$500.00	\$5,000.00	\$3,000.00	\$2,500.00	\$2,500.00
4225	MAINT & REPAIR-EQUIPMENT		\$1,500.00	\$1,500.00	\$1,500.00	\$1,000.00	\$1,000.00
4226	MAINT & REPAIR-VEHICLE		\$2,500.00	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00
4227	FUEL (VEHICLES)		\$1,800.00	\$1,800.00	\$1,800.00	\$1,300.00	\$1,300.00
4230	SUPPLIES & MATERIALS		\$7,200.00	\$7,200.00	\$6,000.00	\$4,000.00	\$4,000.00
4231	UNIFORMS & SHOES		\$800.00	\$800.00	\$800.00	\$500.00	\$500.00
4233	CONTRACTED SERVICES		\$32,700.00	\$32,700.00	\$37,700.00	\$27,700.00	\$27,700.00
	DUNCAN PARNELL TRIMBLE SERVICE CONTRACT					\$2,000.00	
	ESRI ANNUAL SERVICE CONTRACT					\$3,300.00	
	DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT					\$800.00	
	CODE ENFORCEMENT GRASS / TRASH CLEAN-UP / BOARDING UP					\$5,000.00	
	ACCURINT					\$1,600.00	
	DEMOLISHING OF HOUSES					\$15,000.00	
4234	DUES & SUBSCRIPTIONS		\$2,600.00	\$2,600.00	\$2,600.00	\$2,000.00	\$2,000.00
	NC HOMEOWNER RECOVERY FUND					\$2,000.00	
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$26,000.00	\$26,000.00	\$26,000.00
	REPLACE 2004 FORD RANGER					\$26,000.00	
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			<u>\$245,114.00</u>	<u>\$245,114.00</u>	<u>\$280,589.00</u>	<u>\$262,192.00</u>	<u>\$262,192.00</u>

HUMAN RESOURCES (1041412003) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4127	INSURANCE EXPENSE	\$45,000.00	\$45,000.00	\$50,000.00	\$50,000.00	\$50,000.00
4185	UNEMPLOYMENT INS RES CONT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
	<i>FLUCTUATES BASED ON UNEMPLOYMENT FILING PER YEAR</i>					
		\$0.00				
4221	PROFESSION DEVELOP-EDUCAT	\$930.00	\$930.00	\$935.00	\$935.00	\$935.00
4222	TRAVEL-MEALS,LODGING,MILE	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4230	SUPPLIES & MATERIALS	\$5,000.00	\$5,000.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
4233	CONTRACTED SERVICES	\$12,000.00	\$13,496.00	\$9,100.00	\$9,100.00	\$9,100.00
	<i>POLICE OFFICER PROCESSING</i>	\$2,000.00				
	<i>QUARTERLY RANDOM DRUG TESTS</i>	\$3,400.00				
	<i>EMPLOYEE PROCESSING-BACKGROUNDS</i>	\$1,200.00				
	<i>VACCINES - PITT COUNTY HEALTH DEPARTMENT</i>	\$2,500.00				
4234	DUES & SUBSCRIPTIONS	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
4261	ADVERTISING	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5108	EMPLOYEE APPRECIATION EVT	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5123	EAP/WELLNESS PROGRAM	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5125	TUITION REIMBURSEMENT	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	Totals	<u>\$85,930.00</u>	<u>\$87,426.00</u>	<u>\$85,535.00</u>	<u>\$85,535.00</u>	<u>\$85,535.00</u>

INFORMATION TECHNOLOGY (1041412004) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	INTERNSHIP PAY		\$8,400.00			
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	OVERTIME		\$4,000.00			
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	MISC POSTAGE		\$200.00			
4224	OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$422,578.00	\$416,716.67	\$354,210.34	\$354,210.00	\$354,210.00

	GPS MOBILE SOLUTIONS GEOTAB	\$14,600.00					
	BADGEPASS	\$410.00					
	SYN FUEL TECH	\$820.00					
	VERISIGN	\$510.00					
	FIREHOUSE	\$2,600.00					
	VC3 CONTRACT SERVICE	\$216,870.00					
	DOMAIN NAMES	\$80.00					
	SERVER WARRANTIES	\$4,265.00					
	WIRELESS SOFTWARE MAINTENANCE	\$2,500.00					
	VIRTUAL SERVERS SOFTWARE MAINTENANCE	\$9,000.00					
	TOWN COUNCIL HOME INTERNET	\$2,880.00					
	INTERNET SERVICE TO TOW BUILDINGS	\$2,880.00					
	NETWORK CONNECTION FOR OPS BUILDING	\$14,400.00					
	NETWORK CONNECTION FOR PARK	\$4,200.00					
	NC ITS PHONE LINES	\$6,000.00					
	CENTURYLINK PHONE LINES AND LONG DISTANCE	\$8,724.00					
	COPIERS	\$31,200.00					
	CABLE TV AT PUBLIC SAFETY	\$2,160.00					
	CABLE TV AT TOWN HALL	\$1,560.00					
	MOBILE INTERNET HOTSPOTS	\$9,600.00					
	POLICE ON-BODY CAMERA SYSTEM	\$8,500.00					
	POLICE-PAK RECORD MGMT SYSTEM	\$3,751.00					
	CRIME MAPPING	\$1,200.00					
	SAN WARRANTY RENEWAL	\$5,500.00					
4234	DUES & SUBSCRIPTIONS		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT		\$6,500.00	\$6,500.00	\$6,500.00	\$5,000.00	\$5,000.00
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$6,645.00	\$0.00	\$0.00	\$0.00
	BACKUP HARDWARE SMALL NAS	\$2,000.00					
	Totals		<u>\$436,078.00</u>	<u>\$436,861.67</u>	<u>\$367,710.34</u>	<u>\$366,210.00</u>	<u>\$366,210.00</u>

PLANNING (1041413000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$73,694.00	\$73,694.00	\$74,127.00	\$75,610.00	\$75,610.00
4122	LONGEVITY	\$3,500.00	\$3,500.00	\$3,402.00	\$3,402.00	\$3,402.00
4126	FICA EXPENSE	\$5,970.00	\$5,970.00	\$6,008.00	\$6,129.00	\$6,129.00
4127	INSURANCE EXPENSE	\$8,143.00	\$8,143.00	\$9,239.00	\$8,608.00	\$8,608.00
4130	RETIREMENT	\$5,523.00	\$5,523.00	\$5,621.00	\$5,733.00	\$5,733.00
4170	401(K) RETIREMENT	\$3,851.00	\$3,851.00	\$3,877.00	\$3,954.00	\$3,954.00
4221	PROFESSION DEVELOP-EDUCAT	\$450.00	\$450.00	\$450.00	\$400.00	\$400.00
4222	TRAVEL-MEALS,LODGING,MILE	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4223	POSTAGE & TELEPHONE	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4225	MAINT & REPAIR-EQUIPMENT	\$300.00	\$300.00	\$300.00	\$250.00	\$250.00
4226	MAINT & REPAIR-VEHICLE	\$150.00	\$150.00	\$150.00	\$100.00	\$100.00
4227	FUEL (VEHICLES)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	FORD TAURUS - GAS		\$100.00			
4230	SUPPLIES & MATERIALS	\$800.00	\$800.00	\$800.00	\$725.00	\$725.00
4233	CONTRACTED SERVICES	\$3,918.00	\$3,918.00	\$3,949.00	\$3,949.00	\$3,949.00
	MPO COST SHARE GENERAL OPERATIONS		\$1,000.00			
	SPECIAL STUDIES		\$1,249.00			
	STAFF SALARY \$1,653.00		\$1,700.00			
4234	DUES & SUBSCRIPTIONS	\$315.00	\$315.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,300.00	\$1,300.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4291	RECORDING FEES	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
5128	TREE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$109,814.00	\$109,814.00	\$111,123.00	\$111,860.00	\$111,860.00

NON-DEPARTMENTAL (1041950000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$49,687.00	\$49,687.00	\$50,000.00	\$50,000.00	\$50,000.00
4232	ENGINEERING	\$2,500.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00
4233	CONTRACTED SERVICES	\$0.00	\$250.00	\$250.00	\$250.00	\$250.00
4235	FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$3,000.00	\$3,350.00	\$4,500.00	\$4,500.00	\$4,500.00
5101	CIVIC CONTRIB	\$65,000.00	\$65,000.00	\$82,790.00	\$72,500.00	\$72,500.00
	WINTERVILLE HISTORICAL SOCIETY*		\$0.00			
	(GRASS CUTTING AND UTILITIES \$7,500)		\$0.00			
	WINTERVILLE CHAMER OF COMMERCE		\$20,000.00			
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)		\$2,500.00			
	PITT COUNTY BOYS AND GIRLS CLUB		\$5,000.00			
	WINTERVILLE WATERMELON FESTIVAL*		\$35,000.00			
	WINTERVILLE SENIOR CITIZENS CLUB		\$2,500.00			
	SENIOR ADULT FELLOWSHIP		\$2,500.00			
	REBUILDING TOGETHER PITT COUNTY, NC		\$5,000.00			
5102	WATERMELON FEST TOWN EXP	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5103	URGENT REPAIR PROGRAM	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
5104	CHRISTMAS PARADE	\$10,000.00	\$9,400.00	\$10,000.00	\$10,000.00	\$10,000.00
5105	MUNICIPAL ELECTIONS	\$4,800.00	\$8,552.00	\$0.00	\$0.00	\$0.00
5107	LEGAL SERVICES	\$75,000.00	\$75,000.00	\$80,000.00	\$75,000.00	\$75,000.00
5109	SHEPPARD LIBRARY	\$161,620.00	\$161,620.00	\$165,300.00	\$165,300.00	\$165,300.00
5110	ASSEMBLY ROOM IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5111	COMMUNITYEXPENSE	\$2,700.00	\$2,700.00	\$3,000.00	\$3,000.00	\$3,000.00
5112	COMMUNITY ROOM SUPPLIES	\$500.00	\$500.00	\$1,000.00	\$1,000.00	\$1,000.00
5113	TOWN CODE CODIFICATION	\$4,000.00	\$4,600.00	\$4,000.00	\$4,000.00	\$4,000.00
5114	CEMETERY OPEN/CLOSE	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5117	GRAPHICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5118	YOUTH COUNCIL	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
5119	CIVICS EDUCATION	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
5120	WEB SITE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5121	USDA BUILDING RESERVE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5122	INSURANCE & BONDS	\$247,721.00	\$257,721.00	\$256,500.00	\$256,500.00	\$256,500.00

5124	WINTERVILLE MAGAZINE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5126	CSX CROSSING MAINTENANCE	\$13,000.00	\$70,000.00	\$20,000.00	\$20,000.00	\$20,000.00
5128	TREE GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5129	EMER OP CTR SUPPLIES	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
5134	ORG AND MGMT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5135	ECONOMIC DEVELOPMENT	\$25,000.00	\$27,059.18	\$25,000.00	\$25,000.00	\$25,000.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9108	CONTR TO FIRE DEPT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9110	TRANSFER TO RECREATION FD	\$549,740.00	\$576,340.00	\$0.00	\$662,511.00	\$662,511.00
9111	TRANSFER TO FIRE GRANT FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9114	CONTR TO URGENT REP FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9115	CONT TO POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,268,068.00</u>	<u>\$1,367,829.18</u>	<u>\$758,390.00</u>	<u>\$1,405,611.00</u>	<u>\$1,405,611.00</u>

PUBLIC BUILDINGS (1042426000) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4228	UTILITIES		\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
4230	SUPPLIES & MATERIALS		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4232	ENGINEERING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES		\$73,300.00	\$73,300.00	\$80,800.00	\$73,300.00	\$73,300.00
	JANITORIAL	\$42,000.00					
	HVAC	\$10,000.00					
	PEST CONTROL	\$3,800.00					
	PLUMBING	\$5,000.00					
	ELECTRICAL	\$2,500.00					
	GAS PUMPS	\$2,500.00					
	FIRE ALARM/SPRINKLER TESTING	\$5,000.00					
	MISCELLANEOUS	\$2,500.00					
4239	MAINT & REPAIR-FACILITY		\$20,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
4251	STREET LIGHTS		\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00
4253	LANDSCAPING		\$1,500.00	\$1,500.00	\$7,500.00	\$7,500.00	\$7,500.00
	MULCH/PINESTRAW/SHRUBS/TREES	\$7,500.00					
4254	JANITORIAL SERVICES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4255	HVAC CONTRACT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4256	PEST CONTROL CONTRACT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4257	INTERIOR MAINTENANCE		\$3,000.00	\$4,500.00	\$3,000.00	\$3,000.00	\$3,000.00
4258	SPACE NEEDS ANALYSIS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$264,152.00	\$264,152.00	\$267,094.00	\$267,094.00	\$267,094.00
5133	INTEREST EXPENSE		\$77,647.00	\$77,647.00	\$71,007.00	\$71,007.00	\$71,007.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$164,000.00	\$150,000.00	\$0.00	\$0.00
	GENERATOR TIE-IN OR NEW DEDICATED TOWN HALL GENERATOR	\$150,000.00					
	ADDITIONAL STUDY IS NEEDED!!!!!!	\$0.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		<u>\$630,599.00</u>	<u>\$806,099.00</u>	<u>\$800,401.00</u>	<u>\$642,901.00</u>	<u>\$642,901.00</u>

GROUNDS AND LAWN MAINT (1042426002) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$6,000.00	\$5,950.00	\$5,500.00	\$5,500.00	\$5,500.00
4229	OSHA	\$500.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
4230	SUPPLIES & MATERIALS	\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4233	CONTRACTED SERVICES	\$18,000.00	\$18,050.00	\$19,000.00	\$19,000.00	\$19,000.00
	HIGHWAY 11 MOWING		\$19,000.00			
4299	BUILDINGS & GROUNDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$10,000.00	\$11,000.00	\$0.00	\$0.00
	Totals	<u>\$26,500.00</u>	<u>\$36,500.00</u>	<u>\$39,000.00</u>	<u>\$28,000.00</u>	<u>\$28,000.00</u>

POLICE (1043431000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$940,795.00	\$940,795.00	\$1,072,131.00	\$967,588.00	\$967,588.00
4121	OVERTIME	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00
4122	LONGEVITY	\$7,000.00	\$7,000.00	\$3,121.00	\$3,121.00	\$3,121.00
4126	FICA EXPENSE	\$74,721.00	\$74,721.00	\$84,572.00	\$76,500.00	\$76,500.00
4127	INSURANCE EXPENSE	\$223,155.00	\$223,155.00	\$286,918.00	\$241,549.00	\$241,549.00
4130	RETIREMENT	\$71,444.00	\$71,444.00	\$87,300.00	\$78,967.00	\$78,967.00
4170	401(K) RETIREMENT	\$48,207.00	\$48,207.00	\$54,563.00	\$49,355.00	\$49,355.00
4221	PROFESSION DEVELOP-EDUCAT	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$3,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4223	POSTAGE & TELEPHONE	\$500.00	\$578.00	\$400.00	\$400.00	\$400.00
4225	MAINT & REPAIR-EQUIPMENT	\$6,500.00	\$6,500.00	\$6,500.00	\$5,500.00	\$5,500.00
4226	MAINT & REPAIR-VEHICLE	\$40,000.00	\$40,000.00	\$40,000.00	\$37,000.00	\$37,000.00
4227	FUEL (VEHICLES)	\$68,000.00	\$61,300.00	\$62,000.00	\$60,000.00	\$60,000.00
4230	SUPPLIES & MATERIALS	\$7,000.00	\$11,000.00	\$7,000.00	\$7,000.00	\$7,000.00
4231	UNIFORMS & SHOES	\$12,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$6,000.00	\$5,500.00	\$6,500.00	\$5,000.00	\$5,000.00
4263	AUTH. FORFEITURE ALLOCATI	\$0.00	\$4,372.00	\$0.00	\$0.00	\$0.00
4264	DRUG INTERDICTION	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4265	OFFICER PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT	\$14,000.00	\$17,500.00	\$257,413.78	\$17,000.00	\$17,000.00

