



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RICHARD HINES

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

BEN WILLIAMS, ASSISTANT TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

DON HARVEY, TOWN CLERK

ANTHONY BOWERS, FINANCE DIRECTOR

RYAN WILLHITE, POLICE CHIEF

DAVID MOORE, FIRE CHIEF

BRYAN JONES, PLANNING DIRECTOR

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

MIKE BROWN, INSPECTOR/CODE ENF. OFFICER

ROBERT SUTTON, ELECTRIC DIRECTOR

RECOMMENDED BUDGET FY 2020-2021

TABLE OF CONTENTS

1	LETTER OF TRANSMITTAL
2	BUDGET SUMMARY
3	REVENUES BY FUND
4	APPROPRIATIONS BY FUND
5	BUDGET ORDINANCE
6	FEE SCHEDULE
7	UTILITY RATE SCHEDULE
8	EMPLOYEE COMPENSATION AND BENEFITS
9	APPENDIX
10	NOTES

UNBALANCED DRAFT BUDGET VERSION #1 – FY 2020-2021

May 22, 2020

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Mr. Ricky Hines, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Unbalanced Draft Annual Budget (Version #1) for the 2020-2021 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Version #1 of Draft Budget for Fiscal Year 2020-2021, beginning July 1, 2020 and ending June 30, 2021. The Draft Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

It goes without saying that the end to 2019 and 2020 thus far has been more than challenging. I do not think any of us anticipated having to grapple with a global Pandemic and the associated economic effects of such. Please keep in mind this Version #1 of the Draft Budget is unbalanced.

The Unbalanced Draft Budget:

- *includes no tax adjustments;*
- *includes no rate adjustments;*
- *includes no new positions;*
- *includes a few capital outlay requests;*
- *includes reduced funding for Non-Town Agency requests – **discussion item**;*
- *includes contributions from the Water, Sewer, Storm water and Electric funds to the General Fund to compensate for administrative services;*
- *includes no merit or COLA for employees – **discussion item**;*
- *Health Insurance costs increased 7% and the town absorbed the costs for both the employee and dependent coverage;*
- *Dental Insurance premiums did not increase;*
- *Moneys are included in Finance for Phase 2 for the new ERP software;*
- *\$25,000 is included to add to the OPEB (Other Post-Employment Benefits) reserve;*
- *A \$372,420 transfer to the Fire Grant Fund is included to cover the Town's portion of costs of new personnel and benefits.*

Below is a brief budgetary summary of point of interests:

General Fund:

All revenues, which comprise the General Fund, have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 97% collection rate for ad valorem taxes and a slight increase in local option sales tax. The inspections line references a full year's worth of anticipated revenue.

This Fund is **out of balance** by **(\$1,282,109)**. There is no General Fund balance appropriation included current, but there is a transfer from the Electric Fund to the General Fund in an amount of \$500,000 for the time being. This transfer amount is the same as FY 2019-2020.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights (In addition to departmental requests) in the General Fund Departmental budgets include:

- Continued funding for the Summer Worker Program.
- Non-Town agency requests for FY 2020-2021 total \$103,000. The **cash** allocation requests for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival* - \$50,000 – **discussion item**;
 - *Boys and Girls Club* - \$0;
 - *Winterville Chamber of Commerce* - \$22,500;
 - *Pitt County Council on Aging (Meals on Wheels)* - \$6,000;
 - *Rebuilding Together, Pitt County, NC* - \$15,000;
 - *Winterville Senior Citizens Club* - \$5,000;
 - *Senior Adult Fellowship* - \$4,000 and;
 - *Pitt County Girls Softball* - \$0.
- The in-kind amount for Winterville Historical and Arts Society (WHAS) - \$11,750.
- The in-kind amount for the Winterville Chamber - \$1,000.
- Sheppard Memorial Library has requested a total of \$166,700.

The recommended Non-Town Agency allocations total - \$41,680.

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. This Fund was hit especially hard due to the effects COVID-19 had on programs, but is **currently balanced**.

A transfer from General Fund to Recreation in the amount of \$930,711 has been included for budgetary purposes at this time.

Enterprise Funds Summary:

Electric Fund - There is a transfer from Electric Fund to General Fund in the amount of \$500,000 as is done annually to assist in covering the costs of operations. This amount is currently the same as FY 2019-2020.

The Electric Fund does not include any request for new positions however, due to the rapid expansion of our Town, substantial amount of capital work continues. This Fund is **currently out of balance** by (\$565,221).

Water Fund – no requests for additional personnel have been made in this Fund, however there are capital a few requests.

\$394,000 is included for water purchases for resale (which is less than FY 2019-2020). This amount covers the water currently purchased from Greenville Utilities. This Fund is currently **out of balance** by (\$430,799).

Sewer Fund – No requests for additional personnel have been made in this Fund, however there are capital requests. This Fund is **out of balance** by (\$267,341).

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula, which contains several components. The Town's appropriation to CMSD increased to \$1,075,431 that reflects the continued implementation of the system for charging member entities based entirely on flow.

Storm Water Fund – this Fund is **currently balanced** with some projects included.

Conclusion:

It is with great stress and caution that Staff presents the **Version #1 FY 2020-2021 Unbalanced Draft Budget**. Attempting to balance this budget in uncertain times will be quite an undertaking for us all. As you know, the cost of doing business continues to rise and as such, it requires us to assess our current revenue streams and adjust accordingly, while planning.

Staff looks forward to answering any questions you may have and a Balanced Draft Budget will be submitted to you as soon as we collectively get there.

Thank you.

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

Information

Is

Forthcoming

GENERAL FUND (10) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3110	TAXES CURRENT BUDGET	\$3,393,733.00	\$3,393,733.00	\$3,662,306.00	\$3,662,306.00	\$0.00
3120	TAXES PRIOR YEAR	\$10,996.00	\$10,996.00	\$13,200.00	\$13,200.00	\$0.00
3130	TAXES 2 PRIOR YEARS	\$3,500.00	\$3,500.00	\$3,275.00	\$3,275.00	\$0.00
3140	OTHER PRIOR YEARS	\$3,500.00	\$3,500.00	\$3,625.00	\$3,625.00	\$0.00
3150	TAXES PENALTIES AND INTER	\$12,200.00	\$12,200.00	\$20,000.00	\$20,000.00	\$0.00
3160	VEHICLE PROPERTY TAXES	\$462,201.00	\$462,201.00	\$462,000.00	\$462,000.00	\$0.00
3210	LOCAL OPTION SALES TAX	\$2,224,404.00	\$2,224,404.00	\$1,993,477.00	\$1,993,477.00	\$0.00
3220	BUSINESS PRIVILEGE LICENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3230	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3240	BEER AND WINE EXCISE TAX	\$40,669.00	\$40,669.00	\$40,669.00	\$40,669.00	\$0.00
3310	PAYMENT IN LUE OF TAXES	\$1,500.00	\$1,500.00	\$0.00	\$0.00	\$0.00
3319	SOLID WASTE DISPOSAL	\$6,407.00	\$6,407.00	\$7,211.00	\$7,211.00	\$0.00
3320	UTILITY FRANCHISE TAX	\$367,975.00	\$367,975.00	\$369,082.00	\$369,082.00	\$0.00
3410	DOT GRANT REIMBURSEMENT	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$0.00
3415	GRANT	\$0.00	\$0.00	\$130,682.00	\$130,682.00	\$0.00
3420	MISC GRANT	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00
3425	FEMA FUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3430	GOLDEN LEAF FOUNDATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3435	ASSET FORFEITURE FED FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3510	ZONING ORDINANCE / AMENDM	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
3511	SITE PLAN CONST. REVIEW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3512	STORMWATER REVIEW	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
3520	SUBDIVISION PLAT REVIEW	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
3530	ZONING COMPLIANCE CERT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
3540	CONDITIONAL USE APPLICATI	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
3550	VARIANCE/ZONING APPEAL	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
3560	PLANNING DOCUMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3610	CABLE TV FRANCHISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
3612	COMMUNITY BUILDING RENT	\$13,350.00	\$13,350.00	\$8,940.00	\$8,940.00	\$0.00
3634	FIRE INSPECTIONS	\$19,500.00	\$19,500.00	\$17,280.00	\$17,280.00	\$0.00
3635	USER ACCESS FEE	\$17,800.00	\$17,800.00	\$19,338.00	\$19,338.00	\$0.00
3636	BUILDING INSP	\$145,200.00	\$145,200.00	\$159,967.00	\$159,967.00	\$0.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3809	UNAUTHORIZED SUBSTANCE TA	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
3810	COURT FEES	\$6,477.00	\$6,477.00	\$12,221.00	\$12,221.00	\$0.00

3811	DEBT SERVICE PROCEEDS	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00
3819	PMT TRANSACTION FEE	\$6,157.00	\$6,157.00	\$6,000.00	\$6,000.00	\$0.00
3820	MISCELLANEOUS	\$15,000.00	\$29,918.00	\$30,000.00	\$30,000.00	\$0.00
3821	ELECTRIC FUND CONTRIBUTIO	\$500,000.00	\$500,000.00	\$0.00	\$500,000.00	\$0.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3823	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3824	CONTRIBUTION FROM RECREAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3829	CONTRIBUTION FOR SERVICES	\$1,098,597.00	\$1,098,597.00	\$1,350,139.00	\$1,350,139.00	\$0.00
3830	GRAVE OPEN/CLOSING	\$5,640.00	\$5,640.00	\$8,880.00	\$8,880.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$418,406.00	\$2,221,116.00	\$0.00	\$0.00	\$0.00
3840	CEMETERY PLOTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3850	CORPORATE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3860	SANITATION	\$545,268.00	\$545,268.00	\$557,052.00	\$557,052.00	\$0.00
3861	WINT. EMS RIEMB	\$122,850.00	\$122,850.00	\$127,961.00	\$127,961.00	\$0.00
3862	WINTERVILLE RESCUE RENT	\$20,580.00	\$20,580.00	\$20,580.00	\$20,580.00	\$0.00
3863	POLICE EVENT PAY	\$77,000.00	\$77,000.00	\$77,000.00	\$77,000.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3887	COUNTY CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3888	GUC SERVICE AGREEMENT	\$21,800.00	\$21,800.00	\$22,300.00	\$22,300.00	\$0.00
3904	INTEREST INCOME	\$131,017.00	\$131,017.00	\$82,264.00	\$82,264.00	\$0.00
	Totals	<u>\$10,009,077.00</u>	<u>\$11,847,705.00</u>	<u>\$9,222,799.00</u>	<u>\$9,722,799.00</u>	<u>\$0.00</u>

DRAFT

RECREATION FUND (15) Budget

DRAFT

RECREATION FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3415	GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3613	CAL RIPKIN	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$0.00
3614	TEE BALL	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00	\$0.00
3615	SOFTBALL ADULT	\$7,630.00	\$7,630.00	\$7,230.00	\$7,230.00	\$0.00
3616	FOOTBALL	\$13,300.00	\$13,300.00	\$13,300.00	\$13,300.00	\$0.00
3617	FALL BASEBALL	\$9,450.00	\$9,450.00	\$9,450.00	\$9,450.00	\$0.00
3618	BABE RUTH BASEBALL	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$0.00
3620	RECREATION PROGRAMS	\$21,500.00	\$21,500.00	\$22,000.00	\$22,000.00	\$0.00
3621	PAVILION RENTAL	\$4,000.00	\$4,000.00	\$4,000.00	\$2,850.00	\$0.00
3622	DONATIONS AND SPONSORSHIP	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
3623	ROOKIE BALL	\$9,200.00	\$9,200.00	\$9,200.00	\$9,200.00	\$0.00
3624	CONCESSION	\$52,000.00	\$52,000.00	\$52,000.00	\$37,500.00	\$0.00
3625	GENERAL FUND TRANSFER	\$848,414.00	\$848,414.00	\$919,699.00	\$930,711.00	\$0.00
3626	REC SUB FEE RESERV ALLOCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3627	RECREATION SUB FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3628	FUND RAISING CONTRIBUTION	\$12,900.00	\$12,900.00	\$12,900.00	\$11,900.00	\$0.00
3632	TOURNAMENT REV	\$19,100.00	\$19,100.00	\$19,100.00	\$12,800.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$133,565.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$1,033,294.00	\$1,166,859.00	\$1,104,679.00	\$1,092,741.00	\$0.00

POWELL BILL FUND (16) Budget

DRAFT

POWELL BILL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440	POWELL BILL DISTRIBUTION	\$251,494.00	\$251,494.00	\$251,494.00	\$251,494.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$382,762.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$10,125.00	\$10,125.00	\$2,452.00	\$2,452.00	\$0.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3945	CONTRIBUTION FROM STWATER	\$0.00	\$27,200.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$261,619.00</u>	<u>\$671,581.00</u>	<u>\$253,946.00</u>	<u>\$253,946.00</u>	<u>\$0.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

DRAFT

VEHICLE REPLACEMENT FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3874	WATER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3875	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3876	GEN FUND DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3877	REC DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3878	EL DEBT SERV CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3880	RECREATION FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3881	ELECTRIC FUND CONRTIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$28,348.00	\$28,348.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$28,348.00</u>	<u>\$28,348.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

FIRE GRANT FUND (18) Budget

DRAFT

FIRE DEPARTMENT FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3400	GRANT FUNDING	\$770,069.00	\$788,069.00	\$445,519.00	\$445,519.00	\$0.00
3425	FEMA FUNDING	\$0.00	\$0.00	\$118,826.00	\$118,826.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$528.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$236,600.00	\$255,600.00	\$372,420.00	\$372,420.00	\$0.00
Totals		<u>\$1,006,669.00</u>	<u>\$1,044,197.00</u>	<u>\$936,765.00</u>	<u>\$936,765.00</u>	<u>\$0.00</u>

HOME HOUSING PROGRAM (20) Budget

DRAFT

HOME HOUSING PROGRAM

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
Totals		<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$0.00</u>

CHAPMAN ST CULVERT REPLAC (41) Budget

DRAFT

CHAPMAN ST CULVERT REPLAC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3415	GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

WATER FUND CAPITAL PROJEC (43) Budget

DRAFT

WATER FUND CAPITAL PROJEC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

SEWER FUND CAPITAL PROJEC (44) Budget

DRAFT

SEWER FUND CAPITAL PROJEC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3827	CONTRIBUTION FROM SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

2019 SEWER REHAB PROJECT (46) Budget

DRAFT

2019 SEWER REHAB PROJECT

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3827	CONTRIBUTION FROM SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

WATER FUND CP - ELV TANK (48) Budget

DRAFT

STIMULUS GRANTS - ARRA

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

SEWER - CH ST MITIGATION (49) Budget

DRAFT

SEWER - CH ST MITIGATION

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3425	FEMA FUNDING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3430	GOLDEN LEAF FOUNDATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3827	CONTRIBUTION FROM SEWER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

ELECTRIC FUND (60) Budget

DRAFT

ELECTRIC FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3611	UTILITIES SERVICE CHARGE	\$44,030.00	\$44,030.00	\$40,000.00	\$40,000.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$2,250,000.00	\$2,704,251.00	\$0.00	\$0.00	\$0.00
3901	ELECTRIC SALES	\$6,514,429.00	\$6,514,429.00	\$6,462,337.00	\$6,462,337.00	\$0.00
3902	CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$142,862.00	\$142,862.00	\$71,600.00	\$71,600.00	\$0.00
3907	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3908	CONTRIB FOR METERING DIV	\$52,000.00	\$52,000.00	\$89,500.00	\$89,500.00	\$0.00
3909	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3910	MUNICIPAL STREET LIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3911	EL SALES TAX	\$456,010.00	\$456,010.00	\$452,363.00	\$452,363.00	\$0.00
3912	NC RENEWABLE ENERGY CREDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$9,459,331.00</u>	<u>\$9,913,582.00</u>	<u>\$7,115,800.00</u>	<u>\$7,115,800.00</u>	<u>\$0.00</u>

WATER FUND (61) Budget

DRAFT

WATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3415	GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$18,600.00	\$18,600.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$41,011.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$27,600.00	\$27,600.00	\$1,291.00	\$1,291.00	\$0.00
3921	WATER SALES	\$1,467,522.00	\$1,467,522.00	\$1,487,052.00	\$1,487,052.00	\$0.00
3922	CONNECTION FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3923	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3924	SEWER FUND TRANS FOR SERV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3925	ANNUAL DEBT PMT CC SCHOOL	\$9,950.00	\$9,950.00	\$9,950.00	\$9,950.00	\$0.00
3926	METER PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$1,505,072.00	\$1,546,083.00	\$1,516,893.00	\$1,516,893.00	\$0.00

SEWER FUND (62) Budget

DRAFT

SEWER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3415	GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$14,750.00	\$14,750.00	\$0.00	\$0.00	\$0.00
3826	CONTRIBUTION FROM WATER	\$0.00	\$0.00	\$93,000.00	\$93,000.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$102,291.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$19,600.00	\$19,600.00	\$3,190.00	\$3,190.00	\$0.00
3931	SEWER CHARGES	\$2,099,500.00	\$2,099,500.00	\$2,132,340.00	\$2,132,340.00	\$0.00
3932	TAPPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3933	BAWC REVENUE	\$120,000.00	\$120,000.00	\$120,000.00	\$120,000.00	\$0.00
3934	SEWER SYS IMPROVEMENT FEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3937	TRANSFER FROM ELECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3938	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3945	CONTRIBUTION FROM STWATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$2,253,850.00</u>	<u>\$2,356,141.00</u>	<u>\$2,348,530.00</u>	<u>\$2,348,530.00</u>	<u>\$0.00</u>

STORMWATER FUND (63) Budget

DRAFT

STORMWATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$71,034.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$4,300.00	\$4,300.00	\$3,502.00	\$3,502.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3943	STORMWATER BILLINGS	\$495,116.00	\$495,116.00	\$503,588.00	\$503,588.00	\$0.00
3944	CONTRIB FROM POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$499,416.00</u>	<u>\$570,450.00</u>	<u>\$507,090.00</u>	<u>\$507,090.00</u>	<u>\$0.00</u>

ADMINISTRATION (6374741000) Budget

DRAFT

STORMWATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

TOWN COUNCIL (1041411000) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$57,000.00	\$57,000.00	\$57,000.00	\$57,000.00	\$0.00
	MAYOR \$1000	\$12,000.00					
	COUNCIL (5) \$750	\$45,000.00					
4126	FICA EXPENSE		\$4,418.00	\$4,418.00	\$4,418.00	\$4,418.00	\$0.00
4127	INSURANCE EXPENSE		\$120.00	\$120.00	\$120.00	\$120.00	\$0.00
	MAYOR	\$8.76					
	MOORE	\$11.76					
	ROBERSON	\$11.76					
	MOYE	\$18.60					
	SMITH	\$18.60					
	HINES	\$18.60					
4221	PROFESSION DEVELOP-EDUCAT		\$8,450.00	\$8,450.00	\$8,450.00	\$8,450.00	\$0.00
	ELECTRICITIES ANNUAL CONFERENCE	\$3,500.00					
	NCLM CONFERENCE	\$3,000.00					
	NCBEMO CONFERENCE	\$750.00					
	UNC SCHOOL OF GOVERNMENT	\$1,200.00					
4222	TRAVEL-MEALS,LODGING,MILE		\$19,075.00	\$19,075.00	\$19,075.00	\$19,075.00	\$0.00
	ELECTRICITIES CONFERENCE-LODGING	\$6,000.00					
	ELECTRICITIES CONFERENCE-TRAVEL	\$3,000.00					
	NCBEMO CONFERENCE-LODGING	\$3,000.00					
	NCBEMO CONFERENCE-TRAVEL	\$1,125.00					
	NCLM CONFERENCE-TRAVEL	\$2,500.00					
	NCLM CONFERENCE-LODGING	\$2,000.00					
	MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS	\$1,450.00					
4223	POSTAGE & TELEPHONE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS		\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
4234	DUES & SUBSCRIPTIONS		\$16,260.00	\$16,260.00	\$16,260.00	\$16,260.00	\$0.00
	NCLM	\$11,000.00					
	NCLM-LEAGUE LETTER	\$30.00					
	NCLM-SOUTHERN CITY	\$30.00					
	UNC SCHOOL OF GOVERNMENT	\$1,300.00					
	MID-EAST COMMISSION	\$3,375.00					
	WINTERVILLE CHAMBER	\$200.00					
	NCBEMO	\$225.00					
	NC WOMEN IN MUNICIPAL GOVERNMENT	\$100.00					
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4314	CAPITAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Totals	<i>\$105,823.00</i>	<i>\$105,823.00</i>	<i>\$105,823.00</i>	<i>\$105,823.00</i>	<i>\$0.00</i>
---------------	---------------------	---------------------	---------------------	---------------------	---------------

DRAFT

ADMINISTRATION (1041412000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$419,783.00	\$419,783.00	\$427,285.00	\$427,285.00	\$0.00
4121	OVERTIME	\$0.00	\$3,000.00	\$2,500.00	\$2,500.00	\$0.00
4122	LONGEVITY	\$1,800.00	\$1,800.00	\$2,000.00	\$2,000.00	\$0.00
4126	FICA EXPENSE	\$32,358.00	\$32,358.00	\$32,958.00	\$32,958.00	\$0.00
4127	INSURANCE EXPENSE	\$87,021.00	\$87,021.00	\$92,111.00	\$92,111.00	\$0.00
4130	RETIREMENT	\$37,202.00	\$37,202.00	\$42,958.00	\$42,958.00	\$0.00
4170	401(K) RETIREMENT	\$20,784.00	\$20,784.00	\$21,162.00	\$21,162.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,000.00	\$3,000.00	\$4,000.00	\$4,000.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$8,000.00	\$8,000.00	\$7,000.00	\$7,000.00	\$0.00
4223	POSTAGE & TELEPHONE	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$8,000.00	\$8,000.00	\$6,500.00	\$6,500.00	\$0.00
4234	DUES & SUBSCRIPTIONS	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4289	CAR ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$628,448.00</u>	<u>\$628,448.00</u>	<u>\$645,974.00</u>	<u>\$645,974.00</u>	<u>\$0.00</u>

FINANCE (1041412001) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$398,322.00	\$398,322.00	\$405,052.00	\$405,052.00	\$0.00
4121	OVERTIME		\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00
4122	LONGEVITY		\$6,422.00	\$6,422.00	\$6,513.00	\$6,513.00	\$0.00
4126	FICA EXPENSE		\$31,636.00	\$31,636.00	\$32,165.00	\$32,165.00	\$0.00
4127	INSURANCE EXPENSE		\$101,900.00	\$101,900.00	\$110,355.00	\$110,355.00	\$0.00
4130	RETIREMENT		\$36,535.00	\$36,535.00	\$42,126.00	\$42,126.00	\$0.00
4170	401(K) RETIREMENT		\$20,410.00	\$20,410.00	\$20,752.00	\$20,752.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$5,900.00	\$5,900.00	\$2,400.00	\$2,400.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE		\$3,800.00	\$3,800.00	\$1,800.00	\$1,800.00	\$0.00
4223	POSTAGE & TELEPHONE		\$850.00	\$850.00	\$850.00	\$850.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
4226	MAINT & REPAIR-VEHICLE		\$2,000.00	\$2,000.00	\$1,000.00	\$1,000.00	\$0.00
4227	FUEL (VEHICLES)		\$400.00	\$400.00	\$400.00	\$400.00	\$0.00
4230	SUPPLIES & MATERIALS		\$11,000.00	\$11,000.00	\$12,500.00	\$12,500.00	\$0.00
4233	CONTRACTED SERVICES		\$96,930.00	\$132,940.00	\$101,030.00	\$101,030.00	\$0.00
	PITT COUNTY TAX BILLING		\$2,500.00				
	ASCOM		\$2,100.00				
	ACCULINK UTILITY BILLING		\$15,000.00				
	AUDIT		\$39,500.00				
	BOOK KEEPING AND CAFR		\$5,000.00				
	ACTUARIAL STUDY		\$4,800.00				
	VERISIGN		\$1,500.00				
	BANKING SERVICES		\$6,000.00				
	ONLINE COLLECTIONS		\$3,600.00				
	COLLECTION COST		\$3,600.00				
	BNA FIXED ASSETS		\$1,000.00				
	EZ SCAN		\$1,000.00				
	EXECUTIME		\$11,330.00				
4234	DUES & SUBSCRIPTIONS		\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$9,910.00	\$9,910.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING		\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$0.00
4290	CREDIT CARD		\$24,000.00	\$24,000.00	\$26,800.00	\$26,800.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$300,000.00	\$300,000.00	\$528,973.00	\$528,973.00	\$0.00
	REMAINDER OF ERP SOFTWARE PURCHASE		\$528,973.00				
Totals			\$1,057,685.00	\$1,093,695.00	\$1,300,386.00	\$1,300,386.00	\$0.00

INSPECTIONS / GIS (1041412002) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$146,150.00	\$146,150.00	\$149,315.00	\$149,315.00	\$0.00
4121	OVERTIME	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
4122	LONGEVITY	\$890.00	\$890.00	\$1,296.00	\$1,296.00	\$0.00
4126	FICA EXPENSE	\$11,637.00	\$11,637.00	\$11,909.00	\$11,909.00	\$0.00
4127	INSURANCE EXPENSE	\$43,469.00	\$43,469.00	\$31,985.00	\$31,985.00	\$0.00
4130	RETIREMENT	\$11,135.00	\$11,135.00	\$13,028.00	\$13,028.00	\$0.00
4170	401(K) RETIREMENT	\$6,220.00	\$6,220.00	\$6,418.00	\$6,418.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
	GIS TRAINING	\$6,000.00				
	INSPECTORS CONTINUING EDUCATION FOR CERTIFICATION	\$2,000.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4223	POSTAGE & TELEPHONE	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	GENERAL POSTAGE	\$600.00				
	CODE ENFORCEMENT POSTAGE	\$900.00				
4224	OFFICE SUPPLIES	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$0.00
	GENERAL OFFICE SUPPLIES	\$3,000.00				
	BANNER SUPPLIES AND MATERIALS	\$4,000.00				
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
4227	FUEL (VEHICLES)	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
4230	SUPPLIES & MATERIALS	\$11,700.00	\$11,700.00	\$11,700.00	\$11,700.00	\$0.00
4231	UNIFORMS & SHOES	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
4233	CONTRACTED SERVICES	\$41,200.00	\$41,200.00	\$41,200.00	\$41,200.00	\$0.00
	DUNCAN PARNELL TRIMBLE SERVICE CONTRACT	\$3,000.00				
	ESRI ANNUAL SERVICE CONTRACT	\$9,000.00				
	DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT	\$800.00				
	CODE ENFORCEMENT GRASS / TRASH CLEAN-UP	\$6,000.00				
	ACCURINT	\$1,850.00				
	DEMOLISHING OF HOUSES	\$20,550.00				
4234	DUES & SUBSCRIPTIONS	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$0.00
	DUES - NCHRF	\$2,600.00				
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$29,000.00	\$0.00	\$0.00
	Totals	\$305,251.00	\$305,251.00	\$328,701.00	\$299,701.00	\$0.00

HUMAN RESOURCES (1041412003) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4127	INSURANCE EXPENSE	\$55,610.00	\$55,610.00	\$81,657.13	\$79,427.75	\$0.00
	BCBS	\$67,343.75				
	METLIFE	\$2,437.20				
	BCBS INDIVIDUAL	\$9,646.80				
4185	UNEMPLOYMENT INS RES CONT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,525.00	\$225.00	\$1,525.00	\$1,525.00	\$0.00
	OMPO CONFERENCE	\$700.00				
	UNCSOG CLASSES	\$625.00				
	MISC WEBINAES	\$200.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$650.00	\$650.00	\$650.00	\$650.00	\$0.00
	UNCSOG	\$250.00				
	OMPO	\$400.00				
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$0.00
	OFFICE SUPPLIES	\$0.00				
	PAPER	\$1,000.00				
	FOLDERS	\$200.00				
	DYMO LABELS	\$400.00				
	MISC	\$400.00				
4231	UNIFORMS & SHOES	\$300.00	\$300.00	\$300.00	\$300.00	\$0.00
4233	CONTRACTED SERVICES	\$9,600.00	\$8,600.00	\$9,600.00	\$9,600.00	\$0.00
	FMRT POLICE OFFICER PROCESSING	\$2,500.00				
	QUARTERLY RANDOM DRUG TESTS	\$3,400.00				
	EMPLOYEE PROCESSING-BACKGROUNDS	\$1,200.00				
	VACCINES - PITT COUNTY HEALTH DEPARTMENT	\$2,500.00				
4234	DUES & SUBSCRIPTIONS	\$145.00	\$145.00	\$145.00	\$145.00	\$0.00
	OMPO	\$50.00				
	SAM'S CLUB	\$45.00				
	MISC DUES	\$50.00				
4261	ADVERTISING	\$4,000.00	\$2,500.00	\$3,000.00	\$3,000.00	\$0.00
	APG - COOKE COMMUNICATIONS	\$1,840.00				
	DAILY DRUM	\$760.00				
	SOUTHERN CITY	\$400.00				
5108	EMPLOYEE APPRECIATION EVT	\$10,000.00	\$16,300.00	\$11,000.00	\$11,000.00	\$0.00
	EMPLOYEE EVENTS	\$6,500.00				
	FLOWERS-GIFTS	\$1,500.00				
	CERTIFICATES-AWARDS	\$1,000.00				
	RETIREMENT PARTY	\$2,000.00				
5123	EAP/WELLNESS PROGRAM	\$360.00	\$360.00	\$660.00	\$660.00	\$0.00
	ANNUAL FEE	\$300.00				
	PER EMPLOYEE VISIT X 3 VISITS	\$90.00				
	3 VISITS PER EMPLOYEE (3 EMPLOYEES)	\$270.00				

DRAFT as of 5/22/2020

5125	TUITION REIMBURSEMENT		\$3,000.00	\$500.00	\$2,000.00	\$1,500.00	\$0.00
	UP TO \$500 PER EMPLOYEE REQUEST	\$2,000.00					
9116	CONT TO OPEB RESERVE ACCT		\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
	Totals		<u>\$117,690.00</u>	<u>\$117,690.00</u>	<u>\$142,537.13</u>	<u>\$139,807.75</u>	<u>\$0.00</u>

DRAFT

INFORMATION TECHNOLOGY (1041412004) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4224	OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,000.00	\$2,000.00	\$0.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$421,630.00	\$421,630.00	\$425,272.00	\$425,272.00	\$0.00
	GPS MOBILE SOLUTIONS GEOTAB					
		\$14,600.00				
	SYN FUEL TECH					
		\$820.00				
	VC3 CONTRACT SERVICE					
		\$268,000.00				
	DOMAIN NAMES					
		\$87.00				
	SERVER WARRANTIES					
		\$4,265.00				
	WIRELESS SOFTWARE MAINTENANCE					
		\$2,500.00				
	VIRTUAL SERVERS SOFTWARE MAINTENANCE					
		\$9,000.00				
	TOWN COUNCIL HOME INTERNET					
		\$3,000.00				
	SUDDENLINK INTERNET SERVICE					
		\$43,000.00				
	NC ITS PHONE LINES					
		\$6,000.00				
	CENTURYLINK PHONE LINES AND LONG DISTANCE					
		\$12,000.00				
	COPIERS					
		\$6,500.00				
	SUNGARD MAINTENANCE					
		\$50,000.00				
	SAN WARRANTY RENEWAL					
		\$5,500.00				
4234	DUES & SUBSCRIPTIONS	\$2,000.00	\$3,000.00	\$2,000.00	\$2,000.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT	\$5,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$0.00
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Totals	<i>\$433,630.00</i>	<i>\$433,630.00</i>	<i>\$436,772.00</i>	<i>\$436,772.00</i>	<i>\$0.00</i>
---------------	---------------------	---------------------	---------------------	---------------------	---------------

DRAFT

PLANNING (1041413000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$77,255.00	\$77,255.00	\$77,027.00	\$77,027.00	\$0.00
4122	LONGEVITY	\$100.00	\$100.00	\$100.00	\$100.00	\$0.00
4126	FICA EXPENSE	\$5,995.00	\$5,995.00	\$5,977.00	\$5,977.00	\$0.00
4127	INSURANCE EXPENSE	\$33,932.00	\$33,932.00	\$36,322.00	\$36,322.00	\$0.00
4130	RETIREMENT	\$6,924.00	\$6,924.00	\$7,829.00	\$7,829.00	\$0.00
4170	401(K) RETIREMENT	\$3,683.00	\$3,683.00	\$3,674.00	\$3,674.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,900.00	\$1,900.00	\$1,600.00	\$1,600.00	\$0.00
	CZO CONFERENCE	\$300.00				
	NCAFFM CONFERENCES (2)	\$500.00				
	NCAPA CONFERENCE	\$300.00				
	AICP (EXAM/MATERIALS) (REGISTER JUNE 20/EXAM IN NOV)	\$500.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$2,600.00	\$2,600.00	\$1,950.00	\$1,950.00	\$0.00
	CZO CONFERENCE	\$650.00				
	CFM CONFERENCE	\$650.00				
	NCAPA CONFERENCE	\$650.00				
4223	POSTAGE & TELEPHONE	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00
	POSTAGE AND TELEPHONE	\$600.00				
4225	MAINT & REPAIR-EQUIPMENT	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
	REPAIR OF OFFICE EQUIPMENT	\$250.00				
4226	MAINT & REPAIR-VEHICLE	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
	MAINT/ REPAIR PATHFINDER (OIL CHANGES, WASHES, ETC.)	\$250.00				
4227	FUEL (VEHICLES)	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
	FUEL FOR PATHFINDER	\$750.00				
4230	SUPPLIES & MATERIALS	\$1,525.00	\$1,525.00	\$650.00	\$650.00	\$0.00
	OFFICE SUPPLIES	\$300.00				
	MISC.	\$350.00				
4233	CONTRACTED SERVICES	\$4,412.00	\$52,144.00	\$5,000.00	\$5,000.00	\$0.00
	MPO COST SHARE (BASED ON PREVIOUS YEARS)	\$5,000.00				
4234	DUES & SUBSCRIPTIONS	\$510.00	\$510.00	\$575.00	\$575.00	\$0.00
	APA NC DUES	\$375.00				
	NCAFFM DUES	\$100.00				
	NCAZO DUES	\$100.00				
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
	ADVERTISING (PH NOTICES, REZONINGS, BOA CASES, ETC.)	\$5,000.00				
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

4291	RECORDING FEES		\$600.00	\$600.00	\$600.00	\$600.00	\$0.00
	RECORDING FEES (PLATS, ORDINANCES, AGREEMENTS, ETC.)	\$600.00					
5128	OPERATING LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		<u>\$146,286.00</u>	<u>\$194,018.00</u>	<u>\$148,154.00</u>	<u>\$148,154.00</u>	<u>\$0.00</u>

DRAFT

NON-DEPARTMENTAL (1041950000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$3,622.00	\$3,622.00	\$0.00
4223	POSTAGE & TELEPHONE	\$50,000.00	\$50,000.00	\$52,000.00	\$52,000.00	\$0.00
4232	ENGINEERING	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4233	CONTRACTED SERVICES	\$250.00	\$250.00	\$250.00	\$250.00	\$0.00
4235	FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$0.00
5101	CIVIC CONTRIB	\$101,680.00	\$101,680.00	\$103,000.00	\$41,680.00	\$0.00
	WINTERVILLE HISTORICAL SOCIETY*	\$0.00				
	(GRASS CUTTING AND UTILITIES \$11,750 IN-KIND)	\$0.00				
	WINTERVILLE CHAMER OF COMMERCE	\$20,000.00				
	(OFFICE, TELEPHONE, COMPUTER, COPIER/PRINTER/	\$0.00				
	INTERNET, ETC. \$500 IN-KIND)	\$0.00				
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)	\$4,680.00				
	BOYS AND GIRLS CLUB	\$0.00				
	WINTERVILLE WATERMELON FESTIVAL*	\$0.00				
	WINTERVILLE SENIOR CITIZENS CLUB	\$3,500.00				
	SENIOR ADULT FELLOWSHIP	\$3,500.00				
	REBUILDING TOGETHER PITT COUNTY, NC	\$10,000.00				
	PITT COUNTY GIRLS SOFTBALL	\$0.00				
5102	WATERMELON FEST TOWN EXP	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00	\$0.00
	REDUCED TO ZERO AS THERE IS NO FESTIVAL THIS YEAR	\$0.00				
5103	URGENT REPAIR PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5104	CHRISTMAS PARADE	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
5105	MUNICIPAL ELECTIONS	\$23,400.00	\$23,400.00	\$0.00	\$0.00	\$0.00
	MUNICIPAL ELECTIONS SITE	\$9,200.00				
	ONE-STOP SITE	\$14,200.00				
5107	LEGAL SERVICES	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$0.00
5109	SHEPPARD LIBRARY	\$165,300.00	\$165,300.00	\$166,700.00	\$165,300.00	\$0.00
5110	ASSEMBLY ROOM IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5111	COMMUNITYEXPENSE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
5112	COMMUNITY ROOM SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
5113	TOWN CODE CODIFICATION	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00

	MINUTES CODIFICATION	\$2,000.00					
	ORDINANCE CODIFICATION	\$2,000.00					
5114	CEMETERY OPEN/CLOSE		\$15,000.00	\$15,000.00	\$12,000.00	\$12,000.00	\$0.00
	KEEPING AMOUNT THE SAME IN CASE NEW CEMETERY IS OPENED	\$15,000.00					
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5117	GRAPHICS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5118	YOUTH COUNCIL		\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$0.00
5119	CIVICS EDUCATION		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
5120	WEB SITE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5121	SUBDIVISION LOC RES EXP		\$34,235.00	\$337,777.00	\$0.00	\$0.00	\$0.00
5122	INSURANCE & BONDS		\$235,000.00	\$235,000.00	\$240,000.00	\$240,000.00	\$0.00
5124	WINTERVILLE MAGAZINE		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
5126	CSX CROSSING MAINTENANCE		\$20,200.00	\$20,200.00	\$15,000.00	\$15,000.00	\$0.00
5128	OPERATING LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5129	EMER OP CTR SUPPLIES		\$300.00	\$300.00	\$300.00	\$300.00	\$0.00
5134	ORG AND MGMT STUDY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5135	ECONOMIC DEVELOPMENT		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
6104	DOWNTOWN FACADE PROGRAM		\$10,000.00	\$10,000.00	\$7,500.00	\$7,500.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9108	CONTR TO FIRE DEPT FUND		\$0.00	\$19,000.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9110	TRANSFER TO RECREATION FD		\$848,414.00	\$848,414.00	\$919,699.00	\$930,711.00	\$0.00
9111	TRANSFER TO FIRE GRANT FD		\$236,600.00	\$236,600.00	\$372,765.00	\$372,420.00	\$0.00
9114	CONTR TO URGENT REP FUND		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
9115	CONT TO POWELL BILL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$1,895,879.00	\$2,218,421.00	\$2,044,836.00	\$1,981,783.00	\$0.00

