



**WINTERVILLE TOWN COUNCIL AGENDA
MONDAY, MARCH 8, 2021 - 7:00 PM
WINTERVILLE TOWN HALL ASSEMBLY ROOM
REMOTE VIA ZOOM**

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. APPROVAL OF AGENDA.**
- VI. PROCLAMATIONS:**
 1. Women's History Month.
 2. Girls Scouts Week.
 3. Pastor Darron Carmon.
 4. Young Child Month and Week.
- VII. PUBLIC HEARINGS:**
 1. Eli's Ridge, Phases 1 and 3 (Storm Water Detention Area) - Annexation.
- VIII. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
- IX. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
 1. Approval of the following set of Council Meeting Minutes:
 - February 8, 2021 Regular Meeting Minutes.
 2. Budget Amendment 2020-2021-3.

X. NEW BUSINESS:

1. Pitt County Human Relations Commission – Appoint Member.
2. Eli’s Ridge, Phases 1 & 2 - Final Plat.
3. Villa Grande, Phase 2 – Final Plat.
4. Standard Construction Specifications and Details Update.

XI. OTHER AGENDA ITEMS:

1. Municipal Elections (Councilwoman Roberson).

XII. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:

XIII. REPORTS FROM DEPARTMENT HEADS:

- ❖ Minimum Housing/Code Enforcement (TLP)
- ❖ Tar Road Widening Project – Electric Engineering/Relocation (RS)
- ❖ New Electric Territory Project - Engineering/Installation (RS)
- ❖ Fork Swamp Greenway Project (EJ)
- ❖ Multi-Purpose Building Site Plan (EJ)
- ❖ Winterville Market/Town Common Plan (BW)
- ❖ Chapman Street Culvert - Nobel Canal Drainage Basin Study (BW)
- ❖ 2018 Sewer Rehabilitation (BW)
- ❖ Church Street Pump Station Rehabilitation Project (BW)
- ❖ Cemetery Expansion Project (BW)

XIV. ANNOUNCEMENTS:

1. Daylight Saving Time Begins Sunday, March 14, 2021 - turn clocks forward one hour.
2. Planning and Zoning Board Meeting: Monday, March 15, 2021 @ 7:00 pm - Town Hall Assembly Room (Electronic via ZOOM).
3. Board of Adjustment Meeting: Tuesday, March 16, 2021 @ 7:00 pm - Town Hall Assembly Room (Electronic via ZOOM).
4. Recreation Advisory Board: Tuesday, March 23, 2021 @ 6:30 pm - Town Hall Assembly Room (Electronic via ZOOM).
5. Town Offices Closed: Friday, April 2, 2021 for Good Friday Holiday.

XV. REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.

XVI. ADJOURN.

SPECIAL NOTICE: Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 215-2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Proclamations

Meeting Date: March 8, 2021

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: Proclamations - March 2021.

Action Requested: None.

Attachment: Proclamations.

Prepared By: Donald Harvey, Town Clerk

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/1/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Approval of the following, attached Proclamations:

- Women's History Month.
- Girls Scouts Week.
- Pastor Darron Carmon.
- Young Child Month and Week.

Budgetary Impact: NA.

Recommendation: NA.



PROCLAMATION
Women's History Month

WHEREAS, American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our Nation in countless recorded and unrecorded ways; and

WHEREAS, American women have played and continue to play critical economic, cultural, and social roles in every sphere of the life of the Nation by constituting a significant portion of the labor force working inside and outside of the home; and

WHEREAS, American women have played a unique role throughout the history of the Nation by providing the majority of the volunteer labor force of the Nation; and

WHEREAS, American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our Nation; and

WHEREAS, American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement; and

WHEREAS, American women have served our country courageously in the military; and

WHEREAS, American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which created a more fair and just society for all; and

WHEREAS, despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history; and

NOW, THEREFORE, I, Douglas A. Jackson, Mayor of the Town of Winterville hereby designate March as "Women's History Month" honoring the contribution and legacy of women.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 8th day of March 2021.

Douglas A. Jackson, Mayor

Attest:

Donald Harvey, Town Clerk



PROCLAMATION

Girl Scout Week 2021

WHEREAS, March 12, 2021 marks the 109th anniversary of Girl Scouts of the USA, the largest and most successful leadership program for girls in the world; and

WHEREAS, as the world's premier leadership development organization for girls, Girl Scouts has emphasized public service, civic engagement, and fostering a sense of community in girls for over a century; and

WHEREAS, Girl Scouts works to champion the ambitions, cultivate the talents, and develop the skills of girls to be leaders in their own world, and in ours; and

WHEREAS, in these incredibly challenging times, Girl Scouts provides community, consistency, and connection for girls, and is a safe haven in all the uncertainty; and

WHEREAS, in the time of COVID-19, Girl Scouts offers girls skill-building digital programming and experiences girls can participate in safely from home as they continue their Girl Scout journeys; and

WHEREAS, at a time when civics education is missing from many schools, Girl Scouts has introduced new K–12 Civics badges to bring girls more experiences that deepen their understanding of democracy and government, prepare them for a lifetime of civic engagement, and motivate them to be catalysts for change; and

WHEREAS, Girl Scouts offers girls 21st century programming in science, technology, engineering, and math (STEM); the outdoors; entrepreneurship; and beyond, helping girls develop invaluable life skills and take the lead early and often; and

WHEREAS, Gold Award Girl Scouts already take on projects that have a measurable and sustainable impact on a community by first assessing a need, designing a solution, completing a project, and inspiring others to sustain it; and

WHEREAS, today, more than 50 million women are Girl Scout alums; and

WHEREAS, Girl Scouts – North Carolina Coastal Pines serves girls across Central and Eastern North Carolina; and

NOW, THEREFORE, I, Douglas A. Jackson, Mayor of the Town of Winterville hereby applaud the Girl Scout Movement and Girl Scouts – North Carolina Coastal Pines for providing girls with a safe, inclusive, all-girl space where they can hone their skills and develop leadership abilities, and I declare the second week of March to be Girl Scout Week in Winterville, North Carolina.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 8th day of March 2021.

Douglas A. Jackson, Mayor

Attest:

Donald Harvey, Town Clerk



PROCLAMATION

Pastor Darron Carmon

WHEREAS, Pastor Carmon has reached beyond the doors of ministry and into the streets of our local community; and

WHEREAS, Pastor Carmon has demonstrated an extraordinary commitment to the needs of the community during this worldwide crisis; and

WHEREAS, Pastor Carmon stepped up and formed a team of essential workers during the pandemic; and

WHEREAS, Pastor Carmon has provided hot meals and care packages reaching more than hundreds affected during this ongoing pandemic; and

WHEREAS, Pastor Carmon has preached a renowned word to give hope as well as resources to those in trouble when words cannot explain nor express the dynamic impact he has made on the communities near and far; and

WHEREAS, Pastor Carmon has started a mentoring program called Sikono, which is Greek for lift up. Within this program, he works closely with kids that range from three years old to young adult which has a breathtaking 100% success rate; and

WHEREAS, Pastor Carmon has started a gun awareness program called "Winning Without Violence", which educates our children on the wrong and right uses of a weapon; and

WHEREAS, Pastor Carmon focuses to be proactive and to educate our youth now to save a life later; and

WHEREAS, Pastor Carmon was instrumental in the founding of "People Against Racism", which has spoken to issues that most do not like to speak about; and

WHEREAS, Pastor Carmon has gracefully pioneered the success of two murals which has brought peace, unity, and togetherness to the community; and

WHEREAS, Pastor Carmon includes everyone and most of all loves everyone, and is a well honored man for all his hard work and dedication to his church and community; and

WHEREAS, we celebrate Pastor Carmon as a Hero of the Year of 2021 in recognition for his outstanding performance and service; and

NOW THEREFORE, I, Douglas A. Jackson, Mayor of the Town of Winterville hereby deem it an honor and pleasure to extend this Proclamation of Recognition in celebrating Pastor Darron Carmon.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 8th day of March 2021.

Douglas A. Jackson, Mayor

Attest:

Donald Harvey, Town Clerk



PROCLAMATION

Month of the Young Child and Week of the Young Child

WHEREAS, the Martin-Pitt Partnership for Children, in conjunction with the North Carolina Association for the Education of Young Children (NCAEYC) and National Association for the Education of Young Children (NAEYC), are celebrating the Week of the Young Child, April 10-16, 2021; and

WHEREAS, these organizations are working to promote and inspire high quality early childhood experiences for our city's youngest citizens, that can provide a foundation of learning and success for children in Winterville, North Carolina; and

WHEREAS, teachers and others who work with or on behalf of young children birth through age five, who make a difference in the lives of young children in Winterville, North Carolina deserve thanks and recognition; and

WHEREAS, public policies that support early learning for all young children are crucial to young children's futures and to the prosperity of our society; and

WHEREAS, all young children and their families across the country and in Winterville, North Carolina deserve access to high-quality early education and care; and

WHEREAS, in recognizing and supporting the people, programs, and policies that are committed to high-quality early childhood education as the right choice for kids; and

NOW, THEREFORE, I, Douglas A. Jackson, Mayor of the Town of Winterville, do hereby proclaim April 2021 as "Month of the Young Child" and April 10-16, 2021 as "Week of the Young Child" in Winterville, North Carolina and commend observance to all citizens; and

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 8th day of March 2021.

Douglas A. Jackson, Mayor

Attest:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Public Hearings

Meeting Date: March 8, 2021

Presenter: Bryan Jones, Planning Director

Item to be Considered

Subject: Eli's Ridge, Phases 1 and 3 (Stormwater Detention Area) – Annexation.

Action Requested: Hold the Public Hearing.

Attachment: Annexation Petition, Annexation Map, Legal Description, Resolution Directing Clerk to Investigate Sufficiency, Certificate of Sufficiency, Draft Annexation Ordinance.

Prepared By: Bryan Jones, Planning Director

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/2/2021

TM: 3/4/2021

Final: tjp - 3/4/2021

Supporting Documentation

The property owner of a portion of Parcel 25777 (Eli's Ridge, Phases 1 and 3, Stormwater Detention Area) is applying for annexation into the Town limits.

Eli's Ridge, Phases 1 and 3:

Location: Worthington Road east of its intersection with Old Tar Road.

Size: 10.03 Acres.

Zoned: R-10.

Annexation Process:

1st Council Meeting: Direct Town Clerk to Investigate the Sufficiency of the Annexation (1/11/21).

2nd Council Meeting: Schedule a Public Hearing for the Annexation (2/8/21).

3rd Council Meeting: Hold Public Hearing on the Annexation (3/8/21).

Budgetary Impact: TBD.

Recommendation: Hold the Public Hearing.



**PETITION REQUESTING ANNEXATION
TOWN OF WINTERVILLE**
2571 Railroad Steet
P O Box 1459
Winterville, NC 28590
Phone: (252) 756-2221

Staff Use Only
Appl. # _____

TO THE MAYOR AND TOWN COUNCIL OF THE TOWN OF WINTERVILLE:

1. We, the undersigned owners of real property, respectfully request that the area described in paragraph 2 below be annexed to the Town of Winterville.
2. The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Description:

PLEASE SEE ATTACHED LEGAL

Name Lance Clark for Bill Clark Homes of Greenville LLC Address _____

Signature [Handwritten Signature]

Name _____ Address _____

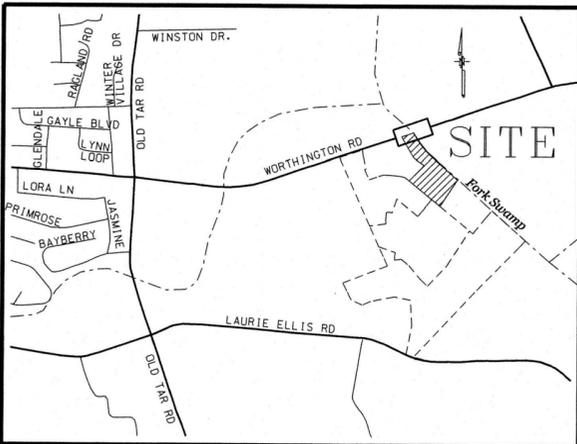
Signature _____

Name _____ Address _____

Signature _____

This application shall be accompanied by the following items:

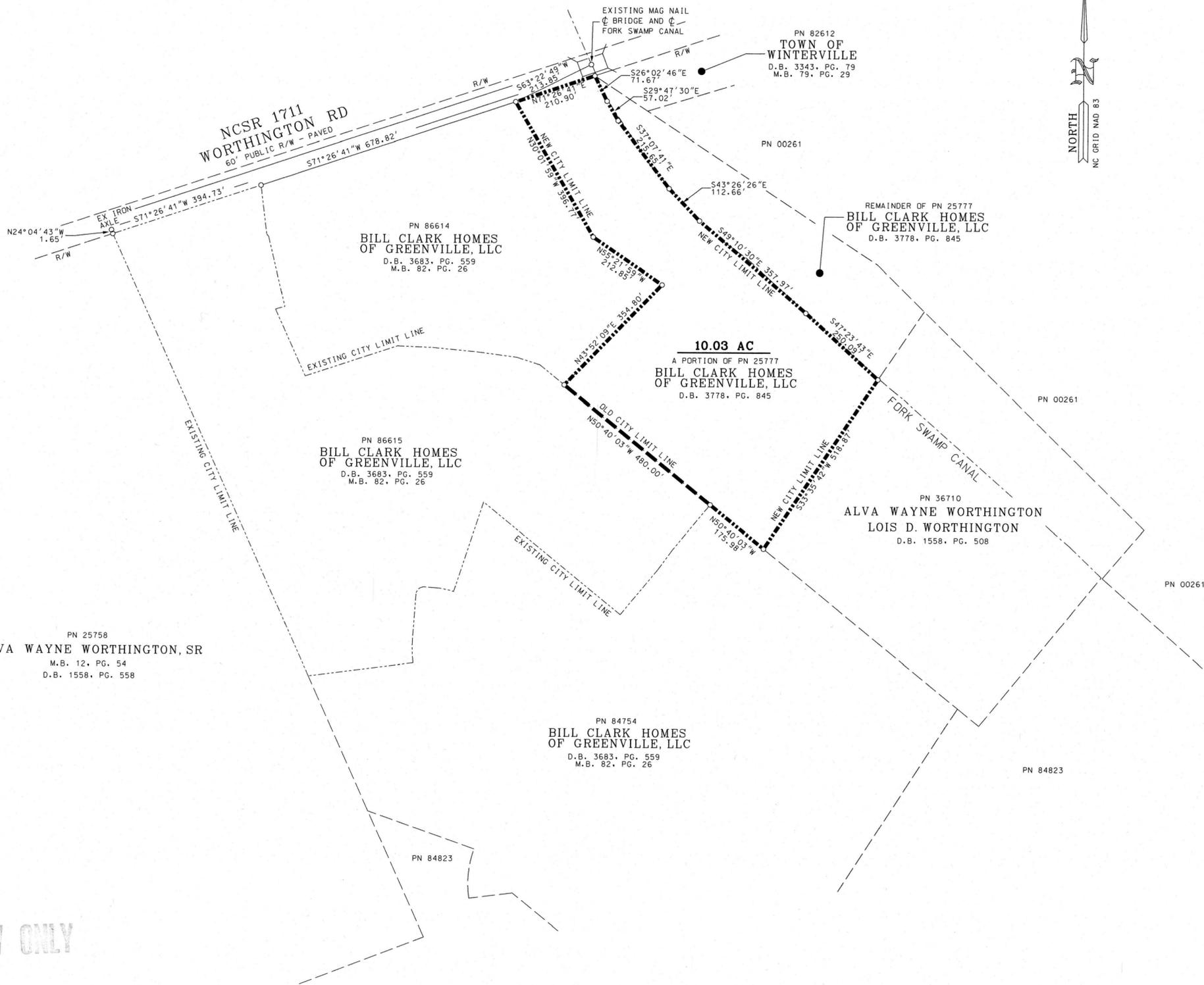
- A map drawn to a scale of not less than 400 feet to the inch and not more than 20 feet to the inch showing the land covered by the proposed amendment;
- A legal description of the property
- Digital copy of all petition items



VICINITY MAP
NOT TO SCALE

LEGEND:

- NEW CITY LIMIT LINE
- OLD CITY LIMIT LINE
- EXISTING CITY LIMIT LINE

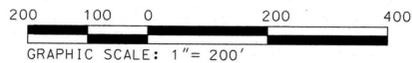


FOR REVIEW ONLY

I, DEBORAH T. BOYETTE, CERTIFY THAT THIS MAP WAS DRAWN FROM AN ACTUAL FIELD SURVEY MADE UNDER MY DIRECTION AND SUPERVISION. THAT THE LINES NOT SURVEYED ARE SHOWN AS DASHED LINES AND ARE DRAWN FROM REFERENCES NOTED HEREON; THAT THE INFORMATION IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

I FURTHER CERTIFY THAT THIS MAP IS EXEMPT FROM GS 47-30 REQUIREMENTS PER GS 47-30 (j) WHICH STATES:
"THE PROVISIONS OF THIS SECTION SHALL NOT APPLY TO BOUNDARY PLATS OF STATE LINES, COUNTY LINES, AREAS ANNEXED BY MUNICIPALITIES, NOR TO PLATS OF MUNICIPAL BOUNDARIES, WHETHER OR NOT REQUIRED BY LAW TO BE RECORDED".

PROFESSIONAL LAND SURVEYOR L-4146



A PORTION OF PARCEL NUMBER 25777

SHEET 1 OF 1

<p>MAP SHOWING AREA TO BE ANNEXED BY</p>		<p>ELI'S RIDGE, PHASES 1 AND 3 STORM WATER DETENTION AREA</p>	
<p>ORDINANCE NO. _____</p>		<p>WINTERVILLE TOWNSHIP PITT COUNTY NORTH CAROLINA</p>	
<p>10.03 AC AREA</p>		<p>OWNER: BILL CLARK HOMES OF GREENVILLE, LLC 200 E ARLINGTON BLVD GREENVILLE, NC 27858 (252) 355-5805</p>	
<p>ACCEPTED BY THE TOWN OF WINTERVILLE, NC</p>		<p>STROUD ENGINEERING, P.A. 107-B COMMERCE STREET GREENVILLE, NORTH CAROLINA 27858 (252) 756-9352 LICENSE NO. C-0647</p>	<p>SURVEYED: HOB/JE</p>
<p>MAYOR _____ DATE _____</p>			<p>DRAWN: DTB</p>
		<p>CHECKED: DTB</p>	<p>DATE: 12/09/20</p>
			<p>SCALE: 1" = 200'</p>

Legal Description for Annexation
ELI'S RIDGE, PHASES 1 AND 3
Storm Water Detention Area

Lying and being in Winterville Township, Pitt County, North Carolina and lying north of NCSR 1713 Laurie Ellis Road, east of NCSR 1700 Old Tar Road, and being bounded on the north by NCSR 1711 Worthington Road, on the west, northeast and southwest by Bill Clark Homes of Greenville, LLC (Deed Book 3683, Page 559), and on the southeast by Alva Wayne Worthington (Deed Book 1558, Page 508) and being more particularly described as follows:

Beginning at an existing iron axle (a control corner) near the southern right-of-way of NCSR 1711 Worthington Road, near the northeast corner of Parcel Number 25758 Alva Wayne Worthington, Sr., thence from the axle S24°04'43"E a distance of 1.65' to a no point set on the southern right-of-way of Worthington Road, the northeast corner of Parcel Number 25758, thence along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 394.73 feet to a point, thence continuing along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 678.82 feet to the northeast corner of Parcel Number 86614, Bill Clark Homes of Greenville, LLC (Deed Book 3683, Page 559 and Map Book 82, Page 26), the True Point of Beginning.

Thence from the true point of beginning continuing along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 210.90 feet to a point in the centerline of Fork Swamp Canal, thence along the centerline of Fork Swamp Canal as surveyed this day the following calls: South 26°02'46" East a distance of 71.67 feet, thence South 29°47'30" East a distance of 57.02 feet, thence South 37°07'41" East a distance of 215.65 feet, thence South 43°26'26" East a distance of 112.66 feet, thence South 49°10'30" East a distance of 357.97 feet, thence South 47°23'43" East a distance of 250.09 feet to the northern line of Alva Wayne Worthington (Deed Book 1558, Page 508), thence along the Worthington line South 33°35'42" West a distance of 518.87 feet to a point in the northeast line of Bill Clark Homes of Greenville, LLC (Deed Book 3683, Page 559), thence along the Bill Clark Homes of Greenville, LLC boundary the following calls: North 50°40'03" West a distance of 175.98 feet, thence North 50°40'03" West a distance of 480.00 feet, thence North 43°52'09" East a distance of 354.80 feet, thence North 55°21'59" West a distance of 212.85 feet, thence North 30°01'59" West a distance of 396.77 feet to a point on the southern right-of-way of NCSR 1711 Worthington Road, the True Point of Beginning, containing 10.03 Acres and being a portion of Parcel Number 25777 as filed with the Pitt County Tax Assessor's Office.

Deborah T. Boyette
Professional Land Surveyor
L- 4146
Date 12-14-20



**RESOLUTION DIRECTING THE TOWN CLERK TO INVESTIGATE
A PETITION RECEIVED UNDER NCGS 160A-31**

Eli's Ridge, Phases 1 and 3 (Storm Water Detention Area) – Annexation

WHEREAS, a petition requesting annexation of an area described in said petition were received on December 22, 2020 by the Town Council; and

WHEREAS, NCGS 160A-31 provides that the sufficiency of the petition shall be investigated by the Town Clerk before further annexation proceedings may take place; and

WHEREAS, the Town Council of the Town of Winterville seems it advisable to proceed in response to this request for annexation.

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Winterville that:

The Town Clerk is hereby directed to investigate the sufficiency of the above-described petition and to certify as soon as possible to the Town Council the result of the investigation.

Adopted this the 11th day of January 2021.





Douglas A. Jackson, Mayor

ATTEST:



Donald Harvey, Town Clerk

CERTIFICATE OF SUFFICIENCY

Eli's Ridge, Phases 1 and 3 (Storm Water Detention Area) – Annexation

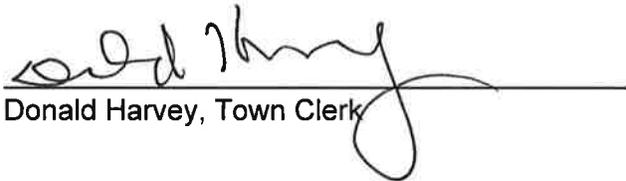
To the Town Council of the Town of Winterville, North Carolina:

I, Donald Harvey, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with NCGS 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Winterville this the 12th day of January 2021.

ATTEST:




Donald Harvey, Town Clerk

Town of Winterville
Annexation Ordinance

Ordinance No: 21-O-031

Property Annexed: Bill Clark Homes of Greenville, LLC – Eli’s Ridge, Phases 1 and 3,
Stormwater Detention Area

Ordinance Adopted: March 8, 2021

Effective Date: March 31, 2021

Mail to:

Town of Winterville
Attn: Planning Department
2571 Railroad Street
Winterville, NC 28590

**AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE
TOWN OF WINTERVILLE, NORTH CAROLINA**

**Bill Clark Homes of Greenville, LLC – Eli’s Ridge, Phases 1 and 3, Stormwater
Detention Area**

WHEREAS, the Town Council has been petitioned under NCGS 160D to annex the area described below; and

WHEREAS, the Town Council has, by resolution, directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, the Town Clerk has certified the sufficiency of the petition and a public hearing on the question of annexation was held at the Winterville Town Hall at 7:00 pm on March 8, 2021 after due notice was given by publication on February 24, 2021 and March 3, 2021; and

WHEREAS, the Town Council finds that the petition meets the requirements of NCGS 160D;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Winterville, North Carolina that:

Section 1. By virtue of the authority granted by NCGS 160D, the following described territory is hereby annexed and made part of the Town of Winterville as of March 31, 2021:

Legal Description for Annexation
ELI’S RIDGE, PHASES 1 AND 3
Stormwater Detention Area

Lying and being in Winterville Township, Pitt County, North Carolina and lying north of NCSR 1713 Laurie Ellis Road, east of NCSR 1700 Old Tar Road, and being bounded on the north by NCSR 1711 Worthington Road, on the west, northeast and southwest by Bill Clark Homes of Greenville, LLC (Deed Book 3683, Page 559), and on the southeast by Alva Wayne Worthington (Deed Book 1558, Page 508) and being more particularly described as follows:

Beginning at an existing iron axle (a control corner) near the southern right-of-way of NCSR 1711 Worthington Road, near the northeast corner of Parcel Number 25758 Alva Wayne Worthington, Sr., thence from the axle S24°04'43"E a distance of 1.65' to a no point set on the southern right-of-way of Worthington Road, the northeast corner of Parcel Number 25758, thence along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 394.73 feet to a point, thence continuing along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 678.82 feet to the northeast corner of Parcel Number 86614, Bill

Clark Homes of Greenville, LLC (Deed Book 3683, Page 559 and Map Book 82, Page 26), the True Point of Beginning.

Thence from the true point of beginning continuing along the southern right-of-way of Worthington Road North 71°26'41" East a distance of 210.90 feet to a point in the centerline of Fork Swamp Canal, thence along the centerline of Fork Swamp Canal as surveyed this day the following calls: South 26°02'46" East a distance of 71.67 feet, thence South 29°47'30" East a distance of 57.02 feet, thence South 37°07'41" East a distance of 215.65 feet, thence South 43°26'26" East a distance of 112.66 feet, thence South 49°10'30" East a distance of 357.97 feet, thence South 47°23'43" East a distance of 250.09 feet to the northern line of Alva Wayne Worthington (Deed Book 1558, Page 508), thence along the Worthington line South 33°35'42" West a distance of 518.87 feet to a point in the northeast line of Bill Clark Homes of Greenville, LLC (Deed Book 3683, Page 559), thence along the Bill Clark Homes of Greenville, LLC boundary the following calls: North 50°40'03" West a distance of 175.98 feet, thence North 50°40'03" West a distance of 480.00 feet, thence North 43°52'09" East a distance of 354.80 feet, thence North 55°21'59" West a distance of 212.85 feet, thence North 30°01'59" West a distance of 396.77 feet to a point on the southern right-of-way of NCSR 1711 Worthington Road, the True Point of Beginning, containing 10.03 Acres and being a portion of Parcel Number 25777 as filed with the Pitt County Tax Assessor's Office.