	PISTOL AMMO AND TARGETS	\$4,000.00					
	TASER CARTAGES	\$2,000.00					
	TASER BATTERIES	\$2,000.00					
	UPFIT RADARS FOR NEW VEHICLES	\$7,000.00					
	AMMUNITION FOR RIFLES	\$2,000.00					
	RADIO'S FOR THE DEPARTMENT, LIKE FIRE AND PUB WORKS,	\$0.00					
	WILL NO LONGER SERVICE OUR 800 MH RADIOS IN 3 TO 4	\$0.00					
	YEARS. THE 700 MH RADIOS WILL ALLOW COMMUNICATION	\$0.00					
	WITH FIRE, ADJACENT AGENCIES AND UPGRADE TO INDUSTRY	\$0.00					
	STANDARDS. POSSIBLE SOLUTIONS WOULD BE TO SPACE OUT	\$0.00					
	THIS RADIO PURCHASE OVER THREE YEARS.	\$0.00					
	PORTABLE UNITS X 22 (5738.74 PER UNIT) WITH ENCRPTION	\$0.00					
	MOBILE UNITS X 21 (5531.50)	\$0.00					
	PORTABLE UNITS X 22 (5738.74)	\$0.00					
	INSTALLATION	\$0.00					
4268	VEHICLE PURCHASE		\$168,079.00	\$0.00	\$72,563.00	\$72,563.00	\$72,563.00
	JUSTIFICATION: THE FLEET CURRENTLY HAS 2 VEHICLES THAT	\$0.00					
	HAVE OVER 80,000 MILES,	\$0.00					
	THIS ACQUISITION IS IN KEEPING WITH THE TOWN TO	\$0.00					
	KEEP A SUSTAINABLE ROTATION ANNUALLY TO KEEP	\$0.00					
	THE FLEET FROM DEPLETING TO A POINT OF NEEDING MORE	\$0.00					
	THAN TWO OR THREE VEHICLES AT ANY GIVEN TIME/YEAR	\$0.00					
	CONSIDERING CURRENT AND FUTURE BUDGET CONSTRAINTS.	\$0.00					
	1 FORD INTERCEPTORS SUV MARKED, STATE CONTRACT	\$30,590.00					
	1 DODGE CHARGER MARKED.	\$25,973.00					
	UPFITTING AND STRIPING	\$16,000.00					
5111	COMMUNITYEXPENSE		\$0.00	\$500.00	\$0.00	\$0.00	\$0.00
	SHOP WITH A COP CONTRIBUTION	\$500.00					
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$168,079.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$22,603.00	\$22,603.00	\$22,265.00	\$22,265.00	\$22,265.00
9107	CONTR TO CAPITAL IMP				\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE				\$33,600.00	\$33,600.00	\$33,600.00
	Totals		\$1,737,004.00	\$1,741,254.00	\$2,134,846.78	\$1,715,408.00	\$1,715,408.00

FIRE (1043432000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$149,424.00	\$149,424.00	\$288,048.00	\$150,914.00	\$150,914.00
4122	LONGEVITY	\$300.00	\$300.00	\$700.00	\$700.00	\$700.00
4126	FICA EXPENSE	\$11,557.00	\$11,557.00	\$22,438.00	\$11,672.00	\$11,672.00
4127	INSURANCE EXPENSE	\$26,669.00	\$26,669.00	\$39,194.35	\$27,929.00	\$27,929.00
4130	RETIREMENT	\$5,341.00	\$5,341.00	\$7,905.00	\$5,508.00	\$5,508.00
4170	401(K) RETIREMENT	\$3,725.00	\$3,725.00	\$5,420.00	\$3,799.00	\$3,799.00
4221	PROFESSION DEVELOP-EDUCAT	\$14,000.00	\$14,000.00	\$22,400.00	\$18,900.00	\$18,900.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$5,700.00	\$4,200.00	\$4,200.00
4223	POSTAGE & TELEPHONE	\$300.00	\$300.00	\$2,750.00	\$1,750.00	\$1,750.00
4224	OFFICE SUPPLIES	\$4,000.00	\$3,550.00	\$4,000.00	\$4,000.00	\$4,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$9,250.00	\$9,250.00	\$9,750.00	\$9,250.00	\$9,250.00
4226	MAINT & REPAIR-VEHICLE	\$44,000.00	\$61,014.82	\$44,000.00	\$27,000.00	\$27,000.00
4227	FUEL (VEHICLES)	\$12,000.00	\$12,000.00	\$12,000.00	\$10,000.00	\$10,000.00
4230	SUPPLIES & MATERIALS	\$0.00	\$27,842.00	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES	\$5,150.00	\$5,150.00	\$10,650.00	\$6,650.00	\$6,650.00
4233	CONTRACTED SERVICES	\$31,072.00	\$50,654.90	\$32,543.96	\$32,544.00	\$32,544.00
	ANNUAL SCBA FLOW TEST	\$1,600.00				
	ANNUAL GROUND LADDERS SERVICE TESTING	\$900.00				
	ANNUAL AERIAL / PUMP TESTING	\$1,750.00				
	ANNUAL HOSE TESTING	\$4,000.00				
	ANNUAL HYDRAULICS TESTING	\$1,500.00				
	PORTABLE EXTINGUISHERS	\$200.00				
	ANNUAL HEALTH & SAFETY, RESPIRATORY CLEARANCE	\$8,225.00				
	ANNUAL RADIO SUBSCRIPTION / SERVICE	\$13,019.00				
	ANNUAL BREATHING AIR SAMPLING & TESTING	\$1,350.00				
4234	DUES & SUBSCRIPTIONS	\$13,432.00	\$13,954.00	\$13,582.00	\$13,582.00	\$13,582.00
4260	DEPARTMENTAL IMPROVEMENTS	\$11,200.00	\$11,742.00	\$33,540.00	\$25,540.00	\$25,540.00
	GEAR LOCKERS	\$5,000.00				
	MATTRESSES	\$2,500.00				
	FURNITURE	\$4,140.00				
	ICE MACHINE	\$6,500.00				
	DESK	\$2,500.00				
	STATION SIGN	\$1,500.00				
	MISC	\$3,400.00				
4268	VEHICLE PURCHASE	\$0.00	\$0.00	\$45,000.00	\$45,000.00	\$45,000.00
	FIRE CHIEF'S VEHICLE (CURRENT SUV TO BE USED FOR	\$45,000.00				
	FIRE INSPECTIONS & TRAINING	\$0.00				

4274	NEW EQUIPMENT		\$57,838.00	\$57,837.00	\$90,713.00	\$48,618.00	\$48,618.00
4294	MEMBER BENIFITS		\$27,050.00	\$27,050.00	\$63,230.00	\$61,230.00	\$61,230.00
4295	DISPOSABLE SUPPLIES AND M		\$8,425.00	\$8,434.00	\$9,925.00	\$9,925.00	\$9,925.00
4296	DRUG TESTING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4297	FIRE PREVENTION		\$14,973.00	\$15,247.00	\$8,750.00	\$5,750.00	\$5,750.00
5122	INSURANCE & BONDS		\$30,675.00	\$30,678.00	\$30,675.00	\$30,675.00	\$30,675.00
5132	DEBT SERVICE EXPENSE		\$78,425.00	\$78,425.00	\$79,970.00	\$79,970.00	\$79,970.00
5133	INTEREST EXPENSE		\$6,365.00	\$6,365.00	\$4,820.00	\$4,820.00	\$4,820.00
7150	CAPITAL OUTLAY ACCOUNT		\$190,608.00	\$162,934.00	\$963,110.00	\$23,810.00	\$23,810.00
	HYDRAULIC CUTTER	\$9,000.00					
	HYDRAULIC RAMS	\$9,300.00					
	HYDRAULIC STRUT KIT	\$5,510.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE				\$47,800.00	\$47,800.00	\$47,800.00
	REFUND FUND BALANCE - 17 UNITS OF SCBA	\$47,800.00					
	STRAIGHT LINE - 3 YR FISCAL YEAR 2016/2017 - 2019/2020	\$0.00					
	ORIGINAL AMOUNT \$143,400	\$0.00					
Totals			<u>\$755,779.00</u>	<u>\$793,443.72</u>	<u>\$1,898,614.31</u>	<u>\$711,536.00</u>	<u>\$711,536.00</u>

EMERGENCY MEDICAL SERVICE (1043433000) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$79,318.00	\$79,318.00	\$79,197.00	\$80,781.00	\$80,781.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
4126	FICA EXPENSE	\$6,068.00	\$6,068.00	\$6,058.00	\$6,180.00	\$6,180.00
4127	INSURANCE EXPENSE	\$15,659.00	\$15,659.00	\$18,437.00	\$17,807.00	\$17,807.00
4130	RETIREMENT	\$5,687.00	\$5,687.00	\$6,336.00	\$6,463.00	\$6,463.00
4170	401(K) RETIREMENT	\$3,966.00	\$3,966.00	\$3,960.00	\$4,039.00	\$4,039.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$5,645.00	\$5,645.00	\$5,645.00	\$5,645.00
Totals		<u>\$110,898.00</u>	<u>\$116,543.00</u>	<u>\$119,833.00</u>	<u>\$121,115.00</u>	<u>\$121,115.00</u>

ANIMAL CONTROL (1043438000) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4230	SUPPLIES & MATERIALS		\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
4233	CONTRACTED SERVICES		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL	\$1,500.00					
4260	DEPARTMENTAL IMPROVEMENTS		\$500.00	\$500.00	\$4,000.00	\$4,000.00	\$4,000.00
4274	NEW EQUIPMENT		\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
4316	FOOD AND BAIT		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4317	CHEMICALS		\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
Totals			<u>\$5,850.00</u>	<u>\$5,850.00</u>	<u>\$9,350.00</u>	<u>\$9,350.00</u>	<u>\$9,350.00</u>

MOSQUITO CONTROL (1043438002) Budget

GENERAL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4229	OSHA	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4317	CHEMICALS	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
Totals		<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$6,600.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$619,808.00	\$619,808.00	\$409,546.00	\$382,022.00	\$382,022.00
4121	OVERTIME		\$25,000.00	\$25,000.00	\$7,500.00	\$7,500.00	\$7,500.00
4122	LONGEVITY		\$7,000.00	\$7,000.00	\$4,360.00	\$4,360.00	\$4,360.00
4126	FICA EXPENSE		\$50,872.00	\$50,872.00	\$32,659.00	\$30,544.00	\$30,544.00
4127	INSURANCE EXPENSE		\$175,426.00	\$175,426.00	\$110,709.00	\$94,556.00	\$94,556.00
4130	RETIREMENT		\$42,862.00	\$42,862.00	\$28,486.00	\$26,466.00	\$26,466.00
4170	401(K) RETIREMENT		\$30,312.00	\$30,312.00	\$19,545.00	\$18,253.00	\$18,253.00
4221	PROFESSION DEVELOP-EDUCAT		\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$1,000.00	\$1,000.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE		\$600.00	\$600.00	\$700.00	\$700.00	\$700.00
4225	MAINT & REPAIR-EQUIPMENT		\$25,000.00	\$22,780.00	\$25,000.00	\$20,000.00	\$20,000.00
4226	MAINT & REPAIR-VEHICLE		\$20,000.00	\$19,000.00	\$23,000.00	\$18,000.00	\$18,000.00
4227	FUEL (VEHICLES)		\$33,000.00	\$33,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4229	OSHA		\$1,500.00	\$1,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS		\$8,500.00	\$9,500.00	\$10,000.00	\$10,000.00	\$10,000.00
	GENERAL		\$8,500.00				
	18" BUCKET FOR CX55		\$1,500.00				
4231	UNIFORMS & SHOES		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING		\$20,000.00	\$21,662.71	\$20,000.00	\$10,000.00	\$10,000.00
	CONSTRUCTION PLAN REVIEW		\$10,000.00				
	GENERAL ENGINEERING		\$5,000.00				
4233	CONTRACTED SERVICES		\$5,500.00	\$6,550.00	\$7,500.00	\$7,500.00	\$7,500.00
	COUNTY RADIO FEES		\$4,000.00				
	MOVING OF EXCAVATOR		\$1,000.00				
	BID ADVERTISEMENTS		\$500.00				
	RADIO SERVICE AGREEMENT		\$2,000.00				
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$0.00	\$1,220.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$27,606.00	\$27,606.00	\$28,150.00	\$28,150.00	\$28,150.00
5133	INTEREST EXPENSE		\$2,241.00	\$2,241.00	\$1,697.00	\$1,697.00	\$1,697.00
7150	CAPITAL OUTLAY ACCOUNT		\$45,000.00	\$105,000.00	\$87,600.00	\$87,000.00	\$87,000.00
	PUBLIC WORKS DIRECTOR TRUCK		\$27,000.00				
	WATER & SEWER SUPERVISOR TRUCK		\$60,000.00				
9106	CONTR TO VEH REPL RENT		\$7,535.00	\$7,535.00	\$7,422.00	\$7,422.00	\$7,422.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			\$1,170,262.00	\$1,231,974.71	\$884,874.00	\$815,170.00	\$815,170.00

SANITATION (1047471000) Budget

GENERAL FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4233	CONTRACTED SERVICES		\$464,500.00	\$464,500.00	\$475,000.00	\$475,000.00	\$475,000.00
	WASTE INDUSTRIES	\$469,000.00					
	PITT COUNTY FINANCE	\$6,000.00					
	Totals		<u>\$464,500.00</u>	<u>\$464,500.00</u>	<u>\$475,000.00</u>	<u>\$475,000.00</u>	<u>\$475,000.00</u>