PUBLIC BUILDINGS (1042426000) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4228	UTILITIES		\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$0.00
4230	SUPPLIES & MATERIALS		\$9,500.00	\$9,500.00	\$9,500.00	\$9,500.00	\$0.00
4232	ENGINEERING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES		\$81,300.00	\$81,300.00	\$101,700.00	\$101,700.00	\$0.00
	JANITORIAL	\$60,000.00					
	HVAC	\$10,000.00					
	PEST CONTROL	\$3,800.00					
	PLUMBING	\$5,000.00					
	ELECTRICAL	\$2,500.00					
	GAS PUMPS	\$2,500.00					
	FIRE ALARM/SPRINKLER TESTING	\$6,000.00					
	MISCELLANEOUS	\$2,500.00					
	CEMETERY MOWING	\$9,400.00					
4239	MAINT & REPAIR-FACILITY		\$30,000.00	\$35,326.00	\$30,000.00	\$30,000.00	\$0.00
	GENERAL REPAIRS	\$30,000.00					
4251	STREET LIGHTS		\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00	\$0.00
4253	LANDSCAPING		\$7,500.00	\$7,500.00	\$3,000.00	\$3,000.00	\$0.00
4257	INTERIOR MAINTENANCE		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$276,453.00	\$276,453.00	\$279,759.00	\$279,759.00	\$0.00
5133	INTEREST EXPENSE		\$50,551.00	\$50,551.00	\$43,545.00	\$43,545.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$56,264.00	\$130,000.00	\$130,000.00	\$0.00
	FIRE DEPT BAY SPRINKLER SYSTEM	\$130,000.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$646,304.00	\$707,894.00	\$788,504.00	\$788,504.00	\$0.00

GROUNDS AND LAWN MAINT (1042426002) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
4229	OSHA		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4230	SUPPLIES & MATERIALS		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4233	CONTRACTED SERVICES		\$20,500.00	\$20,500.00	\$21,000.00	\$21,000.00	\$0.00
	HIGHWAY 11 MOWING	\$19,500.00					
	SPRAYING (RR TRACKS & HWY 11)	\$1,500.00					
4299	BUILDINGS & GROUNDS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$31,500.00	\$31,500.00	\$32,000.00	\$32,000.00	\$0.00

POLICE (1043431000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$1,271,919.00	\$1,271,919.00	\$1,282,264.00	\$1,282,264.00	\$0.00
4121	OVERTIME	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
4122	LONGEVITY	\$8,310.00	\$8,310.00	\$7,074.00	\$7,074.00	\$0.00
4126	FICA EXPENSE	\$100,834.00	\$100,834.00	\$101,500.00	\$101,500.00	\$0.00
4127	INSURANCE EXPENSE	\$330,212.00	\$330,212.00	\$343,699.00	\$343,699.00	\$0.00
4130	RETIREMENT	\$124,499.00	\$124,499.00	\$140,871.00	\$140,871.00	\$0.00
4170	401(K) RETIREMENT	\$64,175.00	\$64,175.00	\$64,620.00	\$64,620.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$4,000.00	\$4,000.00	\$6,000.00	\$6,000.00	\$0.00
4223	POSTAGE & TELEPHONE	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$5,000.00	\$5,000.00	\$5,000.00	\$2,000.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$30,000.00	\$30,000.00	\$40,000.00	\$40,000.00	\$0.00
4227	FUEL (VEHICLES)	\$29,125.00	\$29,125.00	\$55,000.00	\$55,000.00	\$0.00
	<i>FUEL PRICES ARE CURRENTLY AT RECORD LOWS, BUT WITH 4</i>					
		\$55,000.00				
	<i>VEHICLES ADDED TO OUR FLEET, WE FEEL THIS WILL BE</i>					
		\$0.00				
	<i>SUFFICIENT.</i>					
		\$0.00				
4230	SUPPLIES & MATERIALS	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$0.00
4231	UNIFORMS & SHOES	\$12,000.00	\$12,000.00	\$16,000.00	\$16,000.00	\$0.00
	<i>OUTFITTING OF OUR 4 NEW OFFICERS HAS BEEN CHALLENGING</i>					
		\$16,000.00				
	<i>LAST BUDGET YEAR. WE ALSO HAVE AT LEAST 5 BALLISTIC</i>					
		\$0.00				
	<i>VESTS THAT WILL EXPIRE AND NEED TO BE REPLACED THIS</i>					
		\$0.00				
	<i>YEAR.</i>					
		\$0.00				
4233	CONTRACTED SERVICES	\$38,733.00	\$85,057.00	\$55,000.00	\$55,000.00	\$0.00

	AXON TASER AND BODY CAMERA CONTRACT PAYMENT	\$32,716.00					
	LEADS ONLINE	\$1,758.00					
	3SI GPS SURVEILLANCE DEVICES	\$432.00					
	RMS SOUTHERN SOFTWARE CONTRACT	\$3,927.00					
	XRY TECHNOLOGY CONTRACT	\$3,349.00					
	MOTOROLA SERVICE AGREEMENT (FIRE PAYS FROM OUR ACCT)	\$3,545.00					
	PITT COUNTY RADIO SUBSCRIBER ANNUAL FEE	\$3,500.00					
	SCHEDULING SOFTWARE	\$499.00					
	NEW LIVE SCAN FINGERPRINT SERVICING CONTRACT	\$2,136.00					
	DCI	\$2,938.00					
	LIVE SCAN PRINTER SERVICING CONTRACT	\$200.00					
4260	DEPARTMENTAL IMPROVEMENTS		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
	AS WE HAVE CREATED OTHER LINE ITEMS FOR COMMUNITY	\$2,500.00					
	DAY, SHOP WITH A COP, AND NNO, THIS LINE ITEM HAS BEEN	\$0.00					
	REDUCED AND REMAINS CONSTANT.	\$0.00					
4263	AUTH. FORFEITURE ALLOCATI		\$586.00	\$4,011.00	\$0.00	\$0.00	\$0.00
	AS THIS LINE ITEM IS FORFEITURE MONEY FROM DRUG	\$0.00					
	SEIZURES, THIS WILL SUPPLEMENT ANY SHORTCOMINGS IN	\$0.00					
	SMALL EQUIPMENT OR OTHER AUTHORIZED PURCHASES.	\$0.00					
	OUR PLAN IS TO REPLACE THE DESKTOP COMPUTERS	\$0.00					
	WHICH ARE OVER 12 YEARS OLD IF WE ACCUMULATE	\$0.00					
	THESE FUNDS DURING THE BUDGET YEAR.	\$0.00					
4264	DRUG INTERDICTION		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4265	OFFICER PROCESSING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	FOR THE LAST FEW BUDGET YEARS, THIS COST HAS BEEN AN	\$0.00					
	HR FUNCTION, NO EXPENDITURE REQUEST NEEDED.	\$0.00					
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	NO REQUEST FOR THIS LINE ITEM AS WE WILL REQUEST TO	\$0.00					
	REPLACE OLD DESKTOPS WITH ASSET FORFEITURE MONEY IF	\$0.00					
	AVAILABLE	\$0.00					
4267	SMALL EQUIPMENT		\$19,500.00	\$19,100.00	\$19,000.00	\$5,000.00	\$0.00
4268	VEHICLE LEASE		\$6,500.00	\$6,900.00	\$6,900.00	\$6,900.00	\$0.00
	TOTAL FOR YEAR LEASE FOR TOYOTA LEASE FOR TASK FORCE	\$6,500.00					
4282	CITIZEN/ REC PROGRAMS		\$7,138.00	\$7,138.00	\$7,500.00	\$7,500.00	\$0.00

	SHOP WITH A COP FROM LAST YEAR REVENUE LEFT OVER	\$2,000.00					
	POLICE DEPARTMENT SHOP WITH A COP BUDGET (TOWN)	\$500.00					
	POLICE DEPARTMENT SHOP WITH A COP BUDGET (DONATIONS)	\$5,000.00					
5111	COMMUNITYEXPENSE		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
	THIS FUNDS OUR COMMUNITY DAY AND NNO.	\$5,000.00					
6105	ICAC GRANT		\$20,875.00	\$20,875.00	\$0.00	\$0.00	\$0.00
	GRANT AWARDED AND FULFILLED. WE ONLY KEEP UP THE	\$0.00					
	TRAINING AND CERTIFICATIONS NOW WITH OTHER LINE ITEMS	\$0.00					
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$134,449.00	\$32,250.00	\$0.00	\$0.00
	WE HAVE A 2014 FORD INTERCEPTOR. THIS WAS THE FIRST	\$24,241.00					
	VEHICLE THAT CAME HERE WHEN I DID. IT IS THE UNMARKED	\$0.00					
	WHITE ONE. IT HAS 107,000 MILES AND IS IN KEEPING WITH	\$0.00					
	OUR 3,2,1,0 FOUR YEAR PLAN WHICH HAS BEEN WORKING	\$0.00					
	WELL. I FEEL THAT THIS WILL CONTINUE TO WORK EVEN	\$0.00					
	WITH THE ADDITION OF FOUR OFFICERS AND CARS.	\$0.00					
9106	CONTR TO VEH REPL RENT		\$21,261.00	\$21,261.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$0.00
	Totals		\$2,173,267.00	\$2,357,465.00	\$2,261,278.00	\$2,212,028.00	\$0.00

FIRE (1043432000) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$294,123.00	\$294,123.00	\$292,872.00	\$292,872.00	\$0.00
4121	OVERTIME		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$0.00
4122	LONGEVITY		\$300.00	\$300.00	\$1,900.00	\$1,900.00	\$0.00
4126	FICA EXPENSE		\$23,170.00	\$23,170.00	\$23,051.00	\$23,051.00	\$0.00
4127	INSURANCE EXPENSE		\$67,863.00	\$67,863.00	\$56,148.00	\$56,148.00	\$0.00
4130	RETIREMENT		\$13,709.00	\$13,709.00	\$15,555.00	\$15,555.00	\$0.00
4170	401(K) RETIREMENT		\$5,933.00	\$5,933.00	\$6,185.00	\$6,185.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$10,000.00	\$21,803.00	\$27,942.00	\$27,942.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE		\$5,700.00	\$5,700.00	\$16,654.00	\$16,654.00	\$0.00
	16654	\$16,654.00					
4223	POSTAGE & TELEPHONE		\$2,750.00	\$2,750.00	\$1,000.00	\$1,000.00	\$0.00
4224	OFFICE SUPPLIES		\$6,000.00	\$6,000.00	\$4,000.00	\$4,000.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$9,700.00	\$6,200.00	\$9,700.00	\$9,700.00	\$0.00
4226	MAINT & REPAIR-VEHICLE		\$35,000.00	\$50,100.00	\$40,600.00	\$40,600.00	\$0.00
4227	FUEL (VEHICLES)		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
4230	SUPPLIES & MATERIALS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES		\$15,210.00	\$15,210.00	\$15,220.00	\$15,220.00	\$0.00
4233	CONTRACTED SERVICES		\$32,749.00	\$32,749.00	\$44,269.00	\$44,269.00	\$0.00
	ANNUAL SCBA FLOW TEST		\$1,750.00				
	ANNUAL GROUND LADDERS SERVICE TESTING		\$1,000.00				
	ANNUAL AERIAL / PUMP TESTING		\$1,750.00				
	ANNUAL HOSE TESTING		\$4,880.00				
	ANNUAL HYDRAULICS TESTING		\$1,500.00				
	PORTABLE EXTINGUISHERS		\$200.00				
	ANNUAL HEALTH & SAFETY, RESPIRATORY CLEARANCE		\$8,225.00				
	ANNUAL RADIO SUBSCRIPTION / SERVICE		\$13,019.00				
	ANNUAL BREATHING AIR SAMPLING & TESTING		\$1,305.00				
	GEAR CLEANING, REPAIR, WARRANTY		\$3,800.00				
	TARGET SOLUTIONS		\$6,840.00				
4234	DUES & SUBSCRIPTIONS		\$15,242.00	\$15,242.00	\$13,582.00	\$13,582.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$7,500.00	\$5,500.00	\$3,400.00	\$3,400.00	\$0.00
	DESK		\$1,000.00				
	MATTRESSES		\$2,400.00				
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$64,500.00	\$89,970.00	\$33,600.00	\$33,600.00	\$0.00
4294	MEMBER BENIFITS		\$22,280.00	\$15,680.00	\$15,680.00	\$15,680.00	\$0.00

4295	DISPOSABLE SUPPLIES AND M		\$9,925.00	\$8,425.00	\$8,425.00	\$8,425.00	\$0.00
4296	DRUG TESTING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4297	FIRE PREVENTION		\$8,450.00	\$6,950.00	\$3,000.00	\$3,000.00	\$0.00
5122	INSURANCE & BONDS		\$30,777.00	\$30,777.00	\$32,810.00	\$32,810.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$188,349.00	\$188,349.00	\$188,348.49	\$188,348.49	\$0.00
5133	INTEREST EXPENSE		\$30,390.00	\$30,390.00	\$25,316.83	\$25,316.83	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$105,400.00	\$1,219,992.00	\$148,129.50	\$7,129.50	\$0.00
	RESCUE LIFTING STRUTS	\$7,129.50					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	REFUND FUND BALANCE - 17 UNITS OF SCBA	\$47,800.00					
Totals			<u>\$1,025,020.00</u>	<u>\$2,176,885.00</u>	<u>\$1,047,387.82</u>	<u>\$906,387.82</u>	<u>\$0.00</u>

DRAFT

EMERGENCY MEDICAL SERVICE (1043433000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$83,102.00	\$83,102.00	\$86,106.00	\$86,106.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$200.00	\$200.00	\$200.00	\$200.00	\$0.00
4126	FICA EXPENSE	\$6,342.00	\$6,342.00	\$6,572.00	\$6,572.00	\$0.00
4127	INSURANCE EXPENSE	\$19,704.00	\$19,704.00	\$20,442.00	\$20,442.00	\$0.00
4130	RETIREMENT	\$7,419.00	\$7,419.00	\$8,719.00	\$8,719.00	\$0.00
4170	401(K) RETIREMENT	\$4,144.00	\$4,144.00	\$4,295.00	\$4,295.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$120,911.00</u>	<u>\$120,911.00</u>	<u>\$126,334.00</u>	<u>\$126,334.00</u>	<u>\$0.00</u>

ANIMAL CONTROL (1043438000) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
4233	CONTRACTED SERVICES	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$0.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL		\$4,000.00			
4260	DEPARTMENTAL IMPROVEMENTS	\$3,500.00	\$3,500.00	\$3,500.00	\$3,500.00	\$0.00
	KENNEL IMPROVEMENTS		\$3,500.00			
4274	NEW EQUIPMENT	\$750.00	\$750.00	\$750.00	\$750.00	\$0.00
4316	FOOD AND BAIT	\$500.00	\$500.00	\$500.00	\$500.00	\$0.00
4317	CHEMICALS	\$350.00	\$350.00	\$350.00	\$350.00	\$0.00
	Totals	\$13,100.00	\$13,100.00	\$13,100.00	\$13,100.00	\$0.00

MOSQUITO CONTROL (1043438002) Budget

DRAFT

GENERAL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4229	OSHA	\$600.00	\$600.00	\$600.00	\$600.00	\$0.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4317	CHEMICALS	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
Totals		<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$0.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$369,219.00	\$369,219.00	\$371,802.00	\$371,802.00	\$0.00
4121	OVERTIME		\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
4122	LONGEVITY		\$9,960.00	\$9,960.00	\$3,427.00	\$3,427.00	\$0.00
4126	FICA EXPENSE		\$30,367.00	\$30,367.00	\$30,025.00	\$30,025.00	\$0.00
4127	INSURANCE EXPENSE		\$81,434.00	\$81,434.00	\$95,426.00	\$95,426.00	\$0.00
4130	RETIREMENT		\$32,442.00	\$32,442.00	\$36,395.00	\$36,395.00	\$0.00
4170	401(K) RETIREMENT		\$18,124.00	\$18,124.00	\$17,928.00	\$17,928.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4223	POSTAGE & TELEPHONE		\$800.00	\$800.00	\$800.00	\$800.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$25,000.00	\$30,000.00	\$27,500.00	\$27,500.00	\$0.00
4226	MAINT & REPAIR-VEHICLE		\$25,000.00	\$30,000.00	\$35,000.00	\$35,000.00	\$0.00
4227	FUEL (VEHICLES)		\$40,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$0.00
4229	OSHA		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
	PPE	\$1,500.00					
	MISCELLANEOUS	\$1,000.00					
4230	SUPPLIES & MATERIALS		\$20,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$0.00
4231	UNIFORMS & SHOES		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$0.00
4232	ENGINEERING		\$70,000.00	\$104,691.00	\$30,000.00	\$30,000.00	\$0.00
	CONSTRUCTION PLAN REVIEW	\$25,000.00					
	GENERAL ENGINEERING	\$5,000.00					
4233	CONTRACTED SERVICES		\$4,750.00	\$4,750.00	\$4,750.00	\$4,750.00	\$0.00
	RENTAL EQUIPMENT	\$4,000.00					
	BID ADVERTISEMENTS	\$750.00					
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$560,000.00	\$560,000.00	\$0.00
	STREET SWEEPER	\$260,000.00					
	GRASS TRUCK	\$220,000.00					
	50% OF KNUCKLEBOOM TRUCK	\$80,000.00					
9106	CONTR TO VEH REPL RENT		\$7,087.00	\$7,087.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			<u>\$767,683.00</u>	<u>\$802,374.00</u>	<u>\$1,306,553.00</u>	<u>\$1,306,553.00</u>	<u>\$0.00</u>

SANITATION (1047471000) Budget

DRAFT

GENERAL FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4233	CONTRACTED SERVICES		\$532,000.00	\$532,000.00	\$553,000.00	\$553,000.00	\$0.00
	WASTE INDUSTRIES	\$543,000.00					
	PITT COUNTY FINANCE	\$10,000.00					
	Totals		<u>\$532,000.00</u>	<u>\$532,000.00</u>	<u>\$553,000.00</u>	<u>\$553,000.00</u>	<u>\$0.00</u>