Section 2. Upon and after March 31, 2021, the above-described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the Town of Winterville and shall be entitled to the same privileges and benefits as other parts of the Town of Winterville. Said territory shall be subject to municipal taxes according to NCGS 160D.

Section 3. The Mayor of the Town of Winterville shall cause to be recorded in the Office of the Register of Deeds of Pitt County, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territory, described in Section 1 above, together with a duly certified copy of this ordinance. Such map shall also be delivered to the County Board of Elections, as required by NCGS 163-288.1.

Adopted this the 8th day of March 2021.

Douglas A. Jackson, Mayor

ATTEST:

Donald Harvey, Town Clerk

North Carolina

Pitt County

I hereby certify that the foregoing is a true and accurate copy of an ordinance duly adopted by the Town Council of the Town of Winterville, North Carolina, at a meeting held on March 8, 2021 at 7 o'clock pm at the Town Hall in the Town of Winterville.

IN WITNESS WHEREOF I have hereunto set my hand and have caused the official corporate seal of the Town of Winterville to be affixed, this 9th day of March 2021.

Donald Harvey, Town Clerk

North Carolina

Pitt County

I, Kristin L. Godley, a Notary Public, do hereby certify that Donald Harvey, Town Clerk, personally appeared before me this day and acknowledged the due execution of the foregoing certification, for the purpose therein expressed.

WITNESS my hand and notarial seal this ____ day of _____, 2021.

Notary Public

My Commission Expires: **June 23, 2024**



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: March 8, 2021

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: Council Meeting Minutes.

Action Requested: Approval of Minutes.

Attachment: Draft Minutes of the Council meeting listed below.

Prepared By: Donald Harvey, Town Clerk

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/1/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Approval of the following sets of Council Meeting Minutes:

- February 8, 2021 Regular Meeting Minutes.

Budgetary Impact: NA.

Recommendation: Approval of Minutes.



**WINTERVILLE TOWN COUNCIL
MONDAY, FEBRUARY 8, 2021 - 7:00 PM
REGULAR MEETING MINUTES
REMOTE VIA ZOOM**

The Winterville Town Council met in a Regular Meeting on the above date at 7:00 PM in the Town Hall Assembly Room, with Mayor Douglas A. Jackson presiding. The following were present:

Douglas A. Jackson, Mayor (remote)
Richard (Ricky) E. Hines, Mayor Pro Tem
Tony P. Moore, Councilman
Johnny Moye, Councilman (remote)
Veronica W. Roberson, Councilwoman
Mark C. Smith, Councilman(in-person)
Keen Lassiter, Town Attorney
Terri L. Parker, Town Manager
Ben Williams, Assistant Town Manager
Ryan Willhite, Police Chief
David Moore, Fire Chief
Robert Sutton, Electric Director
Anthony Bowers, Finance Director
Evan Johnston, Parks and Recreation Director
Bryan Jones, Planning Director
Donald Harvey, Town Clerk

CALL TO ORDER: Mayor Jackson called the meeting to order.

INVOCATION: Councilman Moore gave the Invocation.

PLEDGE OF ALLEGIANCE: Mayor Jackson led everyone in the Pledge of Allegiance.

WELCOME: Mayor Jackson welcomed the public.

APPROVAL OF AGENDA:

Motion made by Councilman Moye and seconded by Mayor Pro Tem Hines to approve the agenda as presented. The poll vote results are as follows: Mayor Pro Tem Hines, yes; Councilman Moore, yes; Councilman Moye, yes; Councilwoman Roberson, yes; and Councilman Smith, yes. Motion carried unanimously, 5-0

PROCLAMATIONS:

Town Clerk Harvey read the following Black History Month Proclamation.



**PROCLAMATION
BLACK HISTORY MONTH**

WHEREAS, much of the Town of Winterville's honor, strength and stature can be attributed to the diversity of cultures and traditions that are celebrated by the residents of this great region; and

WHEREAS, February has been designated as Black History Month in which we pause to reflect on the contributions of the African American community; and

WHEREAS, African Americans have played significant roles in the history of North Carolina State's economic, cultural, spiritual and political development while working tirelessly to maintain and promote their culture and history; and

WHEREAS, as a result of their determination, hard work, intelligence and perseverance, African Americans have worked tirelessly to maintain and promote a valuable and lasting contribution to the Town of Winterville, our state, and nation achieving exceptional success in all aspects of society including business, education, politics, economy, culture, science, arts, and history; and

WHEREAS, this observance affords special opportunity to become more knowledgeable about black heritage, and to honor the many black leaders who have contributed to the progress of our nation and community; and

WHEREAS, such knowledge can strengthen the insight of all our citizens regarding the issues of human rights, the great strides that have been made in the crusade to eliminate the barriers of equality for minority groups, and the continuing struggle against racial discrimination and poverty; and

WHEREAS, we join with all Americans in celebrating our diverse heritage and culture and continuing our efforts to protect democracy for all people, and recognizing the vital achievements of our local African American residents; and

NOW, THEREFORE, BE IT RESOLVED, that I do hereby proclaim the month of February 2021 as Black History Month and express special commendation to the dedicated volunteers who have labored so diligently to make this observance a reality in our community.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 8th day of February 2021.

Douglas A. Jackson, Mayor

Attest:

Donald Harvey, Town Clerk

PRESENTATIONS:

MetroNet: Kathy Scheller, Director of Governmental Affairs gave the following presentation.



Who is MetroNet?

- 100% fiber-optic internet, television and phone company established in 2004 in Indiana
- Serving over 90+ communities across 9 states (IN, IL, OH, MN, MI, IA, KY, FL, NC)
- Blazing-fast symmetrical Internet - **Upload AS FAST as you download!**
- Passion for Customer Service / over 210,000 customer base



METRONET

Your Fiber Benefit

QUALITY OF LIFE

Reliably-fast broadband allowing simultaneous streaming, distance learning, tele-commuting and more

FUTURE PROOF

Virtually unlimited capacity

LATEST TECHNOLOGY

Ready for 4K TV, increased video streaming, telemedicine, etc.



METRO NET

Fiber Benefits

Increase Home Value

Increased by 3.1% due to fiber connection



Exclusive Access

Only 20% of the homes in the United States have access to fiber



Competition

Incredible fiber services, better customer service and competitive pricing



Fastest Internet

MetroNet markets have the fastest average Internet speeds



1. What's Worth It? June 30, 2016. FTD/Comcast. 2016. June 20, 2016.
 2. Housing. Every Place. The Census. Tech. News/Analysis. 4/16. America's Top 100. 2016.
 3. MetroNet Data

METRO NET

A MetroNet community will benefit from:



High Level of Customer Service

- An average of 30%+ higher customer satisfaction scores than peers

Broad Availability

- A substantial portion of city households in initial build plan

Local Presence

- Local staff, community involvement, and local events

Superior Fiber Services

- Best technology
- 1 Gigabit **symmetrical** speeds
- Attractive "more for the same" pricing
- No long-term contracts
- Pass-Thru video pricing
- Redundancy route** and outage communication plan

METRO NET

Neighborhood Communication

- **Construction Communications**
 - Letter, postcard, turf signs, entrance signs, etc.
- **Construction Website**
 - Document questions or concerns
 - Yard restoration, locate underground utilities, etc.
 - See where we're working
- **Responsiveness**
 - 95%+ response rate within 24 hrs



METRONET

Restoration Process:

- **Restoration within 24-48 hours**
 - Restore as we go
- **Construction Website:**
<https://construction.metronetinc.com/cct>
 - Document questions or concerns
 - Yard restoration, locate underground utilities, etc.
 - See where we're working
- **Responsiveness**
 - 95%+ response rate within 24 hrs



METRONET

The Permitting Strategy is essential:

- **DESIGN** – Community is completely designed prior to construction for review.
- **PERMITS/DRAWINGS** – submitted all at once or separately for review as this is a large communitywide build. Sample of Drawings will be available.
- **TRANSPARENT COMMUNICATION** - Continual between designated City Staff and MetroNet Project/Construction Management
- **PRECONSTRUCTION MEETINGS** – held prior to any area build with **all** parties associated with the project.



METRONET

Go-To-Market Plan

CONSULTATIVE SALES



Helping residents understand the right fit for services

WEBSITE



Sign up online quickly, easily, and anytime.

CUSTOMER SERVICE



We're always available and always in our markets.

METRONET

Standard Pricing:

Fiber Internet

100/100 Mbps	200/200 Mbps	500/500 Mbps	1/1 Gb
\$49 ⁹⁵ _{mo}	\$59 ⁹⁵ _{mo}	\$69 ⁹⁵ _{mo}	\$89 ⁹⁵ _{mo}

Fiber TV

Basic	Standard	Preferred
\$24 ¹⁴ _{mo}	\$81 ²² _{mo}	\$92 ⁰² _{mo}

Fiber Phone

Fiber Phone 1000
\$9 ⁹⁵ _{mo}

METRONET

Kathy M. Scheller
 Director of Government Affairs
 (812) 760-9228

kathy.scheller@metronetinc.com

METRONET

Discussion between Council and Ms. Scheller concerning questions and specifics of MetroNet expanding into Winterville.

PUBLIC COMMENT: No public Comments

CONSENT AGENDA: Items included on the Consent Agenda:

- Approval of the following sets of Council Meeting Minutes:
- January 11, 2021 Regular Meeting Minutes; and
 - January 25, 2021 Vision Setting Meeting Minutes.

Eli's Ridge, Phases 1 and 3 (Storm Water Detention Area) - Annexation: Schedule Public Hearing for Monday, March 8, 2021.

Budget Ordinance Amendment 2020-2021-2. (Shown below).

Motion made by Councilman Moye and seconded by Councilwoman Roberson to approve the consent agenda. The poll vote results are as follows: Mayor Pro Tem Hines, yes; Councilman Moore, yes; Councilman Moye, yes; Councilwoman Roberson, yes; and Councilman Smith, yes. Motion carried unanimously, 5-0

BUDGET ORDINANCE AMENDMENT 2020-2021-2

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

SECTION 1. Revenues are to be changed as follows:

LINE ITEM DESCRIPTION	Fund	Increase	Decrease
Fund Balance Contribution	General Fund	\$ 120,338	
User Access Fees	General Fund		\$ 19,338
Payment Transaction Fee	General Fund		\$ 6,000
Cares Act	General Fund	\$ 140,180	
EMS	General Fund	\$ 12,000	
Debt Proceeds	2019 Sewer Rehab	\$ 190,829	

Total \$ 463,347 \$ 25,338

SECTION 2. Appropriations are to be changed as follows:

LINE ITEM DESCRIPTION	Department	Fund	Increase	Decrease
Capital Outlay	1042421002 7150 Public Works	General Fund	\$ 80,000	
Emergency Operation Supplies	1041950000 5129 Non-Departmental	General Fund	\$ 15,000	
FICA Expense	1043433000 4126 EMS	General Fund	\$ 1,000	
Insurance Expense	1043433000 4127 EMS	General Fund	\$ 6,000	
Retirement	1043433000 4130 EMS	General Fund	\$ 4,000	
401(k) Retirement	1043433000 4170 EMS	General Fund	\$ 1,000	
Contingency	1041950000 4250 Non-Departmental	General Fund	\$ 140,180	
Construction	4680801000 7109	2019 Sewer Rehab	\$ 190,829	

Total \$ 438,009 \$ -

Adopted the 8th day of February, 2021.

Mayor

Town Clerk

OLD BUSINESS:

Sanitary Sewer Rehabilitation – SRF Offer and Acceptance Resolution 21-R-021.

Assistant Town Manager Williams state that the NC Department of Environmental Quality (NCDEQ) Division of Water Infrastructure (DWI) reviewed the initial funding application and approved the Town of Winterville for loan assistance from the Clean Water State Revolving Fund (CWSRF). The Town received bids for the subject project exceeding the amount previously approved by DWI. The Town requested and has been approved for an additional \$190,829. The current loan amount for the project is \$3,723,029 (\$500,000 principal forgiveness), for a term of twenty (20) years with an interest rate of 0%.

Resolution No. 21-R-021

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Revolving Loan in the amount of \$3,723,029 for the construction of sanitary sewer collection system rehabilitation, and

WHEREAS, the Town of Winterville (Applicant) intends to construct said project in accordance with the approved plans and specifications,

NOW THEREFORE BE IT RESOLVED, BY THE COUNCIL OF THE TOWN OF WINTERVILLE:

That the Town of Winterville does hereby accept the State Revolving Loan offer of \$3,723,029.

