



ELECTRICAL PERMIT APPLICATION

TOWN OF WINTERVILLE

2936 CHURCH ST.

WINTERVILLE, NC 28590

PHONE 252-215-2419 FAX 252-756-6647

EMAIL - inspections@wintervillenc.com

Please fill out application COMPLETELY ~ Failure to do so will delay processing

Notes:

1. Only licensed electrical contractors may submit an electrical permit application unless it is the homeowner who lives in the residence.
2. If lock box is used to gain access, the number/code is: _____
3. If key is needed to gain entry please leave a key with the permit application or provide information to location of the key on the property.
4. A Town of Winterville Building Inspector will not enter into an occupied residence without someone present over the age of 18 or the contractor meeting on site.

General Project Information

Project Name _____

Property Address _____

Tax Parcel # _____

Is this permit associated with a building permit? Yes No If so, building permit number? _____

Estimated Cost of Project: \$ _____

Property Owner Information

Property Owner's Name _____

Mailing Address _____

City _____ State _____ Zip _____ Phone # _____

Is this property rental property? Yes No

Tenant's Name _____

Contractor Information

Company Name _____

License Holder's Name _____

License Number and Classification _____

Mailing Address _____

City _____ State _____ Zip _____ Phone # _____

Email Address _____

Project Information

Commercial Residential (1 & 2 Family dwellings only) Industrial

Type of Installation (Please check all that apply)

- New Construction: _____ Total square footage heated and unheated (Garages, porches, decks, unfinished rooms if electricity is installed, ect... NO ATTIC SPACES)
- Addition : _____ Total square footage of addition
- Adding Outlets in Existing Areas (Minimum Permit) _____ Number of outlets (\$50.00 per 20 outlets)
- Temporary Construction Service Pole: Service Size _____ amps
- Repair of Electrical Service (Ampacity rating not changing) _____ amps
- Change of Electrical Service (Ampacity rating changing) From _____ amps to _____ amps
- HVAC Change Out: (Number of Units) _____ (NO COST)
- Off 6 Months or More Fire Damage Repair Upgrade of Old Electrical System
- Mobile Home : Service Size _____ Modular Unit: Service Size _____ Job Trailer: Service Size _____
- Electric Signs : Number of Signs _____ Generator Swimming Pool
- Fire Alarm System

Description of Work _____

Authority to File Application

I hereby agree to conform to all applicable laws and regulations of the Town of Winterville, Pitt County and the State of North Carolina and certify that the above information, accompanying documents and owner's acknowledgement are complete, true and accurate to the best of my knowledge. In addition, I acknowledge that by filling out this application representatives from the Town of Winterville Inspections / GIS Department may enter the subject property for the purpose of investigation and analysis of this request.

Applications will not be processed without applicants signature

Applicant Signature:

Signature of Property Owner Performing Their Own Work

IF CONSTRUCTION IS BEING PERFORMED BY OWNER OF THE PROPERTY AND IS NOT A NC LICENSED CONTRACTOR: This is to certify that I, as property owner, am presently occupying or will occupy the structure listed on the permit and this structure is not intended for rent, lease or sale. I understand that I am totally responsible for all work performed and for scheduling all inspections. § G.S. 87-14

Signature of Property Owner :