



**WINTERVILLE TOWN COUNCIL AGENDA  
MONDAY, SEPTEMBER 12, 2022 - 7:00 PM  
WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION:** Pastor Winfred Felton, III, Winterville Church of Christ
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. APPROVAL OF AGENDA.**
- VI. PROCLAMATIONS:**
  1. Day of Remembrance of September 11, 2001.
  2. Public Power Week.
- VII. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
- VIII. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
  1. Approval of the following sets of Council Meeting Minutes:
    - August 1, 2022 Regular Meeting Minutes.
  2. Eli's Ridge Development Improvements Acceptance Resolution 22-R-091
  3. Budget Amendment 2022-2023-2.
  4. Charge the Tax Collector with collection of the 2022-2023 Tax Levy.
  5. Tax Settlement FY 2021-2022.
  6. Winterville Sewer Master Plan Project Resolution 22-R-092.
  7. Stormwater Asset and Inventory Assessment Project Resolution 22-R-093.
  8. Railroad Street Local Assistance for Stormwater Infrastructure Investment Resolution 22-R-094.

**IX. PRESENTATIONS:**

1. Pitt County Comprehensive Transportation Plan.
2. Snag and Drag Program, PJ Andrews with the Pitt County Soil and Water Conservation.

**X. OLD BUSINESS:**

1. Ange Street Sidewalk Update and Wooten Company Task Order 35 Amendment.
2. Force Main CSX Railroad Crossing Change Order.

**XI. NEW BUSINESS:**

1. Electric Kilowatt Hour (kWh) Charge Increase.
2. Copper Creek, Section 2 – Final Plat.
3. .The Wooten Company – Subdivision Development Fees - Task Order 38.
4. The Wooten Company – 2022 Street Improvement Project - Task Order 39.

**XII. OTHER AGENDA ITEMS:**

1. Lynch on Ange Street, Sewer adjustment for pool filling with water. (Councilman Moore).
2. 125<sup>th</sup> Anniversary Celebration Discussion. (Councilwoman Roberson).

**XIII. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**

**XIV. ANNOUNCEMENTS:**

1. Planning and Zoning Board Meeting: Monday, September 19, 2022 @ 7:00 pm - Town Hall Assembly Room.
2. Board of Adjustment Meeting: Tuesday, September 20, 2022 @ 7:00 pm - Town Hall Assembly Room.
3. Human Relations Board Meeting: Thursday, September 22, 2022 @ 7:00 pm - Town Hall Executive Conference Room.
4. Recreation Advisory Board: Tuesday, September 27, 2022 @ 6:30 pm – Operation Center.
5. Regular Town Council Meeting: Monday, October 10, 2022 @ 7:00 pm.

**XV. REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.**

**XVI. ADJOURN.**

***SPECIAL NOTICE:*** *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*



## **PROCLAMATION**

### **9/11 DAY OF REMEMBRANCE**

**WHEREAS**, in an unprovoked and senseless act of terrorism, four civilian aircraft were hijacked on September 11, 2001, and crashed in New York City, Pennsylvania and the Pentagon, resulting in a momentous loss of innocent lives of all heritages; and,

**WHEREAS**, while we still continue to recover from the loss of innocent lives, the spirit of the United States has been revitalized, giving way to expressions of patriotism; and,

**WHEREAS**, we continue to offer support to the families and friends who lost loved ones in the devastating events of this day, and especially our firefighters, police, and first responders who continue to step forward and serve our communities with dedication and vigilance; and

**WHEREAS**, inspired by the heroism of our nation's public service personnel, military service members and countless volunteers, our nation found unity and strength; and,

**WHEREAS**, from the tragedy of September 11 emerged a stronger nation, renewed by the spirit of national pride, a true love of country, and tested the strength and resolve of our country, they also reminded us of the values set out by our forefathers who saw a vision for the United States that we would live and be free of tyrannical rule, and today we are even more determined than ever that we will not give in to terrorism and threats to the safety and security of the United States; and,

**WHEREAS**, Americans also have fought back against terror by choosing to overcome evil with good by loving their neighbors as they would like to be loved, contributing to relief efforts, and volunteering their time to aid those in need; and,

**NOW, THEREFORE**, I, Richard E. Hines, Mayor and Winterville Town Council do hereby proclaim September 11, 2022, as the 9/11 Day of Remembrance in the Town of Winterville and urge our citizens to recognize the heroism of firefighters, rescue and law enforcement personnel, military service members and the many volunteers who responded to these tragic events with courage, selfless compassion, determination and skill; and to remember the victims and innocent lives lost as a result of the tragic events on September 11, 2001.

**IN WITNESS WHEREOF**, I do set my hand, and cause the seal of Winterville to be affixed this 11<sup>th</sup> day of September 2022.

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Richard E. Hines, Mayor

**Attest:**

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Donald Harvey, Town Clerk



**PROCLAMATION**  
**PUBLIC POWER WEEK OCTOBER 2 - 8, 2022**

**WHEREAS**, the citizens of the Town of Winterville, place a high value on local choice community services and therefore have chosen to operate a community-owned, electric utility and, as customers and owners of our electric utility, have a direct say in utility operations and policies; and,

**WHEREAS**, the Town of Winterville provides our homes, businesses, schools, social services, and local government agencies with reliable, efficient, and safe electricity, employing sound business practices designed to ensure the best possible service and rates; and,

**WHEREAS**, the Town of Winterville is a valuable community asset that contributes to the well- being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and,

**WHEREAS**, the Town of Winterville is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place to live and work, and contributes to protecting environment; and,

**WHEREAS**, our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power, which puts our residents, businesses, and the community first; and,

**NOW, THEREFORE**, the Town of Winterville will continue to work to bring cost effective, safe, reliable electricity to community homes and businesses just as it has since 1900, the year when the utility was created to serve all the citizens of the Town of Winterville; and,

**NOW, THEREFORE**, I, Richard E. Hines, Mayor of the Town of Winterville hereby designate the week of October 2 - 8, 2022, as Public Power Week to recognize the people behind public power in the Town of Winterville for their contributions to the community and to educate customer- owners, policy makers, and employees on the benefits of public power.

**IN WITNESS WHEREOF**, I do set my hand, and cause the seal of Winterville to be affixed this 12<sup>th</sup> day of September 2022.

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Richard E. Hines, Mayor

**Attest:**

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Donald Harvey, Town Clerk



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Donald Harvey, Town Clerk

**Item to be Considered**

**Subject:** Council Meeting Minutes.

**Action Requested:** Approval of Minutes.

**Attachment:** Draft Minutes of the Council meetings listed below.

**Prepared By:** Donald Harvey, Town Clerk

**Date:** 9/7/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

Approval of the following set of Council Meeting Minutes:

- August 1, 2022 Regular Meeting Minutes.

**Budgetary Impact:** NA.

**Recommendation:** Staff recommends Council approve the Minutes.



**WINTERVILLE TOWN COUNCIL  
MONDAY, AUGUST 1, 2022 – 7:00 PM  
REGULAR MEETING MINUTES**

The Winterville Town Council met in a Regular Meeting on the above date at 7:00 PM in the Town Hall Assembly Room, with Mayor Richard E. Hines presiding. The following were present:

Richard E. Hines, Mayor  
Mark C. Smith, Mayor Pro Tem  
Tony P. Moore, Councilman  
Johnny Moye, Councilman  
Paul A. Rice, Councilman  
Veronica W. Roberson, Councilwoman  
Keen Lassiter, Town Attorney  
Terri L. Parker, Town Manager  
Anthony Bowers, Assistant Town Manager  
Ryan Willhite, Police Chief  
David Moore, Fire Chief  
Robert Sutton, Electric Director  
Jessica Manning, Finance Director  
Evan Johnston, Parks and Recreation Director  
Bryan Jones, Planning Director  
Donald Harvey, Town Clerk

**CALL TO ORDER:** Mayor Hines called the meeting to order.

**INVOCATION:** Councilman Moye gave the Invocation.

**PLEDGE OF ALLEGIANCE:** Mayor Hines led everyone in the Pledge of Allegiance.

**WELCOME:** Mayor Hines welcomed the public.

**APPROVAL OF AGENDA:**

Mayor Hines requested that the proclamations be moved ahead of the recognition of employees on the agenda.

**Motion made by Mayor Pro Tem Smith and seconded by Councilman Moye to approve the amended agenda. Motion carried unanimously, 5-0.**

**PROCLAMATIONS:** Town Clerk Harvey read the following Proclamations:

1. Winterville Cal Ripken 10 Year Old All Stars.



**PROCLAMATION**  
**WINTERVILLE CAL RIPKEN 10 YEAR OLD ALL STARS**

**WHEREAS**, the sport of baseball expresses the heart and character of America and for many years has been properly recognized as our Nation's pastime; and

**WHEREAS**, Cal Ripken Baseball is a program of service to the youth of our community, dedicated to teaching sportsmanship and the competitive will to win, as well as furthering physical fitness and well-being through healthful community activity to provide valuable training for the participants and entertainment for the spectators; and

**WHEREAS**, the Town of Winterville is extremely proud of the Cal Ripken 10 Year Old All Star Team consisting of 12 players, 1 manager, and 3 coaches representing 8 Winterville recreation league teams; and

**WHEREAS**, the Cal Ripken 10 Year Old All Star Team practiced 4 weeks prior to the state tournament, held June 25-28, 2022, here in Winterville; and

**WHEREAS**, the Cal Ripken 10 Year Old All Star Team were champions of the of the 2022 Eastern North Carolina State Tournament qualifying them to represent as the Eastern North Carolina Babe Ruth Cal Ripken at the Southeast Tournament in Jacksonville Beach, Florida, July 19-24, 2022; and

**NOW, THEREFORE, BE IT RESOLVED**, I, Richard E. Hines, Mayor and the Town Council of the Town of Winterville, recognize the Winterville Cal Ripken 10 Year Old All Star Team contribution made to the Town of Winterville and are proud of this great team.

**IN WITNESS WHEREOF**, I do set my hand, and cause the seal of Winterville to be affixed this 1<sup>st</sup> day of August 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk

A short break was taken to get photographs of the team.



**PROCLAMATION**  
**WINTERVILLE WATERMELON FESTIVAL**

**WHEREAS**, the first Winterville Watermelon festival was held in 1986 by the Winterville Jaycees at the A.G. Cox School (where the middle school building presently stands) and at its conception was the only Watermelon Festival held in the State of North Carolina; and

**WHEREAS**, the festival has moved throughout the Town of Winterville since its conception to the present location at the Winterville Recreation Park, where it has called home for the past 11 years; and

**WHEREAS**, from the first committee to the group became known as the Winterville Watermelon Festival Committee, with numerous members who serve on the committee; and

**WHEREAS**, the dedication and sacrifices made by the Winterville Watermelon Festival Committee has placed Winterville, North Carolina on the map as a community that is truly "a Slice of the Good Life", and

**NOW, THEREFORE, BE IT RESOLVED**, I, Richard E. Hines, Mayor and the Town Council of the Town of Winterville, recognize the contribution the Watermelon Festival Committee has made to the Town of Winterville and are proud to be partners of this great festival which is recognized throughout the nation and state of North Carolina.

**IN WITNESS WHEREOF**, I do set my hand, and cause the seal of Winterville to be affixed this 1<sup>st</sup> day of August 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk

**RECOGNITION OF NEW EMPLOYEES:**

Town Manager Parker introduced Todd Bess, Public Works Superintendent.

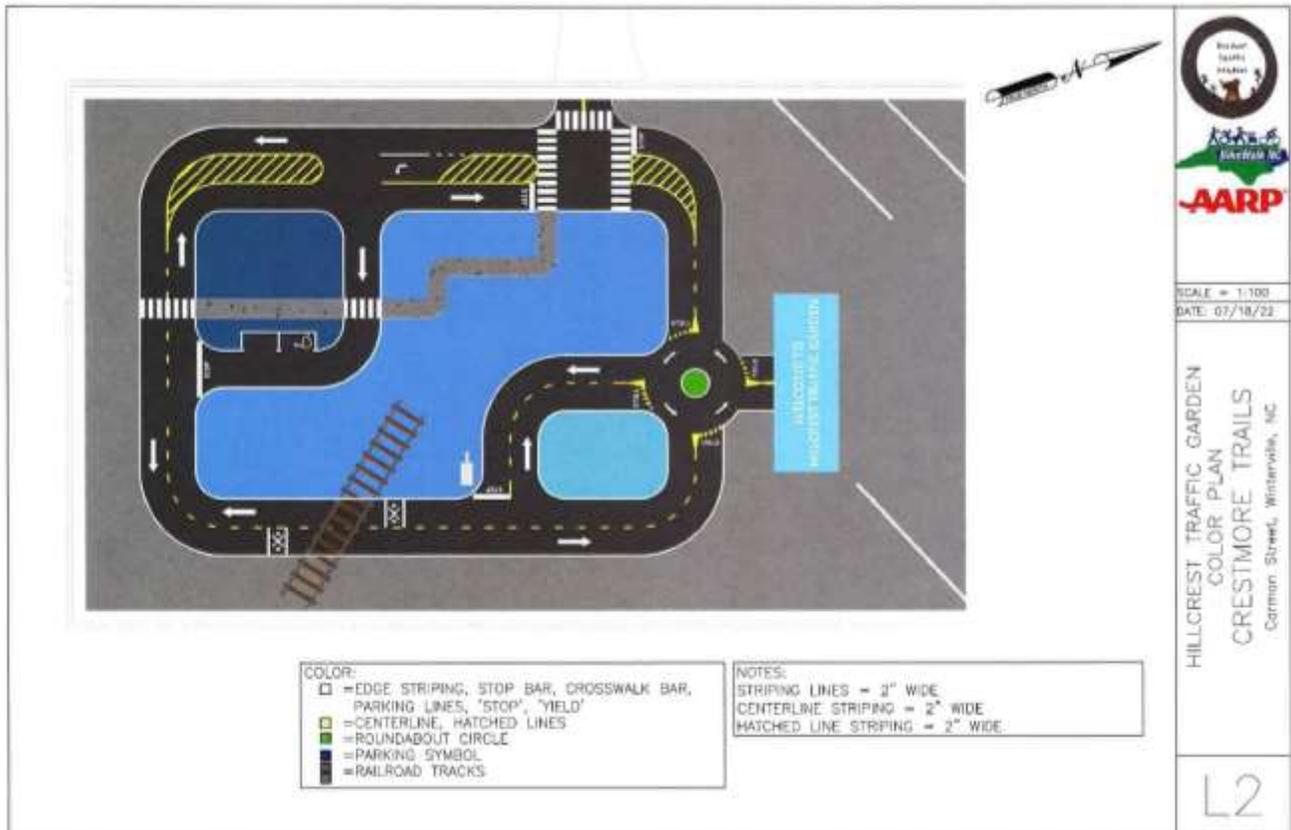
Public Works Superintendent Bess introduced James Fedash, Utility/Pump Maintenance Mechanic, Walt Gaskins, Electrician/Instrumentation Technician, Toby Sykes, Utility/Pump Maintenance Mechanic, and Dustin Howard, Equipment Operator.

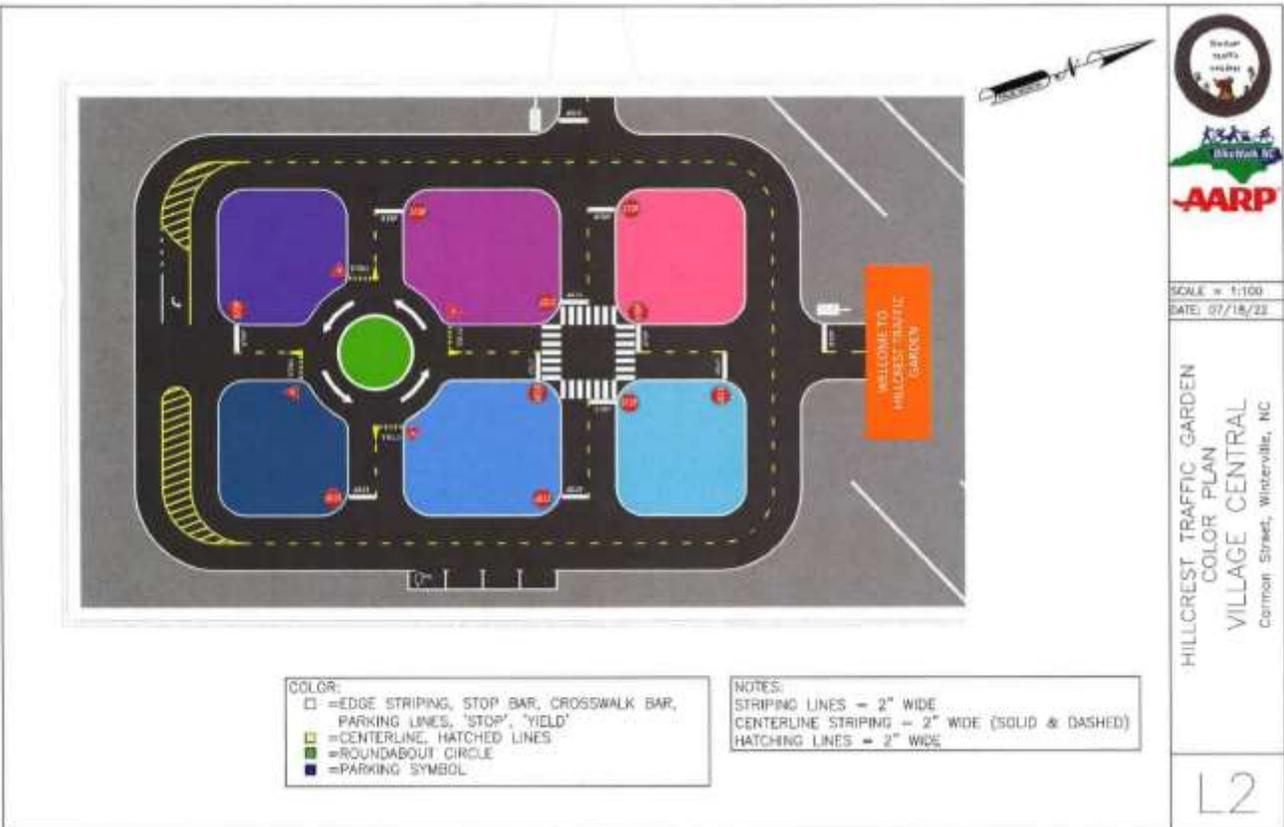
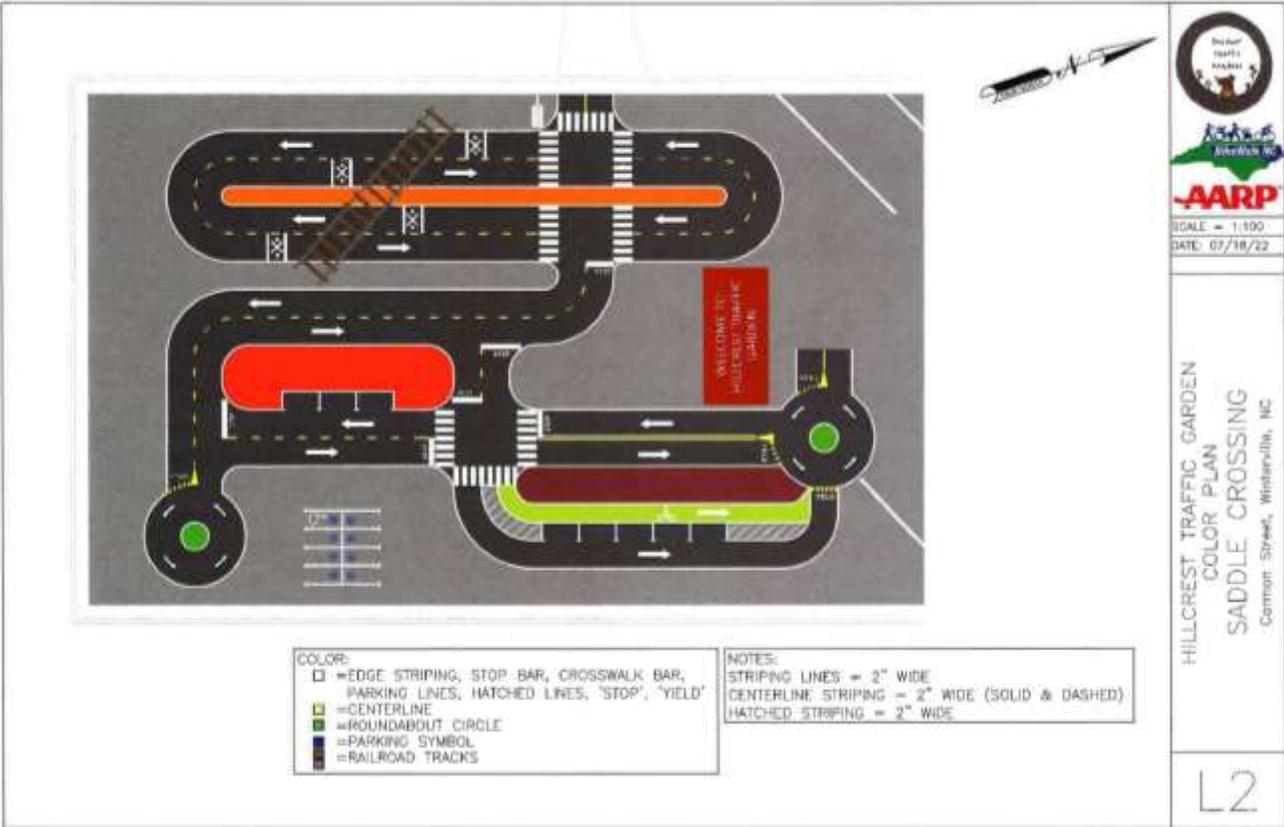
Parks and Recreation Director Johnston introduced Jordan Shirley, Parks & Recreation Program Supervisor and Justin Blanton, Parks & Recreation Programmer.

Police Chief Willhite introduced Dawson Majette, Police Officer, Paulina Gomez, Police Officer, Quan Hamilton, Police Officer, and Patricia White, Police Officer/School Resource Officer.

**PRESENTATIONS:**

Traffic Garden Update: Trish Farnham, Program Manager for BikeWalkNC gave a presentation and update. She introduced Alice Keene and gave thanks to Parks and Recreation Director Evan Johnston. A designer has been engaged to provide 3 designs and kick off public input, discussions held with stripping contractor, and project finalized by October. Parks and Recreation Director Johnston noted that the Town submitted an application for grant. Councilman Moye asked what will be methods of instructions? Trish Farnham said the first couple months there will be times where education will be provided.





**PUBLIC COMMENT:** None.

**CONSENT AGENDA:**

Items included in the Consent Agenda:

1. Approval of the following sets of Council Meeting Minutes:
  - June 6, 2022 Budget Public Hearing Minutes; and
  - June 13, 2022 Regular Council Meeting Minutes.
2. Watermelon Festival Permissions.
  - a. Parade Permit Fee Waiver.
  - b. Traffic and Parking.
  - c. Park Hours.
  - d. Signs and Banners.
  - e. Bathroom Use.
3. Budget Amendment 2022-2023-1.

**Motion made by Councilwoman Roberson and seconded by Councilman Moyer to approve the consent agenda. Motion carried unanimously, 5-0.**

**OLD BUSINESS:**

1. Cemetery Regulations and Update:  
Town Manager Parker noted the item. Mayor Hines and Council agreed they are not ready at this point, bring back at September meeting.
2. Ange Street Sidewalk Project Update:  
Assistant Town Manager Bowers gave the presentation, update, noted elevations taken, and the swale to catch water from fields with no sheeting. Bids will be brought back to Council when received. There will be handicap treatments at 3 locations. Mayor Pro Tem Smith said we need at least 2-3 crosswalks for the kids. Mayor Hines noted that Officer Dobra directs traffic in the area. Town Manager Parker said we will reach out to Pitt County Schools. Councilman Moyer asked for a clarification. Councilwoman Roberson asked what the timetable is. Assistant Town Manager Bowers said hopefully next month, unless changes push back the timetable.
3. Rivers & Associates - 2019 Sewer Rehabilitation Contract Amendment #4:  
Assistant Town Manager Bowers gave the presentation on the line work. Mayor Hines asked for any further discussion or any more questions. Hearing none what is Council's pleasure.

**Motion made by Mayor Pro Tem Smith and seconded by Councilman Rice to approve the Rivers & Associates - 2019 Sewer Rehabilitation Contract Amendment #4. Motion carried unanimously, 5-0.**

4. Rivers & Associates - 2020 Pump Station Rehabilitation Project Amendment #2:  
Assistant Town Manager Bowers gave the presentation and noted the project has changed due to growth. Project now includes outfall line. Expanding project, requires changes to grant for the Church Street pump Station, Mayor Hines asked for any further discussion or any more questions. Hearing none what is Council's pleasure.

**Motion made by Councilman Moyer and seconded by Councilman Moore to approve the Rivers & Associates - 2020 Pump Station Rehabilitation Project Amendment #2. Motion carried unanimously, 5-0.**

## **NEW BUSINESS:**

1. Modification to the Design Standards Manual – Allow modifications to be approved at the administrative level:

Assistant Town Manager Bowers discussed change standards by the staff. Process oriented type changes. Councilman Moore noted he was concerned about changes. Mayor Hines asked for any further discussion or any more questions. Hearing none what is Council's pleasure.

**Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to approve Modification to the Design Standards Manual – Allow modifications to be approved at the administrative level. Motion carried unanimously, 5-0.**

2. Vehicle Lease Resolution - Winterville Police Department:

Town Manager Parker noted the dealership is now requiring permission to spend money. Police Chief Willhite presented the Resolution. Mayor Hines asked for any further discussion or any more questions. Hearing none what is Council's pleasure.

**Motion made by Councilman Moore and seconded by Councilwoman Roberson to approve the Vehicle Lease Resolution. Motion carried unanimously, 5-0.**

## **OTHER AGENDA ITEMS:**

Councilwoman Roberson noted that on Bayberry Lane there is no parking at old pump station area. Public Works Superintendent Bess noted that the pump station is abandoned. Police Chief Willhite said we could remove it from ordinance. Attorney Lassiter noted that we check the ordinance and bring it up next month.

## **ITEMS FOR FUTURE AGENDA/FUTURE WORK SESSIONS:**

Town Manager Parker noted the need for an extra workshop will be discussed during reports.

## **REPORTS FROM DEPARTMENT HEADS: August**

Planning Director Jones reported: Development continues at a high pace, more activity this year than in the past. Councilman Moore noted the dangerous intersection at Main Street and Vernon White Road. Town Manager Parker noted that NCDOT will be installing a 4 way stop at Laurie Ellis Road and Main Street. Council members noted numerous intersections need 4 way stops and sidewalks in numerous locations, safety in our community is important. Tar Road improvements proceeding.

Parks and Recreation Director Johnston reported: Watermelon Festival, tournaments, parks maintenance building proceeding. Councilman Moore asked what can we do for the team here tonight? Parks and Recreation Director Johnston said we support them through the year and to go to the tournament. Parks and Recreation Director Johnston continued with Christmas activities many options and alternatives. Town Manager Parker noted all activities for Christmas and 125th activities would be December 3<sup>rd</sup> could push it to December 10<sup>th</sup>. Mayor Hines and Council consensus for Christmas activities be December 10<sup>th</sup>.

Electric Director Sutton reported: MetroNet progressing, AG Cox behind schedule, Copper Creek Phase 2, Brookfield Phase 4, Eli's Ridge, and 11 and Main all progressing. Watermelon Festival and Tar Road moving along. Material demands a problem, price increasing including fuels. Councilman Moore asked comparison of overhead versus underground, Town to cheap need to increase our prices. Electric Director Sutton said we will work on different methods.

Assistant Town Manager Bowers reported: Natural gas prices increasing resulting in significant increase for electric generation. Have a workshop to discuss related topics. Town Manager Parker schedule a workshop for Tuesday, August 23rd at 5:30. Councilman Moore asked about ditch behind library. Town Manager Parker said need to investigate the problems. Assistant Town Manager Bowers noted the following:

- CSX force main problem, Tripp Brothers contracting work.
- Snag and Drag grant, clean out drainage underway and completed. Presentation next month.
- Water and Sewer master plan, infrastructure now and future. Grant upcoming to apply.
- ARP funding for drainage (Railroad Street Drainage) Streamlines and avoids compliance requirements.
- Sewer Vac Truck damage, manufacturer reducing some of cost, trying to make it right.
- AG Cox driveway in the middle of completion.
- Powell Bill identify streets that need to be addressed, bring back bids next month.
- Sink holes, Railroad Street a major location, numerous other locations.
- Drainage ditches.
- GFL problems.
- Ditch Magnolia Ridge contract to alleviate.
- Conversion back to chloramine started today.

Finance Director Manning report: None

Police Chief Willhite reported: Trainees start Friday, the sweepstakes activity allowed by out of state case, and will be adding some intersection cameras.

Fire Chief Moore report: None

**ANNOUNCEMENTS:** Town Clerk Harvey gave the following announcements:

1. Summer Market Series: National Night Out and Back to School Splash: Tuesday, August 2, 2022; 4:00 pm – 7:00 pm – Market on the Square.
2. Electricities Conference: Sunday, August 7th – Thursday, August 11th – Cherokee, NC.
3. Planning and Zoning Board Meeting: Monday, August 15, 2022 @ 7:00 pm - Town Hall Assembly Room.
4. Board of Adjustment Meeting: Tuesday, August 16, 2022 @ 7:00 pm - Town Hall Assembly Room.
5. Recreation Advisory Board: Tuesday, August 16, 2022 @ 6:30 pm – Operation Center.
6. Watermelon Festival: Thursday, August 25, 2022 through Sunday, August 28, 2022 – Winterville Recreation Park.
7. Human Relations Board Meeting: Thursday, August 25, 2022 @ 7:00 pm - Town Hall Executive Conference Room.
8. Labor Day Holiday: Monday September 5, 2022 - Town Offices Closed.
9. Regular Town Council Meeting: Monday, September 12, 2022 @ 7:00 pm.

**REPORTS FROM THE TOWN ATTORNEY, MAYOR, AND TOWN COUNCIL, AND TOWN MANAGER:**

**Attorney Lassiter:** Sweepstakes case relentless, closed session tonight.

**Councilman Moore:** Veterans recognized.

**Councilwoman Roberson:** Human Relations Board, Mid-East, Sheppard Library.

**Councilman Rice:** Bike Lanes needed.

**Councilman Moye:** Congratulation to new employees, prayers to Councilman Moore's family and Planning Director Jones' families on recent losses.

**Mayor Pro Tem Smith:** None.

**Manager Parker:** Bike path follow-up, parking in these locations, need to address this issue.

**Mayor Hines:** Green Lamp Community Action will hold a 9-11 celebration to recognize first responders.

**Motion made by Councilman Moore and seconded by Councilwoman Roberson to go into Closed Session for the following purpose: NCGS § 143-318.11 (a) (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract. (Acquisition of Real Property.)**

**Motion carried unanimously, 5-0.**

**CLOSED SESSION:**

**Motion made by Mayor Pro Tem Smith and seconded by Councilman Rice to return to Open Session. Motion carried unanimously, 5-0.**

**Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to accept the contract offer on St. Rest property for the Multipurpose Building. Motion carried unanimously, 5-0.**

**Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to instruct Town staff to exercise due diligence clause, if not terminate the contract offer on St. Rest property for the Multipurpose Building. Motion carried, 4-1. Councilwoman Roberson opposed.**

**ADJOURN:**

**Motion made by Councilman Moore and seconded by Councilwoman Roberson to adjourn the meeting. Motion carried unanimously, 5-0.**

**Meeting adjourned at 9:34 pm.**

Adopted this the 12<sup>th</sup> day of September 2022.

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Richard E. Hines, Mayor Pro Tem

ATTEST:

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Donald Harvey, Town Clerk



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Bryan Jones, Planning Director

**Item to be Considered**

**Subject:** Eli's Ridge, Phases 1 and 3 – Acceptance of Improvements.

**Action Requested:** Adopt Resolution 22-R-091.

**Attachment:** Resolution 22-R-091 and Final Plat.

**Prepared By:** Bryan Jones, Planning Director

**Date:** 9/8/2022

**ABSTRACT ROUTING:**

TC: 9/8/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

**Eli's Ridge, Phases 1 and 3 – Acceptance of Improvements:**

Bill Clark Homes, Developer of Eli's Ridge, Phases 1 and 3, has requested the Town accept maintenance of the right-of-way and improvements within the subject Subdivision. Per Section 5.17 of the Subdivision Ordinance, "Such right-of-way and improvements may be accepted by the Town Council by resolution upon completion by the Subdivider".

**Budgetary Impact:** TBD.

**Recommendation:** Staff recommends Council adopt Resolution 22-R-091.

**RESOLUTION**

**ACCEPTING DEDICATION TO THE PUBLIC OF RIGHTS-OF-WAY AND EASEMENTS ON  
SUBDIVISION PLATS**

**WHEREAS**, G.S. 160D-806 authorizes any Town Council to accept by resolution any dedication made to the public of land or facilities for streets, parks, public utility lines, or other public purposes, when the lands or facilities are located within its subdivision-regulation jurisdiction; and

**WHEREAS**, the Winterville Town Council has acted to approve the final plats named in this resolution, or the plats or maps that predate the Subdivision Review Process; and

**WHEREAS**, the final plats named in this resolution contain dedication to the public of lands or facilities for streets, parks, public utility lines, or other public purposes; and

**WHEREAS**, the Winterville Town Council finds that it is in the best interest of the public health, safety, and general welfare of the citizens of the Town of Winterville to accept the offered dedication on the plats named in this resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Winterville, North Carolina:

Section 1. The Town of Winterville accepts the dedication made to the public of lands or facilities for streets, parks, public utility lines, or other public purposes offered by, shown on, or implied in the following approved subdivision plats:

**Eli’s Ridge, Phases 1 and 3**

Section 2. Acceptance of dedication of lands or facilities shall not place on the Town any duty to open, operate, repair, or maintain any street, utility line, or other land or facility except as provided by the ordinances, regulations or specific acts of the Town, or as provided by the laws of the State of North Carolina.

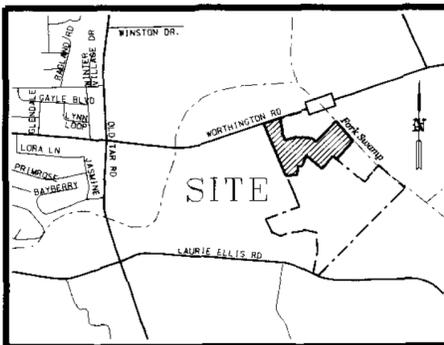
Section 3. Acceptance of the dedications named in this resolution shall be effective upon adoption of this resolution.

Adopted this the 12<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk



**SITE DATA**

TOTAL AREA IN TRACT.....25.7776 ACRES  
 AREA SHEET 1 ..... 18.3805 AC  
 AREA SHEET 2 ..... 7.3971 AC  
 NO. OF LOTS CREATED (RESIDENCE).....42  
 STORMWATER DETENTION.....1  
 SEWAGE PUMP STATION.....1  
 RECREATION.....1  
 TOTAL.....45

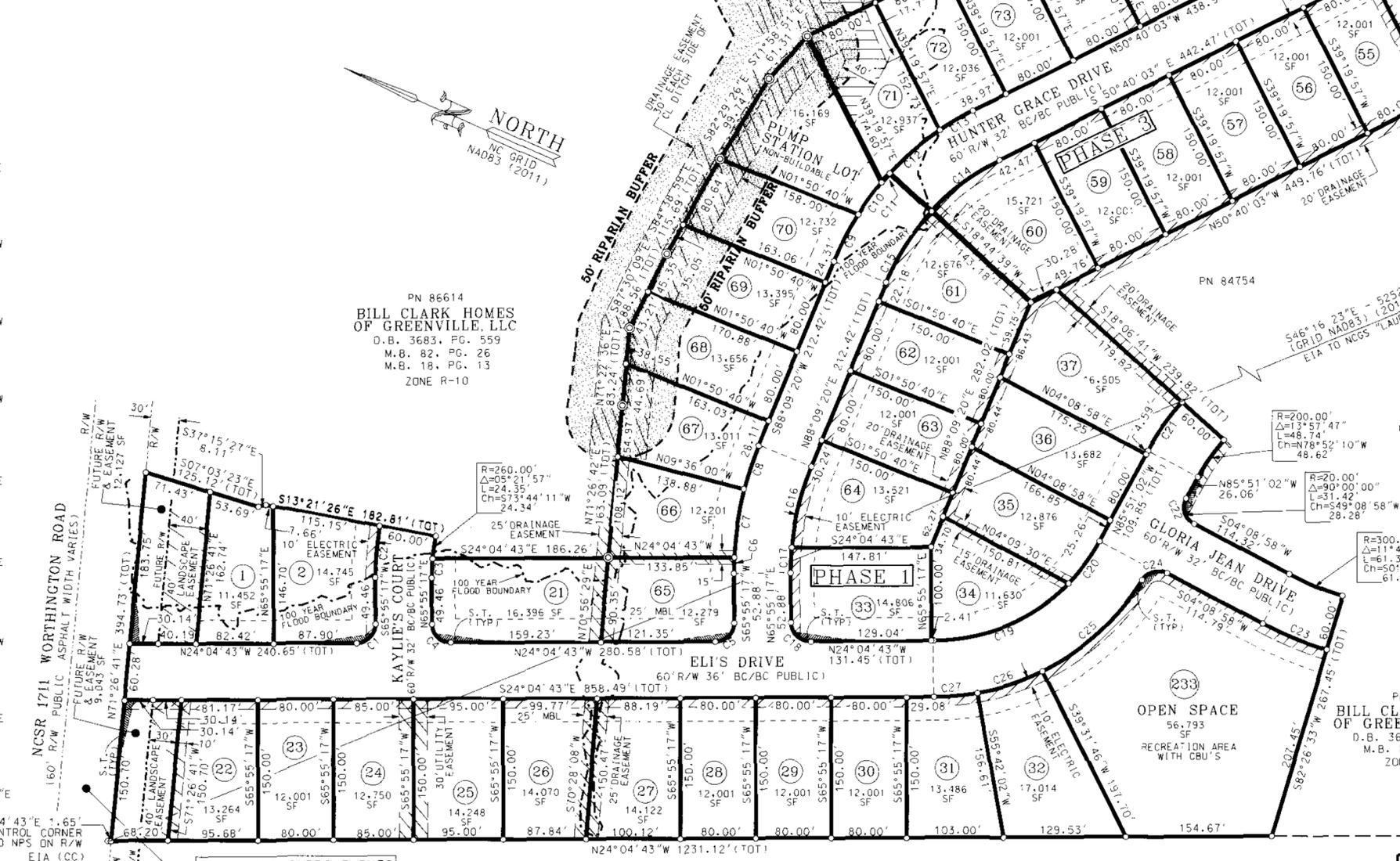
CURRENT ZONING.....R-10  
 LINEAR FEET IN STREETS.....2,768 LF  
 AREA IN PARKS OR RECREATION.....1,3038 AC  
 MAXIMUM IMPERVIOUS AREA PER LOT...4,400 SF

Doc ID: 01499214002 Type: CRP  
 Recorded: 03/23/2021 at 03:15:31 PM  
 Fee Amt: \$42.00 Page 1 of 2  
 Pitt County, NC  
 Lisa P. Nichols REG OF DEEDS  
**BK 86 PG 155-156**

**VICINITY MAP**  
N.T.S.

**CURVE DATA**

<b>C1</b> R=20.00' Δ=90°00'00" L=31.41' Ch=N69°04'43"W 28.28'	<b>C2</b> R=320.00' Δ=10°03'01" L=56.13' Ch=S71°16'55"W 56.06'	<b>C3</b> R=260.00' Δ=04°31'55" L=20.57' Ch=N68°22'33"E 20.56'
<b>C4</b> R=20.00' Δ=90°00'00" L=31.41' Ch=N20°55'17"E 28.28'	<b>C5</b> R=20.00' Δ=90°00'00" L=31.41' Ch=N69°04'45"W 28.28'	<b>C6</b> R=360.00' Δ=02°43'30" L=17.12' Ch=S67°17'02"W 17.12'
<b>C7</b> R=360.00' Δ=11°45'13" L=73.85' Ch=S74°31'24"W 73.72'	<b>C8</b> R=360.00' Δ=07°45'19" L=48.73' Ch=S84°16'40"W 48.69'	<b>C9</b> R=310.00' Δ=10°20'51" L=55.89' Ch=N86°40'13"W 55.91'
<b>C10</b> R=310.00' Δ=07°59'54" L=42.46' Ch=N77°34'19"W 42.43'	<b>C11</b> R=310.00' Δ=02°23'31" L=70.25' Ch=N72°21'07"W 12.94'	<b>C12</b> R=310.00' Δ=13°59'02" L=70.25' Ch=N64°45'52"W 70.10'
<b>C13</b> R=310.00' Δ=07°36'20" L=41.15' Ch=N54°28'13"W 41.12'	<b>C14</b> R=250.00' Δ=20°35'17" L=89.83' Ch=N68°30'51"E 89.35'	<b>C15</b> R=200.00' Δ=20°35'17" L=89.35' Ch=N20°55'17"E 89.35'
<b>C16</b> R=300.00' Δ=11°45'57" L=89.27' Ch=N79°37'53"E 88.94'	<b>C17</b> R=300.00' Δ=05°15'06" L=27.14' Ch=N68°30'51"E 27.14'	<b>C18</b> R=20.00' Δ=90°00'00" L=31.41' Ch=N20°55'17"E 28.28'
<b>C19</b> R=200.00' Δ=45°52'52" L=160.15' Ch=N47°01'09"W 155.91'	<b>C20</b> R=200.00' Δ=15°53'25" L=55.44' Ch=N77°54'18"W 55.29'	<b>C21</b> R=260.00' Δ=13°59'18" L=63.48' Ch=N78°52'10"W 63.20'
<b>C22</b> R=20.00' Δ=90°00'00" L=31.41' Ch=N49°08'58"E 28.28'	<b>C23</b> R=360.00' Δ=11°42'26" L=73.56' Ch=S01°42'4"E 73.43'	<b>C24</b> R=20.00' Δ=86°40'05" L=30.25' Ch=S39°11'30"E 27.45'
<b>C25</b> R=260.00' Δ=32°03'42" L=145.49' Ch=S66°30'06"E 143.60'	<b>C26</b> R=260.00' Δ=16°10'17" L=73.38' Ch=S42°23'06"E 73.14'	<b>C27</b> R=260.00' Δ=10°13'08" L=46.37' Ch=S29°11'22"E 46.31'



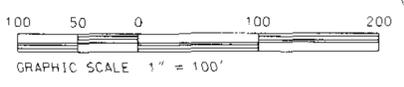
PN 84754  
**BILL CLARK HOMES OF GREENVILLE, LLC**  
 D.B. 3683, PG. 559  
 M.B. 82, PG. 26  
 ZONE R-10

PN 86614  
**BILL CLARK HOMES OF GREENVILLE, LLC**  
 D.B. 3683, PG. 559  
 M.B. 82, PG. 26  
 M.B. 18, PG. 13  
 ZONE R-10

PN 84754  
**BILL CLARK HOMES OF GREENVILLE, LLC**  
 D.B. 3683, PG. 559  
 M.B. 82, PG. 26  
 ZONE R-10

PN 84754  
**BILL CLARK HOMES OF GREENVILLE, LLC**  
 D.B. 3683, PG. 559  
 M.B. 82, PG. 26  
 ZONE R-10

- LEGEND**
- EIP= EXISTING IRON PIPE
  - NPS= NO POINT SET
  - R/W= RIGHT-OF-WAY
  - EPKN= EXISTING PARKER KALON NAIL
  - EIS= EXISTING IRON STAKE
  - ECRW= EXISTING CONCRETE RIGHT-OF-WAY MONUMENT
  - S.T.= 10'x70' SIGHT TRIANGLE
  - BC= BACK OF CURB
  - CC= CONTROL CORNER
  - PP= POWER POLE
  - WV= WATER VALVE
  - CONC= CONCRETE
  - R= RADIUS
  - Δ= DELTA
  - L= LENGTH
  - Ch= CHORD
  - PC= POINT OF CURVATURE
  - PT= POINT OF TANGENCY
  - ⊕= CHANGE IN DIRECTION OF LINE
  - NIS= NEW IRON STAKE
  - NPF= NO POINT FOUND
  - CBU= CLUSTER BOX UNIT



SHEET 1 OF 2

PARCEL NUMBER 86615 AND A PORTION OF PARCEL NUMBER 25777

TURN LANE IMPROVEMENTS INSTALLED AS PART OF PHASE 1 & PHASE 3

PN 25758  
**ALVA WAYNE WORTHINGTON, SR.**  
 ESTATE FILE 2012, SLIDE 847  
 M.B. 12, PG. 54  
 ZONE R-10



**CERTIFICATE OF SURVEY ACCURACY**

I, **DEBORAH T. BOYETTE**, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK SEE, PAGE PLAT, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK SEE, PAGE PLAT, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1: 45,029; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (4)(1)(i)(o), THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS 5TH DAY OF MARCH, 2021.