That the Town of Winterville does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan offer; Section II Assurances will be adhered to.

That Terri L. Parker, Town Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Town of Winterville has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted by the Town Council this the 8th day of February 2021.

Douglas A. Jackson, Mayor

ATTEST:

Donald Harvey, Town Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 8th day of February 2021; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 8th day of February 2021.

(Signature of Recording Officer)

Town Clerk
(Title of Recording Officer)

Motion made by Councilman Moore and seconded by Mayor Pro Tem Hines to approve the adoption of Resolution 21-R-021 accepting the revised loan offer for Sanitary Sewer Rehabilitation Project. The poll vote results are as follows: Mayor Pro Tem Hines, yes; Councilman Moore, yes; Councilman Moye, yes; Councilwoman Roberson, yes; and Councilman Smith, yes. Motion carried unanimously, 5-0

OTHER AGENDA ITEMS:

AG Cox Renovations: Councilman Moore requested discussion on the upcoming renovations at AG Cox Middle School. Councilman Moore opened the topic with Council and Staff discussing the timeline and plans. Staff offered Council to arrange a time to view the plans.

Fire and Rescue options: Councilman Moore requested discussion on the history and status of the Rescue staff. Staff and Council discussed the rescue operation. Staff will provide Council members with answers to the history and status when requested.

ITEMS FOR FUTURE AGENDA/FUTURE WORK SESSIONS:

Councilwoman Roberson requested naming a street for Martin Luther King. Staff will check past minutes and research past action and prepare an appropriate recommendation.

Councilman Moore requested the Town honor the Principal at WH Robinson, since they are the only school that is a "B" school in the Town. Staff to research the "B" status and recommend an appropriate honor.

REPORTS FROM DEPARTMENT HEADS:

- ❖ Minimum Housing/Code Enforcement (TLP)
- ❖ Tar Road Widening Project – Electric Engineering/Relocation (RS)
- ❖ New Electric Territory Project - Engineering/Installation (RS)
- ❖ Fork Swamp Greenway Project (EJ)
- ❖ Multi-Purpose Building Site Plan (EJ)
- ❖ Winterville Market/Town Common Plan (BW)
- ❖ Chapman Street Culvert - Nobel Canal Drainage Basin Study (BW)
- ❖ 2018 Sewer Rehabilitation (BW)
- ❖ Church Street Pump Station Rehabilitation Project (BW)
- ❖ Cemetery Expansion Project (BW)

ANNOUNCEMENTS: Town Clerk Harvey gave the following announcements.

1. Planning and Zoning Board Meeting: Monday, February 15, 2021 @ 7:00 pm - Town Hall Assembly Room (Electronic via ZOOM).
2. Board of Adjustment Meeting: Tuesday, February 16, 2021 @ 7:00 pm - Town Hall Assembly Room (Electronic via ZOOM).
3. Recreation Advisory Board: Tuesday, February 23, 2021 @ 6:30 pm - Town Hall Assembly Room (Electronic via ZOOM).
4. NCLM Town and State Social, Wednesday, March 3, 2021 @ 5:00 PM - 7:00 PM – Virtual Webinar.

REPORTS FROM THE TOWN ATTORNEY, MAYOR, AND TOWN COUNCIL, AND TOWN MANAGER:

Attorney Lassiter: None.

Councilman Moore: Requested contacting Vidant to come to Winterville for vaccines and testing. Staff to check into the possibility by contacting appropriate officials.

Mayor Pro Tem Roberson: Noted that the Library gave a raise and may request more this year from the Town. Town Manager took information under advisement for preparation of the budget. She also noted recent suicides in the area and the need for the multi-purpose building. Information taken under advisement.

Councilman Smith: No report.

Councilman Moye: He has received calls about the building development on Chapman Street. Staff updated Council on the status of the development of the project scheduled for the property. Staff has spoken with Tim Morgan, the developer and they applied for funds again in January and awards will be in August. The site is on the market; however, any development would follow existing conditions.

Councilman Hines: None.

Manager Parker: Good to see folks, trying to get back to normal.

Mayor Jackson: Good to see everyone.

ADJOURN:

Motion made by Councilman Moore and seconded by Mayor Pro Tem Hines to adjourn the meeting. The poll vote results are as follows: Mayor Pro Tem Hines, yes; Councilman Moore, yes; Councilman Moye, yes; Councilwoman Roberson, yes; and Councilman Smith, yes. Motion carried unanimously, 5-0. Meeting adjourned at 8:18 pm.

Adopted this the 8th day of March 2021.

Douglas A. Jackson, Mayor

ATTEST:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: March 8, 2021

Presenter: Anthony Bowers, Finance Director

Item to be Considered

Subject: Budget Amendment 2020-2021-3.

Action Requested: Approve the Budget Amendment.

Attachment: Budget Amendment 2020-20201-3.

Prepared By: Anthony Bowers, Finance Director

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/1/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

This is the third budget amendment for the 2020-2021 Fiscal Year.

This amendment addresses two items:

The first item addresses the uses of asset forfeiture funds to cover the cost of ammunition for the Police Department. These funds can only be used for specific purposes specified by NC law. This is one of the approved uses of the funds. The transfer is for \$6,863.

The second item addresses increase costs of the 2019 Sewer Rehab Project. The closing fee was increased by \$3,760. The closing fee is a percentage of the total loan. When the bids came in higher and the Town accepted the additional cost, the fee associated was increased as well. It is a requirement that the fee be paid for with a contribution for the Town.

Budgetary Impact: The total budget amendment is \$10,623.

Recommendation: Approve the Budget Amendment.

BUDGET ORDINANCE AMENDMENT 2020-2021-3

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2021:

SECTION 1. Revenues are to be changed as follows:

LINE ITEM DESCRIPTION		Fund	Increase	Decrease
Fund Balance Contribution	10 3831	General Fund	\$ 6,863	
Contribution From Sewer Fund	46 3827	General Fund	\$ 3,760	
Total			\$ 10,623	\$ -

SECTION 2. Appropriations are to be changed as follows:

LINE ITEM DESCRIPTION		Department	Fund	Increase	Decrease
Asset Forfeiture Allocation	1043431000	4263 Police	General	\$ 6,863	
Contracted Services	4680801000	4233 Sewer Capital	2019 Sewer Capital	\$ 3,760	
Total				\$ 10,623	\$ -

Adopted the 8th day of March 2021.

Mayor

Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: March 8, 2021

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Pitt County Human Relations Commission.

Action Requested: Appoint Member.

Attachment: Pitt County Request Appointment Letter and Ordinance Establishing Pitt County Human Relations Commission.

Prepared By: Don Harvey, Town Clerk

Date: 3/4/2021

ABSTRACT ROUTING:

TC: 3/4/2021

TM: 3/4/2021

Final: tjp - 3/4/2021

Supporting Documentation

Attached is the letter from D. Scott Elliott, Pitt County Manager extending an opportunity for the Town of Winterville to appoint a municipal representative to the County's newly created Human Relations Commission. Also attached is a copy of the Ordinance Establishing the Pitt County Human Relations Commission.

Budgetary Impact: TBD.

Recommendation: Appoint municipal representative to the Commission.



**PITT COUNTY
OFFICE OF THE COUNTY MANAGER**

1717 W. 5TH STREET
GREENVILLE, NORTH CAROLINA 27834-1696
TELEPHONE: (252) 902-2950 FAX: (252) 830-6311

D. Scott Elliott
County Manager
scott.elliott@pittcountync.gov

January 25, 2021

Terri Parker, Town Manager
Town of Winterville
PO Box 1459
Winterville, NC 285950

Dear Terri:

The Pitt County Board of Commissioners would like to extend the opportunity to the Town of Winterville to appoint a municipal representative to the County's newly created Human Relations Commission (HRC). Of the 21 seats created by the Board of Commissioners, ten seats are designated to represent each of Pitt County's municipalities.

At this point we are just in the initial phase of advertising for the remaining designated seats. Please take this before the Council and ask for their consideration on this appointment. For your reference, I am attaching a copy of the ordinance that established the County's HRC.

Thanks in advance!

D. Scott Elliott, County Manager

Attachment

rcrd 2/25/2021
tlp

ORDINANCE ESTABLISHING PITT COUNTY HUMAN RELATIONS COMMISSION

Be it ordained by the County of Pitt, North Carolina, as follows:

Section 1. In Pitt County we seek to strive for a community in which the dignity and worth of each individual is respected on his/her own merits, a community in which genuine equality of opportunity for all persons is a recognizable fact. A Commission is hereby created to identify concerns in the area of human relations, make recommendations regarding these issues and engage in activities which shall effectively; (a) promote equality in such areas as economic, educational, governmental and cultural life of the community for all citizens without regard to race, creed, national origin, sex, age, sexual orientation or disability, and work to eliminate discrimination on any of these bases; (b) encourage fair treatment and mutual understanding and respect among all citizens; (c) discover and seek to counter practices and customs which create animosity and unrest; and (d) make recommendations to the appointing authority for action it deems necessary for harmonious relationships among the citizens.

Section 2. There is hereby created a Human Relations Commission for the County of Pitt (HRC). It shall consist of twenty-one (21) members appointed by the Pitt County Board of Commissioners serving without compensation:

- Ten (10) representatives, one from each of Pitt County's municipalities,
- One (1) representative of law enforcement
- One (1) representative of the Department of Social Services
- One (1) representative from the Latinx community
- One (1) representative from the African American community
- One (1) representative from the Asian American Community
- One (1) representative from the LGBTQ community
- One (1) representative from Public Health
- One (1) representative from the faith community
- One (1) representative from Pitt County Board of Commissioners
- Two (2) members at-large

A majority of seats filled shall constitute a quorum for the transaction of business. Of the twenty-one (21) members first appointed, 7 shall be appointed for one year, 7 for two years, and 7 for three years. Thereafter, all appointments to the HRC shall be for a term of three years. Appointments are subject to the Pitt County Board Appointment Policy. In the event of the death, resignation or removal of any member, his/her successor shall be appointed by the Pitt County Board of Commissioners to serve for the unexpired period of the term for which such member had been appointed, provided however, that all members shall continue in office until their successors shall have been appointed. It is encouraged that members appointed by the Pitt County Board of Commissioners be actively engaged with an organization advancing inclusivity in the community.

Section 3. The HRC at its organizational meeting and each annual meeting thereafter shall elect from its membership: a Chair, Vice Chair; and Secretary for a term of one year. These officers shall have and perform such duties as are commonly associated with their respective titles and shall be and

constitute the executive committee of the HRC which shall exercise such powers of the HRC between its regular meetings as may be authorized by the HRC. The HRC shall be further authorized to appoint and determine the membership of such number of standing and temporary committees as it may find expedient for the performance of its duties.

Section 4. The Human Relations Commission shall meet at least once each month at such time and place as shall be determined by the HRC in its bylaws. Special called meetings may be called by the Chair and noticed in accordance with law. An emergency meeting may be called by the Chair because of generally unexpected circumstances that require immediate consideration by the Human Relations Commission.

Section 5. The functions, powers, and duties of the HRC shall be as follows:

- a. Study and recommend strategies for the prevention of potential human relations problems and crises and the promotion of good relations.
- b. Identify, study and document areas of human need (housing, employment, education, transportation, etc.) in the County and recommend strategies for meeting those needs.
- c. Endeavor to make the Human Relations Commission itself a model of good human relations at work.
- d. Prepare and submit at least annually a report to the Pitt County Board of Commissioners.
- e. Cooperate with State, Federal and local governmental agencies.
- f. Communicate regularly the work, observations and recommendations of the Human Relations Commission to the Pitt County Board of Commissioners.
- g. Advise the Pitt County Board of Commissioners of recommended actions to aid and carry out the purposes of this Ordinance.
- h. Promote and provide training/workshops for community advancement.
- i. Advocate for equal employment opportunity.
- j. Promote and provide education on equal housing opportunity.
- k. Perform duties assigned by the Pitt County Board of Commissioners.
- l. Provide opportunities for meaningful discussion on human relations throughout the community.
- m. Provide information and referrals related to Human Relations issues.

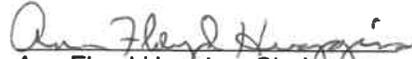
Section 6. The services of all other county departments and agencies shall be made available to the HRC for the carrying out of the functions herein stated.

Section 7. If any section of this Ordinance be held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, then such section shall be considered separately from the remaining provisions of this Ordinance; said section to be completely severable from the remaining provisions of this Ordinance and the remaining provisions of this Ordinance shall remain in full force and effect.

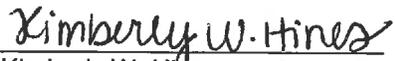
Section 8. That all Ordinances, or the parts of Ordinances, in conflict with this Ordinance, are hereby repealed to the extent of such conflict.

Section 9. That this Ordinance shall be effective upon adoption by the County of Pitt from and after its passage.

Adopted this the 11th day of January, 2021.


Ann Floyd Huggins, Chairwoman
Pitt County Board of Commissioners

Attest:


Kimberly W. Hines
Clerk to the Board





**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: March 8, 2021

Presenter: Bryan Jones, Planning Director

Item to be Considered

Subject: Eli's Ridge, Phases 1 and 3 – Final Plat.

Action Requested: Approval of Final Plat.

Attachment: Final Plat.

Prepared By: Bryan Jones, Planning Director

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/1/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Eli's Ridge, Phases 1 and 3 – Final Plat:

Location: Worthington Road east of its intersection with Old Tar Road.

Parcel Numbers: 86615 and 25777.

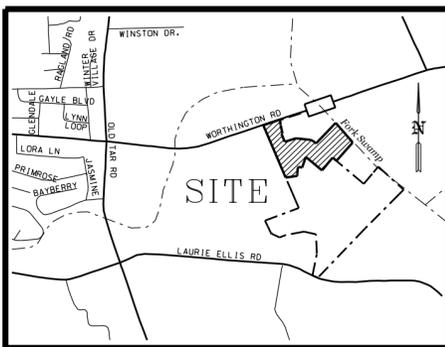
Site Data: 42 Lots; 25.7776 Acres.

Zoning District: R-10.

- Preliminary Plat approved by Town Council April 9, 2018.
- Construction Plans approved by Winterville DRC on August 9, 2019.
- Final Plat unanimously recommended for approval by Planning and Zoning Board on February 15, 2021.

Budgetary Impact: TBD.

Recommendation: Approval of Final Plat.



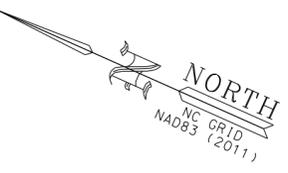
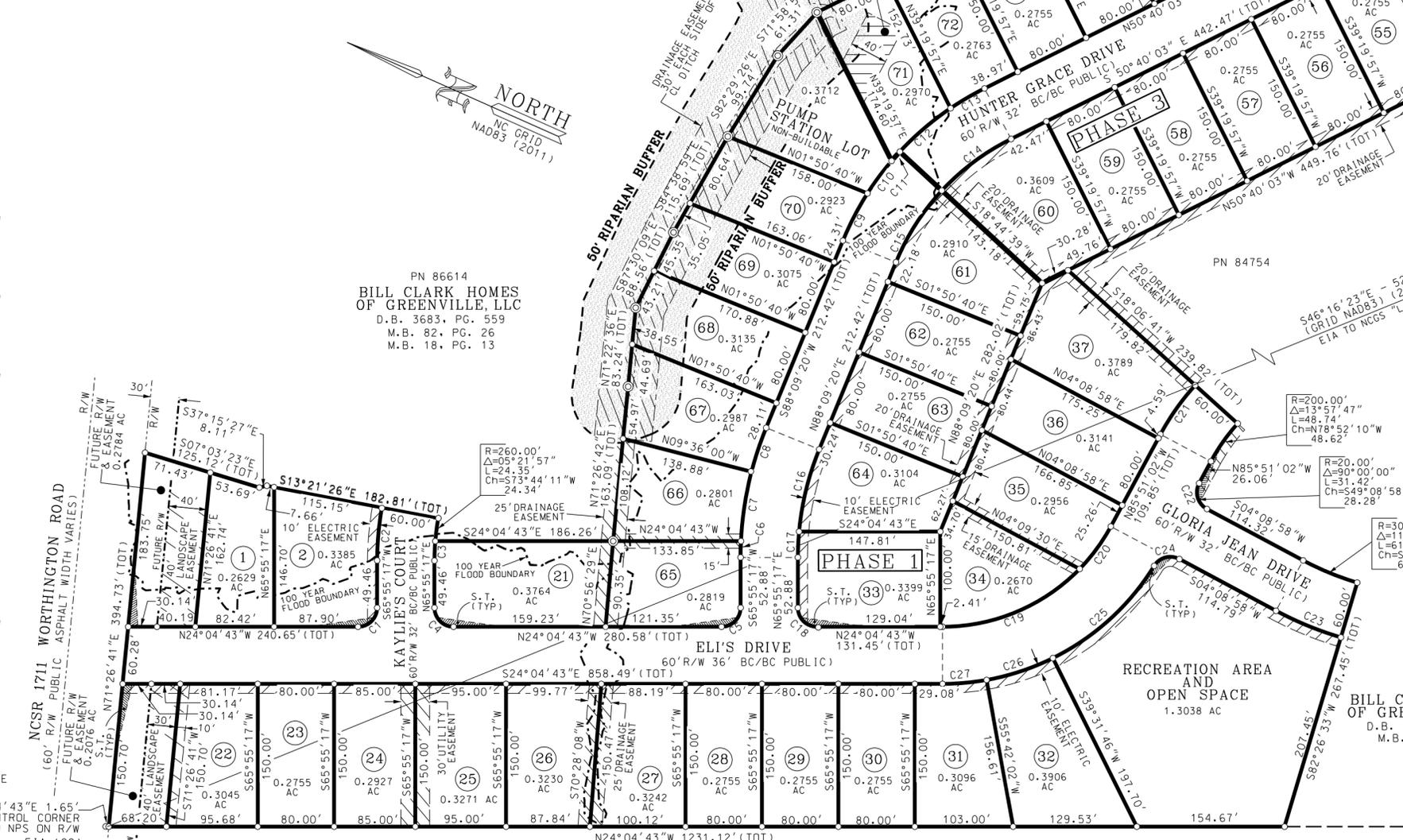
SITE DATA

TOTAL AREA IN TRACT.....25.7776 ACRES
 AREA SHEET 1 18.3805 AC
 AREA SHEET 2 7.3971 AC
 NO. OF LOTS CREATED (RESIDENCE).....42
 STORMWATER DETENTION.....1
 SEWAGE PUMP STATION.....1
 RECREATION.....1
 TOTAL.....45
 CURRENT ZONING.....R-10
 LINEAR FEET IN STREETS.....2,768 LF
 AREA IN PARKS OR RECREATION.....1.3038 AC
 MAXIMUM IMPERVIOUS AREA.....
 3.996 SF PER LOT

VICINITY MAP
N. T. S.

CURVE DATA

C1 R=20.00' Δ=90°00'00" L=31.41' Ch=N69°04'43"W 28.28'	C2 R=320.00' Δ=10°03'01" L=56.67' Ch=S71°16'55"W 56.06'	C3 R=260.00' Δ=04°31'55" L=20.57' Ch=N68°22'33"E 20.56'
C4 R=20.00' Δ=90°00'00" L=31.41' Ch=N20°55'17"E 28.28'	C5 R=20.00' Δ=90°00'00" L=31.41' Ch=N69°04'45"W 28.28'	C6 R=360.00' Δ=02°43'30" L=17.12' Ch=N86°40'13"W 17.12'
C7 R=360.00' Δ=1°45'13" L=73.85' Ch=S74°31'24"W 73.72'	C8 R=360.00' Δ=07°45'19" L=48.73' Ch=S84°16'40"W 48.69'	C9 R=310.00' Δ=10°20'51" L=55.99' Ch=N86°40'13"W 55.91'
C10 R=310.00' Δ=07°50'54" L=42.46' Ch=N77°34'19"W 42.43'	C11 R=310.00' Δ=02°23'31" L=12.94' Ch=N72°27'07"W 12.94'	C12 R=310.00' Δ=12°59'02" L=70.25' Ch=N64°45'52"W 70.10'
C13 R=310.00' Δ=07°36'20" L=41.15' Ch=N54°28'13"W 41.12'	C14 R=250.00' Δ=20°35'17" L=89.53' Ch=S60°57'42"E 89.35'	C15 R=250.00' Δ=20°35'17" L=89.53' Ch=S81°33'01"E 89.35'
C16 R=300.00' Δ=17°02'57" L=89.27' Ch=N79°37'53"E 88.94'	C17 R=300.00' Δ=05°11'06" L=27.15' Ch=N77°54'18"W 27.14'	C18 R=20.00' Δ=90°00'00" L=31.41' Ch=N20°55'17"E 28.28'
C19 R=200.00' Δ=45°52'52" L=160.15' Ch=N47°01'09"W 155.91'	C20 R=200.00' Δ=15°53'25" L=55.47' Ch=N78°52'10"W 55.29'	C21 R=260.00' Δ=13°59'18" L=63.48' Ch=N78°52'10"W 63.20'
C22 R=20.00' Δ=90°00'00" L=31.41' Ch=N49°08'58"E 28.28'	C23 R=360.00' Δ=11°40'26" L=73.56' Ch=S01°42'14"E 73.43'	C24 R=20.00' Δ=80°40'05" L=30.25' Ch=S39°11'30"E 27.45'
C25 R=260.00' Δ=32°03'42" L=145.49' Ch=S66°30'06"E 143.60'	C26 R=260.00' Δ=16°10'17" L=73.38' Ch=S42°23'06"E 73.14'	C27 R=260.00' Δ=10°13'08" L=46.37' Ch=S29°11'22"E 46.31'



PN 86614
BILL CLARK HOMES OF GREENVILLE, LLC
 D.B. 3683, PG. 559
 M.B. 82, PG. 26

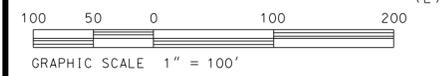
PN 84754
BILL CLARK HOMES OF GREENVILLE, LLC
 D.B. 3683, PG. 559
 M.B. 82, PG. 26

PN 84754
BILL CLARK HOMES OF GREENVILLE, LLC
 D.B. 3683, PG. 559
 M.B. 82, PG. 26

PN 84754
BILL CLARK HOMES OF GREENVILLE, LLC
 D.B. 3683, PG. 559
 M.B. 82, PG. 26

LEGEND

EIP= EXISTING IRON PIPE
 NPS= NO POINT SET
 R/W= RIGHT-OF-WAY
 EIPN= EXISTING PARKER KALON WALI
 EIS= EXISTING IRON STAKE
 ECRWM= EXISTING CONCRETE RIGHT-OF-WAY MONUMENT
 S.T.= 10'x70' SIGHT TRIANGLE
 BC= BACK OF CURB
 CC= CONTROL CORNER
 PP= POWER POLE
 WW= WATER VALVE
 CONC= CONCRETE
 R= RADIUS
 Δ= DELTA
 L= LENGTH
 CH= CHORD
 PC= POINT OF CURVATURE
 PT= POINT OF TANGENCY
 ⊙= CHANGE IN DIRECTION OF LINE
 NIS= NEW IRON STAKE
 NPF= NO POINT FOUND



SHEET 1 OF 2
 PARCEL NUMBER 86615 AND A PORTION OF PARCEL NUMBER 25777

PN 25758
ALVA WAYNE WORTHINGTON, SR.
 ESTATE FILE 2012, SLIDE 847
 M.B. 12, PG. 54

FOR REVIEW ONLY

MAP FOR RECORD
ELI'S RIDGE
PHASES 1 AND 3

REFERENCE: A PORTION OF THE PROPERTY RECORDED IN DEED BOOK 3683, PAGE 559 AND DEED BOOK 3778, PAGE 845 OF THE PITT COUNTY REGISTRY

WINTERVILLE, WINTERVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: BILL CLARK HOMES OF GREENVILLE, LLC

200 E ARLINGTON BLVD
 GREENVILLE, NC 27858
 (252) 355-5805

STROUD ENGINEERING, P.A.	SURVEYED: HOB/DE	APPROVED:HOB
107-B COMMERCE ST. GREENVILLE, NC 27858 (252) 756-9352 LICENSE NO.C-0647	DRAWN: DM	DATE: 01/18/21
	CHECKED: DTB	SCALE: 1"=100'

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT. ESTABLISH MINIMUM SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES, AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE, I DEDICATE ALL SEWER AND WATER LINES TO THE TOWN OF WINTERVILLE.

DATE _____

OWNER _____

CERTIFICATE OF FINAL APPROVAL

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, N.C. ON THIS THE _____ DAY OF _____, 20____ PURSUANT TO AUTHORITY OF SECTION 154.13 IN THE SUBDIVISION REGULATIONS.

 MAYOR OF WINTERVILLE

DATE _____

CERTIFICATE OF APPROVAL BY THE PLANNING BOARD

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE _____ DAY OF _____, 20____.

 CHAIRMAN, WINTERVILLE PLANNING BOARD

DATE _____

CERTIFICATE OF REVIEW OFFICER

NORTH CAROLINA, PITT COUNTY

I, _____, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER
 DATE _____

CERTIFICATE OF SURVEY ACCURACY

I, _____, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____, PAGE _____, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____, PAGE _____, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1: _____, THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

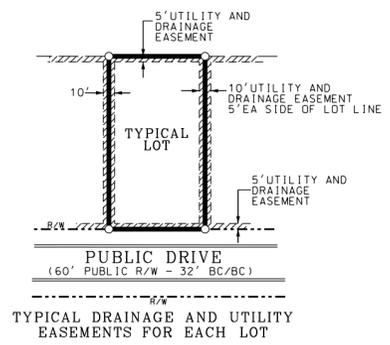
I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f)(1)(g), THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE _____ DAY OF _____, 20____.

