

# WINTERVILLE

*A slice of the good life!*

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## MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RONALD COOPER, SR.

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

## ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

JASMAN J. SMITH, TOWN CLERK

KEEN LASSITER, TOWN ATTORNEY

ANTHONY BOWERS, FINANCE DIRECTOR

BRAD BLACK, IT DIRECTOR

ALAN LILLEY, PLANNING DIRECTOR

ERIC LUCAS, PARKS/RECREATION & PUBLIC WORKS DIRECTOR

MERVIN TAYLOR, ELECTRIC UTILITY DIRECTOR

BILLY WILKES, POLICE CHIEF

DAVID MOORE, FIRE CHIEF

**2012-2013**

**ADOPTED BUDGET**



July 1, 2012

Mr. Douglas A, Jackson, Mayor  
Mr. Mark Smith, Mayor Pro-Tem  
Mr. Ron Cooper, Councilman  
Mr. Tony Moore, Councilman  
Mr. Johnny Moye, Councilman  
Ms. Veronica Roberson, Councilwoman

**RE: Approved Annual Budget for the 2012-2013 Fiscal Year**

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Budget for Fiscal Year 2012-2013, beginning July 1, 2012 and ending June 30, 2013. The budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

By Council's direction, the Approved Budget includes:

- A "revenue neutral" tax rate increase from \$.45/100 to \$.475/100 (or 2 ½ cents per \$100 valuation);
- no fee increases, however the budget does include a Water Rate structure realignment;
- maintains current levels of service at a minimum level;
- maintains current levels of benefits for employees;
- includes some restructuring of staff which addresses the reduction in force;
- contributions from the Water, Sewer and Electric funds to the General Fund to compensate for administrative services;
- limited use of debt; and
- reimplementation of the Town's storm water fee which has been "suspended" for the last two (2) fiscal years. This re-implementation would begin January 1, 2013 and the Town would only realize ½ of a year's worth of revenue.

The Approved Budget does not include:

- funding for six (6) positions. Four (4) were frozen and unfunded in FY 11/12 and two (2) have been frozen and unfunded in FY 2012-2013 due to lack of funds;
- any new positions;
- a cost of living adjustment for employees (Council has asked to revisit this issue in January if revenues allow);
- significant funding for capital projects; or
- significant funding for capital purchases.

Below is a brief budgetary summary of the various funds for the Town:

**General Fund:**

All revenues which comprise the General Fund have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The Approved Budget assumes a 96% collection rate for ad valorem taxes.

**Tax Rate/Revenue Neutral Tax Rate:**

As you all are aware, the Town lost approximately 5% of its real property value in its most recent revaluation. In FY 2011-2012, the valuation in Winterville equaled \$640,880,000 which with a \$.45/100 tax rate realized an estimated tax levy \$2,883,960.

N.C.G.S 159-11 states the following:

*In each year in which a general reappraisal of real property has been conducted, the budget officer shall include in the budget, for comparison purposes, a statement of the revenue-neutral property tax rate for the budget. The revenue-neutral property tax rate is the rate that is estimated to produce revenue for the next fiscal year equal to the revenue that would have been produced for the next fiscal year by the current tax rate if no reappraisal had occurred. To calculate the revenue-neutral tax rate, the budget officer shall first determine a rate that would produce revenues equal to those produced for the current fiscal year and then increase the rate by a growth factor equal to the average annual percentage increase in the tax base due to improvements since the last general reappraisal. This growth factor represents the expected percentage increase in the value of the tax base due to improvements during the next fiscal year. The budget officer shall further adjust the rate to account for any annexation, de-annexation, merger, or similar event.*

In FY 2012-2013, the estimate valuation for the Town of Winterville is \$622,097,864 (\$1,990,136) less than FY 2011-2012. It would take a \$0.464/100 (a \$0.014 increase) tax rate to bring in an equal amount of revenue as FY 2011-2012.

Assuming an average growth rate and using an FY 2012-2013 estimated valuation of \$633,097,864, it would take \$0.0473/100 (a \$0.023 increase) in the tax rate to bring in an equal amount of revenue as FY 2011-2012. Therefore, the **revenue neutral tax rate for FY 2012-2013 is \$0.0473/100**. Due to the fact that tax rates are usually set in whole or half numbers, the Council approved a \$.025/100 tax rate increase to \$.475/100.

You will see an increase in local option sales tax and vehicle property tax revenues. Staff believes that based on historical budgets, this is an unusual event and anticipate that both of these revenues will level off in the near future. There is an \$18,000 General Fund balance appropriation included, and a transfer from the Electric Fund to the General Fund in an amount of \$135,000 which equates to approximately 2% of total Electric Revenues.

General Fund departments include the Town Council, Administration, Operations Support Services, Finance, Information Technology, Human Resources, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito



Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner.

Some highlights in the General Fund Departmental budgets include:

- freezing three (3) positions which without additional revenue will remain unfunded for FY 2012-2013. The positions which have been frozen are as follows:
  - 1 Assistant Town Manager
  - 1 Police officer
  - 1 Equipment Operator
- maintaining the employee benefits as current levels which entail a 6.7% increase in health insurance premiums and a 4% increase in dental insurance premiums. A comprehensive review of employee benefits can be found later in the Approved Budget.
- No cost of living adjustments are included for FY 2012-2013.
- Non-Town agency requests came in totaling \$82,400, but the Approved Budget only includes \$63,000. Copies of applications received for this year are included later in the Approved Budget document. The **cash** allocation approvals for Non-Town Agency funding are as follows:
  - Winterville Watermelon Festival - \$35,000
  - Boys and Girls Club - \$4,000
  - Winterville Chamber of Commerce - \$15,000
  - Pitt County Council on Aging (Meals on Wheels) - \$4,000
  - Winterville Senior Citizens Club - \$2,500
  - Senior Adult Fellowship - \$2,500
- Engineering monies have been included in several departments. This money should suffice as we get a better understanding of the cost related to the relationship with a new consulting engineer.
- A General Fund transfer of \$438,067 to the Recreation Fund.
- All employees of Public Works, Water, Sewer and Storm water have been consolidated and moved to the Public Works Department. The Enterprise Funds will reimburse the general fund accordingly.
- Capital purchases are few. However, there are a few that should be highlighted. The General Fund Budget includes the purchase of one (1) Police car and an air compressor for the Fire Department.
- There is money budgeted for the purchase of radios for both the Fire and Public Works Departments. Currently, the FCC is narrowbanding the VHF system the Town has in place. The only feasible choice we have is to partner with Pitt County who is moving to a 700 MHz radio system. The entire system will operate off of the large radio transmitter located behind Wintergreen School on County Home Road. The total cost of this General Fund purchase is approximately \$180,000. *(There is also money budgeted for the Electric Department to purchase radios and that is found later in the Electric Fund highlights.)*

The total General fund budget is \$6,915,319 which equates to an approximate 8% increase over the FY 2011-201 Approved Budget.



**Recreation Fund:**

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. The Approved Budget figures for FY 2012-2013 are lower than Adopted FY 2011-2012 budget. The changes reflect the conservative approach staff has taken in balancing the Approved Budget. There are no large scale changes here to note.

**Enterprise Funds Summary:**

***Electric Fund (minus Metering Division)*** – FY 2012-2013 revenues and expenditures are approximately 1% higher than the Adopted FY 2011-2012 (\$6,188,313 from \$6,122,900).

One (1) position in the Electric Fund has been frozen which without additional revenue will remain unfunded for FY 2012-2013. The positions which have been frozen are as follows:

- 1 Electric Linemen – 3<sup>rd</sup> Class

The Electric Department expenditures includes money budgeted for the purchase of radios for Electric Department. As stated above, the FCC is narrowbanding the VHF system the Town has in place. The only feasible choice we have is to partner with Pitt County who is moving to a 700 MHz radio system. The entire system will operate off of the large radio transmitter located behind Wintergreen School on County Home Road. The total cost of this Electric Fund purchase is approximately \$56,000.

\$150,000 is budgeted in capital outlay for the rehabilitation of circuits and work to be done in new subdivisions.

There is \$186,770 budgeted in contingency to account for unexpected expenditures during the year.

***Water Fund*** – revenues and expenditures for FY 2012-2013 are approximately 14% lower than FY 2011-2012 (\$798,716 from \$929,976). This differential is primarily due to a reduction of staff positions. Two (2) positions in the Water Fund have been frozen which without additional revenue will remain unfunded for FY 2012-2013. The positions which have been frozen are as follows:

- 2 Utility Maintenance Mechanics

Water revenue from sales is increased in estimates for FY 2012-2013 (\$749,063 from \$735,044). Staff is recommending a change in the water rate structure for the Town from a “decreasing block” structure (the more used the cheaper the rate) to a “flat rate” structure (everyone pays the same). In this instance the water customers that use over 20,000 gallons a month will see an increase in their bill and the additional revenue has been estimated accordingly. Staff recommends that in future years the Town move to an “increasing block” rate structure (the more used, the more expensive the rate). This rate structure is designed to promote water conservation and is a structure favored by State agencies.

Appropriations in the amount of \$69,478 is included in capital outlay to fund water work that is necessary for the extension of Winston and Franklin Streets (a Council endorsed project).

\$125,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is subject to the Capacity Use rules which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction has taken place and the second reduction is scheduled to take place in August 2013. This will require the Town to purchase more water from Greenville Utilities and will result in more money being appropriated to this line item in the future.

**Sewer Fund** – revenues and expenditures for FY 2012-2013 are approximately 1% lower than FY 2011-2012 (\$1,726,631 from \$1,743,206). Reductions were made through spending cuts and fewer planned capital projects and purchases.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula which contains several components. The Town's appropriation to CMSD increased by approximately \$110,000 for FY 2012-2013. The increase covers a portion of the expense of the improvement work underway at the CMSD facility. To date, CMSD lift stations, air release valves, and a plant expansion have either taken place or are planned.

**Storm Water Fund** – for the last two (2) fiscal years, the stormwater fee of \$2.00 per month/per residential household has been suspended. The Fund has been operating off of fund balance appropriation and without the re-implementation of the fee; reserves would have been basically depleted.


The fee was scheduled to be re-implemented this budget year. Staff recommended a one-half year re-implementation (January 1, 2013) of the fee and this should realize estimated revenue in the amount of \$45,300.

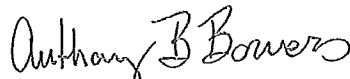
### Conclusion:

It is with great caution that Staff presents the FY 2012-2013 Approved Budget. Much work has gone into presenting a balanced budget for the Council's consideration, but a balanced budget comes at a price. Reducing an already lean workforce by almost 10% over two (2) years will most certainly cause a more serious look at service provision. Lean budgets for the last two (2) years have been approved with greatly reduced capital/equipment purchases and there are "big" needs which exist now plus additional ones coming in the near future. Tax, water and sewer rates will have to be adjusted to account for the ever increasing cost of doing business and we simply must address these important issues before we find ourselves in a negative financial position similar to many of our neighboring jurisdictions.

Staff remains committed and ready to continue to address these challenging financial times.

Sincerely,

  
Terri L. Parker  
Town Manager

  
Anthony Bowers  
Finance Director

**Town of Winterville  
Fund Summaries  
Budget Year 2012-2013**

Fund	Revenues				Appropriations
	Internal		External		
	Current	Prior Year	Services	Transfer	
General Fund	\$ 5,738,309.00	\$ 18,000.00	\$ 1,021,010.00	\$ 135,000.00	\$ 6,912,319.00
Recreation	\$ 207,070.00	\$ -	\$ -	\$ 438,067.00	\$ 645,137.00
Powell Bill	\$ 284,150.00	\$ -	\$ -	\$ -	\$ 284,150.00
Vehicle Replacement	\$ -		\$ -	\$ 122,961.00	\$ 122,961.00
Electric	\$ 6,165,313.00	\$ -	\$ 23,000.00	\$ -	\$ 6,188,313.00
Water	\$ 752,763.00	\$ -	\$ 45,953.00	\$ -	\$ 798,716.00
Sewer	\$ 1,726,631.00		\$ -		\$ 1,726,631.00
Stormwater	\$ 45,600.00	\$ 25,494.00	\$ -	\$ -	\$ 71,094.00
<b>Total</b>	<b>\$ 14,919,836.00</b>	<b>\$ 43,494.00</b>	<b>\$ 1,089,963.00</b>	<b>\$ 696,028.00</b>	<b>\$ 16,749,321.00</b>



# GENERAL FUND (10) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3110	TAXES CURRENT BUDGET	2793570.00	2793570.00	2687462.00	2687462.00	2636766.00
3120	TAXES PRIOR YEAR	15000.00	15000.00	15718.00	15718.00	15718.00
3130	TAXES 2 PRIOR YEARS	3000.00	3000.00	5200.00	5200.00	5200.00
3140	OTHER PRIOR YEARS	500.00	500.00	5000.00	5000.00	5000.00
3150	TAXES PENALTIES AND INTER	8100.00	8100.00	7000.00	7000.00	7000.00
3160	VEHICLE PROPERTY TAXES	275463.00	275463.00	374115.00	374115.00	394900.00
3170	HEAVY EQUIPMENT TAX	10000.00	10000.00	12000.00	12000.00	12000.00
3210	LOCAL OPTION SALES TAX	1377386.00	1377386.00	1562855.00	1562855.00	1562855.00
3220	BUSINESS PRIVILEGE LICENS	3500.00	3500.00	3000.00	3000.00	3000.00
3230	SPECIAL ASSESSMENTS	1800.00	1800.00	300.00	300.00	300.00
3240	BEER AND WINE EXCISE TAX	37735.00	37735.00	42160.00	42160.00	42160.00
3310	PAYMENT IN LUE OF TAXES	1500.00	1500.00	2000.00	2000.00	2000.00
3320	UTILITY FRANCHISE TAX	260700.00	260700.00	263473.00	263473.00	263473.00
3410	DOT GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
3415	GRANT REVENUE	84000.00	280946.00	0.00	0.00	0.00
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3425	TREE GRANT - TOWN CONTRIB	0.00	0.00	0.00	0.00	0.00
3430	TREE CERTIFICATES	0.00	0.00	0.00	0.00	0.00
3510	ZONING ORDINANCE / AMENDM	1500.00	1500.00	1500.00	1500.00	1500.00
3520	SUBDIVISION PLAT REVIEW	1500.00	1500.00	1500.00	1500.00	1500.00
3530	ZONING COMPLIANCE CERT	500.00	500.00	500.00	500.00	500.00
3540	CONDITIONAL USE APPLICATI	500.00	500.00	500.00	500.00	500.00
3550	VARIANCE/ZONING APPEAL	500.00	500.00	500.00	500.00	500.00
3560	PLANNING DOCUMENTS	50.00	50.00	50.00	50.00	50.00
3610	CABLE TV FRANCHISE TAX	2000.00	2000.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3612	COMMUNITY BUILDING RENT	4770.00	4770.00	5070.00	5070.00	5070.00
3634	FIRE INSPECTIONS	14000.00	14000.00	9400.00	9400.00	9400.00
3710	INVESTMENT INCOME	5500.00	5500.00	5500.00	5500.00	5500.00
3810	COURT FEES	2600.00	2600.00	2116.00	2116.00	2116.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3820	MISCELLANEOUS	15000.00	15000.00	15000.00	15000.00	15000.00
3821	ELECTRIC FUND CONTRIBUTIO	135329.00	135329.00	135000.00	135000.00	135000.00
3822	WATER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3823	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3824	CONTRIBUTION FROM RECREAT	0.00	0.00	0.00	0.00	0.00

3829	CONTRIBUTION FOR SERVICES	689980.00	689980.00	981044.00	1021010.00	1021010.00	1021010.00
3830	GRAVE OPEN/CLOSING	12500.00	12500.00	10600.00	10600.00	10600.00	10600.00
3831	FUND BALANCE APPROPRIATIO	0.00	119631.00	0.00	0.00	0.00	18000.00
3840	CEMETERY PLOTS	10000.00	10000.00	10000.00	10000.00	10000.00	10000.00
3850	CORPORATE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
3860	SANITATION	480000.00	480000.00	480000.00	480000.00	480000.00	480000.00
3861	WINT. EMS RIEMBS	102873.00	102873.00	102873.00	48701.00	48701.00	48701.00
3862	WINTERVILLE RESCUE RENT	0.00	0.00	0.00	0.00	0.00	0.00
3887	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>6351356.00</b>	<b>6667933.00</b>	<b>6741438.00</b>	<b>6727230.00</b>	<b>6915319.00</b>	

# RECREATION FUND (15) Budget Recommended

## RECREATION FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3415	GRANT REVENUE	0.00	2300.00	0.00	0.00	0.00
3613	CAL RIPKIN	16100.00	16100.00	16100.00	16100.00	16100.00
3614	TEE BALL	7420.00	7420.00	7420.00	7420.00	7420.00
3615	SOFTBALL ADULT	12170.00	12170.00	9850.00	9850.00	9850.00
3616	FOOTBALL	13690.00	13690.00	13400.00	13400.00	13400.00
3617	FALL BASEBALL	9270.00	9270.00	7450.00	7450.00	7450.00
3618	BABE RUTH BASEBALL	0.00	0.00	0.00	0.00	0.00
3620	RECREATION PROGRAMS	7340.00	7340.00	8350.00	8350.00	8350.00
3621	PAVILION RENTAL	3200.00	3200.00	3300.00	3300.00	3300.00
3622	DONATIONS AND SPONSORSHIP	5000.00	5000.00	5000.00	5000.00	5000.00
3623	ROOKIE BALL	8335.00	8335.00	8200.00	8200.00	8200.00
3624	CONCESSION	48000.00	38000.00	48000.00	48000.00	48000.00
3625	GENERAL FUND TRANSFER	457656.00	457656.00	450000.00	442067.00	438067.00
3626	REC SUB FEE RESERV ALLOCA	66180.00	66180.00	0.00	0.00	0.00
3627	RECREATION SUB FEES	0.00	0.00	0.00	0.00	0.00
3628	FUND RAISING CONTRIBUTION	18000.00	18000.00	22500.00	22500.00	22500.00
3632	TOURNAMENT REV	65900.00	50900.00	57500.00	57500.00	57500.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	1651.00	0.00	0.00	0.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>738261.00</b>	<b>717212.00</b>	<b>657070.00</b>	<b>649137.00</b>	<b>645137.00</b>



# POWELL BILL FUND (16) Budget Recommended

## POWELL BILL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3420	MISC GRANT	0.00	31450.00	0.00	0.00	0.00
3440	POWELL BILL DISTRIBUTION	246943.00	246943.00	282350.00	282350.00	282350.00
3831	FUND BALANCE APPROPRIATIO	1500.00	1500.00	0.00	0.00	0.00
3904	INTEREST INCOME	1157.00	1157.00	1800.00	1800.00	1800.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>249600.00</b>	<b>281050.00</b>	<b>284150.00</b>	<b>284150.00</b>	<b>284150.00</b>

# VEHICLE REPLACEMENT FUND (17) Budget Recommended

## VEHICLE REPLACEMENT FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3828	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3874	WATER FUND CONT	0.00	0.00	0.00	0.00	0.00
3875	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3876	GEN FUND DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3877	REC DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3878	EL DEBT SERV CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3880	RECREATION FUND CONT	0.00	0.00	0.00	0.00	0.00
3881	ELECTRIC FUND CONTRIBUTIO	223467.00	223467.00	122961.00	122961.00	122961.00
3882	WATER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3883	SEWER FUND CONT	0.00	0.00	0.00	0.00	0.00
3884	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<u>223467.00</u>	<u>223467.00</u>	<u>122961.00</u>	<u>122961.00</u>	<u>122961.00</u>

# ELECTRIC FUND (60) Budget Recommended

## ELECTRIC FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3611	UTILITIES SERVICE CHARGE	46500.00	46500.00	42300.00	42300.00	42300.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3901	ELECTRIC SALES	5811000.00	5931000.00	5906833.00	5906833.00	5906833.00
3902	CONNECTION FEES	5000.00	5000.00	4000.00	4000.00	4000.00
3904	INTEREST INCOME	6000.00	6000.00	7180.00	7180.00	7180.00
3907	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
3908	CONTRIB FOR METERING DIV	49400.00	49400.00	22000.00	23000.00	23000.00
3909	MISCELLANEOUS	5000.00	29000.00	5000.00	5000.00	5000.00
3910	MUNICIPAL STREET LIGHT	0.00	0.00	0.00	0.00	0.00
3911	EI SALES TAX	200000.00	200000.00	200000.00	200000.00	200000.00
<b>Totals</b>		<b>6122900.00</b>	<b>6289260.00</b>	<b>6187313.00</b>	<b>6188313.00</b>	<b>6188313.00</b>