*Deborah T. Boyette*  
 SIGNED  
 PROFESSIONAL LAND SURVEYOR No. L-4148

**MAP FOR RECORD**  
**ELI'S RIDGE**  
**PHASES 1 AND 3**

REFERENCE: A PORTION OF THE PROPERTY RECORDED IN DEED BOOK 3683, PAGE 559 AND DEED BOOK 3778, PAGE 845 OF THE PITT COUNTY REGISTRY

WINTERVILLE, WINTERVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: **BILL CLARK HOMES OF GREENVILLE, LLC**  
 200 E ARLINGTON BLVD  
 GREENVILLE, NC 27858  
 (252) 355-5805

**STROUD ENGINEERING, P.A.**  
 107-B COMMERCE ST.  
 GREENVILLE, NC 27858  
 (252) 756-9352 LICENSE NO. C-0647

SURVEYED: HOB/DE  
 DRAWN: RM  
 CHECKED: DTB

APPROVED: DTB  
 DATE: 01/18/21  
 SCALE: 1"=100'

**CERTIFICATE OF OWNERSHIP AND DEDICATION**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT, ESTABLISH MINIMUM SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES, AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE, I DEDICATE ALL SEWER AND WATER LINES TO THE TOWN OF WINTERVILLE.

DATE: 3-5-21

OWNER: *Kathryn Smith*  
*Daniel Koch*

**CERTIFICATE OF FINAL APPROVAL**

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, N.C. ON THIS 15 DAY OF March, 2021 PURSUANT TO AUTHORITY OF SECTION 154.13 IN THE SUBDIVISION REGULATIONS.

*Douglas D Jackson*  
 MAYOR OF WINTERVILLE  
 DATE: 3/17/21

**CERTIFICATE OF APPROVAL BY THE PLANNING BOARD**

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE 15 DAY OF February, 2021.

*Deborah Monroe*  
 CHAIRMAN, WINTERVILLE PLANNING BOARD  
 DATE: 3/18/21

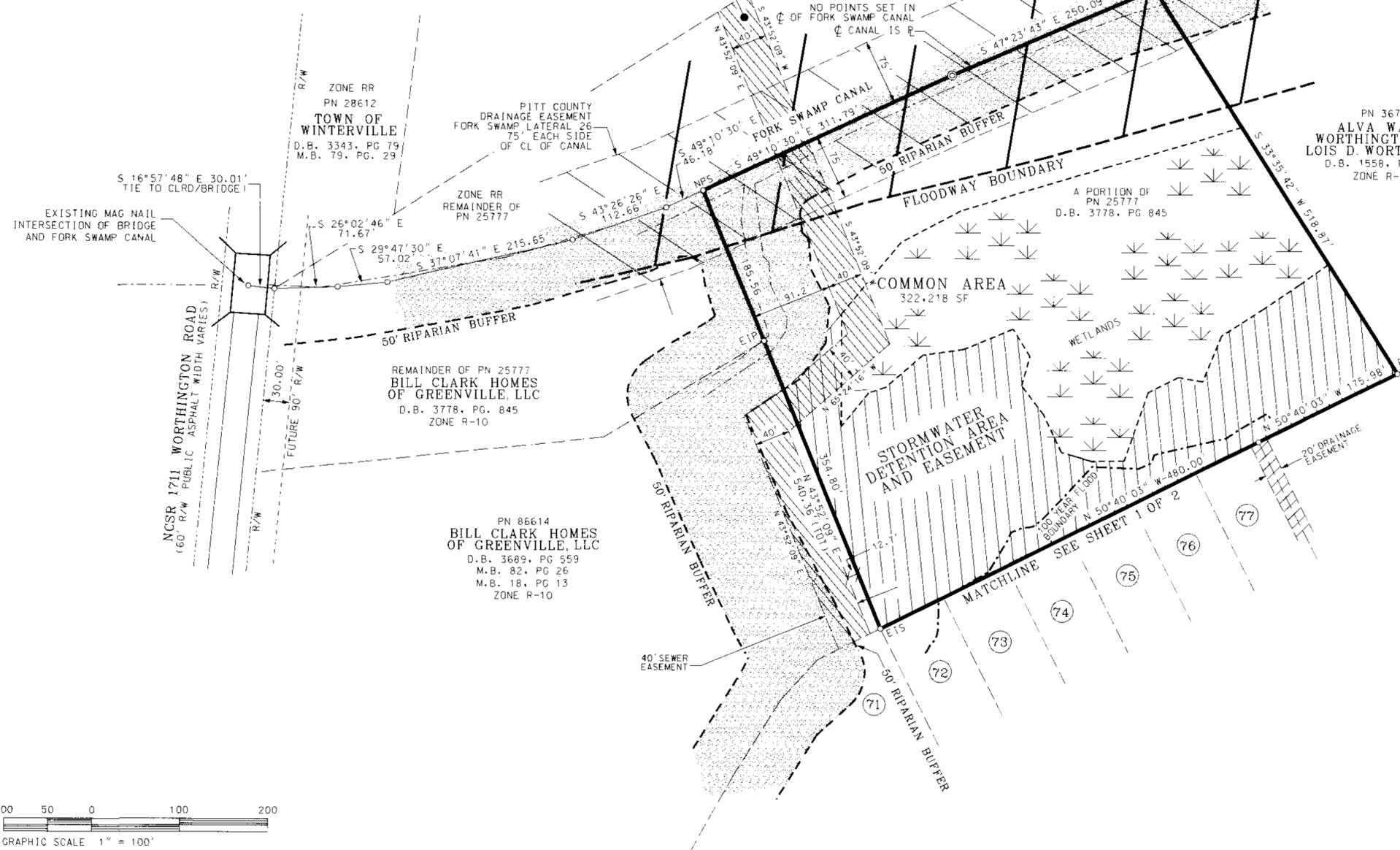
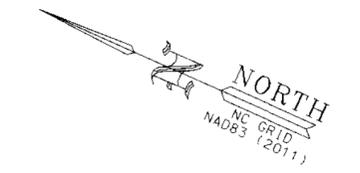
**CERTIFICATE OF REVIEW OFFICER**

NORTH CAROLINA, PITT COUNTY  
 I, *C. Bryan Jones*, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

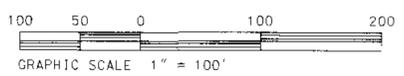
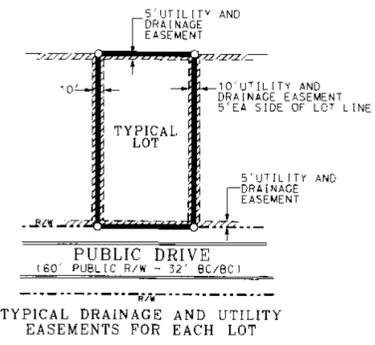
*C. Bryan Jones*  
 REVIEW OFFICER  
 DATE: 3/18/21

Doc ID: 014992140002 Type: CRP  
 Recorded: 03/23/2021 at 03:15:31 PM  
 Fee Amt: \$42.00 Page 2 of 2  
 Pitt County, NC  
 Lisa P. Nichols REG OF DEEDS  
 BK 86 PG 155-156

- NOTES**
- AREAS CALCULATED BY COORDINATE GEOMETRY.
  - MINIMUM BUILDING SETBACK LINES:  
FRONT - 25'  
SIDE - 10'  
REAR - 20'
  - A PORTION OF THIS PROPERTY IS LOCATED IN A SPECIAL FLOOD HAZARD AREA AS DETERMINED BY THE NATIONAL FLOOD INSURANCE PROGRAM, REFERENCE: FIRM 3720468400J, DATED 01/02/2004 AND FIRM 3720468500K DATED 07/07/2014.
  - IRONS SET AT ALL LOT CORNERS UNLESS OTHERWISE NOTED. NO POINTS SET IN THE CENTERLINE OF FORK SWAMP CANAL.
  - DIMENSIONS ON 90° FUTURE THROUGHFARE FROM NORTH CAROLINA DEPARTMENT OF TRANSPORTATION.
  - DRAINAGE SWALES, COMMON AREA, AND RECREATION AREAS TO BE MAINTAINED BY THE HOMEOWNER'S ASSOCIATION.
  - THE DESIGNATION OVER WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES ARE FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENTS. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
  - NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERE TO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRDACH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE TOWN OF WINTERVILLE.
  - THE SMALLEST PROPOSED LOT IS LOT #1 - 11,452 SF.



- LEGEND**
- EIP= EXISTING IRON PIPE
  - NPS= NO POINT SET
  - R/W= RIGHT-OF-WAY
  - EPKN= EXISTING PARKER KALON NAIL
  - EIS= EXISTING IRON STAKE
  - ECRWM= EXISTING CONCRETE RIGHT-OF-WAY MONUMENT
  - S.T.= 10' X 70' SIGHT TRIANGLE
  - BC= BACK OF CURB
  - CC= CONTROL CORNER
  - PP= POWER POLE
  - WV= WATER VALVE
  - CDNC= CONCRETE
  - R= RADIUS
  - Δ= DELTA
  - L= LENGTH
  - CH= CHORD
  - PC= POINT OF CURVATURE
  - PT= POINT OF TANGENCY
  - ⊙= CHANGE IN DIRECTION OF LINE
  - NIS= NEW IRON STAKE
  - NPF= NO POINT FOUND
  - CL= CENTERLINE
  - EL= PROPERTY LINE



SHEET 2 OF 2

PARCEL NUMBER 86615 AND A PORTION OF PARCEL NUMBER 25777

**MAP FOR RECORD**  
**ELI'S RIDGE**  
**PHASES 1 AND 3**

REFERENCE: A PORTION OF THE PROPERTY RECORDED IN DEED BOOK 3683, PAGE 559 AND DEED BOOK 3778, PAGE 845 OF THE PITT COUNTY REGISTRY

WINTERVILLE, WINTERVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: **BILL CLARK HOMES OF GREENVILLE, LLC**  
 200 E ARLINGTON BLVD  
 GREENVILLE, NC 27858  
 (252) 355-5805

**STROUD ENGINEERING, P.A.**  
 107-B COMMERCE ST.  
 GREENVILLE, NC 27858  
 (252) 756-9352 LICENSE NO. C-0647

SURVEYED: HOB/DE	APPROVED: DTB
DRAWN: RM	DATE: 01/18/21
CHECKED: DTB	SCALE: 1"=100'

**CERTIFICATE OF OWNERSHIP AND DEDICATION**

I HEREBY CERTIFY THAT I AM THE OWNER OF THE PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION WITH MY FREE CONSENT, ESTABLISH MINIMUM SETBACK LINES, AND DEDICATE ALL STREETS, ALLEYS, WALKS, PARKS, AND OTHER SITES, AND EASEMENTS TO PUBLIC OR PRIVATE USE AS NOTED. FURTHERMORE, I DEDICATE ALL SEWER AND WATER LINES TO THE TOWN OF WINTERVILLE.

DATE: 3-5-21

OWNER: Daniel Coan

**CERTIFICATE OF FINAL APPROVAL**

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, N.C. ON THIS 5 DAY OF March, 2021 PURSUANT TO AUTHORITY OF SECTION 154.13 IN THE SUBDIVISION REGULATIONS.

Douglas A Jackson  
 MAYOR OF WINTERVILLE  
 DATE: 3/17/21

**CERTIFICATE OF APPROVAL BY THE PLANNING BOARD**

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE 5 DAY OF February, 2021.

Sherry Monroe  
 CHAIRMAN, WINTERVILLE PLANNING BOARD  
 DATE: 3/18/21

**CERTIFICATE OF REVIEW OFFICER**

NORTH CAROLINA, PITT COUNTY  
 I, C. Bryan Jones, REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THIS MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

C. B. Jones  
 REVIEW OFFICER  
 DATE: 3/18/21



**CERTIFICATE OF SURVEY ACCURACY**

I, DEBORAH T. BOYETTE, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK SEE PAGE PLAT, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK SEE PAGE PLAT, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:45,029, THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.

I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f)(1)(1)(c), THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS 5TH DAY OF MARCH, 2021.

Deborah T. Boyette  
 SIGNED: PROFESSIONAL LAND SURVEYOR No. L-4148



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Budget Amendment 2022-2023-2.

**Action Requested:** Approve the Budget Amendment.

**Attachment:** Budget Amendment 2022-2023-2.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/31/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

This is the second budget amendment for the 2022-2023 Fiscal Year.

This first item on the budget amendment is for the grant with Pitt County for two new school resource officers. The increase grant amount is \$155,532 for the salaries, wages and benefits.

The second item is for the ICAC grant that the Police Department was awarded for forensic technologies. This grant is in the amount of \$51,314

The third item is for the completion of the CSX Crossing Force Main. The price increase is \$97,500

The fourth item is to record the \$15,000 grant that funded the Fork Swamp Snag and Drag program.

**Budgetary Impact:** The budget will increase in the amount of \$319,347.

**Recommendation:** Staff recommends Council approve Budget Amendment 2022-2023-2.

## BUDGET ORDINANCE AMENDMENT 2022-2023-2

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

**SECTION 1. Revenues are to be changed as follows:**

LINE ITEM DESCRIPTION		Fund	Account	Increase	Decrease
Grant	General	SRO	10 3415	155,532	
Misc Grant	General	ICAC	10 3420	51,315	
Fund Balance	Sewer		62 3831	97,500	
Grant	Storm Water		63 3415	15,000	
Total				319,347	\$ -

**SECTION 2. Appropriations are to be changed as follows:**

LINE ITEM DESCRIPTION	Account		Department	Fund	Increase	Decrease
Salaries and Wages	10431000	4120	Police	General	155,532	
ICAC	10431000	6105	Police	General	51,315	
Capital Outlay	62801000	7150	Sewer	Sewer	97,500	
Contracted Services	63742000	4233	Stormwater	Stormwater	15,000	
Total					319,347	-

Adopted the 12th day of September 2022.

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Mayor

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Town Clerk



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Jessica Manning, Finance Director

**Item to be Considered**

**Subject:** Charge the tax collector with collection of the 2022-2023 tax levy

**Action Requested:** Charge the Tax Collector.

**Attachment:** None.

**Prepared By:** Jessica Manning, Finance Director

**Date:** 8/25/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

The State of North Carolina requires that each year the Tax Collector be charged with the collection of the tax levy for taxes. This year the levy is \$ \$4,067,038.36.

**Budgetary Impact:** \$4,067,038.36.

**Recommendation:** Staff recommends Council charge the tax collector with collection of 2022-2023 tax levy.



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Jessica Manning, Finance Director

**Item to be Considered**

**Subject:** Settlement 2021-2022.

**Action Requested:** Accept the Tax Settlement for 2021-2022 Fiscal Year.

**Attachment:** Certified Tax settlement.

**Prepared By:** Jessica Manning, Finance Director

**Date:** 8/25/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

The State of North Carolina requires that each year the tax collector of a given municipality provide a settlement to the Governing Board. The settlement statement gives the Town Council a look at the collection, discoveries, and adjustment for the previous year.

**Budgetary Impact:** None.

**Recommendation:** Staff recommends Council accept the Certified Tax Settlement.

**Town of Winterville  
Tax Settlement  
2021-2022  
As of June 30, 2022**

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**Charges to The Tax Collector**

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Original Levy	\$3,988,763.95
Discoveries	\$19,669.63
Interest	\$4,808.69
<b>Total</b>	<b>\$4,013,242.27</b>

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**Credit to Tax Collector**

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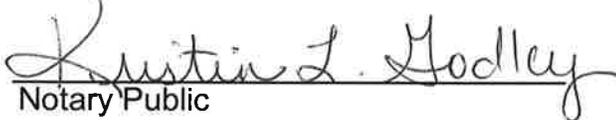
Revenues From Taxes	\$4,043,672.01
Releases	\$10,910.59
Uncollected/Insolvent	\$24,737.29
Overpayment/Refunds	(\$66,077.62)
<b>Total</b>	<b>\$4,013,242.27</b>

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Respectfully Submitted,

  
\_\_\_\_\_  
Kiesha B. Gardner, Tax Collector

Sworn to and subscribed before me, this 30th day of July 2022.

  
\_\_\_\_\_  
Notary Public

June 23<sup>rd</sup> 2024  
My Commission Expires:





**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Application for grant funding from the DWI (Division of Water Infrastructure) AIA program for the Winterville Sewer Master Plan.

**Action Requested:** Adopt Resolution 22-R-092.

**Attachment:** Resolution 22-R-092.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

This grant will allow the Town to review and evaluate the entire growth area for the Town. As the Town grows into the unincorporated area, we need to be able to control the growth in a way that minimizes the Town's cost and reduces the need for unintended system improvements. This study will allow the Town to reduce the number of pump stations required by maximizing developing a plan that implements infrastructure in a controlled and planned environment. Historically the Town has waited for developers to come to the town, and then we must evaluate the property on an individual basis. This plan will establish what the infrastructure needs are for each piece of property that is being developed. It will provide guidance on what needs to be done and how.

This grant will allow us to pay for a study without having to come out of pocket for it.

We can receive up to \$400,000

**Budgetary Impact:** If awarded the grant, we can receive \$150,000 to \$400,000.

**Recommendation:** Staff recommends Council adopt Resolution 22-R-092.

**RESOLUTION**

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

**WHEREAS**, The Town of Winterville has need for and intends to complete a sewer master plan and evaluation in a project described as the Winterville Sewer Master Plan Project; and

**WHEREAS**, The Town of Winterville intends to request State planning grant assistance for the project; and

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Winterville:

That the Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri L. Parker, Town Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the Applicant has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 12<sup>th</sup> day of September 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF,

I have hereunto set my hand this 12<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Donald Harvey, Town Clerk

(SEAL)



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Resolution authorizing the application for grant funding from the DWI Stormwater Asset Inventory Assessment program.

**Action Requested:** Adopt Resolution 22-R-093.

**Attachment:** Resolution 22-R-093.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

This grant will allow the Town to review and assess the entire storm water drainage system in the Town limits. While the town has studied parts of the system in the past, we have never assessed the whole system. This study will allow us to identify problems on our system and will make it easier to apply for grants

**Budgetary Impact:** If awarded the grant, we can receive \$150,000 to \$400,000.

**Recommendation:** Staff recommends Council adopt Resolution 22-R-093.

**RESOLUTION**

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

**WHEREAS**, The Town of Winterville has need for and intends to complete an inventory and assessment of existing stormwater infrastructure in a project described as the Stormwater Asset and Inventory Assessment Project; and

**WHEREAS**, The Town of Winterville intends to request State planning grant assistance for the project; and

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Winterville:

That the Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri L. Parker, Town Manager, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the construction of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 12<sup>th</sup> day of September 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF,

I have hereunto set my hand this 12<sup>th</sup> day of September 2022.

\_\_\_\_\_

Donald Harvey, Town Clerk

(SEAL)



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Consent Agenda

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Resolution authorizing the application for grant funding from the DWI (Division of Water Infrastructure) LASII – Local Assistance for Stormwater Infrastructure Investment – Railroad Street.

**Action Requested:** Adopt Resolution 22-R-094.

**Attachment:** Resolution 22-R-094.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

This grant will allow the Town to design and construct stormwater infrastructure needed to help the citizens of Railroad Street. This grant will cover projects up to \$4,000,000. While we have ARP funds that will be directed to this area, it will only do a portion of the project. These funds will allow for this project to be completed in full.

**Budgetary Impact:** If awarded the grant, we can receive up to \$4,000,000.

**Recommendation:** Staff recommends Council adopt Resolution 22-R-094.

**RESOLUTION**

**RESOLUTION BY GOVERNING BODY OF APPLICANT**

**WHEREAS**, The Town of Winterville has need for and intends to design and construct or design a stormwater improvement project described as the Railroad Street Stormwater Improvements Project; and

**WHEREAS**, The Town of Winterville to request State loan and/or grant assistance for the project; and

**NOW THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Winterville:

That the Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri L. Parker, Town Manager, the **Authorized Official**, and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the design and construction or design of the project described above.

That the **Authorized Official**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 12<sup>th</sup> day of September 2022.

\_\_\_\_\_  
Richard E. Hines, Mayor

ATTEST:

\_\_\_\_\_  
Donald Harvey, Town Clerk

**CERTIFICATION BY RECORDING OFFICER**

The undersigned duly qualified Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 12<sup>th</sup> day of September 2022; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF,

I have hereunto set my hand this 12<sup>th</sup> day of September 2022.