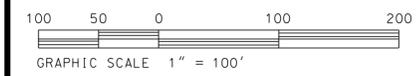
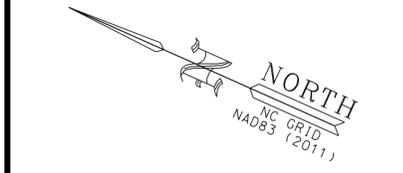
SIGNED _____
 PROFESSIONAL LAND SURVEYOR No. L- _____

- NOTES**
- AREAS CALCULATED BY COORDINATE GEOMETRY.
 - MINIMUM BUILDING SETBACK LINES:
FRONT - 25'
SIDE - 10'
REAR - 20'
 - A PORTION OF THIS PROPERTY IS LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM. REFERENCE: FIRM 3720468400J, DATED 01/02/2004 AND FIRM 3720468500K DATED 07/07/2014.
 - IRONS SET AT ALL LOT CORNERS UNLESS OTHERWISE NOTED. NO POINTS SET IN THE CENTERLINE OF FORK SWAMP CANAL.
 - DIMENSIONS ON 90' FUTURE THOROUGHFARE FROM NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.
 - DRAINAGE SWALES TO BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
 - THE DESIGNATION OVER WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES ARE FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENTS. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
 - NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERETO, SIGNAGE, FENCES WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRUCH ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE TOWN OF WINTERVILLE.

- LEGEND**
- EIP= EXISTING IRON PIPE
 - NPS= NO POINT SET
 - R/W= RIGHT-OF-WAY
 - EPKN= EXISTING PARKER KALON NAIL
 - EIS= EXISTING IRON STAKE
 - ECRW= EXISTING CONCRETE RIGHT-OF-WAY MONUMENT
 - S.T.= 10'x70'SIGHT TRIANGLE
 - BC= BACK OF CURB
 - CC= CONTROL CORNER
 - PP= POWER POLE
 - WV= WATER VALVE
 - CONC= CONCRETE
 - R= RADIUS
 - Δ= DELTA
 - L= LENGTH
 - CH= CHORD
 - PC= POINT OF CURVATURE
 - PT= POINT OF TANGENCY
 - ⊙= CHANGE IN DIRECTION OF LINE
 - NIS= NEW IRON STAKE
 - NPF= NO POINT FOUND
 - CL= CENTERLINE
 - PL= PROPERTY LINE



TYPICAL DRAINAGE AND UTILITY EASEMENTS FOR EACH LOT



SHEET 2 OF 2

PARCEL NUMBER 86615 AND A PORTION OF PARCEL NUMBER 25777

FOR REVIEW

CERTIFICATE OF SURVEY ACCURACY ONLY

MAP FOR RECORD
ELI'S RIDGE
PHASES 1 AND 3

REFERENCE: A PORTION OF THE PROPERTY RECORDED IN DEED BOOK 3683, PAGE 559 AND DEED BOOK 3778, PAGE 845 OF THE PITT COUNTY REGISTRY

WINTERVILLE, WINTERVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: BILL CLARK HOMES OF GREENVILLE, LLC

200 E ARLINGTON BLVD
GREENVILLE, NC 27858
(252) 355-5805

STROUD ENGINEERING, P.A. 107-B COMMERCE ST. GREENVILLE, NC 27858 (252) 756-9352 LICENSE NO.C-0647	SURVEYED: HOB/DE	APPROVED:HOB
	DRAWN: DM	DATE:01/18/21
CHECKED: DTB	SCALE:1"=100'	

CERTIFICATE OF OWNERSHIP AND DEDICATION

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT. ESTABLISH MINIMUM SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES, AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE, I DEDICATE ALL SEWER AND WATER LINES TO THE TOWN OF WINTERVILLE.

DATE _____

OWNER _____

CERTIFICATE OF FINAL APPROVAL

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, N.C. ON THIS THE _____ DAY OF _____, 20____ PURSUANT TO AUTHORITY OF SECTION 154.13 IN THE SUBDIVISION REGULATIONS.

MAYOR OF WINTERVILLE

DATE _____

CERTIFICATE OF APPROVAL BY THE PLANNING BOARD

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE _____ DAY OF _____, 20____.

CHAIRMAN, WINTERVILLE PLANNING BOARD

DATE _____

CERTIFICATE OF REVIEW OFFICER

NORTH CAROLINA, PITT COUNTY

I, _____, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____

DATE _____

I, _____, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____, PAGE _____, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK _____, PAGE _____, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1: _____, THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

I FURTHER CERTIFY PURSUANT TO G.S.47-30 (f)(1)(g), THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE _____ DAY OF _____, 20____.

SIGNED _____
PROFESSIONAL LAND SURVEYOR No.L- _____



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: March 8, 2021

Presenter: Bryan Jones, Planning Director

Item to be Considered

Subject: Villa Grande, Phase Two – Final Plat.

Action Requested: Approval of Final Plat.

Attachment: Final Plat.

Prepared By: Bryan Jones, Planning Director

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/1/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Villa Grande, Phase Two – Final Plat:

Location: Red Forbes Road north of its intersection with NC 903 S

Parcel Numbers: 82581 and 10262.

Site Data: 55 Lots; 26.10 Acres.

Zoning District: R-10.

- Preliminary Plat approved by Town Council May 14, 2018.
- Construction Plans approved by Winterville DRC on October 22, 2018.
- Final Plat unanimously recommended for approval by Planning and Zoning Board on February 15, 2021.

Budgetary Impact: TBD.

Recommendation: Approval of Final Plat.

CERTIFICATE OF OWNERSHIP AND DEDICATION

I (WE) CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREIN, THAT THE PROPERTY IS WITHIN THE SUBDIVISION JURISDICTION OF THE TOWN OF WINTERVILLE AND THAT I (WE) HEREBY ADOPT THIS SUBDIVISION PLAN WITH MY (OUR) FREE CONSENT; ESTABLISH ALL LOTS, EASEMENTS, SETBACKS, AND OTHER ASPECTS OF THE SUBDIVISION; AND DEDICATE ALL STREETS, WALKS, PARKS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

OWNER: NOLAN COMMERCIAL CONTRACTORS, INC.
 SIGNED: *William W. DeLoe* DATE: 02/03/2021

OWNER: NSD COMPANY, INC.
 SIGNED: *William W. DeLoe* DATE: 02/03/2021

NOTARY PUBLIC

Meghan L. Mavak, A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT THE OWNER(S) LISTED PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT, WITNESSED MY HAND AND OFFICIAL STAMP OR SEAL, THIS 3rd DAY OF FEBRUARY, 2021.

SIGNED: *Meghan L. Mavak*
 NOTARY PUBLIC
 MY COMMISSION EXPIRES: 09/09/2024



CERTIFICATE OF APPROVAL BY THE PLANNING BOARD

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE ___ DAY OF ___, 20__.

CHAIRMAN, WINTERVILLE PLANNING BOARD DATE: / /
 TOWN PLANNER, WINTERVILLE PLANNING BOARD DATE: / /

CERTIFICATE OF FINAL APPROVAL

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, NORTH CAROLINA ON THIS ___ DAY OF ___, 20__.

PURSUANT TO AUTHORITY OF SECTION 154.13 OF THE SUBDIVISION REGULATIONS, PLAT MUST BE RECORDED WITHIN THIRTY (30) DAYS OF THIS DATE.

MAYOR, TOWN OF WINTERVILLE DATE: / /

**STATE OF NORTH CAROLINA
 PITT COUNTY**

I, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER DATE: / /

CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS PITT COUNTY NORTH CAROLINA

FILED FOR REGISTRATION THIS ___ DAY OF ___, 20__ A.D. AT ___ (AM/PM) AND DULY RECORDED IN PLAT CABINET ___ SLIDE(S) AND BOOK ___ PAGE ___

REGISTER OF DEEDS

FINAL PLAT VILLA GRANDE PHASE TWO



VICINITY MAP 1" = 1000'

GENERAL NOTES

- ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS, NO GRID FACTORS APPLIED.
- BOUNDARY INFORMATION IS AS PROVIDED ON THE SURVEY ANNEXATION MAP FOR CLEARLY DEVELOPMENT, INC., PREPARED BY THOMAS ENGINEERING, PA, DATED AUGUST 08, 2016, AND AS RECORDED IN MAP BOOK 81, PAGE 20 OF THE PITT COUNTY REGISTRY.
- DEED REFERENCES: DEED BOOK 3564, PAGE 507.
- PARCEL ID# 4665519941 & 4665512657. PITT COUNTY PARCEL ID# 82581 & 10262.
- CURRENT ASSIGNED PROPERTY ADDRESS IS 2715 RAYMONDS LANE & 0 CHALET CIRCLE. ZONING IS R-10.
- THIS PROJECT SCALES WITHIN ZONE "X" AS PER FLOOD INSURANCE RATE MAPS # 3720468500K, DATED JULY 07, 2014 AS ESTABLISHED BY FEMA. THIS REPORT IN NO WAY SUPERCEDES THE ABOVE MENTIONED FIRM.
- BASE FLOOD ELEVATION DOWNSTREAM OF THIS PROJECT IS 53.0'. THIS PROJECT DOES NOT FALL WITHIN THE 100-YR FLOODPLAIN.
- THIS PROJECT FALLS UNDER THE FIRE PROTECTION BY TOWN OF WINTERVILLE.
- STREETS IN THIS SUBDIVISION SHALL BE PUBLIC AND BE CONSTRUCTED TO TOWN OF WINTERVILLE STANDARDS AS REQUIRED BY TOWN OF WINTERVILLE SUBDIVISION REGULATIONS. STREETS SHALL BE OWNED AND MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME THE ROADS ARE DEEDED TO THE HOMEOWNER'S ASSOCIATION OR ACCEPTED FOR MAINTENANCE BY TOWN OF WINTERVILLE.
- NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERETO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE, PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRUCH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE TOWN OF WINTERVILLE.
- THE DESIGNATION OVER WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES ARE FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENTS. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
- DRAINAGE AND UTILITY EASEMENTS ARE AS FOLLOWS:
 A. 15 FOOT EASEMENTS ALONG RIGHTS-OF-WAY.
 B. 15 FOOT EASEMENTS CENTERED ALONG ALL SIDE LOT LINES.
 C. 20 FOOT EASEMENTS CENTERED ALONG ALL REAR LOT LINES.
 D. OTHER EASEMENTS AS SHOWN ON PLAT.
- TYPICAL MINIMUM BUILDING SETBACKS ARE AS FOLLOWS:
 A. 10 FOOT SIDE SETBACKS
 B. 20 FOOT REAR SETBACKS.
 C. 25 FOOT FRONT SETBACKS, UNLESS OTHERWISE NOTED.
 D. 80 FOOT MINIMUM LOT WIDTH AT THE FRONT SETBACK LINE.
 E. OTHER SETBACKS AS SHOWN.
- AREA TABULATION FOR VILLA GRANDE - PHASE TWO:
 LOTS: 18.00 ± ACRES
 RIGHTS OF WAY: 4.50 ± ACRES
 COMMON AREA: 3.60 ± ACRES
 TOTAL AREA: 26.10 ± ACRES
- THE TOTAL NUMBER OF LOTS IN VILLA GRANDE - PHASE TWO IS 55.
- THE AVERAGE LOT SIZE IN VILLA GRANDE - PHASE TWO IS 14,252 SQFT.
- THE MINIMUM LOT SIZE IN VILLA GRANDE - PHASE TWO IS 10,795 SQFT.
- THE TOTAL LENGTH OF STREETS IS 2,738 LF.
- ALL PROPOSED CORNERS ARE TO BE MARKED WITH IRON RODS.
- THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
- WATER SERVICE OWNER IS BELL-ARTHUR WATER CORPORATION.
- SEWER SERVICE OWNER IS THE TOWN OF WINTERVILLE.
- ALL UTILITY AND DRAINAGE EASEMENTS ARE CENTERED ON LINES AS INSTALLED UNLESS OTHERWISE NOTED.
- DRAINAGE SWALES TO BE MAINTAINED BY HOMEOWNER'S ASSOCIATION.
- ELECTRICAL TO BE PROVIDED BY THE GREENVILLE UTILITIES COMMISSION.
- COMMON AREAS SHALL BE MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME AS THEY ARE DEEDED TO THE HOME OWNERS ASSOCIATION FOR MAINTENANCE.
- THE MAXIMUM ALLOWABLE BUILT-UPON AREA PER LOT IS 5,000 SQUARE FEET. THIS ALLOTTED AMOUNT INCLUDES ANY BUILT-UPON AREA CONSTRUCTED WITHIN THE LOT PROPERTY BOUNDARIES, AND THAT PORTION OF THE RIGHT-OF-WAY BETWEEN THE FRONT LOT LINE AND THE EDGE OF PAVEMENT. BUILT UPON AREA INCLUDES, BUT IS NOT LIMITED TO, STRUCTURES, ASPHALT, CONCRETE, GRAVEL, BRICK, STONE, SLATE, COQUINA AND PARKING AREAS, BUT DOES NOT INCLUDE RAISED, OPEN WOOD DECKING, OR THE WATER SURFACE OF SWIMMING POOLS.
- COMMON AREA 'D' SHALL BE MAINTAINED AS A GRASSED OPEN SPACE. ONCE DEEDED TO THE HOME OWNERS ASSOCIATION, OTHER COMMON USES MAY BE IMPLEMENTED AS APPROVED BY THE HOME OWNERS ASSOCIATION.
- MINIMUM CUL-DE-SAC TURN AROUND RADIUS IS 48 FEET (96 FT DIAMETER).