PARKS AND RECREATION (1560601000) Budget

RECREATION FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$219,172.00	\$219,172.00	\$226,309.00	\$230,836.00	\$230,836.00
4121	OVERTIME	\$14,000.00	\$16,500.00	\$16,800.00	\$15,000.00	\$15,000.00
4122	LONGEVITY	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4126	FICA EXPENSE	\$18,373.00	\$18,373.00	\$18,888.00	\$19,265.00	\$19,265.00
4127	INSURANCE EXPENSE	\$33,520.00	\$36,125.00	\$44,648.00	\$41,598.00	\$41,598.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$13,750.00	\$13,750.00	\$13,969.00	\$14,248.00	\$14,248.00
4170	401(K) RETIREMENT	\$9,589.00	\$9,589.00	\$9,633.00	\$9,227.00	\$9,227.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,285.00	\$1,285.00	\$1,985.00	\$1,985.00	\$1,985.00
4222	TRAVEL-MEALS,LODGING,MILE	\$1,150.00	\$1,150.00	\$2,300.00	\$2,300.00	\$2,300.00
4223	POSTAGE & TELEPHONE	\$1,900.00	\$1,900.00	\$2,000.00	\$2,000.00	\$2,000.00
4224	OFFICE SUPPLIES	\$1,280.00	\$1,280.00	\$1,580.00	\$1,280.00	\$1,280.00
4225	MAINT & REPAIR-EQUIPMENT	\$8,700.00	\$8,700.00	\$8,200.00	\$7,000.00	\$7,000.00
4227	FUEL (VEHICLES)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4228	UTILITIES	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
4230	SUPPLIES & MATERIALS	\$17,200.00	\$17,200.00	\$18,200.00	\$16,500.00	\$16,500.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$12,300.00	\$35,800.00	\$3,400.00	\$2,900.00	\$2,900.00
	FIELD LIGHT BULB REPAIRS					
		\$1,400.00				
	ACTIVE NET FEES					
		\$1,500.00				
4234	DUES & SUBSCRIPTIONS	\$935.00	\$935.00	\$1,280.00	\$1,280.00	\$1,280.00
4239	MAINT & REPAIR-FACILITY	\$26,150.00	\$39,150.00	\$44,500.00	\$29,100.00	\$29,100.00
	CHEMICALS/FERTILIZER (REDUCED FROM \$7,000)					
		\$7,000.00				
	PLAYGROUND PARTS & ACCESSORIES					
		\$800.00				
	PLAYGROUND SAFETY SURFACING					
		\$3,000.00				
	IRRIGATION SYSTEM REPAIR					
		\$1,000.00				
	MULCH & PINE STRAW					
		\$2,500.00				
	TOP DRESSING OF FIELDS					
		\$2,000.00				
	FIELD AND BATTING CAGE LIGHTS					
		\$2,000.00				
	SCOREBOARD CONTROL PANELS					
		\$300.00				
	VANDALISM REPAIR					
		\$1,000.00				
	CLAY FOR BALL FIELDS					
		\$2,000.00				
	FENCE REPAIRS					
		\$2,500.00				
	BATTING CAGE FLASHING					
		\$3,500.00				
	PUMP HOUSE ROOF REPAIRS					
		\$1,500.00				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$15,700.00	\$8,700.00	\$48,100.00	\$28,100.00	\$28,100.00

	AESTHETICS	\$1,000.00					
	SOD	\$1,000.00					
	POND MAINTENANCE AND SUPPLIES	\$500.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	\$600.00					
	PICNIC TABLES & BENCHES	\$3,500.00					
	BATTING CAGE IMPROVEMENTS	\$21,500.00					
4268	VEHICLE PURCHASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$18,800.00	\$18,800.00	\$22,400.00	\$22,400.00	\$22,400.00
	BASEBALL EQUIPMENT	\$9,000.00					
	FOOTBALL EQUIPMENT	\$5,000.00					
	ATHLETIC SUPPLIES	\$500.00					
	SOCCER EQUIPMENT	\$700.00					
	MAINTENANCE TOOLS	\$1,200.00					
	TENNIS COURT EQUIPMENT	\$1,000.00					
	BASEBALL SCOREBOARD	\$5,000.00					
4275	CAL RIPKEN EXP		\$20,150.00	\$17,650.00	\$20,200.00	\$20,200.00	\$20,200.00
4276	ROOKIE BALL		\$9,510.00	\$9,510.00	\$9,760.00	\$9,760.00	\$9,760.00
4277	BABE RUTH BASEBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4278	TEE BALL		\$7,300.00	\$7,300.00	\$7,350.00	\$7,350.00	\$7,350.00
4279	SOFTBALL		\$7,500.00	\$7,500.00	\$7,300.00	\$7,300.00	\$7,300.00
4280	FOOTBALL		\$18,800.00	\$20,742.05	\$18,700.00	\$18,700.00	\$18,700.00
4281	TOURNAMENT EXPENDITURE		\$9,100.00	\$9,100.00	\$12,300.00	\$12,300.00	\$12,300.00
4282	RECREATIONAL PROGRAMS		\$25,100.00	\$25,100.00	\$26,750.00	\$26,750.00	\$26,750.00
	CONCERTS	\$7,300.00					
	EASTER EGG HUNT	\$1,000.00					
	MOVIES IN PARK	\$1,500.00					
	ROAD RACE	\$2,000.00					
	CHEERLEADING	\$1,600.00					
	HALLOWEEN TRAIL	\$3,500.00					
	AFTER SCHOOL HOOPS	\$600.00					
	SOCCER	\$1,050.00					
	DROP-IN PROGRAMS & CLASSES	\$1,400.00					
	FATHER DAUGHTER DANCE	\$1,800.00					
	TEEN PROGRAMS	\$2,000.00					
	KICKBALL	\$1,500.00					
	MISCELLANEOUS	\$1,500.00					
4283	CONCESSION EXP		\$45,800.00	\$45,800.00	\$45,800.00	\$45,800.00	\$45,800.00
4284	SENIOR PROGRAMS		\$2,000.00	\$2,000.00	\$3,700.00	\$3,000.00	\$3,000.00
	BINGO (2)	\$1,000.00					
	DROP IN PROGRAM	\$2,000.00					
4285	CAL RIPKEN ALL STAR		\$13,100.00	\$18,397.65	\$13,100.00	\$12,100.00	\$12,100.00
4286	BABE RUTH BASEBALL ALLSTA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	GIRLS SOFTBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4298	FALL BALL		\$11,200.00	\$11,200.00	\$11,600.00	\$11,600.00	\$11,600.00
4319	SENIOR CITIZENS CLUB		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

5132	DEBT SERVICE EXPENSE		\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00
5133	INTEREST EXPENSE		\$28,534.00	\$28,534.00	\$22,305.00	\$22,305.00	\$22,305.00
7150	CAPITAL OUTLAY ACCOUNT		\$7,900.00	\$24,900.00	\$60,500.00	\$46,500.00	\$46,500.00
	NEW TRUCK - FORD F150	\$26,500.00					
	TENNIS COURT RESURFACING	\$13,000.00					
	SIDEWALK	\$7,000.00					
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$4,620.00	\$0.00	\$0.00	\$0.00
	Totals		<u>\$765,530.00</u>	<u>\$826,494.70</u>	<u>\$889,289.00</u>	<u>\$834,416.00</u>	<u>\$834,416.00</u>

POWELL BILL (1645451000) Budget

POWELL BILL FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4232	ENGINEERING	\$10,000.00	\$35,780.00	\$15,000.00	\$12,800.00	\$12,800.00
4270	PAVING & RESURFACING	\$355,000.00	\$538,100.00	\$195,000.00	\$195,000.00	\$195,000.00
4271	MAINTENANCE-ROADS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4272	DRAINAGE & STORMWATER	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4273	TRAFFIC CONTROL	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4315	SNOW AND ICE REMOVAL	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4320	SIDEWALK CONSTRUCTION	\$60,000.00	\$60,000.00	\$15,000.00	\$15,000.00	\$15,000.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$466,000.00</u>	<u>\$674,880.00</u>	<u>\$268,500.00</u>	<u>\$266,300.00</u>	<u>\$266,300.00</u>

VEHICLE REPLACEMENT (1762621000) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	GIRLS SOFTBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4288	APPROVED VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$27,900.00	\$27,900.00	\$27,900.00	\$27,900.00	\$27,900.00
5133	INTEREST EXPENSE	\$2,238.00	\$2,238.00	\$1,786.00	\$1,786.00	\$1,786.00
Totals		<u>\$30,138.00</u>	<u>\$30,138.00</u>	<u>\$29,686.00</u>	<u>\$29,686.00</u>	<u>\$29,686.00</u>

URGENT REPAIR PROGRAM (2049451000) Budget

HOME HOUSING PROGRAM

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4233	CONTRACTED SERVICES	\$20,000.00	\$35,000.00	\$0.00	\$0.00	\$20,000.00
Totals		<u>\$20,000.00</u>	<u>\$35,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$20,000.00</u>

ADMINISTRATION (6071711000) Budget

ELECTRIC FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$418,134.00	\$418,134.00	\$424,609.00	\$433,101.00	\$433,101.00
4121	OVERTIME	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4122	LONGEVITY	\$4,514.00	\$4,514.00	\$4,314.00	\$4,314.00	\$4,314.00
4126	FICA EXPENSE	\$34,328.00	\$34,328.00	\$34,792.00	\$35,488.00	\$35,488.00
4127	INSURANCE EXPENSE	\$149,456.00	\$149,456.00	\$144,963.00	\$134,807.00	\$134,807.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$30,807.00	\$30,807.00	\$31,605.00	\$32,236.00	\$32,236.00
4170	401(K) RETIREMENT	\$21,484.00	\$21,484.00	\$21,796.00	\$22,232.00	\$22,232.00
4185	UNEMPLOYMENT INS RES CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$7,050.00	\$7,050.00	\$7,050.00	\$7,050.00	\$7,050.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,050.00	\$5,050.00	\$5,050.00	\$5,050.00	\$5,050.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4224	OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$15,000.00	\$23,000.00	\$25,000.00	\$15,000.00	\$15,000.00
4226	MAINT & REPAIR-VEHICLE	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4227	FUEL (VEHICLES)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4228	UTILITIES	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
4229	OSHA	\$14,600.00	\$14,600.00	\$19,600.00	\$14,000.00	\$14,000.00
4230	SUPPLIES & MATERIALS	\$72,000.00	\$119,810.16	\$96,000.00	\$72,000.00	\$72,000.00
4231	UNIFORMS & SHOES	\$20,000.00	\$20,000.00	\$24,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING	\$35,000.00	\$27,500.00	\$35,000.00	\$20,000.00	\$20,000.00
	<i>COS STUDY</i>		\$20,000.00			
4233	CONTRACTED SERVICES	\$181,900.00	\$181,900.00	\$207,900.00	\$160,000.00	\$160,000.00
	<i>UNDERGROUND REPLACEMENT</i>		\$10,000.00			
	<i>CONTRACT EMPLOYEES</i>		\$139,100.00			
	<i>TREE TRIMMING</i>		\$9,000.00			
	<i>RADIO CONTRACT</i>		\$1,900.00			
4234	DUES & SUBSCRIPTIONS	\$12,200.00	\$20,200.00	\$19,200.00	\$19,200.00	\$19,200.00
	<i>ELECTRICITIES</i>		\$7,000.00			
	<i>APPA</i>		\$4,000.00			
	<i>811</i>		\$2,100.00			
	<i>ITRON</i>		\$4,600.00			
	<i>NERC</i>		\$1,500.00			
4250	CONTINGENCY	\$26,963.00	\$3,063.00	\$25,000.00	\$10,156.00	\$10,156.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$7,600.00	\$7,600.00	\$7,600.00	\$7,600.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4274	NEW EQUIPMENT	\$10,000.00	\$0.00	\$262,500.00	\$0.00	\$0.00

4293	MAINTENANCE - SUBSTATION		\$22,000.00	\$24,400.00	\$61,700.00	\$25,000.00	\$25,000.00
4301	CUSTOMER BILL PREPARATION		\$11,200.00	\$11,200.00	\$11,200.00	\$11,200.00	\$11,200.00
4302	PURCHASE FOR RESALE		\$3,955,200.00	\$3,955,200.00	\$3,994,752.00	\$3,994,752.00	\$3,994,752.00
4303	NORTH CAROLINA SALES TAX		\$434,000.00	\$434,000.00	\$428,947.00	\$428,947.00	\$428,947.00
4321	GREEN ENERGY COMPL RECS PROGRAM COMPLIANCE	\$50,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$272,786.00	\$272,786.00	\$278,742.00	\$278,742.00	\$278,742.00
5133	INTEREST EXPENSE		\$51,560.00	\$51,560.00	\$45,603.00	\$45,603.00	\$45,603.00
5137	ACCRUED INTREST EXPENSE		\$0.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
9101	CONTR TO GEN FUND SVC RND		\$301,688.00	\$316,688.00	\$329,579.00	\$329,579.00	\$329,579.00
9104	CONTR TO SEWER FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT		\$30,138.00	\$30,138.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$11,400.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER		\$205,444.00	\$215,444.00	\$0.00	\$215,000.00	\$215,000.00
		Totals	<u>\$6,412,002.00</u>	<u>\$6,485,812.16</u>	<u>\$6,621,002.00</u>	<u>\$6,415,557.00</u>	<u>\$6,415,557.00</u>

CAPITAL OUTLAY (6080801000) Budget

ELECTRIC FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$259,285.00	\$253,715.98	\$385,250.00	\$132,558.00	\$132,558.00
	CIRCUIT REHAB	\$20,000.00					
	NEW S/D, COMMERCIAL	\$79,308.00					
	LED STREET LIGHTING PROJECT	\$33,250.00					
	Totals		<u>\$259,285.00</u>	<u>\$253,715.98</u>	<u>\$385,250.00</u>	<u>\$132,558.00</u>	<u>\$132,558.00</u>

ADMINISTRATION (6172721000) Budget

WATER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$0.00	\$0.00	\$124,625.00	\$127,118.00	\$127,118.00
4121	OVERTIME		\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00
4122	LONGEVITY		\$0.00	\$0.00	\$4,360.00	\$4,360.00	\$4,360.00
4126	FICA EXPENSE		\$0.00	\$0.00	\$10,616.00	\$10,829.00	\$10,829.00
4127	INSURANCE EXPENSE		\$0.00	\$0.00	\$67,792.00	\$65,208.00	\$65,208.00
4128	OPEB INSURANCE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT		\$0.00	\$0.00	\$9,811.00	\$10,007.00	\$10,007.00
4170	401(K) RETIREMENT		\$0.00	\$0.00	\$6,766.00	\$6,901.00	\$6,901.00
4171	PENSION EXP/REV		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$1,500.00	\$3,215.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE		\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
4224	OFFICE SUPPLIES		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4225	MAINT & REPAIR-EQUIPMENT		\$14,000.00	\$14,000.00	\$14,000.00	\$11,500.00	\$11,500.00
	WELL PUMPS			\$5,000.00			
	AMMONIA PUMPS			\$1,500.00			
	CHLORINE PUMPS			\$1,500.00			
	ELECTRICAL CONTROLS			\$2,500.00			
	CROSS CONNECTION TESTER			\$1,000.00			
4226	MAINT & REPAIR-VEHICLE		\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
4227	FUEL (VEHICLES)		\$20,000.00	\$20,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4228	UTILITIES		\$40,000.00	\$40,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4229	OSHA		\$2,500.00	\$2,500.00	\$2,500.00	\$1,500.00	\$1,500.00
4230	SUPPLIES & MATERIALS		\$40,000.00	\$40,000.00	\$42,000.00	\$40,000.00	\$40,000.00
	CHLORINE			\$10,000.00			
	AMMONIA			\$5,000.00			
	REAGENTS			\$3,500.00			
	HYDRANTS			\$3,500.00			
	MISC. MATERIALS FOR SYSTEM REPAIRS			\$13,000.00			
	ROCK/SAND/TOPSOIL			\$5,000.00			
4231	UNIFORMS & SHOES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING		\$12,038.00	\$16,778.39	\$40,000.00	\$40,000.00	\$40,000.00
	GENERAL ENGINEERING			\$10,000.00			
	ASSET MANAGEMENT PLAN			\$30,000.00			
4233	CONTRACTED SERVICES		\$35,750.00	\$35,365.00	\$35,750.00	\$30,000.00	\$30,000.00

	UTILITY CUTS ASPHALT PATCHING	\$4,250.00					
	EMERGENCY REPAIRS	\$5,000.00					
	ENVIRONMENT 1 LAB TESTING	\$15,000.00					
	APA 6000 REPAIRS	\$5,000.00					
	ALARM MONITORING	\$750.00					
4234	DUES & SUBSCRIPTIONS	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$20,805.00	\$20,805.00	\$20,805.00
4261	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$20,000.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4301	CUSTOMER BILL PREPARATION	\$10,000.00	\$12,200.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$62,134.00	\$106,134.00	\$154,540.00	\$154,540.00	\$154,540.00	\$154,540.00
5133	INTEREST EXPENSE	\$3,435.00	\$3,435.00	\$56,719.00	\$56,719.00	\$56,719.00	\$56,719.00
5137	ACCRUED INTREST EXPENSE	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$540,370.00	\$555,370.00	\$310,345.00	\$330,345.00	\$330,345.00	\$330,345.00
9103	CONTR TO METERING DIVISIO	\$17,000.00	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00	\$17,000.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$68,450.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$833,527.00</u>	<u>\$974,947.39</u>	<u>\$957,424.00</u>	<u>\$1,004,432.00</u>	<u>\$1,004,432.00</u>	<u>\$1,004,432.00</u>

WATER PURCHASE (6172723000) Budget

WATER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4302	PURCHASE FOR RESALE		\$352,000.00	\$352,000.00	\$372,000.00	\$372,000.00	\$372,000.00
	WATER PURCHASE FOR RESALE	\$300,000.00					
	CAPITAL CHARGE	\$72,000.00					
	Totals		<u>\$352,000.00</u>	<u>\$352,000.00</u>	<u>\$372,000.00</u>	<u>\$372,000.00</u>	<u>\$372,000.00</u>

CAPITAL OUTLAY (6180801000) Budget

WATER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$90,675.00	\$49,200.00	\$54,200.00	\$54,200.00
	DIRECTOR TRUCK	\$9,200.00					
	SUPERVISOR TRUCK	\$30,000.00					
	LIGHT POLE	\$15,000.00					
Totals			<u>\$0.00</u>	<u>\$90,675.00</u>	<u>\$49,200.00</u>	<u>\$54,200.00</u>	<u>\$54,200.00</u>

ADMIN - PUMP STATION (6273731021) Budget

SEWER FUND

Account	Title	2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$76,481.95	\$78,001.00	\$78,001.00
4121	OVERTIME	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00
4122	LONGEVITY	\$0.00	\$0.00	\$734.46	\$734.46	\$734.46
4126	FICA EXPENSE	\$0.00	\$0.00	\$6,604.00	\$6,737.00	\$6,737.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$32,408.00	\$23,685.00	\$23,685.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$6,178.00	\$6,302.00	\$6,302.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$4,261.00	\$4,346.00	\$4,346.00
4171	PENSION EXP/REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4228	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4229	OSHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4253	LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$134,667.41</u>	<u>\$127,805.46</u>	<u>\$127,805.46</u>

OPERATIONS - COLLECTIONS (6273732020) Budget

SEWER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4221	PROFESSION DEVELOP-EDUCAT		\$2,000.00	\$1,700.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$2,000.00	\$2,300.00	\$2,000.00	\$2,000.00	\$2,000.00
4223	POSTAGE & TELEPHONE		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT		\$33,636.00	\$48,136.00	\$42,500.00	\$50,000.00	\$50,000.00
	REPAIR LIFT STATION PUMPS		\$32,000.00				
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT		\$10,000.00				
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT		\$5,000.00				
	DENALI STEP SYSTEM REPAIRS		\$3,000.00				
4226	MAINT & REPAIR-VEHICLE		\$7,500.00	\$3,000.00	\$6,500.00	\$5,825.00	\$5,825.00
4228	UTILITIES		\$58,000.00	\$58,000.00	\$60,000.00	\$60,000.00	\$60,000.00
	LIFT STATION UTILITIES		\$60,000.00				
4229	OSHA		\$2,000.00	\$1,263.00	\$2,000.00	\$2,000.00	\$2,000.00
4230	SUPPLIES & MATERIALS		\$25,000.00	\$20,800.00	\$25,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING		\$5,000.00	\$8,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4233	CONTRACTED SERVICES		\$39,000.00	\$28,075.00	\$40,250.00	\$37,750.00	\$37,750.00
	ELECTRICIANS		\$6,000.00				
	EMERGENCY REPAIRS		\$10,000.00				
	UTILITY CUTS ASPHALT PATCHING		\$2,500.00				
	ALARM MONITORING		\$6,250.00				
	BACKFLOW TESTING		\$2,000.00				
	MANHOLE LEAK REPAIRS		\$11,000.00				
4234	DUES & SUBSCRIPTIONS		\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00
4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$8,723.00	\$8,723.00
4262	GIS MAPPING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$0.00	\$0.00	\$24,000.00	\$24,000.00	\$24,000.00
	CHURCH ST LIFT STATION SPARE PUMP		\$24,000.00				
4301	CUSTOMER BILL PREPARATION		\$10,000.00	\$12,125.00	\$0.00	\$0.00	\$0.00
4309	MAJOR UNSCHEDULED MAINTEN		\$0.00	\$737.00	\$0.00	\$0.00	\$0.00
4310	CMSD EXPENSE		\$1,079,050.00	\$1,079,050.00	\$0.00	\$1,072,189.54	\$1,072,189.54
4311	CMSD GRANT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$70,169.00	\$70,169.00	\$72,605.00	\$72,605.00	\$72,605.00
5133	INTEREST EXPENSE		\$37,027.00	\$37,027.00	\$34,591.00	\$34,591.00	\$34,591.00
9101	CONTR TO GEN FUND SVC RND		\$474,791.00	\$489,791.00	\$340,011.00	\$320,011.00	\$320,011.00
9102	CONTR TO WATER FUND SVC R		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9103	CONTR TO METERING DIVISIO		\$17,000.00	\$17,000.00	\$0.00	\$17,000.00	\$17,000.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Totals	<i>\$1,864,473.00</i>	<i>\$1,896,019.00</i>	<i>\$658,757.00</i>	<i>\$1,735,994.54</i>	<i>\$1,735,994.54</i>
---------------	-----------------------	-----------------------	---------------------	-----------------------	-----------------------

CAPITAL OUTLAY (6280801000) Budget

SEWER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$20,000.00	\$101,895.00	\$69,200.00	\$69,200.00	\$69,200.00
	40 KW PORTABLE GENERATOR	\$30,000.00					
	SUPERVISOR TRUCK	\$30,000.00					
	DIRECTOR TRUCK	\$9,200.00					
	Totals		\$20,000.00	\$101,895.00	\$69,200.00	\$69,200.00	\$69,200.00

OPERATIONS (6374742000) Budget

STORMWATER FUND

Account	Title		2015-2016 Adopted	2015-2016 Amended	2016-2017 Department Head Recommendations	2016-2017 Town Manager Recommendations	2016-2017 Town Council Approved
4120	SALARIES AND WAGES		\$0.00	\$0.00	\$33,348.00	\$34,015.00	\$34,015.00
4121	OVERTIME		\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
4122	LONGEVITY		\$0.00	\$0.00	\$200.00	\$200.00	\$200.00
4126	FICA EXPENSE		\$0.00	\$0.00	\$2,716.00	\$2,771.00	\$2,771.00
4127	INSURANCE EXPENSE		\$0.00	\$0.00	\$16,204.00	\$8,588.00	\$8,588.00
4130	RETIREMENT		\$0.00	\$0.00	\$2,541.00	\$2,592.00	\$2,592.00
4170	401(K) RETIREMENT		\$0.00	\$0.00	\$1,753.00	\$1,788.00	\$1,788.00
4221	PROFESSION DEVELOP-EDUCAT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS		\$76,792.00	\$21,582.00	\$27,500.00	\$17,500.00	\$17,500.00
4232	ENGINEERING		\$1,500.00	\$790.00	\$1,500.00	\$1,500.00	\$1,500.00
4233	CONTRACTED SERVICES		\$36,000.00	\$42,000.00	\$93,500.00	\$76,152.00	\$76,152.00
	ANNUAL DITCH MAINTENANCE CONTRACT			\$17,000.00			
	ANGE - FORBES PIPE REPLACEMENT			\$59,152.00			
4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$7,616.00	\$7,616.00
4262	GIS MAPPING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4312	DRAINAGE DISTRICT		\$2,500.00	\$5,600.00	\$4,000.00	\$4,000.00	\$4,000.00
4313	PHASE II COMPLIANCE		\$1,000.00	\$1,710.00	\$1,000.00	\$1,000.00	\$1,000.00
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5136	BAD DEBT EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6103	GRANT STUDY		\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$30,585.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND		\$40,108.00	\$55,108.00	\$18,278.00	\$18,278.00	\$18,278.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			\$160,400.00	\$229,875.00	\$206,540.00	\$180,000.00	\$180,000.00

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2016-2017**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2016 and ending June 30, 2017:

Ad Valorem Taxes	\$3,131,537
Other Taxes and Licenses	\$2,846,825
Permits and Fees	\$38,180
Sanitation Fees	\$508,164
Investment Income	\$5,000
Inspections	\$130,933
Miscellaneous Income	\$47,360
Inter-Fund Transfer Services	\$1,018,213
Electric Fund Contribution	\$215,000
EMS Contribution	\$119,833
	<hr/>
	\$8,061,045

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Governing Board	\$78,973
Administration	\$562,022
Finance	\$663,562
Inspections	\$262,192
Human Resources	\$85,535
Information Technology	\$366,210
Planning Department	\$111,860
Public Buildings	\$642,901
Grounds and Maintenance	\$28,000
Police Department	\$1,715,408
Fire Department	\$711,536
EMS Department	\$121,155
Animal Control	\$9,350
Mosquito Control	\$6,600
Public Works	\$815,170
Sanitation	\$475,000
Non-Departmental	\$1,405,611
	<hr/>
	\$8,061,045

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Program Fees	\$114,955
Concession Income	\$56,950
General Fund Transfer	\$662,511
	<hr/>
	\$834,416

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Recreation Department</u>	<u>\$834,416</u>
	\$834,416

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2016 and ending June 30, 2017:

Grant Funding	\$264,300
<u>Interest Income</u>	<u>\$2,000</u>
	\$266,300

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Powell Bill</u>	<u>\$266,300</u>
	\$266,300

SECTION 7: It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>General Fund debt service contribution</u>	<u>\$29,686</u>
	\$29,686

SECTION 8: The following amount is hereby appropriated in the Vehicle Replacement Fund for the debt service payment of vehicles during the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Debt Service Expense	\$27,900
<u>Interest Expense</u>	<u>\$1,786</u>
	\$29,686

SECTION 9: It is estimated that the following revenues will be available in the Home Housing Program Fund for the Fiscal year July 1, 2016 and ending June 30, 2017:

<u>General Fund Contribution</u>	<u>\$20,000</u>
	\$20,000

SECTION 10: The following amount is hereby appropriated in the Home Housing Program Fund for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Contracted Service</u>	<u>\$20,000</u>
	\$20,000

SECTION 11: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2016 and ending June 30, 2017:

<u>Sales and Service</u>	<u>\$6,635,315</u>
	\$6,635,315

SECTION 12: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Electric Department</u>	<u>\$6,635,315</u>
	\$6,635,315

SECTION 13: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Sales and Service</u>	<u>\$1,430,632</u>
	\$1,430,632

SECTION 14: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Water Department</u>	<u>\$1,430,632</u>
	\$1,430,632

SECTION 15: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Sales and Service</u>	<u>\$1,933,000</u>
	\$1,933,000

SECTION 16: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Sewer Department</u>	<u>\$1,933,000</u>
	\$1,933,000

SECTION 17: It is estimated that the following revenues will be available in the Stormwater Fund for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

<u>Sales and Service</u>	<u>\$180,000</u>
	\$180,000

SECTION 18: The following amount is hereby appropriated in the Stormwater Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017:

Stormwater Department

\$180,000

\$180,000

SECTION 19: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2016 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$668,790,818 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

SECTION 20: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

SECTION 21: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

SECTION 22: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

SECTION 23: The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017.

SECTION 24: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 13th day of June, 2016.



Douglas A. Jackson
 Douglas A. Jackson, Mayor

Attest:

Amy P. Barrow
 Amy P. Barrow, Acting Town Clerk

**Town of Winterville
Fee Schedule
Fiscal Year 2016-2017**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2016-2017 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
Water \$ 10.00 or a letter of good credit from a previous utility company.
Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
Water \$ 10.00
Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
Cut on delinquent bill fee \$25.00 plus two month deposit before reconnection
 (\$150 if initial deposit was made; \$300 if not)
Returned Check Charge \$25.00

Late Penalties-

Meter Tampering (All Utilities) \$ 2.00
 \$100.00 fine plus estimated non-metered usage, as well
 an additional deposit of \$100.00, and cost of the new
 meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
¾"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1500.00
1 ½"	\$1200.00	\$2400.00
2"	\$2250.00	\$4500.00

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
 Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
 Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
 For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.

General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00
Cremation Opening \$200.00
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)- \$ 5.00
Incident Report copies- \$13.00 (Department uses an outside company)
Police Accident Report copies- \$ 5.00
Finger Printing Copies- \$10.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 rd Re-submittal)-***	Additional Base Fee

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat-	\$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
Final Plat-	\$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00
Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee -	\$250.00
Variance Application Filing Fee -	\$250.00
Zoning Appeal Filing Fee -	\$250.00

Copy of Zoning Ordinance-	\$ 15.00
Copy of Subdivision Ordinance-	\$ 10.00

Copies of Maps-

E Size Plot Map	\$ 20.00
D Size Plot Map	\$ 15.00

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2016-2017 Fee Structure for Facility Rentals

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
	(Kiwanis)	\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

***** The Bambino Field and the new field are Not for Rent ****

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a minimum of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

2016-2017 Fee Structure for Programs

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

Sponsorship Fees:

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group

Fire Services Fees:

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	\$55.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fire Inspection (Re-inspection for Violations)		\$1/2 Initial Fee
Foster Care/Day Care/ Adult Care Facility		\$50.00
Fire Prevention Ordinance Violation		\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)		\$ 5.00
Fixed Fire Suppression System- first or a minimum of 3000 sq. ft.		\$100.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fixed Fire Suppression System - (Re-inspection for Violations)		\$1/2 Initial Fee
Hood Systems		\$ 60.00
Tank Extraction		\$ 150.00
Tank Installation		\$ 125.00
Tank Abandonment		\$ 50.00/Tank
Follow-up Tank Inspection		\$50.00
Plan Review (Per Building)	up to 3000 sq. ft	\$ 60.00
	Greater that 3000 sq. ft. each additional 1000 sq. ft	\$ 3.00
Sprinkler Review and Field Test (Per Building)		\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)		\$ 50.00
Extraction Tank Permit		\$100.00/Tank
Installation tank Permit		\$125.00/Tank
Re-piping Permit		\$50.00
Burn Permit	Does not include fires for heating and cooking	\$50.00
Private Hydrant		\$50.00
Display		\$50.00
Hazardous Material Spills (Per Man Hour)		\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits		\$50.00
Pyrotechnics / Explosives		\$50.00

Building Inspections Department Permit Fees:

Building Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports, Swimming Pools

Permit Fee: \$0.15 per Total Square Feet (Minimum Fee: \$100.00)
Home Recovery Fund - \$10.00 (to be applied to all single family permits)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee: \$0.16 per Total Square Feet (Minimum Fee: \$150.00)

Manufactured Homes – New and Used

Single Wides - \$100.00
Double Wides - \$150.00

Modular Offices and Classrooms - \$150.00

Demolition Permits

Residential - \$100.00
Commercial - \$150.00

Insulation ----- \$50.00
Daycare / Group Homes ----- \$100.00
Change of Occupancy ----- \$75.00
Minimum Building Permit ----- \$50.00
Roofing Permit ----- \$50.00
ABC Permit ----- \$50.00

Re-inspection Fees: \$50.00 first time; \$75 each time thereafter under same inspection
Penalty Fee: Twice the cost of the permit fee or minimum of \$100 (Will be assessed to anyone who actually begins work without securing all the proper permits pursuant to the North Carolina State Building Codes.)