# WATER FUND (61) Budget Recommended

WATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	100000.00	189000.00	0.00	0.00	0.00
3820	MISCELLANEOUS	0.00	0.00	1500.00	1500.00	1500.00
3831	FUND BALANCE APPROPRIATIO	0.00	74592.00	0.00	0.00	0.00
3904	INTEREST INCOME	2000.00	2000.00	2200.00	2200.00	2200.00
3921	WATER SALES	735044.00	735044.00	719063.00	749063.00	749063.00
3922	CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
3923	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3924	SEWER FUND TRANS FOR SERV	92932.00	92932.00	0.00	45953.00	45953.00
3925	CONT FROM PITT COMM COLLE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>929976.00</b>	<b>1093568.00</b>	<b>722763.00</b>	<b>798716.00</b>	<b>798716.00</b>

# SEWER FUND (62) Budget Recommended

## SEWER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	2000.00	2000.00	2300.00	2300.00	2300.00
3931	SEWER CHARGES	1661206.00	1661206.00	1649331.00	1649331.00	1649331.00
3932	TAPPING FEES	2000.00	2000.00	0.00	0.00	0.00
3933	BAWC REVENUE	78000.00	78000.00	75000.00	75000.00	75000.00
3934	SEWER SYS IMPROVEMENT FEE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3937	TRANSFER FROM ELECT FUND	0.00	0.00	0.00	0.00	0.00
3938	DEVELOPER CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>1743206.00</b>	<b>1743206.00</b>	<b>1726631.00</b>	<b>1726631.00</b>	<b>1726631.00</b>

# STORMWATER FUND (63) Budget Recommended

STORMWATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3710	INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
3820	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	170433.00	170433.00	0.00	25494.00	25494.00
3871	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	300.00	300.00	300.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3943	STORMWATER BILLINGS	0.00	0.00	0.00	45300.00	45300.00
<b>Totals</b>		<b>170433.00</b>	<b>170433.00</b>	<b>300.00</b>	<b>71094.00</b>	<b>71094.00</b>



# ADMINISTRATION (6374741000) Budget Recommended

STORMWATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

# TOWN COUNCIL (1041411000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	39000.00	39000.00	39000.00	39000.00	39000.00
4126	FICA EXPENSE	2800.00	2800.00	2883.50	2984.00	2984.00
4127	INSURANCE EXPENSE	100.00	100.00	100.00	100.00	100.00
4221	PROFESSION DEVELOP-EDUCAT	3000.00	3000.00	5000.00	5000.00	5000.00
	ELECTRICITIES ANNUAL CONFERENCE					
	NCLM CONFERENCE					
	NCBEMO CONFERENCE					
	UNC SCHOOL OF GOVERNMENT					
4222	TRAVEL-MEALS, LODGING, MILE	3000.00	3000.00	7200.00	7200.00	7200.00
	ELECTRICITIES CONFERENCE-LODGING					
	ELECTRICITIES CONFERENCE-TRAVEL					
	NCBEMO CONFERENCE-LODGING					
	NCBEMO CONFERENCE-TRAVEL					
	NCBEMO CONFERENCE-TRAVEL					
	NCLM CONFERENCE-TRAVEL					
	NCLM CONFERENCE-LODGING					
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4230	SUPPLIES & MATERIALS	2000.00	2000.00	2000.00	2000.00	2000.00
4234	DUES & SUBSCRIPTIONS	10654.00	10654.00	11874.00	11874.00	11874.00
	NCLM					
	NCLM-LEAGUE LETTER					
	NCLM-SOUTHERN CITY					
	UNC SCHOOL OF GOVERNMENT					
	MID-EAST COMMISSION					
	WINTERVILLE CHAMBER					
	NCBEMO					
	NC WOMEN IN MUNICIPAL GOVERNMENT					
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4314	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
	Totals	61154.00	61154.00	68757.50	68758.00	68758.00

# ADMINISTRATION (1041412000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	17674.00	17364.00	17726.78	17779.00	17794.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	300.00	300.00	200.00	400.00	400.00
4126	FICA EXPENSE	13675.00	13675.00	13603.75	13601.00	13601.00
4127	INSURANCE EXPENSE	24297.00	21997.00	26120.14	28120.00	28120.00
4130	RETIREMENT	12401.00	12401.00	11985.52	11983.00	11983.00
4170	401(K) RETIREMENT	9027.00	9027.00	8891.34	8890.00	8890.00
4221	PROFESSION DEVELOP-EDUCAT	4000.00	3000.00	4000.00	4000.00	4000.00
4222	TRAVEL-MEALS,LODGING,MILE	4000.00	5000.00	4000.00	4000.00	4000.00
4223	POSTAGE & TELEPHONE	100.00	100.00	500.00	500.00	500.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	6800.00	6800.00	6500.00	6500.00	6500.00
4234	DUES & SUBSCRIPTIONS	1600.00	1600.00	1600.00	1600.00	1600.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	2000.00	2000.00	2000.00	2000.00	2000.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4289	CAR ALLOWANCE	4800.00	4800.00	4800.00	4800.00	4800.00
<b>Totals</b>		<b>261754.00</b>	<b>253354.00</b>	<b>264027.53</b>	<b>264188.00</b>	<b>264188.00</b>

# FINANCE (1041412001) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	307225.00	309725.00	312953.00	312953.00	312953.00
4122	LONGEVITY	3346.00	3346.00	3700.00	3700.00	3700.00
4126	FICA EXPENSE	23515.00	23515.00	23941.00	23941.00	23941.00
4127	INSURANCE EXPENSE	49624.00	49624.00	50574.00	50574.00	50574.00
4130	RETIREMENT	21857.00	21857.00	21093.00	21093.00	21093.00
4170	401(K) RETIREMENT	15370.00	15370.00	15648.00	15648.00	15648.00
4221	PROFESSION DEVELOP-EDUCAT	5550.00	5550.00	8750.00	8750.00	8750.00
4222	TRAVEL-MEALS, LODGING, MILE	3600.00	3600.00	3650.00	3650.00	3650.00
4223	POSTAGE & TELEPHONE	600.00	600.00	2350.00	2350.00	2350.00
4225	MAINT & REPAIR-EQUIPMENT	500.00	500.00	500.00	500.00	500.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	200.00	200.00	200.00	200.00	200.00
4230	SUPPLIES & MATERIALS	10500.00	10500.00	10500.00	10500.00	10500.00
4233	CONTRACTED SERVICES	64000.00	91716.00	67480.00	67480.00	67480.00
	PITT COUNTY TAX BILLING	2500.00				
	ASCOM	1600.00				
	ACCOLINK UTILITY BILLING	15000.00				
	AUDIT	29800.00				
	BOOK KEEPING AND CAFR	5000.00				
	ACTUARIAL STUDY	3800.00				
	VERISIGN	1500.00				
	BANKING SERVICES	1680.00				
	ONLINE COLLECTIONS	3600.00				
	COLLECTION COST	3000.00				
4234	DUES & SUBSCRIPTIONS	770.00	770.00	885.00	885.00	885.00
4260	DEPARTMENTAL IMPROVEMENTS	7500.00	2563.00	5800.00	5800.00	5800.00
4261	ADVERTISING	2300.00	2300.00	2300.00	2300.00	2300.00
4290	CREDIT CARD	14300.00	11800.00	15000.00	15000.00	15000.00
5132	DEBT SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
5133	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<b>530757.00</b>	<b>553336.00</b>	<b>545324.00</b>	<b>545324.00</b>	<b>545324.00</b>

# OPERATIONS SUPPORT (1041412002) Budget Recommended

GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	68531.00	71531.00	7336.83	41579.00	68766.00
4121	OVERTIME	2000.00	2750.00	2000.00	2000.00	2000.00
4122	LONGEVITY	400.00	400.00	400.00	200.00	300.00
4126	FICA EXPENSE	5466.00	5466.00	5763.27	3334.00	5261.00
4127	INSURANCE EXPENSE	16547.00	18847.00	20103.82	10052.00	18068.00
4130	RETIREMENT	5081.00	5081.00	5077.70	2957.00	4635.00
4170	401(K) RETIREMENT	2923.00	2923.00	3766.84	2179.00	3438.00
4221	PROFESSION DEVELOP-EDUCAT	3350.00	3850.00	4500.00	4500.00	4400.00
	GIS AND AUTODESK MAP TRAINING		4400.00			
4222	TRAVEL-MEALS, LODGING, MILE	2350.00	1150.00	3000.00	3000.00	3000.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	400.00	400.00
4224	OFFICE SUPPLIES	0.00	0.00	5000.00	2800.00	2800.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	1000.00	1000.00	1000.00
	TRIMBLE GEOXH GPS UNIT REPAIRS		1000.00			
4226	MAINT & REPAIR-VEHICLE	1500.00	300.00	1500.00	1500.00	1500.00
4227	FUEL (VEHICLES)	2200.00	1200.00	2200.00	1700.00	1700.00
4230	SUPPLIES & MATERIALS	3000.00	5695.59	1200.00	1000.00	1000.00
4231	UNIFORMS & SHOES	250.00	354.41	400.00	400.00	400.00
4234	DUES & SUBSCRIPTIONS	300.00	300.00	300.00	300.00	300.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<u>114498.00</u>	<u>120548.00</u>	<u>130148.46</u>	<u>78881.00</u>	<u>118768.00</u>

# HUMAN RESOURCES (1041412003) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4127	INSURANCE EXPENSE	31832.00	31832.00	32000.00	35000.00	35000.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	1000.00	1000.00	1000.00	1000.00
4222	TRAVEL-MEALS,LODGING,MILE	1000.00	500.00	1000.00	1000.00	1000.00
4230	SUPPLIES & MATERIALS	5000.00	5000.00	5000.00	5000.00	5000.00
4233	CONTRACTED SERVICES	3000.00	3000.00	3000.00	3000.00	3000.00
4234	DUES & SUBSCRIPTIONS	1000.00	500.00	1000.00	1000.00	1000.00
4261	ADVERTISING	4000.00	3500.00	4000.00	4000.00	4000.00
5108	EMPLOYEE APPRECIATION EVT	6000.00	7500.00	6000.00	7500.00	7500.00
5123	EAP/WEILLNESS PROGRAM	1000.00	1000.00	1000.00	1000.00	1000.00
5125	TUITION REIMBURSEMENT	5000.00	5000.00	5000.00	5000.00	5000.00
<b>Totals</b>		<b>58832.00</b>	<b>58832.00</b>	<b>59000.00</b>	<b>63500.00</b>	<b>63500.00</b>

# INFORMATION TECHNOLOGY (1041412004) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	99963.00	100693.00	102704.82	102704.82	102705.00
4121	OVERTIME	0.00	500.00	0.00	0.00	0.00
4122	LONGEVITY	200.00	200.00	200.00	200.00	200.00
4126	FICA EXPENSE	7646.00	7646.00	7856.92	7856.92	7857.00
4127	INSURANCE EXPENSE	19663.00	20213.00	23790.86	23790.86	23791.00
4130	RETIREMENT	7036.00	7036.00	6922.30	6922.30	6922.00
4170	401(K) RETIREMENT	4997.00	4997.00	5135.24	5135.24	5135.00
4221	PROFESSION DEVELOP-EDUCAT	3600.00	4250.00	4400.00	4400.00	4400.00
4222	TRAVEL-MEALS, LODGING, MILE	2490.00	2680.00	7930.00	7930.00	7930.00
4223	POSTAGE & TELEPHONE	600.00	600.00	0.00	0.00	0.00
4224	OFFICE SUPPLIES	5800.00	5050.00	3250.00	2750.00	2750.00
4225	MAINT & REPAIR-EQUIPMENT	6107.00	7607.00	6936.55	5600.00	5500.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	104958.00	77958.00	105982.00	104032.00	104032.00
4231	UNIFORMS & SHOES	400.00	400.00	400.00	200.00	200.00
4233	CONTRACTED SERVICES	108780.00	147020.00	150130.00	140880.00	140880.00
	SCADA SYSTEM	5000.00				
	SUDDENLINK	3600.00				
	ITS PHONES	13200.00				
	EMBARC	36000.00				
	TOWN COUNCIL INTERNET	2880.00				
	COPIER/PRINTER	28200.00				
	KEY FOB SYSTEM	30000.00				
	WIRELESS LAN CONNECTIONS	8000.00				
	DESKTOP AND APPLICATION VIRTUALIZATION	14000.00				
4234	DUES & SUBSCRIPTIONS	1480.00	1480.00	1480.00	1480.00	1480.00
4260	DEPARTMENTAL IMPROVEMENTS	29350.00	21650.00	21350.00	20350.00	20350.00
	SWITCH REPLACEMENT	5600.00				
	SERVERS	6500.00				
	CAMERAS	1000.00				
	PHONE SYS MAINT	4250.00				
	WEB FILTERING MAINT	1000.00				
4266	COMPUTER	42100.00	39880.00	34000.00	31200.00	31200.00
	LAPTOPS	9500.00				
	DESKTOPS	19600.00				
	TABLETS	2100.00				
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
7150	CAF OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00



Totals

445060.00

449860.00

482468.69

465332.14

465332.00

# PLANNING (1041413000) Budget Recommended

GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	153474.00	153474.00	153938.61	109653.61	153938.00
4122	LONGEVITY	3422.00	3422.00	3182.00	3182.00	3282.00
4126	FICA EXPENSE	12069.00	12069.00	11776.30	8388.50	11776.00
4127	INSURANCE EXPENSE	19391.00	19391.00	24048.98	16032.66	24049.00
4130	RETIREMENT	10790.00	10790.00	10375.46	7390.65	10375.00
4170	401(K) RETIREMENT	7663.00	7663.00	7696.93	5482.65	7697.00
4221	PROFESSION DEVELOP-EDUCAT	2000.00	2000.00	1000.00	600.00	600.00
4222	TRAVEL-MEALS, LODGING, MILE	1500.00	1500.00	1000.00	600.00	600.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	500.00	500.00	500.00	300.00	300.00
4226	MAINT & REPAIR-VEHICLE	1500.00	1500.00	500.00	500.00	500.00
	FORD TAURUS		250.00			
	FORD RANGER		250.00			
4227	FUEL (VEHICLES)	450.00	450.00	500.00	300.00	300.00
	FORD TAURUS		150.00			
	FORD RANGER		150.00			
4230	SUPPLIES & MATERIALS	4000.00	3000.00	4000.00	3000.00	3000.00
4233	CONTRACTED SERVICES	87000.00	37000.00	62910.00	56410.00	53310.00
	GENERAL CODE COMPLIANCE ACTIVITIES		7000.00			
	MINIMUM HOUSING CODE ACTIVITIES		15400.00			
	WFO ADMINISTRATIVE COST SHARE		1910.00			
	OPPW GRANT (100% REIMBURSABLE)		24000.00			
	LAND DEVELOPMENT CODE UPDATE		5000.00			
4234	DUES & SUBSCRIPTIONS	2375.00	2375.00	2060.00	2060.00	2060.00
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	1500.00	2500.00	2500.00	2500.00	2500.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4291	RECORDING FEES	500.00	500.00	500.00	400.00	400.00
5128	TREE GRANT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>302734.00</b>	<b>258734.00</b>	<b>287088.28</b>	<b>216400.07</b>	<b>275287.00</b>



5124	WINTERVILLE MAGAZINE	2000.00	3000.00	3000.00	3000.00	3000.00	3000.00
5126	CSX CROSSING MAINTENANCE	7740.00	7740.00	7740.00	7740.00	7740.00	7740.00
5128	TREE GRANT	0.00	0.00	0.00	0.00	0.00	0.00
5129	EMER OP CTR SUPPLIES	300.00	300.00	300.00	300.00	300.00	300.00
5134	ORG AND MGMT STUDY	0.00	0.00	0.00	0.00	0.00	0.00
5135	E-CIVIS GRANTS LOCATOR	0.00	0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00	0.00
9108	CONTR TO FIRE DEPT FUND	0.00	0.00	0.00	0.00	0.00	0.00
9109	TRANSFER TO STORMWATER FD	0.00	0.00	0.00	0.00	0.00	0.00
9110	TRANSFER TO RECREATION FD	457656.00	457656.00	0.00	442067.69	438066.00	438066.00
9111	TRANSFER TO FIRE GRANT FD	0.00	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<u>1070433.00</u>	<u>1310829.00</u>	<u>613877.00</u>	<u>1059627.69</u>	<u>1056528.00</u>	<u>1056528.00</u>

# PUBLIC BUILDINGS (1042426000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4228	UTILITIES	90000.00	90000.00	90000.00	90000.00	90000.00
4230	SUPPLIES & MATERIALS	4000.00	4000.00	4400.00	4400.00	4400.00
4232	ENGINEERING	0.00	0.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	59961.00	59961.00	60300.00	63000.00	63000.00
	JANITORIAL	51000.00				
	HVAC	6000.00				
	PEST CONTROL	3000.00				
	GENERATOR - MAINTENANCE	3000.00				
4239	MAINT & REPAIR-FACILITY	15000.00	61600.00	33500.00	15000.00	15000.00
4251	STREET LIGHTS	55000.00	55000.00	55000.00	55000.00	55000.00
4253	LANDSCAPING	4000.00	4000.00	4000.00	3000.00	3000.00
4254	JANITORIAL SERVICES	0.00	0.00	0.00	0.00	0.00
4255	HVAC CONTRACT	0.00	0.00	0.00	0.00	0.00
4256	PEST CONTROL CONTRACT	0.00	0.00	0.00	0.00	0.00
4257	INTERIOR MAINTENANCE	3000.00	3000.00	3000.00	2000.00	2000.00
4258	SPACE NEEDS ANALYSIS	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	200209.00	200209.00	202490.00	202490.00	202490.00
5133	INTEREST EXPENSE	154283.00	154283.00	146522.00	146522.00	146522.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	25962.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<b>585453.00</b>	<b>658005.00</b>	<b>599212.00</b>	<b>581412.00</b>	<b>581412.00</b>

# GROUNDS AND LAWN MAINT (1042426002) Budget Recommended

GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4299	BUILDINGS & GROUNDS	15000.00	15500.00	35000.00	15000.00	13000.00
	PINESTRAM / FLOWERS					
	CHEMICALS					
	SMALL TOOLS AND EQUIPMENT					
	MAINTENANCE AND REPAIR EQUIPMENT					
	FUEL					
	OSHA					
	<b>Totals</b>	<b>15000.00</b>	<b>15500.00</b>	<b>35000.00</b>	<b>15000.00</b>	<b>13000.00</b>

# POLICE (1043431000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	87474.00	85174.00	872509.61	801727.61	838889.00
4121	OVERTIME	10500.00	11000.00	10500.00	10500.00	10500.00
4122	LONGEVITY	6064.00	6064.00	5492.00	5492.00	5692.00
4126	FICA EXPENSE	68741.00	68741.00	67550.24	62135.41	64978.00
4127	INSURANCE EXPENSE	145400.00	145400.00	190654.12	174621.46	182638.00
4130	RETIREMENT	62633.00	62633.00	59514.85	54744.14	57249.00
4170	401(K) RETIREMENT	44484.00	44484.00	44150.48	40611.38	42470.00
4221	PROFESSION DEVELOP-EDUCAT	1500.00	1500.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS, LODGING, MILE	1500.00	1500.00	1500.00	1500.00	1500.00
4223	POSTAGE & TELEPHONE	2200.00	2200.00	2200.00	2200.00	2200.00
4225	MAINT & REPAIR-EQUIPMENT	7000.00	10000.00	7000.00	7000.00	7000.00
4226	MAINT & REPAIR-VEHICLE	40000.00	42000.00	40000.00	40000.00	40000.00
4227	FUEL (VEHICLES)	51000.00	71000.00	51000.00	51000.00	51000.00
4230	SUPPLIES & MATERIALS	12000.00	11000.00	12000.00	12000.00	12000.00
4231	UNIFORMS & SHOES	10000.00	10000.00	16500.00	16500.00	16500.00
4260	DEPARTMENTAL IMPROVEMENTS	2000.00	2000.00	3300.00	3300.00	3300.00
4263	K-9 UNIT	0.00	0.00	0.00	0.00	0.00
4264	DRUG INTERDICTION	1000.00	500.00	1000.00	1000.00	1000.00
4265	OFFICER PROCESSING	2700.00	2700.00	2700.00	2700.00	2700.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4267	SMALL EQUIPMENT	7000.00	7000.00	20469.32	6951.29	6952.00
4268	VEHICLE PURCHASE	0.00	0.00	118432.00	35817.00	35000.00
	PURCHASE OF ONE (1) POLICE CARS WITH EQUIPMENT				35000.00	
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<b>1349896.00</b>	<b>1350996.00</b>	<b>1527272.62</b>	<b>1331300.29</b>	<b>1389368.00</b>