\_\_\_\_\_

Donald Harvey, Town Clerk

(SEAL)



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Presentations

**Meeting Date:** September 12, 2022

**Presenter:** Bryan Jones, Planning Director

**Item to be Considered**

**Subject:** Pitt County Comprehensive Transportation Plan Update.

**Action Requested:** NA.

**Attachment:** Pitt CTP Working Maps.

**Prepared By:** Bryan Jones, Planning Director

**Date:** 8/31/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

**Pitt County CTP Update:**

Planning staff will provide an update on Pitt County's efforts towards updating the Pitt County Comprehensive Transportation Plan. This plan update is a collaborative effort between the Transportation Planning Division of the North Carolina Department of Transportation, the Greenville Urban Area Metropolitan Planning Organization, and the Mid-East Rural Planning Organization. A Comprehensive Transportation Plan is a long-range planning document that will assist in making transportation decisions for the next 25-30 years and is required by NC General Statute 136-66.2.

A Steering Committee was formed in September 2020 and monthly meetings are held to provide updates and input on the plan. In the spring of 2021, a public input survey was conducted and had just under 1,800 participants. Public workshops are tentatively scheduled for later this year and local public hearings will be held in early 2023 to consider adopting the plan prior to final adoption by NCDOT.

Maps, survey results and additional information about the CTP can be found on the project website located at [www.tinyurl.com/PittCTP](http://www.tinyurl.com/PittCTP).

**Budgetary Impact:** NA.

**Recommendation:** NA.



## **Pitt County CTP Working Maps**



## FACILITY TYPES

Facility classifications for mobility and control of access planning through 2045



# PITT COUNTY

Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 12, 2022

### Facility Types and Control of Access (Listed in Order of Mobility Function)

	Projected	New Location
Freeway		
Expressway (Multilane Divided)		
Boulevard (Multilane Divided)		
Major Thoroughfare (Multilane Undivided)		
Major Thoroughfare (2 Lane)		
Minor Thoroughfare		
Other Features		
Studied Roads		
Greenville MPO		
Mid-East RPO		



Full report at:  
[tinyurl.com/pittctcp](https://tinyurl.com/pittctcp)

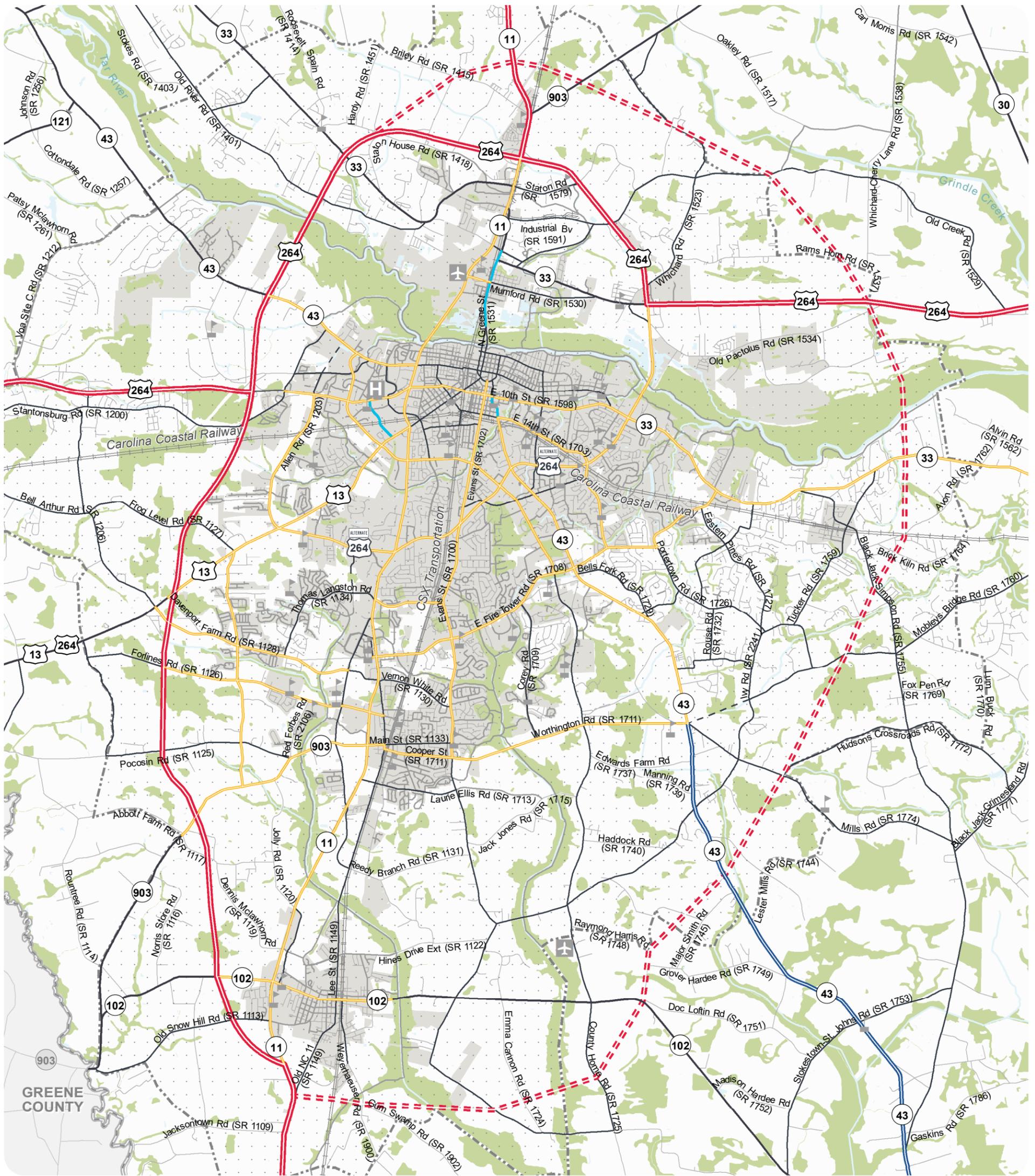


Sheet 1 of 4

Base map date: March 13, 2020

#### Legal Disclaimer

These concepts will need additional analysis to meet state and federal environmental regulations, to determine final locations and designs, and to be funded for implementation. Local zoning or subdivision ordinances may require the dedication of right of way based on the concepts shown on the Comprehensive Transportation Plan and local collector street plans, based on N.C.G.S. § 136-66.2 and § 136-66.10.



**FACILITY TYPES**  
 Facility classifications for mobility and control of access planning through 2045



**PITT COUNTY**  
 MPO  
 Comprehensive Transportation Plan

WORKING COPY  
 Plan Date: July 12, 2022

**Facility Types and Control of Access**  
 (Listed in Order of Mobility Function)

Facility Type	Projected	New Location
Freeway		
Expressway (Multilane Divided)		
Boulevard (Multilane Divided)		
Major Thoroughfare (Multilane Undivided)		
Major Thoroughfare (2 Lane)		
Minor Thoroughfare		

**Other Features**

- Studied Roads
- Greenville MPO
- Mid-East RPO



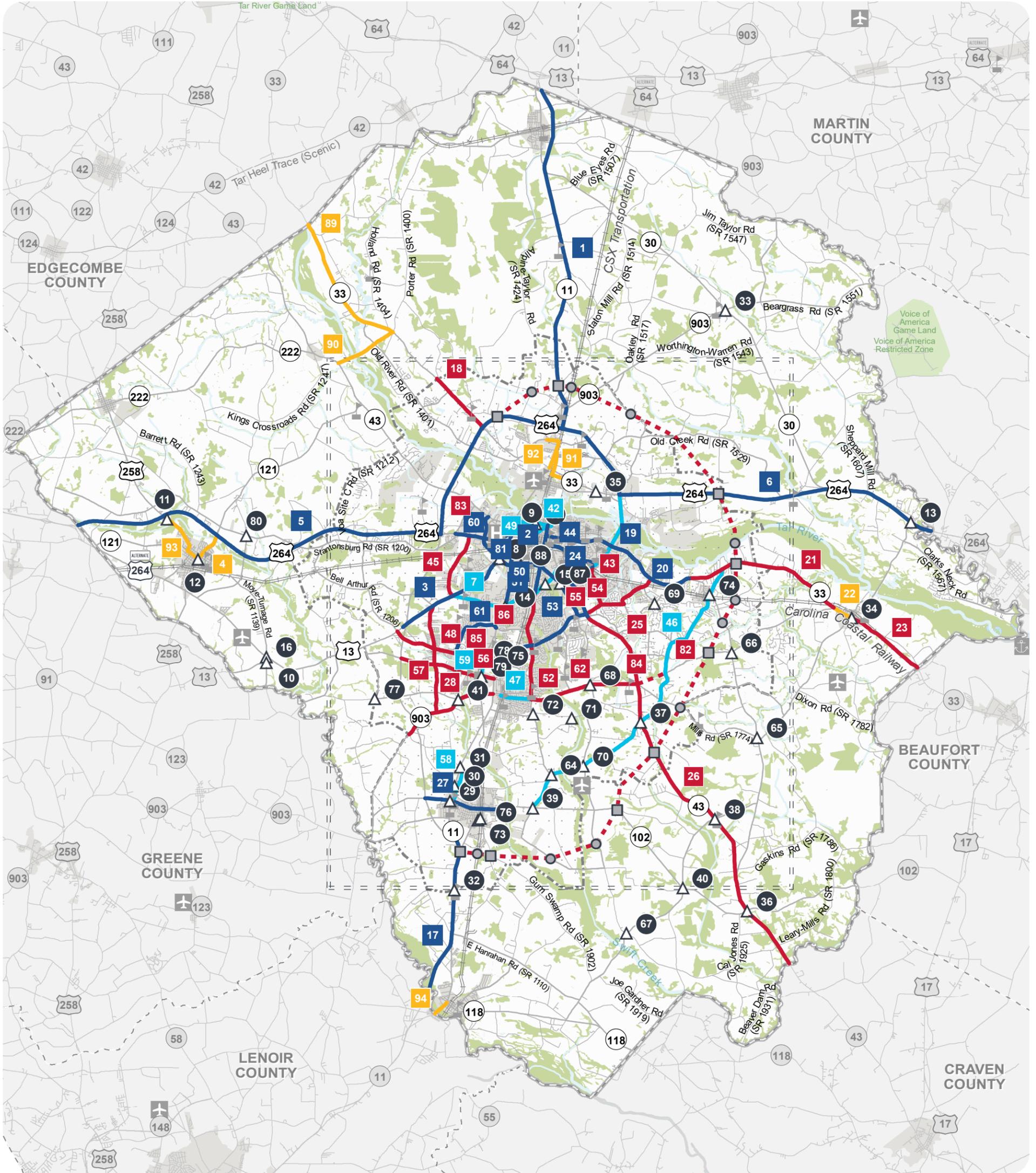

Full report at: [tinyurl.com/pittcpt](https://tinyurl.com/pittcpt)



Sheet 1A of 4  
 Inset A  
 Base map date: March 13, 2020

**Legal Disclaimer**  
 These concepts will need additional analysis to meet state and federal environmental regulations, to determine final locations and designs, and to be funded for implementation. Local zoning or subdivision ordinances may require the dedication of right of way based on the concepts shown on the Comprehensive Transportation Plan and local collector street plans, based on N.C.G.S. § 136-66.2 and § 136-66.10.

36



**HIGHWAY RECOMMENDATIONS**  
Proposals that address identified needs through 2045



**PITT COUNTY**

Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 12, 2022

**Highway Features**

	Proposal ID #	Improve	New Location
Congestion / Mobility (e.g., add lanes)	#	—	- - - -
Access Management / Operations (e.g., add median)	#	—	- - - -
Modernization (e.g., widen lanes, add turn lanes)	#	—	- - - -
Other (e.g., safety, economic development)	#	—	- - - -
Interchange	#	□	■
Bridge / Overpass	#	○	●
Intersection	#	△	▲
Studied Roads		—	—
Greenville MPO		—	—
Mid-East RPO		—	—



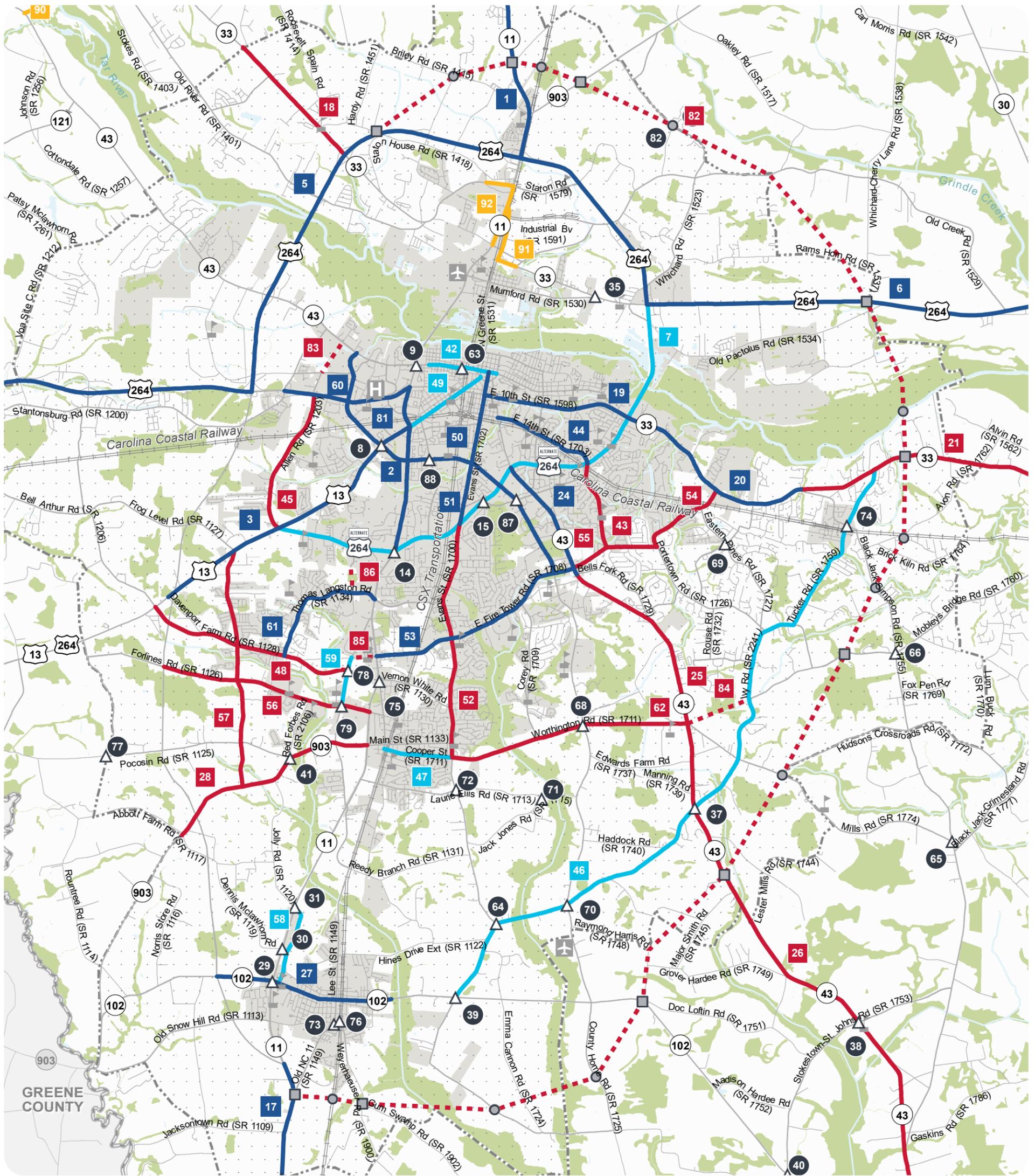

Full report at:  
[tinyurl.com/pittctcp](http://tinyurl.com/pittctcp)



Sheet 2 of 4

Base map date: March 13, 2020

**Legal Disclaimer**  
These concepts will need additional analysis to meet state and federal environmental regulations, to determine final locations and designs, and to be funded for implementation. Local zoning or subdivision ordinances may require the dedication of right of way based on the concepts shown on the Comprehensive Transportation Plan and local collector street plans, based on N.C.G.S. § 136-66.2 and § 136-66.10.



**HIGHWAY RECOMMENDATIONS**  
Proposals that address identified needs through 2045



**PITT COUNTY**  
MPO INSET  
Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 12, 2022

**Highway Features**

Proposal ID #	Improve	New Location
#	—	- - - -
#	—	- - - -
#	—	- - - -
#	—	- - - -
#	□	■
#	○	●
#	△	▲
	—	—
	—	—
	—	—

Greenville MPO  
Mid-East RPO




Full report at:  
[tinyurl.com/pittctcp](http://tinyurl.com/pittctcp)



**Sheet 2A of 4**  
Inset A

Base map date: March 13, 2020

**Legal Disclaimer**  
These concepts will need additional analysis to meet state and federal environmental regulations, to determine final locations and designs, and to be funded for implementation. Local zoning or subdivision ordinances may require the dedication of right of way based on the concepts shown on the Comprehensive Transportation Plan and local collector street plans, based on N.C.G.S. § 136-66.2 and § 136-66.10.

# Pitt County Highway Recommendations

1

**US 13:**

*From Edgecombe County to US 264 | 11.94 miles*

Upgrade to freeway standards, per vision of Statewide Transportation Corridor X.

2

**US 13/NC11:**

*From Stantonsburg Rd (SR 1200) to US 264 ALT | 2.59 miles*

Add medians and protected left turn lanes at Farmville Blvd, Moye Blvd, Dickinson Av, Arlington Blvd, and US 264 ALT, per GUAMPO’s 2045 MTP.

3

**US 13:**

*From NC 11 to Davenport Farm Rd (SR 1128) | 4.63 miles*

Widen to a consistent 4-lane divided facility with access management improvements to improve mobility, per GUAMPO’s 2045 MTP.

4

**US 264:**

*From US 264 to NC 121 | 1.89 miles*

Improve intersections to improve safety and reduce crashes along the corridor.

5

**US 264:**

*From Greene County Line to US 264 ALT | 40.33 miles*

Upgrade to interstate standards, per Designated Future Interstate Route 587. Improve resilience to flood inundation along route.

6

**US 264:**

*From US 264 ALT to Beaufort County Line | 11.08 miles*

Upgrade to freeway standards to be consistent with Beaufort County CTP and US 264. Improve resilience to flood inundation along route.

7

**Modernization, FS1002-B:**

*From US 264 to US 13 | 8.18 miles*

Widen and improve intersections per GUAMPO’s 2045 MTP and Feasibility Study.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



8

**US 13 & W Arlington Blvd:**

*Intersection | 0.0 miles*

Improve intersection for mobility and safety per GUAMPO’s 2045 MTP.

9

**US 13 & NC 43, U-5730:**

*Intersection | 0.0 miles*

Upgrade intersection per NCDOT STIP Project U-5730.

10

**US 13 & Moye-Turnage Rd (SR 1139):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

11

**US 258 BUS & Cooperative Way:**

*Intersection | 0.0 miles*

Improve intersection to reduce crashes and increase safety at high-crash location.

12

**US 258 BUS & NC 121 (N Main St):**

*Intersection | 0.0 miles*

Improve intersection’s sight distance and safety.

13

**US 264 & N Grimesland Bridge Rd (SR 1565):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

14

**US 264 ALT & NC 11:**

*Intersection | 0.0 miles*

Improve intersection to increase safety, efficiency, and capacity per GUAMPO’s 2045 MTP.

15

**US 264 ALT & Red Banks Rd:**

*Intersection | 0.0 miles*

Improve intersection per GUAMPO’s 2045 MTP.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



16

**US 264 ALT & Moye-Turnage Rd (SR 1139):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

17

**NC 11, R-5815:**

*From NC 11 BYP to Lenoir County Line | 5.48 miles*

Upgrade to interstate standards, per NCDOT STIP Project R-5815.

18

**NC 33, R-3407:**

*From MPO Boundary to US 264 | 2.28 miles*

Widen to multi-lanes, per NCDOT STIP Project R-3407.

19

**NC 33 and E 10th St (SR 1598), U-6125:**

*From Evans St (SR 1702) to Oxford Rd | 3.02 miles*

Access Management, per NCDOT STIP Project U-6125.

20

**NC 33:**

*From Oxford Rd to Blackjack-Simpson Rd (SR 1755) | 2.5 miles*

Replace the existing center left-turn lane with a median and improve the intersections for capacity and safety, per GUAMPO's 2045 MTP.

21

**NC 33, U-6215:**

*From Blackjack-Simpson Rd (SR 1755) to Mobeys Bridge Rd (SR 1760) | 5.6 miles*

Widen to multi-lanes, per NCDOT STIP Project U-6125.

22

**NC 33:**

*From Mobeys Bridge Rd (SR 1760) to Beaufort St (SR 1565) | 0.71 miles*

Implement traffic calming measures to improve safety, per Division support.

23

**NC 33:**

*From Beaufort St (SR 1565) to Beaufort County Line | 2.83 miles*

Widen roadway to three lanes to increase safety and reduce delay, per RPO SPOT submittal.



24

**NC 43, U-6147:**

*From US 264 ALT to Bells Fork Rd (SR 1729) | 1.97 miles*  
 Access Management, per NCDOT STIP Project U-6147.

25

**NC 43, U-5991:**

*From Firetower Rd (SR 1708) to Worthington Rd (SR 1711) | 3.07 miles*  
 Widen to multi-lanes, per NCDOT STIP Project U-5991.

26

**NC 43:**

*From Worthington Rd (SR 1711) to Craven County Line | 11.41 miles*  
 Widen to a 4-lane median divided facility to improve safety and increase capacity, per GUAMPO's 2045 MTP.

27

**NC 102:**

*From NC 11 BYP to Ayden Town Limits | 2.75 miles*  
 Install median for access management, per GUAMPO's 2045 MTP.

28

**NC 903:**

*From NC 11 to MPO Boundary | 3.44 miles*  
 Widen to multi-lanes, per GUAMPO's 2045 MTP.

29

**NC 11 & NC 102:**

*Intersection | 0.0 miles*  
 Add new turn lanes to improve safety, traffic flow, and congestion per GUAMPO's 2045 MTP.

30

**NC 11 & Dennis McLawhorn Rd (SR 1119):**

*Intersection | 0.0 miles*  
 Construct Reduced-Conflict Intersection (RCI) to improve capacity, safety, and connectivity of intersection.

31

**NC 11 & Jolly Rd (SR 1120):**

*Intersection | 0.0 miles*  
 Construct Reduced-Conflict Intersection (RCI) to improve capacity, safety, and connectivity of intersection.



32

**NC 11 & Littlefield Rd (SR 1108):**

*Intersection | 0.0 miles*

Construct Reduced-Conflict Intersection (RCI) to improve capacity, safety, and connectivity of intersection.

33

**NC 30 & NC 903:**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

34

**NC 33 & Beaufort St (SR 1565):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

35

**NC 33 & Mumford Rd (SR 1530):**

*Intersection | 0.0 miles*

Install a roundabout to enhance safety by eliminating a skewed intersection and provide free flow travel, per GUAMPO's 2045 MTP.

36

**NC 43 & NC 102:**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

37

**NC 43 & Ivy Rd (SR 1774):**

*Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.

38

**NC 43 & Stokestown Saint John Rd (SR 1753):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

39

**NC 102 & Ayden Golf Club Rd (SR 1723):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing a roundabout.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



40

**NC 102 & Stokestown Saint John Rd (SR 1753):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

41

**NC 903 & Pocosin Rd (SR 1125):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops or a roundabout.

42

**W 5th St (SR 1571), U-6240:**

*From Cadillac St to Reade St | 1.07 miles*

Rehabilitate and realign, per NCDOT STIP Project U-6240.

43

**E 14th St (SR 1704), U-5917:**

*From E Firetower Rd (SR 1708) to US 264 ALT | 1.37 miles*

Widen to multi-lanes, per NCDOT STIP Project U-5917.

44

**E 14th St (SR 1704):**

*From US 264 ALT to Charles Blvd (SR 1707) | 1.61 miles*

Add medians along the corridor with protected left turn lanes at the Elm St intersection, per GUAMPO's 2045 MTP.

45

**Allen Rd (SR 1203), U-5875:**

*From Stantonsburg Rd (SR 1200) to US 13 | 2.3 miles*

Widen to multi-lanes, per NCDOT STIP Project U-5875.

46

**Ayden Golf Club Rd/Ivy Rd/Tucker Rd (SR 1723/1174/1759):**

*From NC 102 to NC 33 | 11.4 miles*

Potential for intermittent turn lanes, lane widening, and edge treatments per GUAMPO's 2045 MTP.

47

**Cooper St (SR 1711):**

*From Old Tar Rd (SR 1700) to Mill St (SR 1149) | 1.06 miles*

Potential modernization includes restriping, lane reconfiguration, and partial curb and gutter enhancements per GUAMPO's 2045 MTP.



**48** **Davenport Farm Rd (SR 1128):**  
*From US 13 to Reedy Branch Rd (SR 1131) | 3.25 miles*  
 Widen to 4-lanes divided, per MPO SPOT submittal.

**49** **Dickinson Av (SR 1620), U-5606:**  
*From Reade Cir to US 13 | 1.34 miles*  
 Improve roadway, per NCDOT STIP Project U-5606.

**50** **Evans St (SR 1700), U-6196:**  
*From 5th St (SR 1571) to Red Banks Rd | 2.13 miles*  
 Access Management, per NCDOT STIP Project U-6196.

**51** **Evans St (SR 1700):**  
*From Red Banks Rd to US 264 ALT | 0.27 miles*  
 Access Management, per GUAMPO's 2045 MTP.

**52** **Evans St/Old Tar Rd (SR 1700), U-2817:**  
*From US 264 ALT to Worthington Rd (SR 1711) | 3.69 miles*  
 Widen to multi-lanes, per NCDOT STIP Project U-2817.

**53** **Firetower Rd (SR 1708):**  
*From NC 11 to NC 43 | 3.62 miles*  
 Replace the existing center turn lane with a median and improve the intersections along the corridor to increase capacity, per GUAMPO's 2045 MTP.

**54** **E Firetower Rd/Portertown Rd (SR 1726), U-5870:**  
*From E 14th St (SR 1704) to NC 33 | 2.17 miles*  
 Widen to multi-lanes, per NCDOT STIP Project U-5870.

**55** **E Firetower Rd (SR 1708), U-5785:**  
*From NC 43 to E 14th St (SR 1704) | 0.6 miles*  
 Widen to multi-lanes, per NCDOT STIP Project U-5785.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



56

**Forlines Rd (SR 1126):**

*From NC 11 BYP to NC 11 | 3.27 miles*

Widen to a 4-lane median divided facility to improve safety and increase capacity, per GUAMPO's 2045 MTP.

57

**Frog Level Rd (SR 1127):**

*From US 13 to NC 903 | 3.7 miles*

Widen to a 4-lane median divided facility to improve safety and increase capacity, per GUAMPO's 2045 MTP.

58

**Jolly Rd (SR 1120):**

*From NC 102 to NC 11 | 1.27 miles*

Modernize and upgrade the roadway with with edge treatments and lane widening, per GUAMPO's 2045 MTP.

59

**Reedy Branch Rd (SR 1131):**

*From Forlines Rd (SR 1126) to W Firetower Rd (SR 1708) | 0.76 miles*

Modernization may include turn lane improvements, edge treatments, lane widening, etc. per GUAMPO's 2045 MTP.

60

**Stantonsburg Rd (SR 1200), U-6195:**

*From B's Barbeque Rd (SR 1204) to US 13 | 1.99 miles*

Access Management, per STIP Project U-6195.

61

**Thomas Langston Rd (SR 1134):**

*From Davenport Farm Rd (SR 1128) to NC 11 | 2.08 miles*

Modernize to a divided 2-lane roadway with curb and gutter. Add protected left turning movements at specified intersections to increase capacity per GUAMPO's 2045 MTP.

62

**Worthington Rd (SR 1711):**

*From Old Tar Rd (SR 1700) to NC 43 | 3.71 miles*

Widen to a 4-lane median divided facility to improve safety and increase capacity per GUAMPO's 2045 MTP.

63

**W 5th St (SR 1571) & Albemarle Av (SR 1571)/Elizabeth St:**

*Intersection | 0.0 miles*

Install a roundabout to provide traffic calming and adequate sight distance, increasing safety per GUAMPO's 2045 MTP.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



64

**Ayden Golf Club Rd (SR 1723) & Old Tar Rd (SR 1700):**

*Intersection | 0.0 miles*

Improve intersection geometrics to improve safety and connectivity per GUAMPO's 2045 MTP.

65

**Blackjack-Simpson Rd (SR 1755) & Mills Rd (SR 1774):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

66

**Blackjack-Simpson Rd (SR 1755) & Mobleys Bridge Rd (SR 1760):**

*Intersection | 0.0 miles*

Improve intersection by constructing roundabout per NCDOT's conceptual plan.

67

**County Home Rd (SR 1725) & Stokestown Saint John Rd (SR 1753):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

68

**County Home Rd (SR 1725) & Worthington Rd (SR 1711), U-6197:**

*Intersection | 0.0 miles*

Upgrade intersection per NCDOT STIP Project U-6197.

69

**Eastern Pines Rd (SR 1727) & Lt Hardee Rd (SR 1728):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

70

**Ivy Rd (SR 1774) & County Home Rd (SR 1725):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

71

**Laurie Ellis Rd (SR 1713) & Jack Jones Rd (SR 1715):**

*Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.



72

**Laurie Ellis Rd (SR 1713) & Old Tar Rd (SR 1700):***Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

73

**S Lee St (SR 1149) & Planters St:***Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.

74

**McDonald St (SR 1755) & Simpson St (SR 1759):***Intersection | 0.0 miles*

Construct roundabout to reduce crash frequency per GUAMPO's 2045 MTP.

75

**Mill St (SR 1149) & Vernon White Rd (SR 1130):***Intersection | 0.0 miles*

Improve intersection per NCDOT Congestion Management's conceptual design to improve capacity, safety, and connectivity.

76

**Mill St (SR 1149) & West Av:***Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.

77

**Pocosin Rd (SR 1125) & Speight Seed Farm Rd (SR 1124):***Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

78

**Reedy Branch Rd (SR 1131) & Davenport Farm Rd (SR 1128):***Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.

79

**Reedy Branch Rd (SR 1131) & Forlines Rd (SR 1126):***Intersection | 0.0 miles*

Improve intersection per GUAMPO's 2045 MTP.

80

**Stantonsburg Rd (SR 1200) & Wesley Church Rd (SR 1221):**

*Intersection | 0.0 miles*

HSIP initiative with Division support to analyze select intersections to improve safety, potentially installing all-way stops.

81

**Arlington Blvd:**

*From NC 43 to E Firetower Rd (SR 1708) | 5.37 miles*

Access management per GUAMPO's 2045 MTP.

82

**Greenville East BYP:**

*From NC 11 to US 264 ALT | 27.45 miles*

To alleviate congestion in the MPO area, construct bypass east of Greenville.

83

**Allen Rd Ext:**

*From MacGregor Downs Rd (SR 1202) to NC 43 | 0.58 miles*

Construct extension for connectivity and mobility.

84

**Mobleys Bridge Rd Ext:**

*From Ivy Rd (SR 1774) to Worthington Rd (SR 1711) | 1.02 miles*

Construct extension for connectivity and mobility.

85

**W Firetower Rd Ext:**

*From NC 11 to Reedy Branch Rd (SR 1131) | 0.33 miles*

Construct a 4-lane divided roadway on new location to improve connectivity from Firetower Rd to Reedy Branch Rd.

86

**Frontgate Dr Ext:**

*From Frontgate Dr to Thomas Langston Rd (SR 1134) | 0.41 miles*

Construct extension for connectivity and mobility.

87

**E Arlington Blvd & Red Banks Rd:**

*Intersection | 0.0 miles*

Improve intersection of two major 5-lane corridors per GUAMPO's 2045 MTP.

Highway Class: ■ Congestion ■ Access Management ■ Modernization ■ Other (Safety, etc.) ● Bridge/Intersection



88

**W Arlington Blvd & Hooker Rd:**

*Intersection | 0.0 miles*

Improve intersection per GUAMPO’s 2045 MTP.

89

**NC 33 Resilience A:**

*From Edgemcombe County Line to NC 222 | 4.94 miles*

Improve resilience to flood inundation along route.

90

**NC 222 Resilience:**

*From NC 33 to NC 43 | 2.16 miles*

Improve resilience to flood inundation along route.

91

**NC 33 Resilience B:**

*From West of US 13 to East of US 13 | 1.58 miles*

Improve resilience to flood inundation along route.

92

**US 13 Resilience:**

*From NC 33 to Belvoir Rd (SR 1528) | 0.96 miles*

Improve resilience to flood inundation along route.

93

**NC 121 Resilience:**

*From US 264 to US 258 BUS | 1.07 miles*

Improve resilience to flood inundation along route.

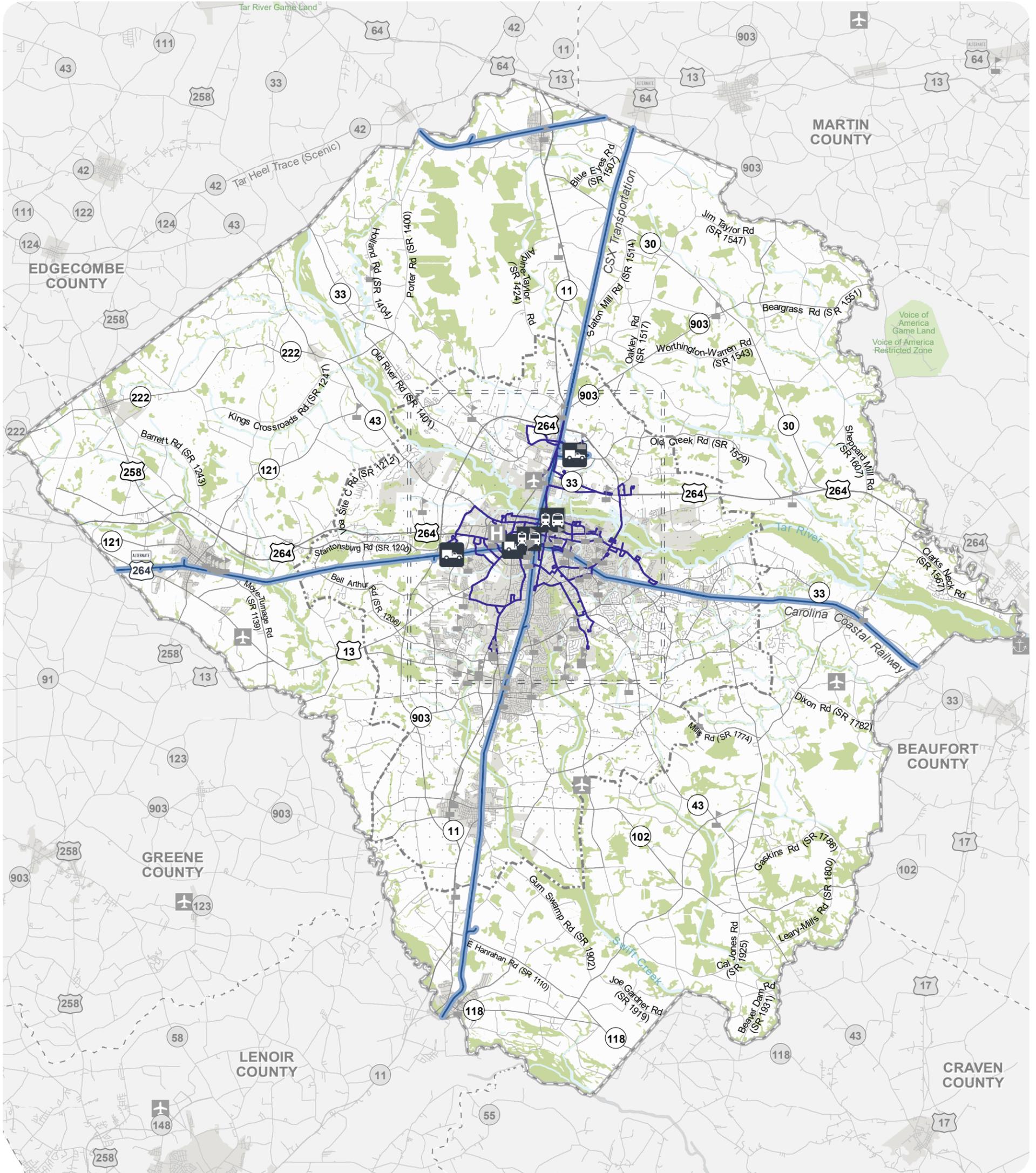
94

**NC 118 Resilience:**

*From Lenoir County Line to Queen St (NC 118) | 0.54 miles*

Improve resilience to flood inundation along route.





# PUBLIC TRANSPORTATION AND RAIL RECOMMENDATIONS

Proposals that address identified needs through 2045



## PITT COUNTY

Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 12, 2022

### Public Transportation and Rail Features

	Proposal ID #	Existing	Proposed
Urban Fixed Bus Corridors	#		
Regional Bus Corridors	#		
Rural Fixed Bus Corridors	#		
Fixed Guideway	#		
Amtrak / Freight Route	#		
Current Railroad	#		
Transit Facility	#		
Park and Ride Lot	#		
Amtrak Station	#		
Intermodal Terminal	#		
Studied Roads			
Greenville MPO			
Mid-East RPO			



Full report at:  
[tinyurl.com/pittctcp](https://tinyurl.com/pittctcp)



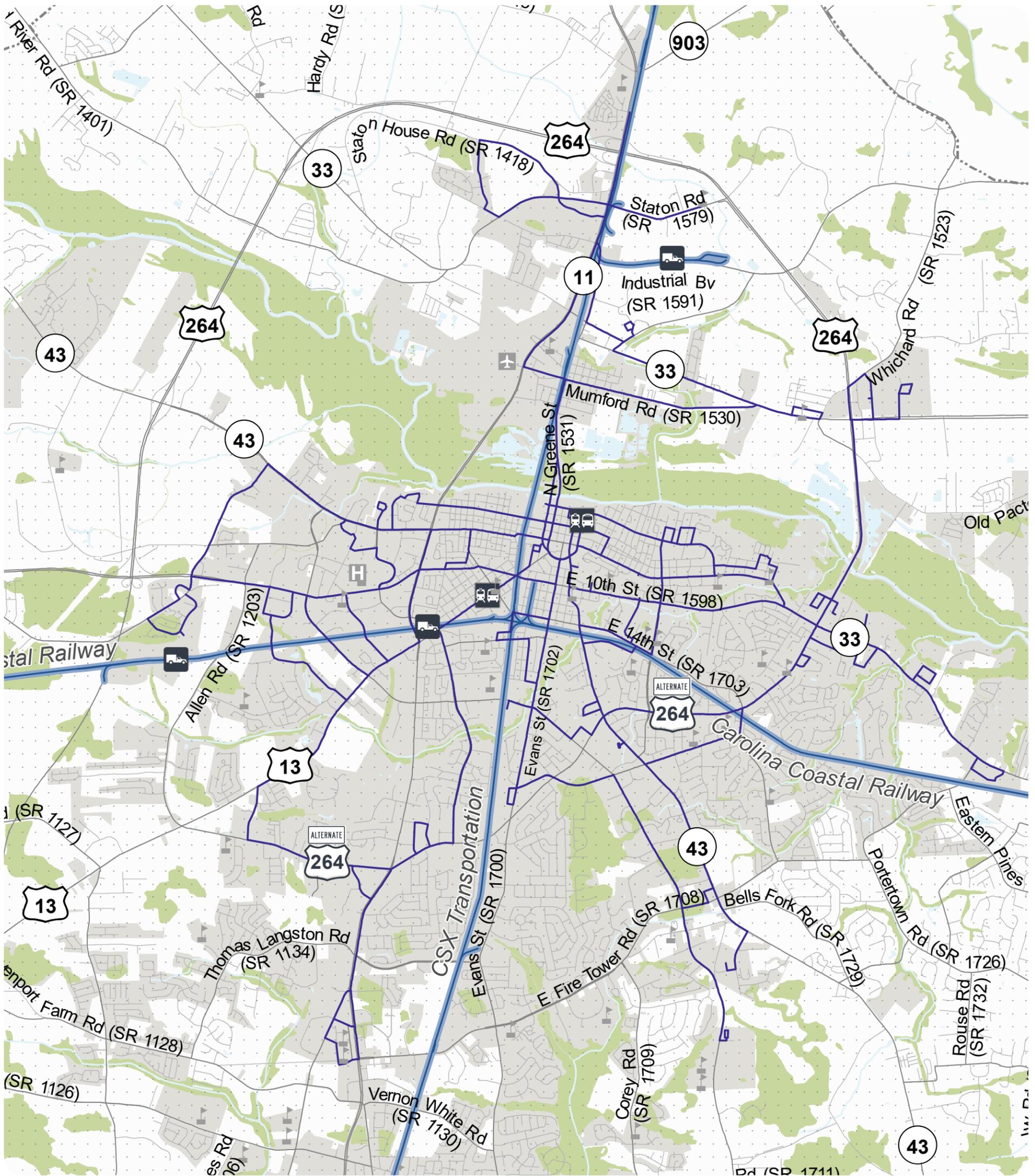
Sheet 3 of 4

Base map date: March 13, 2020

#### Legal Disclaimer

These concepts will need additional analysis to meet state and federal environmental regulations, to determine final locations and designs, and to be funded for implementation. Local zoning or subdivision ordinances may require the dedication of right of way based on the concepts shown on the Comprehensive Transportation Plan and local collector street plans, based on N.C.G.S. § 136-66.2 and § 136-66.10.

Denotes Highway Incidental



# PUBLIC TRANSPORTATION AND RAIL RECOMMENDATIONS

Proposals that address identified needs through 2045



## PITT COUNTY MPO INSET

### Comprehensive Transportation Plan

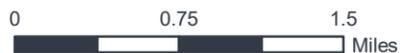
WORKING COPY  
Plan Date: July 12, 2022

#### Public Transportation and Rail Features

	Proposal ID #	Existing	Proposed
Urban Fixed Bus Corridors	#		
Regional Bus Corridors	#		
Rural Fixed Bus Corridors	#		
Fixed Guideway	#		
Amtrak / Freight Route	#		
Current Railroad	#		
Transit Facility	#		
Park and Ride Lot	#		
Amtrak Station	#		
Intermodal Terminal	#		
Studied Roads			
Greenville MPO			
Mid-East RPO			



Full report at:  
[tinyurl.com/pittctcp](https://tinyurl.com/pittctcp)



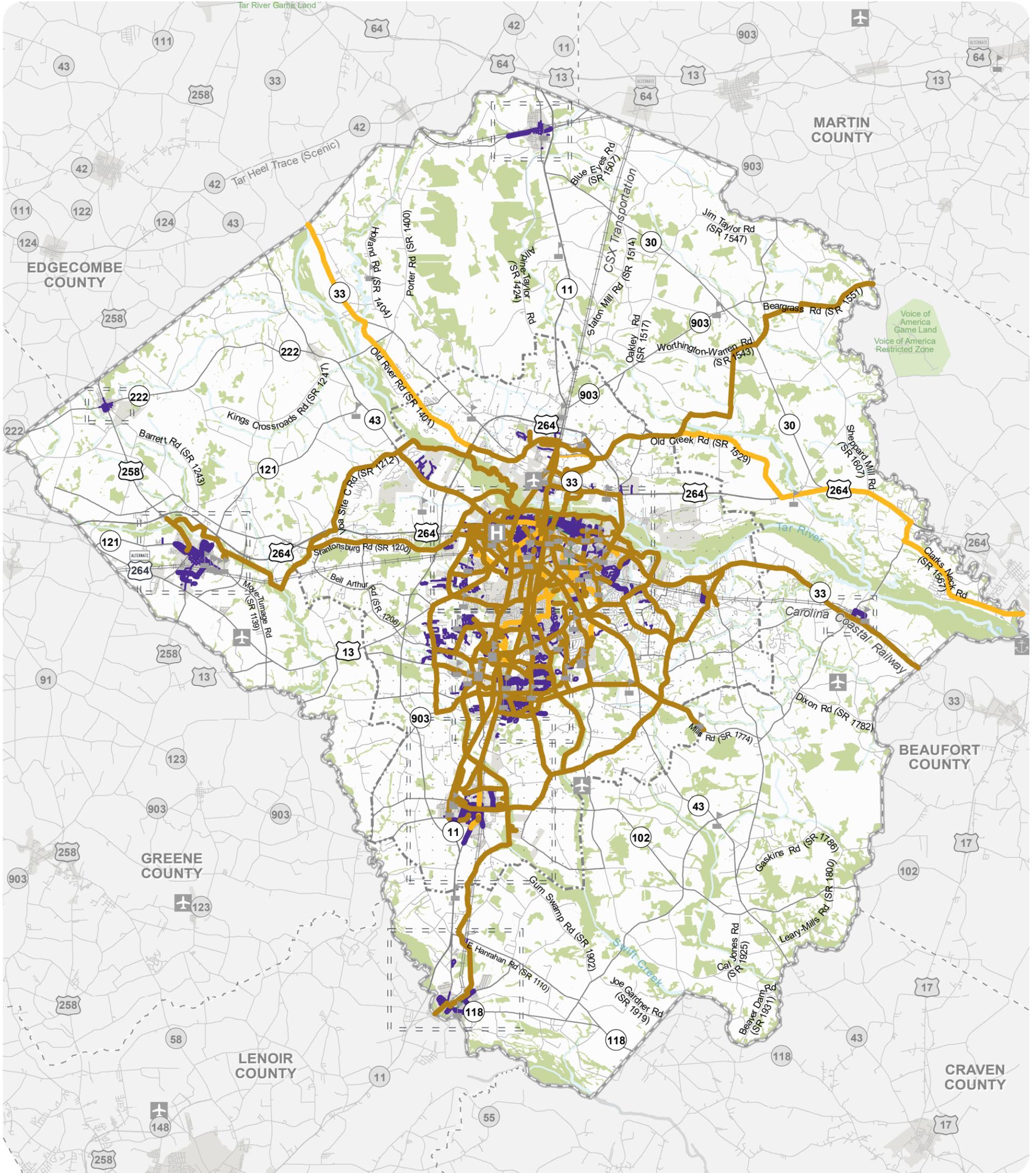
Sheet 3 of 4

Base map date: March 13, 2020

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Denotes Highway Incidental



**BICYCLE / PEDESTRIAN RECOMMENDATIONS**  
Proposals that address identified needs through 2045



**PITT COUNTY**

Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 21, 2022

**Bicycle and Pedestrian Features**

	Proposal ID #	Existing	Proposed
Bicycle	#	—	—
Pedestrian	#	—	—
Bicycle and Pedestrian	#	—	—
Multiuse Path	#	—	—
Bicycle and Pedestrian Bridge	#	○	●
Denotes Highway Incidental	★		

**Other Features**

- Studied Roads
- Greenville MPO
- Mid-East RPO




Full report at: [tinyurl.com/pittctp](https://tinyurl.com/pittctp)

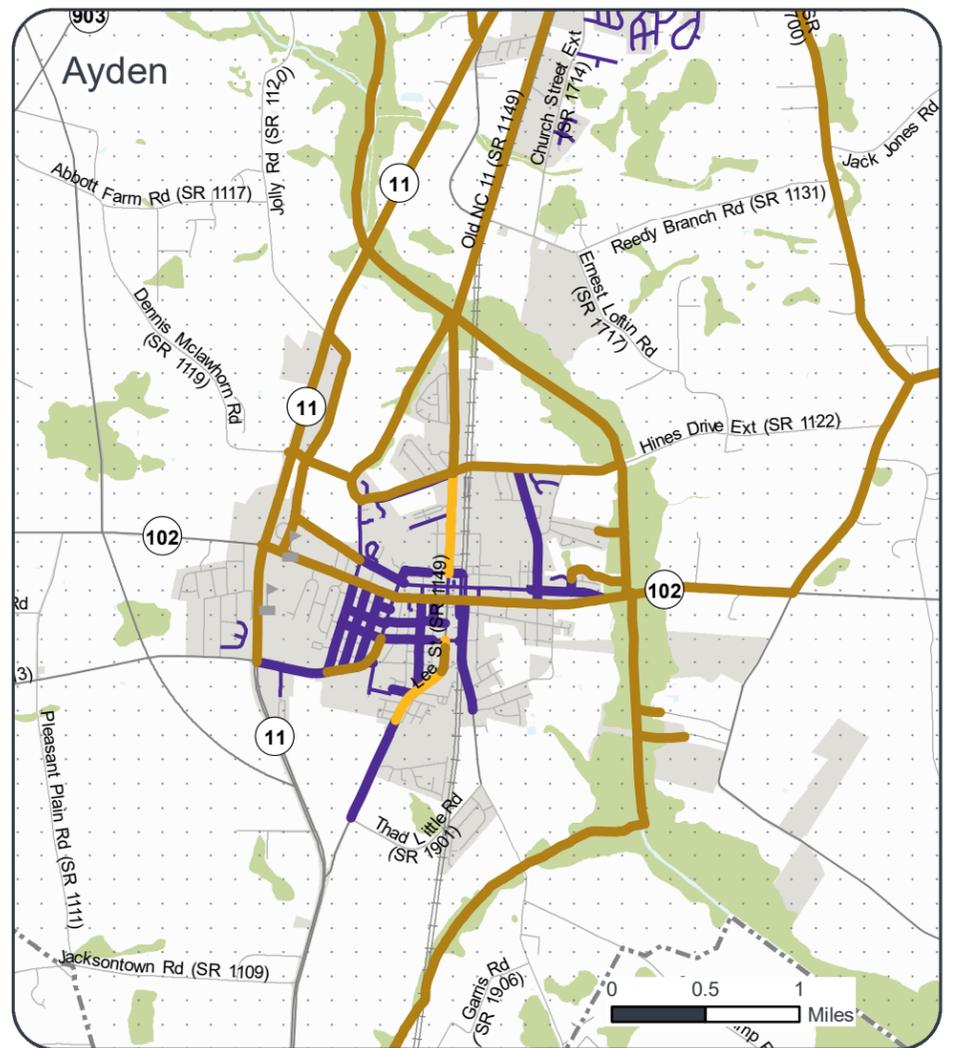
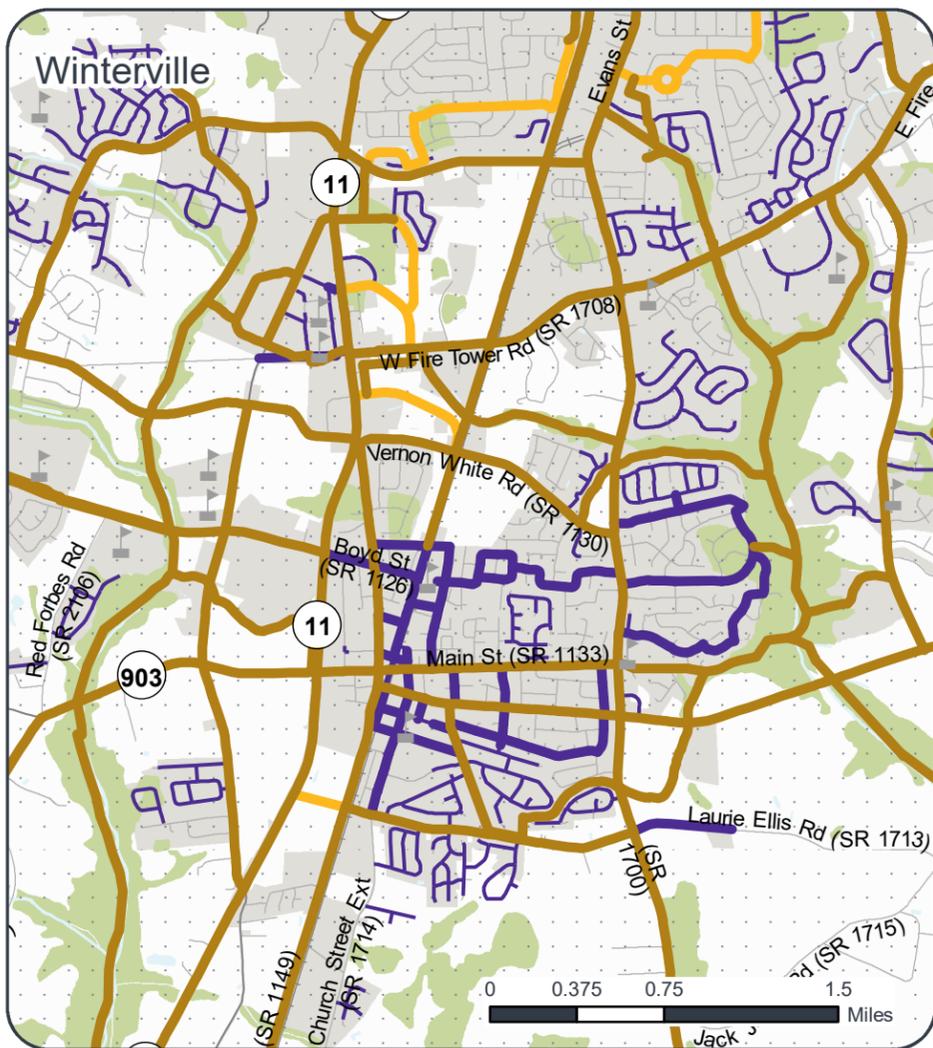
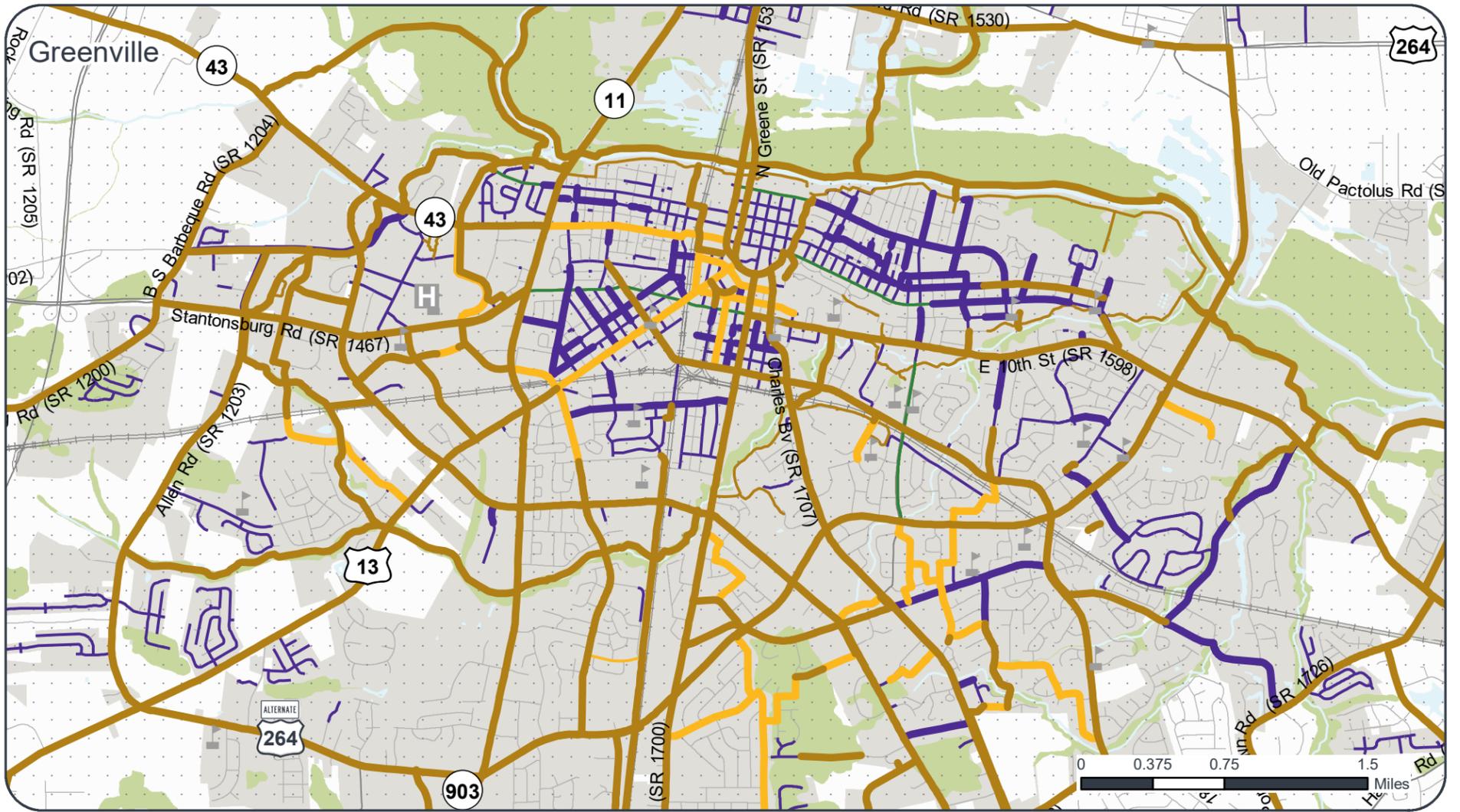


Sheet 4 of 4

Base map date: March 13, 2020

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53



**BICYCLE / PEDESTRIAN RECOMMENDATIONS**  
Proposals that address identified needs through 2045



**PITT COUNTY**  
INSET A  
Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 21, 2022

**Bicycle and Pedestrian Features**

	Proposal ID #	Existing	Proposed
Bicycle	#		
Pedestrian	#		
Bicycle and Pedestrian	#		
Multiuse Path	#		
Bicycle and Pedestrian Bridge	#		
Denotes Highway Incidental	★		

**Other Features**

- Studied Roads
- Greenville MPO
- Mid-East RPO



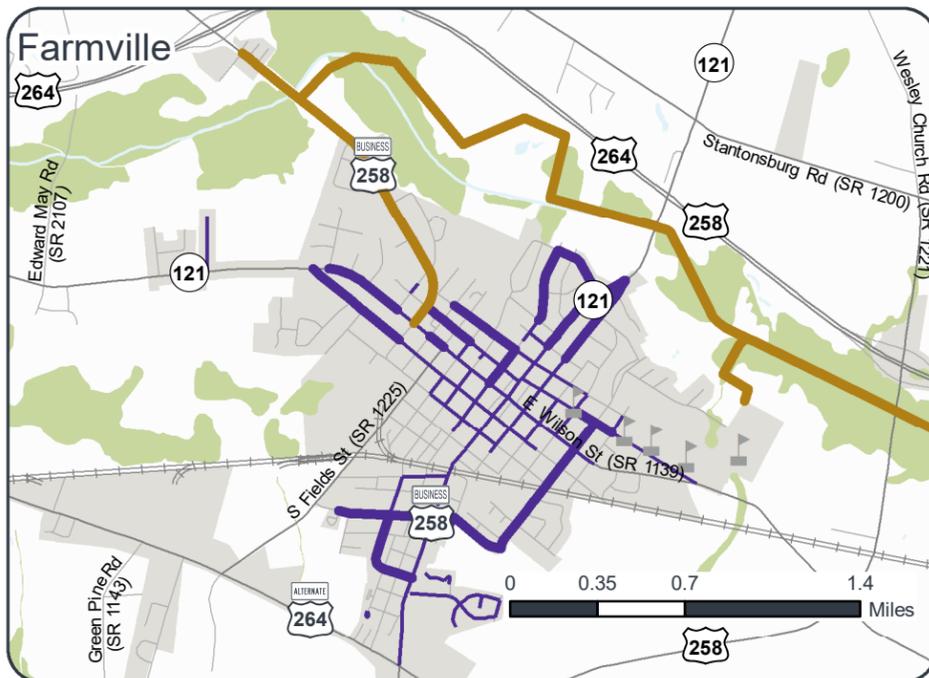
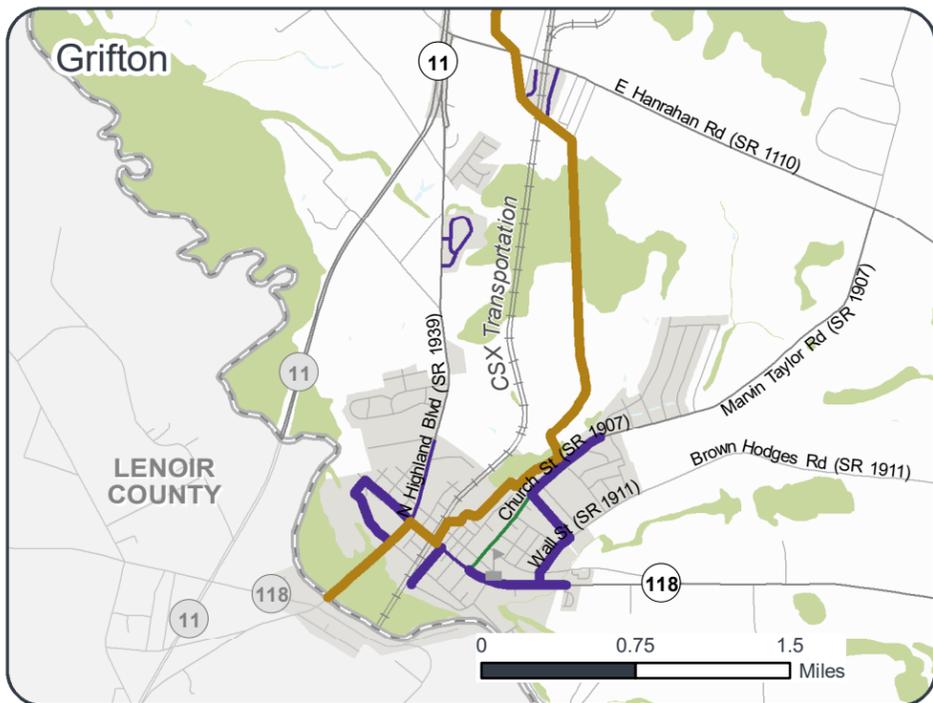
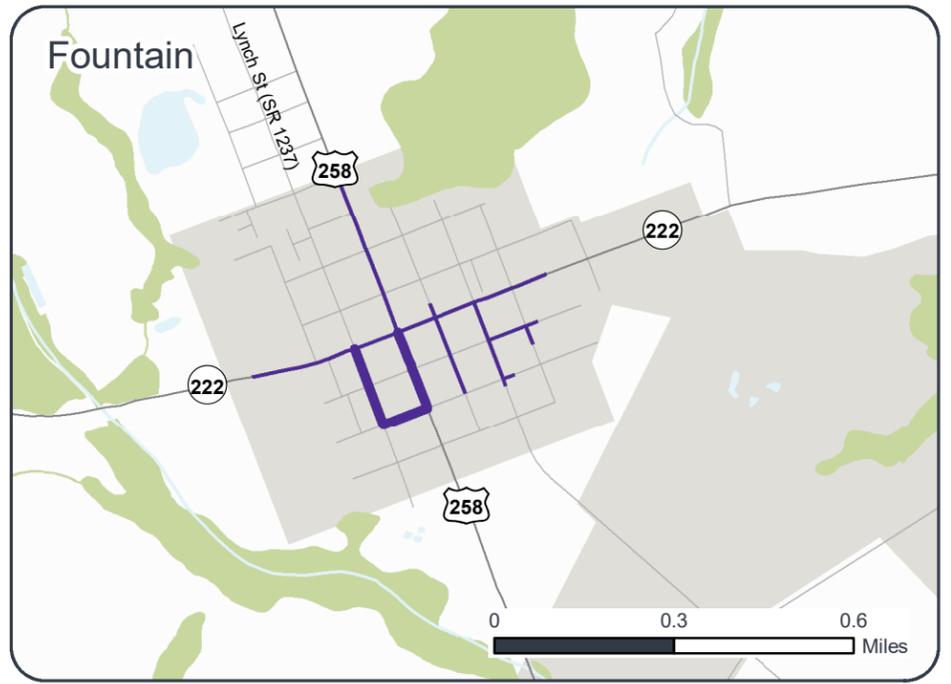
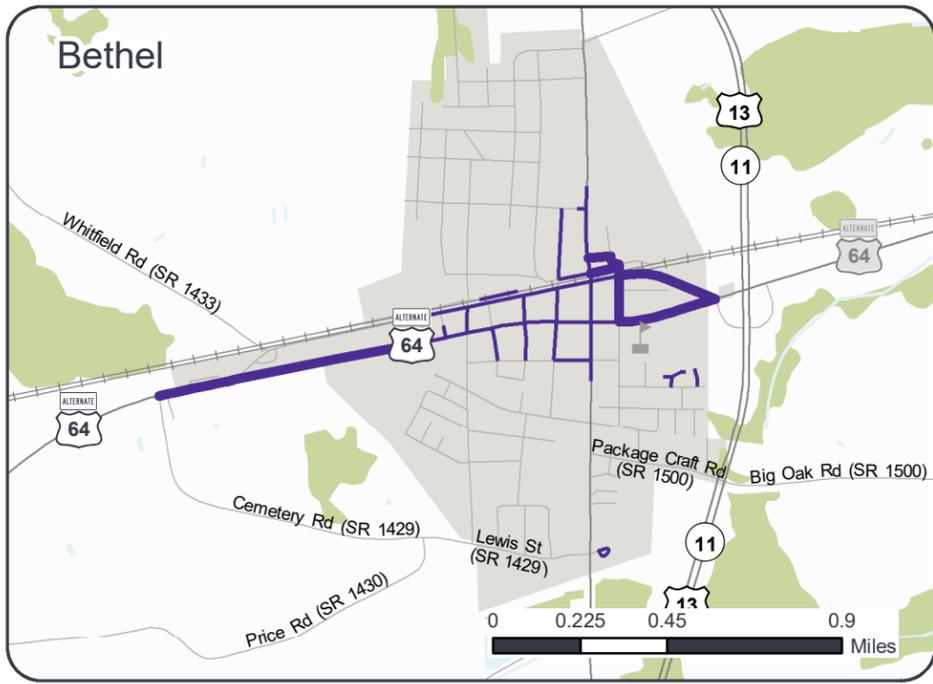

Full report at: [tinyurl.com/pittctp](https://tinyurl.com/pittctp)

Sheet 4A of 4  
Inset A

Base map date: March 13, 2020

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54



**BICYCLE / PEDESTRIAN RECOMMENDATIONS**  
Proposals that address identified needs through 2045



**PITT COUNTY**  
INSET B  
Comprehensive Transportation Plan

WORKING COPY  
Plan Date: July 21, 2022

**Bicycle and Pedestrian Features**

	Proposal ID #	Existing	Proposed
Bicycle	#		
Pedestrian	#		
Bicycle and Pedestrian	#		
Multiuse Path	#		
Bicycle and Pedestrian Bridge	#		
Denotes Highway Incidental	★		

**Other Features**

- Studied Roads
- Greenville MPO
- Mid-East RPO




Full report at:  
[tinyurl.com/pittctcp](https://tinyurl.com/pittctcp)

Sheet 4B of 4  
Inset B

Base map date: March 13, 2020

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**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Old Business

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Task Order 35 – The Wooten Company – Ange Street Project.

**Action Requested:** Approve the Task Order 35.

**Attachment:** Change Order for Task Order No 35.

**Prepared By:** Anthony Bowers, Finance Director

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

**TC:** 9/7/2022

**TM:** 9/8/2022

**Final:** tlp - 9/8/2022

**Supporting Documentation**

This change order is needed due to the change in scope of this project to include additional sidewalks, ADA Handicap ramps, and crosswalks from Cooper’s Point Subdivision. These items were not included in the original Task Order.

This change order will add additional sidewalk on the north side of Sylvania Street on the west side of Ange. Then adding three crosswalks at Primrose Lane, Barrel Drive and Windmill Drive. The crosswalks will include striping and signage. NCDOT has approved the improvements. There will also be an additional sidewalk added on the east side of Ange Street on the north side of Windmill Drive. There will be an additional 6 handicap ramps added to the project as well.

Once Council approves the change order we will send the project out for bid.

**Budgetary Impact:** The change order will limit cost to \$ 5,250.

**Recommendation:** Staff recommends Council approve Task Order No. 35.

**AMENDMENT NO. 1  
TO THE  
ENGINEERING SERVICES AGREEMENT  
BETWEEN  
THE TOWN OF WINTERVILLE, NORTH CAROLINA  
AND  
THE WOOTEN COMPANY  
DATED  
SEPTEMBER 20, 2018  
TWC PROJECT # 2853-AV (Task Order No. 35)**

---

The following Amendment shall become a part of the Contract Agreement.

**A. SCOPE OF WORK:**

Per the Town's request, the scope of work is being increased to include additional sidewalk, handicap ramps, painted pedestrian crosswalks, and associated signage to support the inclusion of walkways at Primrose Lane, Barrel Drive, and Windmill Drive/Division Street. Additional Design/Bidding and Negotiation, Construction Administration and Construction Observation Services including but not limited to the following:

**DESIGN/BIDDING SERVICES**

- (1) Prepare and furnish contract plans and specifications as necessary for the proper construction of the project and prepare all documents necessary for the taking of bids and the letting of contracts for the proposed work. It is understood and agreed that the Engineer shall be permitted to insert in the Owner's construction contract documents, provisions for reimbursement for printing, binding, mailing, and other costs incidental to issuing of said contract plans, specifications, and documents.
- (2) Submit for approval of the plans and specifications proposed to the North Carolina Department of Transportation.
- (3) Assist the Owner in the advertising for bids.
- (4) Furnish copies of the bidding documents as requested by the contractors, material suppliers, and other interested parties for bidding.

- (5) Prepare, as may be required, written addenda amending the bidding documents.
- (6) Assist the Owner in the receiving of bids, tabulate same for ready comparison, collect required data from Low Bidder and provide to Owner, and advise the Owner to the best of our ability as to proper and judicious award of contracts.
- (7) After award of contract(s), the Engineer will prepare the contract documents for execution by the contractor(s) and the Owner.

### **CONSTRUCTION ADMINISTRATION**

- (8) Review and approve, for conformance with the design concept, any necessary shop and working drawings furnished by contractors. Furnish the Owner with a complete set of shop drawings upon completion of construction.
- (9) Interpret the intent of the drawings and specifications to protect the Owner against defects and deficiencies in construction on the part of the contractors. The Engineer will not, however, guarantee the performance by any contractor.
- (10) Establish baselines for locating the main components to be constructed. The contractor will be responsible for providing any day-to-day construction staking that may be required.
- (11) Provide general Engineering review of the work of the contractor as construction progresses and hold regularly scheduled progress conferences to ascertain that the contractor is conforming to the design concept and construction schedule.
- (12) Cooperate and work closely with the Owner and appropriate regulatory agencies during construction.
- (13) Review the contractor's application for progress and final payment, and when approved, submit same to the Owner for payment.

- (14) As necessary, prepare change orders and make revisions to the contract documents for approval by the Owner and others on a timely basis.
- (15) Perform substantial and final completion walk-throughs with Owner and Contractor, complete construction contract closeout documentation, submit necessary certifications to Federal/State agencies, and prepare final partial payment request for Owner to closeout project with the Contractor.
- (16) The Engineer will provide the Owner with one (1) set of prints and a cd containing the pdf copy of the record drawings. Such drawings will be based upon construction records provided by the contractor during construction and reviewed by the construction observer.

#### **CONSTRUCTION OBSERVATION**

- (17) The Engineer will continue to provide resident construction observation of the construction on the project during periods of significant construction work being performed and at other times will provide periodic observation of the work as appropriate to the state of construction. The Project Engineer will make visits to the job site periodically to observe the progress of the work and consult with the Owner and the observer.
- (18) Engineer's observer shall observe materials and finished workmanship, check all layouts of work, keep the necessary or required records of inspection, review estimates for payment to contractors and make reports to the project Engineer, and provide liaison between the Engineer and the Owner.
- (19) Engineer will submit observation reports to the Owner on a regular basis.
- (20) Engineer will make a final observation of all construction and provide a written certification of final observation to the Owner and the required regulatory agencies.

**B. Fees:**

The initial contract fees will be modified per this Amendment as noted below:

Description	Payment Method	Fee	Change per this Amendment
Engineering, Survey, Design, Permitting	Lump Sum	\$18,500.00	\$22,500.00
Construction Administration/Observation	Hourly Rate w/ Ceiling Fee	\$15,750.00	\$17,000.00
<b>Subtotal</b>		<b>\$34,250.00</b>	<b>\$39,500.00</b>
<b>Amended Total Project Fee</b>			<b>\$39,500.00</b>

3. SIGNATURES

**IN WITNESS WHEREOF**, the parties hereto have executed, or caused to be executed by duly authorized officials, this Agreement in duplicate on the respective dates indicated below.

**Town of Winterville, North Carolina**

**LE WOOTEN & COMPANY dba  
THE WOOTEN COMPANY**

\_\_\_\_\_  
Terri L. Parker  
Town Manager

Date

\_\_\_\_\_  
W. Brian Johnson, PE  
Vice President

Date



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** Old Business

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Approve the Change Order for Tripp Brothers Inc. Church St. Sewer Bore under CSX Railroad.

**Action Requested:** Approve Change Order 1.

**Attachment:** Change Order 1.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

**TC:** 9/7/2022

**TM:** 9/8/2022

**Final:** tlp - 9/8/2022

**Supporting Documentation**

This change order is for the Church Street pump station force main. This project was previously bid in February of 2019. Tripp Brothers was the low bid at \$84,305. The project stalled for several reasons and the bid pricing is no longer valid. We requested an updated quote from Tripp Brothers and the new price is \$173,130.04.

Since the original bid date, we have had a failure of the line that runs under the railroad. We are currently using a temporary line that bypasses the failure. This is less than ideal, and the temporary system is vulnerable to damage.

The failure is located underneath the CSX Railroad. The old force main will be abandoned and the new force main will be build beside it.

This project will also increase the size of the line from an 8-inch line to a 12-inch line. This will help with the Town's capacity as we grow on the southern part of Town.

**Budgetary Impact:** The project will cost \$173,130.04.

**Recommendation:** Staff recommends Council approval of the Change Order.

# Change Order

No. 1

Date of Issuance: August 23, 2022

Effective Date: August 23, 2022

Project: Church Street Force Main Replacement	Owner: Town of Winterville	Owner's Contract No.: N/A
Contract: N/A	Date of Contract: August 9, 2019	
Contractor: Tripp Bro's, Inc.	Engineer's Project No.: 2853-AG	

### The Contract Documents are modified as follows upon execution of this Change Order:

Description:

Price adjustments due to increased material cost.

### Attachments (list documents supporting change):

Cost estimate from Tripp Bro's Inc with unit price changes

#### CHANGE IN CONTRACT PRICE:

Original Contract Price:

\$84,305.00

{Increase} {Decrease} from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_

N/A

Contract Price prior to this Change Order:

\$84,305.00

{Increase} {Decrease} of this Change Order:

\$88,825.04

Contract Price incorporating this Change Order:

\$173,130.04

#### CHANGE IN CONTRACT TIMES:

Original Contract Times  Working Days  Calendar days

Substantial completion (days or date): 30 days

Ready for final payment (days or date): 45 days

{Increase} {Decrease} from previously approved Change Orders No. \_\_\_\_\_ to No. \_\_\_\_\_:

Substantial completion (days): N/A

Ready for final payment (days): N/A

Contract Times prior to this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): N/A

{Increase} {Decrease} of this Change Order:

Substantial completion (days or date): N/A

Ready for final payment (days or date): N/A

Contract Times with all approved Change Orders:

Substantial completion (days or date): 30 days

Ready for final payment (days or date): 45 days

RECOMMENDED:

By: [Signature]  
Engineer (Authorized Signature)

Date: 8-24-2022

ACCEPTED:

By: \_\_\_\_\_  
Owner (Authorized Signature)

Date: \_\_\_\_\_

ACCEPTED:

By: \_\_\_\_\_  
Contractor (Authorized Signature)

Date: \_\_\_\_\_

Approved by Funding Agency (if applicable): N/A

Date: N/A

# Change Order

## Instructions

### A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating Change Orders to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed in the Agreement, any effect of a Change Order thereon should be addressed.

For supplemental instructions and minor changes not involving a change in the Contract Price or Contract Times, a Field Order should be used.

### B. COMPLETING THE CHANGE ORDER FORM

Engineer normally initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Owner or Contractor for approval, depending on whether the Change Order is a true order to the Contractor or the formalization of a negotiated agreement for a previously performed change. After approval by one contracting party, all copies should be sent to the other party for approval. Engineer should make distribution of executed copies after approval by both parties.

If a change only applies to price or to times, cross out the part of the tabulation that does not apply.

# Proposal

**Tripp Brother's, Inc.**

PO Box 128

Ayden, NC 28513

Phone 252.378.5284 Fax 252.746.8590

**Date: 5/5/2022**

**Quotation valid until: 30 days**

**Prepared by: Greg Sasser**

**Net Terms: 10 days**

**Job Title: Winterville Sewer Revised**

**Comments or Special Instructions:**

Estimate does not include Permanent Seeding and Strawing, Layouts, Retaining Walls, Foundation for Retaining Walls, Fencing, Compaction Test, Engineering, Contaminated Soils, Unsuitable Soils, Concrete Flatwork, Sleeves, Permits or Obstructions other than what is noted in scope or any and all work not noted in the description of this Proposal.

Site Work	QUANTITY	UNIT	AMOUNT	Unit
New 12" RJDIP Force Main w/ 24" Steel Encasement jack and bore	192	LF	\$121,056.00	\$630.50
New 12" RJDIP Force Main	23	LF	\$3,611.00	\$157.00
Abandonment of Ex. 6" Force Main Pressure Grout	180	LF	\$5,580.00	\$31.00
New 8" C900 Force Main Add 2,500 Change Order to 12"PVC & 12" 90 bend	100	LF	\$11,424.00	\$114.24
Connect 8" Force Main with New 8" 90 bend	2	EA	\$9,490.00	\$4,745.00
New 12" Plug Valve Box	2	EA	\$11,140.00	\$5,570.00
New Air Release Valve Assembly in Manhole	1	EA	\$6,300.00	\$6,300.00
Silt Fence	120	LF	\$840.00	\$7.00
Clearing and Grubbing	488	SY	\$1,952.00	\$4.00
Undercut of Unstable Soils	5	CY	\$50.00	\$10.00
Select Backfill	10	CY	\$150.00	\$15.00
<b>TOTAL</b>			<b>\$171,593.00</b>	

**Acceptance of Proposal:** The prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.





**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** New Business

**Meeting Date:** September 12, 2022

**Presenter:** Robert Sutton, Electric Director; Jessica Manning, Finance Director

**Item to be Considered**

**Subject:** Electric Kilowatt Hour (kWh) Charge Increase.

**Action Requested:** Approval of \$0.05 per kWh Rate Increase for all Rate Classes.

**Attachment:** Rate Analysis Spreadsheet.

**Prepared By:** Robert Sutton Electric Director; Jessica Manning Finance Director

**Date:** 8/31/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

A natural gas workshop was held on August 23, 2022 to discuss recent activities and how each related to the natural gas market. Noted during the meeting were recent events including the war in Ukraine, delayed natural gas pipeline construction, market demand and decreased natural gas stockpiles. Each of these factors has contributed to significant natural gas price increases.

As the Town depends on the conversion of natural gas to electricity thru the Kings Mountain Combined-cycle Power Plant, this increase has greatly impacted the Town's wholesale electric power purchase costs. Current estimates, which are based on the most recent natural gas market's forward curves and the electric funds available cash as of 6/30/22, point to a depletion of the electric fund's available cash balance within eighteen months if the Town were to keep current electric rates static.

To avoid additional depletion of the Town's electric fund, staff estimates a \$0.05 per kWh increase will be needed.

**Budgetary Impact:** The requested \$0.05 per kWh increase will closely align monthly expenditures with projected revenues.

**Recommendation:** Staff recommends Council approval of an all-classification \$0.05 kWh increase.

**Town of Winterville  
Rate Analysis  
As of 08/19/2022**

**Cash**

Cash Available as of 6/30/2022	\$ 6,480,220.26
Funds Appropriated from Fund Balance	\$ 2,509,000.00
<b>Net Available Cash</b>	<b>\$ 3,971,220.26</b>
Average Monthly Deficit	\$ 215,947.25
Months of Cash Available to Cover Estimated NG Cost	<b>18.39</b>

**Kilowatt Hours Impact**

kWh Increase	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
Residential	\$ 1,955,239.68	\$ 2,198,724.96	\$ 2,442,210.24
Med Gen Com	\$ 168,152.45	\$ 190,591.25	\$ 213,030.05
Large Gen Com	\$ 152,774.40	\$ 171,871.20	\$ 190,968.00
<b>Additional Rev</b>	<b>\$ 2,276,166.53</b>	<b>\$ 2,561,187.41</b>	<b>\$ 2,846,208.29</b>

<b>Estimated Deficit based on 150% increase in NG cost</b>	<b>2,591,367.00</b>	<b>2,591,367.00</b>	<b>2,591,367.00</b>
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<b>Income differential</b>	<b>\$ (315,200.47)</b>	<b>\$ (30,179.59)</b>	<b>\$ 254,841.29</b>
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**Impact on the Average Utility Bill Per Rate Class**

	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
<b>Residential</b>	\$ 42.08	\$ 47.82	\$ 53.11
<b>Med Gen Com</b>	\$ 152.31	\$ 172.64	\$ 192.96
<b>Large Gen Com</b>	\$ 1,591.40	\$ 1,790.33	\$ 1,989.25



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** New Business

**Meeting Date:** September 12, 2022

**Presenter:** Bryan Jones, Planning Director

**Item to be Considered**

**Subject:** Copper Creek, Section 2 – Final Plat.

**Action Requested:** Approval of Final Plat.

**Attachment:** Final Plat.

**Prepared By:** Bryan Jones, Planning Director

**Date:** 8/31/2022

**ABSTRACT ROUTING:**

TC: 9/7/2022

TM: 9/8/2022

Final: tlp - 9/8/2022

**Supporting Documentation**

**Copper Creek, Section 2 – Final Plat:**

**Location:** Reedy Branch Road in the rear of Copper Creek Subdivision on Copper Creek Drive.

**Parcel Number:** 20394 and 82196.

**Site Data:** 40 Lots, 20.37 Acres.

**Zoning District:** R-12.5.

- Town Council approved the Preliminary Plat on May 14, 2018.
- Construction Plans were approved on March 23, 2021.
- Winterville Technical Review Committee reviewed the Final Plat on July 5, 2022.
- Planning and Zoning Unanimously Recommended Approval on July 18, 2022.
- A Surety/Letter of Credit for all required improvements has been secured for this project.

**Budgetary Impact:** TBD.

**Recommendation:** Staff recommends Council approve the Final Plat.

**CERTIFICATE OF OWNERSHIP AND DEDICATION**

I (WE) CERTIFY THAT I AM (WE ARE) THE OWNER(S) OF THE PROPERTY SHOWN AND DESCRIBED HEREIN, THAT THE PROPERTY IS WITHIN THE SUBDIVISION JURISDICTION OF THE TOWN OF WINTERVILLE AND THAT I (WE) HEREBY ADOPT THIS SUBDIVISION PLAN WITH MY (OUR) FREE CONSENT; ESTABLISH ALL LOTS, EASEMENTS, SETBACKS, AND OTHER ASPECTS OF THE SUBDIVISION; AND DEDICATE ALL STREETS, WALKS, PARKS, AND OTHER OPEN SPACES TO PUBLIC OR PRIVATE USE AS NOTED.

OWNER: NSD COMPANY, INC.

SIGNED \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**NOTARY PUBLIC**

I, \_\_\_\_\_ A NOTARY PUBLIC OF THE COUNTY AND STATE AFORESAID, CERTIFY THAT THE OWNER(S) LISTED PERSONALLY APPEARED BEFORE ME THIS DAY AND ACKNOWLEDGED THE EXECUTION OF THE FOREGOING INSTRUMENT. WITNESSED MY HAND AND OFFICAL STAMP OR SEAL, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

NOTARY PUBLIC

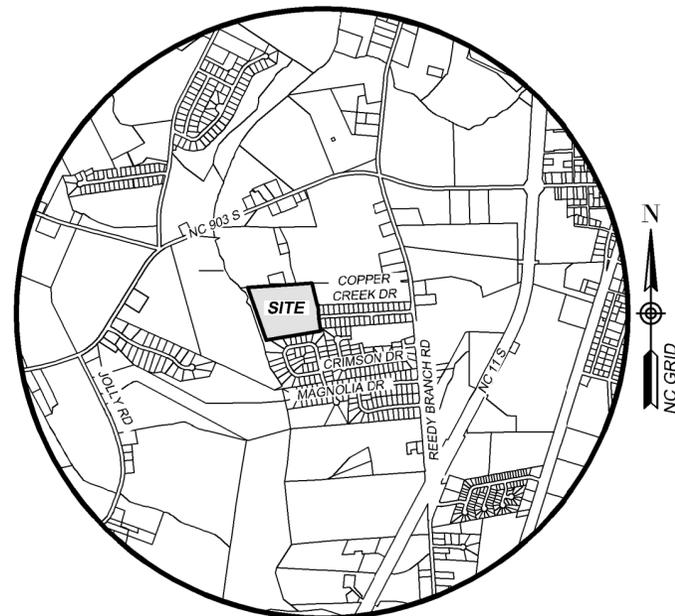
MY COMMISSION EXPIRES: \_\_\_\_/\_\_\_\_/\_\_\_\_

