



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RICHARD HINES

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

BEN WILLIAMS, ASSISTANT TOWN MANAGER

DON HARVEY, TOWN CLERK

ANTHONY BOWERS, FINANCE DIRECTOR

RYAN WILLHITE, POLICE CHIEF

DAVID MOORE, FIRE CHIEF

BRYAN JONES, PLANNING DIRECTOR

STEPHEN PENN, ECONOMIC DEVELOPMENT PLANNER

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

MIKE BROWN, INSPECTOR/CODE ENF. OFFICER

WILLIE GAY, INSPECTOR/GIS TECHNICIAN

ROBERT SUTTON, ELECTRIC DIRECTOR

ADOPTED BUDGET FY 2019-2020



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July 1, 2019

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Mr. Ricky Hines, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Approved Annual Budget for the 2019-2020 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Annual Budget for Fiscal Year 2019-2020, beginning July 1, 2019 and ending June 30, 2020. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11. As agreed to in the Council Vision Setting Meeting on January 28, 2019, this Approved Annual Budget has been constructed with Council's direction to **"Stay the Course."** in mind.

The Approved Annual Budget:

- *includes no tax adjustments;*
- *includes no rate adjustments;*
- *includes no new positions;*
- *includes a few capital outlay requests;*
- *includes current levels of service to the citizens;*
- *includes Council approved funding for Non-Town Agencies (please see the Appendix Tab for details);*
- *includes funding for Sheppard Memorial Library (please see the Appendix Tab for details);*
- *includes contributions from the Water, Sewer, Storm water and Electric funds to the General Fund to compensate for administrative services;*
- *includes funding for a 1.5% Market Adjustment/Cost of Living Adjustment (COLA for all employees beginning July 1, 2019;*
- *includes a "pot" of merit money equivalent to 1.5% for merit pay, which will give employees 1% to those who "meet standards" in their individual Performance Reviews and 1.5% to employees who "exceed standards" on their individual Performance Reviews;*
- *Maintains a high level of benefits for employees. Health Insurance premiums (Blue Cross/Blue Shield) increased 5% and the Town absorbed the costs for both the employee and dependent coverage. Dental Insurance premiums (Met Life) did not increase.*

- \$300,000 in debt proceeds are included in Finance for Phase 1 for the new ERP software;
- \$25,000 is included to begin to build an OPEB (Other Post-Employment Benefits) reserve;
- A \$20,000 contribution to the Home Housing Program Fund for the Town's Urgent Repair Program;
- Moneys for increased security in the IT budget is included as well as upgrades to various equipment; and
- A \$236,600 transfer to the Fire Grant Fund is included to cover the Town's portion of costs of new personnel and benefits;
- A \$500,000 transfer from the Electric Fund to the General Fund; and
- A \$418,406 appropriation from General Fund Balance.

It should be noted that the Budget was balanced with use of various Fund Balances as directed by Council during the May 28 and May 29, 2019 Budget Workshops.

Below is a brief budgetary summary of point of interests:

General Fund:

All revenues, which comprise the General Fund, have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 98% collection rate for ad valorem taxes and a slight increase in local option sales tax.

This Fund total is **\$10,009,007**. There is a \$418,406 General Fund balance appropriation included and a transfer from the Electric Fund to the General Fund in an amount of \$500,000.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights (In addition to departmental requests) in the General Fund Departmental budgets include:

- Continued funding for the Summer Worker Program.
- Non-Town agency allocations requests for FY 2019-2020 total - \$101,680. The **cash allocation approved** for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival* - \$50,000;
 - *Boys and Girls Club* - \$5,000;
 - *Winterville Chamber of Commerce* - \$20,000;
 - *Pitt County Council on Aging (Meals on Wheels)* - \$4,680;
 - *Rebuilding Together, Pitt County, NC* - \$10,000;
 - *Winterville Senior Citizens Club* - \$3,500;

- Senior Adult Fellowship - \$3,500 and;
- Pitt County Girls Softball - \$5,000.

TOTAL - \$101,680

- The in-kind amount for Winterville Historical and Arts Society (WHAS) - \$11,750.
- The in-kind amount for the Winterville Chamber - \$1,000.
- Sheppard Memorial Library has requested a total of \$165,300 (*no change in funding request for FY 2019-2020*).

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. This total for this Fund is **\$1,033,294**. A transfer from General Fund to Recreation in the amount of \$848,414 has been included for budgetary purposes.

Powell Bill:

The North Carolina General Statutes require that a sum of \$147,500,000 otherwise known as Powell Bill funds be disbursed to the qualifying municipalities on or before October 1st and January 1st, each year. Annual Powell Bill funds shall be expended primarily for the purposes of resurfacing streets within the corporate limits of the municipality. The funds may also be used for maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare within the municipal limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

The Approved Annual Budget includes a Powell Bill Fund budget where revenues are comprised of the Town's annual allocation from the State of approximately \$251,494 and a small amount of interest income (approximately \$10,125). The Town plans to pave and resurface streets, repair and replace storm water and drainage infrastructure, and install some sidewalks. The total budget for this fund (revenues and expenditures) totals **\$261,619**.

Enterprise Funds Summary:

Electric Fund - Electric revenues and expenditures have been estimated in a manner similar to the General Fund budget. There is a transfer from Electric Fund to General Fund in the amount of \$500,000 as is done annually to assist in covering the costs of operations.

Due to the rapid expansion of our Town, there is a substantial amount of capital needs requested in order to address territorial areas recently approved in agreements with Greenville Utilities Commission (GUC). In order to cover the associated costs, **\$2,250,000 from Electric Fund Balance** has been appropriated.

Water Fund – Water revenues and expenditures have been estimated in a manner similar to the General Fund budget. This Fund contains a few capital items.

\$442,000 is included for water purchases for resale (which is the same as FY 2018-2019). This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is subject to the Capacity Use rules, which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction has taken place, the

second reduction took place in August 2013, and the last 25% reduction took place in August 2018.

Sewer Fund – Sewer revenues and expenditures have been estimated in a manner similar to the General Fund budget. This Fund contains a few capital items.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town's appropriation to CMSD decreased to **\$914,325** that reflects the system for charging member entities based entirely on flow.

Storm Water Fund – Storm water revenues and expenditures have been estimated in a manner similar to the General Fund budget. \$127,722 in capital outlay requests have been included in order to continue the Town's Storm Water program.

Conclusion:

It is with cautionary pleasure that Staff presents **FY 2019-2020 Approved Annual Budget**. Staff is pleased with the Town's progress economically and we hope and plan for that to continue. As you know, the cost of doing business continues to rise and as such, it requires us to assess our current revenue streams and adjust accordingly, while planning for the future. Due to the addition of several full-time positions and the large expenditure of fund balances over the last three budget years, we most certainly need to consider the study of the ad valorem tax rate as well as utility rates and fees.

Staff looks forward to answering any questions you may have.

Thank you for your support, time and direction in this important annual endeavor.

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2019-2020**

Fund	Revenues					Appropriations
	Internal		External			
	Current	Prior Year	Services	Transfer	Debt Proceeds	
General Fund	\$ 7,692,074.00	\$ 418,406.00	\$1,098,597.00	\$ 500,000.00	\$ 300,000.00	\$ 10,009,077.00
	\$ -					
Recreation	\$ 184,880.00	\$ -	\$ -	\$ 848,414.00		\$ 1,033,294.00
Powell Bill	\$ 261,619.00	\$ -	\$ -	\$ -		\$ 261,619.00
Fire Grant Fund	\$ 770,069.00		\$ -	\$ 236,600.00		\$ 1,006,669.00
Vehicle Replacement	\$ -		\$ -	\$ 28,348.00		\$ 28,348.00
Housing	\$ -		\$ -	\$ 20,000.00		\$ 20,000.00
Electric	\$ 7,156,831.00	\$2,250,000.00	\$ 52,500.00	\$ -		\$ 9,459,331.00
Water	\$ 1,505,072.00	\$ -	\$ -	\$ -		\$ 1,505,072.00
Sewer	\$ 2,253,850.00	\$ -	\$ -			\$ 2,253,850.00
Stormwater	\$ 499,416.00	\$ -	\$ -	\$ -		\$ 499,416.00
Total	\$20,323,811.00	\$2,668,406.00	\$1,151,097.00	\$1,633,362.00	\$ 300,000.00	\$ 26,076,676.00

GENERAL FUND (10) Budget

REVENUES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3110	TAXES CURRENT BUDGET	\$3,320,828.00	\$3,320,828.00	\$3,393,733.00	\$3,393,733.00	\$3,393,733.00
3120	TAXES PRIOR YEAR	\$9,314.00	\$9,314.00	\$10,996.00	\$10,996.00	\$10,996.00
3130	TAXES 2 PRIOR YEARS	\$9,157.00	\$9,157.00	\$3,500.00	\$3,500.00	\$3,500.00
3140	OTHER PRIOR YEARS	\$8,121.00	\$8,121.00	\$3,500.00	\$3,500.00	\$3,500.00
3150	TAXES PENALTIES AND INTER	\$12,200.00	\$12,200.00	\$12,200.00	\$12,200.00	\$12,200.00
3160	VEHICLE PROPERTY TAXES	\$453,405.00	\$453,405.00	\$462,201.00	\$462,201.00	\$462,201.00
3210	LOCAL OPTION SALES TAX	\$2,068,082.00	\$2,068,082.00	\$2,224,404.00	\$2,224,404.00	\$2,224,404.00
3220	BUSINESS PRIVILEGE LICENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3230	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3240	BEER AND WINE EXCISE TAX	\$39,823.00	\$39,823.00	\$40,669.00	\$40,669.00	\$40,669.00
3310	PAYMENT IN LUE OF TAXES	\$1,275.00	\$1,275.00	\$1,500.00	\$1,500.00	\$1,500.00
3319	SOLID WASTE DISPOSAL	\$6,600.00	\$6,600.00	\$6,407.00	\$6,407.00	\$6,407.00
3320	UTILITY FRANCHISE TAX	\$352,405.00	\$352,405.00	\$367,975.00	\$367,975.00	\$367,975.00
3410	DOT GRANT REIMBURSEMENT	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
3415	GRANT REVENUE	\$0.00	\$61,550.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3425	FEMA FUNDING	\$0.00	\$69,615.00	\$0.00	\$0.00	\$0.00
3430	GOLDEN LEAF FOUNDATION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3510	ZONING ORDINANCE / AMENDM	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3511	SITE PLAN CONST. REVIEW	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3512	STORMWATER REVIEW	\$4,000.00	\$4,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3520	SUBDIVISION PLAT REVIEW	\$7,000.00	\$7,000.00	\$3,000.00	\$3,000.00	\$3,000.00
3530	ZONING COMPLIANCE CERT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3540	CONDITIONAL USE APPLICATI	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3550	VARIANCE/ZONING APPEAL	\$500.00	\$500.00	\$250.00	\$250.00	\$250.00
3560	PLANNING DOCUMENTS	\$50.00	\$50.00	\$0.00	\$0.00	\$0.00
3610	CABLE TV FRANCHISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00
3612	COMMUNITY BUILDING RENT	\$9,870.00	\$9,870.00	\$13,350.00	\$13,350.00	\$13,350.00
3634	FIRE INSPECTIONS	\$23,252.00	\$23,252.00	\$19,500.00	\$19,500.00	\$19,500.00
3635	USER ACCESS FEE	\$14,500.00	\$14,500.00	\$17,800.00	\$17,800.00	\$17,800.00
3636	BUILDING INSP	\$164,298.00	\$164,298.00	\$145,200.00	\$145,200.00	\$145,200.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3809	UNAUTHORIZED SUBSTANCE TA	\$0.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
3810	COURT FEES	\$2,377.00	\$2,377.00	\$6,477.00	\$6,477.00	\$6,477.00
3811	DEBT SERVICE PROCEEDS	\$600,000.00	\$1,113,171.00	\$300,000.00	\$300,000.00	\$300,000.00

						REVENUES
3819	PMT TRANSACTION FEE	\$0.00	\$0.00	\$6,157.00	\$6,157.00	\$6,157.00
3820	MISCELLANEOUS	\$15,000.00	\$40,000.00	\$15,000.00	\$15,000.00	\$15,000.00
3821	ELECTRIC FUND CONTRIBUTIO	\$375,578.00	\$375,578.00	\$375,578.00	\$500,000.00	\$500,000.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3823	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3824	CONTRIBUTION FROM RECREAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3829	CONTRIBUTION FOR SERVICES	\$1,106,645.00	\$1,106,645.00	\$1,098,597.00	\$1,098,597.00	\$1,098,597.00
3830	GRAVE OPEN/CLOSING	\$3,600.00	\$3,600.00	\$5,640.00	\$5,640.00	\$5,640.00
3831	FUND BALANCE APPROPRIATIO	\$1,121,154.00	\$1,455,934.00	\$0.00	\$399,003.00	\$418,406.00
3840	CEMETERY PLOTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3850	CORPORATE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3860	SANITATION	\$535,356.00	\$535,356.00	\$545,268.00	\$545,268.00	\$545,268.00
3861	WINT. EMS RIEMB	\$117,883.00	\$117,883.00	\$122,850.00	\$122,850.00	\$122,850.00
3862	WINTERVILLE RESCUE RENT	\$20,580.00	\$20,580.00	\$20,580.00	\$20,580.00	\$20,580.00
3863	POLICE EVENT PAY	\$19,057.00	\$33,567.00	\$77,000.00	\$77,000.00	\$77,000.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3887	COUNTY CONTRIBUTION	\$0.00	\$41,000.00	\$0.00	\$0.00	\$0.00
3888	GUC SERVICE AGREEMENT	\$0.00	\$21,800.00	\$21,800.00	\$21,800.00	\$21,800.00
3904	INTEREST INCOME	\$80,000.00	\$140,000.00	\$131,017.00	\$131,017.00	\$131,017.00
	Totals	<u>\$10,533,610.00</u>	<u>\$11,651,436.00</u>	<u>\$9,466,249.00</u>	<u>\$9,989,674.00</u>	<u>\$10,009,077.00</u>

RECREATION FUND (15) Budget

REVENUES

RECREATION FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3613	CAL RIPKIN	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00	\$15,200.00
3614	TEE BALL	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00
3615	SOFTBALL ADULT	\$8,930.00	\$8,930.00	\$7,630.00	\$7,630.00	\$7,630.00
3616	FOOTBALL	\$13,300.00	\$13,300.00	\$13,300.00	\$13,300.00	\$13,300.00
3617	FALL BASEBALL	\$9,450.00	\$9,450.00	\$9,450.00	\$9,450.00	\$9,450.00
3618	BABE RUTH BASEBALL	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00	\$5,100.00
3620	RECREATION PROGRAMS	\$18,050.00	\$18,050.00	\$21,500.00	\$21,500.00	\$21,500.00
3621	PAVILION RENTAL	\$3,900.00	\$3,900.00	\$4,000.00	\$4,000.00	\$4,000.00
3622	DONATIONS AND SPONSORSHIP	\$4,500.00	\$4,500.00	\$4,000.00	\$4,000.00	\$4,000.00
3623	ROOKIE BALL	\$9,700.00	\$9,700.00	\$9,200.00	\$9,200.00	\$9,200.00
3624	CONCESSION	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00	\$52,000.00
3625	GENERAL FUND TRANSFER	\$873,724.00	\$873,724.00	\$873,724.00	\$848,414.00	\$848,414.00
3626	REC SUB FEE RESERV ALLOCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3627	RECREATION SUB FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3628	FUND RAISING CONTRIBUTION	\$12,900.00	\$12,900.00	\$12,900.00	\$12,900.00	\$12,900.00
3632	TOURNAMENT REV	\$19,100.00	\$19,100.00	\$19,100.00	\$19,100.00	\$19,100.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$416,279.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$1,057,354.00	\$1,473,633.00	\$1,058,604.00	\$1,033,294.00	\$1,033,294.00

POWELL BILL FUND (16) Budget

REVENUES

POWELL BILL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440	POWELL BILL DISTRIBUTION	\$254,855.00	\$254,855.00	\$251,494.00	\$251,494.00	\$251,494.00
3831	FUND BALANCE APPROPRIATIO	\$175,145.00	\$1,028,615.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$7,000.00	\$7,000.00	\$10,125.00	\$10,125.00	\$10,125.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3945	CONTRIBUTION FROM STWATER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$437,000.00</u>	<u>\$1,290,470.00</u>	<u>\$261,619.00</u>	<u>\$261,619.00</u>	<u>\$261,619.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

REVENUES

VEHICLE REPLACEMENT FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3874	WATER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3875	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3876	GEN FUND DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3877	REC DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3878	EL DEBT SERV CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3880	RECREATION FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3881	ELECTRIC FUND CONRTIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$29,239.00	\$29,239.00	\$28,348.00	\$28,348.00	\$28,348.00
Totals		<u>\$29,239.00</u>	<u>\$29,239.00</u>	<u>\$28,348.00</u>	<u>\$28,348.00</u>	<u>\$28,348.00</u>

FIRE GRANT FUND (18) Budget

REVENUES

FIRE DEPARTMENT FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3400	GRANT FUNDING	\$0.00	\$387,615.00	\$770,069.00	\$770,069.00	\$770,069.00
3884	GENERAL FUND CONT	\$0.00	\$109,580.00	\$236,600.00	\$236,600.00	\$236,600.00
Totals		<u>\$0.00</u>	<u>\$497,195.00</u>	<u>\$1,006,669.00</u>	<u>\$1,006,669.00</u>	<u>\$1,006,669.00</u>

HOME HOUSING PROGRAM (20) Budget

REVENUES

HOME HOUSING PROGRAM

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Totals		<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

ELECTRIC FUND (60) Budget

REVENUES

ELECTRIC FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3611	UTILITIES SERVICE CHARGE	\$42,000.00	\$42,000.00	\$44,030.00	\$44,030.00	\$44,030.00
3811	DEBT SERVICE PROCEEDS	\$519,000.00	\$519,000.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$650,000.00	\$787,075.00	\$2,250,000.00	\$2,250,000.00	\$2,250,000.00
3901	ELECTRIC SALES	\$6,318,378.00	\$6,718,378.00	\$6,514,429.00	\$6,514,429.00	\$6,514,429.00
3902	CONNECTION FEES	\$0.00	\$5,510.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$118,000.00	\$142,862.00	\$142,862.00	\$142,862.00
3907	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3908	CONTRIB FOR METERING DIV	\$59,166.00	\$59,166.00	\$52,000.00	\$52,000.00	\$52,000.00
3909	MISCELLANEOUS	\$0.00	\$28,450.00	\$0.00	\$0.00	\$0.00
3910	MUNICIPAL STREET LIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3911	EL SALES TAX	\$442,286.00	\$442,286.00	\$456,010.00	\$456,010.00	\$456,010.00
3912	NC RENEWABLE ENERGY CREDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$8,030,830.00</u>	<u>\$8,719,865.00</u>	<u>\$9,459,331.00</u>	<u>\$9,459,331.00</u>	<u>\$9,459,331.00</u>

WATER FUND (61) Budget

REVENUES

WATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$39,880.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$41,601.00	\$41,601.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$27,000.00	\$27,600.00	\$27,600.00	\$27,600.00
3921	WATER SALES	\$1,461,326.00	\$1,461,326.00	\$1,467,522.00	\$1,467,522.00	\$1,467,522.00
3922	CONNECTION FEES	\$0.00	\$14,000.00	\$0.00	\$0.00	\$0.00
3923	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3924	SEWER FUND TRANS FOR SERV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3925	ANNUAL DEBT PMT CC SCHOOL	\$9,950.00	\$9,950.00	\$9,950.00	\$9,950.00	\$9,950.00
3926	METER PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$97,919.00	\$97,919.00	\$0.00	\$0.00	\$0.00
Totals		\$1,610,796.00	\$1,691,676.00	\$1,505,072.00	\$1,505,072.00	\$1,505,072.00

SEWER FUND (62) Budget

REVENUES

SEWER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$90,900.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$80,000.00	\$0.00	\$0.00	\$14,750.00	\$14,750.00
3826	CONTRIBUTION FROM WATER	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$75,000.00	\$220,258.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$9,900.00	\$19,600.00	\$19,600.00	\$19,600.00
3931	SEWER CHARGES	\$2,092,909.00	\$2,092,909.00	\$2,099,500.00	\$2,099,500.00	\$2,099,500.00
3932	TAPPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3933	BAWC REVENUE	\$115,000.00	\$115,000.00	\$120,000.00	\$120,000.00	\$120,000.00
3934	SEWER SYS IMPROVEMENT FEE	\$0.00	\$5,155.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$103,300.00	\$0.00	\$0.00	\$0.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3937	TRANSFER FROM ELECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3938	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3945	CONTRIBUTION FROM STWATER	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$2,512,909.00</u>	<u>\$2,787,422.00</u>	<u>\$2,239,100.00</u>	<u>\$2,253,850.00</u>	<u>\$2,253,850.00</u>

STORMWATER FUND (63) Budget

REVENUES

STORMWATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$50,956.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$3,000.00	\$4,300.00	\$4,300.00	\$4,300.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3943	STORMWATER BILLINGS	\$486,832.00	\$486,832.00	\$495,116.00	\$495,116.00	\$495,116.00
3944	CONTRIB FROM POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$486,832.00</u>	<u>\$540,788.00</u>	<u>\$499,416.00</u>	<u>\$499,416.00</u>	<u>\$499,416.00</u>

TOWN COUNCIL (1041411000) Budget

EXPENDITURES

GENERAL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES		\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00	\$57,000.00
	MAYOR \$1000	\$12,000.00					
	COUNCIL (5) \$750	\$45,000.00					
4126	FICA EXPENSE		\$3,023.00	\$3,023.00	\$3,023.00	\$3,023.00	\$4,418.00
4127	INSURANCE EXPENSE		\$112.00	\$112.00	\$112.00	\$112.00	\$120.00
4221	PROFESSION DEVELOP-EDUCAT		\$7,200.00	\$7,200.00	\$8,450.00	\$8,450.00	\$8,450.00
	ELECTRICITIES ANNUAL CONFERENCE	\$3,500.00					
	NCLM CONFERENCE	\$3,000.00					
	NCBEMO CONFERENCE	\$750.00					
	UNC SCHOOL OF GOVERNMENT	\$1,200.00					
4222	TRAVEL-MEALS,LODGING,MILE		\$13,200.00	\$13,059.00	\$19,075.00	\$19,075.00	\$19,075.00
	ELECTRICITIES CONFERENCE-LODGING	\$6,000.00					
	ELECTRICITIES CONFERENCE-TRAVEL	\$3,000.00					
	NCBEMO CONFERENCE-LODGING	\$3,000.00					
	NCBEMO CONFERENCE-TRAVEL	\$1,125.00					
	NCLM CONFERENCE-TRAVEL	\$2,500.00					
	NCLM CONFERENCE-LODGING	\$2,000.00					
	MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS	\$1,450.00					
4223	POSTAGE & TELEPHONE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS		\$500.00	\$641.00	\$500.00	\$500.00	\$500.00
4234	DUES & SUBSCRIPTIONS		\$16,050.00	\$25,850.00	\$16,260.00	\$16,260.00	\$16,260.00
	NCLM	\$11,000.00					
	NCLM-LEAGUE LETTER	\$30.00					
	NCLM-SOUTHERN CITY	\$30.00					
	UNC SCHOOL OF GOVERNMENT	\$1,310.00					
	MID-EAST COMMISSION	\$3,440.00					
	WINTERVILLE CHAMBER	\$200.00					
	NCBEMO	\$150.00					
	NC WOMEN IN MUNICIPAL GOVERNMENT	\$100.00					
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4314	CAPITAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			\$79,085.00	\$88,885.00	\$86,420.00	\$86,420.00	\$105,823.00

ADMINISTRATION (1041412000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$411,364.00	\$411,364.00	\$419,783.00	\$419,783.00	\$419,783.00
4121	OVERTIME	\$4,000.00	\$7,886.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$1,400.00	\$1,400.00	\$1,800.00	\$1,800.00	\$1,800.00
4126	FICA EXPENSE	\$31,673.00	\$31,673.00	\$32,358.00	\$32,358.00	\$32,358.00
4127	INSURANCE EXPENSE	\$83,295.00	\$83,295.00	\$87,021.00	\$87,021.00	\$87,021.00
4130	RETIREMENT	\$31,765.00	\$31,765.00	\$37,202.00	\$37,202.00	\$37,202.00
4170	401(K) RETIREMENT	\$20,362.00	\$20,362.00	\$20,784.00	\$20,784.00	\$20,784.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$8,000.00	\$7,737.00	\$8,000.00	\$8,000.00	\$8,000.00
4223	POSTAGE & TELEPHONE	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$8,000.00	\$7,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4234	DUES & SUBSCRIPTIONS	\$5,000.00	\$4,377.00	\$5,000.00	\$5,000.00	\$5,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4289	CAR ALLOWANCE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$613,359.00</u>	<u>\$613,359.00</u>	<u>\$628,448.00</u>	<u>\$628,448.00</u>	<u>\$628,448.00</u>

FINANCE (1041412001) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$379,160.00	\$379,160.00	\$398,322.00	\$398,322.00	\$398,322.00
4121	OVERTIME	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00	\$3,200.00
4122	LONGEVITY	\$5,240.00	\$5,240.00	\$6,422.00	\$6,422.00	\$6,422.00
4126	FICA EXPENSE	\$30,057.00	\$30,057.00	\$31,636.00	\$31,636.00	\$31,636.00
4127	INSURANCE EXPENSE	\$91,011.00	\$91,011.00	\$101,900.00	\$101,900.00	\$101,900.00
4130	RETIREMENT	\$30,251.00	\$30,251.00	\$36,535.00	\$36,535.00	\$36,535.00
4170	401(K) RETIREMENT	\$19,339.00	\$19,339.00	\$20,410.00	\$20,410.00	\$20,410.00
4221	PROFESSION DEVELOP-EDUCAT	\$5,900.00	\$5,900.00	\$5,900.00	\$5,900.00	\$5,900.00
4222	TRAVEL-MEALS,LODGING,MILE	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00	\$3,800.00
4223	POSTAGE & TELEPHONE	\$850.00	\$850.00	\$850.00	\$850.00	\$850.00
4225	MAINT & REPAIR-EQUIPMENT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4226	MAINT & REPAIR-VEHICLE	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4227	FUEL (VEHICLES)	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
4230	SUPPLIES & MATERIALS	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
4233	CONTRACTED SERVICES	\$94,377.00	\$142,327.00	\$96,930.00	\$96,930.00	\$96,930.00
	PITT COUNTY TAX BILLING	\$2,500.00				
	ASCOM	\$2,100.00				
	ACCULINK UTILITY BILLING	\$15,000.00				
	AUDIT	\$39,500.00				
	BOOK KEEPING AND CAFR	\$5,000.00				
	ACTUARIAL STUDY	\$4,800.00				
	VERISIGN	\$1,500.00				
	BANKING SERVICES	\$6,000.00				
	ONLINE COLLECTIONS	\$3,600.00				
	COLLECTION COST	\$3,600.00				
	BNA FIXED ASSETS	\$1,000.00				
	EZ SCAN	\$1,000.00				
	EXECUTIME	\$11,330.00				
4234	DUES & SUBSCRIPTIONS	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00
4260	DEPARTMENTAL IMPROVEMENTS	\$11,075.00	\$11,075.00	\$9,910.00	\$9,910.00	\$9,910.00
4261	ADVERTISING	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4290	CREDIT CARD	\$24,800.00	\$24,800.00	\$24,000.00	\$24,000.00	\$24,000.00
5132	DEBT SERVICE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$300,000.00	\$300,000.00	\$300,000.00
	Totals	\$716,930.00	\$764,880.00	\$1,057,685.00	\$1,057,685.00	\$1,057,685.00

INSPECTIONS / GIS (1041412002) Budget

EXPENDITURES

GENERAL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES		\$150,358.00	\$150,358.00	\$146,150.00	\$146,150.00	\$146,150.00
4121	OVERTIME		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4122	LONGEVITY		\$1,160.00	\$1,160.00	\$890.00	\$890.00	\$890.00
4126	FICA EXPENSE		\$11,984.00	\$11,984.00	\$11,637.00	\$11,637.00	\$11,637.00
4127	INSURANCE EXPENSE		\$43,281.00	\$43,281.00	\$43,469.00	\$43,469.00	\$43,469.00
4130	RETIREMENT		\$10,058.00	\$10,058.00	\$11,135.00	\$11,135.00	\$11,135.00
4170	401(K) RETIREMENT		\$6,447.00	\$6,447.00	\$6,220.00	\$6,220.00	\$6,220.00
4221	PROFESSION DEVELOP-EDUCAT		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
	GIS TRAINING		\$6,000.00				
	INSPECTORS CONTINUING EDUCATION FOR CERTIFICATION		\$2,000.00				
4222	TRAVEL-MEALS,LODGING,MILE		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4223	POSTAGE & TELEPHONE		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4224	OFFICE SUPPLIES		\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
	GENERAL OFFICE SUPPLIES		\$3,500.00				
	BANNER SUPPLIES AND MATERIALS		\$3,500.00				
4225	MAINT & REPAIR-EQUIPMENT		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4226	MAINT & REPAIR-VEHICLE		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4227	FUEL (VEHICLES)		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4230	SUPPLIES & MATERIALS		\$11,700.00	\$11,700.00	\$11,700.00	\$11,700.00	\$11,700.00
4231	UNIFORMS & SHOES		\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
4233	CONTRACTED SERVICES		\$41,200.00	\$41,200.00	\$41,200.00	\$41,200.00	\$41,200.00
	DUNCAN PARNELL TRIMBLE SERVICE CONTRACT		\$3,000.00				
	ESRI ANNUAL SERVICE CONTRACT		\$7,000.00				
	DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT		\$800.00				
	CODE ENFORCEMENT GRASS / TRASH CLEAN-UP		\$7,000.00				
	ACCURINT		\$1,850.00				
	DEMOLISHING OF HOUSES		\$21,550.00				
4234	DUES & SUBSCRIPTIONS		\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00	\$2,600.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			<u>\$309,038.00</u>	<u>\$309,038.00</u>	<u>\$305,251.00</u>	<u>\$305,251.00</u>	<u>\$305,251.00</u>

HUMAN RESOURCES (1041412003) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4127	INSURANCE EXPENSE	\$55,000.00	\$55,000.00	\$55,610.00	\$55,610.00	\$55,610.00
	BCBS	\$39,944.16				
	METLIFE	\$1,632.00				
	BCBS INDIVIDUAL	\$9,215.40				
	BCBS POSSIBLE INCREASE 5%	\$3,918.54				
	BCBS INDIVIDUAL POSSIBLE INCREASE 5%	\$899.90				
4185	UNEMPLOYMENT INS RES CONT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,050.00	\$410.00	\$1,525.00	\$1,525.00	\$1,525.00
	OMPO CONFERENCE	\$700.00				
	UNCSOG CLASSES	\$625.00				
	MISC WEBINAES	\$200.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$650.00	\$1,690.00	\$650.00	\$650.00	\$650.00
	UNCSOG	\$250.00				
	OMPO	\$400.00				
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
4233	CONTRACTED SERVICES	\$9,400.00	\$9,400.00	\$9,600.00	\$9,600.00	\$9,600.00
	POLICE OFFICER PROCESSING	\$2,500.00				
	QUARTERLY RANDOM DRUG TESTS	\$3,400.00				
	EMPLOYEE PROCESSING-BACKGROUNDS	\$1,200.00				
	VACCINES - PITT COUNTY HEALTH DEPARTMENT	\$2,500.00				
4234	DUES & SUBSCRIPTIONS	\$195.00	\$195.00	\$145.00	\$145.00	\$145.00
	OMPO	\$50.00				
	SAM'S CLUB	\$45.00				
	MISC DUES	\$50.00				
4261	ADVERTISING	\$4,000.00	\$1,600.00	\$4,000.00	\$4,000.00	\$4,000.00
	APG - COOKE COMMUNICATIONS	\$2,840.00				
	DAILY DRUM	\$760.00				
	SOUTHERN CITY	\$400.00				
5108	EMPLOYEE APPRECIATION EVT	\$10,000.00	\$12,400.00	\$10,000.00	\$10,000.00	\$10,000.00
	EMPLOYEE EVENTS	\$6,000.00				
	FLOWERS-GIFTS	\$1,000.00				
	CERTIFICATES-AWARDS	\$1,000.00				
	RETIREMENT PARTY	\$2,000.00				
5123	EAP/WELLNESS PROGRAM	\$930.00	\$530.00	\$360.00	\$360.00	\$360.00
5125	TUITION REIMBURSEMENT	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
	UP TO \$500 PER EMPLOYEE REQUEST	\$3,000.00				
9116	CONT TO OPEB RESERVE			\$25,000.00	\$25,000.00	\$25,000.00

Totals	<i>\$92,025.00</i>	<i>\$92,025.00</i>	<i>\$117,690.00</i>	<i>\$117,690.00</i>	EXPENDITURES
					<i>\$117,690.00</i>

INFORMATION TECHNOLOGY (1041412004) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4224	OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$362,108.00	\$364,608.00	\$421,630.00	\$421,630.00	\$421,630.00

EXPENDITURES

	GPS MOBILE SOLUTIONS GEOTAB	\$14,600.00					
	BADGEPASS	\$410.00					
	SYN FUEL TECH	\$820.00					
	VERISIGN	\$510.00					
	VC3 CONTRACT SERVICE	\$250,214.00					
	DOMAIN NAMES	\$87.00					
	SERVER WARRANTIES	\$4,265.00					
	WIRELESS SOFTWARE MAINTENANCE	\$2,500.00					
	VIRTUAL SERVERS SOFTWARE MAINTENANCE	\$9,000.00					
	TOWN COUNCIL HOME INTERNET	\$3,000.00					
	INTERNET SERVICE TO TOW BUILDINGS	\$2,880.00					
	NETWORK CONNECTION FOR OPS BUILDING	\$14,400.00					
	NETWORK CONNECTION FOR PARK	\$4,200.00					
	NC ITS PHONE LINES	\$6,000.00					
	CENTURYLINK PHONE LINES AND LONG DISTANCE	\$8,724.00					
	COPIERS	\$31,200.00					
	CABLE TV AT PUBLIC SAFETY	\$2,160.00					
	CABLE TV AT TOWN HALL	\$1,560.00					
	MOBILE INTERNET HOTSPOTS	\$9,600.00					
	SUNGARD MAINTENANCE	\$50,000.00					
	SAN WARRANTY RENEWAL	\$5,500.00					
4234	DUES & SUBSCRIPTIONS	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT	\$5,000.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$24,100.00	\$24,100.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$398,208.00	\$398,208.00	\$433,630.00	\$433,630.00	\$433,630.00	\$433,630.00

PLANNING (1041413000) Budget

EXPENDITURES

GENERAL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES		\$76,844.00	\$76,844.00	\$77,255.00	\$77,255.00	\$77,255.00
4122	LONGEVITY		\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
4126	FICA EXPENSE		\$5,963.00	\$5,963.00	\$5,995.00	\$5,995.00	\$5,995.00
4127	INSURANCE EXPENSE		\$32,557.00	\$32,557.00	\$33,932.00	\$33,932.00	\$33,932.00
4130	RETIREMENT		\$5,771.00	\$5,771.00	\$6,924.00	\$6,924.00	\$6,924.00
4170	401(K) RETIREMENT		\$3,662.00	\$3,662.00	\$3,683.00	\$3,683.00	\$3,683.00
4221	PROFESSION DEVELOP-EDUCAT		\$1,600.00	\$1,600.00	\$1,900.00	\$1,900.00	\$1,900.00
	CZO CONFERENCE	\$300.00					
	NCAFFM CONFERENCES (2)	\$500.00					
	NCAPA CONFERENCE	\$300.00					
	AICP (EXAM/MATERIALS)	\$800.00					
4222	TRAVEL-MEALS,LODGING,MILE		\$2,500.00	\$2,500.00	\$2,600.00	\$2,600.00	\$2,600.00
	CZO CONFERENCE	\$650.00					
	CFM CONFERENCES (2)	\$1,300.00					
	NCAPA CONFERENCE	\$650.00					
4223	POSTAGE & TELEPHONE		\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4225	MAINT & REPAIR-EQUIPMENT		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
4226	MAINT & REPAIR-VEHICLE		\$0.00	\$0.00	\$250.00	\$250.00	\$250.00
4227	FUEL (VEHICLES)		\$0.00	\$750.00	\$750.00	\$750.00	\$750.00
4230	SUPPLIES & MATERIALS		\$1,525.00	\$1,525.00	\$1,525.00	\$1,525.00	\$1,525.00
4233	CONTRACTED SERVICES		\$115,234.00	\$151,234.00	\$4,412.00	\$4,412.00	\$4,412.00
	MPO COST SHARE GENERAL OPERATIONS	\$4,412.01					
4234	DUES & SUBSCRIPTIONS		\$400.00	\$400.00	\$510.00	\$510.00	\$510.00
	APA NC DUES	\$315.00					
	NCAFFM DUES	\$60.00					
	CFM RECERTIFICATION	\$60.00					
	NCAZO DUES	\$75.00					
4259	PART TIME EMPLOYEE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4262	GIS MAPPING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4291	RECORDING FEES		\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
5128	OPERATING LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		<u>\$252,606.00</u>	<u>\$289,356.00</u>	<u>\$146,286.00</u>	<u>\$146,286.00</u>	<u>\$146,286.00</u>

NON-DEPARTMENTAL (1041950000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
4232	ENGINEERING	\$2,250.00	\$2,250.00	\$2,000.00	\$2,000.00	\$2,000.00
4233	CONTRACTED SERVICES	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
4235	FEMA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
5101	CIVIC CONTRIB	\$66,485.00	\$91,485.00	\$91,485.00	\$101,680.00	\$101,680.00
	WINTERVILLE HISTORICAL SOCIETY*	\$0.00				
	(GRASS CUTTING AND UTILITIES \$11,750 IN-KIND)	\$0.00				
	WINTERVILLE CHAMER OF COMMERCE	\$20,000.00				
	(OFFICE, TELEPHONE, COMPUTER, COPIER/PRINTER/	\$0.00				
	INTERNET, ETC. \$500 IN-KIND)	\$0.00				
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)	\$4,680.00				
	BOYS AND GIRLS CLUB	\$5,000.00				
	WINTERVILLE WATERMELON FESTIVAL*	\$50,000.00				
	WINTERVILLE SENIOR CITIZENS CLUB	\$3,500.00				
	SENIOR ADULT FELLOWSHIP	\$3,500.00				
	REBUILDING TOGETHER PITT COUNTY, NC	\$10,000.00				
	PITT COUNTY GIRLS SOFTBALL	\$5,000.00				
5102	WATERMELON FEST TOWN EXP	\$10,000.00	\$11,000.00	\$11,000.00	\$11,000.00	\$11,000.00
5103	URGENT REPAIR PROGRAM	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5104	CHRISTMAS PARADE	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5105	MUNICIPAL ELECTIONS	\$0.00	\$0.00	\$23,400.00	\$23,400.00	\$23,400.00
	MUNICIPAL ELECTIONS SITE	\$9,200.00				
	ONE-STOP SITE	\$14,200.00				
5107	LEGAL SERVICES	\$75,000.00	\$85,000.00	\$75,000.00	\$75,000.00	\$75,000.00
5109	SHEPPARD LIBRARY	\$165,300.00	\$165,300.00	\$165,300.00	\$165,300.00	\$165,300.00
5110	ASSEMBLY ROOM IMPROVEMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5111	COMMUNITYEXPENSE	\$3,000.00	\$5,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5112	COMMUNITY ROOM SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5113	TOWN CODE CODIFICATION	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	MINUTES CODIFICATION	\$2,000.00				
	ORDINANCE CODIFICATION	\$2,000.00				
5114	CEMETERY OPEN/CLOSE	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00

KEEPING AMOUNT THE SAME IN CASE NEW CEMETERY IS OPENED		\$15,000.00	EXPENDITURES			
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5117	GRAPHICS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5118	YOUTH COUNCIL	\$4,000.00	\$2,000.00	\$4,000.00	\$4,000.00	\$4,000.00
5119	CIVICS EDUCATION	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
5120	WEB SITE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5121	SUBDIVISION LOC RES EXP	\$0.00	\$113,581.00	\$34,235.00	\$34,235.00	\$34,235.00
5122	INSURANCE & BONDS	\$250,000.00	\$242,020.00	\$235,000.00	\$235,000.00	\$235,000.00
5124	WINTERVILLE MAGAZINE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5126	CSX CROSSING MAINTENANCE	\$20,000.00	\$20,000.00	\$20,200.00	\$20,200.00	\$20,200.00
5128	OPERATING LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5129	EMER OP CTR SUPPLIES	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
5134	ORG AND MGMT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5135	ECONOMIC DEVELOPMENT	\$25,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
6104	DOWNTOWN FACADE PROGRAM	\$20,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$28,348.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9108	CONTR TO FIRE DEPT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9110	TRANSFER TO RECREATION FD	\$873,724.00	\$873,724.00	\$873,724.00	\$848,414.00	\$848,414.00
9111	TRANSFER TO FIRE GRANT FD	\$0.00	\$109,584.00	\$236,600.00	\$236,600.00	\$236,600.00
9114	CONTR TO URGENT REP FUND	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
9115	CONT TO POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$1,625,809.00	\$1,856,994.00	\$1,939,342.00	\$1,895,879.00	\$1,895,879.00

PUBLIC BUILDINGS (1042426000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4228	UTILITIES	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
4230	SUPPLIES & MATERIALS	\$7,500.00	\$12,500.00	\$9,500.00	\$9,500.00	\$9,500.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$81,300.00	\$96,300.00	\$81,300.00	\$81,300.00	\$81,300.00
	JANITORIAL					
		\$50,000.00				
	HVAC					
		\$10,000.00				
	PEST CONTROL					
		\$3,800.00				
	PLUMBING					
		\$5,000.00				
	ELECTRICAL					
		\$2,500.00				
	GAS PUMPS					
		\$2,500.00				
	FIRE ALARM/SPRINKLER TESTING					
		\$5,000.00				
	MISCELLANEOUS					
		\$2,500.00				
4239	MAINT & REPAIR-FACILITY	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
4251	STREET LIGHTS	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00
4253	LANDSCAPING	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
4257	INTERIOR MAINTENANCE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$21,000.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$273,241.00	\$288,241.00	\$276,453.00	\$276,453.00	\$276,453.00
5133	INTEREST EXPENSE	\$57,461.00	\$57,461.00	\$50,551.00	\$50,551.00	\$50,551.00
7150	CAPITAL OUTLAY ACCOUNT	\$120,000.00	\$169,000.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$768,002.00	\$873,002.00	\$646,304.00	\$646,304.00	\$646,304.00

GROUNDS AND LAWN MAINT (1042426002) Budget

EXPENDITURES

GENERAL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$5,000.00	\$6,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4229	OSHA		\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
4230	SUPPLIES & MATERIALS		\$1,500.00	\$4,500.00	\$2,000.00	\$2,000.00	\$2,000.00
4233	CONTRACTED SERVICES		\$20,000.00	\$37,500.00	\$20,500.00	\$20,500.00	\$20,500.00
	HIGHWAY 11 MOWING	\$19,000.00					
	SPRAYING (RR TRACKS & HWY 11)	\$1,500.00					
4299	BUILDINGS & GROUNDS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$52,000.00	\$49,500.00	\$0.00	\$0.00	\$0.00
	Totals		\$79,500.00	\$97,500.00	\$31,500.00	\$31,500.00	\$31,500.00

POLICE (1043431000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$1,202,104.00	\$1,109,248.00	\$1,271,919.00	\$1,271,919.00	\$1,271,919.00
4121	OVERTIME	\$16,000.00	\$16,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4122	LONGEVITY	\$6,520.00	\$6,520.00	\$8,310.00	\$8,310.00	\$8,310.00
4126	FICA EXPENSE	\$94,956.00	\$94,956.00	\$100,834.00	\$100,834.00	\$100,834.00
4127	INSURANCE EXPENSE	\$276,866.00	\$276,866.00	\$330,212.00	\$330,212.00	\$330,212.00
4130	RETIREMENT	\$99,636.00	\$99,636.00	\$124,499.00	\$124,499.00	\$124,499.00
4170	401(K) RETIREMENT	\$60,385.00	\$60,385.00	\$64,175.00	\$64,175.00	\$64,175.00
4221	PROFESSION DEVELOP-EDUCAT	\$3,000.00	\$4,200.00	\$4,000.00	\$4,000.00	\$4,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,000.00	\$6,800.00	\$4,000.00	\$4,000.00	\$4,000.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$500.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT	\$5,000.00	\$3,424.88	\$5,000.00	\$5,000.00	\$5,000.00
4226	MAINT & REPAIR-VEHICLE	\$35,000.00	\$35,000.00	\$30,000.00	\$30,000.00	\$30,000.00
4227	FUEL (VEHICLES)	\$55,000.00	\$50,820.00	\$50,000.00	\$50,000.00	\$50,000.00
4230	SUPPLIES & MATERIALS	\$8,000.00	\$6,500.00	\$8,000.00	\$8,000.00	\$8,000.00
4231	UNIFORMS & SHOES	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00	\$12,000.00
4233	CONTRACTED SERVICES	\$0.00	\$56,768.12	\$38,733.00	\$38,733.00	\$38,733.00
	AXON TASER AND BODY CAMERA YEAR 2 CONTRACT PAYMENT	\$32,716.00				
	LEADS ONLINE	\$1,758.00				
	3SI GPS SURVEILLANCE DEVICES	\$432.00				
	RMS POLICE PAK SOFTWARE CONTRACT	\$3,827.00				
4260	DEPARTMENTAL IMPROVEMENTS	\$6,000.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4263	AUTH. FORFEITURE ALLOCATI	\$0.00	\$6,273.00	\$586.00	\$586.00	\$586.00
4264	DRUG INTERDICTION	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4265	OFFICER PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	FOR THE LAST FEW BUDGET YEARS, THIS COST HAS BEEN AN	\$0.00				
	HR FUNCTION, NO EXPENDITURE REQUEST NEEDED.	\$0.00				
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT	\$13,500.00	\$9,311.00	\$19,500.00	\$19,500.00	\$19,500.00
	PISTOL AMMO AND TARGETS	\$3,500.00				
	AMMUNITION FOR RIFLES	\$2,000.00				
	SBR CONVERSION	\$2,500.00				
	ACTIVE SHOOTER VESTS AND BALLISTIC PLATES	\$2,000.00				
	IN CAR RADIO'S FOR NEW OFFICERS AND CARS	\$9,500.00				
4268	VEHICLE LEASE	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
	TOTAL FOR YEAR LEASE FOR TOYOTA LEASE FOR TASK FORCE	\$6,500.00				

		EXPENDITURES				
4282	CITIZEN / REC PROGRAMS			\$7,138.00	\$7,138.00	\$7,138.00
	SHOP WITH A COP FROM LAST YEAR REVENUE LEFT OVER	\$1,638.00				
	POLICE DEPARTMENT SHOP WITH A COP BUDGET (TOWN)	\$500.00				
	POLICE DEPARTMENT SHOP WITH A COP BUDGET (DONATIONS)	\$5,000.00				
5111	COMMUNITYEXPENSE	\$3,500.00	\$6,776.00	\$5,000.00	\$5,000.00	\$5,000.00
6105	ICAC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$100,598.00	\$241,080.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$21,930.00	\$21,930.00	\$21,261.00	\$21,261.00	\$21,261.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00
	Totals	<u>\$2,071,095.00</u>	<u>\$2,173,094.00</u>	<u>\$2,173,267.00</u>	<u>\$2,173,267.00</u>	<u>\$2,173,267.00</u>

FIRE (1043432000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$292,244.00	\$292,244.00	\$294,123.00	\$294,123.00	\$294,123.00
4121	OVERTIME	\$5,000.00	\$5,750.00	\$5,000.00	\$5,000.00	\$5,000.00
4122	LONGEVITY	\$300.00	\$400.00	\$300.00	\$300.00	\$300.00
4126	FICA EXPENSE	\$23,023.00	\$23,023.00	\$23,170.00	\$23,170.00	\$23,170.00
4127	INSURANCE EXPENSE	\$41,883.00	\$41,883.00	\$67,863.00	\$67,863.00	\$67,863.00
4130	RETIREMENT	\$12,224.00	\$14,224.00	\$13,709.00	\$13,709.00	\$13,709.00
4170	401(K) RETIREMENT	\$5,860.00	\$8,860.00	\$5,933.00	\$5,933.00	\$5,933.00
4221	PROFESSION DEVELOP-EDUCAT	\$27,400.00	\$26,323.00	\$10,000.00	\$10,000.00	\$10,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,700.00	\$7,601.00	\$5,700.00	\$5,700.00	\$5,700.00
4223	POSTAGE & TELEPHONE	\$2,750.00	\$2,650.00	\$2,750.00	\$2,750.00	\$2,750.00
4224	OFFICE SUPPLIES	\$4,000.00	\$3,720.00	\$6,000.00	\$6,000.00	\$6,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$9,750.00	\$6,950.00	\$9,700.00	\$9,700.00	\$9,700.00
4226	MAINT & REPAIR-VEHICLE	\$47,300.00	\$67,500.00	\$35,000.00	\$35,000.00	\$35,000.00
4227	FUEL (VEHICLES)	\$12,000.00	\$13,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4230	SUPPLIES & MATERIALS	\$0.00	\$100.00	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES	\$10,650.00	\$13,650.00	\$15,210.00	\$15,210.00	\$15,210.00
4233	CONTRACTED SERVICES	\$32,794.00	\$30,294.00	\$32,749.00	\$32,749.00	\$32,749.00
	ANNUAL SCBA FLOW TEST	\$1,750.00				
	ANNUAL GROUND LADDERS SERVICE TESTING	\$1,000.00				
	ANNUAL AERIAL / PUMP TESTING	\$1,750.00				
	ANNUAL HOSE TESTING	\$4,000.00				
	ANNUAL HYDRAULICS TESTING	\$1,500.00				
	PORTABLE EXTINGUISHERS	\$200.00				
	ANNUAL HEALTH & SAFETY, RESPIRATORY CLEARANCE	\$8,225.00				
	ANNUAL RADIO SUBSCRIPTION / SERVICE	\$13,019.00				
	ANNUAL BREATHING AIR SAMPLING & TESTING	\$1,305.00				
4234	DUES & SUBSCRIPTIONS	\$15,242.00	\$15,522.00	\$15,242.00	\$15,242.00	\$15,242.00
4260	DEPARTMENTAL IMPROVEMENTS	\$23,500.00	\$4,400.00	\$7,500.00	\$7,500.00	\$7,500.00
	LOCKERS	\$5,000.00				
	MATTRESSES	\$2,500.00				
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$82,300.00	\$110,797.00	\$64,500.00	\$64,500.00	\$64,500.00

EXPENDITURES

	TURNOUT GEAR	\$15,000.00					
	FIRE HOSE	\$10,000.00					
	HEALTH & WELLNESS	\$2,500.00					
	SMALL EQUIPMENT	\$3,000.00					
	SCBA MASK PER OSHA FIT TEST	\$7,700.00					
	FIRST RESPONDER MEDICAL EQUIPMENT	\$4,000.00					
	LAPEL MICS	\$2,100.00					
	KITCHEN EQUIPMENT	\$2,000.00					
	EMERGENCY ESCAPE KITS	\$4,000.00					
	TRENCH RESCUE BAGS	\$5,000.00					
	RESCUE STRUTS	\$5,000.00					
	REPLACEMENT NOZZLES 185 GPM/50 PSI	\$4,200.00					
4294	MEMBER BENIFITS	\$22,280.00	\$22,280.00	\$22,280.00	\$22,280.00	\$22,280.00	\$22,280.00
4295	DISPOSABLE SUPPLIES AND M	\$9,925.00	\$9,925.00	\$9,925.00	\$9,925.00	\$9,925.00	\$9,925.00
4296	DRUG TESTING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4297	FIRE PREVENTION	\$8,750.00	\$3,750.00	\$8,450.00	\$8,450.00	\$8,450.00	\$8,450.00
5122	INSURANCE & BONDS	\$30,675.00	\$24,825.00	\$30,777.00	\$30,777.00	\$30,777.00	\$30,777.00
5132	DEBT SERVICE EXPENSE	\$83,151.00	\$83,151.00	\$188,349.00	\$188,349.00	\$188,349.00	\$188,349.00
5133	INTEREST EXPENSE	\$1,638.00	\$1,638.00	\$30,390.00	\$30,390.00	\$30,390.00	\$30,390.00
7150	CAPITAL OUTLAY ACCOUNT	\$1,246,412.00	\$1,767,433.00	\$105,400.00	\$105,400.00	\$105,400.00	\$105,400.00
	EQUIPMENT FOR PALTFORM	\$105,400.00					
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$47,800.00	\$47,800.00	\$0.00	\$0.00	\$0.00	\$0.00
	REFUND FUND BALANCE - 17 UNITS OF SCBA	\$47,800.00					
	Totals	\$2,104,551.00	\$2,649,693.00	\$1,025,020.00	\$1,025,020.00	\$1,025,020.00	\$1,025,020.00

EMERGENCY MEDICAL SERVICE (1043433000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$81,762.00	\$81,762.00	\$83,102.00	\$83,102.00	\$83,102.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
4126	FICA EXPENSE	\$6,239.00	\$6,239.00	\$6,342.00	\$6,342.00	\$6,342.00
4127	INSURANCE EXPENSE	\$19,243.00	\$19,243.00	\$19,704.00	\$19,704.00	\$19,704.00
4130	RETIREMENT	\$6,361.00	\$6,361.00	\$7,419.00	\$7,419.00	\$7,419.00
4170	401(K) RETIREMENT	\$4,078.00	\$4,078.00	\$4,144.00	\$4,144.00	\$4,144.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$0.00	\$22,000.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$117,883.00</u>	<u>\$139,883.00</u>	<u>\$120,911.00</u>	<u>\$120,911.00</u>	<u>\$120,911.00</u>

ANIMAL CONTROL (1043438000) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,525.00	\$2,500.00	\$2,500.00	\$2,500.00
4233	CONTRACTED SERVICES	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL		\$4,000.00			
4260	DEPARTMENTAL IMPROVEMENTS	\$500.00	\$1,875.00	\$3,500.00	\$3,500.00	\$3,500.00
	KENNEL IMPROVEMENTS		\$3,500.00			
4274	NEW EQUIPMENT	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
4316	FOOD AND BAIT	\$500.00	\$100.00	\$500.00	\$500.00	\$500.00
4317	CHEMICALS	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
	Totals	\$8,600.00	\$8,600.00	\$13,100.00	\$13,100.00	\$13,100.00

MOSQUITO CONTROL (1043438002) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4229	OSHA	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4317	CHEMICALS	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Totals		<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

EXPENDITURES

GENERAL FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$364,467.00	\$353,967.00	\$369,219.00	\$369,219.00	\$369,219.00
4121	OVERTIME	\$8,000.00	\$9,000.00	\$12,000.00	\$12,000.00	\$12,000.00
4122	LONGEVITY	\$5,834.00	\$5,834.00	\$9,960.00	\$9,960.00	\$9,960.00
4126	FICA EXPENSE	\$29,348.00	\$29,348.00	\$30,367.00	\$30,367.00	\$30,367.00
4127	INSURANCE EXPENSE	\$77,890.00	\$78,890.00	\$81,434.00	\$81,434.00	\$81,434.00
4130	RETIREMENT	\$26,205.00	\$26,205.00	\$32,442.00	\$32,442.00	\$32,442.00
4170	401(K) RETIREMENT	\$17,470.00	\$17,470.00	\$18,124.00	\$18,124.00	\$18,124.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,500.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00
4223	POSTAGE & TELEPHONE	\$700.00	\$700.00	\$800.00	\$800.00	\$800.00
4225	MAINT & REPAIR-EQUIPMENT	\$25,000.00	\$29,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4226	MAINT & REPAIR-VEHICLE	\$20,000.00	\$25,500.00	\$25,000.00	\$25,000.00	\$25,000.00
4227	FUEL (VEHICLES)	\$35,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
4229	OSHA	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$15,000.00	\$16,500.00	\$20,000.00	\$20,000.00	\$20,000.00
4231	UNIFORMS & SHOES	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
4232	ENGINEERING	\$80,000.00	\$72,000.00	\$70,000.00	\$70,000.00	\$70,000.00
	CONSTRUCTION PLAN REVIEW	\$25,000.00				
	GENERAL ENGINEERING	\$5,000.00				
	ADA TRANSITION PLAN	\$40,000.00				
4233	CONTRACTED SERVICES	\$8,750.00	\$8,750.00	\$4,750.00	\$4,750.00	\$4,750.00
	RENTAL EQUIPMENT	\$4,000.00				
	BID ADVERTISEMENTS	\$750.00				
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$29,269.00	\$29,269.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$577.00	\$577.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$7,309.00	\$7,309.00	\$7,087.00	\$7,087.00	\$7,087.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$771,819.00	\$771,819.00	\$767,683.00	\$767,683.00	\$767,683.00

SANITATION (1047471000) Budget

EXPENDITURES

GENERAL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4233	CONTRACTED SERVICES		\$516,500.00	\$516,500.00	\$532,000.00	\$532,000.00	\$532,000.00
	WASTE INDUSTRIES	\$525,000.00					
	PITT COUNTY FINANCE	\$7,000.00					
	Totals		<u>\$516,500.00</u>	<u>\$516,500.00</u>	<u>\$532,000.00</u>	<u>\$532,000.00</u>	<u>\$532,000.00</u>

PARKS AND RECREATION (1560601000) Budget

EXPENDITURES

RECREATION FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$270,514.00	\$253,014.00	\$286,915.00	\$286,915.00	\$286,915.00
4121	OVERTIME	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
4122	LONGEVITY	\$500.00	\$500.00	\$1,110.00	\$1,110.00	\$1,110.00
4126	FICA EXPENSE	\$22,119.00	\$22,119.00	\$23,441.00	\$23,441.00	\$23,441.00
4127	INSURANCE EXPENSE	\$56,227.00	\$61,427.00	\$83,909.00	\$83,909.00	\$83,909.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$17,714.00	\$17,714.00	\$21,609.00	\$21,609.00	\$21,609.00
4170	401(K) RETIREMENT	\$11,355.00	\$11,355.00	\$12,073.00	\$12,073.00	\$12,073.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,100.00	\$2,100.00	\$2,650.00	\$2,650.00	\$2,650.00
4222	TRAVEL-MEALS,LODGING,MILE	\$1,670.00	\$1,670.00	\$2,620.00	\$2,620.00	\$2,620.00
4223	POSTAGE & TELEPHONE	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00	\$2,300.00
4224	OFFICE SUPPLIES	\$1,380.00	\$1,380.00	\$1,550.00	\$1,550.00	\$1,550.00
4225	MAINT & REPAIR-EQUIPMENT	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00
4227	FUEL (VEHICLES)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4228	UTILITIES	\$50,000.00	\$50,000.00	\$55,000.00	\$55,000.00	\$55,000.00
4230	SUPPLIES & MATERIALS	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING	\$30,000.00	\$205,000.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$2,570.00	\$2,570.00	\$2,810.00	\$2,810.00	\$2,810.00
4234	DUES & SUBSCRIPTIONS	\$1,380.00	\$1,380.00	\$1,450.00	\$1,450.00	\$1,450.00
4239	MAINT & REPAIR-FACILITY	\$51,800.00	\$52,300.00	\$59,900.00	\$59,900.00	\$59,900.00
	CHEMICALS/FERTILIZER		\$7,000.00			
	PLAYGROUND PARTS & ACCESSORIES		\$500.00			
	PLAYGROUND SAFETY SURFACING		\$4,200.00			
	IRRIGATION SYSTEM REPAIR		\$1,000.00			
	MULCH & PINE STRAW		\$8,000.00			
	TOP DRESSING OF FIELDS		\$500.00			
	FIELD AND BATTING CAGE LIGHTS		\$2,000.00			
	SCOREBOARD & CONTROL PANELS		\$500.00			
	VANDALISM REPAIR		\$1,500.00			
	CLAY FOR BALL FIELDS		\$2,200.00			
	FENCE REPAIRS		\$4,000.00			
	SIDEWALK REPAIRS		\$10,000.00			
	FACILITY PAINTING		\$5,000.00			
	HILLCREST PARKING LOT SEAL COAT & STRIPING		\$7,500.00			
	REPLACE CONCESSION STAND WINDOWS		\$5,000.00			
	MISCELLANEOUS		\$1,000.00			
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

		\$0.00	\$0.00	\$0.00	\$0.00	EXPENDITURES	\$0.00
4259	PART TIME EMPLOYEE						
4260	DEPARTMENTAL IMPROVEMENTS	\$24,100.00	\$18,900.00	\$26,000.00	\$26,000.00	\$26,000.00	\$26,000.00
	AESTHETICS	\$2,000.00					
	SOD	\$2,000.00					
	POND MAINTENANCE AND SUPPLIES	\$1,000.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	\$1,000.00					
	PICNIC TABLES, BENCHES, TRASH RECEPTACLES	\$20,000.00					
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$30,600.00	\$30,600.00	\$23,300.00	\$23,300.00	\$23,300.00	\$23,300.00
	BASEBALL EQUIPMENT	\$10,000.00					
	FOOTBALL EQUIPMENT	\$5,000.00					
	ATHLETIC SUPPLIES	\$500.00					
	SOCCER EQUIPMENT	\$800.00					
	MAINTENANCE TOOLS	\$1,500.00					
	TENNIS COURT EQUIPMENT	\$1,000.00					
	CONCESSION STAND EQUIPMENT	\$1,500.00					
	TEMPORARY FENCE	\$2,000.00					
	BATTING CAGE ITEMS	\$1,000.00					
4275	CAL RIPKEN EXP	\$21,000.00	\$21,000.00	\$21,500.00	\$21,500.00	\$21,500.00	\$21,500.00
4276	ROOKIE BALL	\$10,250.00	\$10,250.00	\$11,400.00	\$11,400.00	\$11,400.00	\$11,400.00
4277	BABE RUTH BASEBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4278	TEE BALL	\$7,500.00	\$7,500.00	\$7,800.00	\$7,800.00	\$7,800.00	\$7,800.00
4279	SOFTBALL	\$7,300.00	\$7,300.00	\$7,850.00	\$7,850.00	\$7,850.00	\$7,850.00
4280	FOOTBALL	\$18,250.00	\$19,819.00	\$19,150.00	\$19,150.00	\$19,150.00	\$19,150.00
4281	TOURNAMENT EXPENDITURE	\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00
4282	CITIZEN / REC PROGRAMS	\$32,100.00	\$32,100.00	\$39,600.00	\$39,600.00	\$39,600.00	\$39,600.00
4283	CONCESSION EXP	\$40,750.00	\$40,750.00	\$40,750.00	\$40,750.00	\$40,750.00	\$40,750.00
4284	SENIOR PROGRAMS	\$4,200.00	\$4,200.00	\$6,200.00	\$6,200.00	\$6,200.00	\$6,200.00
4285	CAL RIPKEN ALL STAR	\$12,400.00	\$12,400.00	\$15,400.00	\$15,400.00	\$15,400.00	\$15,400.00
4286	BABE RUTH BASEBALL ALLSTA	\$2,650.00	\$2,650.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4287	BABE RUTH BASEBALL	\$7,350.00	\$7,350.00	\$7,900.00	\$7,900.00	\$7,900.00	\$7,900.00
4298	FALL BALL	\$11,700.00	\$11,700.00	\$12,500.00	\$12,500.00	\$12,500.00	\$12,500.00
4319	SENIOR CITIZENS CLUB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$117,965.00	\$117,965.00	\$117,965.00	\$117,965.00	\$117,965.00	\$117,965.00
5133	INTEREST EXPENSE	\$18,410.00	\$18,410.00	\$15,642.00	\$15,642.00	\$15,642.00	\$15,642.00
7150	CAPITAL OUTLAY ACCOUNT	\$109,000.00	\$365,710.00	\$135,000.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
	Totals	\$1,057,354.00	\$1,473,633.00	\$1,168,294.00	\$1,033,294.00	\$1,033,294.00	\$1,033,294.00

POWELL BILL (1645451000) Budget

EXPENDITURES

POWELL BILL FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4232	ENGINEERING		\$25,000.00	\$43,525.00	\$25,000.00	\$25,000.00	\$25,000.00
4270	PAVING & RESURFACING		\$100,000.00	\$457,451.00	\$169,619.00	\$169,619.00	\$169,619.00
4271	MAINTENANCE-ROADS		\$35,000.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4272	DRAINAGE & STORMWATER		\$10,000.00	\$419,865.00	\$25,000.00	\$25,000.00	\$25,000.00
4273	TRAFFIC CONTROL		\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00	\$5,500.00
		REPLACEMENT SIGNS					
		SPEED BUMPS					
		\$2,000.00					
		\$3,500.00					
4274	NEW EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4315	SNOW AND ICE REMOVAL		\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
		SALT BAGS					
		\$1,500.00					
4320	SIDEWALK CONSTRUCTION		\$260,000.00	\$337,629.00	\$10,000.00	\$10,000.00	\$10,000.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			\$437,000.00	\$1,290,470.00	\$261,619.00	\$261,619.00	\$261,619.00

VEHICLE REPLACEMENT (1762621000) Budget

EXPENDITURES

VEHICLE REPLACEMENT FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	BABE RUTH BASEBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4288	APPROVED VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$28,120.00	\$28,120.00	\$27,900.00	\$27,900.00	\$27,900.00
5133	INTEREST EXPENSE	\$1,119.00	\$1,119.00	\$448.00	\$448.00	\$448.00
Totals		<u>\$29,239.00</u>	<u>\$29,239.00</u>	<u>\$28,348.00</u>	<u>\$28,348.00</u>	<u>\$28,348.00</u>

FIRE - POSITIONS GRANT (1843432000) Budget

EXPENDITURES

FIRE DEPARTMENT FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES		\$0.00	\$256,435.00	\$528,736.00	\$528,736.00	\$528,736.00
	PERIOD OF PERFORMANCE IS FEBRUARY- FEBRUARY	\$0.00					
4121	OVERTIME		\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
4126	FICA EXPENSE		\$0.00	\$13,056.00	\$42,087.00	\$42,087.00	\$42,087.00
4127	INSURANCE EXPENSE		\$0.00	\$50,798.00	\$148,134.00	\$148,134.00	\$148,134.00
4130	RETIREMENT		\$0.00	\$13,642.00	\$48,603.00	\$48,603.00	\$48,603.00
4170	401(K) RETIREMENT		\$0.00	\$8,013.00	\$27,153.00	\$27,153.00	\$27,153.00
	Totals		<u>\$0.00</u>	<u>\$341,944.00</u>	<u>\$806,713.00</u>	<u>\$806,713.00</u>	<u>\$806,713.00</u>

FIRE - RECRUIT GRANT (1843432001) Budget

EXPENDITURES

FIRE DEPARTMENT FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$25,259.00	\$66,139.00	\$66,139.00	\$66,139.00
4126	FICA EXPENSE	\$0.00	\$1,386.00	\$5,126.00	\$5,126.00	\$5,126.00
4127	INSURANCE EXPENSE	\$0.00	\$9,491.00	\$26,195.00	\$26,195.00	\$26,195.00
4130	RETIREMENT	\$0.00	\$1,606.00	\$5,919.00	\$5,919.00	\$5,919.00
4170	401(K) RETIREMENT	\$0.00	\$1,029.00	\$3,307.00	\$3,307.00	\$3,307.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$4,020.00	\$40,020.00	\$40,020.00	\$40,020.00
4233	CONTRACTED SERVICES	\$0.00	\$3,525.00	\$3,250.00	\$3,250.00	\$3,250.00
4258	FIRE CALL PAY	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4274	NEW EQUIPMENT	\$0.00	\$58,935.00	\$0.00	\$0.00	\$0.00
4294	MEMBER BENIFITS	\$0.00	\$25,000.00	\$25,000.00	\$25,000.00	\$25,000.00
Totals		<u>\$0.00</u>	<u>\$155,251.00</u>	<u>\$199,956.00</u>	<u>\$199,956.00</u>	<u>\$199,956.00</u>

URGENT REPAIR PROGRAM (2049451000) Budget

EXPENDITURES

HOME HOUSING PROGRAM

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4233	CONTRACTED SERVICES	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Totals		<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

ADMINISTRATION (6071711000) Budget

EXPENDITURES

ELECTRIC FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES		\$529,215.00	\$529,215.00	\$549,739.00	\$549,739.00	\$549,739.00
4121	OVERTIME		\$23,000.00	\$48,000.00	\$25,000.00	\$25,000.00	\$25,000.00
4122	LONGEVITY		\$5,444.00	\$5,444.00	\$6,191.00	\$6,191.00	\$6,191.00
4126	FICA EXPENSE		\$43,279.00	\$43,279.00	\$45,095.00	\$45,095.00	\$45,095.00
4127	INSURANCE EXPENSE		\$142,783.00	\$142,783.00	\$149,473.00	\$149,473.00	\$149,473.00
4128	OPEB INSURANCE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT		\$41,842.00	\$41,842.00	\$50,083.00	\$50,083.00	\$50,083.00
4170	401(K) RETIREMENT		\$26,822.00	\$26,822.00	\$27,980.00	\$27,980.00	\$27,980.00
4185	UNEMPLOYMENT INS RES CONT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT		\$9,050.00	\$9,050.00	\$9,050.00	\$9,050.00	\$9,050.00
4222	TRAVEL-MEALS,LODGING,MILE		\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00	\$6,050.00
4223	POSTAGE & TELEPHONE		\$2,150.00	\$2,150.00	\$2,150.00	\$2,150.00	\$2,150.00
4224	OFFICE SUPPLIES		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4225	MAINT & REPAIR-EQUIPMENT		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4226	MAINT & REPAIR-VEHICLE		\$11,000.00	\$13,000.00	\$11,000.00	\$11,000.00	\$11,000.00
4227	FUEL (VEHICLES)		\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4228	UTILITIES		\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
4229	OSHA		\$14,000.00	\$12,000.00	\$14,000.00	\$14,000.00	\$14,000.00
4230	SUPPLIES & MATERIALS		\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00	\$165,000.00
		POLES, CONDUCTOR, PIPE	\$80,000.00				
		LED STREET LIGHTS	\$62,500.00				
		CONDUIT AND ROLL PIPE	\$12,500.00				
		HARDWARE AND FITTINGS	\$10,000.00				
4231	UNIFORMS & SHOES		\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00	\$17,500.00
4232	ENGINEERING		\$62,500.00	\$273,894.00	\$448,000.00	\$373,000.00	\$373,000.00
		NEW SERVICE TERRITORY	\$300,000.00				
		OLD TAR WIDENING PROJECT	\$53,000.00				
		NTE/COS STUDY II	\$10,000.00				
		SD PLAN DEV/REV	\$10,000.00				
4233	CONTRACTED SERVICES		\$128,400.00	\$128,400.00	\$91,740.00	\$91,740.00	\$91,740.00
		UNDERGROUND REPLACEMENT	\$12,000.00				
		CONTRACT EMPLOYEES	\$54,340.00				
		TREE TRIMMING	\$9,000.00				
		RADIO CONTRACT	\$1,900.00				
		NERC FILINGS, ELECTRICITIES	\$14,500.00				
4234	DUES & SUBSCRIPTIONS		\$20,400.00	\$23,400.00	\$20,400.00	\$20,400.00	\$20,400.00

EXPENDITURES

	<i>ELECTRICITIES</i>	<i>\$7,400.00</i>					
	<i>APPA</i>	<i>\$4,000.00</i>					
	<i>811</i>	<i>\$2,100.00</i>					
	<i>ITRON</i>	<i>\$5,400.00</i>					
	<i>NERC</i>	<i>\$1,500.00</i>					
4250	CONTINGENCY	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
4260	DEPARTMENTAL IMPROVEMENTS	<i>\$10,000.00</i>	<i>\$7,000.00</i>	<i>\$10,000.00</i>	<i>\$10,000.00</i>	<i>\$10,000.00</i>	<i>\$10,000.00</i>
4261	ADVERTISING	<i>\$1,500.00</i>	<i>\$1,500.00</i>	<i>\$1,500.00</i>	<i>\$1,500.00</i>	<i>\$1,500.00</i>	<i>\$1,500.00</i>
4274	NEW EQUIPMENT	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
4293	MAINTENANCE - SUBSTATION	<i>\$34,000.00</i>	<i>\$9,000.00</i>	<i>\$34,000.00</i>	<i>\$34,000.00</i>	<i>\$34,000.00</i>	<i>\$34,000.00</i>
4301	CUSTOMER BILL PREPARATION	<i>\$12,000.00</i>	<i>\$12,000.00</i>	<i>\$12,000.00</i>	<i>\$12,000.00</i>	<i>\$12,000.00</i>	<i>\$12,000.00</i>
4302	PURCHASE FOR RESALE	<i>\$3,467,040.00</i>	<i>\$3,867,040.00</i>	<i>\$3,775,000.00</i>	<i>\$3,775,000.00</i>	<i>\$3,775,000.00</i>	<i>\$3,775,000.00</i>
4303	NORTH CAROLINA SALES TAX	<i>\$442,286.00</i>	<i>\$442,286.00</i>	<i>\$456,010.00</i>	<i>\$456,010.00</i>	<i>\$456,010.00</i>	<i>\$456,010.00</i>
4321	COAL ASH COMPLIANCE	<i>\$182,627.00</i>	<i>\$182,627.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
4695	DEPRECIATION EXPENSES	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
5116	SALARY INCREASE W/FRINGE	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
5132	DEBT SERVICE EXPENSE	<i>\$349,031.00</i>	<i>\$349,031.00</i>	<i>\$350,410.00</i>	<i>\$350,410.00</i>	<i>\$350,410.00</i>	<i>\$350,410.00</i>
5133	INTEREST EXPENSE	<i>\$38,273.00</i>	<i>\$38,273.00</i>	<i>\$31,281.00</i>	<i>\$31,281.00</i>	<i>\$31,281.00</i>	<i>\$31,281.00</i>
5137	ACCRUED INTREST EXPENSE	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9101	CONTR TO GEN FUND SVC RND	<i>\$421,110.00</i>	<i>\$421,110.00</i>	<i>\$375,726.00</i>	<i>\$375,726.00</i>	<i>\$375,726.00</i>	<i>\$375,726.00</i>
9104	CONTR TO SEWER FUND	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9105	CONTR TO VEH REPL DEBT	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9106	CONTR TO VEH REPL RENT	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9107	CONTR TO CAPITAL IMP	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9112	CONTR TO CAPITAL RESERVE	<i>\$0.00</i>	<i>\$5,510.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
9113	GENERAL FUND TRANSFER	<i>\$375,578.00</i>	<i>\$375,578.00</i>	<i>\$375,578.00</i>	<i>\$500,000.00</i>	<i>\$500,000.00</i>	<i>\$500,000.00</i>
	Totals	<i>\$6,640,880.00</i>	<i>\$7,257,784.00</i>	<i>\$7,118,956.00</i>	<i>\$7,168,378.00</i>	<i>\$7,168,378.00</i>	<i>\$7,168,378.00</i>

ADMINISTRATION - METERING (6071711022) Budget

EXPENDITURES

ELECTRIC FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$16,000.00	\$16,000.00	\$24,000.00	\$24,000.00	\$24,000.00
	THIRD COLLECTION UNIT					
		\$24,000.00				
4304	ELECTRIC METER REPLACEMEN	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
	40 DEMAND METERS					
		\$8,000.00				
	20 HOUSE METERS 50.00 EACH					
		\$1,000.00				
4305	ELECTRIC NEW ACCOUNT METE	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00
	5 DEMAND METERS 190.00 EACH					
		\$950.00				
	30 RESIDENTIAL 50.00 EACH					
		\$1,500.00				
4306	WATER REPLACEMENT METERS	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00
4307	WATER NEW ACCOUNT METERS	\$9,500.00	\$9,500.00	\$13,000.00	\$13,000.00	\$13,000.00
	Totals	<u>\$75,950.00</u>	<u>\$75,950.00</u>	<u>\$87,450.00</u>	<u>\$87,450.00</u>	<u>\$87,450.00</u>

CAPITAL OUTLAY (6080801000) Budget

EXPENDITURES

ELECTRIC FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$1,314,000.00	\$1,386,131.00	\$2,252,925.00	\$2,203,503.00	\$2,203,503.00
	CIRCUIT REHAB	\$20,000.00					
	NEW S/D, COMMERCIAL (BROOKFLD 4, HOLLY RDG, ELIS RDG)	\$150,000.00					
	NEW ELEC TERRITORY	\$1,033,503.00					
	TAR ROAD WIDENING PROJECT	\$1,000,000.00					
	Totals		<u>\$1,314,000.00</u>	<u>\$1,386,131.00</u>	<u>\$2,252,925.00</u>	<u>\$2,203,503.00</u>	<u>\$2,203,503.00</u>

ADMINISTRATION (6172721000) Budget

EXPENDITURES

WATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$177,875.00	\$182,875.00	\$178,304.00	\$178,304.00	\$178,304.00
4121	OVERTIME	\$15,000.00	\$21,500.00	\$20,000.00	\$20,000.00	\$20,000.00
4122	LONGEVITY	\$2,578.00	\$2,628.00	\$2,578.00	\$2,578.00	\$2,578.00
4126	FICA EXPENSE	\$15,185.00	\$15,185.00	\$15,621.00	\$15,621.00	\$15,621.00
4127	INSURANCE EXPENSE	\$76,797.00	\$74,897.00	\$80,324.00	\$80,324.00	\$80,324.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$15,183.00	\$15,983.00	\$18,040.00	\$18,040.00	\$18,040.00
4170	401(K) RETIREMENT	\$9,796.00	\$10,296.00	\$10,078.00	\$10,078.00	\$10,078.00
4171	PENSION EXP/REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$1,500.00	\$500.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
4224	OFFICE SUPPLIES	\$1,500.00	\$0.00	\$1,500.00	\$1,500.00	\$1,500.00
4225	MAINT & REPAIR-EQUIPMENT	\$13,500.00	\$16,000.00	\$13,500.00	\$13,500.00	\$13,500.00
	WELL PUMPS	\$5,000.00				
	AMMONIA PUMPS	\$1,500.00				
	CHLORINE PUMPS	\$1,500.00				
	ELECTRICAL CONTROLS	\$2,500.00				
	HEAVY EQUIPMENT	\$3,000.00				
4226	MAINT & REPAIR-VEHICLE	\$6,500.00	\$9,496.00	\$7,500.00	\$7,500.00	\$7,500.00
4227	FUEL (VEHICLES)	\$15,000.00	\$17,500.00	\$20,000.00	\$20,000.00	\$20,000.00
4228	UTILITIES	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00	\$40,000.00
4229	OSHA	\$2,500.00	\$1,004.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$50,000.00	\$46,921.00	\$43,500.00	\$43,500.00	\$43,500.00
	CHLORINE	\$10,000.00				
	AMMONIA	\$5,000.00				
	REAGENTS	\$3,500.00				
	MISC MATERIALS FOR SYSTEM REPAIRS	\$20,000.00				
	ROCK/SAND/TOPSOIL	\$5,000.00				
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING	\$10,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$10,000.00
4233	CONTRACTED SERVICES	\$40,750.00	\$30,400.00	\$21,547.00	\$21,547.00	\$21,547.00
	UTILITY CUTS ASPHALT PATCHING	\$5,000.00				
	ENVIRONMENT 1 LAB TESTING	\$15,000.00				
	ALARM MONITORING	\$750.00				
	SCADA LICENSE	\$797.00				
4234	DUES & SUBSCRIPTIONS	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00

		EXPENDITURES				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4301	CUSTOMER BILL PREPARATION	\$9,000.00	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$130,079.00	\$130,079.00	\$133,219.00	\$133,219.00	\$133,219.00
5133	INTEREST EXPENSE	\$53,422.00	\$55,322.00	\$52,885.00	\$52,885.00	\$52,885.00
5137	ACCRUED INTREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6101	AIA GRANT	\$0.00	\$66,559.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$328,748.00	\$328,748.00	\$345,676.00	\$345,676.00	\$345,676.00
9103	CONTR TO METERING DIVISIO	\$29,583.00	\$29,583.00	\$26,000.00	\$26,000.00	\$26,000.00
9104	CONTR TO SEWER FUND	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,126,796.00</u>	<u>\$1,208,276.00</u>	<u>\$1,063,072.00</u>	<u>\$1,063,072.00</u>	<u>\$1,063,072.00</u>

WATER PURCHASE (6172723000) Budget

EXPENDITURES

WATER FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4302	PURCHASE FOR RESALE		\$442,000.00	\$435,400.00	\$442,000.00	\$442,000.00	\$442,000.00
	WATER PURCHASE FOR RESALE	\$428,000.00					
	CAPITAL CHARGE	\$72,000.00					
	Totals		<u>\$442,000.00</u>	<u>\$435,400.00</u>	<u>\$442,000.00</u>	<u>\$442,000.00</u>	<u>\$442,000.00</u>

CAPITAL OUTLAY (6180801000) Budget

EXPENDITURES

WATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	\$42,000.00	\$48,000.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$42,000.00</u>	<u>\$48,000.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

ADMIN - COLLECTIONS (6273731020) Budget

EXPENDITURES

SEWER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

OPERATIONS - COLLECTIONS (6273732020) Budget

EXPENDITURES

SEWER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$85,427.00	\$87,927.00	\$87,155.00	\$87,155.00	\$87,155.00
4121	OVERTIME	\$8,000.00	\$12,100.00	\$12,000.00	\$12,000.00	\$12,000.00
4122	LONGEVITY	\$1,160.00	\$1,160.00	\$1,160.00	\$1,160.00	\$1,160.00
4126	FICA EXPENSE	\$7,350.00	\$7,350.00	\$7,805.00	\$7,805.00	\$7,805.00
4127	INSURANCE EXPENSE	\$50,279.00	\$47,179.00	\$52,454.00	\$52,454.00	\$52,454.00
4130	RETIREMENT	\$7,112.00	\$8,112.00	\$9,013.00	\$9,013.00	\$9,013.00
4170	401(K) RETIREMENT	\$4,742.00	\$5,242.00	\$5,036.00	\$5,036.00	\$5,036.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$400.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,000.00	\$350.00	\$2,000.00	\$2,000.00	\$2,000.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$50,500.00	\$59,250.00	\$60,000.00	\$60,000.00	\$60,000.00
	REPAIR LIFT STATION PUMPS	\$35,000.00				
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT	\$5,000.00				
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT	\$15,000.00				
	DENALI STEP SYSTEM REPAIRS	\$5,000.00				
4226	MAINT & REPAIR-VEHICLE	\$6,500.00	\$3,500.00	\$6,500.00	\$6,500.00	\$6,500.00
4228	UTILITIES	\$61,500.00	\$61,500.00	\$61,500.00	\$61,500.00	\$61,500.00
4229	OSHA	\$2,000.00	\$500.00	\$2,000.00	\$2,000.00	\$2,000.00
4230	SUPPLIES & MATERIALS	\$24,033.00	\$29,033.00	\$32,500.00	\$32,500.00	\$32,500.00
	SEWER SUPPLIES	\$25,000.00				
	5 RETRO FLOAT SYSTEM CONTROLS	\$5,000.00				
	DENALI STEP PUMPS	\$2,500.00				
4232	ENGINEERING	\$6,500.00	\$13,000.00	\$39,750.00	\$39,750.00	\$39,750.00
	GENERAL ENGINEERING	\$6,500.00				
	HIGHWAY 11 FORCE MAIN BORE ENGINEERING	\$33,250.00				
4233	CONTRACTED SERVICES	\$41,750.00	\$46,250.00	\$50,750.00	\$50,750.00	\$50,750.00
	ELECTRICIANS	\$10,000.00				
	EMERGENCY REPAIRS	\$15,000.00				
	UTILITY CUTS ASPHALT PATCHING	\$2,500.00				
	ALARM MONITORING	\$6,250.00				
	BACKFLOW TESTING	\$2,000.00				
	MANHOLE LEAK REPAIRS	\$5,000.00				
	LIFT STATION REPAIRS	\$10,000.00				
4234	DUES & SUBSCRIPTIONS	\$1,300.00	\$1,800.00	\$1,500.00	\$1,500.00	\$1,500.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4301	CUSTOMER BILL PREPARATION	\$9,000.00	\$12,000.00	\$11,500.00	\$11,500.00	\$11,500.00

					EXPENDITURES	
4309	MAJOR UNSCHEDULED MAINTEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4310	CMSD EXPENSE	\$1,023,374.00	\$1,023,374.00	\$975,035.00	\$914,325.00	\$919,085.00
4311	CMSD GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$192,636.00	\$194,286.00	\$195,349.00	\$195,349.00	\$195,349.00
5133	INTEREST EXPENSE	\$54,839.00	\$53,189.00	\$62,972.00	\$62,972.00	\$62,972.00
5138	CUSTOMER REFUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6101	AIA GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$338,723.00	\$338,723.00	\$358,121.00	\$358,121.00	\$358,121.00
9102	CONTR TO WATER FUND SVC R	\$41,601.00	\$41,601.00	\$0.00	\$0.00	\$0.00
9103	CONTR TO METERING DIVISIO	\$29,583.00	\$29,583.00	\$26,000.00	\$26,000.00	\$26,000.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$35,800.00	\$0.00	\$70,700.00	\$70,700.00
	Totals	<u>\$2,052,909.00</u>	<u>\$2,114,209.00</u>	<u>\$2,063,100.00</u>	<u>\$2,073,090.00</u>	<u>\$2,077,850.00</u>

OPERATIONS - PUMP STATION (6273732021) Budget

EXPENDITURES

SEWER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$5,155.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$5,155.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

CAPITAL OUTLAY (6280801000) Budget

EXPENDITURES

SEWER FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$460,000.00	\$668,058.00	\$176,000.00	\$166,010.00	\$176,000.00
	HIGHWAY 11 CHURCH ST FORCE MAIN BORE CONSTRUCTION	\$170,000.00					
	GAYLORD LIFT STATION DRIVEWAY	\$6,000.00					
Totals			<u>\$460,000.00</u>	<u>\$668,058.00</u>	<u>\$176,000.00</u>	<u>\$166,010.00</u>	<u>\$176,000.00</u>

ADMINISTRATION (6374741000) Budget

EXPENDITURES

STORMWATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

OPERATIONS (6374742000) Budget

EXPENDITURES

STORMWATER FUND

Account	Title	2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
4120	SALARIES AND WAGES	\$70,414.00	\$62,289.00	\$87,154.00	\$87,154.00	\$87,154.00
4121	OVERTIME	\$1,500.00	\$1,500.00	\$12,000.00	\$12,000.00	\$12,000.00
4122	LONGEVITY	\$200.00	\$200.00	\$1,160.00	\$1,160.00	\$1,160.00
4126	FICA EXPENSE	\$5,615.00	\$5,615.00	\$7,805.00	\$7,805.00	\$7,805.00
4127	INSURANCE EXPENSE	\$20,049.00	\$25,049.00	\$52,453.00	\$52,453.00	\$52,453.00
4130	RETIREMENT	\$5,652.00	\$5,652.00	\$9,013.00	\$9,013.00	\$9,013.00
4170	401(K) RETIREMENT	\$3,623.00	\$3,623.00	\$5,035.00	\$5,035.00	\$5,035.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$2,500.00	\$9,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$10,000.00	\$9,000.00	\$10,000.00	\$10,000.00	\$10,000.00
	PIPE AND CATCH BASINS	\$5,000.00				
	MISC MATERIALS	\$5,000.00				
4232	ENGINEERING	\$61,715.00	\$61,715.00	\$41,500.00	\$41,500.00	\$41,500.00
	GENERAL ENGINEERING	\$1,500.00				
	PIPE REPLACEMENTS	\$25,000.00				
	MS4 STORMWATER MANAGEMENT PLAN	\$15,000.00				
4233	CONTRACTED SERVICES	\$207,000.00	\$186,920.00	\$117,000.00	\$117,000.00	\$117,000.00
	ANNUAL DITCH MAINTENANCE CONTRACT	\$17,000.00				
	CONTRACTED PIPE REPLACEMENT	\$100,000.00				
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4312	DRAINAGE DISTRICT	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
4313	PHASE II COMPLIANCE	\$1,000.00	\$1,000.00	\$2,500.00	\$2,500.00	\$2,500.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5136	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6103	GRANT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$38,036.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$18,064.00	\$18,064.00	\$19,074.00	\$19,074.00	\$19,074.00
9104	CONTR TO SEWER FUND	\$75,000.00	\$75,000.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9115	CONT TO POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$486,832.00	\$507,663.00	\$371,694.00	\$371,694.00	\$371,694.00

CAPITAL OUTLAY (6380801000) Budget

EXPENDITURES

STORMWATER FUND

Account	Title		2018-2019 Adopted	2018-2019 Amended	2019-2020 Department Head Recommendations	2019-2020 Town Manager Recommendations	2019-2020 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$33,125.00	\$127,722.00	\$127,722.00	\$127,722.00
	RAM X COMPACTOR	\$32,000.00					
	CHAPMAN ST CULVERT CONTINGENCY	\$79,222.00					
	NEW LONG REACH MOWER	\$16,500.00					
	Totals		<u>\$0.00</u>	<u>\$33,125.00</u>	<u>\$127,722.00</u>	<u>\$127,722.00</u>	<u>\$127,722.00</u>

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2019-2020**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following **revenues** will be available in the **General Fund** for the Fiscal year beginning July 1, 2019 and ending June 30, 2020:

Ad Valorem Taxes	\$3,866,130
Other Taxes and Licenses	\$2,640,955
Permits and Fees	\$37,300
Sanitation Fees	\$545,268
Investment Income	\$131,017
Inspections	\$164,700
Miscellaneous Income	\$183,854
Inter-Fund Transfer Services	\$1,098,597
Electric Fund Contribution	\$500,000
EMS Contribution	\$122,850
Fund Balance Appropriation	\$418,406
Debt Proceeds	\$300,000
Total	\$10,009,077

SECTION 2: The following amounts are hereby **appropriated** in the **General Fund** for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Governing Board	\$105,823
Administration	\$628,448
Finance	1,057,685
Inspections	305,251
Human Resources	117,690
Information Technology	433,630
Planning Department	\$146,286
Public Buildings	\$646,304
Grounds and Maintenance	31,500
Police Department	\$2,173,267
Fire Department	\$1,025,020
EMS Department	\$120,911
Animal Control	\$13,100
Mosquito Control	\$8,600
Public Works	\$767,683
Sanitation	\$532,000
Non-Departmental	\$1,895,879
	\$10,009,077

SECTION 3: The following **revenues** will be available in the **Recreation Fund** for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Program Fees	\$132,880
Concession Income	\$52,000
General Fund Transfer	\$848,414
	<u>\$1,033,294</u>

SECTION 4: The following amount is hereby **appropriated** in the **Recreation Fund** for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Recreation Department	\$1,033,294
	<u>\$1,033,294</u>

SECTION 5: It is estimated that the following **revenues** will be available in the **Powell Bill Fund** for the Fiscal year beginning July 1, 2019 and ending June 30, 2020:

Grant Funding	\$251,494
Interest Income	\$10,125
	<u>\$261,619</u>

SECTION 6: The following amount is hereby **appropriated** in the **Powell Bill Fund** for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Powell Bill	\$261,619
	<u>\$261,619</u>

SECTION 7: It is estimated that the following **revenues** will be available in the **Vehicle Replacement Fund** for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

General Fund Debt Service Contribution	\$28,348
	<u>\$28,348</u>

SECTION 8: The following amount is hereby **appropriated** in the **Vehicle Replacement Fund** for the debt service payment of vehicles during the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

Debt Service Expense	\$27,900
Interest Expense	\$448
	<u>\$28,348</u>

SECTION 9: It is estimated that the following revenues will be available in the **Home Housing Program Fund** for the Fiscal year July 1, 2019 and ending June 30, 2020:

General Fund Contribution	\$20,000
	<u>\$20,000</u>

SECTION 10: The following amount is hereby **appropriated** in the **Home Housing Program Fund** for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Contracted Services</u>	\$20,000
	\$20,000

SECTION 11: It is estimated that the following **revenues** will be available in the **Fire Grant Fund** for the Fiscal year July 1, 2019 and ending June 30, 2020:

Grant Funding	\$770,069
<u>Contracted Service</u>	\$236,600
	\$1,006,669

SECTION 12: It is estimated that the following **appropriations** will be available in the **Fire Grant Fund** for the Fiscal year July 1, 2019 and ending June 30, 2020:

<u>Fire Grand Fund</u>	\$1,006,669
	\$1,006,669

SECTION 13: It is estimated that the following **revenues** will be available in the **Electric Enterprise Fund** for the Fiscal year July 1, 2019 and ending June 30, 2020:

Sales and Service	\$7,209,331
<u>Retained Earnings</u>	\$2,250,000
	\$9,459,331

SECTION 14: The following amount is hereby **appropriated** in the **Electric Enterprise Fund** for the operation of the electric utility for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Electric Department</u>	\$9,459,331
	\$9,459,331

SECTION 15: It is estimated that the following **revenues** will be available in the **Water Enterprise Fund** for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Sales and Service</u>	\$1,505,072
	\$1,505,072

SECTION 16: The following amount is hereby **appropriated** in the **Water Enterprise Fund** for the operation of the water utility for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Water Department</u>	\$1,505,072
	\$1,505,072

SECTION 17: It is estimated that the following **revenues** will be available in the **Sewer Enterprise Fund** for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Sales and Service</u>	\$2,253,850
	\$2,253,850

SECTION 18: The following amount is hereby **appropriated** in the **Sewer Enterprise Fund** for the operation of the sewer utility for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Sewer Department</u>	<u>\$2,253,850</u>
	\$2,253,850

SECTION 19: It is estimated that the following **revenues** will be available in the **Stormwater Fund** for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Sales and Service</u>	<u>\$499,116</u>
	\$499,116

SECTION 20: The following amount is hereby **appropriated** in the **Stormwater Fund** for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020:

<u>Storm Water Department</u>	<u>\$499,116</u>
	\$499,116

SECTION 21: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2019 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$724,258,681 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

SECTION 22: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

SECTION 23: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

SECTION 24: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

SECTION 25: The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased because purchases are being suspended for the Fiscal Year beginning July 1, 2019 and ending June 30, 2020.

SECTION 26: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 10th day of June 2019.



Douglas A. Jackson
Douglas A. Jackson, Mayor

ATTEST:

Donald Harvey
Donald Harvey, Town Clerk

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2019

As Certified by the
Finance Director
Anthony B. Bowers

**Town of Winterville
Fee Schedule
Fiscal Year 2019-2020**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2019-2020 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
 Water \$ 10.00 or a letter of good credit from a previous utility company.
 Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
 Water \$ 10.00
 Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
 Delinquent fee \$25.00 plus two-month deposit before reconnection
 (\$150 if initial deposit was made; \$300 if not)

Returned Check Charge \$25.00

Late Penalties-

Meter Tampering (All Utilities) \$ 2.00
 \$100.00 fine plus estimated non-metered usage, as well
 an additional deposit of \$100.00, and cost of the new
 meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
¾"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1,500.00
1 ½"	\$1,200.00	\$2,400.00
2"	\$2,250.00	\$4,500.00

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.

General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1,000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots	\$500.00
Cremation Opening	\$200.00
After-hour arrangements (opening/closing/locating)	\$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)-	\$ 5.00
Incident Report copies-	\$13.00 (Department uses an outside company)
Police Accident Report copies-	\$ 5.00
Finger Printing Copies-	\$10.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 rd Re-submittal)***	Additional Base Fee

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat- \$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00

Final Plat- \$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00

Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee - \$250.00

Variance Application Filing Fee - \$250.00

Zoning Appeal Filing Fee - \$250.00

Copy of Zoning Ordinance- \$ 15.00

Copy of Subdivision Ordinance- \$ 10.00

Copies of Maps-

E Size Plot Map \$ 20.00

D Size Plot Map \$ 15.00

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2019 -2020 Fee Structure for Facility Rentals

Facility Rentals

Facility	Description	Hour	Half Day	Full Day	Full Day-Weekend
Picnic Shelter	Resident	\$10.00	\$25.00	\$35.00	-
	Non-Resident	\$15.00	\$35.00	\$50.00	-
	Electricity	-	-	\$20.00	-
Tennis Courts	Court	\$5.00	-	-	-
	Lights	\$15.00	If outside normal operating hours		
Athletic Fields	Bambino	-	-	-	-
	Ruritan	\$25.00	\$50.00	\$100.00	\$150.00
	Kiwanis	\$25.00	\$50.00	\$100.00	\$150.00
	Smith	\$25.00	\$50.00	\$100.00	\$150.00
	Lights	\$35.00	-	-	-
	Tournament	\$200.00 per field per day. Includes use of lights.			
Amphitheater	Category 1	\$200 per performance No charge for rehearsals			
	Category 2	\$250 per performance \$25 per hour for rehearsals			
	Category 3	\$500 per performance \$25 per hour for rehearsals			
	Category 4	\$150 no performance			
	Category 5	Reimbursement of employee cost if applicable			

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hrs). Renter is responsible for repair costs beyond what is considered normal wear and tear.

Program & Event Fee Structure

Program	Resident	Non-Res
Cal Ripken Baseball	\$50.00	\$65.00
T-Ball & Pee Wee	\$35.00	\$45.00
Babe Ruth Baseball	\$50.00	\$65.00
Fall Baseball	\$30.00	\$45.00
Tackle Football	\$50.00	\$70.00
Flag Football	\$30.00	\$45.00
Softball	\$10.00	\$20.00
Soccer	\$30.00	\$45.00
Cheerleading	\$30.00	\$45.00
Adult Kickball	\$30.00	\$45.00
Dances	\$15.00	\$25.00

Sponsorship Fees

Program	Fee
Men's Softball	\$400.00
Women's Softball	\$350.00
Co-Ed Softball	\$400.00
Soccer	\$200.00
Cal Ripken Major, Minor, Rookie	\$325.00
T-Ball & Pee Wee	\$250.00
Fall Baseball	\$250.00
Babe Ruth	\$325.00
Flag Football	\$200.00
Tackle Football	\$325.00

PCC Softball Agreement: \$2,300 (total) flat rental rate for spring and fall season.

Fire Services Fees:

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	In Town \$60.00 ETJ \$90.00
Each additional 1,000 sq.ft.		In Town \$ 3.00
Each additional 1,000 sq.ft.		ETJ \$ 4.50
Fire Inspection (Re-inspection for Violations)		In Town \$30.00 ETJ \$45.00
Each additional 1,000 sq.ft.		In Town \$ 1.50
Each additional 1,000 sq.ft.		ETJ \$ 2.25
Foster Home Inspection		In Town \$ 60.00 ETJ \$ 90.00
Plan Review (Per Building)	up to 3000 sq. ft	In Town \$100.00 ETJ \$150.00
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Site Plan Review		In Town \$100.00 ETJ \$150.00
Fire Alarm Plan Review & Test		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 1.50
Each additional 1000 sq. ft		ETJ \$ 2.25
Fire Alarm Additional Field Test (Retest)		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Sprinkler Plan Review and Field Test		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 3.00
Each additional 1000 sq. ft		ETJ \$ 4.50
Sprinkler Review and Field Re-Test or Additional Site Visits		In Town \$ 75.00 ETJ \$112.50
Each additional 1000 sq. ft		In Town \$ 1.50
Each additional 1000 sq. ft		ETJ \$ 2.25
Hood and Suppression Plan Review		In Town \$ 50.00 ETJ \$ 75.00
Hood & Suppression Field Test & Additional Site Visits		In Town \$ 50.00 ETJ \$ 75.00
Re-piping Permit		In Town \$100.00 ETJ \$150.00
Burn Permit		In Town \$ 50.00 ETJ \$ 75.00

Private Hydrant Permit	In Town \$100.00 ETJ \$150.00
Display & Exhibits Permit	In Town \$ 50.00 ETJ \$ 75.00
Fair and Carnivals Permit	In Town \$100.00 ETJ \$150.00
Tent Permit	In Town \$ 50.00 ETJ \$ 75.00
Fumigating & Fogging Permit	In Town \$ 50.00 ETJ \$ 75.00
Pyrotechnics / Explosives (+ Hourly Fee for Inspectors)	In Town \$ 50.00 ETJ \$ 75.00
Miscellaneous and Other Permits	In Town \$ 50.00 ETJ \$ 75.00
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Fire Reports	\$ 5.00
Tank Installation Permit	In Town \$150.00 ETJ \$225.00
Tank Extraction Permit	In Town \$150.00 ETJ \$225.00
Tank Abandonment	In Town \$150.00 ETJ \$225.00
Tank Follow-up Inspection	In Town \$ 50.00 ETJ \$ 75.00
ABC License	\$100.00
Fire Prevention Ordinance Violation	\$50.00-\$500.00
Hazardous Material Spills (Per Man Hour)	\$30.00

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations

Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports

Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor

Commercial – New Construction - Additions - Alterations / Renovations

Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used

Single Wides - \$125.00

Double Wides - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits

Residential - \$100.00

Commercial - \$150.00

Insulation ----- \$ 50.00

Daycare / Group Homes ----- \$100.00

Change of Occupancy ----- \$ 75.00

Roofing Permit ----- \$ 50.00

ABC Permit ----- \$ 50.00

Swimming Pool ----- \$125.00

Signs – Wall and Freestanding -- \$100.00/sign

**Re-inspection Fees: \$100.00 first time; \$150.00 each time thereafter under same inspection
Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.**

Electrical Permits

Residential– New Construction - Additions

Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions

Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential

Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service
\$100.00 Up To 400 Amps
\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00

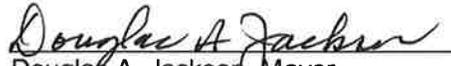
Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

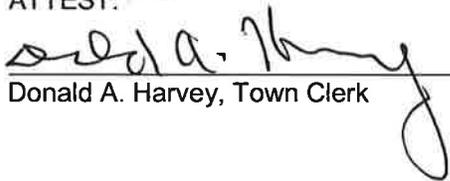
Manufactured Homes / On Frame Modular - \$60.00



Adopted this the 10th day of June 2019.


Douglas A. Jackson, Mayor

ATTEST:


Donald A. Harvey, Town Clerk

Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2019

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage off/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the option of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$22.40
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$44.80
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$30.83
Next	17,000 Gallons @ \$ 8.57 per 1000 Gallons
All Over	20,000 Gallons @ \$ 7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$57.65
Next	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$4.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$4.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Delinquent Fee - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

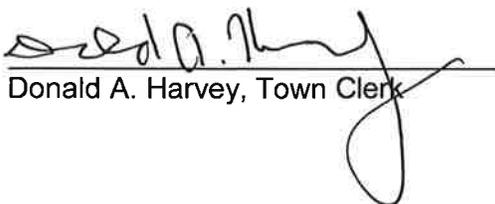
3. CALENDAR SITUATIONS.

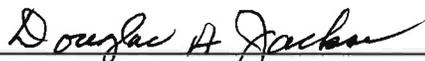
In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 10th day of June 2019.



ATTEST:


Donald A. Harvey, Town Clerk


Douglas A. Jackson, Mayor

TOWN OF WINTERVILLE
Benefits Highlights July 2019 – June 2020

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2019. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 874.14	\$ 0.00	\$ 874.14
Employee/Spouse	\$1,719.01	\$ 345.05	\$2,064.06
Employee/Child	\$1,347.19	\$ 196.91	\$1,544.10
Family	\$2,248.42	\$ 580.38	\$2,828.80

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$15 Co-Payment, Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2019 – June 2020

Important Highlights (continued):

- Emergency Room Visit \$300 Co-Payment, the Co-Pay is waived if admitted.
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Vision Care Comprehensive Eye Exam is **no longer covered** under Preventive Care
- Prescription Drugs (In Network) Tier 1 (Generic) \$10 Co-Payment Tier 2 (Preferred Brand) \$35 Co-Payment Tier 3 (Brand) \$50 Co-Payment Tier 4 (Specialty Brand) \$100 maximum Co-Payment
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 33.85	0.00	\$ 33.85
Employee/Spouse	\$ 70.93	0.00	\$ 70.93
Employee/Child	\$ 71.82	0.00	\$ 71.82
Family	\$115.97	0.00	\$115.97

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firefighters.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 8.95% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application

TOWN OF WINTERVILLE
Benefit Highlights July 2019 – June 2020

- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is in addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 9.70% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer, you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$50,000 from the NC Industrial Commission and Dept. of State Treasurer in addition to possible benefits from the Federal Public Safety Officer’s Benefits Program, Bureau of Justice Assistance, and/or United States Department of Justice.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2019 – June 2020

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2019 – June 2020

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year (8hrs)
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2019 – June 2020

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			24,010	25,209	30,011	36,014
6			25,209	26,468	31,512	37,815
7			26,468	27,793	33,085	39,704
8	Maintenance Worker		27,793	29,182	34,741	41,690
9			29,182	30,642	36,477	43,775
10	Administrative Assistant Park Maintenance Worker		30,642	32,174	38,301	45,961
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		32,174	33,782	40,216	48,262
12	Accounting Technician Buyer Equipment Operator Office Manager		33,782	35,469	42,229	50,673
13	Senior Equipment Operator Senior Utility Maintenance Mechanic Parks & Recreation Programmer Firefighter		35,469	37,244	44,338	53,205
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		37,244	39,107	46,557	55,865

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic Paramedic Fire Engineer		39,107	41,060	48,884	58,659
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		41,060	43,115	51,330	61,593
17	Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector		43,115	45,271	53,895	64,673
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		45,271	47,535	56,589	67,908
19	Public Works Supervisor Pump Maintenance Supervisor		47,535	49,911	58,326	71,302
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Economic Development Planner		49,911	52,406	62,388	74,867

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			52,034	55,029	65,509	78,612
22	Electric Line Supervisor Police Division Supervisor Town Clerk Fire/Rescue/EMS Recruitment, Retention and Member Development Officer		55,029	57,778	68,784	82,541
23			57,778	60,668	72,213	86,667
24	Fire Chief Parks and Recreation Director	E E	60,668	63,700	75,834	91,002
25	IT Director Planning Director	E E	63,700	66,885	79,627	95,551
26	Electric Utilities Director Public Works Director	E E	66,885	70,230	83,605	100,328
27	Finance Director Police Chief	E E	70,230	73,742	87,788	105,344
28			73,742	77,428	92,176	110,611
29	Assistant Town Manager	E	77,428	81,297	96,786	116,142
30		E	81,297	85,366	101,624	121,948
31		E	84,330	89,634	109,749	128,044
32		E	89,634	94,114	112,041	134,449
33		E	94,114	98,819	117,643	141,171

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2019

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	98,819	103,759	123,523	155,495
35		E	103,759	108,948	129,701	155,640
36		E	108,948	114,396	136,186	163,422
37		E	114,396	120,114	142,994	171,592

APPENDIX

Item

(1) 2019-2020 Budget Calendar

(2) Positions by Department

(3) Debt Service Schedule (2019-2020 and following years)

(4) Revenue Yields for the 2019-2020 Fiscal Year

(5) Fund Balances and Retained Earnings

(6) Comparison of Municipal Tax Rates and Utility Charges for FY 2019-2020

(7) Non-Town Agency Funding Requests



TOWN OF WINTERVILLE

FY 2019-2020

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
Monday, January 28, 2019	Town Council Retreat/Budget Update/Establishment of 2019-2020 Priorities	5:30 p.m.	DEPOT
Monday, February 25, 2019	Distribution of Budget Work-sheets to Management Team	N/A	TMGR OFFICE
Friday, March 29, 2019	Management Team Recommendations Due	N/A	TMGR OFFICE
Monday, April 29, 2019	Town Council & Manager Progress Meeting	5:30 p.m.	THECR
May 13-17, 2019	Manager Review with Management Team	N/A	TMGR OFFICE
Thursday, May 23, 2019	Hand delivery of the Recommended Budget	N/A	N/A
Tuesday, May 28, 2019	Town Council Budget Work Sessions	6:00 p.m.	DEPOT
Wednesday, May 29, 2019	Town Council Budget Work Sessions	6:00 p.m.	DEPOT
Monday, June 3, 2019	Public Hearing	7:00 p.m.	THAR
Monday, June 10, 2019	Adoption of the FY 2019-2020 Budget Ordinance	7:00 p.m.	THAR
Monday, July 1, 2019	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad Street
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad Street
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad Street
Winterville, NC 28590

DEPOT:
Winterville Train Depot
Railroad Street
Winterville, NC 28590

Approved by Council - 12/10/2018
Please NOTE the times of the meetings vary.

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

Town of Winterville
 Position By Department
 2019-2020 Fiscal Year

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Economic Development Planner
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	2	Electric Line Supervisor
	1	Electric Line Technician 1st Class
	1	Electric Line Technician 2nd Class
	2	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	1	Part-Time Purchaser (15 hours)
Total positions	10	Full -Time Total ONLY
Information Technology		
		Contract with VC3
Finance		
	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	1	Customer Service Representative
	1	Part-Time Customer Service Representative
Total positions	6	Full-Time Total ONLY
Planning		
	1	Planning Director
Total positions	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	2	Corporal
	12	Police Officer
	1	School Resource Officer
	1	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	24	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
	3	Equipment Operator
	2	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
	4	Utility/Pump Maintenance Mechanic (wa)
	2	Sr. Utility/Pump Maintenance (swr)
	2	Equipment Operator (stwa)
		Summer Maint Worker (6)
Total positions	16	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Recruitment, Retention & Member Dev. Off.
	8	Engineer
	4	Firefighter
	1	Office Manager
	1*	Part-time Inspector
	1*	Part-time Engineer
	2	Paramedic
Total positions	17	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Recreation Program Assistant
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	2	Part-time Site Supervisor
	1	Intern(s)
Total positions	5	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Part-time Building Inspector
	1	Building Inspector/GIS Technician
Total positions	2	Full-Time Totals ONLY

1 Frozen FY 11/12

*Fire engineer - one person covers FD 24/7 so PT position is covered by several PT employees.

*Fire Inspector - PT position is covered by several PT employees.

NOTE: some of the PT positions listed meets the Town definition of PT for insurance and benefits purposes.

Total Approved Full-Time Positions	87	
Total Funded Full-Time Positions	86	For FY 2019-2020

**Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2019-2020**

General

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
BB&T - Pierce Fire Truck								
BB&T - Knuckle Boom Truck								
Winterville Recreation Park	\$ 114,002	\$ 111,524	\$ 109,045	\$ 106,567	\$ 104,089	\$ 101,610		
Town Hall Renovations 08-09	\$ 166,376	\$ 163,376	\$ 160,043	\$ 156,876				
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200
BB&T Land Payment	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465	\$ 11,932		
Fire Truck	\$ 82,737	\$ 82,737	\$ 82,737	\$ 82,737	\$ 82,737	\$ 82,737	\$ 82,737	
Recreation Vehicles	\$ 19,895	\$ 19,895						
Rec Playground Equipment - Fund Balance	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
Police Vehicles	\$ 33,600	\$ 33,600						
	\$ 620,404	\$ 614,393	\$ 554,554	\$ 548,377	\$ 388,490	\$ 385,479	\$ 271,936	\$ 189,200

Electric

Phase I of CIP - RBC Refi W/ BB&T	\$ 226,233	\$ 226,233	\$ 226,233					
Phase II of CIP - BBT	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112		
Electric Line Truck	\$ 57,980	\$ 56,260	\$ 55,173	\$ 54,086				
	\$ 382,325	\$ 380,604	\$ 379,518	\$ 152,198	\$ 98,112	\$ 98,112	\$ -	\$ -

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689		
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506
Regional Liftstation - SRL	\$ 151,125	\$ 149,218	\$ 147,310	\$ 145,403	\$ 143,496	\$ 141,589	\$ 139,682	\$ 137,775
	\$ 258,320	\$ 256,413	\$ 254,506	\$ 252,599	\$ 250,692	\$ 248,784	\$ 214,188	\$ 212,281

Water

BBT - Worthington Rd Interconnect	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632
Water Tower Rehab - DWRL	\$ 31,471	\$ 31,098	\$ 30,725	\$ 30,352	\$ 29,979	\$ 29,606	\$ 29,232	\$ 28,859
	\$ 186,103	\$ 185,730	\$ 185,357	\$ 184,984	\$ 184,611	\$ 184,238	\$ 183,865	\$ 183,492

Vehicle Replacement Fund

Southern Bank - Police Vehicles and PW Truck	\$ 28,348							
	\$ 28,348	\$ -						

Annual Debt Service Payments	2019-2020	2020-2021	2020-2022	2020-2022	2023-2024	2024-2025	2024-2026	2024-2026
	\$1,475,500	\$1,437,141	\$1,373,935	\$1,138,158	\$921,905	\$916,613	\$669,989	\$584,972

**Town of Winterville
Annualized Revenue Yields
2019-2020 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 72,425.87	1 cent

Electric		
Sales	\$ 65,144.29	1%

Water		
Sales	\$ 14,675.22	1%

Sewer		
Sales	\$ 20,763.07	1%

Solid Waste		
Sales	\$ 47,388.00	\$1.00 per cust.

Stormwater		
Sales	\$ 123,612.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2018**

Funds	Balance As of 06-30-2018	Funds Appropriated for the 2019-2020 Budget	Amount Available for Appropriation
General			
Inventories	\$ 10,323.00		\$ 10,323.00
Restricted	\$3,424,408.00	\$ 1,028,615.00	\$ 2,395,793.00
Committed	\$ 9,305.00	5,900.00	\$ 3,405.00
Assigned	\$1,296,299.00	53451.56	\$ 1,242,847.44
Unassigned	\$4,310,558.00	\$2,082,730.00	\$ 2,227,828.00
Electric	\$7,143,123.00	\$ 815,525.00	\$ 6,327,598.00
Water	\$1,380,010.00	\$ 39,880.00	\$ 1,340,130.00
Sewer	\$ 981,214.00	\$ 231,158.00	\$ 750,056.00
Stormwater	\$ 213,325.00	\$ 50,956.00	\$ 162,369.00
			\$ 14,460,349.44

General Fund Estimate

Total - Unassigned	\$ 2,227,828.00

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2019	19%
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Percentage of Fund Balance Appropriation 6-30-2014	42%
Percentage of Fund Balance Appropriation 6-30-2015	39%
Percentage of Fund Balance Appropriation 6-30-2016	58%
Percentage of Fund Balance Appropriation 6-30-2017	64%
Percentage of Fund Balance Appropriation 6-30-2018	62%

Group Average	48.56%
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**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2019-2020**

Monthly Utility Costs

		<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water	5,000 Gallons	\$ 39.25	\$ 29.85	\$ 44.26	\$ 29.02
Sewer	5,000 Gallons	\$ 62.74	\$ 41.20	\$ 58.45	\$ 43.79
Sanitation	Monthly	\$ 11.50	\$ 16.00	\$ 20.00	\$ 11.50
Electricity	1,500 kWh	\$ 178.15	\$ 162.21	\$ 191.85	\$ 180.08
Stormwater	Per ERU	\$ 3.50	\$ 5.35	\$ -	\$ 2.00
TOTAL		\$ 295.14	\$ 254.61	\$ 314.56	\$ 266.39

Annual Property Taxes

		<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax	\$150,000 Home	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00
City Tax	\$150,000 Home	\$ 810.00	\$ 780.00	\$ 735.00	\$ 712.50
EMS Tax	\$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL		\$ 1,923.00	\$ 1,824.00	\$ 1,848.00	\$ 1,825.50

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.696
Greenville	\$ 0.520	N/A	\$ 0.696
Farmville	\$ 0.490	\$ 0.0460	\$ 0.696
Winterville	\$ 0.475	\$ 0.0460	\$ 0.696

2019-2020 NON-TOWN AGENCY FUNDING REQUESTS



Amy Barrow

There were (10) Non-Town Agency Applications and (1) other application submitted for Fiscal Year 2019-2020. The non-town agency requests approved by Council totaled at \$101,680 and the Sheppard Memorial Library Request totaled at \$165,300. Attached is a summary of the funds approved, applications, and comprehensive reports.

TOWN OF WINTERVILLE
2571 RAILROAD STREET

5/29/2019

FY 2019-2020 NON-TOWN AGENCY FUNDING REQUESTS

Agency	Amount Approved	Other Amt.	Status
Boys & Girls Club	\$5,000.00		APPROVED
Pitt County Council on Aging	\$4,680.00		APPROVED
Senior Adult Fellowship	\$3,500.00		APPROVED
Winterville Chamber of Commerce	\$20,000.00 \$1,000+**	<i>In-Kind</i>	APPROVED
Winterville Historical & Arts Society: DEPOT	\$6500.00**	<i>In-Kind</i>	APPROVED
Winterville Historical & Arts Society: MUSEUM	\$5250.00**	<i>In-Kind</i>	APPROVED
Winterville Senior Citizens Club	\$3,500.00		APPROVED
Winterville Watermelon Festival	\$50,000.00		APPROVED
Rebuilding Together Pitt County, NC	\$10,000.00		APPROVED
Pitt County Girls Softball	\$5,000.00		APPROVED
TOTAL	\$101,680.00		
Sheppard Memorial Library Request	\$165,300		APPROVED
**not cash request/services only			

NOTES

1. At the May 28, 2019 Budget Workshop, Town Council voted to approve the Non-Town Agency Funding amounts listed.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Boys & Girls Clubs of the Coastal Plain
2. Tax ID #, Bank Account#, and
Name/Address of Bank will be required
if grant awarded.

56-0927694
3. Mailing Address: 621 West Fire Tower Road; Winterville, NC 28590
4. Street Address: 621 West Fire Tower Road; Winterville, NC 28590
5. Primary Contact Person:
Lorene Jackson

Secondary Contact Person:
Donyell Jones
6. Primary Contact Email Address:
ljackson@bgccp.com
Secondary Contact Email Address:
djones@bgccp.com
7. Primary Contact Phone:
844-440-2717 Ex 214
Secondary Contact Phone:
844-440-2717 Ex 203
8. Primary Contact Cellular Phone:
865-850-9673

Secondary Contact Cellular Phone:
919-880-1719
9. Date of Application: 3/28/2019
10. Fax: 252-321-6281
11. Board of Directors, if any, including names, positions held and contact information:
Please see attached Board of Directors Roster.
12. Amount of Town funds requested: \$10,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if
so, how much was received? Boys & Girls Clubs of the Coastal Plain has received \$5,000 a



year for the past three years.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Boys & Girls Clubs of the Coastal Plain would welcome and appreciate a long-term relationship with the Town of Winterville that would result in annual support for the Jack Minges Unit located in Winterville.

15. Briefly describe how you will use the grant funds:

Boys & Girls Clubs of the Coastal Plain (BGCCP) is requesting funds to support the renovation of two current Club spaces to create an Innovation Lab and a Social Recreation and Learning space at the Jack Minges Unit in Winterville, NC. This grant would help fund the purchase of necessary equipment and supplies to turn our outdated computer lab into an Innovation Lab for Kindergarten - 5th grade members, complete with updated technology that supports 21st century learning. We will transform the current computer lab into an area with tablet based stations, areas to design and create, space for STEM programming, and meeting spaces for youth leadership and service groups, Keystone Club and Torch Club. The Innovation Lab would also be used for the tutoring component of Power Hour, the organization's comprehensive homework help and tutoring program.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The Director of Outcome Measurement will manage the collection, analysis, and interpretation of data related to outcomes for programs implemented at Boys & Girls Clubs of the Coastal Plain. Research indicates that attending the Club more frequently and over a greater length of time makes young people more likely to achieve positive outcomes. Additionally, optimal member experiences drive positive member outcomes.

Our organization measures core objectives annually and anticipates the following results for our Minges Unit members: 80% of members, in grades 3 and above, will maintain a C grade point average on their report cards, 90% of members will graduate high school (or be promoted to the next grade) on schedule, and Club members will perform approximately 1,625 combined hours of Club and Community Service.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Jack Minges Unit anticipates serving over 700 members this year, and all would benefit from these funds.

18. How many of the clients/citizens served are residents of the Town of Winterville?
193 (28%) of the Club members who are members of the Jack Minges Unit reside in Winterville and require transportation from schools to the Club or for Club related trips and activities.

19. What will be the impact on your agency, clients, or services if these program funds are not

received?

Club leaders and Board of Directors continue to seek funding in the community through grants, special events, and individual and corporate donors. In the event that partial or no funding is awarded, it is possible that the organization would have to provide less support for this new initiative.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview:

The mission of Boys & Girls Clubs of the Coastal Plain is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Boys & Girls Clubs of the Coastal Plain is part of a nationwide Movement of community-based, autonomous organizations and Boys & Girls Clubs of America, working to help youth, ages 6-18, of all backgrounds develop the qualities needed to become responsible citizens and leaders. It offers daily access to a broad range of programs in five core program areas including Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; and Sports, Fitness and Recreation, as well as several specialized initiatives. All programs are designed to drive positive outcomes for youth and reinforce necessary life skills. The organization has been in existence since 1969 and currently has five Units in Pitt County. The flagship Club, the Jack Minges Unit, is located in Winterville. The Jack Minges Unit served 617 members in 2018, and strives to have every member who walks through the door graduate high school with a plan for the future, adopt a healthy diet, practice healthy life choices, make a lifelong commitment to fitness, and be an engaged citizen, involved in the community, register to vote, and model strong character.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

East Carolina University and Pitt Community College are critical partners in providing tutors and volunteers. Tutoring programs work to ensure that students are performing at or above grade level, are being promoted to the next grade on-time, and graduate from high school. A partnership with Pitt County Schools allows us to share and collect data on members' progress toward academic goals. Winterville Charter Academy offers opportunities for their students and Club members to play each other in basketball games and is going to be approached about providing academic information to the Club regarding members' progress toward academic goals. The collaboration with Boy Scouts focuses on STEM (Science, Technology, Education, and Math) education and character/leadership development. It addresses the need of exposing underserved youth to STEM concepts that will assist in strengthening school performance in science and math, while creating an interest in STEM careers. The collaboration with Love A Sea Turtle provides summer camps for the organization's Clubs. The collaboration with A Time For Science focuses on environmental education. Members are involved in programs to expose them to environmental concepts through a day camp setting. Camps include fishing, kayaking, hiking, fitness activities, and observations/experiments incorporating learning about the solar system/star structures. The

goal is to spark an interest in science concepts and future careers in the variety of science disciplines. U.S. Cellular partners with the Minges Unit throughout the year for various events including Black History Month Drawing Contest, Science Fair Expos, and Earth Day projects. Greenville Civic Ballet offers Power of Dance (6-week) program every spring to members ages 6-12. They are broken into small groups with current Greenville Civic Ballet dance students where they learn proper hip-hop, jazz, and musical theater dance techniques, and develop a dance routine to perform at the conclusion of the program. We host a dance recital for parents and Club members and recognize each dancer as well as award four scholarships. Kids who receive scholarships begin in mid-August and complete the 9-month program in May. Daughters of Worth exists to educate, equip, and empower girls of all ages to become strong women of influence in their communities. Thirty female Club members meet weekly for self-appreciation and positive affirmation activities, as well as service to the community by writing Notes of Hope to girls throughout Pitt County Schools. ECU School of Dental Medicine hosts annual free dental screening for all members as well as oral health activities. Additional groups that provide volunteers include CarMax, Zeta Phi Beta, ECU Center for Leadership and Civic Engagement, ECU Black Student Union & Kiwanis.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	5,000	5,000	5,000
	Supplies			
	Services			
	Capital Outlay			
	TOTAL	5,000	5,000	10,000
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	188,706	106,100	110,000
	Town Funds	5,000	5,000	10,000

Other grants applied for (Organizational total requested or funded*/Jack Minges portion):

Bank of America (\$15,000/\$1,666)

Wells Fargo (\$25,000/\$3,125)

Vidant Health Foundation (\$46,000/\$9,200)

Pitt County United Way (\$37,500/\$7,500)

Sam's Club (\$2,500/\$2,500)

US Cellular (\$20,000/\$5,000)*

Green Family Foundation (\$32,000)

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

EIN: 52-1042008, Bank Account
0005192002542, BB&T 514 SE Greenville
Blvd., Greenville, NC 27858

3. Mailing Address: 4551 County Home Road, Greenville, NC 27858

4. Street Address: 4551 County Home Road, Greenville, NC 27858

5. Primary Contact Person:
Rich Zeck
- Secondary Contact Person:
Lori Cortright
6. Primary Contact Email Address:
rzeck@pittcoa.com
- Secondary Contact Email Address:
lcortright@pittcoa.com

7. Primary Contact Phone:
252-752-1717 x203
- Secondary Contact Phone:
252-752-1717 x213
8. Primary Contact Cellular Phone:
Click here to enter text.
- Secondary Contact Cellular Phone:
Click here to enter text.

9. Date of Application: 3/1/2019
10. Fax: 252-752-1965

11. Board of Directors, if any, including names, positions held and contact information:
Attached

12. Amount of Town funds requested: \$4,680.00



13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? ; 2016/17 \$2,500; 2017/18 \$3,000; 2018/19 \$4,485

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? This is an ongoing request until hunger is eliminated from Winterville.

15. Briefly describe how you will use the grant funds:

The requested funds of \$4,680.00 will support three (3) Winterville residents from the Meals on Wheels current waiting list of 9 residents. The cost of a home-delivered meal is \$6.00 each for five (5) days a week which amounts to \$1,495.00 person per year

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The number Winterville residents on our waiting list will be reduced.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
3

18. How many of the clients/citizens served are residents of the Town of Winterville?
3

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Winterville residents currently on the Meals on Wheels waiting list will remain there until other funding is secured. For many seniors in our community, this program is a life line providing the only meal they receive daily, social interaction with the volunteer, and a safety check. The fact remains that there are hungry older adults in Winterville and without this funding, sadly they will remain in their current situation

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.Agree

21. Mission Statement and General Agency Overview:

The mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a continuum of services, programs, and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human service providers, including town and county departments to meet the needs of older adults in Pitt County. As the Meals on Wheels provider for all of Pitt County, it is a high priority to reduce food insecurities and simply feed those who are hungry.

23.	Expenditure Details:	Prior Year	Current Year	New Year
		2018	2019	2020
	Personnel Services			
	Supplies	3,000	4,485	4,680
	Services			
	Capital Outlay			
	TOTAL	3,000	4,485	4,680
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
		2018	2019	2020
	Non-Town Revenue			
	Town Funds	3,000	4,485	4,680

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Richard Zeck, Executive Director of the Pitt County Council on Aging do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the Pitt County Council on Aging to receive Town funding.


Name of Executive Director/President

3/4/19
Date

AGENCY NAME: Pitt County Council on Aging

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
\$4,485
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our goal was to use the fund award for the purchase of home delivered meals for Winterville residents. We met our goal by serving 545 meals with the award
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
Homebound, vulnerable Winterville residents received home delivered Meals on Wheels meals as well as a wide variety of aging related services i.e. Medicare counseling, incontinence supplies, nutritional and home safety assessments.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

26

TOTAL TOWN OF WINTERVILLE RESIDENTS

26

- Any other pertinent information deemed appropriate.

Attached Client Count and Total Units report

Unduplicated Client Count and Total Units Provided - Home Delivered Meals

For reporting range between: 7/1/2018 And 1/31/2019

Pitt County COA
4551 County Home Rd. Greenville, NC 27858

Provider: **Pitt County COA**
 Funding Criteria: 25th Anniversary Congregate Donation EJ Smith FAMA Fundraiser HCCBG Koinonia
 Misc Donation Open Door Pitt Match Private Pay United way Vidant Winterville Grant Women for Women Women for Women 201
 Site Criteria: Greenville

Service	Clients	Units	RACE										GENDER			AGE							Low Live
			Indian	Asian	Black	White	Hispanic	Unknown	Multi-Racial	Other	M	F	U	<55	55 - 64	60+	65+	75+	85+	Disabled	Income Alone		
Home Delivered Meals	25	2252	0	0	17	8	0	0	0	0	0	9	16	0	0	2	25	23	16	9	4	13	16
Unduplicated Totals (All Services Above):	25	2252	0	0	17	8	0	0	0	0	0	9	16	0	0	2	25	23	16	9	4	13	16

$\frac{7}{12}$
 3,900 meals/yr
 - 780 meals from grant 20%
 3,120 CDA 80%

**Board of Directors
Pitt County Council on Aging
January 2019**

Charlotte-Anne Alexander- Chair

2nd term 2nd year

Attorney- Colombo, Kitchin...

1698 E. Arlington Blvd.

Greenville, NC 27858

252-321-2020 x237

calexander@ck-attorneys.com

Michael Aichinger- Treasurer

2nd term 1st year (1/17)

Retired

329 Oxford Road

Greenville, NC 27858

252-756-4736

Michael_a_27858@yahoo.com

Rosemarie Grinder

2nd term 2nd year

Retired

1014 Pine Drive

Winterville, NC 28590

252-355-6230

omariosie@suddenlink.net

Jim Hooker

2nd term 2nd year

Retired

3605 Bagley Lane

Greenville, NC 27858

703-994-5201

jameshooker@suddenlink.net

Cynthia Ross- (1/18)

1st term 2nd year

DSS Adult Program Manager

1717 W.5th Street

Greenville, NC 27834

(W) 902-1239

cynthia.ross@pittcountync.gov

Abby Schwartz

1st term 2nd year

Asst. Prof- ECU School of Social Work

114 Rivers, Mail Stop 505

Greenville, NC 27858

(W) 252-328-4209

Schwartzal5@ecu.edu

John Minges- Vice Chair

2nd term 1st year

Retired

3304 Grey Fox Trail

Greenville, NC 27858

252-714-0378

john@minges.com

Linda McGehee- Secretary

2nd term 2nd year

Retired IRS

4302 Corey Road

Winterville, NC 28590

252-355-7550

lindammcgehee@aol.com

Mary Hall

2nd term 2nd year

Senior Services- Vidant Medical Center

778 Gatewood Drive

Winterville, NC 28590

252-847-0550

mphall@vidanthealth.com

Sid Bradsher

2nd term 2nd year

Heart of Greenville

1604 Woodwind DR.

Greenville, NC 27858

252-375-5212

sidbradsher@gmail.com

Alice Keene

2nd term 2nd year

Rec Projects- Pitt County

1872 Century Drive

Greenville, NC 27834

252-902-1984

alice.keene@pittcountync.gov

Jessica Patton (1/18)

1st term 2nd year

Clinical Liaison- Com. Home Care & Hospice

150 E. Arlinton Blvd. Suite F

Greenville, NC 27858

252-414-1447

Jessica.patton@curohs.com

Ed Tew
2nd term 1st year
Wells Fargo Bank, NA
303 Windsor Road
Greenville, NC 27858
(W) 252-531-8691
Ed.tew@wellsfargo.com

Kelly Kurz- (1/18)
1st term 2nd year
Paperwork Solutions, LLC
3636 Mobleys Bridge Road
Grimesland, NC 27837
(W) 252-758-2909 (H) 252-752-8301
paperworksolutions@yahoo.com

Mary Perkins-Williams
Pitt County Commissioner
PO Box 1972
2197 Old River Road
Greenville, NC 27834
252-215-3064 (o)
Pittcountycommissioner.d2@gmail.com

J. Phil Bullock
1st term, 1st year (1/19)
Retired
4115B Bridge Court
Winterville, NC 28590
252-902-4575
pbullock@suddenlink.net

Laura Nelson
1st term, 1st year (1/19)
Retired
2335 Big Ben Drive
Greenville, NC 27858
301-455-3831
laura.mcnallynelson@gmail.com

Kristin Olson
1st term, 1st year (1/19)
Hyster-Yale/Human Relations &
Communications
200 Chippendail Drive
Greenville, NC 27858
252-721-3418
Kristin.olson@hyster-yale.com



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: No office at this time
5. Primary Contact Person: Debbie Avery
6. Primary Contact Email Address: davery@wintervillechamber.com
- Secondary Contact Person: Brad Guth
- Secondary Contact Email Address: brad.guth@coastalrivers.com
7. Primary Contact Phone: 252-531-4590
8. Primary Contact Cellular Phone: Same
- Secondary Contact Phone: 252-321-5200
- Secondary Contact Cellular Phone: Same
9. Date of Application: 2/20/19
10. Fax: ----
Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
Brad Guth – President – 321-5200
Alton Wadford – Vice President – 378-5344
Glenda White – Treasurer – 355-6189
Ronita Stanford – Board Member – 364-2904
Rebecca Caveness – Board Member – 756-9308

3/18/2010



12. Amount of Town funds requested: \$25,000.00 and space for a Chamber office

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount?
2018-2019 - \$15,000.00
2017-2018 - \$20,000.00
2016-2017 - \$20,000.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We anticipate requesting funds each year until our membership dues are adequate so that we can be self-sufficient.

15. Briefly describe how you will use the grant funds: These grant funds will be used to pay for a part time director to oversee the business of the Chamber.

16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber being able to maintain a reasonable membership. The Chamber will also be working to attract new businesses to our community and to assist them with advertising their business within the area. We will also work to advertise our Town as a great place to live and own a business.

17. How many residents will be directly impacted by these program funds? (Numerical count) All 10,000 residents will be impacted by these program funds as the Chamber helps to attract new businesses to our community. The new businesses will increase the Town's tax base and they will purchase services such as utilities from the Town thus increasing the Town's income which will help to lower the cost of Town services for residents. It will also benefit residents to have businesses supplying necessary services in close proximity.

18. How many of the residents served are residents of the Town of Winterville?
All of the Town's residents and members of the surrounding community benefit from the Chamber. The majority of the Chamber's members are found inside the Town's city limits.

19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions. The Chamber will return to being a totally volunteer organization and will suffer in what it is able to offer to community businesses and community residents.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, all requirements will be complied with and executed.

21. Mission Statement and General Agency Overview: The mission of the Winterville Chamber of Commerce is to unite businesses to make a greater impact on the community they serve and to improve the overall quality of life in Winterville. We assist area businesses by building a network of the services provided by Winterville businesses. We work to

advertise and promote our businesses and our community. The Chamber welcomes new businesses to our community and assists them with Ribbon Cuttings and services in our area. We work to improve the quality of life in Winterville by assisting with the Watermelon Festival, providing scholarships for our local high school, showing appreciation for our teachers by providing them with a "Welcome Back" breakfast and recognizing citizens of the community for outstanding service with our Community Awards Banquet. The Chamber produces a monthly newsletter that is used by many to see a listing of events taking place in our community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber assists the Town in any way it can and is always happy to assist when asked. The Chamber works to coordinate events with the Town's Departments. We assist the Town Economic Developer by sharing information about businesses interested in coming to this area and what type of building or land they may be seeking. We work with local newspapers and magazine to submit articles and information about our community and working to promote our businesses. We work with the four other Chambers in the county to coordinate activities and services. Our Chamber director works to see that our community is a part of county events and she attends county wide meetings and events representing the Town of Winterville. She volunteers to serve on various county boards and commissions to represent the Town.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$22,000	\$22,800	\$24,000
Supplies	4000	4000	6000
Services	5000	5000	6000
Capital Outlay	1000	500	2000
TOTAL	\$ 32,000	\$32,300	\$38,000
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue (Membership dues, donations and annual fundraiser)	\$ 12,000	\$17,300	\$13,000
Town Funds	\$20,000	\$15,000	\$25,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie Avery, Executive Director/President of The Winterville Chamber of Commerce do hereby

make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Debbie Avery _____ 2-18-19
Name of Executive Director/President Date

The Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
March 1, 2019

Summary of Revenue and Expenditures:

(Some amounts are estimates through the end of the fiscal year)

• **Income:**

Town Funds:	\$15,000.00
Membership Dues	1,200.00
Ads in Newsletter	225.00
Donations	2,000.00
Ticket Sales from Awards Banquet	600.00
Total Income	\$29,025.00

• **Expenses:**

Salary for Director	\$22,800.00
Printing Monthly Newsletters	385.00
“Welcome Back” breakfasts for area schools	800.00
Postage	100.00
Community Awards Banquet	1,800.00
Supplies	200.00
Website	250.00
Meeting Refreshments	150.00
Advertisement	500.00
Ribbon Cuttings	200.00

Chamber Christmas & Membership Social	1,000.00
Watermelon Festival Opening Ceremony	100.00
Winterville Watermelon Festival	500.00
Scholarships	2,000.00
Marketing	500.00

Total Expenses \$31,485.00

(Items cut from budget due to \$5000 decrease in grant from the Town = Participation in Town Christmas parade, participation in Watermelon Festival parade, free meal for Awards Banquet, less advertisement in local newspapers and smaller ad in Winterville Magazine.)

Accomplishment of Yearly Goals:

- Added thirteen new members
- Retained the membership of one hundred and six members
- Assisted six new businesses with Ribbon Cutting Ceremonies
- Held four Business After Hours events for Chamber membership
- Held a "Welcome Back" breakfast for each of the eight Winterville schools (public and private) serving five hundred and thirty-one staff members
- Promoted area businesses and civic organizations by assisting with special events and advertising events in the Chamber newsletter
- Served as a sponsor for the Winterville Watermelon Festival
- Assisted by supplying advertisers for the publication of the Winterville Magazine
- Funded two \$1000 scholarships to South Central High School students
- Created and launched a new, modern webpage to promote to the Chamber and Town
- Promoted Winterville Historical Society with their community events
- Distributed Town of Winterville brochures to the nine North Carolina Welcome Centers and to area realtors
- Conducted a Community Award Banquet to recognize outstanding citizens from our community
- Bi-weekly Chamber Champs featured on Facebook page
- Produced a monthly newsletter for Chamber members and community

- Assisted A. G. Cox with their annual Reality Store
- Director attended numerous county meetings to represent Town – Pitt County Tourism, Pitt County Development, Committee of 100, Pitt Community College Small Business Advisory Council

Goals Not Met for Year:

The Chamber continues to work to be self-sufficient. We would like to be able to have enough members that the dues would be able to cover all expenses for the Chamber and we would not have to rely on Town funds for operation.

Service Provided to Winterville Residents:

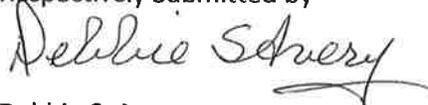
The Winterville Chamber of Commerce provides a vital service to the residents of Winterville. The Chamber's slogan is "Promoting Excellence in Business and Community". We fulfill this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have a support system provided by the Chamber to. The area businesses provide services for the residents of Winterville and by them being in close proximity to the residents' homes, it saves them time and money, so they don't have to travel to Greenville for the things they need. The area businesses help to support area civic organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through the purchase of utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also, the Chamber helps to promote the community by publicizing its growth and prosperity throughout the county. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Number of Residents Who Benefit from the Chamber's Presence:

20,000 – All the residents who live in the community surrounding the Town benefit from the Chamber's presence

10,000 – All the residents who live in the city limits of the Town benefit from the Chamber's presence.

Respectively Submitted by



Debbie S. Avery

Director of Winterville Chamber of Commerce



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Winterville Historical and Arts
Society, Inc. - Winterville Museum and
Winterville Depot
2. Tax ID #, Bank Account#, and
Name/Address of Bank will be required
if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
- Secondary Contact Person:
Abbott Hunsucker, Treasurer
6. Primary Contact Email Address:
whs28590@gmail.com
Secondary Contact Email Address:
abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA
Secondary Contact Phone:
NA
8. Primary Contact Cellular Phone:
252-717-1243
Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/28/2018
10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Leland Tucker, Vice Pres. – 2536 Vernon Ave., Winterville, NC 28590
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590

Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Michael Tucker, Director – 2577 Church St., Winterville, NC 28590
Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: [Click here to enter text.](#)
This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the locations of the Winterville Museum and the Winterville Depot for March 16, 2019-March 15, 2020.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? [Click here to enter text.](#)
Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2018-2019 as in-kind services. We are asking that the service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that this service/contribution be continued on an annual basis.

15. Briefly describe how you will use the grant funds:
In-kind services will offset operating and ongoing maintenance expenses for the Museum and the Depot, therefore allowing both to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum and the Depot more readily available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School. In the reporting period of March 16, 2018 through March 15, 2019, we had 429 visitors to our events at the museum and the depot and 143 rentals at the depot – 114 paid rentals, 22 uses by the Town of Winterville, and 7 uses by WHAS.

18. How many of the clients/citizens served are residents of the Town of Winterville?
The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

The rentals at the depot are by Winterville residents as well as people living in surrounding areas. The facility is bringing hundreds of people into the Winterville community annually. We are thrilled that the facility is being used for so many functions. And we are thrilled to provide a unique and available facility for the Town of Winterville as well.

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Public access to the museum and depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.Attached

21. Mission Statement and General Agency Overview:
The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups such as cub scouts, boy scouts, girl scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month, in addition to other special events and membership meetings. In that time, we had 429 total visitors, compared to 362 last year.

As for the depot, the Town of Winterville has utilized the facility a total of 22 times for meetings, training, and other functions.

23. Expenditure Details:

Attached

24. Revenue Source: Town Funds

This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum as well as the Winterville Depot for March 16, 2019-March 15, 2020.

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, Executive Director/President of

Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



March 28, 2019

Name of Executive Director/President

Date

- Revenue and expenditures for the reporting period (March 15, 2018 through March 15, 2019):

INCOME	\$38,419.01
Calendar Income	\$1,131.00
Depot Rental--Deposit	\$9,060.00
Depot Rental--Member	\$12,800.00
Depot Rental--Nonmember	\$550.00
Low Country Boil	\$1,700.00
WHAS Donations	\$730.00
WHAS Membership	\$8,785.00
WHAS Misc Inc	\$228.01
WHAS Quilt Ticket Sales	\$3,435.00
EXPENSE	-\$27,174.01
Bank Chrg	-\$46.00
Chargeback Insufficient Funds	-\$200.00
Depot Rental Canceled	-\$915.00
Depot Rental--Deposit Refund	-\$7,287.50
Low Country Boil Expense	-\$560.00
Misc	\$0.00
Postage	-\$1,178.22
WHAS Accessions Maintenance	-\$325.26
WHAS Auto	-\$42.66
WHAS Calendar	-\$881.68
WHAS Depot Maint	-\$4,341.09
WHAS Endowment	-\$1,200.00
WHAS Entertainment	-\$508.09
WHAS Fire Extinguisher Expense	-\$155.00
WHAS Insurance	-\$1,328.94
WHAS Janitorial and Kitchen Supplies	-\$206.28
WHAS Janitorial Cleaning	-\$610.00
WHAS legal and accounting	-\$175.00
WHAS Misc	-\$150.00
WHAS Mus Maint	-\$928.31
WHAS Office Supplies	-\$278.92
WHAS Pest Control	-\$2,225.00
WHAS Publicity	-\$2,683.96
WHAS Quilt Expense	-\$339.17
WHAS Telephone	-\$607.93
TOTAL	\$11,245.00



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. **Agency Name:**Click here to enter text.

Winterville Senior Citizens Club

2. **Tax ID # Account #, and Name/Address of Bank** will be required if grant awarded.

First Citizens Bank 2607 Mills St.
Winterville, NC 28590

3. **Mailing Address:**Click here to enter text.

P.O. Box 432
Winterville, NC 28590

4. **Street Address:**Click here to enter text.

304 Ola Circle
Winterville, NC 28590

5. **Primary Contact Person:**

Beatrice A. Henderson

Secondary Contact Person:

Cleatrice Herbert

6. **Primary Contact Email Address:**

ccbea @ suddenlink.net

Secondary Contact Email Address:

Click here to enter text.

NA

7. **Primary Contact Phone:**

252-355-2572

Secondary Contact Phone:

252-355-2185

8. **Primary Contact Cellular Phone:**

252-814-9012

Secondary Contact Cellular Phone:

NA

9. **Date of Application:**Click here to enter a date.

February 5,2019

10. **Fax:**NA

11. **Board of Directors, if any,including names, positions held and contact information:**

Beatrice A. Henderson Director 252-814-9012, Calvin C. Henderson Advisor 252-814-9076,
Flora Dixon 756-7325, Shirley Daniels 714-1385 and Judy Whitehurst 258-4045



12. Amount of Town funds requested:\$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? yes 2016 -\$2,5000 , 2017 \$2,5000 ,2018 \$3,5000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual Funding for Winterville Senior Citizens Club

15. Briefly describe how you will use the grant funds:

Breast Cancer Luncheon, Christmas Banquet, Door Prizes, Gift Cards for Speaker, Trips, Transporting Seniors to Meeting, Fellowship Luncheon, Supplies, Computer Repair and Ink for computer

16. How will you measure the effect of this grant funding on clients, services and/or the community? Enable Senior to have consistent and timely meeting which provide outlet. fellowship and enable them to feel physically and socializing with each other every month

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)375

18. How many of the clients/citizens served are residents of the Town of Winterville? 90%-95%

19. What will be the impact on your agency, clients, or services if these program funds are not received?

The impact will be that seniors will not be provided with many of the opportunities presently available.

Many activities would not happen, They will not have many of the resources and fellowship luncheon which are now provide to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for senior during their golden year.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview:

The purpose of Winterville Senior Citizens Club is to Provide needed services and activities to citizens 55 years and over, to be part of an organization that provide a better quality of life during their older year through the many non- profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Click here to enter text.

Through the Winterville Senior Citizens Club Aggressive agenda, the seniors were able to meet various candidates running for office. Elinor Hillard for Breast Cancer Luncheon, Dr. Kendall Campbell from ECU Medical School and Faris Dixon, Pitt County District Attorney.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	100.00	100.00
Supplies	600.00	650.00	1,250.00
Services	2,000.00	2,100.00	2,675.00
Capital Outlay			
TOTAL	2,600.00	2,750.00	3,925.00
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$2,500.00	\$3,500.00	\$5,000.00
Town Funds			

Item 22 -Expenditures:

Lunch for seniors avg. 70 people per lunch @ \$7.50	
Includes paper napkins plates, plastic utensils, drinks bread and desserts	\$5,250
Lunch for 8 team leaders for preparation and planning of monthly meeting- \$7.00 per person	\$56.00
Gifts for speakers at monthly meeting avg. \$10.00 per gifts	\$100.00
Supplies: ink cartridges, paper, folder, orientation brochures for new members, copies for news letter	\$475.00
Reservation and for Christmas Banquet	\$1,400.00
Building for Banquet	\$390.00
Door Prizes	\$72.00
Birthday bags, get well and sympathy card	\$50.00
Stamps	\$100.00
Decoration	\$100.00
Transportation; for seniors to attend Winterville Senior Citizens Club, polls on election day, doctors appointments and grocery store.	\$50.00
T. Shirts	\$200.00

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt

documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.

3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services**- Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies**- Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services**- Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay**- Amount for tangible items costing \$500 or more.
 - Other**- Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Breathie A. Henderson February 5, 2019
 Name of Executive Director/President Date

AGENCY NAME: Winterville Senior Citizens Club

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2018** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See Item #22
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish through the club's plan aggressive agenda. There are always opportunities for seniors to address concerns with local and state officials. They also receive valuable resource and information from local fire departments, police, Pitt County Sheriff, ECU Heart Center, and many other important programs.
- All sated goals for the reporting period were accomplish. Yes
- What goals/programs were unmet during the reporting period?
All goals for the reporting period were accomplish and none unmet.
- How were Winterville residents served by the Agency/Organization?
They were served through timely and consistent meetings which enable them to continue to be part of a physical and social driven society. They fellowship and socialize every month,
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 450

TOTAL TOWN OF WINTERVILLE RESIDENTS | 95%

- Any other pertinent information deemed appropriate.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
56-2022174
3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**
4. Street Address: **227 Blount St. Winterville, NC 28590**
5. Primary Contact Person:
Alton Wadford, Chairman
6. Primary Contact Email Address:
altonwadford@gmail.com
- Secondary Contact Person:
Art Morrison, President
- Secondary Contact Email Address:
art.morrison@ncmorrison.com
7. Primary Contact Phone:
252-378-5344
8. Primary Contact Cellular Phone:
252-378-5344
- Secondary Contact Phone:
252-531-7803
- Secondary Contact Cellular Phone:
252-531-7803
9. Date of Application: **February 15, 2019**
10. Fax: **252-321-4646**
11. Board of Directors, if any, including names, positions held and contact information:
Winterville Watermelon Festival Committee Board 2019
Festival Chairman: Alton Wadford
President: Art Morrison
Vice president: Candice Jernigan
Secretary: Mike Watson
Treasurer: Mike Jordan
Trustees: Spence Evans, Angie Moore, Kathy Watson, Lauren Starling and Alton Wadford.
12. Amount of Town funds requested: **\$50,000.00**



13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? **Yes: 2016 \$40,000, 2017 \$50,000, 2018 \$50,000**

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? **No - yearly request**

15. Briefly describe how you will use the grant funds:
To assist in the expense of conducting the 2019 Winterville Watermelon Festival.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive response from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate at no charge.

18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population is given opportunity to attend.**

19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival.**

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Yes

21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing 4 days of exciting activities for its citizens and guests.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
We have an annual planning meeting with Town Staff and individual departments prior to the festival to make sure we are all on the same page. We are also inspected by the Health Department and Fire Marshall to ensure we are in compliance.

23.	Expenditure Details: Personnel Services	Prior Year N/A	Current Year N/A	New Year N/A
	Supplies	N/A	N/A	N/A
	Services	150,000.00	199,615.00	195,000.00
	Capital Outlay	N/A	N/A	N/A
	TOTAL	150,000.00	199,615.00	195,000.00
	# of positions (FTE)	Volunteer Staff	Volunteer Staff	Volunteer Staff
24.	Revenue Source: Non-Town Revenue	Prior Year 100,000.00	Current Year 174,467.00	New Year 145,000.00
	Town Funds	50,000.00	50,000.00	50,000.00

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
Personnel Services - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

Supplies - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Services - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

Capital Outlay - Amount for tangible items costing \$500 or more.

Other - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Alton Wadford, Chairman of the Winterville Watermelon Festival Committee Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Alton Wadford – Chairman



2/15/2019

Name of Executive Director/President

Date

AGENCY NAME: Winterville Watermelon Festival Committee

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

(See attached 2018 financial statement)

2018 was a good year for the Watermelon Festival. To help with expenses, we sold tickets for the first time in many years to the Saturday night concert. This was a big help to offset the higher costs associated with more expensive bands and the always increasing cost of production, stage lights, sound, etc.

- How did the Agency/Organization accomplish its stated goals for the reporting period?

The great weather, especially on Saturday, allowed for many people to attend in 2018. We started a few new events last year like the Back to School Bash on Wednesday night and the International Day on Sunday afternoon. We estimated that we had over 7,000 people in attendance at the concert on that Saturday night. Our event continues to be recognized as one of the most family friendly events in the area.

- What goals/programs were unmet during the reporting period?

Thursday night is always a challenge for us. This was partially due to Pitt County Schools Open House on that night. We will continue to offer creative ideas to get more people to attend on each day of the festival.

- How were Winterville residents served by the Agency/Organization?

All Winterville residents were invited and encouraged to attend the festival. We offered free entertainment, free concerts and family friendly activities at no admission cost as well.

- How many total residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

AGENCY NAME: Winterville Watermelon Festival Committee

This was open to the public with many activities at no cost to the attendees.

*****This is an estimate only*****

TOTAL RESIDENTS 15,000

TOTAL TOWN OF WINTERVILLE RESIDENTS 7500

- Any other pertinent information deemed appropriate.

The Winterville Watermelon Festival is made possible because of the partnership between the Watermelon Festival Committee and the Town of Winterville. This committee is made up of all volunteers who work extremely hard in producing this event. The festival provides an opportunity for the Town of Winterville, its businesses, civic organizations and citizens a chance not to only showcase its many great attributes but a chance for all the citizens to come together and have a weekend of family fun. Without the continued support and financial assistance from the town the festival will not survive. We recognize and appreciate the Town of Winterville and all they do to make this a successful festival.