# FIRE (1043432000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	150827.00	150827.00	246867.20	148875.20	148875.00
4122	LONGEVITY	100.00	100.00	100.00	100.00	100.00
4126	FICA EXPENSE	11661.00	11661.00	18169.43	10957.21	10957.00
	FICA	0.00				
4127	INSURANCE EXPENSE	10567.00	10567.00	28120.14	28120.14	13042.00
4130	RETIREMENT	10566.00	10566.00	7605.36	6816.78	6817.00
4170	401(K) RETIREMENT	7505.00	7505.00	5641.96	5056.96	5057.00
4221	PROFESSION DEVELOP-EDUCAT	8850.00	8850.00	10500.00	9500.00	9500.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4224	OFFICE SUPPLIES	3390.00	3390.00	3390.00	3300.00	3300.00
4225	MAINT & REPAIR-EQUIPMENT	3050.00	3050.00	4800.00	4800.00	4800.00
4226	MAINT & REPAIR-VEHICLE	14210.00	12710.00	16970.00	13500.00	13500.00
4227	FUEL (VEHICLES)	6825.00	6825.00	8190.00	6500.00	6500.00
4231	UNIFORMS & SHOES	3793.00	3793.00	5790.00	3800.00	3800.00
4233	CONTRACTED SERVICES	6100.00	3605.00	12200.00	12200.00	12200.00
4234	DUES & SUBSCRIPTIONS	3320.00	3320.00	6665.00	6665.00	6665.00
4260	DEPARTMENTAL IMPROVEMENTS	10220.00	10220.00	2500.00	2500.00	2500.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	30000.00	33995.00	49800.00	153480.00	153480.00
	RADIO EQUIPMENT					
	(5) SETS TURNOUT GEAR					
	MISC EQUIPMENT					
4294	MEMBER BENEFITS	13550.00	13550.00	55050.00	25050.00	25050.00
	MISC.					
	PENSION					
	MEMBER PHYSICALS					
4295	DISPOSABLE SUPPLIES AND M	7425.00	7425.00	25300.00	16675.00	16675.00
4296	DRUG TESTING	0.00	0.00	0.00	0.00	0.00
4297	FIRE PREVENTION	2500.00	2500.00	5000.00	2500.00	2500.00
5122	INSURANCE & BONDS	16243.00	16243.00	17399.16	17399.00	17399.00
5132	DEBT SERVICE EXPENSE	165909.00	165909.00	99827.00	99827.00	99827.00
	RESCUE-1					
	INTEREST EXPENSE					
5133	RESCUE-1	13566.00	13566.00	8409.00	8409.00	8409.00
7150	CAPITAL OUTLAY ACCOUNT	59246.00	59246.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	699674.00	41500.00	41500.00

CASCADE COMPRESSOR  
SCBA

25000.00  
16500.00

Totals

560043.00

560043.00

1338568.25

628131.29

613053.00

# RESCUE (1043433000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	73650.00	73650.00	34076.16	34076.16	34076.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	200.00	200.00	100.00	100.00	100.00
4126	FICA EXPENSE	5632.00	5632.00	2508.01	2508.01	2508.00
4127	INSURANCE EXPENSE	16000.00	16000.00	8016.33	8016.33	8016.00
4130	RETIREMENT	3711.00	3711.00	2296.73	2296.73	2297.00
4170	401(K) RETIREMENT	3680.00	3680.00	1703.81	1703.81	1704.00
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>102873.00</b>	<b>102873.00</b>	<b>48701.04</b>	<b>48701.04</b>	<b>48701.00</b>

# ANIMAL CONTROL (1043438000) Budget Recommended

## GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	5777.00	6782.00	0.00	0.00	0.00
	TEST	100.00				
4121	OVERTIME	5000.00	3995.00	4000.00	4000.00	4000.00
4126	FICA EXPENSE	820.00	820.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	754.00	754.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	536.00	536.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	500.00	500.00	500.00	500.00	500.00
4233	CONTRACTED SERVICES	1000.00	1000.00	1000.00	1000.00	1000.00
4280	DEPARTMENTAL IMPROVEMENTS	443.00	443.00	500.00	500.00	500.00
4274	NEW EQUIPMENT	1500.00	1500.00	2000.00	2000.00	2000.00
4316	FOOD AND BAIT	600.00	600.00	600.00	600.00	600.00
4317	CHEMICALS	250.00	250.00	250.00	250.00	250.00
	<b>Totals</b>	<u>17180.00</u>	<u>17180.00</u>	<u>8850.00</u>	<u>8850.00</u>	<u>8850.00</u>

# MOSQUITO CONTROL (1043438002) Budget Recommended

GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	2400.00	2400.00	1000.00	1000.00	1000.00
4229	OSHA	600.00	600.00	600.00	600.00	600.00
4230	SUPPLIES & MATERIALS	1000.00	1000.00	1000.00	1000.00	1000.00
4274	NEW EQUIPMENT	2000.00	2000.00	2000.00	2000.00	2000.00
4317	CHEMICALS	8000.00	8000.00	4000.00	4000.00	4000.00
<b>Totals</b>		<b>14000.00</b>	<b>14000.00</b>	<b>8600.00</b>	<b>8600.00</b>	<b>8600.00</b>

# PUBLIC WORKS - OTHER (1045451002) Budget Recommended

GENERAL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	250589.00	253789.00	599822.89	542730.00	572043.00
4121	OVERTIME	1000.00	11000.00	2000.00	29000.00	29000.00
4122	LONGEVITY	1800.00	1800.00	0.00	0.00	4900.00
4126	FICA EXPENSE	19419.00	19419.00	46039.45	41671.91	43761.00
4127	INSURANCE EXPENSE	58183.00	54983.00	130422.82	114390.17	122407.00
4130	RETIREMENT	17801.00	17801.00	39214.86	35366.86	37208.00
4170	401(K) RETIREMENT	12643.00	12643.00	29091.14	26236.54	27602.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	1000.00	1000.00	1000.00	1000.00
4222	TRAVEL-MEALS, LODGING, MILE	1000.00	1000.00	1000.00	1000.00	1000.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	15000.00	15000.00	19500.00	17000.00	17000.00
4226	MAINT & REPAIR-VEHICLE	16500.00	16500.00	16500.00	16500.00	16500.00
4227	FUEL (VEHICLES)	30000.00	35000.00	30000.00	30000.00	30000.00
4229	OSHA	3500.00	3500.00	5000.00	5000.00	5000.00
4230	SUPPLIES & MATERIALS	5000.00	9775.00	9775.00	43627.00	43627.00
4231	UNIFORMS & SHOES	5600.00	5600.00	6075.00	6075.00	6075.00
4232	ENGINEERING	8500.00	8500.00	8500.00	5000.00	5000.00
4233	CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4269	SMALL HAND TOOLS	0.00	0.00	1500.00	0.00	0.00
4274	NEW EQUIPMENT	2000.00	2125.00	3000.00	2500.00	2500.00
	PARKING LOT BLOWER					
	RAMPS FOR TRUCKS		1500.00			
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<b>450135.00</b>	<b>470035.00</b>	<b>949041.16</b>	<b>917697.48</b>	<b>965223.00</b>





# PARKS AND RECREATION (1560601000) Budget Recommended

## RECREATION FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	197842.00	162442.00	143575.67	143575.67	143576.00
4121	OVERTIME	16900.00	18700.00	13000.00	13000.00	13000.00
4122	LONGEVITY	600.00	600.00	0.00	0.00	0.00
4126	FOIA EXPENSE	16428.00	16428.00	11978.04	11978.04	11978.00
4127	INSURANCE EXPENSE	30101.00	30101.00	24048.98	24048.98	24049.00
4130	RETIREMENT	12781.00	12781.00	8012.22	8012.22	8012.00
4170	401(K) RETIREMENT	9077.00	9077.00	5943.78	5943.09	5943.00
4221	PROFESSION DEVELOP-EDUCAT	2300.00	2300.00	2400.00	2300.00	2300.00
4222	TRAVEL-MEALS, LODGING, MILE	2150.00	2150.00	2400.00	2400.00	2400.00
4223	POSTAGE & TELEPHONE	4100.00	4100.00	1900.00	1500.00	1500.00
4224	OFFICE SUPPLIES	1500.00	2000.00	2500.00	1500.00	1500.00
4225	MAINT & REPAIR-EQUIPMENT	4300.00	4300.00	4300.00	4300.00	4300.00
4227	FUEL (VEHICLES)	6200.00	6700.00	6200.00	6200.00	6200.00
4228	UTILITIES	35000.00	35000.00	35000.00	35000.00	35000.00
	BALFIELD, BUILDINGS, PKG LOT, AG COX, HILLCREST WMS	35000.00				
4230	SUPPLIES & MATERIALS	20000.00	18000.00	20000.00	19000.00	19000.00
4232	ENGINEERING	1500.00	1500.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	0.00	0.00	14000.00	2000.00	0.00
4234	DUES & SUBSCRIPTIONS	850.00	850.00	900.00	900.00	900.00
4239	MAINT & REPAIR-FACILITY	26400.00	21400.00	28400.00	20500.00	20500.00
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	8100.00	22500.00	28600.00	4000.00	4000.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	8600.00	8600.00	15900.00	8600.00	8600.00
	BASEBALL EQUIPMENT		3600.00			
	FOOTBALL EQUIPMENT		4000.00			
	ATHLETIC SUPPLIES		1000.00			
4275	CAL RIPKEN EXP	2400.00	2400.00	26800.00	24000.00	24000.00
	UNIFORMS		6500.00			
	FEES		1000.00			
	BASEBALLS		1500.00			
	UMPIRES		14500.00			
	TROPHIES		500.00			
4276	ROOKIE BALL	8600.00	8600.00	8150.00	8200.00	8200.00

	UNIFORMS	3000.00							
	UMPIRES	4000.00							
	FEES	500.00							
	TROPHIES	700.00							
4277	BABE RUTH BASEBALL		0.00	0.00	0.00	0.00	0.00	0.00	0.00
4278	TEE BALL		5400.00	5400.00	5400.00	5400.00	5400.00	5400.00	5400.00
	SHIRTS	1600.00							
	HATS	1500.00							
	BALLS / TS/HELMETS	1100.00							
	TROPHIES	1200.00							
4279	SOFTBALL		8100.00	8100.00	8675.00	8675.00	8675.00	8675.00	8675.00
	UMPIRES	6000.00							
	TROPHIES	1200.00							
	SCOREKEEPERS	1400.00							
	SCOREBOOKS	75.00							
4280	FOOTBALL		15200.00	16851.00	17700.00	17200.00	17200.00	17200.00	17200.00
	REFEREES	7800.00							
	PANTS	500.00							
	JERSEYS	2000.00							
	PRACTICE AIDS	0.00							
	PAINT	700.00							
	CAMP	1000.00							
	TROPHIES	1200.00							
	REFERBISH HELMETS	1500.00							
	INSURANCE	1000.00							
	ATHLETIC TRAINERS	1500.00							
4281	TOURNAMENT EXPENDITURE		34600.00	34600.00	34000.00	34000.00	34000.00	34000.00	34000.00
	FEES	1500.00							
	UMPIRES	5000.00							
	CONCESSIONS	20000.00							
	PROGRAMS / SIGNAGE	2500.00							
	MISC.	2000.00							
	BASEBALLS	1000.00							
	SOUVENIRS	2000.00							
4282	RECREATIONAL PROGRAMS		16400.00	17900.00	23100.00	22100.00	22100.00	22100.00	22100.00
	CONCERTS (4)	7000.00							
	EASTER EGG HUNT	1500.00							
	MOVIES IN PARK	1600.00							
	ROAD RACE	5000.00							
	HAUNTED FOREST	3500.00							
	CHEERLEADING	1500.00							
	KICKBALL	1000.00							
	SOCCER	1000.00							
4283	CONCESSION EXP		29000.00	29000.00	30000.00	29000.00	29000.00	29000.00	29000.00
4284	SENIOR PROGRAMS		2500.00	2500.00	3000.00	1000.00	1000.00	1000.00	1000.00
	BINGO (2)	1000.00							
4285	CAL RIPKEN ALL STAR		17000.00	17000.00	17000.00	17000.00	17000.00	15000.00	15000.00



# POWELL BILL (1645451000) Budget Recommended

POWELL BILL FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4232	ENGINEERING	24000.00	24000.00	24000.00	24000.00	24000.00
4270	PAVING & RESURFACING	165000.00	40900.00	165000.00	175000.00	175000.00
4271	MAINTENANCE-ROADS	28100.00	35550.00	28100.00	28100.00	28100.00
4272	DRAINAGE & STORMWATER	3000.00	3000.00	3000.00	3000.00	3000.00
4273	TRAFFIC CONTROL	5000.00	5000.00	5000.00	5000.00	5000.00
4274	NEW EQUIPMENT	11500.00	11500.00	10000.00	0.00	0.00
4315	SNOW AND ICE REMOVAL	0.00	0.00	0.00	0.00	0.00
4320	SIDEWALK CONSTRUCTION	13000.00	161100.00	14500.00	49050.00	49050.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>249600.00</b>	<b>281050.00</b>	<b>249600.00</b>	<b>284150.00</b>	<b>284150.00</b>

# VEHICLE REPLACEMENT (1762621000) Budget Recommended

## VEHICLE REPLACEMENT FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4287	REPLACEMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
4288	APPROVED VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	210107.00	210107.00	116403.00	116403.00	116403.00
5133	INTEREST EXPENSE	13360.00	13360.00	6558.00	6558.00	6558.00
	<b>Totals</b>	<b>223467.00</b>	<b>223467.00</b>	<b>122961.00</b>	<b>122961.00</b>	<b>122961.00</b>

# ADMINISTRATION (6071711000) Budget Recommended

## ELECTRIC FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	400872.00	400872.00	399716.55	399716.50	399717.00
4121	OVERTIME	15000.00	30000.00	20000.00	20000.00	20000.00
4122	LONGEVITY	4908.00	4908.00	5382.00	5382.00	5382.00
4126	FICA EXPENSE	30940.00	30940.00	32108.32	32108.32	32108.00
4127	INSURANCE EXPENSE	73023.00	73023.00	90970.12	90970.12	90970.00
4130	RETIREMENT	28190.00	28190.00	27412.43	27412.43	27412.00
4170	401(K) RETIREMENT	20022.00	20022.00	20335.63	20335.63	20335.00
4221	PROFESSION DEVELOP-EDUCAT	8075.00	8075.00	6300.00	6300.00	6300.00
4222	TRAVEL-MEALS, LODGING, MILE	5000.00	5000.00	5000.00	5000.00	5000.00
4223	POSTAGE & TELEPHONE	600.00	600.00	10000.00	1000.00	1000.00
4224	OFFICE SUPPLIES	2000.00	2000.00	2000.00	2000.00	2000.00
4225	MAINT & REPAIR-EQUIPMENT	11200.00	11200.00	11200.00	11200.00	11200.00
4226	MAINT & REPAIR-VEHICLE	8000.00	10475.00	8000.00	8000.00	8000.00
4227	FUEL (VEHICLES)	20000.00	20000.00	0.00	20000.00	20000.00
4228	UTILITIES	18000.00	18000.00	0.00	17000.00	17000.00
4229	OSHA	15800.00	15800.00	15800.00	15000.00	15000.00
4230	SUPPLIES & MATERIALS	70000.00	83185.00	70000.00	118165.00	118166.00
	RADIOS		53166.00			
	MISC SUPPLIES AND MATERIALS		65000.00			
4231	UNIFORMS & SHOES	15000.00	15000.00	18000.00	15000.00	15000.00
4232	ENGINEERING	20500.00	20500.00	22000.00	10500.00	10500.00
4233	CONTRACTED SERVICES	306300.00	306300.00	261700.00	295800.00	295800.00
	UNDERGROUND REPLACEMENT		50000.00			
	PROFESSIONAL CONSULTANTS		75000.00			
	2 CONTRACT EMPLOYEES (30 HOURS A WEEK EACH)		155800.00			
	TREE TRIMMING		10000.00			
	MAPPING		5000.00			
4234	DUES & SUBSCRIPTIONS	18200.00	18200.00	16800.00	16800.00	16800.00
	ELECTRICITIES		7800.00			
	APPA		7800.00			
	MISC		1200.00			
4250	CONTINGENCY	165104.00	165104.00	0.00	186770.00	186770.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	0.00	1500.00	0.00	1500.00	1500.00
4274	NEW EQUIPMENT	0.00	0.00	304250.00	14250.00	14250.00
	UNDERGROUND THUMPER		14250.00			
4293	MAINTENANCE - SUBSTATION	12000.00	20000.00	18000.00	18000.00	18000.00
4301	CUS* SR BILL PREPARATION	10500.00	5000.00	10500.00	10500.00	10500.00

4302	PURCHASE FOR RESALE	3574021.00	3694021.00	3574021.00	3694021.00	3694021.00	3694021.00
4303	NORTH CAROLINA SALES TAX	115000.00	115000.00	115000.00	115000.00	115000.00	115000.00
4321	GREEN ENERGY COMPL	0.00	1600.00	1600.00	50000.00	50000.00	50000.00
	RECS PROGRAM COMPLANCE	50000.00					
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	202722.00	202722.00	210622.00	210622.00	210622.00	210622.00
5133	INTEREST EXPENSE	128650.00	128650.00	120710.00	120710.00	120710.00	120710.00
9101	CONTR TO GEN FUND SVC RND	246964.00	246964.00	185235.00	188290.00	188290.00	188290.00
9104	CONTR TO SEWER FUND	0.00	0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT	223467.00	223467.00	0.00	122960.00	122960.00	122960.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00	0.00
9113	GENERAL FUND TRANSFER	135329.00	135329.00	0.00	135000.00	135000.00	135000.00
	Totals	5905387.00	6067147.00	5582663.05	6005313.00	6005313.00	6005313.00



# ADMINISTRATION - METERING (6071711022) Budget Recommended

## ELECTRIC FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	14313.00	14313.00	0.00	0.00	0.00
4304	ELECTRIC METER REPLACEMENT	5000.00	5000.00	5000.00	5000.00	5000.00
4305	ELECTRIC NEW ACCOUNT METE	5000.00	5000.00	5000.00	5000.00	5000.00
4306	WATER REPLACEMENT METERS	7200.00	7200.00	12000.00	12000.00	12000.00
4307	WATER NEW ACCOUNT METERS	11000.00	11000.00	11000.00	11000.00	11000.00
<b>Totals</b>		<b>42513.00</b>	<b>42513.00</b>	<b>33000.00</b>	<b>33000.00</b>	<b>33000.00</b>

# CAPITAL OUTLAY (6080801000) Budget Recommended

ELECTRIC FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
7130	CAPITAL OUTLAY ACCOUNT					
	REHABILITATION OF CIRCUITS	100000.00		203165.00	150000.00	150000.00
	NEW SUBDIVISIONS - NEW COMMERCIAL					
		50000.00				
	<b>Totals</b>	<b>175000.00</b>	<b>179500.00</b>	<b>203165.00</b>	<b>150000.00</b>	<b>150000.00</b>