Electrical Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports

Permit Fee - \$0.05 per Total Square Feet (Minimum Fee - \$50.00)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee - \$0.06 per Total Square Feet (Minimum Fee - \$50.00)

Temporary Construction Service Poles, Change of Service, Manufactured Homes, Office trailers,
Electrical Signs (each), Swimming Pools, HVAC Change outs

Permit Fee - \$50.00

Commercial Generators - \$100.00

Temporary Power (only for testing of equipment) - \$50.00

Minimum Electrical Permit - \$50.00

Mechanical Permits

Split or Package Units - \$60.00 each unit (air handler and condensing unit is 1 unit)

Replacing Ductwork Only - \$50.00

Refrigeration - \$40.00 each unit

Gas Lines – Residential - \$45.00
Commercial - \$60.00

Commercial Kitchen Hoods – Paint Spray Booths - \$100.00 each

Mechanical Temporary Utilities - \$50.00

Plumbing Permits

Plumbing Fixtures - \$7.00 each fixture (Minimum Fee - \$50.00)

Water Line Only - \$25.00

Sewer Line Only - \$25.00

Water and Sewer Line - \$40.00

Irrigation - \$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

adopted this the 13th day of June 2016.



Douglas A. Jackson
Douglas A. Jackson, Mayor

ATTEST:

Terri L. Parker
Terri L. Parker, Town Manager

Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2016

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL**

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$22.40
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$44.80
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$26.83
Next	17,000 Gallons @ \$ 8.57per 1000 Gallons
All Over	20,000 Gallons @ \$ 7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$53.65
Next	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.


Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 13th day of June 2016.





Douglas A. Jackson, Mayor

ATTEST:



Terri L. Parker, Town Manager

TOWN OF WINTERVILLE
Benefits Highlights July 2016 – June 2017

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2016. Questions concerning your benefits should be directed to the Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 709.14	\$ 0.00	\$ 709.14
Employee/Spouse	\$1,325.70	\$ 345.05	\$1,670.75
Employee/Child	\$1,053.27	\$ 196.91	\$1,250.18
Family	\$1,734.95	\$ 580.38	\$2,315.33

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment, Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2016 – June 2017

Important Highlights (continued):

- Emergency Room Visit \$150 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$10 Co-Payment Tier 2 (Preferred Brand) \$100 maximum Co-Payment Tier 3 (Brand) \$100 maximum Co-Payment Tier 4 (Specialty Brand) \$100 maximum Co-Payment (There is a \$100 per drug maximum for each 30-day supply of Tier 2, Tier 3 and Tier 4).
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 31.90	0.00	\$ 31.90
Employee/Spouse	\$ 66.85	0.00	\$ 66.85
Employee/Child	\$ 67.70	0.00	\$ 67.70
Family	\$109.31	0.00	\$109.31

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firemen.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.75% for all employees, except police officers.

TOWN OF WINTERVILLE
Benefit Highlights July 2016 – June 2017

- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application
- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 7.15% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2016 – June 2017

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2016 – June 2017

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2016 – June 2017

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there are any discrepancies between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2016

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			22,848	23,989	28,559	34,272
6			23,989	25,188	29,987	35,985
7			25,188	26,448	31,485	37,783
8	Maintenance Worker		26,448	27,770	33,061	39,674
9			27,770	29,160	34,712	41,657
10	Administrative Assistant Park Maintenance Worker		29,160	30,618	36,448	43,738
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		30,618	32,148	38,271	45,928
12	Accounting Technician Buyer Equipment Operator Office Manager		32,148	33,754	40,186	48,222
13	Senior Equipment Operator Senior Utility Maintenance Mechanic		33,754	35,442	42,193	50,632
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		35,442	37,215	44,305	53,163

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2016

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic Paramedic		37,215	39,074	46,520	55,822
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		39,074	41,030	48,846	58,614
17	Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector		41,030	43,081	51,289	61,545
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		43,081	45,236	53,852	64,623
19	Public Works Supervisor Pump Maintenance Supervisor		45,236	47,497	55,504	67,853
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner		47,497	49,872	59,370	71,246

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2016

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			49,872	52,367	62,340	74,809
22	Electric Line Supervisor Police Division Supervisor Town Clerk		52,367	54,983	65,456	78,548
23			54,983	57,733	68,730	82,475
24	Fire Chief Parks and Recreation Director	E E	57,733	60,619	72,166	86,600
25	IT Director Planning Director	E E	60,619	63,650	75,775	90,929
26	Electric Utilities Director Public Works Director	E E	63,650	66,833	79,561	95,475
27	Finance Director Police Chief	E E	66,833	70,174	83,542	100,248
28			70,174	73,683	87,717	105,260
29	Assistant Town Manager	E	73,683	77,365	92,104	110,524
30		E	77,365	81,236	96,708	116,049
31		E	81,236	85,298	101,543	121,850
32		E	85,298	89,562	106,622	127,946
33		E	89,562	94,039	111,952	134,343

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2016

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	94,039	98,741	117,549	147,973
35		E	98,741	103,678	123,427	148,111
36		E	103,678	108,862	129,598	155,517
37		E	108,862	114,304	136,078	163,292

APPENDIX

<u>Item</u>	<u>Page(s)</u>
2016-2017 Budget Calendar.....	1
Positions by Department.....	2
Debt Service Schedule (2016-2017 and following years).....	3
Revenue Yields for the 2016-2017 Fiscal Year	4
Fund Balances and Retained Earnings	5
Comparison of Municipal Tax Rates and Utility Charges for FY 2016-2017.....	6
Non-Town Agency Funding Info	7



TOWN OF WINTERVILLE

FY 2016-2017

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
February 11 th , 2016	Town Council Retreat/ Budget Update Establishment of 2016-2017 Priorities	5:00 p.m.	WCR
February 26 th , 2016	Distribution of Budget Worksheets to Mgmt. Team	N/A	TMGR OFFICE
March 31 th , 2016	Management Team Recommendations Due	N/A	TMGR OFFICE
May 3 rd , 2016	Town Council & Manager Progress Meeting	5:30 p.m.	THECR
May 11 th -13 th , 2016	Manager Review w/ Mgmt. Team	N/A	TMGR OFFICE
May 17 th , 2016	Hand delivery of the Recommended Budget	N/A	N/A
May 31 st and June 1 st , 2016	Town Council Budget Work Sessions	6:00 p.m.	WCR
June 13 th , 2016	Public Hearing	7:00 p.m.	THAR
June 13 th , 2016	Adoption of the 2015-2016 Budget Ordinance	7:00 p.m.	THAR
July 1 st , 2016	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad St.
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad St.
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad St.
Winterville, NC 28590

OCTR:
Ops Center Training Room
2936 Church St. Ext.
Winterville, NC 28590

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

**Town of Winterville
 Position By Department
 2016-2017 Fiscal Year**

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Economic Development Planner
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	3	Electric Line Technician 2nd Class
	3	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	1	Part-Time Purchaser (15 hours)
Total positions	10	Full -Time Total ONLY
Information Technology		
		Contract with VC3
Finance		
	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	1	Customer Service Representative
	1	Part-Time Customer Service Representative
Total positions	6	Full-Time Total ONLY
Planning		
	1	Planning Director
Total positions	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	2	Corporal
	9	Police Officer
	1	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	20	Full-Time Total Only
1 Frozen FY 12/13		
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
	5	Equipment Operator
	1	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
	4	Utility Maintenance Mechanic (wa)
	1	Sr. Pump Maintenance (swr)
	1	Pump Maint Mechanic (swr)
	1	Equipment Operator (stwa)
	6	Summer Maint Worker (6)
Total positions	16	Full-Time Totals ONLY
1 Frozen FY 11/12		
1 Frozen FY 11/12		
Fire Dept.		
	1	Fire Chief
	1	Part-time Inspector
	1	Part-time Engineer
	2	Paramedic
	3	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	2	Part-time Site Supervisor
	1	Intern(s)
Total positions	4	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Inspector/GIS Technician
	2	Full-Time Totals ONLY

Total Approved Full-Time Positions	68	
Total Funded Full-Time Positions	65	<i>For FY 2016-2017</i>

**Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2016-2017**

General

	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026
BB&T - Pierce Fire Truck	\$ 84,790	\$ 84,790	\$ 84,790							
BB&T - Knuckle Boom Truck	\$ 29,846	\$ 29,846	\$ 29,846							
Winterville Recreation Park	\$ 121,437	\$ 118,958	\$ 116,480	\$ 114,002	\$ 111,524	\$ 109,045	\$ 106,567	\$ 104,089	\$ 101,610	
Town Hall Renovations 08-09	\$ 175,875	\$ 172,709	\$ 169,543	\$ 166,376	\$ 163,376	\$ 160,043	\$ 156,876			
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200
BB&T Land Payment	\$ 16,191	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465	\$ 11,932	
	\$ 577,339	\$ 571,161	\$ 564,985	\$ 444,172	\$ 438,161	\$ 431,818	\$ 425,640	\$ 265,754	\$ 262,742	\$ 149,200

Electric

Phase I of CIP - RBC Refi W/ BB&T	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233			
Phase II of CIP - BBT	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,113
	\$ 324,345	\$ 324,345	\$ 324,345	\$ 324,345	\$ 324,345	\$ 324,345	\$ 324,345	\$ 98,112	\$ 98,112	\$ 98,113

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506
	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 107,196	\$ 74,506

Water

BBT - Worthington Rd Interconnect	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632
BBT - Reedy Branch Rd Water line	\$ 25,110	\$ 24,732	\$ 24,355	\$ 23,978						
Water Control Panels	\$ 40,075									
	\$ 219,817	\$ 179,364	\$ 178,987	\$ 178,610	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632

Vehicle Replacement Fund

Southern Bank - Police Vehicles and PW Truck	\$ 29,686	\$ 29,239	\$ 28,793	\$ 28,348						
	\$ 29,686	\$ 29,239	\$ 28,793	\$ 28,348	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Annual Debt Service Payments	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2020-2022	2020-2022	2023-2024	2024-2025	2024-2026
	\$1,258,382	\$1,211,305	\$1,204,306	\$1,082,671	\$1,024,334	\$1,017,990	\$1,011,813	\$625,694	\$622,682	\$476,452

**Town of Winterville
Annualized Revenue Yields
2016-2017 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 66,879.00	1%

Electric		
Sales	\$ 61,278.00	1%

Water		
Sales	\$ 14,306.00	1%

Sewer		
Sales	\$ 18,180.00	1%

Solid Waste		
Sales	\$ 42,347.00	\$1.00 per cust.

Stormwater		
Sales	\$ 48,552.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2015**

Funds	Balance As of 06-30-2015	Funds Appropriated for the 2015-2016 Budget	Amount Available for Appropriation
General			
Prepaid Items			\$ -
Restricted	\$1,834,409.00	\$ 406,216.00	\$ 1,428,193.00
Committed	\$ -		\$ -
Assigned	\$ -		\$ -
Unassigned	\$4,634,264.00	\$421,497.00	\$ 4,212,767.00
Electric	\$5,558,186.00	\$ 64,741.00	\$ 5,493,445.00
Water	\$1,207,532.00	\$ 145,745.00	\$ 1,061,787.00
Sewer	\$ 968,616.00	\$ 101,895.00	\$ 866,721.00
Stormwater	\$ 155,977.00	\$ 35,000.00	\$ 120,977.00
			\$ 13,183,890.00

General Fund Estimate

Total Fund Balance 6/30/15	
Total - Unassigned	\$ 4,212,767.00

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2015	56%
Percentage of Fund Balance Appropriation 6-30-2009	20%
Percentage of Fund Balance Appropriation 6-30-2010	22%
Percentage of Fund Balance Appropriation 6-30-2011	33%
Percentage of Fund Balance Appropriation 6-30-2012	45%
Percentage of Fund Balance Appropriation 6-30-2013	42%
Percentage of Fund Balance Appropriation 6-30-2014	39%
Percentage of Fund Balance Appropriation 6-30-2015	58%
Group Average	48.56%

**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2016-2017**

Monthly Utility Costs

	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,000 Gallons	\$ 39.25	\$ 26.36	\$ 38.13	\$ 29.02
Sewer 5,000 Gallons	\$ 53.19	\$ 37.56	\$ 42.95	\$ 43.52
Sanitation Monthly	\$ 11.50	\$ 15.25	\$ 18.69	\$ 11.50
Electricity 1,500 kWh	\$ 198.87	\$ 178.29	\$ 251.05	\$ 180.08
TOTAL	\$ 302.81	\$ 257.46	\$ 350.82	\$ 264.12

Annual Property Taxes

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 1,029.00	\$ 1,020.00	\$ 1,029.00	\$ 1,029.00
City Tax \$150,000 Home	\$ 810.00	\$ 780.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL	\$ 1,908.00	\$ 1,809.00	\$ 1,833.00	\$ 1,810.50

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.686
Greenville	\$ 0.520	N/A	\$ 0.686
Farmville	\$ 0.490	\$ 0.0460	\$ 0.686
Winterville	\$ 0.475	\$ 0.0460	\$ 0.686

2016-2017 NON-TOWN AGENCY FUNDING APPROVALS



Terri L. Parker, Town Manager

There were (9) Non-Town Agency Applications and (1) other application submitted for Fiscal Year 2016-2017. The Non-Town Agency requests totaled \$82,790 and Town Council Approved \$72,500. The Sheppard Memorial Library Request totaled \$165,300 and that amount was approved. Attached is a summary of the funds requested, approved, and applications plus comprehensive reports.

TOWN OF WINTERVILLE
2571 RAILROAD STREET

7/1/2016

Agency	Amt of Rqst	Other Amt.	Approved
Boys & Girls Club	\$ 5,000		\$ 5,000
Pitt County Council on Aging	\$ 4,290		\$ 2,500
Senior Adult Fellowship	\$ 3,500		\$ 2,500
Winterville Chamber of Commerce	\$ 20,000		\$ 20,000
Winterville Historical & Arts Society: DEPOT		In-Kind	Approved
Winterville Historical & Arts Society: MUSEUM		In-Kind	Approved
Winterville Senior Citizens Club	\$ 5,000		\$ 2,500
Winterville Watermelon Festival	\$ 35,000		\$ 35,000
Rebuilding Together Pitt County, NC	\$ 10,000		\$ 5,000
TOTAL	\$ 82,790		\$ 72,500
Sheppard Memorial Library Request	\$165,300		\$165,300

March 22, 2016

To: Ms. Terri L. Parker, Manager, Town of Winterville

From: Greg Needham, Director of Libraries

Re: Winterville Library Budget for 2016-2017

In the budget process for 2016-2017, the Trustees of Sheppard Memorial Library adopted the sum of \$165,300 as the amount needed from the Town of Winterville as reimbursement for Sheppard Memorial Library's cost of operating the Winterville Library from July 1, 2016 through June 30, 2017. Attached is a financial statement that breaks down the revenues and expenditures in detail.

The amount indicated above covers the cost of personnel and operational expenses to provide 57 hours of library service per week. We are pleased to continue our cooperative working relationship with the Town of Winterville to provide library service for the community.

Thank you for your consideration of this budget request and as always, I stand ready to present to the Town Council as needed, or otherwise provide more information to help with your budget process.

**Sheppard Memorial Library
Budget Request for the Operation of the
Winterville Public Library for Fiscal 2016-2017**

	FY 15-16	FY 16-17	\$	
Revenues:	Funded	Requested	Change	
Town of Winterville	\$161,620	\$165,300	\$3,680	
Pitt County Appropriation	\$10,000	\$10,000	\$0	
Desk Receipts	\$14,981	\$15,199	\$218	
State Aid	\$22,093	\$22,093	\$0	
Total Revenue	\$208,694	\$212,592	\$3,898	
Expenditures:				
Wages & Benefits	\$95,324	\$98,550	\$3,226	8 part-time staff; 1 manager; 3% for merit/cola; 7% insurance increase.
Books	\$22,000	\$23,750	\$1,750	Funds allotted for the purchase of circulating library materials.
Audiovisual Materials	\$2,000	\$2,000	\$0	Books on CD and DVDs.
E-Services (Online)	\$4,620	\$5,341	\$721	E-books; e-magazines; other online resources.
Periodicals	\$894	\$1,100	\$206	Magazines and newspapers.
Internet Cost After E-Rate	\$2,365	\$2,564	\$199	Cost after e-rate discounts to provide high-speed Internet service.
Supplies	\$11,238	\$11,238	\$0	Supplies expense.
Fuel/Vehicle Maintenance	\$1,454	\$750	(\$704)	Fuel and vehicle maintenance that support daily courier service.
Equipment Maintenance	\$10,813	\$10,813	\$0	Computer hardware; software licenses.
Postage	\$1,123	\$860	(\$263)	Postage to mail overdue notices, invoices, and post card reminders.
Business Services	\$2,666	\$2,666	\$0	Cost for collection agency; annual audit; e-rate consultant.
Administrative Services	\$54,197	\$52,960	(\$1,237)	Administration; book processing/cataloging; daily courier; IT support.
Total Expenditures	\$208,694	\$212,592	\$3,898	



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Rebuilding Together Pitt County, NC, Inc. (RTPC) 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 26-0757622
Bank Account #: 5321660547
PNC Bank
611 E. Arlington Blvd.
Greenville, NC 27858

3. Mailing Address: 207 Manhattan Avenue, Greenville, NC 27834

4. Street Address: 207 Manhattan Avenue, Greenville, NC 27834

5. Primary Contact Person:
Jennifer Lee, Executive Director

Secondary Contact Person:
Dan Thomas, Board President

6. Primary Contact Email Address:
executivedirector.rtpc@gmail.com
Secondary Contact Email Address:
dan@danthomasbuilders.com

7. Primary Contact Phone:
704.762.0462
Secondary Contact Phone:
252.814.0600

8. Primary Contact Cellular Phone:
704.762.0462
Secondary Contact Cellular Phone:
252.814.0600

9. Date of Application: 3/31/2016

10. Fax: 252.752.8766

11. Board of Directors, if any, including names, positions held and contact information:
Please see attached Board of Directors Contact.

12. Amount of Town funds requested: \$10,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? No

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Funds are being requested for FY 2016-2017, therefore if applicable, RTPC is likely to resubmit a Non-Town Agency request for the following fiscal years. Also, if applicable, RTPC may submit a request for a project sponsorship in efforts to support its annual event, National Rebuilding Day.

15. Briefly describe how you will use the grant funds:

Funds are being requested for the sustainable development of Rebuilding Together Pitt County (RTPC). From July 1, 2016 to June 30, 2017, RTPC will actively increase the number of homeowners who live in warm, safe and dry homes, preserving individual independence and family legacies. Through our comprehensive solution-based approach that supports the Safe and Healthy Housing initiative for Pitt County, we ensure that low-income homeowners, particularly the disabled, elderly and veterans reside in a safe and healthy home. This is a strategic approach to enhance the overall sustainability of the organization that essentially prevents our Pitt County community from facing a critical deficit of accessible housing rehabilitation services; resulting in high-risk home environments, poor health conditions, homelessness and downfall for the overall housing economy. By securing increased resources in order to meet our clients' most critical housing needs, RTCP is enabled to improve the quality and consistency of repairs, protecting our clients from health and safety hazards with the home. Just as importantly, RTPC is successful in leveraging a wide range of technical resources and innovation practices attracting additional funding and build new partnerships. Safe and Healthy housing is the primary purpose of RTPC's work; it is who we are, and it is what we do!

Supporting RTPC's vision of a safe and healthy home for every person will provide (1) organizational transformation to build capacity in order to improve service delivery, such as: training staff and volunteers; purchase of required supplies and materials; conducting more systematic home assessments; and training teams to make specified repairs; (2) a means of developing new programs while also strengthening already existing programs, such as: Safe at Home, Green Housing and Fire Safety and Fee for Service Program; (3) critical repairs reserve to cover deeper health and safety repairs that otherwise could not be completed, or would disqualify a home from receiving repairs altogether; (4) focus on target repairs, for example, every roof repair and replacement is vital to controlling moisture, which leads to a host of hazards to occupant's health; and (5) protect the health and safety of specific vulnerable populations, such as: veterans; seniors who want to age safely in place, patients suffering from asthma, people with disabilities and patients recovering from surgery or a broken bone.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The increasing cost of living and decreasing social service budgets, leave our most vulnerable Pitt County homeowners—the elderly, veterans and military families, families with children, and the disabled—without the most basic of necessities: a warm, safe, and dry home. While homeownership is at an all-time high, the cost of owning and maintaining a home continues to grow. Healthcare and other basic necessity costs are skyrocketing, leaving Pitt County’s low-income homeowners with less disposable income for needed home repairs and modifications. These coerced sacrifices often leave families in unstable and unlivable home conditions, which adversely affect their health, home assets, and the growth of the community.

Leveraging Additional Resources and Partnerships—RTPC’s work bridges the gap between low-income housing, community development and health care sectors. The direct benefits of being able to leverage our capacity based on the needs of Pitt County, allows us to provide and identify additional resources, as well as utilize community assets. In doing so we prevent duplication of services, serve as site placement for national service members and volunteers including our partner program, AmeriCorps CapacityCorps. Serving in an advisory capacity, RTPC is opening new doors in the community, expanding our program’s overall capacity and support programmatic sustainably. Additionally, through continuing to increase our leveraging capacity, RTPC will seek to continue transforming every \$1 donated to RTPC to \$4 in equivalent market value.

Complete Repairs Safely & Effectively—Building science professional, remodeling experts along with RTPC have discovered various tools and strategies to improve the quality and consistency of repairs through (1) utilizing the proper materials and works practices; (2) having unskilled volunteers make simple repairs to correct hazards; (3) properly supporting unskilled volunteers with skilled team leaders (a.k.a. house captains); (4) having standing teams that specialize in a set of repairs; and (5) verifying that repairs have been completed effectively.

Programmatic Sustainability—RTPC holds the ambitious goal of being the community’s leading revitalization partner and in efforts to support this goal, it is detrimental to the community for RTPC to develop and implement strategic steps for organizational sustainability.

To measure success of RTPC, the following measure will be met during FY 2016-17:

- * RTPC will provide more than 30 low-income Pitt County homeowners and their family members with essential home repairs and maintenance.
- *RTPC will provide more than 25 low-income Pitt County homeowners and their family members with education and energy efficiency upgrades that lower utility costs.
- *RTPC will increase the number of low-income Pitt County homeowners and their family members, particularly the elderly, disabled and veterans that are able to remain in a home that is warm, safe and dry.
- *RTPC will engage in cultivating new partnerships within the Pitt County community and surrounding communities to support and execute mission.
- *RTPC will utilize over 300 volunteers to participate in various projects throughout the year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

RTPC provides services for homeowners that reside in Pitt County, North Carolina which has a population of over 168,000 according to the 2015 U.S. Census. Low-income homeowners in Ayden, Bethel, Falkland, Farmville, Fountain, Greenville, Grifton, Grimesland, Simpson, Stokes and Winterville are all eligible to receive home repairs and maintenance as thousands of our Pitt County residents are deemed “shelter poor”, rendering homeowners unable to afford basic necessities after paying housing costs. Children represent almost 40 percent of these individuals living in substandard housing and who lack resources. Additionally, 1 in 6 residences are considered in poverty, amplified by rising unemployment, foreclosures and declining median household income rates. More and more families are placed in the position of choosing between vital necessities, including utilities, food, medical care, and medicine, over essential home repairs and modifications. Homeowners in need are those who RTPC helps. As previously noted, for fiscal year 2016-17, RTPC plans to assist more than 30 unduplicated homeowners throughout Pitt County. However, this number does include the total number of residents, if any also residing in the home such as elderly, disabled family members, spouses and children. Also, should resources permit, being

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services, as RTPC has completed a number of repair projects since its incorporation in 2007. However, in 2015, RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist elderly homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong force and support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homeless, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care, much of which is preventable, an increase in code enforcement costs, increased foreclosures, as well as more disabled, elderly, veterans, and families with children being displaced from their home which is often their primary asset

However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local foundations to match and/or supplement funds in order to leverage Frist Presbyterian funds. RTPC will continue soliciting support from current Board and Advisory Board members, local area banks, faith-based community, local businesses, corporations (such as PCS Phosphate, DSM Pharmaceuticals, Grady-White Boats, Weyerhaeuser), local home building and supply companies (Garris-Evans Lumber Company, Home Builders Supply, Inc.), and local representatives of the program's national sponsors (i.e., Sears Holding, Lowes, Pepsi, Choice Hotels, etc.).

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Requested information is provided and I, Jennifer Lee, Executive Director of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated on August 22, 2007. RTPC provides free repairs and modifications—i.e., critical damage repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding Day (see <http://www.rebuildingtogether.org/section/initiatives/nrd>) since its incorporation. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county.

Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable populations, including the elderly in particular due to their comprised immune and health systems, veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners in order to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include:

*LWG Intergenerational Center: Services provided from both organizations through collaborations such as National Rebuilding Day and IGCC Day; referral source; and united advocacy.

*Pitt County Council on Aging and Disability Advocates and Resource Center: referral source.

*Community Crossroads Center: Through rehabilitating the former administrative portion of the center we have developed a safe and friendly community center that not only includes RTPC, but also a number of other service providers. We can now provide more accessible resources to our community's most fragile individuals and families.

*Third Street Community Center and ECU's Volunteer and Service Learning Center: Event collaboration; community outreach; and volunteer referral source.

*City of Greenville: Referral source and community outreach.
 *American Red Cross: Fire safety prevention resource.
 *Town of Winterville: Referral source and contracted partner for Urgent Repair Program.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			
Supplies			
Services			
Capital Outlay			
 TOTAL			
# of positions (FTE)			

**Not applicable--RTPC has never received funding from the Town of Winterville Non-Town Agency Fund.

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue			
Town Funds			

**Please see attached budget.

Pending Funding Sources for FY 2016-17:

Perkins, Wells & West Charitable Trust: \$42,500.00
 Vidant Foundation: \$25,000.00
 Greater Greenville Community Foundation: TBD

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jennifer Lee, Executive Director/President of REBUILDING TOGETHER PITT COUNTY, NC, INC. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the REBUILDING TOGETHER PITT COUNTY, NC, INC. to receive Town funding.

Jennifer Lee, Executive Director

March 31, 2016

Name of Executive Director/President

Date

REBUILDING TOGETHER PITT COUNTY, NC, INC.
2015-2016 BUDGET (Draft)

INCOME	<i>Last Year</i>	2015-16
Donations – Individuals	\$9,150	\$10,000
Religious/Civic Organizations	\$1,250	\$2,000
Foundations (local,regional,national)	\$51,900	\$55,000
Corporations	\$5,050	\$7,500
Fundraising	\$850	\$10,000
In-kind donations (material & labor)	\$14,635	\$15,500
Total Income	\$82,835	\$100,000
Operating cash reserves		\$49,000
Total		\$149,000
EXPENSES		
<i>General Operating (22% of budget)</i>		
Salaries	\$15,510	\$15,510
Payroll taxes/Benefits	\$262	\$525
Utilities	\$0	\$0
Telephones	\$704	\$705
Office Rent	\$0	\$0
Executive Director/Admin Expense	\$972	\$1,000
Office/Computer/Copier Supplies	\$1,688	\$3,000
Other expenses	\$123	\$160
Accounting fees (Review)	\$1,450	\$0
RT Membership dues	\$5,170	\$4,500
Insurance – General Liability, Volunteers, Officers	\$2,084	\$2,100
Meals & Meeting Expense	\$1,214	\$1,500
Convention & Travel	\$4,330	\$1,500
Total General Operating	\$33,507	\$30,500
<i>Program (77% of budget)</i>		
CapacityCorps (2 members per year)	\$16,000	\$16,000
Mileage	\$1,238	\$1,700
Public relations materials	\$1,265	\$1,500
Copier/Printing costs	\$326	\$300
Skilled Labor & Equipment Rentals	\$19,153	\$27,000
Materials	\$39,706	\$54,000
Volunteer meals & supplies	\$2,276	\$3,000
Miscellaneous Program expenses	\$2,324	\$3,200
Total Program	\$82,290	\$106,700
<i>Fund Raising (1% of budget)</i>		
Postage		\$500
Printing (brochure, special events)		\$1,000
Total Fund Raising		\$1,500
Total Expenses	\$115,797	\$138,700
NET REVENUE/EXPENSES	-\$32,963	\$10,300

Dan Thomas, President
Green Housing
Committee: Operations
Dan Thomas Builders/Dan Thomas Realty
P.O. Box 1934
Winterville, NC 28590
252.355.3755 (W)
252.412.4852 (C)
dan@danthomasbuilders.com

Sharon Alexander, Vice President
Committee: Operations
HOME AT LAST Realty Solutions,
Owner/Broker
Pitt Co. Dept. of Social Services
1717 W. 5th Street
Greenville, NC 27834
252.902.1240 (W)
252.717.1504 (C)
sharon.alexander@pittcountync.gov/
sharon@homeatlastnc.com

Holly Winkler, Treasurer
Committee: Finance
Teaching Instructor
Leadership & Professional Development
Program
ECU College of Business
Office: Slay 131
winklerh14@ecu.edu
828.719.7070 (C)

Sondra Byrd
Committee: Development
Keller Williams Realty-Points East,
Realtor/Broker
102 E. Arlington Blvd.
Greenville, NC 27834
252.412.1953 (W)
252.355.6488 (F)
sondrabyrd@kw.com

Elaine Anderson, CRB, CRS
Community Services Outreach
Committee: Development
Century 21 The Realty Group
1420 E. Arlington Blvd., Suite A
Greenville, NC 27858
252.355.7800 (W)
252.347.7021 (C)
elaine@century21trg.com

Joey Barrow
Committee: Operations
AnnieMac Home Mortgage
502 Red Banks Road
Greenville, NC 27858
252.917.5151 (W)
252.714.6572 (C)
joeybarrow@annie-mac.com

Rhonda Brown
Committee: Finance
Strive, NC
600 West Third Street
Greenville, NC 27834
252.752.9774 (W)
Rhondabrown546@gmail.com

Robert Chin, Past President (4 hours/week)
CapacityCorps Site Supervisor
Committee: Development
East Carolina University
Dept. of Technology Science
Science & Technology Complex, 207
Greenville, NC 27858
252.328.9648 (W)
252.328.1618 (F)
chinr@ecu.edu

Natalie Edwards
Committee: Development
American Cancer Society
Training Supervisor
910.890.0665 (C)
harnettforhope@gmail.com

Dee Hill
Committee: Finance
Pitt County Dept. of Social Services
1717 W. 5th Street
Greenville, NC 27834
919.273.2967 (C)
deehill.realtor@gmail.com

Gregory Gauss, MBA
Committee: Finance
Pitt Community College
Teaching Instructor
517.930.7219 (C)
ggauss@yahoo.com

Deborah Moody

Committee: Operations

LWG Intergenerational Community Center

Executive Director

1100 Ward Street

Greenville, NC 27834

252.328.5800 (W)

moodyd@ecu.edu

Roger Olsen

Retired Engineer & Building Consultant

717.571.0124 (C)

housedoctr@att.net



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship.
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-6053068
Wells Fargo
Account #2036070009029.
3. Mailing Address: P.O. Box 74, Winterville, NC 28590.
4. Street Address: 422 Lora Lane, Winterville, NC 28590.
5. Primary Contact Person:
Barbara Manning.

