

2571 Railroad Street PO Box 1459 Winterville, NC 28590 Phone (252) 756-2221 Fax (252)321-8455 www.wintervillenc.com

BANK DRAFT ACTION FORM

To make bill paying easier and more convenient, the Town of Winterville offers a Bank Draft option. You will continue to receive a monthly bill as notification of the amount to be withdrawn for payment. Your bank account will be drafted on the Due Date shown on your Town of Winterville bill.

To sign up for bank draft or to make changes to your bank draft account, complete and sign the bank draft information below and return it to the Town of Winterville with photo identification. If you are signing up for or changing your bank information, **please attach a voided check to this form**.

Please note that any changes to bank draft information can take up to two (2) billing cycles to update and removal requests should be received at least five (5) days prior to your bill due date.

Bank Draft Information:

\square New \square Change \square Remove	Effective Date:
Customer Name(s):	
Account Number:	
Service Address:	
Phone Number:	
Name of Bank:	Location:
Routing/Transit Number:	
Checking Account Number:	
Signature:	Date:
For Office Use Only:	
Photo ID Completed CSR:	Date: