

Addendum #1

To: All Interested Professional Service Firms

From: Ryan Purtle, MPO Coordinator

RE: Request for Letters of Interest: Worthington Road Gateway Plan Addendum #1

Date: December 7, 2018

The following items clarify, add to, delete from and/or otherwise change and supersede information previously issued to you in the above-referenced Request for Letters of Interest (RFLOI). Please review the following items carefully and adjust your proposal accordingly.

Reference Section	Vendor Question	City of Greenville Clarification
Scope of Work	<ul style="list-style-type: none"> Can you clarify what the anticipated study limits are for the corridor? The Town limits extend just east of Old Tar Road and the ETJ further towards Corey Road. However, understanding the change in conditions associated with improvements on Worthington Road from Old Tar Road to NC 43 have been noted. 	The anticipated project limits for this effort is the Worthington Road Corridor (which includes Cooper Street) from Mill Street to Corey Road.
CONSULTANT CERTIFICATION Form RS-2	<ul style="list-style-type: none"> Since NCDOT discipline codes are not identified or required, should we just generalize our sub's roles on the RS-2 forms? 	The sub-consultants roles should be generalized in the RS-2 forms. For example if a sub-consultant is assisting with outreach and stakeholder engagement participation can be generalized to "Pubic Involvement" or the like.
Submittal Requirements	<ul style="list-style-type: none"> The RFLOI states that LOIs shall be received electronically, by mail, OR hand-delivered. However, the RFLOI then states that seven (7) copies of the LOI should be submitted. Can you clarify how you would like to receive the LOI? 	The RFLOI can be received by mail, electronically or by hand delivery. If received electronically the document can be emailed or provided on a USB or disc. If emailed a single email with the RFLOI attached is sufficient. If a USB or disk is utilized, seven (7) USBs or disks should be provided. Similarly if hard copies are mailed or hand delivered, seven (7) copies should be included in the submission.
Scope of Work	<ul style="list-style-type: none"> Can the conceptual renderings be illustrated using an alternative program, or is Google SketchUp the preferred as noted? 	The method of visualization is to be determined as a part of contract negotiations with the selected vendor. Methods of visualization are at the discretion of the vendor but should be included in the response to RFLOI.

General	This RFLOI was shared with a firm that typically is a sub-consultant to a larger firm, does this RFLOI restrict the lead firm to those that were in receipt of the original RFLOI?	The lead firm can be any NCDOT pre-qualified firm that wishes to submit a response. Pursuant to the federal procurement method utilized select firms were directly sent the RFLOI. In addition the RFLOI was posted to the Town of Winterville website for public advertisement allowing any pre-qualified firm to respond.
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Any questions regarding this Addendum should be directed to Mr. Ryan Purtle, at telephone 252-329-4476 or email at Rpurtle@greenvillenc.gov.

Attachment

cc: Bryan Jones, Planning Director, Town of Winterville