PARKS AND RECREATION (1560601000) Budget

DRAFT

RECREATION FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$286,915.00	\$286,915.00	\$286,939.00	\$286,939.00	\$0.00
4121	OVERTIME	\$14,000.00	\$14,000.00	\$14,000.00	\$12,000.00	\$0.00
4122	LONGEVITY	\$1,110.00	\$1,110.00	\$1,100.00	\$1,100.00	\$0.00
4126	FICA EXPENSE	\$23,441.00	\$23,441.00	\$23,423.00	\$23,423.00	\$0.00
4127	INSURANCE EXPENSE	\$83,909.00	\$83,909.00	\$114,918.00	\$114,918.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$21,609.00	\$21,609.00	\$24,588.00	\$24,588.00	\$0.00
4170	401(K) RETIREMENT	\$12,073.00	\$12,073.00	\$12,112.00	\$12,112.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,650.00	\$2,650.00	\$2,360.00	\$2,360.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,620.00	\$2,620.00	\$3,650.00	\$3,650.00	\$0.00
4223	POSTAGE & TELEPHONE	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00	\$0.00
4224	OFFICE SUPPLIES	\$1,550.00	\$1,550.00	\$1,550.00	\$1,550.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$0.00
4227	FUEL (VEHICLES)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$0.00
4228	UTILITIES	\$55,000.00	\$55,000.00	\$55,000.00	\$55,000.00	\$0.00
4230	SUPPLIES & MATERIALS	\$20,000.00	\$20,000.00	\$19,000.00	\$19,000.00	\$0.00
4232	ENGINEERING	\$0.00	\$55,541.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$2,810.00	\$2,810.00	\$3,060.00	\$3,060.00	\$0.00
4234	DUES & SUBSCRIPTIONS	\$1,450.00	\$1,450.00	\$1,400.00	\$1,400.00	\$0.00
4239	MAINT & REPAIR-FACILITY	\$59,900.00	\$59,900.00	\$55,000.00	\$55,000.00	\$0.00
	CHEMICALS/FERTILIZER		\$7,000.00			
	PLAYGROUND PARTS & ACCESSORIES		\$500.00			
	PLAYGROUND SAFETY SURFACING		\$5,000.00			
	IRRIGATION SYSTEM REPAIR		\$1,000.00			
	MULCH & PINE STRAW		\$7,500.00			
	FIELD AND BATTING CAGE LIGHTS		\$2,000.00			
	SCOREBOARD & CONTROL PANELS		\$500.00			
	VANDALISM REPAIR		\$1,500.00			
	CLAY FOR BALL FIELDS		\$2,500.00			
	FENCE REPAIRS		\$6,000.00			
	SIDEWALK REPAIRS		\$5,000.00			
	FACILITY PAINTING		\$5,000.00			
	PARKING LOT SEAL COAT & STRIPING		\$7,500.00			
	FACILITY PRESSURE/SOFT WASH		\$3,000.00			
	MISCELLANEOUS		\$1,000.00			
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$26,000.00	\$26,000.00	\$16,000.00	\$16,000.00	\$0.00

	AESTHETICS	\$5,000.00					
	SOD	\$2,000.00					
	POND MAINTENANCE AND SUPPLIES	\$1,000.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	\$1,000.00					
	PICNIC TABLES, BENCHES, TRASH RECEPTACLES	\$7,000.00					
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$23,300.00	\$23,300.00	\$23,800.00	\$23,800.00	\$0.00
	BASEBALL EQUIPMENT	\$10,000.00					
	FOOTBALL EQUIPMENT	\$5,000.00					
	ATHLETIC SUPPLIES	\$500.00					
	SOCCER EQUIPMENT	\$800.00					
	MAINTENANCE TOOLS	\$1,500.00					
	TENNIS COURT EQUIPMENT	\$1,000.00					
	CONCESSION STAND EQUIPMENT	\$1,000.00					
	4-IN-1 TRACTOR BUCKET	\$2,500.00					
	BATTING CAGE ITEMS	\$1,500.00					
4275	CAL RIPKEN EXP		\$21,500.00	\$21,500.00	\$21,500.00	\$21,500.00	\$0.00
4276	ROOKIE BALL		\$11,400.00	\$11,400.00	\$11,400.00	\$11,400.00	\$0.00
4277	BABE RUTH BASEBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4278	TEE BALL		\$7,800.00	\$7,800.00	\$8,500.00	\$8,500.00	\$0.00
4279	SOFTBALL		\$7,850.00	\$7,850.00	\$7,850.00	\$7,850.00	\$0.00
4280	FOOTBALL		\$19,150.00	\$19,150.00	\$19,150.00	\$19,150.00	\$0.00
4281	TOURNAMENT EXPENDITURE		\$12,300.00	\$12,300.00	\$12,300.00	\$9,800.00	\$0.00
4282	CITIZEN/ REC PROGRAMS		\$39,600.00	\$39,600.00	\$40,100.00	\$40,100.00	\$0.00
4283	CONCESSION EXP		\$40,750.00	\$40,750.00	\$40,750.00	\$29,000.00	\$0.00
4284	SENIOR PROGRAMS		\$6,200.00	\$6,200.00	\$6,000.00	\$6,000.00	\$0.00
4285	CAL RIPKEN ALL STAR		\$15,400.00	\$15,400.00	\$15,400.00	\$15,400.00	\$0.00
4286	BABE RUTH BASEBALL ALLSTA		\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$0.00
4287	BABE RUTH BASEBALL		\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$0.00
4298	FALL BALL		\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00	\$0.00
4319	SENIOR CITIZENS CLUB		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$117,965.00	\$117,965.00	\$117,965.00	\$117,965.00	\$0.00
5133	INTEREST EXPENSE		\$15,642.00	\$15,642.00	\$12,776.00	\$12,776.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$78,024.00	\$58,000.00	\$58,000.00	\$0.00
	FORD F250 - PARKS MAINTENANCE	\$30,000.00					
	NEW RIDING LAWNMOWER	\$13,000.00					
	BALL FIELD RENOVATIONS - MCLAWHORN & KIWANIS	\$15,000.00					
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00

Totals	<i>\$1,033,294.00</i>	<i>\$1,166,859.00</i>	<i>\$1,108,991.00</i>	<i>\$1,092,741.00</i>	<i>\$0.00</i>
---------------	-----------------------	-----------------------	-----------------------	-----------------------	---------------

DRAFT

POWELL BILL (1645451000) Budget

DRAFT

POWELL BILL FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$25,000.00	\$34,200.00	\$25,000.00	\$25,000.00	\$0.00
	GENERAL ENGINEERING	\$25,000.00				
4270	PAVING & RESURFACING	\$169,619.00	\$339,727.00	\$165,000.00	\$165,000.00	\$0.00
	STREET REPAIR & RESURFACING	\$165,000.00				
4271	MAINTENANCE-ROADS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
	PATCHING	\$10,000.00				
	STREET SWEEPER REPAIRS	\$15,000.00				
4272	DRAINAGE & STORMWATER	\$25,000.00	\$52,200.00	\$21,946.00	\$25,000.00	\$0.00
	STORM DRAIN REPAIR	\$25,000.00				
4273	TRAFFIC CONTROL	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$0.00
	REPLACEMENT SIGNS	\$2,000.00				
	SPEED BUMPS	\$3,500.00				
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4315	SNOW AND ICE REMOVAL	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	SALT BAGS	\$1,500.00				
4320	SIDEWALK CONSTRUCTION	\$10,000.00	\$213,454.00	\$10,000.00	\$10,000.00	\$0.00
	MISCELLANEOUS SIDEWALK REPAIRS	\$10,000.00				
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$261,619.00	\$671,581.00	\$253,946.00	\$257,000.00	\$0.00

VEHICLE REPLACEMENT (1762621000) Budget

DRAFT

VEHICLE REPLACEMENT FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	BABE RUTH BASEBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4288	APPROVED VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$27,900.00	\$27,900.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$448.00	\$448.00	\$0.00	\$0.00	\$0.00
Totals		\$28,348.00	\$28,348.00	\$0.00	\$0.00	\$0.00

FIRE - POSITIONS GRANT (1843432000) Budget

DRAFT

FIRE DEPARTMENT FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$528,736.00	\$528,736.00	\$529,492.00	\$529,492.00	\$0.00
	PERIOD OF PERFORMANCE IS FEBRUARY- FEBRUARY	\$0.00					
4121	OVERTIME		\$12,000.00	\$27,000.00	\$13,280.00	\$13,280.00	\$0.00
4122	LONGEVITY		\$0.00	\$1,100.00	\$1,300.00	\$1,300.00	\$0.00
4126	FICA EXPENSE		\$42,087.00	\$43,087.00	\$42,180.00	\$42,180.00	\$0.00
4127	INSURANCE EXPENSE		\$148,134.00	\$148,134.00	\$157,187.00	\$157,187.00	\$0.00
4130	RETIREMENT		\$48,603.00	\$49,803.00	\$55,212.00	\$55,212.00	\$0.00
4170	401(K) RETIREMENT		\$27,153.00	\$27,853.00	\$27,213.00	\$27,213.00	\$0.00
	Totals		<u>\$806,713.00</u>	<u>\$825,713.00</u>	<u>\$825,864.00</u>	<u>\$825,864.00</u>	<u>\$0.00</u>

FIRE - RECRUIT GRANT (1843432001) Budget

DRAFT

FIRE DEPARTMENT FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$66,139.00	\$66,139.00	\$67,970.00	\$67,970.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$100.00	\$100.00	\$0.00
4126	FICA EXPENSE	\$5,126.00	\$5,126.00	\$5,276.00	\$5,276.00	\$0.00
4127	INSURANCE EXPENSE	\$26,195.00	\$26,195.00	\$36,321.00	\$36,321.00	\$0.00
4130	RETIREMENT	\$5,919.00	\$5,919.00	\$6,909.00	\$6,909.00	\$0.00
4170	401(K) RETIREMENT	\$3,307.00	\$3,307.00	\$3,404.00	\$3,404.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$40,020.00	\$40,548.00	\$35,667.00	\$35,667.00	\$0.00
4233	CONTRACTED SERVICES	\$3,250.00	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00
4258	FIRE CALL PAY	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$18,000.00	\$0.00	\$0.00	\$0.00
4294	MEMBER BENIFITS	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$0.00
Totals		\$199,956.00	\$218,484.00	\$208,897.00	\$208,897.00	\$0.00

URGENT REPAIR PROGRAM (2049451000) Budget

DRAFT

HOME HOUSING PROGRAM

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4233	CONTRACTED SERVICES	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
Totals		<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$0.00</u>

CHAPMAN ST CULVERT REPLAC (4180801000) Budget

DRAFT

CHAPMAN ST CULVERT REPLAC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7109	CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

WATER FUND CAPITAL PROJEC (4380801000) Budget

DRAFT

WATER FUND CAPITAL PROJEC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7112	WATER LINE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

SEWER CAPITAL PROJECT (4480801000) Budget

DRAFT

SEWER FUND CAPITAL PROJEC

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7118	PUMPSTATION CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

2019 SEWER REHAB PROJECT (4680801000) Budget

DRAFT

2019 SEWER REHAB PROJECT

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7109	CONSTRUCTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

WATER FUND CP - ELV TANK (4880801000) Budget

DRAFT

STIMULUS GRANTS - ARRA

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7111	WATER TOWER IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

SEWER - CH ST MITIGATION (4980801000) Budget

DRAFT

SEWER - CH ST MITIGATION

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7110	PUMPSTATION IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

ADMINISTRATION (6071711000) Budget

DRAFT

ELECTRIC FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$549,739.00	\$549,739.00	\$632,176.00	\$632,176.00	\$0.00
4121	OVERTIME	\$25,000.00	\$25,000.00	\$28,000.00	\$28,000.00	\$0.00
4122	LONGEVITY	\$6,191.00	\$6,191.00	\$6,890.00	\$6,890.00	\$0.00
4126	FICA EXPENSE	\$45,095.00	\$45,095.00	\$49,754.00	\$49,754.00	\$0.00
4127	INSURANCE EXPENSE	\$149,473.00	\$149,473.00	\$159,654.61	\$159,654.61	\$0.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$50,083.00	\$50,083.00	\$62,939.00	\$62,939.00	\$0.00
4170	401(K) RETIREMENT	\$27,980.00	\$27,980.00	\$31,005.00	\$31,005.00	\$0.00
4185	UNEMPLOYMENT INS RES CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$9,050.00	\$9,050.00	\$9,050.00	\$9,050.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$0.00
4223	POSTAGE & TELEPHONE	\$2,150.00	\$2,150.00	\$2,150.00	\$2,150.00	\$0.00
4224	OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$0.00
4227	FUEL (VEHICLES)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
4228	UTILITIES	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$0.00
4229	OSHA	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$0.00
4230	SUPPLIES & MATERIALS	\$165,000.00	\$165,000.00	\$147,500.00	\$147,500.00	\$0.00
	POLES, CONDUCTOR, PIPE	\$80,000.00				
	LED STREET LIGHTS	\$32,000.00				
	CONDUIT AND ROLL PIPE	\$14,500.00				
	HARDWARE AND FITTINGS	\$21,000.00				
4231	UNIFORMS & SHOES	\$17,500.00	\$17,500.00	\$15,000.00	\$15,000.00	\$0.00
4232	ENGINEERING	\$373,000.00	\$575,500.00	\$105,000.00	\$105,000.00	\$0.00
	NEW SERVICE TERRITORY	\$50,000.00				
	OLD TAR/NC DOT ROAD WIDENING PROJECTS	\$30,000.00				
	SD PLAN DEV/REV	\$15,000.00				
	MISC (SUMMIT UTIL ADV)	\$10,000.00				
4233	CONTRACTED SERVICES	\$91,740.00	\$91,740.00	\$48,400.00	\$48,400.00	\$0.00
	UNDERGROUND REPLACEMENT	\$15,000.00				
	TREE TRIMMING	\$10,000.00				
	RADIO CONTRACT	\$1,900.00				
	NERC FILINGS, ELECTRICITIES	\$21,500.00				
4234	DUES & SUBSCRIPTIONS	\$20,400.00	\$20,400.00	\$20,700.00	\$20,700.00	\$0.00

	<i>ELECTRICITIES</i>	<i>\$7,700.00</i>					
	<i>APPA</i>	<i>\$4,000.00</i>					
	<i>811</i>	<i>\$2,100.00</i>					
	<i>ITRON</i>	<i>\$5,400.00</i>					
	<i>NERC</i>	<i>\$1,500.00</i>					
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4293	MAINTENANCE - SUBSTATION	\$34,000.00	\$34,000.00	\$34,000.00	\$34,000.00	\$34,000.00	\$0.00
4301	CUSTOMER BILL PREPARATION	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
4302	PURCHASE FOR RESALE	\$3,775,000.00	\$3,775,000.00	\$3,775,000.00	\$3,775,000.00	\$3,775,000.00	\$0.00
4303	NORTH CAROLINA SALES TAX	\$456,010.00	\$456,010.00	\$452,363.00	\$452,363.00	\$452,363.00	\$0.00
4321	COAL ASH COMPLIANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$350,410.00	\$350,410.00	\$356,909.00	\$356,909.00	\$356,909.00	\$0.00
5133	INTEREST EXPENSE	\$31,281.00	\$31,281.00	\$23,695.00	\$23,695.00	\$23,695.00	\$0.00
5137	ACCRUED INTREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$375,726.00	\$375,726.00	\$440,835.00	\$440,835.00	\$440,835.00	\$0.00
9104	CONTR TO SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$500,000.00	\$0.00
	Totals	\$7,168,378.00	\$7,370,878.00	\$7,014,570.61	\$7,014,570.61	\$7,014,570.61	\$0.00

ADMINISTRATION - METERING (6071711022) Budget

DRAFT

ELECTRIC FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$24,000.00	\$24,000.00	\$29,000.00	\$29,000.00	\$0.00
	SECOND NEW FORMAT COLLECTING UNIT MC3 LITE AND SET-UP						
		\$29,000.00					
4304	ELECTRIC METER REPLACEMEN		\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$0.00
	40 DEMAND METERS						
		\$8,000.00					
	20 HOUSE METERS 50.00 EACH						
		\$1,000.00					
4305	ELECTRIC NEW ACCOUNT METE		\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	\$0.00
	5 DEMAND METERS 190.00 EACH						
		\$950.00					
	30 RESIDENTIAL 50.00 EACH						
		\$1,500.00					
4306	WATER REPLACEMENT METERS		\$39,000.00	\$39,000.00	\$76,500.00	\$76,500.00	\$0.00
	NEW METERS						
		\$39,000.00					
	REPLACEMENT ERTS FOR FAILING UNITS						
		\$37,500.00					
4307	WATER NEW ACCOUNT METERS		\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$0.00
Totals			<u>\$87,450.00</u>	<u>\$87,450.00</u>	<u>\$129,950.00</u>	<u>\$129,950.00</u>	<u>\$0.00</u>

CAPITAL OUTLAY (6080801000) Budget

DRAFT

ELECTRIC FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$2,203,503.00	\$2,455,254.00	\$536,500.00	\$536,500.00	\$0.00
	CIRCUIT REHAB	\$20,000.00					
	NEW S/D, COMMERCIAL (HOLLY GRO, ELIS RDG, COPPER CREEK)	\$150,000.00					
	NEW ELEC TERRITORY	\$250,000.00					
	NEW PICKUP (2WD)	\$26,500.00					
	CONTRACT LINE CREW	\$90,000.00					
Totals			<u>\$2,203,503.00</u>	<u>\$2,455,254.00</u>	<u>\$536,500.00</u>	<u>\$536,500.00</u>	<u>\$0.00</u>

ADMINISTRATION (6172721000) Budget

DRAFT

WATER FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES		\$178,304.00	\$178,304.00	\$178,366.00	\$178,366.00	\$0.00
4121	OVERTIME		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00
4122	LONGEVITY		\$2,578.00	\$2,578.00	\$900.00	\$900.00	\$0.00
4126	FICA EXPENSE		\$15,621.00	\$15,621.00	\$15,464.00	\$15,464.00	\$0.00
4127	INSURANCE EXPENSE		\$80,324.00	\$80,324.00	\$85,029.00	\$85,029.00	\$0.00
4128	OPEB INSURANCE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT		\$18,040.00	\$18,040.00	\$20,103.00	\$20,103.00	\$0.00
4170	401(K) RETIREMENT		\$10,078.00	\$10,078.00	\$9,903.00	\$9,903.00	\$0.00
4171	PENSION EXP/REV		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
4223	POSTAGE & TELEPHONE		\$800.00	\$800.00	\$800.00	\$800.00	\$0.00
4224	OFFICE SUPPLIES		\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT		\$13,500.00	\$20,750.00	\$13,500.00	\$13,500.00	\$0.00
	WELL PUMPS		\$5,000.00				
	AMMONIA PUMPS		\$1,500.00				
	CHLORINE PUMPS		\$1,500.00				
	ELECTRICAL CONTROLS		\$2,500.00				
	HEAVY EQUIPMENT		\$3,000.00				
4226	MAINT & REPAIR-VEHICLE		\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$0.00
4227	FUEL (VEHICLES)		\$20,000.00	\$18,000.00	\$20,000.00	\$20,000.00	\$0.00
4228	UTILITIES		\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$0.00
4229	OSHA		\$2,500.00	\$500.00	\$2,500.00	\$2,500.00	\$0.00
4230	SUPPLIES & MATERIALS		\$43,500.00	\$57,500.00	\$46,000.00	\$46,000.00	\$0.00
	CHLORINE		\$7,500.00				
	AMMONIA		\$5,000.00				
	REAGENTS		\$3,500.00				
	MISC MATERIALS FOR SYSTEM REPAIRS		\$20,000.00				
	ROCK/SAND/TOPSOIL		\$5,000.00				
	HYDRANTS		\$5,000.00				
4231	UNIFORMS & SHOES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING		\$10,000.00	\$4,500.00	\$185,000.00	\$185,000.00	\$0.00
	GENERAL ENGINEERING		\$10,000.00				
	HWY 11/REEDY BRANCH LOOP		\$50,000.00				
	CHURCH ST EXTENSION		\$50,000.00				
	MILL ST/PARK RD		\$75,000.00				
4233	CONTRACTED SERVICES		\$21,547.00	\$18,547.00	\$33,750.00	\$33,750.00	\$0.00