# ADMINISTRATION (6172721000) Budget Recommended

WATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	150034.00	86034.00	0.00	0.00	0.00
4121	OVERTIME	11280.00	11280.00	15000.00	0.00	0.00
4122	LONGEVITY	7752.00	7752.00	1285.00	0.00	0.00
4126	FICA EXPENSE	12338.00	12338.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	23825.00	23825.00	0.00	0.00	0.00
4128	OPRB INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	11364.00	11364.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	8065.00	8065.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	1500.00	1800.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS, LODGING, MILE	1500.00	1200.00	1500.00	1500.00	1500.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4224	OFFICE SUPPLIES	1500.00	1500.00	1500.00	1500.00	1500.00
4225	MAINT & REPAIR-EQUIPMENT	10000.00	7200.00	10000.00	7892.00	7892.00
4226	MAINT & REPAIR-VEHICLE	3500.00	4700.00	3500.00	1500.00	1500.00
4227	FUEL (VEHICLES)	20000.00	20000.00	20000.00	19000.00	19000.00
4228	UTILITIES	42000.00	42000.00	40000.00	30000.00	30000.00
4229	OSHA	3500.00	2500.00	3500.00	3500.00	3500.00
4230	SUPPLIES & MATERIALS	17906.00	18906.00	25450.00	31925.00	31925.00
	RADIOS		6475.00			
	CHLORINE		3000.00			
	AMMONIA		5500.00			
	MISC		16950.00			
4231	UNIFORMS & SHOES	3000.00	3000.00	3000.00	2200.00	2200.00
4232	ENGINEERING	9000.00	37000.00	37000.00	30000.00	30000.00
4233	CONTRACTED SERVICES	20000.00	20000.00	30000.00	30000.00	30000.00
	LAB SERVICES		19500.00			
	NOTICE TO CUSTOMER		3500.00			
	ANALYZER WARRANTY		7000.00			
4234	DUES & SUBSCRIPTIONS	7000.00	4700.00	4735.00	4735.00	4735.00
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	0.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4269	SMALL HAND TOOLS	3500.00	3500.00	3000.00	0.00	0.00
4274	NEW EQUIPMENT	0.00	3900.00	6500.00	1500.00	1500.00
4301	CUSTOMER BILL PREPARATION	10400.00	10400.00	10400.00	10400.00	10400.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5116	SAI VCREASE W/FRINGE	0.00	1.00	0.00	0.00	0.00

5132	DEBT SERVICE EXPENSE	2000.00	2000.00	36332.00	36332.00	36332.00	36332.00
5133	INTEREST EXPENSE	0.00	0.00	3743.00	3743.00	3743.00	3743.00
9101	CONTR TO GEN FUND SVC RND	189633.00	189633.00	381981.00	386411.00	386411.00	386411.00
9103	CONTR TO METERING DIVISIO	7200.00	7200.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00	0.00
Totals		572357.00	536357.00	640506.00	604238.00	604238.00	604238.00

# WATER PURCHASE (6172723000) Budget Recommended

WATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4302	PURCHASE FOR RESALE	125000.00	189000.00	125000.00	125000.00	125000.00
	GUC					
		125000.00				
	Totals	125000.00	189000.00	125000.00	125000.00	125000.00

# CAPITAL OUTLAY (6180801000) Budget Recommended

WATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	232619.00	366211.00	0.00	69478.00	69478.00
	WATER WORK FOR WINSTON AND FRANKLIN STREETS				69478.00	
	Totals:	232619.00	366211.00	0.00	69478.00	69478.00

# ADMIN - PUMP STATION (6273731021) Budget Recommended

SEWER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	117142.00	117142.00	0.00	0.00	0.00
4121	OVERTIME	10000.00	12000.00	12000.00	0.00	0.00
4122	LONGEVITY	1547.00	1547.00	2122.00	0.00	0.00
4126	FICA EXPENSE	9714.00	9714.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	19425.00	19425.00	0.00	0.00	0.00
4130	RETIREMENT	8939.00	8939.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	6349.00	6349.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	1500.00	1500.00	1000.00	1000.00	1000.00
4222	TRAVEL-MEALS, LODGING, MILE	2000.00	2000.00	1500.00	1000.00	1000.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	30000.00	20000.00	30000.00	25000.00	25000.00
4226	MAINT & REPAIR-VEHICLE	5000.00	5000.00	5000.00	5000.00	5000.00
4227	FUEL (VEHICLES)	7500.00	7500.00	7500.00	7500.00	7500.00
4228	UTILITIES	40000.00	40000.00	40000.00	40000.00	40000.00
4229	OSHA	3500.00	3500.00	3000.00	3000.00	3000.00
4230	SUPPLIES & MATERIALS	15000.00	15000.00	15000.00	18108.00	18108.00
	RADIOS	6475.00				
	MATERIALS	11633.00				
4231	UNIFORMS & SHOES	7000.00	7000.00	7000.00	7000.00	7000.00
4232	ENGINEERING	9500.00	9500.00	9000.00	7000.00	7000.00
4233	CONTRACTED SERVICES	15450.00	15450.00	18000.00	13000.00	13000.00
	CONCRETE WORK AT CHURCH ST RETAIN WALL	5000.00				
	ELECTRICIANS	5000.00				
	LINE CONSTRUCTION	2000.00				
	PUMP REPAIRS	1000.00				
4253	LANDSCAPING	3000.00	11000.00	25000.00	3000.00	3000.00
4274	NEW EQUIPMENT	32582.00	32582.00	30000.00	30000.00	30000.00
	PUMP INVENTORY	30000.00				
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	17234.00	17234.00	18060.00	18060.00	18060.00
5133	INTEREST EXPENSE	15435.00	15435.00	14630.00	14630.00	14630.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	<b>Totals</b>	<b>378437.00</b>	<b>378437.00</b>	<b>239412.00</b>	<b>193898.00</b>	<b>193898.00</b>

# OPERATIONS - COLLECTIONS (6273732020) Budget Recommended

SEWER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4221	PROFESSION DEVELOP-EDUCAT	2000.00	2000.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS, LODGING MILE	3000.00	3000.00	1500.00	1500.00	1500.00
4225	MAINT & REPAIR-EQUIPMENT	8000.00	8000.00	8000.00	8000.00	8000.00
4226	MAINT & REPAIR-VEHICLE	4000.00	4000.00	4000.00	4000.00	4000.00
4230	SUPPLIES & MATERIALS	8000.00	8000.00	8000.00	8000.00	8000.00
4232	ENGINEERING	11000.00	11000.00	11000.00	40000.00	40000.00
	SANITARY SEWER EVALUATION STUDY (SSES)	35000.00				
	MISC ENGINEERING	5000.00				
4233	CONTRACTED SERVICES	4000.00	4000.00	4000.00	4000.00	4000.00
4234	DUES & SUBSCRIPTIONS	1500.00	1500.00	500.00	500.00	500.00
4250	CONTINGENCY	5000.00	5000.00	5000.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4301	CUSTOMER BILL PREPARATION	10400.00	10400.00	11000.00	11000.00	11000.00
4309	MAJOR UNSCHEDULED MAINTEN	0.00	0.00	0.00	0.00	0.00
4310	CMSD EXPENSE	823710.00	823710.00	0.00	938984.00	938984.00
4311	CMSD GRANT	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	74427.00	74427.00	19000.00	19000.00	19000.00
5133	INTEREST EXPENSE	49512.00	49512.00	46581.00	46581.00	46581.00
9101	CONTR TO GEN FUND SVC RND	202603.00	202603.00	362991.00	367215.00	367215.00
9102	CONTR TO WATER FUND SVC R	92932.00	92932.00	0.00	45953.00	45953.00
9103	CONTR TO METERING DIVISIO	35000.00	35000.00	0.00	11500.00	11500.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
<b>Totals</b>		<b>1335084.00</b>	<b>1335084.00</b>	<b>483072.00</b>	<b>1507733.00</b>	<b>1507733.00</b>





# OPERATIONS (6374742000) Budget Recommended

STORMWATER FUND

Account	Title	2011-2012 Adopted	2011-2012 Amended	2012-2013 Department Head Recommendations	2012-2013 Town Manager Recommendations	2012-2013 Town Council Approved
4120	SALARIES AND WAGES	34318.00	34318.00	0.00	0.00	0.00
4121	OVERTIME	0.00	800.00	0.00	0.00	0.00
4122	LONGEVITY	757.00	757.00	1115.00	0.00	0.00
4126	FICA EXPENSE	2599.00	2599.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	6457.00	6457.00	0.00	0.00	0.00
4130	RETIREMENT	2416.00	2416.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	1699.00	1699.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	200.00	500.00	0.00	0.00
4222	TRAVEL-MEALS, LODGING, MILE	600.00	600.00	500.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	5050.00	5850.00	10000.00	0.00	0.00
4232	ENGINEERING	4795.00	4795.00	4795.00	0.00	0.00
4233	CONTRACTED SERVICES	10905.00	10905.00	12000.00	12000.00	12000.00
	PRECISION LAWN (DITCH MOWING)					
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4312	DRAINAGE DISTRICT	5000.00	5000.00	5000.00	5000.00	5000.00
4313	PHASE II COMPLIANCE	8000.00	7200.00	8000.00	2500.00	2500.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
9101	CONTR TO GEN FUND SVC RND	50837.00	50837.00	50837.00	51594.00	51594.00
9107	CONTR TO CAPITAL IMP	36000.00	36000.00	36000.00	0.00	0.00
	<b>Totals</b>	<b>170433.00</b>	<b>170433.00</b>	<b>127747.00</b>	<b>71094.00</b>	<b>71094.00</b>

**TOWN OF WINTERVILLE  
BUDGET ORDINANCE  
FISCAL YEAR 2012-2013**

**BE IT ORDAINED** by the Governing Board of the Town of Winterville, North Carolina:

**SECTION 1:** It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2012 and ending June 30, 2013:

Ad Valorem Taxes	\$3,276,584
Other Taxes and Licenses	\$1,873,788
Permits and Fees	\$4,550
Sanitation Fees	\$480,000
Investment Income	\$5,500
Miscellaneous Income	\$52,186
Inter-Fund Transfer Services	\$1,021,010
Electric Fund Contribution	\$135,000
Rescue Contribution	\$48,701
<u>Fund Balance Contribution</u>	<u>\$18,000</u>
	<b>\$6,915,319</b>

**SECTION 2:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Governing Board	\$68,758
Administration	\$1,457,112
Planning Department	\$275,287
Public Buildings	\$581,412
Police Department	\$1,383,068
Fire Department	\$613,053
Rescue Department	\$48,701
Animal Control	\$8,850
Mosquito Control	\$8,600
Public Works	\$965,223
Sanitation	\$425,727
<u>Non-Departmental</u>	<u>\$1,079,528</u>
	<b>\$6,915,319</b>

**SECTION 3:** The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Program Fees	\$159,070
Concession Income	\$48,000
<u>General Fund Transfer</u>	<u>\$438,067</u>
	<b>\$645,137</b>

**SECTION 4:** The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Recreation Department</u>	<u>\$645,137</u>
	<b>\$645,137</b>

**SECTION 5:** It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2012 and ending June 30, 2013:

<u>Grant Funding</u>	<u>\$284,150</u>
	<b>\$284,150</b>

**SECTION 6:** The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Powell Bill</u>	<u>\$284,150</u>
	<b>\$284,150</b>

**SECTION 7:** It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Electric Fund debt service contribution</u>	<u>\$122,961</u>
	<b>\$122,961</b>

**SECTION 8:** The following amount is hereby appropriated in the Vehicle Replacement Fund for the acquisition of vehicles during the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Debt Service Expense	\$116,403
<u>Interest Expense</u>	<u>\$6,558</u>
	<b>\$122,961</b>

**SECTION 9:** It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2012 and ending June 30, 2013:

<u>Sales and Service</u>	<u>\$6,188,313</u>
	<b>\$6,188,313</b>

**SECTION 10:** The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Electric Department</u>	<u>\$6,188,313</u>
	<b>\$6,188,313</b>

**SECTION 11:** It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sales and Service	\$752,763
<u>Sewer Fund Transfer</u>	<u>\$45,953</u>
	<b>\$798,716</b>

**SECTION 12:** The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Water Department</u>	<u>\$798,716</u>
	<b>\$798,716</b>

**SECTION 13:** It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Sales and Service</u>	<u>\$1,726,631</u>
	<b>\$1,726,431</b>

**SECTION 14:** The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sewer Collections Department	\$1,507,733
<u>Sewer Lift Stations Department</u>	<u>\$218,898</u>
	<b>\$1,726,631</b>

**SECTION 15:** It is estimated that the following revenues will be available in the Storm Water Fund for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

Sales and Service	\$45,300
<u>Retained Earnings</u>	<u>\$25,494</u>
	<b>\$71,094</b>

**SECTION 16:** The following amount is hereby appropriated in the Storm Water Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013:

<u>Storm Water Department</u>	<u>\$71,094</u>
	<b>\$71,094</b>

**SECTION 17:** There is hereby levied a tax at the rate of forty-five cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2012 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$644,254,688 and an estimated rate of collection of 96% for real and personal property, 86% for vehicles.

**SECTION 18:** The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

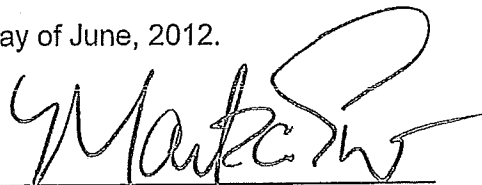
**SECTION 19:** The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

**SECTION 20:** The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

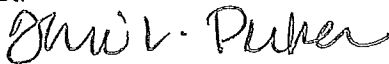
**SECTION 21:** The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2012 and ending June 30, 2013.

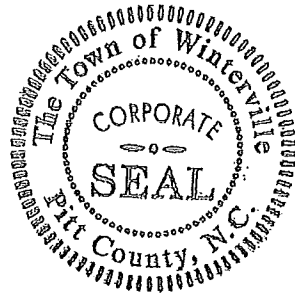
**SECTION 22:** Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 11th day of June, 2012.

  
 \_\_\_\_\_  
 Mark Smith, Mayor Pro-Tem

Attest:

  
 \_\_\_\_\_  
 Terri L. Parker, Town Manager



<p><b>Town of Winterville Fee Schedule Fiscal Year 2012-2013</b></p>
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**BE IT ORDAINED** by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2012-2013 fiscal year:

**Utility Department:**

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**Residential Utility Deposits-**

- Electric                   \$150.00 or a letter of good credit from a previous utility company.
- Water                     \$ 10.00 or a letter of good credit from a previous utility company.
- Sewer                     \$ 15.00 or a letter of good credit from a previous utility company.

**Commercial Utility Deposits-**

- Electric                   \$150.00
- Water                     \$ 10.00
- Sewer                     \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

**Service Charge-**

- Cut on fee                   \$ 25.00
- Cut on delinquent bill fee   \$ 25.00 plus two month deposit before reconnection  
(\$150 if initial deposit was made; \$300 if not)
- Returned Check Charge    \$ 25.00

**Late Penalties-**

- Meter Tampering (All Utilities)   \$ 2.00
- \$100.00 fine plus estimated non-metered usage, as well  
an additional deposit of \$100.00, and cost of the new  
meter if damaged.

**Water Tap Fee-**

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1500.00
1 1/2"	\$1200.00	\$2400.00
2"	\$2250.00	\$4500.00

New Subdivisions where the developer installs the lines - \$250.00

**Sewer Access Fee-**

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

New subdivisions where developers install the lines - \$0.00  
The developer must pay the fee upon final plat of subdivision.

Frontage Fee –

Gravity Feed Line - \$25.00 per foot  
Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

**CMSD:**

**Residential-**

Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$500.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

**Commercial-**

For commercial properties the property owner and the town will contact CMSD to determine the rate.

**Electric:**

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$ .40 per foot
Yard Light w/ Underground	\$85.00 minimum or \$3.00 per foot after 150ft.

**Convert Overhead to Underground**

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

**Water:**

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

**Solid Waste Collection:**

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.



**General:**

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Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1000.00

*\*Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00  
Cremation Opening \$200.00  
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

**Police Department:**

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Cost of Service (AOC)- \$ 5.00  
Incident Report copies- \$ 5.00  
Police Accident Report copies- \$ 5.00  
Finger Printing Copies- \$10.00

**Planning and Zoning:**

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Zoning Ordinance Amendment Filing Fees-

- Text Amendment - \$ 350.00 flat fee
- Map Amendment - \$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

- Preliminary Plat- \$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
- Final Plat- \$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Zoning Compliance Certificate Fee-

- Residential
  - New construction or addition - \$ 25.00
  - Remodeling, no addition - \$ 20.00
  - Accessory building - \$ 15.00

- Non-Residential
  - New construction or addition - \$ 35.00
  - Remodeling, no addition - \$ 30.00
  - Accessory building - \$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee - \$250.00

Variance Application Filing Fee - \$250.00

Zoning Appeal Filing Fee - \$250.00

Copy of Zoning Ordinance- \$ 15.00

Copy of Subdivision Ordinance- \$ 10.00

Copies of Maps-

E Size Plot Map \$ 20.00

D Size Plot Map \$ 15.00

**2012 - 2013 Fee Structure for Facility Rentals**

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
(Kiwanis)		\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

\*\*\* The Bambino Field and the new field are Not for Rent \*\*\*

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a min of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

**2012-2013 Fee Structure for Programs**

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

Sponsorship Fees:

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group


**Fire Services Fees:**

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Fire Inspection (First Visit)	\$55.00 First Hr Greater than 5,000 Square Feet \$30/hr
Fire Inspection (Re-inspection for Violations)	\$1/2 Initial Fee per re-inspection
Foster Care/Day Care/ Adult Care Facility	\$50.00
Fire Prevention Ordinance Violation	\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)	\$ 5.00
Fixed Fire Suppression System (Per Installation, up to 5,000 Square Feet) Each Additional 5,000 Square Feet \$15	\$60.00
Hood Systems	\$ 60.00
Tank Removal/Installation	\$ 60.00
Plan Review (Per Building)	\$ 60.00
Sprinkler Review and Field Test (Per Building)	\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)	\$ 50.00
Hazardous Material Spills (Per Man Hour)	\$ 30.00
Extraction Tank Permit	\$100.00/Tank
Installation tank Permit	\$125.00/Tank
Re-piping Permit	\$50.00
Tank Abandonment	\$ 50.00/Tank
Follow-up Tank Inspection	\$50.00
Burn Permit	\$50.00
Private Hydrant	\$30.00
Display	\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits	\$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

Adopted this the 11<sup>th</sup> day of June 2012.

  
Mark Smith, Mayor Pro-Tem

ATTEST:

  
Terri L. Parker, Town Manager

Town of Winterville  
Utility Rates



**WINTERVILLE**

*A slice of the good life!*

Effective Date  
July 1st, 2012

As Certified by the  
Finance Director  
Anthony B. Bowers

**TOWN OF WINTERVILLE  
Electrical Rate Schedule No. 1  
Small General Service  
SGS**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

**2. MONTHLY RATE.**

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

**3. EXTRA FACILITIES.**

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

**4. SALES TAX.**

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE  
Electrical Rate Schedule No. 2  
Medium General Service  
MGS**

**1. APPLICABILITY.**

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

**2. MONTHLY RATE.**

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

**3. EXTRA FACILITIES.**

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

**4. SALES TAX.**

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 3**  
**Large General Service**  
**EI**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage off/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.



6. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE  
Electrical Rate Schedule No. 4  
Large General Service Temporary  
EIT**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 5**  
**Residential Service**  
**ER**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE**  
**Electrical Rate Schedule No. 6**  
**Outdoor Lighting**  
**OL**

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

**TOWN OF WINTERVILLE**  
**Water and Sewer**  
**Rates**

**Water:**

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Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$11.52
Next	17,000 Gallons @ \$ 1.80 per 1000 Gallons
All Over	20,000 Gallons @ \$ 1.80 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$23.04
Next	17,000 Gallons @ \$ 3.60 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.60 per 1000 Gallons

**Sewer:**

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Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$23.34
Next	17,000 Gallons @ \$ 8.48 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.94 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$54.92
Next	17,000 Gallons @ \$16.97 per 1000 Gallons
All Over	20,000 Gallons @ \$11.81 per 1000 Gallons

**TOWN OF WINTERVILLE**  
**Stormwater**  
**Rates**

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

**Single Family Residents:** A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

**Commercial / Business:** A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

***This Schedule is suspended until January 1<sup>st</sup> 2013.***

**TOWN OF WINTERVILLE**  
**Service Charge and Penalty**  
**Rates**

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15<sup>th</sup> of the month for cycle one and 30<sup>th</sup> of the month for cycle two. This is applied one day after the due date, which is on the 15<sup>th</sup> and 30<sup>th</sup> of each month.

Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27<sup>th</sup> of the month for cycle one and 12<sup>th</sup> of the month for cycle two. This is one day after the past due date, which is on the 26<sup>th</sup> and the 11<sup>th</sup> of each month.