CURVE DATA

CURVE #	LENGTH	RADIUS	CHORD BEARING	CHORD LENGTH
C1	154.46'	120.00'	N58° 52' 30"W	144.02'
C2	39.27'	25.00'	S39° 15' 00"W	35.36'
C3	55.05'	470.00'	S9° 06' 20"E	55.02'
C4	78.25'	470.00'	S17° 13' 50"E	78.16'
C5 (T)	133.30'	470.00'	S13° 52' 30"E	132.85'
C6	5.29'	530.00'	N21° 42' 50"W	5.29'
C7	30.03'	530.00'	N19° 48' 18"W	30.02'
C8	74.54'	530.00'	N14° 09' 10"W	74.48'
C9	40.46'	530.00'	N7° 56' 13"W	40.45'
C10 (T)	150.32'	530.00'	N13° 52' 30"W	149.81'
C11	39.27'	25.00'	N50° 45' 00"W	35.36'
C12	39.27'	25.00'	S39° 15' 00"W	35.36'
C13	68.17'	430.00'	S1° 12' 30"E	68.10'
C14	25.67'	35.00'	S17° 40' 44"E	25.10'
C15	54.55'	52.50'	S8° 55' 24"E	52.13'
C16	30.18'	52.50'	S37° 18' 45"W	29.77'
C17 (T)	66.74'	52.50'	S8° 38' 35"W	77.21'
C18	20.50'	35.00'	S37° 00' 18"W	20.20'
C19	10.95'	180.00'	S21° 58' 19"W	10.95'
C20	31.76'	35.00'	N2° 17' 00"W	30.68'
C21	8.97'	52.50'	N23° 23' 17"W	8.96'
C22	58.51'	52.50'	N13° 25' 53"E	55.53'
C23 (T)	67.48'	52.50'	N8° 32' 18"E	62.93'
C24	25.67'	35.00'	N24° 20' 44"E	25.10'
C25	6.18'	370.00'	N2° 51' 18"E	6.18'
C26	52.48'	370.00'	N1° 41' 12"W	52.44'
C27 (T)	58.66'	370.00'	N1° 12' 30"W	58.60'
C28	39.27'	25.00'	N50° 45' 00"W	35.36'
C29	39.27'	25.00'	S39° 15' 00"W	35.36'
C30	50.91'	52.50'	S22° 01' 47"W	48.94'
C31	50.91'	52.50'	S77° 35' 22"W	48.94'
C32	50.91'	52.50'	N46° 51' 04"W	48.94'
C33	68.05'	52.50'	N18° 03' 35"E	63.38'
C34 (T)	220.77'	52.50'	N65° 16' 47"W	90.50'
C35	20.06'	35.00'	N38° 46' 13"E	19.79'
C36	17.17'	35.00'	N8° 18' 00"E	16.99'
C37 (T)	37.23'	35.00'	N24° 43' 13"E	35.50'
C38	39.27'	25.00'	N50° 45' 00"W	35.36'
C39	25.67'	35.00'	S63° 14' 16"W	25.10'
C40	55.34'	52.50'	S72° 25' 16"W	52.81'
C41	51.79'	52.50'	N49° 07' 22"W	49.72'
C42	45.41'	52.50'	N3° 54' 50"E	44.00'
C43	50.91'	52.50'	N56° 28' 13"E	48.94'
C44	38.51'	52.50'	S74° 44' 16"E	37.65'
C45 (T)	241.95'	52.50'	N5° 45' 00"W	78.00'
C46	25.67'	35.00'	S74° 44' 16"E	25.10'
C47	39.27'	25.00'	N39° 15' 00"E	35.36'
C48	39.27'	25.00'	S50° 45' 00"E	35.36'
C49	38.03'	180.00'	S89° 41' 50"E	37.96'
C50	68.99'	180.00'	S72° 39' 49"E	68.57'
C51	68.99'	180.00'	S80° 42' 09"E	68.57'
C52	55.68'	180.00'	S30° 51' 40"E	55.45'
C53 (T)	231.69'	180.00'	S88° 52' 30"E	216.03'
C54	39.27'	25.00'	S87° 00' 00"E	35.36'
C55	187.11'	150.32'	N60° 03' 02"W	175.26'
C56	141.81'	500.00'	S13° 52' 30"E	141.33'
C57	63.41'	400.00'	N1° 12' 30"W	63.35'

OWNER
 NOLAN COMMERCIAL CONTRACTORS INC.
 754 RAMSEY ROAD, SUITE F
 JACKSONVILLE, NORTH CAROLINA 28546
 OFFICE (910) 455-6956

OWNER
 NSD COMPANY, INC.
 754 RAMSEY ROAD, SUITE F
 JACKSONVILLE, NORTH CAROLINA 28546
 OFFICE (910) 455-6956

CONSULTING ENGINEER/SURVEYOR
 THOMAS ENGINEERING, P.A.
 P.O. BOX 1309 - 1316-B COMMERCE DRIVE
 NEW BERN, NORTH CAROLINA 28563
 OFFICE: (252) 637-2727 FAX: (252) 636-2448

TYPICAL ELEMENT SYMBOLOLOGY

- EIP - EXISTING IRON PIPE
- EIR - EXISTING IRON ROD
- SIP - SET/NEW IRON PIPE
- ▲ EMAG - EXISTING 'MAG' NAIL
- ▲ SMAG - SET/NEW 'MAG' NAIL
- ▲ EPK - EXISTING 'PK' NAIL
- ▲ SPK - SET/NEW 'PK' NAIL
- ECM - EXISTING CONCRETE MONUMENT
- SCM - SET/NEW CONCRETE MONUMENT
- CC - CONTROL CORNER
- NMP - NON-MONUMENTED POINT
- (T) - TOTAL DISTANCE
- TIE - TIE LINE
- R/W - RIGHT OF WAY
- CL - CENTERLINE
- PL - PROPERTY LINE
- MBL - MINIMUM BUILDING LINE
- DUE - DRAINAGE & UTILITY EASEMENT
- ESMT - EASEMENT
- CDS - CUL-DE-SAC
- HYD - FIRE HYDRANT
- WM - WATER METER
- WV - WATER VALVE
- SMH - SEWER MANHOLE
- SC - SEWER CLEAN-OUT
- SV - SEWER VALVE
- AD - AREA DRAIN
- CB - CATCH BASIN
- GV/GM - GAS VALVE/MARKER
- P - UTILITY POLE
- PED - UTILITY PEDESTAL
- OHU - OVERHEAD UTILITIES
- TBR - TO BE REMOVED
- SQFT - SQUARE FEET
- AC - ACRES
- L# - LINE TABLE
- C# - CURVE TABLE
- 10' x 70' SIGHT TRIANGLE
- PROPERTY BOUNDARY LINE
- PARCEL LINE

SOURCE OF TITLE

THIS IS TO CERTIFY THAT THE LAST INSTRUMENT (S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:

DEED BOOK 3564 PAGE 507

DEED BOOK 3684 PAGE 261

DEED BOOK PAGE

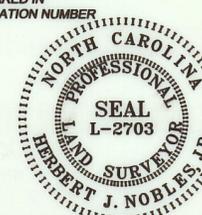
Herbert J. Nobles, Jr.
 PROFESSIONAL LAND SURVEYOR
 LICENSE NUMBER L-2703
 N.C. REG. NO.

CERTIFICATE OF SURVEY & ACCURACY

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 3564 PAGE 507 AND MAP IN PLAT CABINET SLIDES: AT PITT COUNTY REGISTER OF DEEDS. THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN CABINET SLIDES AND THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 15000 THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS 2 DAY OF February, 2021.

PROFESSIONAL LAND SURVEYOR
 LICENSE NUMBER L-2703

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.



FINAL PLAT

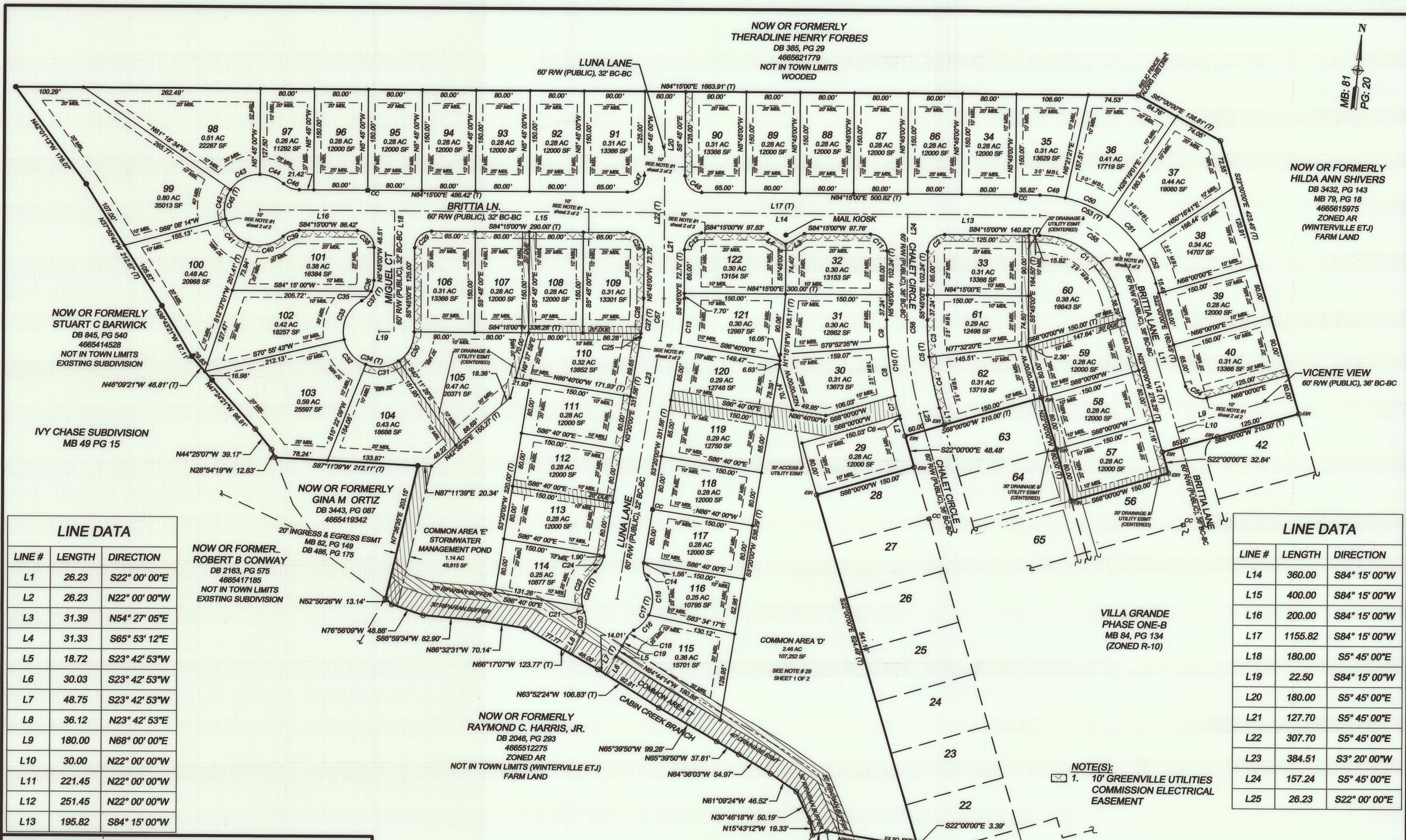
**VILLA GRANDE
 PHASE TWO**

TOWN OF WINTERVILLE PITT COUNTY NORTH CAROLINA

OWNER NOLAN COMMERCIAL CONTRACTORS, INC. 754 RAMSEY ROAD, SUITE F JACKSONVILLE, NORTH CAROLINA 28546 (910.455.6956)	OWNER NSD COMPANY, INC. 754 RAMSEY ROAD, SUITE F JACKSONVILLE, NORTH CAROLINA 28546 (910.455.6956)
SCALE: N.T.S.	DATE: 01/12/2021
PROJECT #: 2015_004	SHEET: 1 of 2

P. O. Box 1309, New Bern, NC 28563
 www.ThomasEngineeringPA.com
 Office: 252.637.2727 Fax: 252.636.2448

THOMAS ENGINEERING, PA est 1983
 civil engineering • land development • project management