	UTILITY CUTS ASPHALT PATCHING	\$5,000.00					
	ENVIRONMENT 1 LAB TESTING	\$15,000.00					
	ALARM MONITORING	\$750.00					
	SCADA	\$5,000.00					
	EMERGENCY REPAIRS	\$5,000.00					
	CHEMSACAN REPAIRS	\$3,000.00					
4234	DUES & SUBSCRIPTIONS	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$0.00	
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4261	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
4301	CUSTOMER BILL PREPARATION	\$11,500.00	\$11,500.00	\$12,700.00	\$12,700.00	\$0.00	
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
5132	DEBT SERVICE EXPENSE	\$133,219.00	\$160,602.00	\$136,451.00	\$136,451.00	\$0.00	
5133	INTEREST EXPENSE	\$52,885.00	\$59,263.00	\$49,279.00	\$49,279.00	\$0.00	
5137	ACCRUED INTREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
6101	AIA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9101	CONTR TO GEN FUND SVC RND	\$345,676.00	\$345,676.00	\$409,197.00	\$409,197.00	\$0.00	
9103	CONTR TO METERING DIVISIO	\$26,000.00	\$26,000.00	\$44,750.00	\$44,750.00	\$0.00	
9104	CONTR TO SEWER FUND	\$0.00	\$0.00	\$93,000.00	\$93,000.00	\$0.00	
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
9113	GENERAL FUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
	Totals	\$1,063,072.00	\$1,104,083.00	\$1,433,692.00	\$1,433,692.00	\$0.00	

WATER PURCHASE (6172723000) Budget

DRAFT

WATER FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4302	PURCHASE FOR RESALE		\$442,000.00	\$442,000.00	\$394,000.00	\$394,000.00	\$0.00
	WATER PURCHASE FOR RESALE	\$322,000.00					
	CAPITAL CHARGE	\$72,000.00					
	Totals		<u>\$442,000.00</u>	<u>\$442,000.00</u>	<u>\$394,000.00</u>	<u>\$394,000.00</u>	<u>\$0.00</u>

CAPITAL OUTLAY (6180801000) Budget

DRAFT

WATER FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$120,000.00	\$120,000.00	\$0.00
	REPLACEMENT ON CALL TRUCK	\$45,000.00					
	BOOSTER PUMP STATION VFDS	\$50,000.00					
	DIP DROP DOWN MAIN/MILL	\$25,000.00					
Totals			<u>\$0.00</u>	<u>\$0.00</u>	<u>\$120,000.00</u>	<u>\$120,000.00</u>	<u>\$0.00</u>

ADMIN - COLLECTIONS (6273731020) Budget

DRAFT

SEWER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

OPERATIONS - COLLECTIONS (6273732020) Budget

DRAFT

SEWER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$87,155.00	\$87,155.00	\$86,959.00	\$86,959.00	\$0.00
4121	OVERTIME	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$0.00
4122	LONGEVITY	\$1,160.00	\$1,160.00	\$200.00	\$200.00	\$0.00
4126	FICA EXPENSE	\$7,805.00	\$7,805.00	\$7,697.00	\$7,697.00	\$0.00
4127	INSURANCE EXPENSE	\$52,454.00	\$52,454.00	\$56,148.00	\$56,148.00	\$0.00
4130	RETIREMENT	\$9,013.00	\$9,013.00	\$10,080.00	\$10,080.00	\$0.00
4170	401(K) RETIREMENT	\$5,036.00	\$5,036.00	\$4,966.00	\$4,966.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$60,000.00	\$72,086.00	\$60,000.00	\$60,000.00	\$0.00
	REPAIR LIFT STATION PUMPS	\$35,000.00				
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT	\$5,000.00				
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT	\$15,000.00				
	DENALI STEP SYSTEM REPAIRS	\$5,000.00				
4226	MAINT & REPAIR-VEHICLE	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00
4228	UTILITIES	\$61,500.00	\$61,500.00	\$61,500.00	\$61,500.00	\$0.00
4229	OSHA	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$0.00
4230	SUPPLIES & MATERIALS	\$32,500.00	\$32,500.00	\$32,500.00	\$32,500.00	\$0.00
	SEWER SUPPLIES	\$25,000.00				
	5 RETRO FLOAT SYSTEM CONTROLS	\$5,000.00				
	DENALI STEP PUMPS	\$2,500.00				
4232	ENGINEERING	\$39,750.00	\$43,150.00	\$10,000.00	\$10,000.00	\$0.00
	GENERAL ENGINEERING	\$10,000.00				
4233	CONTRACTED SERVICES	\$50,750.00	\$46,250.00	\$50,750.00	\$50,750.00	\$0.00
	ELECTRICIANS	\$10,000.00				
	EMERGENCY REPAIRS	\$15,000.00				
	UTILITY CUTS ASPHALT PATCHING	\$2,500.00				
	ALARM MONITORING	\$6,250.00				
	BACKFLOW TESTING	\$2,000.00				
	MANHOLE LEAK REPAIRS	\$5,000.00				
	LIFT STATION REPAIRS	\$10,000.00				
4234	DUES & SUBSCRIPTIONS	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
	NCDENR	\$1,000.00				
	ORC LICENSE RENEWALS	\$500.00				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4301	CUSTOMER BILL PREPARATION	\$11,500.00	\$11,500.00	\$12,700.00	\$12,700.00	\$0.00

4309	MAJOR UNSCHEDULED MAINTEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4310	CMSD EXPENSE	\$919,085.00	\$919,085.00	\$1,075,431.00	\$1,075,431.00	\$0.00
4311	CMSD GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$195,349.00	\$195,349.00	\$378,261.00	\$378,261.00	\$0.00
5133	INTEREST EXPENSE	\$62,972.00	\$62,972.00	\$58,279.00	\$58,279.00	\$0.00
5138	CUSTOMER REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6101	AIA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$358,121.00	\$358,121.00	\$424,650.00	\$424,650.00	\$0.00
9102	CONTR TO WATER FUND SVC R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9103	CONTR TO METERING DIVISIO	\$26,000.00	\$26,000.00	\$44,750.00	\$44,750.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$70,700.00	\$70,700.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$2,077,850.00</u>	<u>\$2,088,836.00</u>	<u>\$2,401,871.00</u>	<u>\$2,401,871.00</u>	<u>\$0.00</u>

DRAFT

OPERATIONS - PUMP STATION (6273732021) Budget

DRAFT

SEWER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

CAPITAL OUTLAY (6280801000) Budget

DRAFT

SEWER FUND

Account	Title		2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$176,000.00	\$267,305.00	\$214,000.00	\$214,000.00	\$0.00
	2018 SEWER REHAB CLOSING FEE	\$71,000.00					
	2020 SEWER REHAB CLOSING FEE	\$40,000.00					
	ELIS RIDGE COST SHARE	\$17,500.00					
	CHURCH ST FORCE MAIN BORE CONTINGENCY	\$15,000.00					
	CHAPMAN ST LIFT STATION SITE	\$35,000.00					
	Totals		<u>\$176,000.00</u>	<u>\$267,305.00</u>	<u>\$214,000.00</u>	<u>\$214,000.00</u>	<u>\$0.00</u>

ADMINISTRATION (6374741000) Budget

DRAFT

STORMWATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

OPERATIONS (6374742000) Budget

DRAFT

STORMWATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
4120	SALARIES AND WAGES	\$87,154.00	\$87,154.00	\$73,623.00	\$73,623.00	\$0.00
4121	OVERTIME	\$12,000.00	\$12,000.00	\$1,500.00	\$1,500.00	\$0.00
4122	LONGEVITY	\$1,160.00	\$1,160.00	\$200.00	\$200.00	\$0.00
4126	FICA EXPENSE	\$7,805.00	\$7,805.00	\$5,840.00	\$5,840.00	\$0.00
4127	INSURANCE EXPENSE	\$52,453.00	\$52,453.00	\$47,546.00	\$47,546.00	\$0.00
4130	RETIREMENT	\$9,013.00	\$9,013.00	\$7,647.00	\$7,647.00	\$0.00
4170	401(K) RETIREMENT	\$5,035.00	\$5,035.00	\$3,767.00	\$3,767.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$2,500.00	\$2,500.00	\$4,500.00	\$4,500.00	\$0.00
	CUES CAMERA				\$3,500.00	
	LONG REACH MOWER				\$1,000.00	
4230	SUPPLIES & MATERIALS	\$10,000.00	\$11,000.00	\$10,000.00	\$28,810.00	\$0.00
	PIPE AND CATCH BASINS				\$5,000.00	
	MISC MATERIALS				\$5,000.00	
4232	ENGINEERING	\$41,500.00	\$57,034.00	\$83,500.00	\$83,500.00	\$0.00
	GENERAL ENGINEERING				\$1,500.00	
	PIPE REPLACEMENTS				\$25,000.00	
	MS4 STORMWATER MANAGEMENT PLAN				\$57,000.00	
4233	CONTRACTED SERVICES	\$117,000.00	\$97,300.00	\$167,000.00	\$167,000.00	\$0.00
	ANNUAL DITCH MAINTENANCE CONTRACT				\$17,000.00	
	CONTRACTED PIPE REPLACEMENT				\$150,000.00	
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4312	DRAINAGE DISTRICT	\$4,500.00	\$4,500.00	\$5,200.00	\$5,200.00	\$0.00
4313	PHASE II COMPLIANCE	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5136	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6103	GRANT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$22,500.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$19,074.00	\$19,074.00	\$75,457.00	\$75,457.00	\$0.00
9104	CONTR TO SEWER FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9115	CONT TO POWELL BILL	\$0.00	\$27,200.00	\$0.00	\$0.00	\$0.00

Totals	<i>\$371,694.00</i>	<i>\$418,228.00</i>	<i>\$488,280.00</i>	<i>\$507,090.00</i>	<i>\$0.00</i>
---------------	---------------------	---------------------	---------------------	---------------------	---------------

DRAFT

CAPITAL OUTLAY (6380801000) Budget

DRAFT

STORMWATER FUND

Account	Title	2019-2020 Adopted	2019-2020 Amended	2020-2021 Department Head Recommendations	2020-2021 Town Manager Recommendations	2020-2021 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	\$127,722.00	\$152,222.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$127,722.00</u>	<u>\$152,222.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Budget Ordinance

Is

Forthcoming

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2020

As Certified by the
Finance Director
Anthony B. Bowers

**Town of Winterville
Fee Schedule
Fiscal Year 2020-2021**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2020-2021 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
Water \$ 10.00 or a letter of good credit from a previous utility company.
Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
Water \$ 10.00
Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
Delinquent fee \$25.00 plus two-month deposit before reconnection
(\$150 if initial deposit was made; \$300 if not)
Returned Check Charge \$25.00

Late Penalties-

Meter Tampering (All Utilities) \$ 2.00
\$100.00 fine plus estimated non-metered usage, as well
an additional deposit of \$100.00, and cost of the new
meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1,500.00
1 1/2"	\$1,200.00	\$2,400.00
2"	\$2,250.00	\$4,500.00

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.



General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1,000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00
Cremation Opening \$200.00
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)- \$ 5.00
Incident Report copies- \$13.00 (Department uses an outside company)
Police Accident Report copies- \$ 5.00
Finger Printing Copies- \$10.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 rd Re-submittal)***	Additional Base Fee

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat- \$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00

Final Plat- \$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00

Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee - \$250.00

Variance Application Filing Fee - \$250.00

Zoning Appeal Filing Fee - \$250.00

Copy of Zoning Ordinance- \$ 15.00

Copy of Subdivision Ordinance- \$ 10.00

Copies of Maps-

E Size Plot Map \$ 20.00

D Size Plot Map \$ 15.00

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2020 -2021 Fee Structure for Facility Rentals

Facility Rentals

Facility	Description	Hour	Half Day	Full Day	Full Day-Weekend
Picnic Shelter	Resident	\$10.00	\$25.00	\$35.00	-
	Non-Resident	\$15.00	\$35.00	\$50.00	-
	Electricity	-	-	\$20.00	-
Tennis Courts	Court	\$5.00	-	-	-
	Lights	\$15.00	If outside normal operating hours		
Athletic Fields	Bambino	-	-	-	-
	Ruritan	\$25.00	\$50.00	\$100.00	\$150.00
	Kiwanis	\$25.00	\$50.00	\$100.00	\$150.00
	Smith	\$25.00	\$50.00	\$100.00	\$150.00
	Lights	\$35.00	-	-	-
	Tournament	\$200.00 per field per day. Includes use of lights.			
Amphitheater	Category 1	\$200 per performance No charge for rehearsals			
	Category 2	\$250 per performance \$25 per hour for rehearsals			
	Category 3	\$500 per performance \$25 per hour for rehearsals			
	Category 4	\$150 no performance			
	Category 5	Reimbursement of employee cost if applicable			

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hrs). Renter is responsible for repair costs beyond what is considered normal wear and tear.

Program & Event Fee Structure

Program	Resident	Non-Res
Cal Ripken Baseball	\$50.00	\$65.00
T-Ball & Pee Wee	\$35.00	\$45.00
Babe Ruth Baseball	\$50.00	\$65.00
Fall Baseball	\$30.00	\$45.00
Tackle Football	\$50.00	\$70.00
Flag Football	\$30.00	\$45.00
Softball	\$10.00	\$20.00
Soccer	\$30.00	\$45.00
Cheerleading	\$30.00	\$45.00
Adult Kickball	\$30.00	\$45.00
Dances	\$15.00	\$25.00

Sponsorship Fees

Program	Fee
Men's Softball	\$400.00
Women's Softball	\$350.00
Co-Ed Softball	\$400.00
Soccer	\$200.00
Cal Ripken Major, Minor, Rookie	\$325.00
T-Ball & Pee Wee	\$250.00
Fall Baseball	\$250.00
Babe Ruth	\$325.00
Flag Football	\$200.00
Tackle Football	\$325.00

PCC Softball Agreement: \$2,300 (total) flat rental rate for spring and fall season.

Fire Services Fees:

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	In Town \$60.00 ETJ \$90.00
Each additional 1,000 sq.ft.		In Town \$ 3.00
Each additional 1,000 sq.ft.		ETJ \$ 4.50
Fire Inspection (Re-inspection for Violations)		In Town \$30.00 ETJ \$45.00
Each additional 1,000 sq.ft.		In Town \$ 1.50
Each additional 1,000 sq.ft.		ETJ \$ 2.25
Foster Home Inspection		In Town \$ 60.00 ETJ \$ 90.00
Plan Review (Per Building)	up to 3000 sq. ft	In Town \$100.00 ETJ \$150.00
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Site Plan Review		In Town \$100.00 ETJ \$150.00
Fire Alarm Plan Review & Test		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 1.50
Each additional 1000 sq. ft		ETJ \$ 2.25
Fire Alarm Additional Field Test (Retest)		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Sprinkler Plan Review and Field Test		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Sprinkler Review and Field Re-Test or Additional Site Visits		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 1.50
Each additional 1000 sq. ft		ETJ \$ 2.25
Hood and Suppression Plan Review		In Town \$ 50.00 ETJ \$ 75.00
Hood & Suppression Field Test & Additional Site Visits		In Town \$ 50.00 ETJ \$ 75.00
Re-piping Permit		In Town \$100.00 ETJ \$150.00
Burn Permit		In Town \$ 50.00 ETJ \$ 75.00

Private Hydrant Permit	In Town \$100.00 ETJ \$150.00
Display & Exhibits Permit	In Town \$ 50.00 ETJ \$ 75.00
Fair and Carnivals Permit	In Town \$100.00 ETJ \$150.00
Tent Permit	In Town \$ 50.00 ETJ \$ 75.00
Fumigating & Fogging Permit	In Town \$ 50.00 ETJ \$ 75.00
Pyrotechnics / Explosives (+ Hourly Fee for Inspectors)	In Town \$ 50.00 ETJ \$ 75.00
Miscellaneous and Other Permits	In Town \$ 50.00 ETJ \$ 75.00

Fire Reports	\$ 5.00
Tank Installation Permit	In Town \$150.00 ETJ \$225.00
Tank Extraction Permit	In Town \$150.00 ETJ \$225.00
Tank Abandonment	In Town \$150.00 ETJ \$225.00
Tank Follow-up Inspection	In Town \$ 50.00 ETJ \$ 75.00
ABC License	\$100.00
Fire Prevention Ordinance Violation	\$50.00-\$500.00
Hazardous Material Spills (Per Man Hour)	\$30.00

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations

Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports

Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor

Commercial – New Construction - Additions - Alterations / Renovations

Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used

Single Wides - \$125.00

Double Wides - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits

Residential - \$100.00

Commercial - \$150.00

Insulation ----- \$ 50.00

Daycare / Group Homes ----- \$100.00

Change of Occupancy ----- \$ 75.00

Roofing Permit ----- \$ 50.00

ABC Permit ----- \$ 50.00

Swimming Pool ----- \$125.00

Signs – Wall and Freestanding -- \$100.00/sign

**Re-inspection Fees: \$100.00 first time; \$150.00 each time thereafter under same inspection
Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.**

Electrical Permits

Residential– New Construction - Additions

Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions

Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential

Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service
\$100.00 Up To 400 Amps
\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00

Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

Manufactured Homes / On Frame Modular - \$60.00

Adopted this the 8th day of June 2020.

Douglas A. Jackson, Mayor

ATTEST:

Donald A. Harvey, Town Clerk

Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2020

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL**

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$22.40
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$44.80
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$30.83
Next	17,000 Gallons @ \$ 8.57 per 1000 Gallons
All Over	20,000 Gallons @ \$ 7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$57.65
Next	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$4.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$4.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Delinquent Fee - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 8th day of June 2020.

