



## 2023 CHRISTMAS PARADE APPLICATION PACKAGE

Dear Parade Participants,

Thank you for interest in 2023 Winterville Christmas Parade participation. **The Parade will be held on Saturday, December 9<sup>th</sup> beginning at 2:00 p.m.** Included in this application package you will find general information, application submittal information, contact information, and parade application.

### General Information

1. **Applications must be received no later than 8:00 a.m. on Monday, November 27<sup>th</sup>.**
2. After application deadline closes, **confirmation of entry and Parade Procedures** will be sent out via email. Please provide an accurate e-mail address in application.
3. The parade will be **rain or shine.**
4. Every entry should have one individual responsible for their group. That individual should provide accurate contact information and be with the group or float throughout the duration of the event.
5. Entry applications will be accepted on a first come first served basis, until capacity is reached. In order to make the most of the space available, the Town reserves the right to approve/deny entries based upon size.
6. Parade line-up will begin at 1:00 p.m. Parade procession will begin at 2:00 p.m.
7. All parade information will be posted on the Winterville Parks and Recreation website once registration has closed: [www.wintervillenc.com/parks-and-recreation](http://www.wintervillenc.com/parks-and-recreation)
8. There is no charge to participate in the Winterville Christmas Parade. In lieu of fee, we ask that parade entries donate unwrapped toys which will in turn be donated by the Town. These should be dropped off at the Winterville Operations Center, 2936 Church Street, no later than 5pm on Monday, December 4<sup>th</sup>.
9. Any and all signage should be legible, neat and presented in a professional manner.
10. All participants **must** have some type of Christmas spirit: Christmas decorations, Christmas music, Christmas costumes, etc.
11. **When throwing candy, please make sure to throw to side of street.** Parade attendees may run into the street in search of candy.
12. If you have music, please be respectful of parade patrons and other entries/participants.
13. **No loud horns, sirens, or revving engines.**
14. **No confetti, streamers, or similar items may be thrown or shot from parade floats/entries.**

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## **Application Submittal**

**Application form is included on next page.**

Mail: Mail completed applications to Winterville Parks & Recreation, PO Box 1459, Winterville, NC 28590. **Mailed applications must be received by application deadline.**

E-Mail: E-mail completed applications to [justin.blanton@wintervillenc.com](mailto:justin.blanton@wintervillenc.com).

## **Questions**

If you have questions regarding the 2023 Christmas Parade, please call 252-756-1487 or e-mail [jordan.shirley@wintervillenc.com](mailto:jordan.shirley@wintervillenc.com) or [justin.blanton@wintervillenc.com](mailto:justin.blanton@wintervillenc.com).

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## 2023 CHRISTMAS PARADE APPLICATION

If printing and completing by hand, please print (no cursive/script) legibly.

Organization Name: \_\_\_\_\_

Contact Person(s): \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Alt. Phone Number: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Please select one the of the following entry types and complete accompanying information.

**Vehicle Entry**

Type of Vehicle(s): \_\_\_\_\_

Number of Vehicles: \_\_\_\_\_

Space Needed (length/width): \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

**Truck & Trailer/Homemade Float**

Space Needed (length/width): \_\_\_\_\_

Number of trucks & trailers/homemade floats: \_\_\_\_\_

Description: \_\_\_\_\_

\_\_\_\_\_

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**Walking Group**

Estimated Number of Participants: \_\_\_\_\_

Space Needed (length/width): \_\_\_\_\_

Description: \_\_\_\_\_  
\_\_\_\_\_

**Other**

Description: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Space Needed (length/width): \_\_\_\_\_

I, the parade entry representative, have read the Town of Winterville 2023 Christmas Parade Application Package and agree that myself, the entry/entries, and all the participants with respective entry/entries will abide by the information included within.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_