N
MB-81
PG: 20

NOW OR FORMERLY
HERADLINE HENRY FORBES
DB 385, PG 29
4665621779
NOT IN TOWN LIMITS
WOODED

NOW OR FORMERLY
HILDA ANN SHIVERS
DB 3432, PG 143
MB 79, PG 18
4665615975
ZONED AR
(WINTERVILLE ETJ)
FARM LAND

NOW OR FORMERLY
STUART C BARWICK
DB 845, PG 540
4665414528
NOT IN TOWN LIMITS
EXISTING SUBDIVISION

IVY CHASE SUBDIVISION
MB 49 PG 15

NOW OR FORMERLY
GINA M ORTIZ
DB 3443, PG 087
4665419342

NOW OR FORMERLY
ROBERT B CONWAY
DB 2163, PG 575
4665417185
NOT IN TOWN LIMITS
EXISTING SUBDIVISION

COMMON AREA 'E'
STORMWATER
MANAGEMENT POND
1.14 AC
49,815 SF

NOW OR FORMERLY
RAYMOND C. HARRIS, JR.
DB 2046, PG 293
4665512275
ZONED AR
NOT IN TOWN LIMITS (WINTERVILLE ETJ)
FARM LAND

NOW OR FORMERLY
PAUL J. MAJETTE
DB 3242, PG 543
4665507589
ZONED AR
NOT IN TOWN LIMITS (WINTERVILLE ETJ)
FARM LAND

VILLA GRANDE
PHASE ONE-B
MB 84, PG 134
(ZONED R-10)

VILLA GRANDE
PHASE ONE
MB 81, PG 181
(ZONED R-10)

OWNER
NOLAN COMMERCIAL CONTRACTORS, INC.
754 RAMSEY ROAD, SUITE F
JACKSONVILLE, NORTH CAROLINA 28546
OFFICE (910) 455-6956

OWNER
NSD COMPANY, INC.
754 RAMSEY ROAD, SUITE F
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SCALE: 1" = 100'
GRAPHIC SCALE

NOTE: THIS SCALE APPLIES FOR
18" X 24" SHEETS ONLY.

NOTE(S):
1. 10' GREENVILLE UTILITIES
COMMISSION ELECTRICAL
EASEMENT

LINE DATA

LINE #	LENGTH	DIRECTION
L1	26.23	S22° 00' 00"E
L2	26.23	N22° 00' 00"W
L3	31.39	N54° 27' 05"E
L4	31.33	S85° 53' 12"E
L5	18.72	S23° 42' 53"W
L6	30.03	S23° 42' 53"W
L7	48.75	S23° 42' 53"W
L8	36.12	N23° 42' 53"E
L9	180.00	N68° 00' 00"E
L10	30.00	N22° 00' 00"W
L11	221.45	N22° 00' 00"W
L12	251.45	N22° 00' 00"W
L13	195.82	S84° 15' 00"W

LINE DATA

LINE #	LENGTH	DIRECTION
L14	360.00	S84° 15' 00"W
L15	400.00	S84° 15' 00"W
L16	200.00	S84° 15' 00"W
L17	1155.82	S84° 15' 00"W
L18	180.00	S5° 45' 00"E
L19	22.50	S84° 15' 00"W
L20	180.00	S5° 45' 00"E
L21	127.70	S5° 45' 00"E
L22	307.70	S5° 45' 00"E
L23	384.51	S3° 20' 00"W
L24	157.24	S5° 45' 00"E
L25	26.23	S22° 00' 00"E

CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS PITT COUNTY NORTH CAROLINA

FILED FOR REGISTRATION THIS _____ DAY OF _____
20____ A.D. AT _____ (AM/PM) AND DULY RECORDED IN PLAT CABINET
_____, SLIDE(S) _____, AND BOOK _____, PAGE _____
REGISTER OF DEEDS

TYPICAL ELEMENT SYMBOLOGY

○ EIP	EXISTING IRON PIPE	HYD	FIRE HYDRANT
○ EIR	EXISTING IRON ROD	WM	WATER METER
● SIP	SET/NEW IRON PIPE	WV	WATER VALVE
△ SMAG	EXISTING 'MAG' NAIL	SMH	SEWER MANHOLE
▲ SMAG	SET/NEW 'MAG' NAIL	SC	SEWER CLEAN-OUT
△ EPK	EXISTING 'PK' NAIL	SV	SEWER VALVE
▲ SPK	SET/NEW 'PK' NAIL	AD	AREA DRAIN
■ ECM	EXISTING CONCRETE MONUMENT	CB	CATCH BASIN
■ SCM	SET/NEW CONCRETE MONUMENT	G/V/GM	GAS VALVE/MARKER
■ CC	CONTROL CORNER	P	UTILITY POLE
■ NMP	NON-MONUMENTED POINT	PED	UTILITY PEDESTAL
(T)	TOTAL DISTANCE	OHU	OVERHEAD UTILITIES
TE	TO BE REMOVED	TO BE REMOVED	TO BE REMOVED
R/W	RIGHT OF WAY	SOFT	SQUARE FEET
CL	CENTERLINE	AC	ACRES
PL	PROPERTY LINE	L#	LINE TABLE
MBL	MINIMUM BUILDING LINE	C#	CURVE TABLE
DUE	DRAINAGE & UTILITY EASEMENT	10' x 70' SIGHT TRIANGLE	10' x 70' SIGHT TRIANGLE
ESMT	EASEMENT	PROPERTY BOUNDARY LINE	PROPERTY BOUNDARY LINE
CDS	CUL-DE-SAC	PARCEL LINE	PARCEL LINE

SOURCE OF TITLE

THIS IS TO CERTIFY THAT THE LAST INSTRUMENT (S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:

DEED BOOK 3584 PAGE 507

DEED BOOK 3684 PAGE 261

DEED BOOK _____ PAGE _____

Herbert J. Nobles, Jr. L-2703
N.C. REG. NO.

CERTIFICATE OF SURVEY & ACCURACY

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 3584, PAGE 507, DEED BOOK 3684, PAGE 261, AND MAP IN PLAT CABINET _____ SLIDES _____ AT PITT COUNTY REGISTER OF DEEDS. THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN CABINET _____ SLIDES _____ AND THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 15000. THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S.47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS 2____ DAY OF FEBRUARY, 2021.

Herbert J. Nobles, Jr.
PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER L-2703

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

SEAL
L-2703
HERBERT J. NOBLES, JR.
NORTH CAROLINA
PROFESSIONAL LAND SURVEYOR

THOMAS ENGINEERING, P.A.
CORPORATE SEAL
C-438
1983

FINAL PLAT

VILLA GRANDE PHASE TWO

TOWN OF WINTERVILLE PITT COUNTY NORTH CAROLINA

OWNER
NOLAN COMMERCIAL CONTRACTORS, INC.
754 RAMSEY ROAD, SUITE F
JACKSONVILLE, NORTH CAROLINA 28546
(910) 455-6956

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(910) 455-6956

SCALE: 1" = 100'
PROJECT #: 2015_004

DATE: 01/12/2021
SHEET: 2 of 2

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**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: March 8, 2021

Presenter: Ben Williams, Assistant Town Manager

Item to be Considered

Subject: Standard Construction Specifications and Details Update.

Action Requested: Standard Construction Specifications and Details Update.

Attachment: None.

Prepared By: Ben Williams, Assistant Town Manager

Date: 3/3/2021

ABSTRACT ROUTING:

TC: 3/3/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Council entered into an agreement with the Wooten Company for updating the Town's existing Standard Specifications Manual and Details for Water, Sewer, Roadways and Storm Drainage Systems. The previous Manual was outdated, and staff did not have any way to modify it or update as needed.

The purpose of the Manual is to provide a standard guideline to the contractor, developer and engineer for the design and construction of water and wastewater utility system extensions that will become a part of the Town of Winterville's water and wastewater systems. In addition, the manual also provides guidelines to the design and construction of stormwater drainage systems, pedestrian walkways, and roadway structures. The publication serves to consolidate the multitude of information on policy, design, materials, construction and standard detail drawings used by the Town. The materials, design and construction standards contained within the Manual are established as the minimum for water and sewer extensions which will be accepted for ownership and maintenance by the Town. It is the intent and purpose of the Manual to explain the requirements of the Town relating to utility system extensions such that all can comprehend these requirements and to provide a consistent, orderly, and sound extension of the Town's utility systems. Finally, the Manual contains the minimum design criteria for stormwater drainage and construction requirements for roadway designs, as well as standard details to be included on preliminary and final plats.

The Town has been provided with a new comprehensive manual in an editable format. The consultant has also provided a pdf that can be distributed to local developers, engineers, and contractors, as well as added to the Town's website for easy access

Budgetary Impact: No budgetary impact.

Recommendation: Staff recommends acceptance of updated manual.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Other Items

Meeting Date: March 8, 2021

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: Potential Delays in Municipal Elections.

Action Requested: Contact Legislators.

Attachment: Estimated costs and Filing Checklist for the 2021 Municipal Election.

Prepared By: Donald Harvey, Town Clerk

Date: 2/24/2021

ABSTRACT ROUTING:

TC: 3/8/2021

TM: 3/4/2021

Final: tlp - 3/4/2021

Supporting Documentation

Census Data Delay Throws Municipal Elections Calendar Into Doubt.

Delays in receiving Census data, key information required for redistricting, threw the municipal elections calendar into doubt and prompted the state's elections board to recommend Wednesday that all municipal elections be moved to 2022. The issue, explored this week in an Advancing Advocacy educational session held by the NC League of Municipalities, became more acute with the recent announcement by the U.S. Census Bureau that redistricting data would not be available until September 30th. Receiving data this late in the year will not allow time for the cities that must redistrict to complete that process and hold elections this fall as planned. Around four dozen municipal boards use "true electoral districts" and are constitutionally required to redistrict when their districts' populations become unbalanced following a census.

The elections calendar complications in those municipalities, however, could sweep up other municipal races on the ballot this fall. To that end, a recommendation made this week by the executive director of the State Board of Elections would, if enacted by the N.C. General Assembly, move all municipal elections to 2022, whether or not they were required to redistrict. Cities and towns oppose such a one-size-fits-all recommendation, and several members of the state elections board, as well as some legislators, voiced concerns. Consideration of voter interest and election fairness should be the highest priority in determining how best to address the effects of census data delays on local elections.

It is likely that the legislature will act to alter the elections calendar for at least those cities that use "true electoral districts." At the same time, and for the same reasons related to Census data delays, the legislature will likely have a need to push back its own elections calendar, which currently has the filing period beginning in December for races on the ballot in 2022. We encourage city officials to read this background brief and speak with their own legislators about the issue as well. Source: NCLM

Budgetary Impact: NA.

Recommendation: Contact Legislators.

Town of Winterville
Don Harvey, Town Clerk
PO Box 1459
Winterville, NC 28590

March 4, 2021

Dear Town Clerk:

We have calculated the Town of Winterville's estimated costs for the 2021 Municipal Election to be \$9,723.95. This estimate is based on the maximum utilization of all possible resources. If the Town of Winterville wishes to host an additional One-Stop site, the estimated cost of said site is \$6,588.24; bringing the total estimate to \$16,312.19.

Additional sites must be approved by the Pitt County Board of Elections, who will determine the locations and hours of operation. If the Town of Winterville wishes to host any additional One-Stop sites, please let me know and I will present it to the Board for their consideration.

Important dates for the election are:

- Candidate filing: July 2 to July 16
- Absentee mail-out begins: October 1
- One-Stop early voting: October 14 to October 30
- Election Day: November 2
- Canvass: November 12

On the enclosed form, verify the current elected officials and their years of election. If there are any errors, please provide us with the correct information. Also, indicate the filing fees that are to be charged to candidates for the 2021 election.

If you have any questions please feel free to contact me.

Sincerely,

David P. Davis

Town of Winterville

Office	Elected Official	Last Election	Next Election	Correct?
Mayor	Douglas (Doug) Jackson	2017	2021	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council	Ricky Hines	2019	2023	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council	Tony P. Moore	2019	2023	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council	Johnny Moye	2017	2021	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council	Veronica W. Roberson	2019	2023	<input type="checkbox"/> Yes <input type="checkbox"/> No
Council	Mark C. Smith	2017	2021	<input type="checkbox"/> Yes <input type="checkbox"/> No

Office	Previous Filing Fee	2021 Filing Fee
Mayor	\$25.00	
Council	\$12.00	

§ 163-294.2. Notice of candidacy and filing fee in nonpartisan municipal elections.

(e) The filing fee for the primary or election shall be fixed by the governing board not later than the day before candidates are permitted to begin filing notices of candidacy. There shall be a minimum filing fee of five dollars (\$5.00). The governing board shall have the authority to set the filing fee at not less than five dollars (\$5.00) nor more than one percent (1%) of the annual salary of the office sought unless one percent (1%) of the annual salary of the office sought is less than five dollars (\$5.00), in which case the minimum filing fee of five dollars (\$5.00) will be charged. The fee shall be paid to the board of elections at the time notice of candidacy is filed.

Signature of authorizing agent

Date

Title of authorizing agent