Douglas A. Jackson, Mayor

ATTEST:

Donald A. Harvey, Town Clerk

TOWN OF WINTERVILLE
Benefits Highlights July 2020 – June 2021

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2020. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 935.37	\$ 0.00	\$ 935.37
Employee/Spouse	\$1,863.58	\$ 345.05	\$2,208.63
Employee/Child	\$1,455.34	\$ 196.91	\$1,652.25
Family	\$2,446.56	\$ 580.38	\$3,026.94

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$15 Co-Payment, Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2020 – June 2021

Important Highlights (continued):

- Emergency Room Visit \$300 Co-Payment, the Co-Pay is waived if admitted.
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Vision Care Comprehensive Eye Exam is **no longer covered** under Preventive Care
- Prescription Drugs (In Network) Tier 1 (Generic) \$10 Co-Payment Tier 2 (Preferred Brand) \$35 Co-Payment Tier 3 (Brand) \$50 Co-Payment Tier 4 (Specialty Brand) \$100 maximum Co-Payment
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 33.85	0.00	\$ 33.85
Employee/Spouse	\$ 70.93	0.00	\$ 70.93
Employee/Child	\$ 71.82	0.00	\$ 71.82
Family	\$115.97	0.00	\$115.97

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firefighters.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.15% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application

TOWN OF WINTERVILLE
Benefit Highlights July 2020 – June 2021

- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is in addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.90% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer, you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$50,000 from the NC Industrial Commission and Dept. of State Treasurer in addition to possible benefits from the Federal Public Safety Officer’s Benefits Program, Bureau of Justice Assistance, and/or United States Department of Justice.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. SMEG Family Mental Health 252-364-8972.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2020 – June 2021

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2020 – June 2021

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	11.2	16.8
At least 2 years, but less than 5 years	13.1	19.65
At least 5 years, but less than 10 years	14.9	22.35
At least 10 years, but less than 15 years	16.8	25.2
At least 15 years, but less than 20 years	18.7	28.05
20 years and over	20.5	30.75

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.4 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2020 – June 2021

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

Town of Winterville

Blue Cross Blue Shield of North Carolina Renewal

	Current/Renewal
Effective Date	7/1/2020
Plan	Blue Option PPO
Plan Code	5368158
Benefit	In - Network
PCP Office Copay	\$15
Telehealth	\$10
Specialists Office	\$30
Preventive Care	100%
Urgent Care Center Copay	\$30
Drug Card /Generic Tier 1	\$10
Drug Card/Brand Tier 2	\$35
Drug Card/Brand Tier 3	\$50
Drug Card/Specialty Tier 4	Max \$100
Emergency Room Copay	\$300 Copay Waived if Admitted
Individual Deductible	\$1,000
Family Deductible	2x
Ambulatory Surgical Center	80%*
Hospital Facility	80%*
Inpatient & Outpatient Professional	80%*
Individual Out of Pocket Max	**\$2,000
Family Out of Pocket Max	**\$4,000
Lifetime Maximum	Unlimited

Certificate	#	Current	Renewal	Negotiated Renewal
Employee	48	\$ 874.14	\$ 981.02	\$ 935.37
Employee/Spouse	5	\$ 2,064.06	\$ 2,318.69	\$ 2,208.63
Employee/Children	27	\$ 1,544.10	\$ 1,729.52	\$ 1,652.25
Family	7	\$ 2,828.80	\$ 3,169.48	\$ 3,026.94
Monthly Total	87	\$ 113,771.32	\$ 127,565.81	\$ 121,740.24
Amount of Increase			\$ 13,794.49	\$ 7,968.92
Percent of Increase			12.12%	7.00%

*after Deductible

**Deductible, coinsurance, office visit copays & Rx copays apply to the new out of pocket limit.

Notice: This benefit comparison was created by First National Insurance Agency for your convenience.

Please refer to your BCBSNC benefit highlights for complete benefit details.

Presented by:
First National Insurance Agency

Town of Winterville Dental Comparison

		Current	Renewal
		MetLife	MetLife
		7/1/2019	7/1/2020
Benefit			
Preventative		100%	100%
Basic		*80%	*80%
Major		*50%	*50%
Individual Deductible		\$50	\$50
Annual Maximum Benefit		\$1,000	\$1,000
Orthodontic Care		50%	50%
Orthodontic Maximum		\$1,000	\$1,000
Endodontics		Basic	Basic
Periodontics		Basic	Basic
	#		Renewal
Employee	29	\$ 33.85	\$ 33.85
Employee/Spouse	13	\$ 70.93	\$ 70.93
Employee/Children	6	\$ 71.82	\$ 71.82
Employee/Family	39	\$ 115.97	\$ 115.97
Monthly Total	87	\$ 6,857.49	\$ 6,857.49
Amount of Increase			\$ -

* Deductible Applies

Presented by:
First National Insurance Agency

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

UPDATED AS OF 09/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			24,010	25,209	30,011	36,014
6			25,209	26,468	31,512	37,815
7			26,468	27,793	33,085	39,704
8	Maintenance Worker		27,793	29,182	34,741	41,690
9			29,182	30,642	36,477	43,775
10	Administrative Assistant Park Maintenance Worker		30,642	32,174	38,301	45,961
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		32,174	33,782	40,216	48,262
12	Accounting Technician Buyer Equipment Operator Office Manager		33,782	35,469	42,229	50,673
13	Senior Equipment Operator Senior Utility Maintenance Mechanic Parks & Recreation Programmer Firefighter		35,469	37,244	44,338	53,205
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		37,244	39,107	46,557	55,865

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic Paramedic Fire Engineer		39,107	41,060	48,884	58,659
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		41,060	43,115	51,330	61,593
17	Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector		43,115	45,271	53,895	64,673
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		45,271	47,535	56,589	67,908
19	Public Works Supervisor Pump Maintenance Supervisor		47,535	49,911	58,326	71,302
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Economic Development Planner		49,911	52,406	62,388	74,867

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			52,034	55,029	65,509	78,612
22	Electric Line Supervisor Police Division Supervisor Town Clerk Fire/Rescue/EMS Recruitment, Retention and Member Development Officer Accounting Operations Manager		55,029	57,778	68,784	82,541
23			57,778	60,668	72,213	86,667
24	Fire Chief Parks and Recreation Director	E E	60,668	63,700	75,834	91,002
25	IT Director Planning Director	E E	63,700	66,885	79,627	95,551
26	Electric Utilities Director Public Works Director	E E	66,885	70,230	83,605	100,328
27	Finance Director Police Chief	E E	70,230	73,742	87,788	105,344
28			73,742	77,428	92,176	110,611
29	Assistant Town Manager	E	77,428	81,297	96,786	116,142
30		E	81,297	85,366	101,624	121,948
31		E	84,330	89,634	109,749	128,044
32		E	89,634	94,114	112,041	134,449
33		E	94,114	98,819	117,643	141,171

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	98,819	103,759	123,523	155,495
35		E	103,759	108,948	129,701	155,640
36		E	108,948	114,396	136,186	163,422
37		E	114,396	120,114	142,994	171,592

APPENDIX

Item

(1) 2020-2021 Budget Calendar

(2) Positions by Department

(3) Debt Service Schedule (2020-2021 and following years)

(4) Revenue Yields for the 2020-2021 Fiscal Year

(5) Fund Balances and Retained Earnings

(6) Comparison of Municipal Tax Rates and Utility Charges for FY 2020-2021

(7) Non-Town Agency Funding Requests



TOWN OF WINTERVILLE

FY 2020-2021

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
Monday, January 27, 2020	Town Council Retreat/Budget Update/Establishment of 2020-2021 Priorities	5:30 p.m.	DEPOT
Monday, February 24, 2020	Distribution of Budget Worksheets to Management Team	N/A	TMGR OFFICE
Friday, March 27, 2020	Management Team Recommendations Due	N/A	TMGR OFFICE
Monday, April 27, 2020	Town Council & Manager Progress Meeting	5:30 p.m.	THECR
May 11-15, 2020	Manager Review with Management Team	N/A	TMGR OFFICE
Thursday, May 22, 2020	Hand delivery of the Recommended Budget	N/A	N/A
Tuesday, May 26, 2020	Town Council Budget Work Sessions	6:00 p.m.	DEPOT
Wednesday, May 27, 2020	Town Council Budget Work Sessions	6:00 p.m.	DEPOT
Monday, June 1, 2020	Public Hearing	7:00 p.m.	THAR
Monday, June 8, 2020	Adoption of the FY 2020-2021 Budget Ordinance	7:00 p.m.	THAR
Wednesday, July 1, 2020	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad Street
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad Street
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad Street
Winterville, NC 28590

DEPOT:
Winterville Train Depot
Railroad Street
Winterville, NC 28590

Approved by Council - 12/9/2019
Please NOTE the times of the meetings vary.

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

Town of Winterville
 Position By Department
 2020-2021 Fiscal Year

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Economic Development Planner
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	2	Electric Line Supervisor
	1	Electric Line Technician 1st Class
	1	Electric Line Technician 2nd Class
	2	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	1	Sr. Meter Technician
	1	Meter Technician
	* 2	Part-Time Electric Linemen
	1	Part-Time Purchaser (15 hours)
Total positions	10	Full -Time Total ONLY
Information Technology		
		Contract with VC3
Finance		
	1	Finance Director
	1	Accounting Operations Manager
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	1	Customer Service Representative
	1	Part-Time Customer Service Representative
Total positions	6	Full-Time Total ONLY
Planning		
	1	Planning Director
Total positions	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	2	Corporal
	12	Police Officer
	1	School Resource Officer
	1	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	24	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
	4	Equipment Operator
	1	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
	*1	Utility/Pump Maintenance Mechanic (wa)
	2	Sr. Utility/Pump Maintenance (swr)
	2	Equipment Operator (stwa)
		Summer Maint Worker (6)
Total positions	16	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Recruitment, Retention & Member Dev. Off.
	8	Engineer
	4	Firefighter
	1	Office Manager
	1*	Part-time Inspector
	1*	Part-time Engineer
	2	Paramedic
Total positions	17	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Recreation Program Assistant
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	2	Part-time Site Supervisor
	1	Intern(s)
Total positions	5	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Part-time Building Inspector
	1	Building Inspector/GIS Technician
Total positions	2	Full-Time Totals ONLY
Total Approved Full-Time Positions		

1 Frozen FY 11/12

*Fire engineer - one person covers FD 24/7 so PT position is covered by several PT employees.

*Fire Inspector - PT position is covered by several PT employees.

NOTE: some of the PT position

Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2020-2021

General

	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
Winterville Recreation Park	\$ 111,524	\$ 109,045	\$ 106,567	\$ 104,089	\$ 101,610		
Town Hall Renovations 08-09	\$ 160,043	\$ 156,876					
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200
BB&T Land Payment	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465	\$ 11,932		
E-One Ladder Truck	\$ 99,793	\$ 97,414	\$ 95,074	\$ 92,734	\$ 90,407	\$ 88,054	
E-One Fire Truck	\$ 113,873	\$ 111,040	\$ 108,238	\$ 105,436			
Recreation Vehicles	\$ 19,219						
Rec Playground Equipment - Fund Balance	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Police Vehicles	\$ 33,600						
	\$ 741,313	\$ 677,105	\$ 512,076	\$ 503,924	\$ 393,150	\$ 277,254	\$ 189,200

Electric

Phase I of CIP - RBC Refi W/ BB&T	\$ 226,233	\$ 226,233					
Phase II of CIP - BBT	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112		
Electric Line Truck	\$ 56,260	\$ 55,173	\$ 54,086				
	\$ 380,604	\$ 379,518	\$ 152,198	\$ 98,112	\$ 98,112	\$ -	\$ -

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689		
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506
Regional Liftstation - SRL	\$ 149,218	\$ 147,310	\$ 145,403	\$ 143,496	\$ 141,589	\$ 139,682	\$ 137,775
2019 Capital Improvements Project	\$ 151,610	\$ 151,610	\$ 151,610	\$ 151,610	\$ 151,610	\$ 151,610	\$ 151,610
Elli's Ridge Cost Share	\$ 18,600	\$ 18,600	\$ 18,600	\$ 18,600	\$ 18,600		
	\$ 426,623	\$ 424,716	\$ 422,809	\$ 420,902	\$ 418,994	\$ 365,798	\$ 363,891

Water

BBT - Worthington Rd Interconnect	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632
Water Tower Rehab - DWRL	\$ 31,098	\$ 30,725	\$ 30,352	\$ 29,979	\$ 29,606	\$ 29,232	\$ 28,859
	\$ 185,730	\$ 185,357	\$ 184,984	\$ 184,611	\$ 184,238	\$ 183,865	\$ 183,492

Annual Debt Service Payments	2020-2021	2020-2022	2020-2022	2023-2024	2024-2025	2024-2026	2024-2026
	\$1,734,271	\$1,666,696	\$1,272,067	\$1,207,549	\$1,094,494	\$826,917	\$736,582

**Town of Winterville
Annualized Revenue Yields
2020-2021 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 79,018.00	1 cent

Electric		
Sales	\$ 64,623.00	1%

Water		
Sales	\$ 14,870.00	1%

Sewer		
Sales	\$ 21,323.00	1%

Solid Waste		
Sales	\$ 48,156.00	\$1.00 per cust.

Stormwater		
Sales	\$ 124,650.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2019**

Funds	Balance As of 06-30-2019	Funds Appropriated for the 2019-2020 Budget	Amount Available for Appropriation
General			
Inventories	\$ 12,036.00		\$ 12,036.00
Restricted	\$3,717,133.00		\$ 3,717,133.00
Committed	\$ 9,305.00		\$ 9,305.00
Assigned	\$ 418,406.00		\$ 418,406.00
Unassigned	\$5,337,796.00	\$2,221,116.00	\$ 3,116,680.00
Electric	\$7,159,927.00	\$ 2,704,251.00	\$ 4,455,676.00
Water	\$1,249,180.00	\$ 41,011.00	\$ 1,208,169.00
Sewer	\$ 318,986.00	\$ 102,291.00	\$ 216,695.00
Stormwater	\$ 350,246.00	\$ 71,034.00	\$ 279,212.00
			\$ 13,433,312.00

General Fund Estimate

Total - Unassigned	\$ 3,116,680.00

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2019	26%
--	-----

Percentage of Fund Balance Appropriation 6-30-2014	42%
Percentage of Fund Balance Appropriation 6-30-2015	39%
Percentage of Fund Balance Appropriation 6-30-2016	58%
Percentage of Fund Balance Appropriation 6-30-2017	64%
Percentage of Fund Balance Appropriation 6-30-2018	62%
Percentage of Fund Balance Appropriation 6-30-2019	45%

Group Average	48.56%
---------------	--------

**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2020-2021**

Monthly Utility Costs

	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,000 Gallons	\$ 39.25	\$ 41.20	\$ 42.13	\$ 29.02
Sewer 5,000 Gallons	\$ 62.74	\$ 47.05	\$ 58.45	\$ 43.79
Sanitation Monthly	\$ 11.50	\$ 16.00	\$ 19.19	\$ 11.50
Electricity 1,500 kWh	\$ 178.15	\$ 162.21	\$ 191.85	\$ 180.08
Stormwater Per ERU	\$ 3.50	\$ 5.35	\$ -	\$ 4.00
TOTAL	\$ 295.14	\$ 271.81	\$ 311.62	\$ 268.39

Annual Property Taxes

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 1,081.50	\$ 1,081.50	\$ 1,081.50	\$ 1,081.50
City Tax \$150,000 Home	\$ 810.00	\$ 780.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL	\$ 1,960.50	\$ 1,861.50	\$ 1,885.50	\$ 1,863.00

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.721
Greenville	\$ 0.520	N/A	\$ 0.721
Farmville	\$ 0.490	\$ 0.0460	\$ 0.721
Winterville	\$ 0.475	\$ 0.0460	\$ 0.721

2020-2021 NON-TOWN AGENCY FUNDING REQUESTS



Amy Barrow

There were (10) Non-Town Agency Applications and (1) other application submitted for Fiscal Year 2020-2021. The non-town agency requests totaled at \$103,000 and the Sheppard Memorial Library Request totaled at \$166,700. Attached is a summary of the funds requested, applications, and comprehensive reports.

TOWN OF WINTERVILLE
2571 RAILROAD STREET

5/20/2020

FY 2020-2021 NON-TOWN AGENCY FUNDING REQUESTS

Agency	Amt .of Request	Other Amt.	Status
Boys & Girls Club	\$0.00		PENDING
Pitt County Council on Aging	\$6,500.00		PENDING
Senior Adult Fellowship	\$4,000.00		PENDING
Winterville Chamber of Commerce	\$22,500.00 \$1,000+**		PENDING
Winterville Historical & Arts Society: DEPOT	\$6500.00**	In-Kind	PENDING
Winterville Historical & Arts Society: MUSEUM	\$5250.00**	In-Kind	PENDING
Winterville Senior Citizens Club	\$5,000.00		PENDING
Winterville Watermelon Festival	\$50,000.00**		PENDING
Rebuilding Together Pitt County, NC	\$15,000.00		PENDING
Pitt County Girls Softball	\$0.00		PENDING
TOTAL	\$103,000.00		
Sheppard Memorial Library Request	\$166,700		PENDING
**not cash request/services only			
**special circumstances			

NOTES

1. At the February 10, 2020 Regular Meeting Winterville Watermelon Festival spoke under the Public Comment Section about their funding request. The funding requests and comprehensive reports are attached.
2. The following agencies will not speak about their funding requests for the 2020-2021 Fiscal Year: Senior Adult Fellowship, Pitt County Council on Aging, Winterville Historical & Arts Society-Museum, and the Winterville Historical & Arts Society-Depot, Winterville Chamber of Commerce, Winterville Senior Citizens Club, and Rebuilding Together. Attached are the requests submitted by the agencies.
3. **"Pending" status** means that it will be further discussed and no decision has been made yet.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

EIN: 52-1042008
Southern Bank 2310 S Charles Blvd,
Greenville 27858

3. Mailing Address: 4551 County Home Rd, Greenville 27858

4. Street Address: 4551 County Home Rd, Greenville 27858

5. Primary Contact Person:
Rich Zeck
- Secondary Contact Person:
Lori Cortright

6. Primary Contact Email Address:
rzeck@pittcoa.com
Secondary Contact Email Address:
lcortright@pittcoa.com

7. Primary Contact Phone:
752-1717 x203
Secondary Contact Phone:
752-1717 x213

8. Primary Contact Cellular Phone:
Click here to enter text.
- Secondary Contact Cellular Phone:
Click here to enter text.

9. Date of Application: 2/21/2020

10. Fax: 752-9365

11. Board of Directors, if any, including names, positions held and contact information:
Attached

12. Amount of Town funds requested: \$6,500.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? FY18- \$3,000, FY19- \$4,485, FY20- \$4,680

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? This is not a one-time request as senior hunger is an ongoing issue for the homebound, isolated and vulnerable seniors who are unable to adequately care for themselves.

15. Briefly describe how you will use the grant funds:

The requested funds of \$6,500.00 will support four (4) Winterville residents from the Meals on Wheels current waiting list of 10 residents. The cost of a home-delivered meal is \$6.25 each for five (5) days a week which amounts to \$1,625.00 person per year

16. How will you measure the effect of this grant funding on clients, services and/or the community?
We will measure the effect of the grant by the number of individuals who will be removed from the waiting list to receive a home delivered meal.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
4

18. How many of the clients/citizens served are residents of the Town of Winterville?
4

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Winterville residents currently on the Meals on Wheels waiting list will remain there until other funding is secured. For many seniors in our community, this program is a lifeline providing the only meal they receive daily, social interaction with the volunteer, and a safety check. The fact remains that there are hungry older adults in Winterville and without this funding, sadly they will remain in their current situation.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Agree.

21. Mission Statement and General Agency Overview:

The mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a continuum of services, programs, and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human service providers, including town and county departments to meet the needs of older adults in Pitt County. As the Meals on Wheels provider for all of Pitt County, it is a high priority to reduce food insecurities and simply feed those who are hungry.