Secondary Contact Person:
Gene Manning.
6. Primary Contact Email Address:
manning.barbara2@gmail.com.

Secondary Contact Email Address:
Genemanning117@suddenlink.net.
7. Primary Contact Phone:
252-756-1828.
Secondary Contact Phone:
252-756-1828
8. Primary Contact Cellular Phone:
252-341-1828.

Secondary Contact Cellular Phone:
252-341-0218.

9. Date of Application: 3/5/2016.
10. Fax: N/A.
11. Board of Directors, if any, including names, positions held and contact information:
None.
12. Amount of Town funds requested: \$3500.00.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes. \$2500 on years 2014, 2015, and 2016.
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual funding requested, if funds are available.
15. Briefly describe how you will use the grant funds:
The grant will be used to provide an honorarium to speakers and musicians, assist with monthly meal expenses for seniors, and to purchase miscellaneous supplies for senior programs.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
The grant will enable our organization to provide a much needed outlet for seniors within the area. This will be an opportunity for socialization with their peer group and to expand their knowledge on issues specific to seniors. We have experienced a 5% increase in membership and a 15% increase in attendance during the past calendar year.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
208
18. How many of the clients/citizens served are residents of the Town of Winterville?
160.
19. What will be the impact on your agency, clients, or services if these program funds are not received? Lack of funding would impact our ability to provide quality educational programs as well as social outlets for the members of the Senior Adult Fellowship.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes.

21. **Mission Statement and General Agency Overview:**

Seniors have unique needs that require adjustments to their lifestyles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly, address these issues and other issues of seniors. The main objective of the Senior Adult Fellowship are Educational, Spiritual, Fun, and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	0	0
Supplies	\$225	\$300	\$325
Services	\$2225	\$2200	\$3175
Capital Outlay	0	0	0
TOTAL	\$2500	\$2500	\$3500
# of positions (FTE)	0	0	0

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue			
Town Funds	\$2500	\$2500	\$3500

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.

19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and

- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Name of Executive Director/President

Barbara Manning, director

Date

3-5-16

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2015** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Received \$2500.00 from The Town of Winterville. Funding has been utilized to provide meals and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: All meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse and health issues of seniors. Spiritual: All meetings include a time of fun and games as well as providing a small meal to all participants.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
We continue to provide a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS 208

TOTAL TOWN OF WINTERVILLE RESIDENTS 160

- Any other pertinent information deemed appropriate.

We respectfully request the continuation of funding for this program as we continue to serve record numbers of seniors each month. This meeting has become the social highlight for many who have no other means of interaction with other seniors.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Senior Citizens Club
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
First Citizens Bank
Winterville Office
2607 Mills Street
Winterville,NC28590
3. Mailing Address: P.O. Box 432 Winterville, NC 28590
4. Street Address: 304 Ola Circle Winterville, NC 28590
5. Primary Contact Person:
Beatrice A. Henderson

Secondary Contact Person:
Cleatrice Herbert
6. Primary Contact Email Address:
Ccbea @suddenlink.net
Secondary Contact Email Address:
N/A
7. Primary Contact Phone:
252-355-2572
Secondary Contact Phone:
252-355-2185
8. Primary Contact Cellular Phone:
252-814-9012

Secondary Contact Cellular Phone:
N/A
9. Date of Application: March 31.2016
10. Fax: N/A
11. Board of Directors, if any, including names, positions held and contact information:
Beatrice A. Henderson, Director 252-355-2572/252-814-9012
Calvin C. Henderson, Advisor 252-814-9076,Flora Dixon 756-7325,
Shirley Daniels 714-1385 and Judy Whitehurst Board members

12. Amount of Town funds requested: \$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; yes if so, how much was received? Yes \$2,500
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Yes Continuous Annual funding for Winterville Senior Citizens Club
15. Briefly describe how you will use the grant funds:
Dinner Theatre, Senior Birthdays, Bus Trip, 25th Winterville Senior Citizens Anniversary Luncheon, Monthly Fellowship luncheon , Educational workshop, Door Prizes, Supplies, Copies of News Letter, Games/Activities, Gift for Speaker, Norfolk Gospel Cruise, Kidney Screening and Cancer Awareness Day,
16. How will you measure the effect of this grant funding on clients, services and/or the community? Enable Senior to have consistent and timely meeting which provide outlet, fellowship and enable them to feel physically and socially part of society. They look forward to the Resource Speakers, fellowship and socializing with each other every month.
17. How many clients/citizens will be directly impacted by these program funds?
350
18. How many of the clients/citizens served are residents of the Town of Winterville?
90%
19. What will be the impact on your agency, clients, or services if these program funds are not received?
The impact will be that senior citizens will not be provide with many of the opportunities presently provide. Many activities would be cut. They will not have many of the resources and activities which are now provided to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to Provide a healthy life style for Senior during their golden years.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2yes
21. Mission Statement and General Agency Overview:
The purpose of Winterville Senior Citizens Club is to provide needed service and activities to citizens 55 years and over. To be a part of an organization that provides a better quality of life during their older years through the many non-profits agencies and resources

offered in Pitt County

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Through the Winterville Senior Citizens Club aggressive agenda, the senior were able to meet NC State Rep. Jean Butterfield, NC Senator Don Davis, Local Representative meet the candidate form, DPAC in Durham, NC, Christmas Musical Jubilee in Selma NC

Item 22-Expenditures:

Lunch for seniors avg. 65 people per lunch @ \$6.50 per person (includes paper napkins, plates, plastic utensils drinks bread and desserts	\$4,225
Lunch for 8 team leaders for preparation and planning of monthly meeting- \$6.25 per person	\$50.00
Gifts for speakers at monthly meeting avg. \$10.00 per gifts or donation	\$100.00
Supplies: ink cartridges, paper, folder, orientation brochures for new members	\$411.23
Copies of news letter	
Reservation and for Christmas Banquet	\$1,300.00
Building for Banquet	
Door prizes	\$390.00
Birthday bags, birthday, get well and sympathy cards	\$60.00
Stamps	\$49.70
Decoration	\$99.09
Transportation of seniors to vote in election, meeting, doctor appointments and grocery store	\$30.00

23.	Expenditure Details:	Prior Year	Current Year	New Year
		0	100.00	100.00
	Personnel Services			
	Supplies	500.00	550.00	2,550.00
	Services	2,000	2,100.00	2,550.00
	Capital Outlay			
	TOTAL	2,500.00	2,750.00	5,00.00
	# of positions (FTE)			
		1	1	1
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	2,500.00	2,750.00	5,200.00

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I Beatrice A. Henderson , Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henderson
Name of Executive Director/President

BAH
March 31, 2016
Date

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Board of Aldermen every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2010** for ²⁰¹¹ ~~2010~~ the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See Item #22
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish the club's plan aggressive agenda. The seniors had opportunities to meet and chat with local, county, state and federal elected officials. There were also opportunity to receive valuable resource and information from local fire departments, local police departments, Pitt County Sheriff department, ECU Heart Center, nutritional presentation, pre-planning for final expenses and many others.
- What goals/programs were unmet during the reporting period?
All goals were accomplish and all plan programs were met.
- How were Winterville residents served by the Agency/Organization?
Winterville residents were served through timely and consistent meetings which enable them to continue be part of a physical and social driven society. They look forward to the fellowship and socializing each and every month.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville? Approx 450 total residents served during reporting period. 75% were residents of the Town of Winterville.
- Any other pertinent information deemed appropriate.
None



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be require if grant awarded.
Will Supply
3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**
4. Street Address: **227 Blount St. Winterville, NC 28590**
5. Primary Contact Person: **Alton Wadford, Chairman**
6. Primary Contact Email Address: **altonwadford@gmail.com**
- Secondary Contact Person: **Art Morrison, President**
- Secondary Contact Email Address: **art.morrison@ncmorrison.com**
7. Primary Contact Phone: **252-375-5344**
8. Primary Contact Cellular Phone: **252-378-5344**
- Secondary Contact Phone: **252-531-7803**
- Secondary Contact Cellular Phone: **252-531-7803**
9. Date of Application: **March 23, 2016**
10. Fax: **252-321-4646**
11. Board of Directors, if any, including names, positions held and contact information:
Winterville Watermelon Festival committee Board 2016
President: Art Morison
Vice president: Keen Lassiter
Secretary: Michelle Whaley
Treasurer: Mike Jordan
Trustees: Brian Avery, Phillip Williams, Debbie Avery, Diane Barnes and Paula Stafford
12. Amount of Town funds requested: **\$35,000.00**

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? **Yes - \$35,000.00**
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? **No - yearly request**
15. Briefly describe how you will use the grant funds:
To assist in the expense of conducting the 2015 Winterville Watermelon Festival.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive response from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate.
18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population.**
19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival.**
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Yes
21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing a week full of exciting activities for its citizens and guests.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved. **Yearly planning meeting with Town Staff and individual departments prior to the festival.**

23.	Expenditure Details: Personnel Services	Prior Year N/A	Current Year N/A	New Year N/A
	Supplies	N/A	N/A	N/A
	Services	115,000.00	136,900.00	117,000.00
	Capital Outlay	N/A	N/A	N/A
	TOTAL	115,000.00	136,900.00	117,000.00
	# of positions (FTE)	Volunteer Staff	Volunteer Staff	Volunteer Staff
24.	Revenue Source: Non-Town Revenue	Prior Year 80,000.00	Current Year 101,900.00	New Year 82,000.00
	Town Funds	35,000.00	35,000.00	35,000.00

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.

22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
- Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Alton Wadford , Chairman of the Winterville Watermelon Festival Committee Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Alton Wadford – Chairman

3/30/2016

Name of Executive Director/President

Date

		INCOME	EXPENSES	PROFIT/LOSS
SPONSORSHIP		\$ 68,500.00	\$ 1,975.82	\$ 66,524.18
T-SHIRTS		\$ 6,254.10	\$ 3,704.78	\$ 2,549.32
ARTS & CRAFTS/ETC		\$ 11,670.00	\$ 728.13	\$ 10,941.87
FOOD VENDORS		\$ 10,381.00	\$ -	\$ 10,381.00
PARADE		\$ 330.00	\$ 3,899.98	\$ (3,569.98)
VETERANS BREAKFAST		\$ 1,800.00	\$ 333.00	\$ 1,467.00
CARNIVAL		\$ 18,621.00	\$ 298.23	\$ 18,322.77
ADVERTISING		\$ -	\$ 8,829.26	\$ (8,829.26)
THURSDAY NIGHT CONCERT		\$ -	\$ 16,176.87	\$ (16,176.87)
FRIDAY NIGHT CONCERT		\$ -	\$ 15,877.21	\$ (15,877.21)
DOG SHOW		\$ 1,500.00	\$ 2,485.89	\$ (985.89)
FAMILY FUN NIGHT		\$ -	\$ 949.65	\$ (949.65)
SATURDAY DAYTIME ENTERTAINMENT		\$ -	\$ 250.00	\$ (250.00)
SATURDAY NIGHT CONCERT		\$ -	\$ 69,640.69	\$ (69,640.69)
VIP TENT		\$ -	\$ 2,202.38	\$ (2,202.38)
MISC EXPENSES			\$ 9,272.37	\$ (9,272.37)
		\$ 119,056.10	\$ 136,624.26	\$ (17,568.16)

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2016** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
(see attached 2015 financial statement)
2015 was a record year for numbers of people who attended our Saturday night concert. Unfortunately due to greater expenditures and less sponsorship this past year we lost a little over \$17,000 from our emergency fund that had just been replenished a little the previous year after 2 years of bad weather.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We had great weather this past year and Pitt County Schools Open House was not during the first night of the festival this past year. The great weather, especially on Saturday, allowed record numbers to attend. We had over 10,000 people at the free concert that evening. Our event continues to be recognized as one of the most family friendly events in the area.
- What goals/programs were unmet during the reporting period?
Even with the great weather, we hoped to have greater attendance on Thursday and Friday nights.
- How were Winterville residents served by the Agency/Organization?
All were able to attend the festival entertainment and Family Fun Night activities at no admission cost
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

The Watermelon Festival Committee is an all volunteer staff which works extremely hard in producing this event. The festival provides an opportunity for the Town of Winterville, its businesses, civic organizations and citizens a chance not to only showcase its many great attributes but a chance for all the citizens to come together and have a weekend of family fun. Without the continued support and financial assistance from the town the festival will not survive.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Boys & Girls Clubs of the Coastal Plain, Inc. 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-0927694

3. Mailing Address: 621 West Fire Tower Road; Winterville, NC 28590

4. Street Address: 621 West Fire Tower Road; Winterville, NC 28590

5. Primary Contact Person:
Theresa Gilmore, VP of Development & External Affairs

Secondary Contact Person:
Jamie Cooper, President & CEO

6. Primary Contact Email Address:
theresa@bgccp.com

Secondary Contact Email Address:
j.cooper@bgccp.com

7. Primary Contact Phone:
252-355-2345 x 205
Secondary Contact Phone:
252-355-2345 x 202

8. Primary Contact Cellular Phone:
252-702-5583

Secondary Contact Cellular Phone:
Click here to enter text.

9. Date of Application: 3/7/2016

10. Fax: 252-321-6281

11. Board of Directors, if any, including names, positions held and contact information:
Please see attached Board of Directors Roster.

12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2013 - \$4,000; 2014 - \$2,500; 2015 - \$2,500
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Boys & Girls Clubs of the Coastal Plain would appreciate a long-term relationship with the Town of Winterville that would result in annual support for the Jack Minges Unit located in Winterville.
15. Briefly describe how you will use the grant funds:
Grant funds will be used to supplement the cost of transportation from public schools in Winterville to Boys & Girls Clubs' Winterville location, the Jack Minges Unit, for after school programming, as well as cost of transportation for these members to participate in other Club activities.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Boys & Girls Clubs will utilize daily attendance reports to ensure that the organization is maximizing bus capacity and serving as many children as possible from the Winterville community.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Jack Minges Unit serves approximately 650 members annually, and all would benefit from these funds.
18. How many of the clients/citizens served are residents of the Town of Winterville?
273 (42%) of the students who are members of the Jack Minges Unit reside in Winterville and require transportation from schools to the Club or for Club related trips and activities.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
As we continue to grow and serve more students, the budgetary needs increase. Club leaders and Board of Directors continue to seek funding in the community through grants, special events, and individual and corporate donors. In the event that partial or no funding is awarded, it is possible that the organization would have to decrease the number of busses/vans that pick children up from Winterville schools or decrease the amount of off-site trips and activities.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview:

The mission of Boys & Girls Clubs of the Coastal Plain is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Boys & Girls Clubs of the Coastal Plain is part of a nationwide Movement of community-based, autonomous organizations and Boys & Girls Clubs of America, working to help youth, ages 6-18, of all backgrounds develop the qualities needed to become responsible citizens and leaders. It offers daily access to a broad range of programs in five core program areas including Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; and Sports, Fitness and Recreation, as well as several specialized initiatives. All programs are designed to drive positive outcomes for youth and reinforce necessary life skills. The organization has been in existence since 1969 and currently has five Units in Pitt County. The flagship Club, the Jack Minges Unit, is located in Winterville. The Jack Minges Unit serves over 650 students annually, striving to have every member who walks through the door graduate high school with a plan for the future, adopt a healthy diet, practice healthy life choices, make a lifelong commitment to fitness, and be an engaged citizen, involved in the community, register to vote, and model strong character.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

East Carolina University and Pitt Community College are critical partners in providing tutors and volunteers. Tutoring programs work to ensure that students are performing at or above grade level, are being promoted to the next grade on-time, and graduate from high school. A partnership with Pitt County Schools allows us to share and collect data on members' progress toward academic goals. The collaboration with Boy Scouts focuses on STEM (Science, Technology, Education, and Math) education and character/leadership development. It addresses the need of exposing underserved youth to STEM concepts that will assist in strengthening school performance in science and math, while creating an interest in STEM careers. The collaboration with Girl Scouts focuses on building self-esteem and resiliency in girls so that they are confident in their abilities to perform in the classroom and to give back to the community. The collaboration with Love A Sea Turtle provides summer camps for all 10 of the organization's Clubs. The focus is on environmental education, health/wellness (kayaking, cycling, running, scuba diving, nutrition), and community service. The collaboration with A Time For Science focuses on environmental education. Members are involved in programs to expose them to environmental concepts through a day camp setting. Camps include fishing, kayaking, hiking, fitness activities, and observations/experiments incorporating learning about the solar system/star structures. The goal is to spark an interest in science concepts and future careers in the variety of science disciplines.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			
Supplies	4,000	2,500	5,000
Services			
Capital Outlay			
TOTAL	4,000	2,500	5,000
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	304,2000	322,413	193,914
Town Funds	2,500	2,500	5,000

Other grants applied for (Jack Minges Unit portion/organizational request):

Vidant Medical Foundation, \$9,200/\$46,000

Bank of America, \$4,000/\$20,000

Wells Fargo, \$2,500/\$25,000

PNC , \$2,500/\$22,500

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jamie Cooper, Executive Director/President of Boys & Girls Clubs of the Coastal Plain do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for Boys & Girls Clubs of the Coastal Plain to receive Town funding.


Name of Executive Director/President

3/21/16
Date

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2016** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Funds received - \$4,000
Funds expensed – \$18,065 (Vehicle and Maintenance Expense)
- How did the Agency/Organization accomplish its stated goals for the reporting period?
The agency reached its goals by transporting 284 members from Winterville schools to the Jack Minges Unit of Boys & Girls Clubs of the Coastal Plain.
- What goals/programs were unmet during the reporting period?
No goals were unmet
- How were Winterville residents served by the Agency/Organization?
Boys & Girls Club members who are residents of Winterville gained access to Boys & Girls Clubs programming to improve academic success, good character & citizenship, and healthy lifestyles.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

[Click here to enter text.](#)



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

EIN: 52-1042008, Bank Account:
0005192002542, BB&T 514 SE Greenville Blvd. Greenville, NC 27858
3. Mailing Address: 4551 County Home Road, Greenville, NC 27858
4. Street Address: : 4551 County Home Road, Greenville, NC 27858
5. Primary Contact Person:
Rich Zeck

Secondary Contact Person:
Tammy Elliott
6. Primary Contact Email Address:
rzeck@pittcoa.com

Secondary Contact Email Address:
telliott@pittcoa.com
7. Primary Contact Phone:
252-752-1717
Secondary Contact Phone:
252-752-1717
8. Primary Contact Cellular Phone:
Click here to enter text.

Secondary Contact Cellular Phone:
Click here to enter text.
9. Date of Application: 3/24/2016
10. Fax: 252-752-9365
11. Board of Directors, if any, including names, positions held and contact information:
List attached
12. Amount of Town funds requested: \$4,290.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2013/2014-\$4,000 2014/2015- \$2,500 2015/2016- \$2,500

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? This is an ongoing request until hunger is eliminated from Winterville

15. Briefly describe how you will use the grant funds:
The requested funds of \$4,290 will remove (3) three Winterville residents from the Meals on Wheels waiting list. The cost of a home delivered meal is \$5.50 each for 5 days a week for 52 weeks a year which equals \$1,430 per person per year.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The number of clients on the waiting will be reduced.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
3

18. How many of the clients/citizens served are residents of the Town of Winterville?
3

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Clients will remain on the waiting list until additional funds are secured.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Agree to comply

21. Mission Statement and General Agency Overview:
The Mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a continuum of services, programs and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human services entities, as well as local and county departments, to fill the needs within the community. As the Meals on Wheels provider for all of Pitt County we work to reduce food insecurities as funding allows.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies	\$2,500	\$2,500	\$4,290
	Services			
	Capital Outlay			
	TOTAL	\$2,500	\$2,500	\$4,290
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	\$2,500	\$2,500	\$4,290

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Richard C. Zeck, Executive Director of the Pitt County Council on Aging, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Pitt County Council on Aging, Inc. to receive Town funding.



Name of Executive Director/President

3/22/16

Date



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: 2571 Railroad Street
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery, Director
Secondary Contact Person: Tim Avery, President
6. Primary Contact Email Address: davery60@hotmail.com
Secondary Contact Email Address: jehill1127@email.campbell.edu
7. Primary Contact Phone: 531-4590
Secondary Contact Phone: 756-9832
8. Primary Contact Cellular Phone: 531-4590
Secondary Contact Cellular Phone: 230-1845
9. Date of Application: 3/7/16
10. Fax:
Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
President – Brooke Miller – 412-4889
Vice President – Alton Wadford – 378-5344
Treasurer – Cindy Spargur – 355-6189
Past President – John Hill – 531-3838
Board Member – Tim Tyson – 756-9308
Board Member – Ashley Dews Smith – 493-7229

3/18/2010

Received 3/9/2016

12. Amount of Town funds requested: \$20,000.00 for the salary of our part time Director and continued use of an office for the Chamber.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount?
 - 2013 - \$20,000
 - 2014 - \$20,000
 - 2015 - \$20,000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income and project income are large enough that we can be self sufficient.

15. Briefly describe how you will use the grant funds: The grant funds from the Town will be used to pay the salary of a part time director to oversee the Chamber's business. Chamber dues are used to maintain the daily functioning of the Chamber and special projects for the community and to promote the Town of Winterville through positive advertising and promotions.

16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.

17. How many residents will be directly impacted by these program funds? (Numerical count) All 9400 residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety of choices of services.

18. How many of the residents served are residents of the Town of Winterville?

All of the residents of the Town will be served as well as the surrounding community. Presently 66 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or live in the surrounding community.

19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.

21. **Mission Statement and General Agency Overview:** The mission of the Winterville Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival, providing a scholarship for an area student and showing appreciation for our teachers by providing them with a "Welcome Back" breakfast each August. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, and Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and to build strong community ties. We feel that the Chamber serves a very important function in the Winterville community.

22. **How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved.** The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. Our Chamber Director and President both serve on the Town's Task Force working on an economic development plan for the Town. The Chamber's Director has been appointed by the Pitt County Commissioners to serve on the Pitt County Development Commission and assisted with the recruitment of an industry for the Fullerton Building. We work to serve the community's interest as the county grows and develops. We meet with the other Chamber of Commerce Directors in the county to discuss ways we can work together for the common good of the county. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$20,000	\$20,000	\$20,000
Supplies	5000	7000	7000

Services	6000	9000	9000
TOTAL	\$31,000	\$36,000	\$36,000
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$8500	\$11,000	\$11,000
Town Funds	\$20,000	\$20,000	\$20,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie Avery, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.

Debbie Avery 3-9-16
Name of Executive Director/President Date



**Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
July 2015-March 2016**

Accomplishments during the past fiscal year:

- Added eleven new members to the Chamber's membership since July 2015
- Maintained ninety three members from previous year
- Exceeded the Chamber's goal of having one hundred members
- Assisted eight new businesses with ribbon cuttings
- Held four Business After Hours events with an approximate attendance of three hundred and twenty five guests
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our five Winterville area schools serving over 500 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Funded a scholarship for a South Central High School student
- Maintained a Chamber website promoting the business community, area events and the Town
- Distributed Town of Winterville brochures to the state's nine North Carolina Welcome Centers
- Distributed brochures and Winterville magazines to area businesses and realtors
- Will conduct a Community Awards Banquet to honor outstanding members of our community in April
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Designed and produced New Resident Folders for new members of the community filled with coupons and information about area businesses
- Participated in the community's annual Christmas Parade
- Secured free subscriptions to *Business North Carolina* magazine for all Chamber member
- Met and shared information with other Chambers in Pitt County
- Held a joint Business After Hours with the Ayden and Farmville Chambers of Commerce at Pitt Community College
- Director taught a seminar for the Pitt Community College Small Business Center

Unmet Goals:

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community
- The Chamber would like to become self sufficient so it would not have to rely on the Town for funding

Winterville Residents Served:

- Presently sixty five of the Chamber's businesses are found within the city limits or their owners are residents of the Town of Winterville
- The other Chamber members are found outside the city limits but within close proximity and provide services for the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

Service to the Winterville Community:

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is "Promoting Excellence in Business and Community". We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents' homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Revenue and Expenditures:

• Income:	
Town Funds:	\$20,000.00
Membership Dues	9,335.00
New Members	1,025.00
Newsletter Ads	225.00
Scholarship Donation	1,000.00
Total	\$31,585.00

- Expenses:

Salary for Director	\$22,700.00*
“Welcome Back” breakfast for area schools	616.03
Winterville Watermelon Festival	500.00
Community Awards Banquet	2,000.00*
Postage	300.00*
Supplies	200.00*
Website	194.00
Newspaper & magazine ads	2,200.00*
Newsletter Printing	300.00*
Workshops & Training for Director	500.00*
Chamber Christmas Social & Membership Drive	1050.00*
Scholarship	1000.00*
Christmas & Watermelon Parades	56.03
Ribbon Cuttings	150.00*
Business After Hours	500.00*
Community Marketing	1,500.00
Welcome Center Brochures	300.00
Miscellaneous	1,500.00*
Total	\$35,566.06

(*Denotes item includes not only actual expenditures from July to March 2012 but also proposed expenditures from March to June 2012)

Budget for 2014 – 2015	
Income	31,585.00
Carry over from 2015	4,190.89
Total Income for 2015-2016	35,775.89
Less Expenses	35,566.06
Total predicted carry over for 2016-2017	\$209.83

Respectfully submitted,

Debbie Avery
 Director
 Winterville Chamber of Commerce
 531-4590



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Depot
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
- Secondary Contact Person:
Abbott Hunsucker, Treasurer

6. Primary Contact Email Address:
jpower@email.pittcc.edu
Secondary Contact Email Address:
abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA
Secondary Contact Phone:
NA

8. Primary Contact Cellular Phone:
252-717-1243
Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/20/2016

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590

Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: Click here to enter text. We request that the in-kind services valuing \$1700 for electrical service and \$2000 for lawn care be continued. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes. In March of 2014, we received a \$20,000 matching grant. For the past three years, our organization also received in-kind services valuing \$1700 for electrical service and \$2000 for lawn care. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? After the Depot addition project is completed, we would ask that the in-kind services be continued.

15. Briefly describe how you will use the grant funds:
The continuation of the lawn maintenance and utilities grant will allow the organization to put its efforts in marketing, utilizing, and maintaining the depot once work is completed.

16. How will you measure the effect of this grant funding on clients, services and/or the community? The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) Potentially hundreds. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville? Click here to enter text. We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

18. How many of the clients/citizens served are residents of the Town of Winterville?
Click here to enter text. We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached

21. Mission Statement and General Agency Overview:
The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, Executive Director/President of

Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Name of Executive Director/President

Date

Winterville Historical & Arts Society, Inc.	
Depot Project	
July 1, 2015 through March 15, 2016	
INCOME	
Donations	\$135.00
Memorial Donations	\$21,700
Quilt Proceeds	\$3,532.00
Total Income	\$25,367.00

EXPENSES	
Contractor Payments	\$20,001.00
Miscellaneous	\$6,118.20
Total Expenses	\$26,119.20

Beginning Balance 7/1/15	\$45,044.41
Ending Balance 3/20/16	\$44,292.21



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Museum
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President

Secondary Contact Person:
Abbott Hunsucker, Treasurer

6. Primary Contact Email Address:
jpower@email.pittcc.edu
Secondary Contact Email Address:
abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA
Secondary Contact Phone:
NA

8. Primary Contact Cellular Phone:
252-717-1243

Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/20/2016

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590

Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by the Town staff are as follows: \$1700 for electrical service and \$2000 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2015-2016 as in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that that service/contribution be continued.

15. Briefly describe how you will use the grant funds:
In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community? The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum more readily available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School. In the reporting period of July 1, 2015 through March 20, 2016, we had 413 visitors to the museum, a 38% increase over last year.

18. How many of the clients/citizens served are residents of the Town of Winterville? The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's

18. How many of the clients/citizens served are residents of the Town of Winterville?
The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, Executive Director/President of

Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Name of Executive Director/President

Date

Winterville Historical & Arts Society, Inc.	
July 1, 2015 through March 20, 2016	
INCOME	
Membership	\$6,475.00
Calendar Proceeds	\$1,065.00
Storm Window Donations/Memorials	\$312.50
Donations	\$342.00
Memorial Donations	\$30.00
Other	\$353.00
Total Income	\$8,577.50

EXPENSES	
Building Repair and Maintenance	\$2,423.02
Calendar Project	\$1,067.86
LaRue M. Evans Endowment	\$1,200.00
Newsletters and Publicity	\$1,469.05
Telephone	\$450.76
Miscellaneous	\$1,000.98
Total Expenses	\$7,611.67

Beginning Balance 7/1/15	\$5,299.64
Ending Balance 3/20/16	\$6,265.47