3. CALENDAR SITUATIONS.

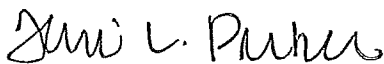
In situations when the 15<sup>th</sup>/30<sup>th</sup> or the 26<sup>th</sup>/11<sup>th</sup> of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 11<sup>th</sup> day of June 2012.



Mark Smith, Mayor Pro-Tem

ATTEST:



Terri L. Parker, Town Manager



**TOWN OF WINTERVILLE**  
**Benefits Highlights July 2012 – June 2013**

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2012. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or [humanresources@wintervillenc.com](mailto:humanresources@wintervillenc.com).

**Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).**

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

<b>Insurance Plan</b>	<b>Town Monthly Cost</b>	<b>Employee Monthly Cost</b>	<b>Total Monthly Cost</b>
Employee	\$ 539.27	\$ 0.00	\$ 539.27
Employee/Spouse	\$ 925.44	\$ 345.05	\$1,270.49
Employee/Child	\$ 753.80	\$ 196.91	\$ 950.71
Family	\$1,180.31	\$ 580.38	\$1,760.69

**Important Highlights:**

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE  
Benefit Highlights 2012-2013

Important Highlights (continued):

- Emergency Room Visit \$150 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$4 Co-Payment Tier 2 (Preferred Brand) \$30 Co-Payment Tier 3 (Brand) \$45 Co-Payment Tier 4 (Specialty Brand) 25% Co-Payment (There is a \$100 per drug maximum for each 30-day supply of Tier 4 Specialty Brand drugs).
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

**Dental Plan – MetLife.**

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

<b>Insurance Plan</b>	<b>Town Monthly Cost</b>	<b>Employee Monthly Cost</b>	<b>Total Monthly Cost</b>
Employee	\$29.16	0.00	\$29.16
Employee/Spouse	\$61.12	0.00	\$61.12
Employee/Child	\$61.89	0.00	\$61.89
Family	\$99.93	0.00	\$99.93

**Retirement – NC Local Governmental Employees Retirement System.**

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five(5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firemen.

TOWN OF WINTERVILLE  
Benefit Highlights 2012-2013

- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.74% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application
- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is addition to any other benefits to which you may be entitled.

**Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).**

**Important Highlights:**

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.77% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

**Deferred Compensation Plans** - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

**Employee Assistance Program (EAP)** - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

TOWN OF WINTERVILLE  
Benefit Highlights 2012-2013

**Credit Unions** - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

**Vacation** - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

**Executive Exempt 2080 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

**FLSA Exempt 40 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

**FLSA Non-Exempt 40 Hours**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

**TOWN OF WINTERVILLE**  
Benefit Highlights 2012-2013

**Police Officers (FLSA Non-Exempt 42 Hours)**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

**Fire (FLSA Non-Exempt 56 Hours)**

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

**Previous Leave Credit:** Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

**Sick Leave:**

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

**Holidays:**

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

TOWN OF WINTERVILLE  
Benefit Highlights 2012-2013

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

**Miscellaneous:**

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

***This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.***

## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/10/2012

Grade	Classification	FLSA STATUS			
		Hiring Rate	Minimum	Midpoint	Maximum
5		20,694	21,728	25,867	31,041
6		21,728	22,814	27,161	32,592
7		22,814	23,955	28,518	34,222
8	Maintenance Worker	23,955	25,152	29,944	35,933
9		25,152	26,410	31,440	37,729
10	Administrative Assistant Park Maintenance Worker	26,410	27,731	33,012	39,615
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic	27,731	29,117	34,664	41,597
12	Accounting Technician Buyer Equipment Operator Office Manager	29,118	30,572	36,397	43,675
13	Senior Equipment Operator Senior Utility Maintenance Mechanic	30,572	32,101	38,216	45,859
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader	32,101	33,707	40,127	48,152

## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2012

Grade	Classification	FLSA		Hiring Rate	Minimum	Midpoint	Maximum
		STATUS	STATUS				
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic			33,707	35,391	42,134	50,560
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer			35,391	37,162	44,240	53,088
17	Meter and Electric Services Supervisor Police Corporal Purchasing Agent Revenue Collector			37,162	39,020	46,453	55,743
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor			39,020	40,971	48,775	58,531
19	Public Works Supervisor Pump Maintenance Supervisor			40,971	43,020	51,214	61,457
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner			43,020	45,171	53,774	64,529



## TOWN OF WINTERVILLE

## EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2012

Grade	Classification	FLSA STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			45,171	47,429	56,464	67,757
22	Electric Line Supervisor Police Division Supervisor Town Clerk		47,429	49,800	59,286	71,144
23			49,800	52,290	62,251	74,701
24	Fire Chief Parks and Recreation Director	E E	52,290	54,905	65,364	78,436
25	IT Director Planning Director	E E	54,905	57,649	68,631	82,357
26	Electric Utilities Director Public Works Director	E E	57,649	60,532	72,062	86,475
27	Finance Director Police Chief	E E	60,532	63,558	75,666	90,798
28			63,558	66,737	79,448	95,337
29	Assistant Town Manager	E	66,737	70,073	83,421	100,105
30		E	70,073	73,577	87,591	105,110
31		E	73,577	77,256	91,971	110,365
32		E	77,256	81,119	96,571	115,884
33		E	81,119	85,174	101,398	121,678

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2012

Grade	Classification	FLSA		Hiring Rate	Minimum	Midpoint	Maximum
		STATUS					
34		E		85,174	89,433	106,468	127,761
35		E		89,433	93,904	111,791	134,149
36		E		93,904	98,599	117,381	140,857
37		E		98,599	103,529	123,250	147,899

## APPENDIX

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## **Town of Winterville**

### **Budget Calendar 2012-2013**

January 23 <sup>th</sup> , 2012	Distribution of Budget Worksheets to Department Heads.
January 30 <sup>th</sup> , 2012	Town Council Workshop- Budget update and Establishment of 2012-2013 Priorities.
February 7 <sup>th</sup> , 2012	Town Council Retreat – 5:00 p.m.
March 16 <sup>th</sup> , 2012	Department Head recommendations are to be submitted to the Town Managers Office.
April 9 <sup>th</sup> - 23 <sup>rd</sup> , 2012	Manager will review recommendation with Department Heads.
April 16 <sup>th</sup> , 2012	Town Council Workshop – Budget Update
May 14 <sup>th</sup> , 2012	Presentation of the Recommended Budget at the regularly scheduled Council meeting.
May 21 <sup>th</sup> - 22 <sup>th</sup> , 2012	Town Council Budget Work Session.
June 4 <sup>th</sup> , 2012	Public Hearing – 7:00 p.m. at the Winterville Town Hall.
June 11 <sup>th</sup> , 2012	Adoption of the 2012-2013 Budget Ordinance
July 1 <sup>st</sup> , 2012	Fiscal Year Begins

Orange denotes part-time, seasonal and intern positions.

Town of Winterville  
Position By Department  
2012-2013 FISCAL YEAR

Department      Number of Positions      Position Title

Administration

1 Frozen FY 11/12

	1	Town Manager
*1 Position Frozen*	1	Assistant Town Manager
	1	Town Clerk
	1	Executive Assistant
<b>Total positions</b>	<b>4</b>	

Electric

1 Frozen FY 11/12

	1	Electric Director
		Electric Line Technician 1st Class
	3	Electric Line Technician 2nd Class
*1 Position Frozen*	3	Electric Line Technician 3rd Class
	1	Meter Services Supervisor
	2	Meter Technician
	0.5	Part-Time Purchaser (15 hours)
<b>Total positions</b>	<b>10.5</b>	

Information Technology

	1	Information Technology Director
	1	Support Specialist
<b>Total positions</b>	<b>2</b>	

Finance

	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Account Tech. II
	1	Utility Billing Coordinator
<b>Total positions</b>	<b>6</b>	

Planning

	1	Planning Director
	1	Planner
	1	Code Enforcement Officer
		Intern(s)
<b>Total positions</b>	<b>3</b>	

Police

1 Frozen FY 12/13

	1	Police Chief
	1	Police Platoon Supervisor
	4	Police Division Supervisor
	2	Corporal
*1 Positions Frozen*	10	Police Officer
	1	Detective
	0.5	Part-time Office Manager (20 hours)
	1	Office Manager
<b>Total positions</b>	<b>20.5</b>	

Public Works

1 Frozen FY 11/12

1 Frozen FY 11/12

1 Frozen FY 12/13

	1	Public Works Director
	1	Public Works Supervisor
*1 Position Frozen*	5	Equipment Operator
	1	Senior Equipment Operator
	1	Distribution and System Supervisor (wa)
*2 Position Frozen*	4	Utility Maintenance Mechanic (wa)
	1	Pump Maint Crew Leader (swp)
	2	Pump Maint Mechanic (swp)
	1	Equipment Operator (slwa)
		Summer Maint Worker (6)
<b>Total positions</b>	<b>17</b>	

Fire Dept.

	1	Fire Chief
	1	Part-time Inspector
	0.5	Part-time Office Manager (20 hours)
	1	Part-time Engineer
	1	Paramedic
	<b>4.5</b>	

Recreation

	1	Parks and Recreation Manager
	1	Maintenance Supervisor
	1	Park Maintenance Worker
	1	Intern(s)
<b>Total positions</b>	<b>4</b>	

Operations Support

	1	Construction Inspector
	1	Office Manager
<b>Total positions</b>	<b>2</b>	

Total Approved Full-Time Positions  
Total Funded Full-Time Positions

70  
64

For FY 2012-2013

Town of Winterville  
Debt Service Payment Schedule  
2012-2013

General	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
Winterville Recreation Park	\$ 160,603	\$ 155,875	\$ 151,146	\$ 146,418	\$ 141,689	\$ 136,961	\$ 132,232	\$ 127,503	\$ 122,775	\$ 118,046
Town Hall Renovations 08-09	\$ 191,057	\$ 186,111	\$ 181,164	\$ 176,217	\$ 171,271	\$ 166,324	\$ 161,378	\$ 156,432	\$ 151,485	\$ 146,539
USDA Emergency Services Facility	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634
Southern Bank - Hackney Fire Truck	\$ 108,235	\$ 105,416	\$ 102,622							
BB&T Land Payment	\$ 18,321	\$ 17,789	\$ 17,256	\$ 16,724	\$ 16,191	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530
	\$ 617,850	\$ 604,825	\$ 591,822	\$ 478,993	\$ 468,785	\$ 458,578	\$ 448,371	\$ 438,164	\$ 427,956	\$ 417,749
<b>Electric</b>										
Phase I of CIP - RBC	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847
Phase II of CIP - BBT	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524
	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371	\$ 331,371
<b>Sewer</b>										
BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689
Sanitary Sewer Bonds	\$ 65,581	\$ 65,654	\$ 65,679	\$ 65,656	\$ 64,583	\$ 64,511	\$ 64,389	\$ 64,219	\$ 64,501	\$ 64,709
	\$ 98,270	\$ 98,343	\$ 98,368	\$ 98,345	\$ 97,272	\$ 97,200	\$ 97,078	\$ 96,908	\$ 97,190	\$ 97,398
<b>Water</b>										
Water Control Panels	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075
	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075
<b>Vehicle Replacement Fund</b>										
FCB Financing 08-09	\$ 50,731	\$ 50,731								
FCB Financing 07-08	\$ 38,974									
BBT Financing - 09-10	\$ 33,255	\$ 33,255	\$ 33,255							
	\$ 122,960	\$ 83,986	\$ 33,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Annual Debt Service Payments</b>	\$ 1,210,526	\$ 1,158,601	\$ 1,094,892	\$ 948,785	\$ 937,504	\$ 887,150	\$ 876,821	\$ 866,444	\$ 856,517	\$ 846,518

**Town of Winterville  
Annualized Revenue Yields  
2012-2013 Budget Estimates**

<b>General Fund</b>		<b>Type of Increase</b>
Property Tax	\$ 62,206.96	1%

<b>Electric</b>		
Sales	\$ 59,068.00	1%

<b>Water</b>		
Sales	\$ 7,470.00	1%

<b>Sewer</b>		
Sales	\$ 16,493.00	1%

<b>Solid Waste</b>		
Sales	\$ 43,330.00	\$1.00 per cust.

<b>Stormwater</b>		
Sales	\$ 45,300.00	\$1.00 per ERU

**Utility and Property Tax Cost Comparisons**  
**For Pitt County Municipalities**  
**2012-2013**

Monthly Utility Costs	Ayden		Greenville Utilities Commission		Farmville		Winterville	
			Personal Container	GUC Container				
Water	\$ 19.00		\$ 25.01	\$ 25.04	\$ 29.57	\$ 16.02		
Sewer	\$ 22.50		\$ 34.72	\$ 34.72	\$ 45.43	\$ 44.54		
Sanitation	\$ 11.50		\$ 26.00	\$ 9.60	\$ 16.35	\$ 11.50		
Electricity	\$ 198.87		\$ 192.56	\$ 192.56	\$ 226.05	\$ 180.08		
<b>TOTAL</b>	\$ 251.87		\$ 278.29	\$ 261.92	\$ 317.40	\$ 252.14		

Annual Property Taxes	Ayden		Greenville		Farmville		Winterville	
County Tax	\$ 997.50		\$ 997.50		\$ 997.50	\$ 997.50		
City Tax	\$ 750.00		\$ 780.00		\$ 735.00	\$ 675.00		
EMS Tax	\$ 66.00		\$ -		\$ 66.00	\$ 66.00		
<b>TOTAL</b>	\$ 1,813.50		\$ 1,777.50		\$ 1,798.50	\$ 1,738.50		

	Property Tax Rate per \$100		EMS Tax		County Tax	
Ayden	\$ 0.50	\$ 0.50	\$ 0.0440	\$ 0.665	\$ 0.665	\$ 0.665
Greenville	\$ 0.52	\$ 0.52	N/A	\$ 0.665	\$ 0.665	\$ 0.665
Farmville	\$ 0.49	\$ 0.49	\$ 0.0440	\$ 0.665	\$ 0.665	\$ 0.665
Winterville	\$ 0.45	\$ 0.45	\$ 0.0440	\$ 0.665	\$ 0.665	\$ 0.665



**Town of Winterville  
Fund Balances and Retained Earnings  
July, 1st 2011**

Funds	Balance As of 06-30-2011	Funds Appropriated for the 2011-2012 Budget	Amount Available for Appropriation
<b>General</b>			
Encumbrances	\$ 67,680.00		\$ 67,680.00
Prepaid Items	\$ 33,133.00		\$ 33,133.00
Restricted	\$ 1,336,722.00		\$ 1,336,722.00
Committed	\$ 7,400.00		\$ 7,400.00
Unassigned	\$ 2,287,824.00	\$66,180.00	\$ 2,221,644.00
<b>Electric</b>	\$ 2,980,125.00	\$ -	\$ 2,980,125.00
<b>Water</b>	\$ 849,782.00		\$ 849,782.00
<b>Sewer</b>	\$ 901,154.00	\$ -	\$ 901,154.00
<b>Storm water</b>	\$ 244,257.00	\$ 170,433.00	\$ 73,824.00
			\$ 8,471,464.00

**General Fund Estimate**

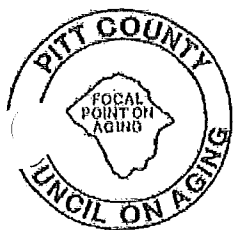
Total Fund Balance 6/30/12	
<b>Total - Unassigned</b>	<b>\$ 2,221,644.00</b>

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Fund Balance Appropriation 6-30-2012	35%
Percentage of Fund Balance Appropriation 6-30-2007	57%
Percentage of Fund Balance Appropriation 6-30-2008	33%
Percentage of Fund Balance Appropriation 6-30-2009	20%
Percentage of Fund Balance Appropriation 6-30-2010	22%
Percentage of Fund Balance Appropriation 6-30-2011	33%
<b>Group Average</b>	<b>38.55%</b>

FY 2012-2013  
Non-Town Agency Funding Requests

<u>Agency</u>	<u>Amount of Request</u>	<u>Amount Approved</u>
Pitt County Council on Aging	\$ 5,000	\$ 4,000
Winterville Chamber of Commerce	\$30,000	\$15,000
Winterville Senior Citizens Club	\$ 5,000	\$ 2,500
Winterville Watermelon Festival	\$35,000	\$35,000
Pitt County Boys and Girls Club	\$ 5,000	\$ 4,000
Senior Adult Fellowship Club	\$ 3,000	\$ 2,500
Winterville Historical and Arts Society, Inc. <i>Ange House</i> <i>Depot Project</i>	In Kind	In Kind



# Pitt County Council on Aging, Inc.

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## CENTER FOR ACTIVE AGING

4551 County Home Road  
Greenville, NC 27858  
Telephone: 252.752.1717  
Fax: 252.752.9365

DIANE SKALKO  
EXECUTIVE DIRECTOR

FRANK CASSIANO  
CHAIRMAN, BOARD OF DIRECTORS

### WINTERVILLE NON-TOWN AGENCY COMPREHENSIVE REPORT

1. Summary of revenue and expenditures for the reporting period: July 1, 2011-June 30, 2012

Revenue:

United Way	\$61,003.53
Home Care and Community Block Grant (with County Match)	\$195,964.00
Winterville	\$5,000.00
Women for Women	\$8,666.66
Private Sponsors	\$6,000.00
Total	\$276,634.19

Expenses:

Food Cost	\$225,814.00
Salaries	\$50,835.00
Total	\$276,649.00

2. Residents from Winterville were served home delivered meals throughout the time period.
3. 34 Winterville residents remain on the waiting list.
4. Winterville residents were provided home delivered meals Monday – Friday that met 1/3 of the daily nutrition requirements.
5. 285 individuals received meals through the home delivered meal program in Pitt County. 30 of these were Winterville residents.
6. Through the funding the Town of Winterville provides, it paid for 854 meals for Winterville residents.





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name:  
Pitt County Council on Aging

2. Tax ID #, Bank Account#, and  
Name/Address of Bank will be required  
if grant awarded.

52-10042008  
BB&T, 514 SE Greenville Blvd., Greenville,  
NC 27858  
Account#: 0005192002542

3. Mailing Address:  
4551 County Home Road  
Greenville, NC 27858

4. Street Address:  
Same as above.

5. Primary Contact Person:  
Diane Skalko  
Secondary Contact Person:  
Christal Curran

6. Primary Contact Email Address:  
dskalko@pittcoa.com  
Secondary Contact Email Address:  
cdcurran@pittcoa.com

7. Primary Contact Phone:  
252-752-1717 ext 3  
Secondary Contact Phone:  
252-752-1717 ext. 2

8. Primary Contact Cellular Phone:  
252-347-6839  
Secondary Contact Cellular Phone:

9. Date of Application: 3/14/2012

10. Fax: 252-752-9365

Email: dskalko@pittcoa.com

11. Board of Directors, if any, including names, positions held and contact information:  
See attached list.

12. Amount of Town funds requested: \$5,000

3/18/2010

RECEIVED MAR 15 2012  
JJS

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes, \$5,000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual funding for Meals on Wheels program in Winterville. Future requests will remain similar.

15. Briefly describe how you will use the grant funds: Grant funds are used to help curb the cost of providing meals to home bound seniors in Winterville as well as move individuals from the waiting list to getting meals provided.

16. How will you measure the effect of this grant funding on residents, services, and/or the community? Measured by remaining maintaining current number or increasing number of current residents receiving meals in Winterville.

17. How many residents will be directly impacted by these program funds? (Numerical count) 30

18. How many of the residents served are residents of the Town of Winterville? All are residents of Winterville.

19. What will be the impact on your agency, residents, or services if these program funds are not received? Recipients may be cut from the service or number of meals may be decreased if funding is not received.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Full compliance will be executed.

21. Mission Statement and General Agency Overview: See attached.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. Currently we coordinate services utilizing volunteers. Funding is provided in part by Pitt County United Way, Pitt County Government, Winterville, Women for Women, private sponsors, and the Home and Community Care Block Grant. In kind donations such as space for volunteers to pick up meals are provided by Ayden, Bethel, Grifton, Farmville, and Fountain.

22. Expenditure Details:	Prior Year	Current Year	Next Year
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Personnel Services			
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Supplies			
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3/18/2010

Services	\$5,000	\$5,000	\$5,000
Capital Outlay			
TOTAL	\$5,000	\$5,000	\$5,000
# of positions (FTE)			
All funds are used for food costs.			