23.	Expenditure Details:	Prior Year	Current Year	New Year
		2019	2020	2021
	Personnel Services			
	Supplies	4,485	4,680	6,500
	Services			
	Capital Outlay			
	TOTAL	4,485	4,680	6,500
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
		2019	2020	2021
	Non-Town Revenue			
	Town Funds	4,485	4,680	6,500

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Richard Zeck, Executive Director/President of the Pitt County Council on Aging do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Name of Executive Director/President


Date

AGENCY NAME: Pitt County Council on Aging

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2020** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
\$4,680
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our goal was to use the fund award for the purchase of home delivered meals for Winterville residents. We met our goal by serving three (3) extra individuals from the waiting list with the award.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
Homebound, vulnerable Winterville residents received home delivered Meals on Wheels meals as well as a wide variety of aging related services i.e. Medicare counseling, incontinence supplies, nutritional and home safety assessments.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

Attached

**Board of Directors
Pitt County Council on Aging
January 2020**

John Minges- Chair (1/17)

2nd term 2nd year

Retired
3304 Grey Fox Trail
Greenville, NC 27858
252-714-0378
john@minges.com

Michael Aichinger- Treasurer (1/17)

2nd term 2nd year

Retired
329 Oxford Road
Greenville, NC 27858
252-756-4736
Michael_a_27858@yahoo.com

Cynthia Ross (1/18)

2nd term 1st year

DSS Adult Program Manager
1717 W.5th Street
Greenville, NC 27834
252-902-1239
cynthia.ross@pittcountync.gov

Kelly Kurz (1/18)

2nd term 1st year

Paperwork Solutions, LLC
3636 Mobeys Bridge Road
Grimesland, NC 27837
(W) 252-758-2909 (H) 252-752-8301
paperworksolutions@yahoo.com

Mary Perkins-Williams

Pitt County Commissioner
2197 Old River Road
Greenville, NC 27834
252-215-3064 (o)
Pittcountycommissioner.d2@gmail.com

Ray Franks (5/19)

1st term 1st year

Retired
2301 Fieldstone Place
Greenville, NC 27858
252-686-1952
Rayfranks52@yahoo.com

Jack Hansel (1/20)

Christopher Woods- Vice Chair (5/19)

1st term 1st year

NC DHHS- Independent Living
304 Quinn Court
Winterville, NC 28590
252-327-3617
Woodsc2000@yahoo.com

Sue Tidd- Secretary (1/20)

1st term 1st year

United Way
124 Rockland Drive
Greenville, NC 27858
207-877-4431
Stidd65@gmail.com

Laura Nelson (1/19)

1st term, 2nd year

Retired
2335 Big Ben Drive
Greenville, NC 27858
301-455-3831
laura.mcnallynelson@gmail.com

Donald Cherry (5/19)

1st term 1st year

Retired
3704 Lena Lane
Greenville, NC 27834
252-702-8241
don.cherry.cherry@aol.com

Nicole Brown (7/19)

1st term, 1st year

Ayden Housing Authority
4316 Liberty Street
Ayden, NC 28513
252-258-6424
Nicoleb017@gmail.com

Terry Best (7/19)

1st term, 1st year

Senior Pastor
201 A South Pointe Drive
Winterville, NC 28590
252-558-6246
Trbest202@my.pittcc.edu

1st term 1st year
Retired- Attorney
504 Lancelot Drive
Greenville, NC 27858
252-717-3611
jackhansel@outlook.com

Tonya Leggett (1/20)
1st term 1st year
PCC
442 Eastpoint Drive
Greenville, NC 27858
252-916-8444
tleggett@email.pittcc.edu

Greg Batton (3/20)
1st term 1st year
Amedisys Hospice Care
2301 Saddle Ridge Place
Greenville, NC 27858
252-506-3245
Greg.batton@amedisys.com

Michael Abramowitz (7/19)
1st term, 1st year
Retired-Reflector
576 Turner Swamp Road
Fremont, NC 27830
252-714-0301
Abramowitzm7.0@gmail.com

Bill Newill (3/20)
1st term 1st year
Retired
214 Nichols Drive
Greenville, NC 27858
856-495-9425
wnewill@hotmail.com

Lydia Best (3/20)
1st term 1st year
Retired
1802 Plantation Circle
Greenville, NC 27858
252-714-7454
Diabest7@yahoo.com

Winterville Meals on Wheels

July 1, 2019- December 31, 2019

6 Month Report

1

Meals served to date:

- 2,698 total meals delivered in homes
- 620 total meals served at the senior center to Winterville residents
- 3,318 total meals served to date- because of Winterville grant 390 more meals or 12% of all meals served

2

Who is being served?

- 28 total unduplicated people Winterville residents served (grant covers 3 people)
- 59% female
- 64% African American
- 64% live at or below poverty
- 91% age 75 and over
- 64% live alone

3

Current wait list

- 8 Winterville homebound residents and 2 senior center – total 10 on wait list

4



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

82-3958149
6865210939
Southern Bank
4259 Winterville Parkway
Winterville, NC 28590

3. Mailing Address: PO Box 74 Winterville, NC 28590

4. Street Address: 422 Lora Lane Winterville, NC 28590

5. Primary Contact Person:
Barbara Manning

Secondary Contact Person:
Gene Manning

6. Primary Contact Email Address:
Manning.barbara@gmail.com
Secondary Contact Email Address:
Genemanning117@suddenlink.net

7. Primary Contact Phone:
252-756-1828
Secondary Contact Phone:
252-756-1828

8. Primary Contact Cellular Phone:
252-341-1828

Secondary Contact Cellular Phone:
252-341-0218

9. Date of Application: 3/1/2020

10. Fax: N/A

11. Board of Directors, if any, including names, positions held and contact information:
President: Barbara Manning, Vice President: Gene Manning, Secretary: Jean Weathington, Treasurer: Keith Manning



12. Amount of Town funds requested: \$4000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Click here to enter text.
2017 / \$3000, 2018 / \$3500, 2019 / \$3500

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual funding is requested.

15. Briefly describe how you will use the grant funds:

This grant will be used to provide an honorarium to speakers and musicians, assist with monthly meal expense for seniors, and to purchase miscellaneous supplies for senior programs.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
This grant will enable our organization to provide a much-needed outlet for seniors within the area. There will be opportunities for socialization with their peer group and to expand their knowledge on issues specific to seniors. Membership has remained steady throughout the past twelve months.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
260

18. How many of the clients/citizens served are residents of the Town of Winterville?
210

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Lack of funding would impact our ability to provide quality education programs, provide a light lunch, as well as eliminate a social outlet for members and guests of the Senior Adult Fellowship.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview:

Seniors have unique needs that require adjustments to their life styles in order to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, and loss of independence. The topics of interest that are covered monthly address these issues and

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved

Our meetings are not coordinated with any other agency or organization.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	0	0
Supplies	\$600	\$700	\$800
Services	\$2900	\$2800	\$3200
Capital Outlay	0	0	0
TOTAL	\$3500	\$3500	\$4000
# of positions (FTE)			
	0	0	0
24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$3500	\$3500	\$4000
Town Funds	\$3500	\$3500	\$4000

TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding

Barbara Manning
Name of Executive Director/President

2-27-20
Date



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID # - 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: 2936 Church Street
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery
6. Primary Contact Email Address: davery@wintervillechamber.com
- Secondary Contact Person: Alton Wadford
- Secondary Contact Email Address: altonwadford@gmail.com
7. Primary Contact Phone: 252-531-4590
8. Primary Contact Cellular Phone: Same
- Secondary Contact Phone: 252-321-5200
- Secondary Contact Cellular Phone: Same
9. Date of Application: 2/17/2020
10. Fax: ----

Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
Brad Guth – Chairman of the Board – Coldwell Banker Realty - 321-5200
Alton Wadford – President – Pitt Community College - 378-5344
Rebecca Caveness – Vice President – Full Service Flooring - 756-9308
Glenda White – Treasurer – First Bank – 227-4040
Ronita Stanford – Board Member – Tru Image Hair Salon - 364-2904
Deedre Whitaker – Board Member – First Citizens Bank - 321-2368

3/18/2010



12. Amount of Town funds requested: \$22,500.00
13. Has your agency received Town of Winterville funds within the past three (3) years; and
if so, in what amount? 2019-2020 - \$20,000.00
2018-2019 - \$15,000.00
2017-2018 - \$20,000.00
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We anticipate requesting funds each year from the Town until our membership dues are adequate so that we can be self-sufficient.
15. Briefly describe how you will use the grant funds: These grant funds will be used to pay for a part time director to oversee the business of the Chamber.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber being able to: maintain a reasonable membership, by being requested to assist new businesses with ribbon cuttings and welcoming them to the community, by helping new businesses to be successful, by attracting new businesses to community, by successfully promoting the Town of Winterville as a great place to live and own a business.
17. How many residents will be directly impacted by these program funds? (Numerical count) All 12,000 residents will be impacted by these program funds as the Chamber helps to attract new businesses to our community. The new businesses will increase the Town's tax base and they will purchase services such as utilities from the Town thus increasing the Town's income which will help to lower the cost of Town services for residents. It will also benefit residents to have businesses supplying necessary services in close proximity to their homes.
18. How many of the residents served are residents of the Town of Winterville?
All of the Town's residents and members of the surrounding community benefit from the Chamber. The vast majority of the Chamber's members have businesses inside the city limits or live inside the city limits.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director whose job is to recruit new members, publish a monthly newsletter and assist with Chamber functions. The Chamber will return to being a totally volunteer organization and will suffer in what it is able to offer to the community, its businesses and the community's residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, all the Chamber will be able to comply with and execute all of the Town's requirements.
21. Mission Statement and General Agency Overview: The mission of the Winterville Chamber of Commerce is to unite businesses to make a greater impact on the community they serve and to improve the overall quality of life in Winterville. We assist area businesses by building a network of the services provided by Winterville businesses. We work to advertise and promote our businesses and our community. The Chamber welcomes new businesses to our community and assists them with Ribbon Cuttings and opportunities for

advertisement in our area. We work to improve the quality of life in Winterville by assisting with the Watermelon Festival, providing scholarships for our local high school, showing appreciation for our teachers by providing them with a "Welcome Back" breakfast and recognizing citizens of the community for outstanding service with our Community Awards Banquet. The Chamber produces a monthly newsletter that is used by many to see a listing of events taking place in our community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber assists the Town in any way it can and is always happy to assist when asked. The Chamber works to coordinate events with the Town's Departments. We assist the Town Economic Developer by sharing information about businesses interested in coming to this area and what type of building or land they may be seeking. We work with local newspapers to promote new businesses with articles and photos of their Ribbon Cuttings. The Chamber writes a monthly column in The Standard paper. We submit articles and information about our community and our businesses. We work with the four other Chambers in the county to coordinate activities and services. Our Chamber director works to see that our community is a part of county events and she attends county wide meetings and events representing the Town of Winterville. She volunteers to serve on various county boards and commissions to represent the Town.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$22,000	\$22,800	\$24,000
Supplies	4000	4000	4000
Services	5000	5000	8000
Capital Outlay	1000	500	500
TOTAL	\$ 32,000	\$32,300	\$36,500
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue (Membership dues, donations and various fundraisers)	\$ 17,300	\$ 15,000	\$ 15,000
Town Funds	\$ 15,000	\$ 20,000	\$ 22,500

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie Avery, Executive Director/President of the Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Debbie Avery 2-17-2020
Name of Executive Director/President Date

**INSTRUCTIONS
NON-TOWN AGENCY**

The Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
February 17, 2020

Summary of Revenue and Expenditures:

(Some amounts are estimates through the end of this fiscal year)

• **Income:**

Town Funds:	\$20,000.00
Membership Dues	11,000.00
New Membership	1,000.00
Ads in Newsletter	225.00
Donations	2,000.00
Table Sponsors for Awards Banquet	600.00
Ticket Sales from Awards Banquet	150.00
Sponsors for PCC Seminar	150.00
Welcome Packets for new businesses	180.00
Total Income	\$35,305.00

• **Expenses:**

Salary for Director	\$22,800.00
Printing Monthly Newsletters	400.00
"Welcome Back" breakfasts for area schools	800.00
Postage	100.00
Community Awards Banquet	1,800.00
Supplies	200.00
Website	250.00



Meeting Refreshments	150.00
Advertisement	500.00
Ribbon Cuttings	200.00
Chamber Christmas & Membership Social	1,200.00
Watermelon Festival Opening Ceremony	100.00
Winterville Watermelon Festival	1,000.00
Scholarships	2,000.00
Marketing	750.00
PCC Social Media Seminar	230.00
Welcome Packets	310.00
Advertisement	1200.00
Facebook Boosting	600.00
Total Expenses	\$34,590.00

Accomplishment of Yearly Goals:

- Added fifteen new members
- Retained the membership of 105 members
- Assisted 14 new businesses with Ribbon Cutting Ceremonies
- Held four Business After Hours events for Chamber membership
- Held a "Welcome Back" breakfast for each of the eight Winterville schools (public and private) serving 542 staff members
- Promoted area businesses and civic organizations by assisting with special events and advertising events in the Chamber newsletter
- Served as a sponsor for the Winterville Watermelon Festival
- Assisted by supplying advertisers for the publication of the Winterville Magazine
- Funded two \$1000 scholarships to South Central High School students
- Maintained webpage to promote to the Chamber businesses and Town
- Promoted Winterville Historical Society with their community events
- Distributed Town of Winterville brochures to the nine North Carolina Welcome Centers and to area realtors

- Conducted a Community Award Banquet to recognize outstanding citizens from our community
- Bi-weekly Chamber Champs featured on Facebook page
- Produced a monthly newsletter for Chamber members and community
- Held quarterly membership meetings for Chamber members with guest speakers
- Articles and photographs sent to The Daily Reflector and The Standard highlighting new businesses in the community
- Conducted Opening Ceremony for Watermelon Festival
- Director attended numerous county meetings to represent Town – Pitt County Tourism, Pitt County Development, Committee of 100, Pitt Community College Small Business Advisory Council
 - Conducted an educational seminar on Social Media for Chamber membership and public
 - Began boosting posts on Facebook
 - Created Welcome Packets for new businesses

Goals Not Met for Year:

The Chamber continues to work to be self-sufficient. We would like to be able to have enough members that the dues would be able to cover all expenses for the Chamber and we would not have to rely on Town funds for operation.

Service Provided to Winterville Residents:

The Winterville Chamber of Commerce provides a vital service to the residents of Winterville. The Chamber's slogan is "Promoting Excellence in Business and Community". We fulfill this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have a support system provided by the Chamber. The area businesses provide services for the residents of Winterville and by having those services near

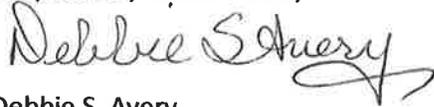
the residents' homes, it saves them time and money. They don't have to travel to Greenville for the things they need. The area businesses help to support area civic organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening their tax base and through the purchase of utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also, the Chamber helps to promote the community by publicizing its growth and prosperity throughout the county. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Number of Residents Who Benefit from the Chamber's Presence:

20,000 – All the residents who live in the community surrounding the Town benefit from the Chamber's presence.

12,000 – All the residents who live in the city limits of the Town benefit from the Chamber's presence.

Respectively Submitted by

A handwritten signature in cursive script that reads "Debbie S. Avery". The signature is written in black ink and is positioned above the printed name.

Debbie S. Avery

Director of Winterville Chamber of Commerce



Winterville Historical and Arts Society, Inc.
PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

March 24, 2020

Terri Parker, Manager
Doug Jackson, Mayor
Members of the Town Council
Town of Winterville
2571 Railroad Street
Winterville, NC 28590

Dear Terri, Mayor Jackson, and Members of the Town Council,

Please find enclosed the 2020 Comprehensive Report as requested for the Winterville Historical and Arts Society, Inc. The WHAS Museum and the Winterville Depot report under one document. Also enclosed is our 2020 Non-Profit Application for town funding for 2020-2021 fiscal year.

If there is any other information that is required, please let me know.

Respectfully,

A handwritten signature in cursive script that reads "Jane Power". The signature is written in black ink and is positioned above the typed name.

Jane M. Power
President

Attachments (2)



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Winterville Historical and Arts
Society, Inc. - Winterville Museum and
Winterville Depot
2. Tax ID #, Bank Account#, and
Name/Address of Bank will be required
if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
6. Primary Contact Email Address:
whs28590@gmail.com
- Secondary Contact Email Address:
abbott.hunsucker@gmail.com
- Secondary Contact Person:
Abbott Hunsucker, Treasurer

7. Primary Contact Phone:
NA
8. Primary Contact Cellular Phone:
252-717-1243
- Secondary Contact Phone:
NA
- Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/30/2020
10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Jesse Riggs, Vice President – 5914 Reedy Branch Road, Winterville, NC 28590
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Ludie Moore, Recording Secretary – 161 Vernon White Rd, Winterville, NC 28590

Beth Burnett, Corresponding Secretary – 1514 Hammersmith Drive, Winterville, NC
Tucker Moore, Director – 4695 Old Tar Rd., Winterville, NC 28590
Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: [Click here to enter text.](#)
This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the locations of the Winterville Museum and the Winterville Depot for March 16, 2020-March 15, 2021.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? [Click here to enter text.](#)
Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2019-2020 as in-kind services. We are asking that the service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that this service/contribution be continued on an annual basis.

15. Briefly describe how you will use the grant funds:
In-kind services will offset operating and ongoing maintenance expenses for the Museum and the Depot, therefore allowing both to be made more readily available to the public. Our expenses this past year have greatly exceeded those of previous years.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum and the Depot more readily available to community groups and special activities as well as continue the costly maintenance of both properties.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School. In the reporting period of March 16, 2019 through March 15, 2020, we had a record number of visitors to our events at the museum and the depot totaling 4,654 people and 105 rentals at the depot – 98 paid rentals, 3 uses by the Town of Winterville, and 4 uses by WHAS.

18. How many of the clients/citizens served are residents of the Town of Winterville?
The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

The rentals at the depot are by Winterville residents as well as people living in surrounding areas. The facility is bringing hundreds of people into the Winterville community annually. We are thrilled that the facility is being used for so many functions. And we are thrilled to provide a unique and available facility for the Town of Winterville as well.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum and depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.Attached

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups such as cub scouts, boy scouts, girl scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month, in addition to other special events and membership meetings. In that time, we had 234 total visitors for our events and a total of 4,420 at depot rental events.

As for the depot, the Town of Winterville has utilized the facility a total of 3 times for meetings, training, and other functions.

23. Expenditure Details:

Attached

24. Revenue Source: Town Funds

This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum as well as the Winterville Depot for March 16, 2020-March 15, 2021.

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, Executive Director/President of

Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



March 28, 2020

Name of Executive Director/President

Date

- Revenue and expenditures for the reporting period (March 16, 2019 through March 15, 2020):

BEGINNING BALANCE	\$27,393.28
INCOME	\$37,781.28
Calendar Income	\$1,281.00
Depot Rental – Deposit	\$7,875.00
Depot Rental – Member	\$4,900.00
Depot Rental – Non-member	\$9,975.00
WHAS Donations	\$1,974.10
WHAS Memberships	\$10,883.00
WHAS Miscellaneous Income	\$893.18
EXPENSES	\$50,623.74
Bank Charge	\$112.27
Chargeback Insufficient Funds	\$300.00
Depot Rental Canceled	\$625.00
Depot Rental – Deposit Refund	\$7,937.50
Depot Rental – Rental Refund	\$650.00
Postage	\$237.00
WHAS Auto	\$99.85
WHAS Calendar	\$881.68
WHAS Depot Maintenance	\$21,664.75
WHAS Endowment	\$1,200.00
WHAS Entertainment	\$753.89
WHAS Fire Extinguisher Expense	\$128.50
WHAS Insurance	\$1,345.24
WHAS Janitorial and Kitchen Supplies	\$187.25
WHAS Janitorial Cleaning	\$560.00
WHAS Legal and Accounting	\$175.00
WHAS Miscellaneous	\$409.27
WHAS Model T Maintenance	\$133.88
WHAS Museum Maintenance	\$9,294.12
WHAS Pest Control	\$900.00
WHAS Publicity	\$2,428.24
WHAS Telephone	\$600.30
ENDING BALANCE	\$14,550.82

Amy Barrow

From: Winterville Historical <whs28590@gmail.com>
Sent: Tuesday, March 24, 2020 11:02 AM
To: Amy Barrow
Subject: NTA Funding Report and Application for WHAS
Attachments: Comprehensive Reports Letter WHAS 2020.pdf; 2020NTA-Comprehensive Report WHAS.pdf; Nonprofit Application WHAS 2020.pdf

Be Advised: This email originated from outside of the Town of Winterville, NC

Amy,

Attached are documents for our NTA Comprehensive Report for last year and our NTA Nonprofit Application for the upcoming year.

Let me know if you have any questions. Thank you.

Jane Power
WHAS President

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2020** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period (March 16, 2019 through March 15, 2020).

BEGINNING BALANCE	\$27,393.28
INCOME	\$37,781.28
Calendar Income	\$1,281.00
Depot Rental – Deposit	\$7,875.00
Depot Rental – Member	\$4,900.00
Depot Rental – Non-member	\$9,975.00
WHAS Donations	\$1,974.10
WHAS Memberships	\$10,883.00
WHAS Miscellaneous Income	\$893.18
EXPENSES	\$50,623.74
Bank Charge	\$112.27
Chargeback Insufficient Funds	\$300.00
Depot Rental Canceled	\$625.00
Depot Rental – Deposit Refund	\$7,937.50
Depot Rental – Rental Refund	\$650.00
Postage	\$237.00
WHAS Auto	\$99.85
WHAS Calendar	\$881.68
WHAS Depot Maintenance	\$21,664.75
WHAS Endowment	\$1,200.00
WHAS Entertainment	\$753.89
WHAS Fire Extinguisher Expense	\$128.50
WHAS Insurance	\$1,345.24
WHAS Janitorial and Kitchen Supplies	\$187.25
WHAS Janitorial Cleaning	\$560.00
WHAS Legal and Accounting	\$175.00
WHAS Miscellaneous	\$409.27
WHAS Model T Maintenance	\$133.88
WHAS Museum Maintenance	\$9,294.12
WHAS Pest Control	\$900.00
WHAS Publicity	\$2,428.24
WHAS Telephone	\$600.30
ENDING BALANCE	\$14,550.82

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Attendance at activities of the organization and attendance at rentals for the depot for the period of March 16, 2019 through March 15, 2020 was 4,654. Rental activity at the depot included 105 total uses; 98 of those uses were paid rentals; 4 of those uses were by WHAS for their own functions; and 3 of those uses were by the Town of Winterville for a variety of meetings, training, and other functions. We have encountered a much higher expense of depot and museum maintenance and repairs over this past year.

- What goals/programs were unmet during the reporting period?
None

- How were Winterville residents served by the Agency/Organization?

All activities were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also continued our regular monthly hours of being open from 3-5 p.m. on every 2nd Sunday. The popularity of rentals for our depot have been utilized by both Winterville residents as well as outside of our community. Our volunteers out in the community also made several presentations out in the community. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS 4,654 (includes WHAS activities as well depot rentals)

TOTAL TOWN OF WINTERVILLE RESIDENTS Undetermined

- Any other pertinent information deemed appropriate.

In-kind services for the museum property from the Town of Winterville for Fiscal Year 2019-2020 included lawn maintenance and utilities service for the Museum as well as the depot.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Senior Citizens Club

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

First Citizens Bank 2607 Mills St.
Winterville, NC 28590

3. Mailing Address: P. O. Box 432 Winterville, NC 28590

4. Street Address: Click here to enter text.
304 Ola Circle Winterville, NC 28590

5. Primary Contact Person:
Beatrice A. Henderson

Secondary Contact Person:
Cleatrice Herbert

6. Primary Contact Email Address:
Ccbea @ suddenlink.net

Secondary Contact Email Address:
Click here to enter text.

NA

7. Primary Contact Phone:
252-814-9012

Secondary Contact Phone:

Click here to enter text.

NA

8. Primary Contact Cellular Phone:
252-814-9012

Secondary Contact Cellular Phone:
252-917-0358

9. Date of Application: 2/1/2020

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:

Beatrice A. Henderson Director 814-9012, Calvin C. Henderson 814-9076 Advisor, Shirley Daniels 714-1385, Marilyn Denise Smith, 347-465-9873 and Judy Whitehurst 258-4045

12. Amount of Town funds requested: \$5,000



13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes 2017 \$2,5000, 2018 \$3,5000 and 2019 \$3,5000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual Funding for Winterville Senior Citizens Club
15. Briefly describe how you will use the grant funds:
Transporting Seniors to meeting, Monthly Fellowship Luncheon, Door Prizes, Gift Cards To Speaker, Mailing Letters, Local Bus Trip, Supplies, Printer. Breast Cancer, Women, King and Queen Luncheon
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Enable Senior to have Consistent and timely meeting which provide outlet. Fellowship and enable them to feel physically and socializing with each other every month.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)380
18. How many of the clients/citizens served are residents of the Town of Winterville?
90%-95%
19. What will be the impact on your agency, clients, or services if these program funds are not received?
The impact will be that seniors will not be provided with many of the opportunities presently available. Many activities would not happen, They will not have many of the resources and fellowship luncheon which are now provide to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for senior during their golden year.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
The purpose of Winterville Senior Citizens Club is to provide needed service and activities to citizens 55 years and over, to be part of an organization that provide a better quality of life during their older year through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Through the Winterville Senior Citizens Club Aggressive agenda the seniors were able to meet various candidates running for office. Such as, Sheriff Paula Dance, Faris Dixon, Pitt County DA, Mario Perez, District Court Judge.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	100.00	100.00
Supplies	600.00	650.00	1,250.00
Services	2,000.00	2,100.00	2,675.00
Capital Outlay			
TOTAL	2,600.00	2,750.00	3,925.00
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non Town Revenue	\$2,500.00	\$3,500.00	\$5,000.00
Town Funds			

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded; tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services-** Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies-** Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services-** Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay-** Amount for tangible items costing \$500 or more.
 - Other-** Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henderson
Name of Executive Director/President

February 4, 2020
Date

AGENCY NAME: [Click here to enter text.](#)

INSTRUCTIONS NON-TOWN AGENCY COMPREHENSIVE REPORT

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- **A summary of revenue and expenditures for the reporting period.**
\$5,250.00 – lunch/food for seniors. Approx 70 seniors per [lunch@\\$7.50](#) per meal. This include all paper products, utensils, and drinks.
Supplies for preparing meeting: Ink Cartridges, paper, folders, brochures for new members, copies for news letters. Doors Prizes, Birthday items, stamps.
Transportation for seniors. T. Shirts.
- **How did the Agency/Organization accomplish its stated goals for the reporting period?**
All goals was accomplish through the club's aggressive planning of monthly agendas. There are opportunities for every seniors to address concerns with local and states officials. Also valuable resources and information are provided by local fire departments, police, Pitt County Sheriff, ECU Heart Center, and much more.
[Click here to enter text.](#)
- **What goals/programs were unmet during the reporting period? None!**
[Click here to enter text.](#)
- **How were Winterville residents served by the Agency/Organization?**
Winterville Seniors were served through timely and consistent meetings which enable them to continue to be part of s physical and social driven society. They fellowship and socialize together each month.
- **How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?**

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- **Any other pertinent information deemed appropriate.**

[Click here to enter text.](#)



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be require if grant awarded.
56-2022174
3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**
4. Street Address: **227 Blount St. Winterville, NC 28590**
5. Primary Contact Person: **Alton Wadford, Chairman**
6. Primary Contact Email Address: **altonwadford@gmail.com**
- Secondary Contact Person: **Art Morrison, President**
- Secondary Contact Email Address: **art.morrison@ncmorrison.com**
7. Primary Contact Phone: **252-378-5344**
8. Primary Contact Cellular Phone: **252-378-5344**
- Secondary Contact Phone: **252-531-7803**
- Secondary Contact Cellular Phone: **252-531-7803**
9. Date of Application: **March 10, 2020**
10. Fax: **252-321-4646**
11. Board of Directors, if any, including names, positions held and contact information:
Winterville Watermelon Festival Committee Board 2020
Festival Chairman: Alton Wadford
President: Art Morrison
Vice President: Lauren Starling
Secretary: Mike Watson
Treasurer: Mike Jordan
Trustees: Spence Evans, Kathy Watson, Debbie Avery and Alton Wadford
12. Amount of Town funds requested: **\$50,000.00**

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? **Yes: 2017 \$50,000, 2018 \$50,000, 2019 \$50,000**

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?
No - annual request

15. Briefly describe how you will use the grant funds:
To assist in the expense of conducting the 2020 Winterville Watermelon Festival.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive responses from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate at no charge.

18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population is given opportunity to attend.**

19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival.**

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Yes

21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing 4 days of exciting activities for its citizens and guests.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
We have an annual planning meeting with Town Staff and individual departments prior to the festival to make sure we are all on the same page. We are also inspected by the Health Department and Fire Marshall to ensure we are in compliance.

23.	Expenditure Details: Personnel Services	Prior Year N/A	Current Year N/A	New Year N/A
	Supplies	N/A	N/A	N/A
	Services	199,000.00	166,000.00	174,000.00
	Capital Outlay	N/A	N/A	N/A
	TOTAL	199,000.00	166,000.00	174,000.00
	# of positions (FTE)	Volunteer Staff	Volunteer Staff	Volunteer Staff
24.	Revenue Source: Non-Town Revenue	Prior Year 149,000.00	Current Year 116,000.00	New Year 124,000.00
	Town Funds	50,000.00	50,000.00	50,000.00

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
Personnel Services - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

Supplies - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Services - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

Capital Outlay - Amount for tangible items costing \$500 or more.

Other - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Alton Wadford , Chairman of the Winterville Watermelon Festival Committee Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Alton Wadford – Chairman

Name of Executive Director/President

Date



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Rebuilding Together Pitt
County, NC, Inc. (RTPC)

2. Tax ID #, Bank Account#, and
Name/Address of Bank will be required
if grant awarded.

Tax ID #: 26-0757622

Bank Account #: 5321660547

PNC Bank

611 E. Arlington Blvd.

Greenville, NC 27858

3. Mailing Address: PO Box 31006, Greenville, NC 27833

4. Street Address: 1100 Ward Street, Greenville, NC 27834 WE DO NOT RECEIVE
MAIL AT THIS ADDRESS

5. Primary Contact Person:
Natalie Edwards, Executive Director

6. Primary Contact Email Address:
nredwards96@gmail.com

Secondary Contact Person:
Holly Winkler, Board President

Secondary Contact Email Address:
winklerh14@ecu.edu

7. Primary Contact Phone:
910-890-0665
Secondary Contact Phone:
828-719-7070

8: Primary Contact Cellular Phone:
910-890-0665
Secondary Contact Cellular Phone:
828-719-70700

11. Board of Directors, if any, including names, positions held and contact information:
See Attached.

12. Amount of Town funds requested: \$15,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes \$5,000 in 2016 and 2017 \$10,000 in 2018 \$15,000 in 2019

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Funds will be requested annually provided RTPC continues to partner and provide services through the Urgent Repair program.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The word "home" should mean safety, happiness and belonging. For some of our neighbors, it instead means uncertainty, isolation and hopelessness. Rising housing cost are driving our neighbors out of communities where they have lived for generations. Rapidly aging housing stock is ill equipped to accommodate the needs of an aging population. Many of our service recipients are frequently forced to choose between paying for necessities like prescription medication or food and critical home repairs like patching a roof or repairing plumbing.

Leveraging Additional Resources and Partnerships—Rebuilding Together Pitt County (RTPC) work bridges the gap between low-income housing, community development and health care sectors. The direct benefits of being able to leverage our capacity based on the needs of Pitt County, allows us to provide and identify additional resources, as well as utilize community assets. In doing so we prevent duplication of services. Serving in an advisory capacity, RTPC is opening new doors in the community, expanding our program's overall capacity and support programmatic sustainably. Additionally, through continuing to increase our leveraging capacity, RTPC will seek to continue transforming every \$1 donated to RTPC to \$4 in equivalent market value.

Complete Repairs Safely & Effectively—Building science professional, remodeling experts along with RTPC have discovered various tools and strategies to improve the quality and consistency of repairs through (1) utilizing the proper materials and works practices; (2) having unskilled volunteers make simple repairs to correct hazards; (3) properly supporting unskilled volunteers with skilled team leaders (a.k.a. house captains); (4) having standing teams that specialize in a set of repairs; and (5) verifying that repairs have been completed effectively.

Programmatic Sustainability—RTPC holds the ambitious goal of being the community's leading revitalization partner and in efforts to support this goal, it is detrimental to the community for RTPC to develop and implement strategic steps for organizational sustainability.

To measure success of RTPC, the following measure will be met during FY 2020-21:

*RTPC will increase the number of low-income Pitt County homeowners and their family members, particularly older adults, people with health challenges and veterans that are able to remain in a home that is warm, safe and dry. This fiscal year, Rebuilding Together Pitt County will complete the most homes this Affiliate has completed since 2007. We believe our strong foundation; community partnerships and strong board leadership are fueling this growth.

*RTPC will engage in cultivating new partnerships within the Pitt County community and surrounding communities to support and execute mission.

*RTPC will utilize volunteers and licensed contractors to participate in various projects throughout the year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

RTPC provides services for homeowners that reside in Pitt County, North Carolina which has a population of over 168,000 according to the 2015 U.S. Census. Low-income homeowners in Ayden, Bethel, Falkland, Farmville, Fountain, Greenville, Grifton, Grimesland, Simpson, Stokes and Winterville are all eligible to receive home repairs and maintenance as thousands of our Pitt County residents are deemed “shelter poor”, rendering homeowners unable to afford basic necessities after paying housing costs. Children represent almost 40 percent of these individuals living in substandard housing and who lack resources. Additionally, 1 in 6 residences are considered in poverty, amplified by rising unemployment, foreclosures and declining median household income rates. More and more families are placed in the position of choosing between vital necessities, including utilities, food, medical care, and medicine, over essential home repairs and modifications. Homeowners in need are those who RTPC helps. As previously noted, for fiscal year 2020-21, RTPC plans to assist more than 30 unduplicated homeowners throughout Pitt County. However, this number does include the total number of residents, if any also residing in the home such as older adults, family members with health challenges, spouses and children.

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services, as RTPC has completed a number of repair projects since its incorporation in 2007. However, RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist older homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong force and support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home. We have partnered with 2 local churches, a local Real Estate Firm, and the Winterville Civitan Club to provide critical repairs to approved homes. A date is TBD as we are monitoring COVID-19 and have currently suspended volunteer group projects.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homeless, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care, much of which is preventable, an increase in code enforcement costs, increased foreclosures, as well as more people with health challenges, older, veterans, and families with children being displaced from their home which is often their primary asset

However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local foundations to match and/or supplement funds in order to leverage Frist Presbyterian funds. RTPC will continue soliciting support from current Board and Advisory Board members, local area banks, faith-based community, local businesses, corporations (such as PCS Phosphate, DSM Pharmaceuticals, Grady-White Boats, Weyerhaeuser), local home building and supply companies (Garris-Evans Lumber Company, Home Builders Supply, Inc.), and local representatives of the program's national sponsors (i.e., Sears Holding, Lowes, Pepsi, Choice Hotels, etc.).

Our Signature Fundraising Event - Let's Give a Shuck; continues to grow. We are exploring hosting the event in Winterville this year at Main & Mill.

Ultimately, we start and complete projects based on availability of funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Requested information is provided and I, Natalie Edwards, Executive Director of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Mission - Repairing homes, revitalizing communities, and rebuilding lives. Vision - Safe homes and communities for everyone.

Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated on August 22, 2007. RTPC provides free repairs and modifications—i.e., critical damage

repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding Day (see <http://www.rebuildingtogether.org/section/initiatives/nrd>) since its incorporation. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county.

Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable populations, including the elderly in particular due to their comprised immune and health systems, veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners in order to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include:

- *LWG Intergenerational Center: Services provided from both organizations through collaborations such as National Rebuilding Day and IGCC Day; referral source; and united advocacy.
- *Pitt County Council on Aging and Disability Advocates and Resource Center: referral source and falls prevention partner
- * Pitt County Planning - We meet to share resources and ensure we are not duplicating efforts.
- *Third Street Community Center and ECU's Volunteer and Service-Learning Center: Event collaboration; community outreach; and volunteer referral source.
- *City of Greenville Code Enforcement: Referral source and community outreach.
- *American Red Cross: Fire safety prevention resource.
- *Town of Winterville: Referral source and contracted partner for Urgent Repair Program.
- * Koinonia Christian Center Church provides volunteers
- * Christ Church provides volunteers
- * Home Builders Supply donates materials and volunteers.
- * EPM provides volunteers.

23. Expenditure Details:

	Prior Year 0	Current Year 0	New Year 0
Personnel Services (ED & Capacity Core)	27,904	49,900	49,900
Supplies (Building and volunteer supplies)	38,420	75,000	75,000
Services (Skilled Labor)	0	0	0
Capital Outlay			
TOTAL	74,721	124,900	124,900
# of positions (FTE)	0	0	0

We currently have a part time ED for disaster recovery in Craven County.

24. Revenue Source:

	Current	New Year	New
Non-Town Revenue	102,923	87,500	87,500
Town Funds (includes Urgent Repair)	10,000	15,000	15,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Rebuilding Together Pitt County Board Members

Natalie Edwards
Past President
910-890-0665
Nredwards96@gmail.com

Holly Winkler
President/Treasurer
828-719-7070
Winklerh14@ecu.edu

Britany Nowell
Secretary
252-375-7345
Nowellb07@gmail.com

Elaine Anderson
252-347-7021
elaine@century21trg.com

Roger Daniels
252-814-5634
Kingleo31@icloud.com

Joey Barrow
252-917-8400
jBarrow@annie-mac.com

Sharon Elliott
252-714-7506
Sjelliott@pittcoa.com

Sharon Gray
252-378-5433
SGray@greenvillenv.gov

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2020** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
We received \$15,000 from the Town of Winterville. Funds were spent to cover volunteer insurance, food and beverage for volunteers and program supplies which exceeds the \$15,000 granted.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We were referred 5 homes from the Town of Winterville for 2019. Christ Church and Koinonia Christian Center volunteered to complete work on these homes. When our partnership began, application backlog was a concern. We are currently serving applicants that applied for service this year and have stayed current for the past 3 years. We also were able to complete volunteer projects at Parks and Recs. Those numbers are not included below. Please note many of our clients are older and live alone.
- What goals/programs were unmet during the reporting period?
none
- How were Winterville residents served by the Agency/Organization?
Critical home repairs made to ensure homes are warm, safe and dry.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

Partnership with Fire Department for safety inspections as well as with area churches has increased capacity to serve clients. We were honored to have Councilman Johnny Moye spent the week volunteering with our 2 church groups last year and can provide additional insight to our efforts.

AGENCY NAME: Rebuilding Together Pitt County

We have currently suspended group volunteer projects based on CDC guidelines and recognizing we serve a population that is at high risk for COVI-19. Delay in these repairs can create further hardships and could mean rot etc will progress and be more costly and difficult to repair in the home. We are committed to re-evaluating at our May Board meeting and will determine appropriate next steps at that time.