



WINTERVILLE TOWN COUNCIL ORIENTATION MEETING AGENDA
SATURDAY, JANUARY 20, 2024 - 8:00 AM
WINTERVILLE TOWN HALL ASSEMBLY ROOM

- I. **CALL TO ORDER.**
- II. **INVOCATION.**
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **WELCOME.**
- V. **APPROVAL OF AGENDA.**
- VI. **BREAKFAST.**
- VII. **ITEMS FOR CONSIDERATION:**
 1. BRIC MATCHING FUNDS COMMITMENT LETTER – APPROVAL.
 2. NCDPS DESIGNATION OF APPLICANTS AGENT – APPROVAL.
- VIII. **KEEN LASSITER, TOWN ATTORNEY:**
 1. LEGAL AUTHORITY FOR TOWN TO ACT.
 - A) *NC GENERAL STATUTES – FORM OF GOVERNMENT.*
 - B) *TOWN CHARTER/CODE OF ORDINANCES (PLEASE BRING WITH YOU).*
 - C) *COUNCIL RULES OF PROCEDURE.*
 2. OPEN MEETINGS LAW - CLOSED SESSIONS.
 3. PLANNING AND ZONING BOARD AND PROCESS.
 4. BOARD OF ADJUSTMENT AND PROCESS.
- IX. **TERRI L. PARKER, TOWN MANAGER/ANTHONY BOWERS, ASSISTANT TOWN MANAGER:**
 1. CHAIN OF COMMAND FOR COMMUNICATION.
 2. ORGANIZATIONAL STRUCTURE/DEPARTMENTAL OPERATIONS.
 3. BUDGET (FY 2023-2024).
- X. **COMMITTEES/BOARDS:**
 - *MPO.
 - *AUDIT COMMITTEE.
 - *MID-EAST.
 - *LIBRARY.
 - *CMSD.
- XI. **MAYOR AND COUNCIL COMMENTS.**
- XII. **ADJOURN.**

SPECIAL NOTICE: The meeting is open to the public; however, public comments will not be received. Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)