23. Revenue Source: United Way, Pitt County Government, HCCBG Funds, Women for Women, Winterville, Private Sponsors	Prior Year	Current Year	Next Year
Non-Town Revenue	\$195,964	\$224,964	\$210,000
Town Funds	\$5,000	\$5,000	\$5,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

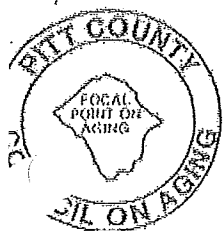
I, Diane Skalko, Executive Director/President of  
(Pitt County Council on Aging, Inc.) do hereby make the following ASSURANCES to the Town of  
Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in

order for the Pitt County Council on Aging (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Diane Skalko 3/14/12  
Name of Executive Director/President Date



# Pitt County Council on Aging, Inc.

## CENTER FOR ACTIVE AGING

4551 County Home Road  
Greenville, NC 27858  
Telephone: 252.752.1717  
Fax: 252.752.9365

**DIANE SKALKO**  
EXECUTIVE DIRECTOR

**FRANK CASSIANO**  
CHAIRMAN, BOARD OF DIRECTORS

### History and Mission:

The Pitt County Council on Aging, Inc. is a non-profit agency with a commitment *to improve the quality of life for Older Americans through advocacy, services, life enrichment activities, and friendship.*

Through communication, coordination of efforts, cooperation with public and private entities, and a high quality delivery system, the Council enables older adults to secure and maintain maximum independence and dignity. Through our daily work, older adults in Pitt County are provided access to services they need to lead healthier, more meaningful, productive lives. It is the policy of the Council that there will be no discrimination in programs, services, staffing, or volunteer opportunities based on race, creed, color, national origin, sex, or religion.

The Council was designated as the Focal Point on Aging for Pitt County in 1978 by the Governor's office and the County Commission and was certified by the State of North Carolina as a "Senior Center of Excellence" in 2008.

### Hours of Operation:

Monday through Friday 8:00 a.m. to 5:00 p.m. Other hours as scheduled for activities or programs.

### Programs/Services/Activities

#### **Information, Referral and Case Assistance (Senior Info Line)**

Trained, experienced social workers are available to provide seniors, family members, caregivers and others access to the information and assistance they are seeking about resources for seniors. We will answer your questions and/or direct you to the appropriate agency. Information about local, state, and national resources is available. Call (252)752-1717 ext. 0 and ask for a social worker. You may also press extension 1 and leave a message for a return call.

#### **Senior Centers (Life Enrichment/Recreational Opportunities)**

All seniors ages 55 and over are offered programs targeted to meet their social, educational, physical and recreational interests. Activities and programs that appeal to all senior citizens are offered at the Pitt County Senior Center located in Greenville, as well as our other locations in Ayden, Bethel, Farmville, Fountain and Grifton. Activities include exercise, bingo, billiards, computer classes, arts and crafts, quilting, cards and games, monthly dances, woodworking, painting, health screenings, holiday celebrations, social activities, ballroom dancing, speakers on a variety of topics and more. The Pitt County Senior Center in Greenville operates Monday through Friday from 8am to 5pm. Locations in Ayden, Bethel, Farmville, Fountain, and Grifton operate from 9am to 1pm. Visit our office, our website at [www.pittcoa.com](http://www.pittcoa.com) or call the Senior Center Program Coordinator at (252) 752-1717 ext. 13 for the latest Pitt County Senior Center Calendar of Events.



**SENIOR CENTER OF EXCELLENCE**



### **VRI Medial Alert System**

Personal emergency response system that provides medical alert monitoring, medication adherence, and vital sign monitoring services within your home. Fees associated with service. For more information call (252) 752-1717 ext. 11.

### **Health Screenings**

Free health screenings such as blood pressure checks, glaucoma screenings, blood glucose screenings, hearing and more are available at the Pitt County Senior Center. See the latest calendar or call the Senior Center Program Coordinator at (252) 752-1717 ext. 13 for more information.

### **Resource Directory**

A directory of local, state, and national resources pertaining to services for seniors is available for pick up at the Pitt County Council on Aging located at 4551 County Home Road, Greenville, NC 27858. The directory can also be printed from our website: [www.pittcoa.com](http://www.pittcoa.com)

\*Printing of the directory was made possible with grant funding from the Pitt Memorial Hospital Foundation.

### **Access to Other Agencies and Supportive Services**

Information about programs and agencies to help senior citizens and individuals with disabilities to live independently in the community is available upon request. Topics such as emergency alert systems, home health agencies, personal care service agencies, help in the home, caregiver respite, support groups and other services are included on the list. Call (252) 752-1717 ext. 0 and ask for a social worker.

### **Low Income Energy Assistance Program (LIEAP)**

Social workers at the Pitt County Council on Aging partner with the Pitt County Department of Social Services to assist senior citizens and individuals with disabilities with completion of applications for LIEAP. This program provides assistance with heating costs to low income individuals who qualify. Applications are generally taken one time per year. Call (252) 752-1717 ext. 7 for more information.

### **Private Pay Aides/Sitter List**

A listing of individuals who work for private pay is maintained by the Pitt County Council on Aging. Contact information, as well as certifications, experience, availability and job preferences are included; however it is up to the recipient of the list to interview the individuals and check references. Call (252) 752-1717 ext. 12 for more information.

### **Nutritional Supplement Program**

Ensure products are sold to participants at reduced prices. Call (252) 752-1717 ext. 4 for more information about eligibility requirements and the purchase schedule.

### **Caregiver Classes, Programs and Support**

Powerful Tools for Caregivers provides family caregivers with the skills and confidence to better care for themselves while caring for others. Other classes and special programs are also offered at various times throughout the year. To learn more about upcoming programs, classes and support groups for caregivers, call (252) 752-1717 ext. 7 and ask to be placed on the caregiver mailing list.

### **Project Fan/Heat Relief**

Each summer we distribute fans to seniors who have no air conditioning in their homes. The fans are generously donated from Greenville Utilities and Progress Energy. Due to the overwhelming demand, some restrictions apply. Call (252) 752-1717 ext. 0 for more information or if you would like to donate fans or funds for this program.

### **Senior Community Service Employment Program (SCSEP)**

The Pitt County Council on Aging is a host agency for SCSEP or Title V. This program provides training and job experiences for adults age 55 and older who meet certain income guidelines. The program's intent is to give enrollees the tools to transition into permanent employment within the community. For more information call (252) 752-1717 ext. 4.

### **Special Programs/Classes/Screenings**

Throughout the year special events/programs/classes are sponsored and co-sponsored at the Pitt County Senior Center. These programs/classes address a variety of topics such as: Arthritis Foundation Exercise Program, Carfit, Drive Well, Matter of Balance, Scam Jam, and more. If you would like to be added to our distribution list, please call (252) 752-1717 ext. 13 and ask to be placed on the upcoming events distribution list.

### **Newsletter**

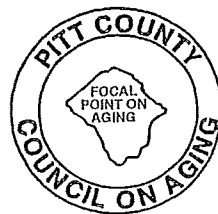
A monthly newsletter is published to help keep seniors and others in the community informed about programs, services and special events/news. Call (252) 752-1717 ext. 4 for more information or to request placement on the distribution list.

### **Volunteer Opportunities**

The Pitt County Council on Aging needs volunteers to help meet the needs of senior citizens in our community. Opportunities are available in many different areas/programs such as Meals on Wheels, Caregivers, recreational programs/activities, administrative duties, and more. See the Volunteer Opportunities Handbook or call (252) 752-1717 ext. 4 to make a difference in the life of a senior.

Comments and suggestions are always welcome!

If we may improve upon our services or you are in need of a service that is not being offered in Pitt County please let us know by calling 752-1717 ext. 0



Information compiled by the Pitt County Council on Aging Senior InfoLine 752-1717.  
"Connecting the community with resources and services for seniors."

***SENIOR CENTER OF EXCELLENCE***

**Board of Directors  
Pitt County Council on Aging  
January 2012**

<b>Terms Expiring 1/31/2013</b>	<b>Terms Expiring 1/31/2014</b>
<p><b>Mary Grace Bright, Chair-Elect</b> <b>1<sup>st</sup> term 2<sup>nd</sup> year</b> Pitt County Group Home 286 Robert Drive PO Box 9 Grifton, NC 28530 (H) 252-524-5266 (W) 252-524-4950 <a href="mailto:lordbright@embarqmail.com">lordbright@embarqmail.com</a> <a href="mailto:pcgh@greenvillenc.com">pcgh@greenvillenc.com</a></p>	<p><b>Dr. Kindal Shores</b> <b>2<sup>nd</sup> term 1<sup>st</sup> year</b> East Carolina University Belk 2404 Greenville, NC 27858 (W) 252-328-5649 <a href="mailto:shoresk@ecu.edu">shoresk@ecu.edu</a></p>
<p><b>Frank Cassiano, Past Chair</b> <b>1<sup>st</sup> term 2<sup>nd</sup> year</b> Law Offices of Frank Cassiano 1205 E. Fifth Street Greenville, NC 27858 (W) 252-752-1000 (C) 252-917-2916 <a href="mailto:attyfcassiano@gmail.com">attyfcassiano@gmail.com</a></p>	<p><b>Florida Hardy</b> <b>2<sup>nd</sup> term 1<sup>st</sup> year</b> Pitt County Government 1717 W. 5<sup>th</sup> Street Greenville, NC 27834 (W) 252-902-3050 <a href="mailto:fdhardy@pittcountync.gov">fdhardy@pittcountync.gov</a></p>
<p><b>Ed Tew, Treasurer</b> <b>1<sup>st</sup> term 2<sup>nd</sup> year</b> Wachovia Bank, NA 303 Windsor Road Greenville, NC 27858 (W) 252-531-8691 <a href="mailto:Ed.tew@wellsfargo.com">Ed.tew@wellsfargo.com</a></p>	<p><b>Teresa Mann</b> <b>2<sup>nd</sup> term 1<sup>st</sup> year</b> Retired 688 E. Main Street Winterville, NC 28590 (H) 252-215-0997 <a href="mailto:Teresamannhsd009@embarqmail.com">Teresamannhsd009@embarqmail.com</a></p>
<p><b>Catherine Nelson</b> <b>2<sup>nd</sup> term 2<sup>nd</sup> year</b> Pitt Memorial Hospital P.O. Box 6028 Greenville, NC 27835 (W) 252-847-6077 (C) 252-227-2781 <a href="mailto:cnelson@pcmh.com">cnelson@pcmh.com</a></p>	<p><b>William (Bill) Taft</b> <b>2<sup>nd</sup> term 1<sup>st</sup> year</b> Retired 308 Granville Drive Greenville, NC 27858 (H) 252-756-1908 <a href="mailto:Wtaft308@suddenlink.net">Wtaft308@suddenlink.net</a></p>
<p><b>Alice Cannon-Parker</b> <b>2<sup>nd</sup> term 2<sup>nd</sup> year</b> Retired P.O. Box 714 Ayden, NC 28513 (H) 252-746-2713 (C) 252-714-7965</p>	<p><b>Ted Werdal</b> <b>2<sup>nd</sup> term 1<sup>st</sup> year</b> Retired 3006 Fern Drive Greenville, NC 27858 (H) 252-756-4690 <a href="mailto:Atw50@suddenlink.net">Atw50@suddenlink.net</a></p>

[Alice.cannon@hotmail.com](mailto:Alice.cannon@hotmail.com)

**Terry Icard, PA**  
2<sup>nd</sup> term 2<sup>nd</sup> year  
Brody School of Medicine  
Brody 4N72  
600 Moye Blvd.  
Greenville, NC 27834  
(W) 252-744-2597  
[icardt@ecu.edu](mailto:icardt@ecu.edu)

**Hal Garland**  
2<sup>nd</sup> term 2<sup>nd</sup> year  
Golden Living Center  
2910 MacGregor Downs Drive  
Greenville, NC 27835  
(W) 252-758-4121  
[Hal.garland@goldenliving.com](mailto:Hal.garland@goldenliving.com)

**Ernest Taylor**  
1<sup>st</sup> term 2<sup>nd</sup> year  
Retired  
1060 Northwoods Drive  
Greenville, NC 27834  
(H) 252-752-1064  
[etaymel@embarqmail.com](mailto:etaymel@embarqmail.com)

**Dr. Edgar Eckermann**  
1<sup>st</sup> term 2<sup>nd</sup> year  
Retired  
112 Lord Ashley Drive  
Greenville, NC 27858  
(H)  
[edging@suddenlink.net](mailto:edging@suddenlink.net)

**Eugene James**  
County Commissioner  
5034 NC 33 Hwy. W.  
Tarboro, NC 27886  
252-752-6336

**Kelly Kurz**  
1<sup>st</sup> term 1<sup>st</sup> year  
Paperwork Solutions, LLC  
P.O. Box 2643  
Greenville, NC 27836  
(W) 252-758-2909 (H) 252-752-8301  
[paperworksolutions@yahoo.com](mailto:paperworksolutions@yahoo.com)

**Michael Aichinger**  
1<sup>st</sup> term 1<sup>st</sup> year  
Retired  
329 Oxford Road  
Greenville, NC 27858  
252-756-4736  
[Michael\\_a\\_27858@yahoo.com](mailto:Michael_a_27858@yahoo.com)



I RECEIVED MAR 08 2012  
JAS

**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815  
Winterville, NC 28590
4. Street Address: 2571 Railroad Street  
Winterville, NC 28590
5. Primary Contact Person:  
Debbie Avery  
Secondary Contact Person:  
Sheila Parson, PhD.
6. Primary Contact Email Address:  
davery60@hotmail.com  
Secondary Contact Email Address:  
Sheila@qsafoundation.org
7. Primary Contact Phone:  
531-4590  
Secondary Contact Phone:  
756-9832
8. Primary Contact Cellular Phone:  
531-4590  
Secondary Contact Cellular Phone:  
313-408-0683
9. Date of Application: 3/7/12
10. Fax:  
Email: davery@wintervillechamber.com
11. Board of Directors, if any, including names, positions held and contact information:  
President – Sheila Parson, PhD. – 313-408-0683  
Vice President – Lynn Little – 717-8323  
Treasurer – Cindy Spargur – 355-6189  
Past President – Tim Emanuel - 758-0858  
Board Member – Buddy Waters – 756-2541  
Board Member – Fritzie Leone – 830-6774

12. Amount of Town funds requested: \$30,000.00 and continued use of an office for the Chamber
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? 2009 - \$20,000  
2010 - \$20,000  
2011 - \$20,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income is large enough that we can be self sufficient.
15. Briefly describe how you will use the grant funds: The grant funds will be used to pay a part time director to oversee Chamber business, to maintain the daily functioning of the Chamber and to promote the Town of Winterville through positive advertising. We would also like to bring a cultural arts series to the community and join with the Winterville Recreation Department in providing a different type of entertainment for the citizens' enjoyment.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.
17. How many residents will be directly impacted by these program funds? (Numerical count) All 9300 residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety or choices of services.
18. How many of the residents served are residents of the Town of Winterville?  
All of the residents of the Town will be served as well as the surrounding community. Presently 66 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or live in the surrounding community.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.

21. **Mission Statement and General Agency Overview:** The mission of the Winterville Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival, providing scholarships for area students and showing appreciation for our teachers by providing them with a "Welcome Back" breakfast each August. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and to build strong community ties. This year we are requesting additional funds as we are hoping to organize and provide a Performing Arts or Cultural Arts Series to the members of our community. We would like to organize an instrumental performance, a choral performance, an artists display and a performance piece to provide the community with another choice of entertainment. We feel that the Chamber serves a very important function in the Winterville community.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. We are currently working on an economic development plan for the Town. We have met with Electri Cities' economic development coordinator to discuss possible ways to encourage more businesses to the Town. We worked with the USDA securing lunch for the attendees of the Beatrice House ribbon cutting. The Chamber's Director has been appointed by the Pitt County Commissioners to serve on the Pitt County Development Commission and assisted with the recruitment of an industry for the Fullerton Building. We work to serve the community's interest as the county grows and develops. We are presently planning a lunch meeting of the county's Chamber of Commerce Directors to discuss ways we can work together for the common good of the county. We send publicity and promotional materials about the Town across the state to all the North Carolina Welcome Centers. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:		Prior Year	Current Year	Next Year
	Personnel Services	\$19,000	\$20,000	\$22,000
	Supplies	5000	7000	7000
	Services	4000	5000	8000
	Capital Outlay	1000	1000	2000
	TOTAL	\$29,000	\$33,000	\$39,000
	# of positions (FTE)	1	1	1
23. Revenue Source:		Prior Year	Current Year	Next Year
	Non-Town Revenue	\$8000	\$8500	\$9,000
	Town Funds	\$20,000	\$20,000	\$30,000



NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, \_\_\_\_\_Debbie Avery\_\_\_\_\_, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.

  
Name of Executive Director/President

3-8-12  
Date

**Winterville Chamber of Commerce**  
**Non-Town Agency**  
**Comprehensive Report**  
**July 2011-March 2012**

**Accomplishments during the past fiscal year:**

- Added eleven new members to the Chamber's membership
- Reached the Chamber's goal of having one hundred members
- Assisted six new businesses with ribbon cuttings
- Held four Business After Hours events with an approximate attendance of three hundred and twenty five guests
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our five Winterville area schools serving 415 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Funded a scholarship for a South Central High School student
- Maintained a Chamber website promoting the business community, area events and the Town
- Assisted the Winterville Historical and Arts Society with their community calendar sales
- Continued to send brochures promoting the Town to the North Carolina Welcome Centers
- Distributed brochures and Winterville magazines to area realtors
- Conducted a Community Awards Banquet to honor outstanding members of our community
- Made connections through the Pitt County Development Commission to secure and industry for the old Fullerton building
- Sent the Director to the Carolinas Association of Chambers Conference
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Assisted Pitt Community College with their 50<sup>th</sup> anniversary celebration and with a countywide Chamber Business After Hours
- Provided lunches for attendees of Beatrice House's home ribbon cutting
- Recognized as an Exemplary Partner at the Greenville-Pitt Chamber of Commerce Oasis Ceremony
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Maintained a Facebook page promoting the Chamber, area businesses and the Town
- Held an American Red Cross Blood Drive

- Held an informal candidates Meet and Greet at one of our Business After Hours
- Designed and produced New Resident Folders for new members of the community filled with coupons and information about area businesses
- Represented Winterville at the Small Business Forum held by Lt. Gov. Dalton
- Produced a Crimestoppers Video featuring area businesses
- Attended Gov. Perdue's visit to announce the expansion of The Roberts Co. to the Fullerton Building
- Held a Business Expo during the month of August

**Unmet Goals:**

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community
- The Chamber would like to bring a Performing Arts Series to our community

**Winterville Residents Served:**

- Presently sixty six of the Chamber's membership are residents of the Town of Winterville
- The other Chamber members found outside the city limits service the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

**Service to the Winterville Community:**

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is "Promoting Excellence in Business and Community". We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents' homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

**Revenue and Expenditures:**

• Income:	
Town Funds:	\$20,000.00
Membership Dues	8,908.20
Raffles	340.40
Newsletter Ads	225.00
New Resident Folders Ads	283.19

Total	\$29,756.79
• Expenses:	
Salary for Director	\$20,000.00*
“Welcome Back” breakfast for area schools	521.30
Winterville Watermelon Festival	1,000.00
Community Awards Banquet	1,600.00*
Postage	250.00*
Supplies	250.00*
Website	239.88
Monthly Meals	1,000.00*
Newspaper & magazine ads	1,400.00*
Newsletter Printing	350.00*
Workshops & Training for Director	1,500.00*
Chamber Christmas Social & Membership Drive	810.00*
Scholarships	500.00*
Ribbon Cuttings	60.00
Christmas Parade	350.00
Brochures for North Carolina Welcome Centers	1,000.00
Ribbon Cuttings	150.00
Business After Hours	500.00*
Miscellaneous	1,436.40*
Total	\$32,917.58

(\*Denotes item includes not only actual expenditures from July to March 2012 but also proposed expenditures from March to June 2012)

Respectfully submitted,

Debbie Avery  
 Director  
 Winterville Chamber of Commerce  
 531-4590



**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name:  
Winterville Senior Citizens Club
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
State Employee Credit Union  
135 Davenport Farm Rd.  
Winterville, NC 28590
3. Mailing Address:  
P.O. Box 432  
Winterville, NC 28590
4. Street Address:  
304 Ola Circle  
Winterville, NC
5. Primary Contact Person:  
Beatrice A Henderson  
Secondary Contact Person:  
Cleatrice Herbert
6. Primary Contact Email Address:  
Secondary Contact Email Address:  
n/a
7. Primary Contact Phone:  
252-355-2572  
Secondary Contact Phone:  
252-355-2185
8. Primary Contact Cellular Phone:  
252-814-9012  
Secondary Contact Cellular Phone:  
n/a
9. Date of Application:  
March 15, 2012
10. Fax:  
n/a  
Email:

Board of Directors, if any, including names, positions held and contact information  
Beatrice A. Henderson ,Director 252-355-2572 – Calvin Henderson Advistor

3/18/2010

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A. A. K.

Flora Dixon 252-758-3881, David Patrick 321-7516, Gloria Short 252-0554 and  
Cleatrice Herbert 252-355-2185 Board Members

12. Amount of Town funds requested: \$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes  
2009 - \$5,000  
2010 - \$5,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? No – requesting \$5,000 yearly
15. Briefly describe how you will use the grant funds:
- |                        |                        |                     |
|------------------------|------------------------|---------------------|
| Bus trips              | Health Fair Screenings | Annual Banquet      |
| Theatre                | Plays                  | Fellowship Luncheon |
| Educational work shops | Candidate Forums       |                     |
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The quality of life is be greatly affected, The seniors have an outlet for socializing, for communicating and obtaining vital information concerning their safety and well-being through speakers, i.e. police dept, Mayor's office, Sheriff, Vidant Medical Center, Winterville Town Lawyer, heart clinics, funeral planning, etc. This Agency is more than socializing but a means to an informational highway unsurpassed by many other agencies,
17. How many residents will be directly impacted by these program funds? (Numerical count) 130+
18. How many of the residents served are residents of the Town of Winterville? 115+
19. What will be the impact on your agency, residents, or services if these program funds are not received? The impact will reduce the quality of being for our Winterville seniors. It is totally a means for all residents to congregate and be informed at the same time.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:  
The purposed of the Winterville Senior Citizens is to provide needed services and activities to citizens 55 years and older to be part of an organization that provides a better quality of life during their older years through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services			
Supplies			
Services			
Capital Outlay			
TOTAL	See attached		
# of positions (FTE)			

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	0	0	0
Town Funds	\$5,000	0	\$5,000

*(continuation of questionnaire)*

- # 22
- By the Winterville Senior Citizens' Club having consistent and timely meetings, this enables seniors to feel physically and socially "wanted". They look forward to the companionship and socializing with each other every month.
  
  - All were accomplished.
  
  - Through the Winterville Senior Citizen's Club aggressive agenda, the seniors were able to meet local politicians, county commissioners, local mayors, state senators, and other business leaders. They were able to receive resourceful information from the Winterville Fire Department, Winterville Police Department, Sheriff Department, ECU Heart Failure Clinic, nutritional information and pre-planning your final expenses.
  
  - Majority are Winterville residents. There are some local residents who are members of the Winterville Senior Citizens Club. However, we also have a significant amount of visitors who participate monthly.
  
  - Not at this time.



Fiscal year from July 31, 2012 to April 2013:      \$5,000 received

Expenditures:

Lunch for seniors – July 31, 2012 to April 2013. Avg. 50 people per lunch @ \$5.75 per person <i>(includes paper napkins, paper plates, eating utensils, drinks, bread and desserts</i>	\$2,475
Lunch for 8 team leaders for preparation and planning of monthly meetings - \$5.00 per person	\$300.00
Gifts for speakers at monthly meetings and banquet– avg. \$10 per gift or donation	\$100.00
Supplies: Ink cartridges, paper, folders, orientation brochures for new members, (souvenir booklets for year-end banquet)	\$300.00
Reservation and Christmas banquet, door prizes, souvenir booklet	\$1,098 \$450 \$300
Birthday bags, birthday, get well & sympathy cards - \$5 (12 mo.)	\$35
No trips due to lack of funds	
Transportation of seniors to and from meetings, emergency doctor appointments, grocery trips	

**NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT**

Beatrice A. Henderson, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in

order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henderson  
Name of Executive Director/President

March 14, 2012  
Date

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2012** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
- What goals/programs were unmet during the reporting period?
- How were Winterville residents served by the Agency/Organization?
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?
- Any other pertinent information deemed appropriate.

NON-TOWN AGENCY  
COMPREHENSIVE REPORT

- Summary of revenue and expenditures for the reporting period:

Fiscal year from July 31, 2012 to April 2013: \$5,000 received

Lunch for seniors – July 31, 2012 to April 2013. Avg. 50 people per lunch @ \$5.00 per person  
*(includes paper napkins, paper plates, eating utensils, drinks, bread and desserts)* \$2,475

Lunch for 8 team leaders for preparation and planning of monthly meetings - \$6.25 per person \$300

Gifts for speakers at monthly meetings – avg. \$10 per gift or donation \$75

Supplies: Ink cartridges, paper, folders, orientation brochures for new members, (souvenir booklets for year-end banquet) \$300

Reservation for Christmas banquet, door prizes, souvenir booklet \$1,098  
\$450  
\$300

Birthday bags, get well cards, sympathy cards - \$5 (12 mo.) \$30

Trips – Kinston NC (play) \$300  
*(outings and shopping)*

T-shirts \$171

July 31, 2010 to April 2011 – Transportation of seniors to and from meetings, emergency doctor appointments, grocery trips \$200

The overage has been filled in by various contributions.

*No trips due to lack of funds*

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Through the Winterville Senior Citizen's Club aggressive agenda, the seniors were able to meet local politicians, county commissioners, local mayors, state senators, and other business leaders. They were able to receive resourceful information from the Winterville Fire Department, Winterville Police Department, Sheriff Department, ECU Heart Failure Clinic, nutritional information and pre-planning your final expenses.

- What goals/programs were unmet during the reporting period?

- All were accomplished. Majority are Winterville residents. There are some local Majority are Winterville residents. There are some local residents who are members of the Winterville Senior Citizens Club. However, we also have a significant amount of visitors who participate monthly.
- residents who are members of the Winterville Senior Citizens Club. However, we also have a significant amount of visitors who participate monthly.

- How were Winterville residents by the Agency/Organization?

By the Winterville Senior Citizens' Club having consistent and timely meetings, this enables seniors to feel physically and socially "wanted". They look forward to the companionship and socializing with each other every month.

- How many total residents were served during the reporting period, and how many of these were residents of the Town of Winterville.

Approx 100-125 Winterville residents. There are some local residents who are members of the Winterville Senior Citizens Club. However, we also have a significant amount of visitors who participate monthly.

- Any other pertinent information deemed appropriate.

None at this time.



RECEIVED

3/5/2012

HP

**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Winterville Recreation Festival Committee, Inc.
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded. Will supply
3. Mailing Address: P.O. box 806 Winterville, NC 28590
4. Street Address: 2560 Railroad Street Winterville, NC 28590
5. Primary Contact Person: Tim Avery, Chairman  
Secondary Contact Person: David Hooks, President
6. Primary Contact Email Address: tim@octagon.com  
Secondary Contact Email Address: david.hooks@wintervillenc.com
7. Primary Contact Phone: 252-321-7701  
Secondary Contact Phone: 252-378-5772
8. Primary Contact Cellular Phone: 252-521-3969  
Secondary Contact Cellular Phone: 252-378-5772
9. Date of Application: March 5, 2012
10. Fax: 252-321-8214  
Email: tim@octagon.com  
melson@wintervillenc.com
11. Board of Directors, if any, including names, positions held and contact information:  
See Attached
12. Amount of Town funds requested: \$65,000.00
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes: \$35,000.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? *yearly*
15. Briefly describe how you will use the grant funds: *To assist in the expense of conducting the 2012 Winterville Watermelon Festival*
16. How will you measure the effect of this grant funding on residents, services, and/or the community? *Each year we receive response from Winterville citizens during the festival, by email and other social media. We take this information along with information from the town staff review meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.*
17. How many residents will be directly impacted by these program funds? (Numerical count) *All citizens of Winterville have the opportunity to participate in the festival as events are coordinated for all age groups. The town website currently has the population listed as 9,339*
18. How many of the residents served are residents of the Town of Winterville? *9,339*
19. What will be the impact on your agency, residents, or services if these program funds are not received? *We will be forced to cancel the festival*
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. viii)
21. Mission Statement and General Agency Overview: *The mission of the Winterville Watermelon Festival is to promote the Town of Winterville, its local businesses and community organizations by providing a week full of exciting activities for its citizens and guests.*
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. *The assistance of town staff plays a vital role in this event. During the early planning we meet with various department heads and the town manager to discuss the upcoming festival. In August we conduct meetings with all town and festival staff to review necessary details.*

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services			
Supplies	\$28316.00	\$30725.00	\$32500.00
Services	\$125470.00	\$120026.00	\$127500.00
Capital Outlay			
TOTAL	\$153786.00	\$150751.00	\$160000.00

# of positions(FTE) of Volunteer Staff

3/18/2010

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$9,176,000	\$11,310,000	\$12,500,000
Town Funds	\$35,000,000	\$35,000,000	\$35,000,000



**INSTRUCTIONS  
NON-TOWN AGENCY  
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to include this information if your agency is awarded a grant: tax-exempt documentation (if applicable), banking information and any pertinent budgetary documents. A grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application.  
*Note: Funding of grant awards will be processed on an annual basis by the Town after approval of the Town Council. A letter requested said funding must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding for new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.

18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.

**Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

**Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

**Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

**Capital Outlay** - Amount for tangible items costing \$500 or more.

**Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, DAVID HOOKS, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

David E. Hooks David E. Hooks 3/5/2012  
Name of Executive Director/President Date

**INSTRUCTIONS  
NON-TOWN AGENCY  
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2012** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.  
*see attached - submitted prior*
- How did the Agency/Organization accomplish its stated goals for the reporting period?  
*Though we were only able to have one night of festival activities everyone who attended gave us positive responses. We were able to reschedule one concert in September and the citizens seemed to need that after experiencing so much loss during the Hurricane Irene*
- What goals/programs were unmet during the reporting period?  
*The majority of the events were cancelled due to Hurricane Irene and we were unable to reschedule*
- How were Winterville residents served by the Agency/Organization?  
*Able to attend the events we could carry out*
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?  
*Estimated attendance for the two days was 4750*
- Any other pertinent information deemed appropriate.  
*The festival committee is an all volunteer staff who tries extremely hard to provide Winterville something it can be proud of and gives it a positive identity. One of the few festivals still around that does not serve alcohol our event is geared to everyone in the family and provides something for all ages. This festival cannot survive without the town support and we hope you see how important it is to our citizens.*

*Winterville Watermelon  
Festival Committee, Inc.  
P.O. Box 305  
Winterville, NC 28590*

2012 Board of Directors

David Hooks, President  
322 Branch Street  
Winterville, NC 28590  
252-378-5772 [david.hooks@wintervillenc.com](mailto:david.hooks@wintervillenc.com)

Keen Lassiter, Vice President  
2128 Jubilee Lane  
Winterville, NC 28590  
252-355-1135 [cklasyoffice@yahoo.com](mailto:cklasyoffice@yahoo.com)

Diane Barnes, Secretary  
2428 Chippenham Court  
Winterville, NC 28590  
252-902-8867 [dspy02@aol.com](mailto:dspy02@aol.com)

Michael Jordan, Treasurer  
1136 Davenport Place  
Winterville, NC 28590  
252-756-5738 [watermelonfesta@yahoo.com](mailto:watermelonfesta@yahoo.com)

Debbie Avery, Trustee  
3010 Sapphire Lane  
Winterville, NC 28590  
252-756-9832 [davery60@hotmail.com](mailto:davery60@hotmail.com)

Art Morrison, Trustee  
3434 Pink Blossom Circle  
Winterville, NC 28590  
252-318-0302 [asm21@suddenlink.net](mailto:asm21@suddenlink.net)

Paula Stafford, Trustee  
3386 Davie Street  
Winterville, NC 28590  
252-355-1890 [ccules@combarqmail.com](mailto:ccules@combarqmail.com)



*Winterville Watermelon Festival Committee, Inc.*

*P.O. Box 805*

*Winterville, NC 28590*

*2011 Financial Report*

<i>Thursday Concert Expenses</i>	\$	<i>3,565.41</i>
<i>Watermelon Idol Contest</i>	\$	<i>250.00</i>
<i>Friday Concert Expenses</i>	\$	<i>34,514.38</i>
<i>Family Fun Night Activities</i>	\$	<i>1,820.60</i>
<i>Cake Decorating Contest Expenses</i>	\$	<i>64.20</i>
<i>Banners/Signs</i>	\$	<i>964.07</i>
<i>Stage/Sound/Lights</i>	\$	<i>22,500.00</i>
<i>Insurance</i>	\$	<i>1,675.00</i>
<i>Festival Flags/Decorations</i>	\$	<i>752.81</i>
<i>Porta John Rental</i>	\$	<i>3,600.00</i>
<i>Handicap Transportation – Golf Cart Rentals</i>	\$	<i>778.57</i>
<i>Dressing Room Trailer</i>	\$	<i>4,762.10</i>
<i>VIP Passes/Lanyards</i>	\$	<i>535.00</i>
<i>VIP Gifts</i>	\$	<i>118.05</i>
<i>Watermelon Slice Giveaways</i>	\$	<i>100.00</i>
<i>Saturday Night Concert (rescheduled to 9/11/11)</i>	\$	<i>56,962.03</i>
<i>Concession Merchandise</i>	\$	<i>3,706.17</i>
<i>Advertising Expenses</i>	\$	<i>10,284.39</i>
<i>Craft Vendor Expenses</i>	\$	<i>314.00</i>
<i>Food Vendor Expenses</i>	\$	<i>350.00</i>
<i>Souvenir Expenses</i>	\$	<i>4,484.73</i>
<i>VIP Hospitality Tent/Food</i>	\$	<i>1,611.62</i>
<i>Carnival Ride Discount Coupons</i>	\$	<i>107.00</i>
<b><i>Total Expenses</i></b>	<b>\$</b>	<b><i>153,820.13</i></b>

## INCOME

<i>Arts/Crafts/Commercial Vendors</i>	\$	10,490.00
<i>Food Vendors</i>	\$	6,650.00
<i>Sunday Concert Ticket Sales</i>	\$	35,612.36
<i>Concessions Income</i>	\$	7,157.00
<i>Souvenir Income</i>	\$	3,994.95
<i>Carnival Ride Income</i>	\$	1,271.00
<i>Sponsors</i>	\$	62,300.00
<i>Parade Income</i>	\$	150.00
<i>Misc. Income (donations)</i>	\$	186.14

**Total Income** \$ 127,811.45

**Expenses** \$ 153,820.13

**Income** \$ 127,811.45

**Profit/Loss** \$ (26,008.68)



Winterville  
Non-Town Agency  
Comprehensive Report

The grant of \$3,000 that we received in 2011 was used to help us with our after school transportation program. The funds were used to cover the cost of some of the gas from the two buses and a van that transported members daily to the Jack Minges Unit on Fire Tower Road in Winterville.

We spend an average of \$1,000 per month on fuel for the transportation program, which means we spent over \$10,000 during the school year for the Winterville area schools last year. This amount does not include other costs such as the driver salaries and vehicle maintenance expenses.

Our goals were accomplished by maintaining our transportation routes throughout the school year. We were able to pick up Winterville residents from the area schools such as Wintergreen Elementary, AG Cox, Hope Middle School, DH Conley and South Central High School. Pitt County Schools assist us with buses from Ridgewood, Creekside and WH Robinson Elementary Schools.

All of our goals were met during the reporting period. Our vehicles were maintained and were running every day, picking up children from school and bringing them to the Club.

Winterville residents were served by our organization by getting children safely to the Club each day, where they received help with their homework and participated in various programs and activities throughout the day, from 2:30-6:30pm, Monday through Friday.

Our Jack Minges Club in Winterville served 635 children from the ages of 6-18 in 2011. There were 230 residents of Winterville included in that number, many of them attending the summer program as well as the after school program.

We are very grateful for the financial support we receive from the Town of Winterville. Transportation services are vital for families to have access to our programs and they rely on safe transportation for their children each day. Statistics show that the most likely time for children to get into trouble or be victims of crime is from 3-6pm each weekday if they are not involved in our afterschool program. Through this grant we can assure parents that their children are engaged in positive and productive programs each and every day.

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A handwritten signature in black ink, appearing to be "JAB", is written over the "RECEIVED" stamp.





**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name: Boys & Girls Clubs of Pitt County
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.  
56-0927694
3. Mailing Address: 621 West Fire Tower Road  
Winterville, NC 28590
4. Street Address: 621 West Fire Tower Road  
Winterville, NC 28590
5. Primary Contact Person: Jay Faron  
Secondary Contact Person: Patrick Shirley
6. Primary Contact Email Address: jfaron@bgcpitt.org  
Secondary Contact Email Address: patrick@bgcpitt.org
7. Primary Contact Phone: 252-355-2345 ext. 202  
Secondary Contact Phone: 252-355-2345 ext 203
8. Primary Contact Cellular Phone: 252-341-8952  
Secondary Contact Cellular Phone: 252-714-2582
9. Date of Application: March 14, 2012
10. Fax: 252-321-6281  
Email: jfaron@bgcpitt.org
11. Board of Directors, if any, including names, positions held and contact information:  
See Attachment
12. Amount of Town funds requested:  
\$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? \$5,000 in 2009 and 2010. \$3,000 in 2011

3/18/2010

1

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MFB

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?  
We would like to receive annual support for our Winterville Club.
15. Briefly describe how you will use the grant funds:  
The grant funds will be used to help cover some of the costs of the transportation program that picks up children from the Winterville schools and bring them to the Club daily.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? We look at the daily attendance reports to make certain we are picking up as many children as possible.
17. How many residents will be directly impacted by these program funds? (Numerical count) We have over 200 members that are picked up from the Winterville area schools by our buses and vans each day.
18. How many of the residents served are residents of the Town of Winterville?  
There are 125 members that live in the 28590 zip code.
19. What will be the impact on your agency, residents, or services if these program funds are not received?  
We will not be able to run as many bus routes and pickup as many children each day.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.  
Yes, we will comply
21. Mission Statement and General Agency Overview:  
The Boys & Girls Clubs of Pitt County has been located in Winterville since 1991, serving over 250 children daily after school and throughout the summer months. We work with children from the ages of 6-18, which is the only criteria for membership. Our fees and dues are kept low because of grants, fundraisers, and United Way support.  
In addition to daily homework assistance and tutoring, our staff also provides each child with recreational and leadership opportunities in areas such as the Arts, athletics, game room activities, computers, field trips and classes to help them prepare for a successful future. Programs such as SMART Moves, a national curriculum, teach our members to avoid risky behaviors and how to deal with peer pressure and temptation. Our goal is to keep our members away from drugs, alcohol, tobacco and premature sexual activity, as well as provide them with positive and constructive alternatives.  
The mission of the Boys & Girls Clubs of Pitt County is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. We work with many entities to provide support for our members. This includes Pitt County Schools, ECU, PCC; other agencies offer their service to our members such as 4H, Scouts and local churches. Referrals to our Club are made by many of these same groups, as well as word of mouth referrals.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services			
Supplies	\$5,000	\$3,000	\$5,000
Services-Bus Transportation			
Capital Outlay			
TOTAL	\$5,000	\$3,000	\$5,000
# of positions (FTE)			

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$335,750	\$343,000	\$362,500
Town Funds	\$5,000	\$3,000	\$5,000

We receive revenue from various sources including United Way, Grants and numerous fundraisers.

Personnel Services

Supplies

\$5,000	\$3,000	\$5,000
---------	---------	---------

Services-Bus Transportation

Capital Outlay

TOTAL

\$5,000	\$3,000	\$5,000
---------	---------	---------

# of positions (FTE)

23. Revenue Source:

Prior Year	Current Year	Next Year
\$335,750	\$343,000	\$362,500

Non-Town Revenue

Town Funds

\$5,000	\$3,000	\$5,000
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**INSTRUCTIONS  
NON-TOWN AGENCY  
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to include this information if your agency is awarded a grant: tax-exempt documentation (if applicable), banking information and any pertinent budgetary documents. A grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: Funding of grant awards will be processed on an annual basis by the Town after approval of the Town Council. A letter requested said funding must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding for new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1<sup>st</sup> through June 30<sup>th</sup>.

18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.

**Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

**Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

**Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

**Capital Outlay** - Amount for tangible items costing \$500 or more.

**Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jay Faron, Executive Director/President of

The Boys & Girls Clubs of Pitt County do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in

order for the Boys & Girls Clubs of Pitt County to receive Town funding.



Name of Executive Director/President

March 14, 2012

Date

**ARD MEMBERS**

NAME	BUSINESS	ADDRESS	CI	ST	ZIP	HOME	WORK	CELL	FAX	EMAIL
Anderson, Paul	Southern Bank	3704 Tucker Drive	Greer	NC	27858	752-6880	355-6189	917-4437		Paul.Anderson@themBank.com
Barnhill, Kelly Sr.	Exec Director - Vidant Medical Ctr. Fdn.	3001 Westview Drive	Greenville	NC	27834	756-4720	847-1548			kelly.barnhill@vidanthealth.com
Bunch, Wanda	The Ironwood Group	3067 Dartmouth Drive	Greenville	NC	27858	916-9050				nbunches@suddenlink.net
Cornitz, Jill	Pitt County Board of Education	124 Longmeadow Road	Greenville	NC	27858	757-3615		341-5469		icornitz@hotmail.com
Evans, Jim	Eastern Orthodontics & Pediatric Dentistry	1025 Johns Hopkins Dr.	Greenville	NC	27834	756-3278		341-4810		casey@eopd.org
Evans, Ben	Owner, Chick-fil-A	3483 Evans Street - Suite D	Greenville	NC	27834	756-8313	355-8706	327-9963		bdixon34@msn.com
Evans, Liz	Community Volunteer / ECU	181 Holly Hills Road	Greenville	NC	27858	353-1452	258-2588			elizabeth_evans@suddenlink.net
Evans, Paige	J. H. Rose - Guidance Counselor	1720 Knollwood Drive	Greenville	NC	27858	965-5132	353-5346	531-0781		ppfuqua1971@yahoo.com
Evans, Julie, Chris	Michels & Gauque DDS	800 WH Smith Blvd.	Greenville	NC	27834	215-0295	752-1600	717-8887	752-1329	gauguies@yahoo.com
Evans, Mitch	BB & T	606 Bremerton Drive	Greenville	NC	27858	714-4568	321-3321		756-2121	imgay@bbandt.com
Evans, Bruce	The Roberts Company	133 Fortines Road	Winterville	NC	28590		355-9378	717-4106	756-7018	bruce.gard@robertscompany.com
Evans, Missy	Community Volunteer	506 Chesapeake Place	Greenville	NC	27858	215-0051		414-0150		hastym@suddenlink.net
Evans, Stephanie	Hilton Greenville	745 Corbett Street	Winterville	NC	27834	321-2027	353-3044	414-5579	355-509	Stephanie@hiltongreenville.com
Evans, Heather	News Anchor, WITN-TV	502 Kensington Road	Greenville	NC	27858	258-8101	355-5951			heather.brockway@gmail.com
Evans, Stephen	President, Vidant Health	2100 Stantonsburg Road	Greenville	NC	27835		847-4398			slawler@vidanthealth.com
Evans, John	Minges & Associates, LLC	3304 Grey Fox Trail	Greenville	NC	27858	756-4303	758-9800	714-0378		john@minges.com
Evans, Callie	Parker's Barbecue	431 Raintree Drive	Greenville	NC	27834	754-2858		241-6200		cparker0718@gmail.com
Evans, Don	Dixon Hughes Goodman LLP	314 Pinewood Road	Greenville	NC	27858	756-7238	321-11491			don.parrott@dhljlp.com
Evans, Teresa	Community Volunteer	311 Scottish Court	Greenville	NC	27858	756-8194		717-5297		
Evans, Bynum	Capital Investment Counsel	4346 W Church St	Farmville	NC	27828		916-3098	916-3098		bsattenwhite@capitalinvest.com
Evans, Steve	Ward and Smith, P.A.	3511 Wallingford Road	Greenville	NC	27858	756-8086	215-4004	714-5359		hls@wardandsmith.com
Evans, Der Have, Leslie	Ward and Smith, P.A.	P.O. Box 8088	Greenville	NC	27835		215-4002	919-961-6474		lgv@wardandsmith.com
Evans, Penny	Victim Services, Dist Atty Off	1116 Beddards Crossing Drive	Grimesland	NC	27837	321-6233	695-7218	717-9899		Penny_warren2001@yahoo.com
Evans, Whichard, Jordy	Whichard Family Foundation	811 Bremerton Drive	Greenville	NC	27858	756-1884		714-2686		whichard@suddenlink.net

Please list any corrections to your information below and return to Misty Powers:

Name: \_\_\_\_\_





TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:  
Senior Adult Fellowship

2. Tax ID #, Bank Account#, and  
Name/Address of Bank will be required if  
grant awarded. 56-2063607  
Wells Fargo  
820 Red Banks Rd  
Greenville, N C 27834

3. Mailing Address:  
P O Box 74--Winterville, N C 28590

4. Street Address:  
422 Lora Lane

5. Primary Contact Person:  
Barbara Manning  
Secondary Contact Person:  
Jean Weathington

6. Primary Contact Email Address:  
Manning.barbara2@gmail.com  
Secondary Contact Email Address:

7. Primary Contact Phone: 252-756-1828

8. Primary Contact Cellular Phone:  
252-341-1828  
Secondary Contact Cellular Phone:

Secondary Contact Phone:  
252-756-1227

9. Date of Application:  
3-6-2012

10. Fax:

11. Board of Directors, if any, including names, positions held and contact information  
No board

12. Amount of Town funds requested: \$3000.00 B.M.

13. Has your agency received Town of Winterville funds within the past three (3) years;

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AA

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and if so, how much was received? Have never received any funds

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Future requests will be made as funds become available and this organization is eligible along with other Senior Groups that are granted funds.

15. Briefly describe how you will use the grant funds: To give monetary gifts to speakers purchase paper products and to provide luncheons at some meetings.

16. How will you measure the effect of this grant funding on clients, services and/or the community? This supported funding shows an interest and love for this age group. The meetings continue to be well attended.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) An average of 90

18. How many of the clients/citizens served are residents of the Town of Winterville? 90%

19. What will be the impact on your agency, clients, or services if these program funds are not received? Will be unable to secure qualified speakers and members will have to continue bringing their sandwich at each meeting.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview: *"To show an interest and love for this age group"*

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

22. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			
Supplies			
Services			
Capital Outlay			
TOTAL	Never received funds before		

March 5, 2012

RE: Request to be considered and included in the Winterville General Fund of Non-Town Agencies, The Senior Adult Fellowship.

As director of the above Fellowship for twenty four years I am requesting to be included in the General Fund. This is a community out-reach for SENIORS 55years old and older.

The objectives for this Senior organization are SPIRITUAL, EDUCATIONAL, FUN AND FELLOWSHIP.

Thank you for considering this request. Any monetary amount will be appreciated.

Barbara Manning

*Barbara Manning*

Director

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Barbara Manning, Executive Director/President of

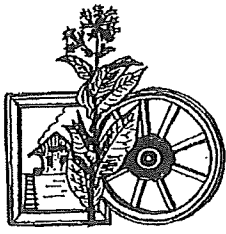
(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Barbara Manning  
Name of Executive Director/President

4-30-12  
Date



*Winterville Historical and Arts Society, Inc.*  
*PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660*

March 30, 2012

Terri Parker-Eakes, Manager  
Town of Winterville  
2571 Railroad Street  
Winterville, NC 28590

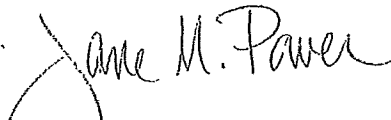
Terri,

Thanks to you, the Town Council, the Mayor, and the staff of the Town of Winterville for your continued support and assistance to the Winterville Historical and Arts Society, Inc.

We specifically appreciate your cooperation and assistance to "Bring the Depot Home."

Since 2009, at the request of our then President Jesse Riggs, Derek Allen has served as the WHAS representative and liaison with the Town of Winterville. This arrangement has appeared to work well, and as the current President of this organization, I would like for him to continue in this role. Let me know if you have any questions.

Sincerely,

  
Jane M. Power  
President

Cc: Derek Allen



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4/2/2012

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JJS

**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name:

Winterville Historical & Arts Society, Inc  
Winterville Depot

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address:

PO Box 2014, Winterville, NC 28590

4. Street Address:

2543 Church Street, Winterville, NC

5. Primary Contact Person:  
Secondary Contact Person:

Jane Power, President  
1910 E. 6<sup>th</sup> Street, Greenville, NC 27858

Abbott Hunsucker, Treasurer  
PO Box 1896, Winterville, NC 28590

Derek Allen, Board Member and Town Liaison  
707 Orchard Lane, Winterville, NC 27834

6. Primary Contact Email Address:  
Secondary Contact Email Address:

jpowers@email.pittcc.edu

ahunsucker@lenoir.k12.nc.us

iamtarheel64@yahoo.com

7. Primary Contact Phone:  
Secondary Contact Phone:

Power 252-717-1243

Hunsucker 252-531-3191

Allen 252-258-5450

8. Primary Contact Cellular Phone:  
Secondary Contact Cellular Phone:

Power 252-717-1243

Hunsucker 252-531-3191

Allen 252-258-5450

9. Date of Application: March 14, 2012

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:  
Jane Power, President – 1910 E. 6<sup>th</sup> Street, Greenville, NC 27858  
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858  
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590  
Lula Tucker, Recording Secretary – 4105 Dudley's Grant Dr., Winterville, NC 28590  
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC 28590  
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590  
Marjorie Dunn, Director – PO Box 490, Winterville, NC 28590  
Mary Forlines, Director – PO Box 22, Winterville, NC 28590  
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834  
Derek Allen, Director – 707 Orchard Lane, Winterville, NC 27834  
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Depot. The value of the services as estimated by the Town staff are as follows: \$1640 for electrical service and \$1400 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years and if so, how much was received?

Yes, funds have been received for the Depot Restoration Project. An appropriation of \$21,000 was awarded in February 2010 for the Depot Project, and \$3800 in additional funding was awarded in May 2011.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

This request is for in-kind services.

15. Briefly describe how you will use the grant funds:

In-kind services will off set operating expenses for the Depot, therefore allowing the Depot to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical

count)

Potentially hundreds. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?

We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached.

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

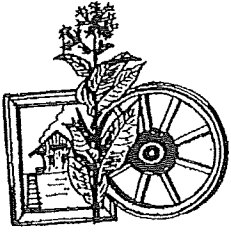
There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20<sup>th</sup> century.



**Revenues and Expenses of the Winterville Depot  
(Does not include the operation of the Winterville Museum)**

The Depot has been undergoing restoration since its relocation to the Town of Winterville in July 2009. During the restoration, the building and grounds have not been open to the public for tours, activities, or special events. Operation of the building and grounds as a public attraction will begin after completion of the restoration and a certificate of occupancy is granted.

A financial statement was previously submitted to the Town Manager and the Town Council in January 2012 which remains current as of the date of this application.



*Winterville Historical and Arts Society, Inc.*  
*PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660*

March 28, 2012

Terri Parker-Eakes, Manager  
Doug Jackson, Mayor  
Members of the Town Council  
Town of Winterville  
2571 Railroad Street  
Winterville, NC 28590

Dear Terri, Mayor Jackson, and Members of the Town Council,

Please find enclosed the 2012 Comprehensive Reports as requested for both the Winterville Historical and Arts Society, Inc. and the Winterville Depot Project.

If there is any other information that is required, please let me know.

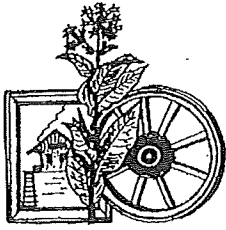
Respectfully,

Jane M. Power  
President

Attachments (2)



RECEIVED  
3/28/2012  
JP



## *Winterville Historical and Arts Society, Inc.*

*PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660*

**March 30, 2012**

### **NON-TOWN AGENCY COMPREHENSIVE REPORT Winterville Depot Project**

In compliance with the requirements of the Town of Winterville for Non-Town Agency appropriations, the following report is being submitted on behalf of the Winterville Historical and Arts Society, Inc. for the funding allocation period that began July 1, 2011 through March 22, 2012.

Organizational Mission: The mission of the Winterville Historical & Arts Society, Inc. is to preserve and to promote the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax-exempt organization that consists of members and volunteers who work together to accomplish the mission of the organization.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. We have cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. We work with community groups, including Cub Scouts, Boy Scouts, Girl Scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20<sup>th</sup> century.

Status of the Project:

The Restoration of the Winterville Depot, a project of the Winterville Historical and Arts Society, Inc., is close to completion. The planning phase of the project began in January 2007 in an effort to try to "Bring the Depot Home" to the town of Winterville. The historic Winterville Depot and a companion caboos were given to the Winterville Historical and Arts Society, Inc., by the American Legion Fair Board and were moved in the summer of 2009 to their new location in Winterville, Langston Park, a site donated by Mary Virginia Langston.


The majority of the depot and caboos restoration has been completed. The depot has been returned as much as practical to the appearance that it had in the late 1800s and early 1900s. The interior and exterior colors are based on historical records of standard paint colors used in railroad depots of this era. The replica placards proclaiming the name of the town are based on historic photographs of the Winterville Depot and similar depots from the same railroad for the same period of time. The steps and platforms under construction will resemble the original form and appearance of the building in its early days. The interior and exterior of the caboos have been restored and plans are to add appropriate railroad graphics to the exterior at a later date. The grant funded landscaping project has largely been completed.

Some of the work has been delayed due to recent changes in the building code requiring an alteration in certain aspects of the restoration. Among other changes, two restrooms instead of one are required. We are currently waiting on a final decision on insulation requirements.

In-kind services from the Town of Winterville for Fiscal Year 2011-2012 included lawn maintenance and utilities service for the Depot.

The anticipated target for completion of the restoration is toward the end of July 2012. A more detailed presentation and report will be provided to the Town Council at that time.

Respectfully submitted,



Jane M. Power  
WHAS, Inc. President



RECEIVED

3/15/2012

HP

**TOWN OF WINTERVILLE  
NON-TOWN AGENCY  
GRANT APPLICATION**

*Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.*

1. Agency Name:

Winterville Historical & Arts Society, Inc.  
Winterville Museum

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address:

PO Box 2014, Winterville, NC 28590

4. Street Address:

2543 Church Street, Winterville, NC

5. Primary Contact Person:  
Secondary Contact Person:

Jane Power, President  
1910 E. 6<sup>th</sup> Street, Greenville, NC 27858

Abbott Hunsucker, Treasurer  
PO Box 1896, Winterville, NC 28590

Derek Allen, Board Member and Town Liaison  
707 Orchard Lane, Winterville, NC 27834

6. Primary Contact Email Address:  
Secondary Contact Email Address:

jpowers@email.pittcc.edu

ahunsucker@lenoir.k12.nc.us

iamtarheel64@yahoo.com

7. Primary Contact Phone:  
Secondary Contact Phone:

Power 252-717-1243

Hunsucker 252-531-3191

Allen 252-258-5450

8. Primary Contact Cellular Phone:  
Secondary Contact Cellular Phone:

Power 252-717-1243

Hunsucker 252-531-3191

Allen 252-258-5450

9. Date of Application: March 14, 2012

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:  
Jane Power, President – 1910 E. 6<sup>th</sup> Street, Greenville, NC 27858  
Tom Harwell, Vice Pres. – 105 Dundee Lane, Greenville, NC 27858  
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590  
Lula Tucker, Recording Secretary – 4105 Dudley's Grant Dr., Winterville, NC 28590  
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC 28590  
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590  
Marjorie Dunn, Director – PO Box 490, Winterville, NC 28590  
Mary Forlines, Director – PO Box 22, Winterville, NC 28590  
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834  
Derek Allen, Director – 707 Orchard Lane, Winterville, NC 27834  
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested:

This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by the Town staff are as follows: \$1680 for electrical service and \$1600 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years and if so, how much was received?

Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2010-2011 in the amount of \$1500. These funds were separate from funds received for the Depot Restoration Project.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

This request is for in-kind services.

15. Briefly describe how you will use the grant funds:

In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum more readily available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?

The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached.

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20<sup>th</sup> century.

**Revenues and Expenses of the Winterville Historical and Arts Society  
(Does not include the Depot Project)**

*Below is an overview of the revenues and expenditures of the Winterville Historical and Arts Society for last fiscal year (July 1, 2010 - June 30, 2011) and the current fiscal year (beginning July 1, 2011 and reported through December 31, 2011 – the six month point in the fiscal year). Please note, however, that the Depot Project is separate and distinct from the general budget of the Winterville Historical and Arts Society.*

22. Expenditure Details:	Prior Year 2010-2011	Current Year 2011-2012*	Anticipated 2012-2013
Personnel Services	-0-	-0-	-0-
Supplies	\$2959.82	\$1144.36	\$1641
Services	\$2720.33	\$469.20	\$1635
Repair/Maintenance/Insurance/Tax	\$39783.17**	\$503.05	\$2769
Capital Outlay	-0-	-0-	-0-
TOTAL	\$45506.23**	\$2116.61	\$6045
# of positions (FTE)	none	none	none

\*first six months of the current year

\*\*Does not include Depot Project. The Depot Project is separate from the revenues and expenses of the Museum and Historical Society.

23. Revenue Source:	Prior Year	Current Year	Anticipated
Non-Town Revenue	\$8537.50	\$1850	\$6045
Designated Grants/Gifts**	\$35,739.32	\$2301.51	
Town Funds	\$1500 **	-0-**	-0-**

\*\*Does not include Depot Project. The Depot Project is separate from the revenues and expenses of the Museum and Historical Society.

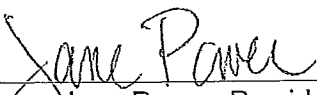


NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

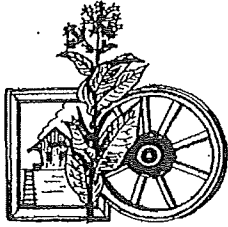
I, Jane Power, President of Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31<sup>st</sup> of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Winterville Historical and Arts Society, Inc. to receive Town funding.

  
\_\_\_\_\_  
Jane Power, President  
Winterville Historical and Arts Society, Inc.

3/15/12  
Date



*Winterville Historical and Arts Society, Inc.*  
 PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

**March 30, 2012**

**NON-TOWN AGENCY COMPREHENSIVE REPORT**

In compliance with the requirements of the Town of Winterville for Non-Town Agency appropriations, the following report is being submitted on behalf of the Winterville Historical and Arts Society, Inc. for the funding allocation period that began July 1, 2011 through March 22, 2012.

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In-kind services from the Town of Winterville for Fiscal Year 2011-2012 included lawn maintenance and utilities service for the Winterville Museum.

Required Information:

- A summary of revenue and expenditures for the reporting period.

**Winterville Historical & Arts Society, Inc.**  
**July 1, 2011 through March 22, 2012**

<b>INCOME</b>	
Membership	\$3,325.00
Calendar Proceeds	\$1,351.00
Donations	\$571.00
Misc. (insurance from storm damage)	\$2,001.51
total income	\$7,248.51

### EXPENSES

Building Repair and Maintenance	\$2,308.49
Calendar Project	\$766.12
Programming Expenses	\$150.00
Artifact Acquisitions	\$200.00
Insurance and Taxes	\$2,142.80
Newsletters and Publicity	\$1,175.28
Telephone	\$469.53
Miscellaneous	\$161.96

total expenses \$7,374.18

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Attendance at activities of the organization for the period of July 1, 2011 through March 22, 2012 was approximately 250 that exceeds attendance for the period of July 1, 2010 through March 31, 2011 (222).

- What goals/programs were unmet during the reporting period?

None

- How were Winterville residents served by the Agency/Organization?

All activities were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also implemented new regular monthly hours, and we are open from 3-5 pm on every 2<sup>nd</sup> Sunday. Several presentations were also made by our volunteers out in the community. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.


- How many total clients/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

Attendance numbers do not distinguish residents of the Town of Winterville from visitors to the community.

- Any other pertinent information deemed appropriate.

None

Respectfully submitted,

  
Jane M. Power  
WHAS, Inc. President