2018 WWF INCOME/EXPENSE COMPARISON

	INCOME	EXPENSES	PROFIT/LOSS
GENERAL SPONSORS	\$ 93,150.00	\$ 730.81	\$ 92,419.19
VETERANS BREAKFAST	\$ 1,275.00	\$ 750.00	\$ 525.00
DOG SHOW	\$ 2,500.00	\$ 2,350.00	\$ 150.00
BACK TO SCHOOL BASH	\$ 4,367.00	\$ 2,468.89	\$ 1,898.11
T-SHIRTS	\$ 4,455.00	\$ 2,851.54	\$ 1,603.46
ARTS & CRAFTS/ETC	\$ 13,290.00	\$ 530.41	\$ 12,759.59
FOOD VENDORS	\$ 20,362.50	\$ 391.60	\$ 19,970.90
PARADE	\$ 160.00	\$ 2,053.22	\$ (1,893.22)
CARNIVAL	\$ 17,865.90	\$ -	\$ 17,865.90
ADVERTISING	\$ -	\$ 8,067.64	\$ (8,067.64)
THURSDAY NIGHT CONCERT	\$ -	\$ 1,475.00	\$ (1,475.00)
FRIDAY NIGHT CONCERT	\$ -	\$ 4,075.94	\$ (4,075.94)
SATURDAY NIGHT CONCERT	\$ 67,042.25	\$ 91,373.87	\$ (24,331.62)
CONCERT PRODUCTION	\$ -	\$ 70,321.80	\$ (70,321.80)
VIP TENT	\$ -	\$ 746.09	\$ (746.09)
SUNDAY INTERNATIONAL DAY	\$ -	\$ 1,000.00	\$ (1,000.00)
MISC EXPENSES	\$ -	\$ 10,020.62	\$ (10,020.62)
TELEPHONE BILL	\$ -	\$ 408.42	\$ (408.42)
TOTAL	\$ 224,467.65	\$ 199,615.85	\$ 24,851.80



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Rebuilding Together Pitt
County, NC, Inc. (RTPC)

2. Tax ID #, Bank Account#, and
Name/Address of Bank will be required
if grant awarded.

Tax ID #: 26-0757622

Bank Account #: 5321660547

PNC Bank

611 E. Arlington Blvd.

Greenville, NC 27858

3. Mailing Address: PO Box 31006, Greenville, NC 27833

4. Street Address: 1100 Ward Street, Greenville, NC 27834

5. Primary Contact Person:
Natalie Edwards, President

6. Primary Contact Email Address:
nredwards96@gmail.com

Secondary Contact Person:
Holly Winkler, Treasure

Secondary Contact Email Address:
winklerh14@ecu.edu

7. Primary Contact Phone:
910-890-0665
Secondary Contact Phone:
828-719-7070

8: Primary Contact Cellular Phone:
910-890-0665

Secondary Contact Cellular Phone:
828-719-70700

11. Board of Directors, if any, including names, positions held and contact information:
See Attached.

12. Amount of Town funds requested: \$10,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes \$5,000 in 2016 and 2017 \$10,000 in 2018

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Funds will be requested annually provided RTPC continues to partner and provide services through the Urgent Repair program.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The increasing cost of living and decreasing social service budgets, leave our most vulnerable Pitt County homeowners—the elderly, veterans and military families, families with children, and the disabled—without the most basic of necessities: a warm, safe, and dry home. While homeownership is at an all-time high, the cost of owning and maintaining a home continues to grow. Healthcare and other basic necessity costs are skyrocketing, leaving Pitt County’s low-income homeowners with less disposable income for needed home repairs and modifications. These coerced sacrifices often leave families in unstable and unlivable home conditions, which adversely affect their health, home assets, and the growth of the community.

Leveraging Additional Resources and Partnerships—RTPC’s work bridges the gap between low-income housing, community development and health care sectors. The direct benefits of being able to leverage our capacity based on the needs of Pitt County, allows us to provide and identify additional resources, as well as utilize community assets. In doing so we prevent duplication of services. Serving in an advisory capacity, RTPC is opening new doors in the community, expanding our program’s overall capacity and support programmatic sustainably. Additionally, through continuing to increase our leveraging capacity, RTPC will seek to continue transforming every \$1 donated to RTPC to \$4 in equivalent market value.

Complete Repairs Safely & Effectively—Building science professional, remodeling experts along with RTPC have discovered various tools and strategies to improve the quality and consistency of repairs through (1) utilizing the proper materials and works practices; (2) having unskilled volunteers make simple repairs to correct hazards; (3) properly supporting unskilled volunteers with skilled team leaders (a.k.a. house captains); (4) having standing teams that specialize in a set of repairs; and (5) verifying that repairs have been completed effectively.

Programmatic Sustainability—RTPC holds the ambitious goal of being the community’s leading revitalization partner and in efforts to support this goal, it is detrimental to the community for RTPC to develop and implement strategic steps for organizational sustainability.

To measure success of RTPC, the following measure will be met during FY 2019-20:

*RTPC will increase the number of low-income Pitt County homeowners and their family members, particularly the elderly, disabled and veterans that are able to remain in a home that is warm, safe and dry.

*RTPC will engage in cultivating new partnerships within the Pitt County community and surrounding communities to support and execute mission.

*RTPC will utilize volunteers and licensed contractors to participate in various projects throughout the year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

RTPC provides services for homeowners that reside in Pitt County, North Carolina which has a population of over 168,000 according to the 2015 U.S. Census. Low-income homeowners in Ayden, Bethel, Falkland, Farmville, Fountain, Greenville, Grifton, Grimesland, Simpson, Stokes and Winterville are all eligible to receive home repairs and maintenance as thousands of our Pitt County residents are deemed “shelter poor”, rendering homeowners unable to afford basic necessities after paying housing costs. Children represent almost 40 percent of these individuals living in substandard housing and who lack resources. Additionally, 1 in 6 residences are considered in poverty, amplified by rising unemployment, foreclosures and declining median household income rates. More and more families are placed in the position of choosing between vital necessities, including utilities, food, medical care, and medicine, over essential home repairs and modifications. Homeowners in need are those who RTPC helps. As previously noted, for fiscal year 2019-20, RTPC plans to assist more than 20 unduplicated homeowners throughout Pitt County. However, this number does include the total number of residents, if any also residing in the home such as elderly, disabled family members, spouses and children.

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services, as RTPC has completed a number of repair projects since its incorporation in 2007. However, RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist elderly homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong force and support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home. We have partnered with 2 local churches who have donated a week of time each April to serving the Winterville Community. This April we served 5 families in addition to providing volunteers for the Parks and Rec Department.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homeless, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care, much of which is preventable, an increase in code enforcement costs, increased foreclosures, as well as more disabled, elderly, veterans, and families with children being displaced from their home which is often their primary asset

However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local foundations to match and/or supplement funds in order to leverage Frist Presbyterian funds. RTPC will continue soliciting support from current Board and Advisory Board members, local area banks, faith-based community, local businesses, corporations (such as PCS Phosphate, DSM Pharmaceuticals, Grady-White Boats, Weyerhaeuser), local home building and supply companies (Garris-Evans Lumber Company, Home Builders Supply, Inc.), and local representatives of the program's national sponsors (i.e., Sears Holding, Lowes, Pepsi, Choice Hotels, etc.).

We have also added two signature Fundraising events to diversify funding.

Ultimately we start and complete projects based on availability of funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Requested information is provided and I, Natalie Edwards, Vice President of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated on August 22, 2007. RTPC provides free repairs and modifications—i.e., critical damage repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding Day (see <http://www.rebuildingtogether.org/section/initiatives/nrd>) since its incorporation. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county.

Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable populations, including the elderly in particular due to their comprised immune and health systems, veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners in order to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include:

- *LWG Intergenerational Center: Services provided from both organizations through collaborations such as National Rebuilding Day and IGCC Day; referral source; and united advocacy.
- *Pitt County Council on Aging and Disability Advocates and Resource Center: referral source and falls prevention partner
- *Community Crossroads Center: Through rehabilitating the former administrative portion of the center we have developed a safe and friendly community center that not only includes RTPC, but also a number of other service providers. We can now provide more accessible resources to our community's most fragile individuals and families.
- *Third Street Community Center and ECU's Volunteer and Service Learning Center: Event collaboration; community outreach; and volunteer referral source.
- *City of Greenville: Referral source and community outreach.
- *American Red Cross: Fire safety prevention resource.
- *Town of Winterville: Referral source and contracted partner for Urgent Repair Program.
- * Koinonia Christian Center Church provides volunteers
- * Christ Church provides volunteers
- * Home Builders Supply donates materials and volunteers.
- * EPM provides volunteers.

23. Expenditure Details:	Prior Year	Current Year	New Year
	0	0	0
Personnel Services (ED & Capacity Core)	22,515	27,904	49,900
Supplies (Building and volunteer supplies)	44,165	38,420	75,000
Services (Skilled Labor)	0	0	0
Capital Outlay			
TOTAL	66,680	74,721	124,900
# of positions (FTE)	0	0	0

We currently have a part time ED and 2 Capacity Core members. We do not have any full time staff.

24. Revenue Source:	Prior Year	Current Year	New
Non-Town Revenue	43,370	102,923	87,500
Town Funds (includes Urgent Repair)	5,000	10,000	10,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.

22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
- Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Natalie Edwards, Vice-President of REBUILDING TOGETHER PITT COUNTY, NC, INC. do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the REBUIDLING TOGETHER PITT COUNTY, NC, INC. to receive Town funding.

Natalie Edwards
Name of Executive Director/President

March 31, 2019
Date

Board Members

Natalie Edwards
President
910-890-0665
Nredwards96@gmail.com

Tony Edwards
Vice President
252-947-2526
tonyedwards@aghomellc.com

Holly Winkler
Treasurer
828-719-7070
Winklerh14@ecu.edu

Britany Nowell
Secretary
252-375-7345
Nowellb07@gmail.com

Elaine Anderson
252-347-7021
elaine@century21trg.com

Roger Daniels
252-814-5634
Kingleo31@icloud.com

Joey Barrow
252-917-8400
jBarrow@annie-mac.com

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
We received \$10,000 from the Town of Winterville. Funds were spent to cover volunteer insurance, food and beverage for volunteers and program supplies which exceeds the \$10,000 granted.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We were referred 5 homes from the Town of Winterville for 2018. Detailed updates have been sent out to show scope of work. Materials are on order for 2 homes with an anticipated completion date of June 30th. When our partnership began, application backlog was a concern. We are currently serving applicants that applied for service this year and have stayed current for the past 2 years. We also were able to complete volunteer projects at Parks and Recs. Those numbers are not included below.
- What goals/programs were unmet during the reporting period?
none
- How were Winterville residents served by the Agency/Organization?
Critical home repairs made to ensure homes are warm, safe and dry.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

Partnership with Fire Department for safety inspections as well as with area churches has increased capacity to serve clients. We were honored to have Councilman Johnny Moye spent the week volunteering with our 2 church groups this year and can provide additional insight to our efforts.

February 28, 2019

To: Ms. Terri L. Parker, Manager, Town of Winterville
Members of the Winterville Town Council

From: Greg Needham, Director of Libraries *GN*

Re: Winterville Library Budget for 2019-2020

In the budget process for 2018-2019, Sheppard Memorial Library respectfully requests the sum of \$165,300 as the amount needed from the Town of Winterville as reimbursement for Sheppard Memorial Library's cost of operating the Winterville Library from July 1, 2019 through June 30, 2020. This request is the same amount approved by the Town Council for fiscal 2018-2019. Attached is a financial statement that breaks down the revenues and expenditures in detail.

The amount indicated above covers the cost of personnel and operational expenses to provide 57 hours of library service per week. We are pleased to continue our cooperative working relationship with the Town of Winterville to provide library service for the community.

Thank you for your consideration of this budget request and as always, I stand ready to present to the Town Council as needed, or otherwise provide more information to help with your budget process.



RECEIVED

3/6/2019

RP



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Sheppard Memorial Library (for the Winterville Public Library)
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-6000928

3. Mailing Address: Sheppard Memorial Library, 530 Evans Street, Greenville, NC 27858

4. Street Address: Winterville Public Library, 2613 Railroad Street, Winterville, NC 28590

5. Primary Contact Person:
Greg Needham, Library Director
- Secondary Contact Person:
Lynn Woolard, Business Manager

6. Primary Contact Email Address:
gneedham@sheppardlibrary.org
- Secondary Contact Email Address:
lwoolard@sheppardlibrary.org

7. Primary Contact Phone:
252-329-4585
- Secondary Contact Phone:
252-329-4586

8. Primary Contact Cellular Phone:
252-341-6521
- Secondary Contact Cellular Phone:
252-531-1974

9. Date of Application: 3/1/2019

10. Fax: 252-329-4255

11. Board of Directors, if any, including names, positions held and contact information:
See Attachment A. Sheppard Memorial Library Board of Trustees

12. Amount of Town funds requested: \$165,300

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, we have received funds within the past three years.

FY 16-17 = \$165,300; FY 17-18 = \$165,300; FY 18-19 = \$165,300

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? This is our annual request to fund library operations at the Town of Winterville Public Library.
15. Briefly describe how you will use the grant funds:
Funds are for staff wages and benefits, library circulating materials, online services, internet access - including wi-fi, operating supplies, postage, computer equipment and related maintenance, and business services.
16. How will you measure the effect of this grant funding on clients, services and/or the community? Statistical data for the various public services are assessed regularly. Statistical information includes patron door count, items circulated, number of programs/number attending, and number of computer sessions.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Winterville Public Library has on average over 4,400 visits per month, over 4,100 books checked out monthly, and averages 1,193 public computer sessions per month.
18. How many of the clients/citizens served are residents of the Town of Winterville?
The majority of Winterville library patrons are from the Winterville community.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
We will be unable to provide library service at the Winterville Public Library without these vital funds.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, see the attached N-TA Affidavit.
21. Mission Statement and General Agency Overview:
See attachment B. Sheppard Memorial Library Vision and Mission Statement and Library Overview.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Town of Winterville owns and maintains the land and building of the Winterville Public Library, and has a contractual agreement with Sheppard Memorial Library to provide library service at this facility. Pitt County government provides \$10,000 annually toward the operation of this library. Sheppard Memorial Library qualifies for, received, and apportions 10% of state aid to public libraries through the State Library of North Carolina toward the operation of the Winterville Public Library (last year totaling \$19,177).

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	107949	125882	128084
	Supplies	38936	33450	32750
	Services	63707	47260	46534
	Capital Outlay	0	0	0
	TOTAL	210592	206592	207368
	# of positions (FTE)	4.56	4.56	4.56
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	45292	41292	42068
	Town Funds	165300	165300	165300

Sheppard Memorial Library Budget Request for the
Operation of the Winterville Public Library

	FY 17-18 Financial	FY 18-19 Approved Budget	FY 19-20 Requested
Revenues:			
Town of Winterville	\$165,300	\$165,300	\$165,300
Pitt County Appropriation	\$10,000	\$10,000	\$10,000
Desk Receipts	\$16,115	\$12,115	\$13,000
State Aid	\$19,177	\$19,177	\$19,068
Total Revenue	\$210,592	\$206,592	\$207,368
Expenditures:			
Wages & Benefits	\$107,949	\$125,882	\$128,084
Books	\$21,271	\$17,760	\$17,000
Audiovisual Materials	\$2,000	\$2,200	\$2,200
E Services (Online)	\$5,341	\$6,000	\$6,000
Periodicals	\$1,100	\$990	\$1,000
Internet Cost After E-Rate	\$2,564	\$1,175	\$1,175
Supplies	\$8,364	\$5,800	\$5,800
Fuel/Vehicle Maintenance	\$750	\$500	\$500
Equipment Maintenance	\$9,666	\$12,500	\$13,000
Postage	\$860	\$700	\$750
Business Services	\$2,424	\$4,000	\$4,000
Administrative Services	\$48,303	\$29,085	\$27,859
Total Expenditures	\$210,592	\$206,592	\$207,368

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Greg Needham, Executive Director of Sheppard Memorial Library do hereby make the following

ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Sheppard Memorial Library to receive Town funding.

Greg Needham



March 1, 2019

Name of Executive Director/President

Date

Attachment A: Sheppard Memorial Library Board of Trustees

Name	Address	City/State/Zip	First Appointed	Current Term Expires
Mr. Jeff Coghill	4115 River Chase Drive	Greenville, NC 27858	October 2015	October 2021 (2nd term expires)
Mr. Darrell Hinnant	228 Windsor Road	Greenville, NC 27858	January 2018	January 2021 (1st term expires)
LTC Jesse J. Hinton, Jr. (Ret.)	PO Box 596	Ayden, NC 28513	February 2012	May 2020 (2nd term expires)
Mr. Al Muller	212 Bristol Ct.	Greenville, NC 27834	October 2015	October 2021 (2nd term expires)
Mary Perkins-Williams	P.O. Box 1972	Greenville, NC 27835	Pitt County Commissioner	County Commissioner Representative
Mrs. Veronica Roberson	226 Gardner Street	Winterville, NC 28590	May 2017 (Winterville Town Council)	May 2020 (1st term expires)
Mr. Mark Sanders	1996 Hyde Drive, Apt. L	Greenville, NC 27858	October 2013	October 2019 (2nd term expires)
Mr. Ralph Scott	309 S. Library Street	Greenville, NC 27858	October 2016	October 2019 (1st term expires)
Mr. Rick Smiley	102 Christenbury Rd.	Greenville, NC 27858	Greenville City Council Member	City Council Representative
Mr. Ray Spears, Jr.	3609 Prestwick Place	Greenville, NC 27834	January 2018	January 2021 (1st term expires)
Tracy Stroud	753 Cedar Ridge Drive	Winterville, NC 28590	March 2018	March 2021 (1st term expires)
Mr. Greg Needham	709 Chesapeake Place	Greenville, NC 27858	Executive Secretary of the Board	Non-voting – serves as secretary

Mark Sanders, Board Chair
 Ralph Scott, Vice Chair

Greg Needham, Library Director 252-329-4585 252-329-4255 (fax)

Attachment B: Sheppard Memorial Library Vision & Mission Statement

VISION

Sheppard Memorial Library is a reliable gateway to materials, services, and resources that serve the information, recreational, intellectual, and creative pursuits of the individual and the community. It provides a welcoming community space (both virtual and real) for the free flow of ideas and for the preservation of the community's heritage. It is recognized throughout eastern North Carolina as significantly enhancing the economic vitality and the quality of life in the area.

MISSION STATEMENT

Sheppard Memorial Library promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library supports both formal and informal education endeavors of persons in the community. It particularly supports reading and learning for children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of Pitt County in order to support the vitality of the future knowledge-based economy. In this way it contributes to the economic development of the community.

The library's staff is composed of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Recognizing the need to remain current with the times, Sheppard Memorial Library regularly reviews its mission to ensure that the System is providing maximum benefit to its service area.

THE LIBRARY HAS SOMETHING FOR YOU

at five locations plus bookmobile and outreach service

Visit www.sheppardlibrary.org to learn more!

Expert Help from Librarians	E-Books
Books for All Ages, Levels & Interests	Online Magazines
Magazines & Newspapers	Daily Reflector Online Archive
Reading-centered Programs Starting with Birth to 18 Months, then Toddler, <u>Preschool</u> , Family and Craft Programs, Summer Reading Club, and More	Downloadable Audiobooks
Self-Checkout	Online Job Search
Library Elf Customizable Notices Via Email and Text for Holds & <u>Overdues</u>	Job Information
Bookmobile Service	GED & Other Test Guides
Outreach Service	NC Knows – Online Reference Resource
Public Computers	Large Print Books
Internet Access Including <u>WiFi</u>	Online Book Clubs
FREE Computer Classes Including Computer Basics 1, 2 & 3; & Jobs-related Computer Skills Provided in Partnership with the Literacy Volunteers of Pitt County	Investment Guides
Healthier-U Health Information Classes Provided in Partnership with ECU's <u>Laupus</u> Health Sciences Library	Free In-library Access to Ancestry.com
Web & Social Media Connectivity & Online Catalog, All Mobile Compatible	Local Documents & Census Records
NC LIVE Online Access to Full-text Magazines, Newspapers, and More	DVDs, Blu-ray Discs & Books on CD
	Photocopiers
	Fax Service
	Puppet Shows
	Library Tours
	Meeting Rooms with Online Scheduling
	Annual Used Book Sales Sponsored by <u>The</u> Friends of the Sheppard Memorial Library
	A Positive Community Destination

AGENCY NAME: **Sheppard Memorial Library**

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2019** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See Attachment A.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
The citizens of Winterville were provided a full array of library services and resources, including expanding the collection of books and other materials, and adding additional shelving to accommodate the expansion.
- What goals/programs were unmet during the reporting period?
All goals were met.
- How were Winterville residents served by the Agency/Organization?
The citizens of Winterville are provided a welcoming community space for the free flow of ideas and for the preservation of the community's heritage, while also enhancing economic vitality, quality of life, stability, and reliability for the current and future knowledge-based community. Library service is provided in a variety of formats, both real and virtual. We have placed information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible resources.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

There were 53,331 patron visits at the Winterville Public Library

TOTAL TOWN OF WINTERVILLE RESIDENTS

The majority of the 53,331 patron visits were Winterville residents.

- Any other pertinent information deemed appropriate.

The number of patrons who visited the Winterville Public Library totaled 53,551 in 2018. The majority of Winterville Library patrons are from the Winterville community.

AGENCY NAME: **Sheppard Memorial Library**

**Attachment A: Winterville Library Financial Statement for FY 17-18
and the FY 18-19 Approved Budget**

	FY 17-18 Financial Statement	FY-18-19 Budget
Revenues:		
Town of Winterville	\$165,300	\$165,300
Pitt County Appropriation	\$10,000	\$10,000
Desk Receipts	\$16,115	\$12,115
State Aid	\$19,177	\$19,177
Total Revenue	\$210,592	\$206,592
Expenditures:		
Wages & Benefits	\$107,949	\$125,882
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