# FINAL PLAT COPPER CREEK SECTION 2

**GENERAL NOTES**

- ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS, NO GRID FACTORS APPLIED.
- BOUNDARY INFORMATION IS AS PROVIDED ON THE "FINAL PLAT FOR COPPER CREEK SUBDIVISION" AS PREPARED BY COASTAL CAROLINA SURVEYORS, PLLC, DATED FEBRUARY 29, 2016, AND AS RECORDED IN MAP BOOK 79, PAGE 188-187 OF THE PITT COUNTY REGISTRY. ADDITIONAL BOUNDARY INFORMATION IS AS PROVIDED ON THE "ANNEXATION MAP FOR COPPER CREEK SUBDIVISION, SECTION 2" PREPARED BY COASTAL CAROLINA SURVEYORS, PLLC, DATED JULY 21, 2017, AND AS RECORDED IN MAP BOOK 81, PAGE 200 OF THE PITT COUNTY REGISTRY.
- DEED REFERENCE: DEED BOOK 4109, PAGE 676.
- PIN# 4664984866 & 4664989518.
- PITT COUNTY PARCEL ID# 20394 & 82196.
- CURRENT ASSIGNED PROPERTY ADDRESS IS 0 SUNSHINE LANE WINTERVILLE, NC 28590.
- ZONING IS R-12.5.
- THIS PROJECT SCALES WITHIN ZONE "X" AND ZONE "AE" AS PER FLOOD INSURANCE RATE MAPS #3720468400K & #3720467400K, DATED JULY 07, 2014 AS ESTABLISHED BY FEMA. THIS REPORT IN NO WAY SUPERCEDES THE ABOVE MENTIONED FIRM.
- BASE FLOOD ELEVATION DOWNSTREAM OF THIS PROJECT IS 51.1'.
- BUILDABLE AREAS OF THIS PROJECT WILL NOT FALL WITHIN THE 100-YR FLOODPLAIN.
- THIS PROJECT FALLS UNDER THE FIRE PROTECTION BY TOWN OF WINTERVILLE.
- STREETS IN THIS SUBDIVISION SHALL BE PUBLIC AND BE CONSTRUCTED TO TOWN OF WINTERVILLE STANDARDS AS REQUIRED BY TOWN OF WINTERVILLE SUBDIVISION REGULATIONS. STREETS SHALL BE OWNED AND MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME THE ROADS ARE DEEDED TO THE HOMEOWNER'S ASSOCIATION OR ACCEPTED FOR MAINTENANCE BY TOWN OF WINTERVILLE.
- NO BUILDINGS, STRUCTURES, OR OTHER IMPROVEMENTS, MATERIALS AND SURFACES, INCLUDING BUT NOT LIMITED TO PRINCIPAL AND ACCESSORY STRUCTURES AND ADDITIONS OR APPURTENANCES THERETO, SIGNAGE, FENCES, WALLS, MECHANICAL EQUIPMENT, CANOPIES, ANTENNAS, MASTS, AERIALS, MONUMENTS, LANDSCAPE, PLANTINGS, FILL MATERIALS, DEBRIS, SOLID WASTE COLLECTION CONTAINERS, MAIL RECEPTACLES AND IMPERVIOUS SURFACES, SHALL ENCRDACH WITHIN ANY DEDICATED EASEMENT WITHOUT PRIOR WRITTEN APPROVAL OF THE TOWN OF WINTERVILLE.
- THE DESIGNATION OVER WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES ARE FOR THE PURPOSE OF ESTABLISHING THE WIDTH OF SAID EASEMENTS. THE EASEMENTS SHOWN ARE NOT EXCLUSIVE AND WILL PERMIT THE FUTURE INSTALLATION OF WATER, SANITARY SEWER, DRAINAGE, AND ELECTRIC LINES WITHIN THOSE DESIGNATED WIDTHS.
- DRAINAGE AND UTILITY EASEMENTS ARE AS FOLLOWS:
  - 10 FOOT EASEMENTS ALONG ALL RIGHTS-OF-WAY.
  - 10 FOOT EASEMENTS CENTERED ALONG ALL SIDE LOT LINES.
  - 5 FOOT EASEMENTS ALONG ALL REAR LOT LINES.
  - OTHER EASEMENTS AS SHOWN ON PLAT.
- TYPICAL MINIMUM BUILDING SETBACKS ARE AS FOLLOWS, UNLESS OTHERWISE SHOWN:
  - 25 FOOT FRONT SETBACKS.
  - 10 FOOT SIDE SETBACKS.
  - 20 FOOT REAR SETBACKS.
  - OTHER SETBACKS AS SHOWN.
- AREA TABULATION FOR COPPER CREEK SECTION 2:
 

LOT AREA:	15.31 ± ACRES
RIGHTS OF WAY AREA:	3.29 ± ACRES
COMMON AREA:	1.77 ± ACRES
TOTALS:	20.37 ± ACRES
- THE TOTAL NUMBER OF LOTS IN COPPER CREEK SECTION 2 IS 40.
- THE AVERAGE LOT SIZE IN COPPER CREEK SECTION 2 16,689 SF.
- THE MINIMUM LOT SIZE IN COPPER CREEK SECTION 2 IS 12,514 SF.
- THE TOTAL LENGTH OF STREETS IS 2,357 LF.
- ALL PROPOSED CORNERS ARE TO BE MARKED WITH IRON RODS WHERE SHOWN.
- THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.
- WATER SERVICE OWNER IS THE TOWN OF WINTERVILLE.
- SEWER SERVICE OWNER IS THE TOWN OF WINTERVILLE.
- ELECTRICAL SERVICE OWNER IS THE TOWN OF WINTERVILLE.
- ALL UTILITY AND DRAINAGE EASEMENTS ARE CENTERED ON LINES AS INSTALLED UNLESS OTHERWISE NOTED.
- ANY DRAINAGE SWALES TO BE MAINTAINED BY HOMEOWNER'S ASSOCIATION.
- COMMON AREAS SHALL BE MAINTAINED BY THE DEVELOPER UNTIL SUCH TIME AS THEY ARE DEEDED TO THE HOME OWNER'S ASSOCIATION.
- THE MAXIMUM ALLOWABLE BUILT-UPON AREA PER LOT IS 3,250 SQUARE FEET. THIS ALLOTTED AMOUNT INCLUDES ANY BUILT-UPON AREA CONSTRUCTED WITHIN THE LOT PROPERTY BOUNDARIES, AND THAT PORTION OF THE RIGHT-OF-WAY BETWEEN THE FRONT LOT LINE AND THE EDGE OF PAVEMENT. BUILT UPON AREA INCLUDES, BUT IS NOT LIMITED TO, STRUCTURES, ASPHALT, CONCRETE, GRAVEL, BRICK, STONE, SLATE, COQUINA AND PARKING AREAS, BUT DOES NOT INCLUDE RAISED, OPEN WOOD DECKING, OR THE WATER SURFACE OF SWIMMING POOLS.



**VICINITY MAP**  
1" = 2000'

**CERTIFICATE OF APPROVAL  
BY THE PLANNING BOARD**

I HEREBY CERTIFY THAT THIS FINAL PLAT WAS RECOMMENDED FOR APPROVAL BY THE PLANNING BOARD OF THE TOWN OF WINTERVILLE ON THE \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

CHAIRMAN, WINTERVILLE PLANNING BOARD \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

TOWN PLANNER, WINTERVILLE PLANNING BOARD \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**CERTIFICATE OF FINAL APPROVAL**

APPROVED FOR RECORDING BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE, NORTH CAROLINA ON THIS \_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

PURSUANT TO AUTHORITY OF SECTION 154.13 OF THE SUBDIVISION REGULATIONS, PLAT MUST BE RECORDED WITHIN THIRTY (30) DAYS OF THIS DATE.

MAYOR, TOWN OF WINTERVILLE \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**STATE OF NORTH CAROLINA  
PITT COUNTY**

I, \_\_\_\_\_ REVIEW OFFICER OF PITT COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

**CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS  
PITT COUNTY NORTH CAROLINA**

**TYPICAL ELEMENT SYMBOLOGY**

○ EIP	- EXISTING IRON PIPE	WM	- WATER METER
○ EIR	- EXISTING IRON ROD	WV	- WATER VALVE
● SIP	- SET/NEW IRON PIPE	SMH	- SEWER MANHOLE
● WI	- SET/NEW WITNESS IRON	SC	- SEWER CLEAN-OUT
▲ SMAG	- SET/NEW 'MAG' NAIL	SV	- SEWER VALVE
▲ EPK	- EXISTING 'PK' NAIL	AD	- AREA DRAIN
▲ SPK	- SET/NEW 'PK' NAIL	CB	- CATCH BASIN
□ ECM	- EXISTING CONCRETE MONUMENT	GV/GM	- GAS VALVE/MARKER
■ SCM	- SET/NEW CONCRETE MONUMENT	P	- UTILITY POLE
■ CC	- CONTROL CORNER	PED	- UTILITY PEDESTAL
× NMP	- NON-MONUMENTED POINT	OHU	- OVERHEAD UTILITIES
(T)	- TOTAL DISTANCE	TBR	- TO BE REMOVED
TIE	- TIE LINE	SF	- SQUARE FEET
WL	- WETLAND LINE	AC	- ACRES
PL	- PROPERTY LINE	LF	- LINE TABLE
MBL	- MINIMUM BUILDING LINE	C#	- CURVE TABLE
DUE	- DRAINAGE & UTILITY EASEMENT	10' x 70'	- SIGHT TRIANGLE
ESMT	- EASEMENT	---	- PROPERTY BOUNDARY LINE
F	- FLOOD LINE	---	- EASEMENT AREAS
HYD	- FIRE HYDRANT		

**SOURCE OF TITLE**

THIS IS TO CERTIFY THAT THE LAST INSTRUMENT (S) IN THE CHAIN OF TITLE(S) OF THIS PROPERTY AS RECORDED IN THE PITT COUNTY REGISTRY AT GREENVILLE, NORTH CAROLINA IS:

DEED BOOK 4109 PAGE 676  
MAP BOOK 79 PAGE 186  
MAP BOOK 81 PAGE 200

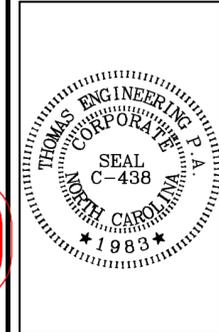
L-2703  
N.C. REG. NO.

**CERTIFICATE OF SURVEY & ACCURACY**

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 4106 PAGE 676 AND MAP IN MAP BOOK 79 PAGE 186 AND MAP BOOK 81 PAGE 200 IN THE PITT COUNTY REGISTER OF DEEDS; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOKS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:1500 THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2022.

PROFESSIONAL LAND SURVEYOR  
LICENSE NUMBER L-2703

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.



**FINAL PLAT**

**COPPER CREEK  
SECTION 2**

WINTERVILLE - WINTERVILLE TWSP - PITT COUNTY - NORTH CAROLINA

**OWNER**  
NSD COMPANY, INC.  
754 RAMSEY ROAD, SUITE F  
JACKSONVILLE, NC 28546  
910.219.4770

SCALE: AS SHOWN DATE: 07.11.2022  
PROJECT #: 2016-007 SHEET: 1 of 2

**THOMAS ENGINEERING, PA** est 1983  
civil engineering • land development • project management

P. O. Box 1309, New Bern, NC 28563  
www.ThomasEngineeringPA.com  
Office: 252.637.2727 Fax: 252.636.2448

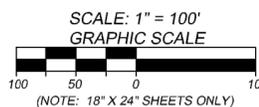
**OWNER**  
NSD COMPANY, INC.  
754 RAMSEY ROAD, SUITE F  
JACKSONVILLE, NC 28546  
OFFICE: 910.455.6956

**CONSULTING ENGINEER / SURVEYOR**  
**THOMAS ENGINEERING, PA**  
P.O. BOX 1309 - 1316-B COMMERCE DRIVE  
NEW BERN, NORTH CAROLINA 28563  
OFFICE: 252.637.2727 FAX: 252.636-2448



LINE DATA		
LINE #	DIST.	BEARING
L1	22.18'	S87° 09' 41" W
L2	21.73'	S63° 35' 26" W
L3	33.70'	S63° 35' 26" W
L4	55.45'	S63° 35' 26" W
L5	157.56'	S80° 43' 09" W
L6	278.88'	N14° 49' 49" W
L7	89.81'	N11° 02' 38" W
L8	50.40'	N26° 24' 34" W
L9	112.15'	N13° 37' 27" W
L10	41.87'	N11° 02' 38" W
L11	193.34'	S88° 57' 22" W
L12	448.68'	S88° 57' 22" W
L13	167.76'	S88° 57' 22" W
L14	809.78'	S88° 57' 22" W
L15	20.00'	N11° 02' 38" W
L16	30.43'	S86° 47' 25" W
L17	37.19'	S63° 35' 26" W
L18	15.70'	S63° 35' 26" W
L19	52.89'	S63° 35' 26" W
L20	77.06'	S87° 55' 40" W
L21	80.50'	S80° 43' 09" W
L22	157.56'	S80° 43' 09" W
L23	39.81'	N11° 02' 38" W
L24	79.03'	S88° 57' 22" W
L25	149.94'	S88° 57' 22" W
L26	59.15'	S13° 37' 27" E
L27	53.01'	S13° 37' 27" E
L28	112.15'	S13° 37' 27" E
L29	30.43'	N86° 47' 25" E
L30	13.00'	S13° 37' 27" E
L31	76.80'	S13° 37' 27" E
L32	22.35'	S13° 37' 27" E
L33	112.15'	S13° 37' 27" E
L34	18.68'	S80° 43' 09" W
L35	138.88'	S80° 43' 09" W
L36	157.56'	S80° 43' 09" W
L37	39.81'	N11° 02' 38" W
L38	30.00'	S76° 58' 44" W
L39	30.00'	S76° 58' 44" W
L40	56.01'	S32° 49' 57" W
L41	30.00'	N75° 10' 11" E
L42	30.00'	N75° 10' 11" E
L43	60.00'	S21° 00' 15" E

CURVE DATA				
CURVE #	RADIUS	ARC DIST.	CHD. BEARING	CHD. DIST.
C1	280.00'	119.27'	S75° 47' 37" W	118.37'
C2	530.00'	158.44'	S72° 09' 16" W	157.85'
C3	120.00'	176.87'	N57° 03' 20" W	161.29'
C4	180.00'	43.31'	N7° 56' 14" W	43.21'
C5	250.00'	39.88'	S82° 13' 12" W	39.84'
C6	250.00'	61.34'	S70° 37' 12" W	61.19'
C7	250.00'	101.23'	S75° 11' 25" W	100.54'
C8	560.00'	63.93'	S86° 51' 40" W	64.40'
C9	560.00'	99.62'	S75° 13' 40" W	99.49'
C10	560.00'	3.86'	S80° 34' 16" W	8.91'
C11	560.00'	167.41'	S72° 09' 16" W	166.79'
C12	150.00'	76.54'	N84° 39' 49" W	75.71'
C13	150.00'	111.82'	N48° 41' 25" W	109.25'
C14	150.00'	32.74'	N21° 04' 56" W	32.67'
C15	150.00'	221.09'	N57° 03' 20" W	201.61'
C16	210.00'	8.65'	N13° 40' 47" W	8.65'
C17	210.00'	41.88'	N6° 45' 05" W	42.42'
C18	210.00'	50.53'	N7° 56' 14" W	50.41'
C19	20.00'	31.42'	N46° 02' 36" W	28.28'
C20	20.00'	0.72'	S87° 55' 40" W	7.22'
C21	20.00'	9.39'	S73° 27' 01" W	9.30'
C22	20.00'	10.11'	S74° 28' 43" W	10.00'
C23	60.00'	67.92'	N87° 34' 04" W	64.35'
C24	60.00'	59.88'	N26° 32' 52" W	57.42'
C25	60.00'	70.11'	N35° 31' 06" E	66.19'
C26	60.00'	68.37'	S88° 48' 41" E	80.60'
C27	60.00'	3.72'	S24° 50' 35" E	3.72'
C28	60.00'	290.00'	N18° 28' 00" E	79.57'
C29	20.00'	23.73'	S57° 03' 22" E	22.36'
C30	20.00'	31.78'	S43° 26' 18" W	28.54'
C31	470.00'	71.32'	S6° 25' 35" E	71.25'
C32	470.00'	23.38'	S12° 11' 56" E	23.38'
C33	470.00'	94.70'	S7° 51' 06" E	94.54'
C34	470.00'	30.57'	S15° 29' 15" E	30.56'
C35	470.00'	74.31'	S21° 52' 48" E	74.23'
C36	470.00'	104.88'	S20° 01' 00" E	104.66'
C37	20.00'	29.54'	S88° 43' 44" E	26.93'
C38	310.00'	96.52'	N77° 52' 15" E	96.13'
C39	530.00'	108.54'	S7° 45' 27" E	108.35'
C40	530.00'	57.76'	S16° 44' 48" E	57.74'
C41	530.00'	60.50'	S23° 08' 21" E	60.47'
C42	530.00'	118.27'	S20° 01' 00" E	118.02'
C43	20.00'	31.12'	S46° 28' 03" E	28.07'
C44	20.00'	32.09'	S19° 33' 45" W	28.76'
C45	500.00'	132.51'	S73° 07' 36" W	132.13'
C46	90.00'	15.70'	S85° 43' 04" W	15.68'
C47	90.00'	116.95'	N52° 03' 25" W	108.89'
C48	500.00'	109.78'	N7° 20' 03" W	109.56'
C49	90.00'	132.65'	N57° 03' 20" W	120.97'
C50	500.00'	111.57'	N20° 01' 00" W	111.34'
C51	150.00'	36.09'	N7° 56' 14" W	36.01'
C52	20.00'	31.42'	N43° 57' 22" E	28.28'



**CERTIFICATION OF REGISTRATION BY REGISTER OF DEEDS  
PITT COUNTY NORTH CAROLINA**

**TYPICAL ELEMENT SYMBOLOGY**

○ EIP	EXISTING IRON PIPE	WM	WATER METER
○ EIR	EXISTING IRON ROD	WV	WATER VALVE
● SIP	SET/NEW IRON PIPE	SMH	SEWER MANHOLE
● WI	SET/NEW WITNESS IRON	SC	SEWER CLEAN-OUT
▲ SMAG	SET/NEW MAG' NAIL	SV	SEWER VALVE
△ EPK	EXISTING 'PK' NAIL	AD	AREA DRAIN
▲ SPK	SET/NEW 'PK' NAIL	CB	CATCH BASIN
□ ECM	EXISTING CONCRETE MONUMENT	GV/GM	GAS VALVE/MARKER
■ SCM	SET/NEW CONCRETE MONUMENT	P	UTILITY POLE
■ CC	CONTROL CORNER	PED	UTILITY PEDESTAL
× NMP	NON-MONUMENTED POINT	OHU	OVERHEAD UTILITIES
(T)	TOTAL DISTANCE	TBR	TO BE REMOVED
TIE	TIE LINE	SF	SQUARE FEET
WL	WETLAND LINE	AC	ACRES
PL	PROPERTY LINE	L#	LINE TABLE
MBL	MINIMUM BUILDING LINE	C#	CURVE TABLE
DUE	DRAINAGE & UTILITY EASEMENT	10' x 70' SIGHT TRIANGLE	
ESMT	EASEMENT	—	PROPERTY BOUNDARY LINE
F	FLOOD LINE	—	EASEMENT AREAS
HYD	FIRE HYDRANT		

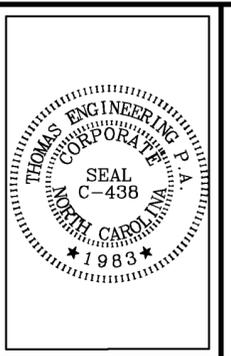
**CERTIFICATE OF SURVEY & ACCURACY**

I, HERBERT J. NOBLES, JR., CERTIFY THAT THIS PLAT WAS DRAWN BY ME FROM AN ACTUAL SURVEY MADE BY ME FROM DESCRIPTION FOUND IN DEED BOOK 4106 PAGE 676 AND MAP IN MAP BOOK 79 PAGE 186 AND MAP BOOK 81 PAGE 200 IN THE PITT COUNTY REGISTER OF DEEDS; THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND IN BOOKS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:1500 THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED. WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER AND SEAL, THIS DAY OF 2022.

PROFESSIONAL LAND SURVEYOR  
LICENSE NUMBER L-2703

THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF THE COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

HERBERT J. NOBLES, JR.  
2022



**FINAL PLAT**

**COPPER CREEK SECTION 2**

WINTERVILLE - WINTERVILLE TWP - PITT COUNTY - NORTH CAROLINA

**OWNER**  
NSD COMPANY, INC.  
754 RAMSEY ROAD, SUITE F  
JACKSONVILLE, NC 28546  
910.219.4770

SCALE: 1" = 100' DATE: 07.11.2022  
PROJECT #: 2016-007 SHEET: 2 of 2

P. O. Box 1309, New Bern, NC 28563  
www.ThomasEngineeringPA.com  
Office: 252.637.2727 Fax: 252.636.2448

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civil engineering • land development • project management



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** New Business

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Task Order 38 – The Wooten Company – Subdivision Development Fees.

**Action Requested:** Approve the Task Order.

**Attachment:** Task Order No 38.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

**TC:** 9/7/2022

**TM:** 9/8/2022

**Final:** tlp - 9/8/2022

**Supporting Documentation**

This task order will engage The Wooten Company to review the impact new subdivisions are having on our water, sewer, and stormwater infrastructure. Historically the municipalities charged what was called impact fees. The North Carolina General Assembly passed House Bill 436 into law in 2018. This eliminated our ability to charge impact fees as they were previously established. It also developed guidelines as to how these fees are calculated.

NC Law requires that this work be completed by an outside party. It requires a CPA firm, or Engineering Firm to complete the analysis based on three options. They are the “Buy-in Equity Method”, the “Incremental method” or the “Combined Method”.

Wooten will assess the Town’s assets and assist in developing a fee structure that meets the states requirement.

The Subdivision Development Fees will reduce the burden on the current residents as it relates to increased cost associated with a new subdivision.

This project will take approximately 4 months and will require a public hearing and a 45-day waiting period before the recommendations can be implemented. There is a 1 year look back period that can be applied to development approved within the last 12 months.

**Budgetary Impact:** The Task Order will cost \$ 19,750.

**Recommendation:** Staff recommends Council approve Task Order No. 38

This is **Task Order No. 38**  
consisting of   3   pages.

## Task Order No. 38

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In accordance with Paragraph 1.01 of the Agreement between Owner and Engineer for Professional Services – Task Order Edition, dated **September 10, 2015** ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data
  - A. Title: **System Development Fee Analysis**
  - B. Description: **Prepare system development fee schedule and supporting analysis with report summarizing cost methodologies, conclusions, and revenue projections for the Town's water and sewer systems. See Appendix 2 for detailed scope.**
2. Services of Engineer
  - Study and Report Services  
Part 1 of Exhibit A as specifically requested by Owner.
  - Design Services  
Part 2 of Exhibit A as specifically requested by Owner.
  - Bidding or Negotiating Services
  - Construction and Commissioning Services
  - Resident Project Representative Services  
Engineer will provide Resident Project Representative services pursuant to Part 4 of Exhibit A; Exhibit D is attached to this Task Order and expressly incorporated by reference.
  - Additional Services  
Part 5 of Exhibit A as specifically requested by Owner.
  - Additional Services Requiring an Amendment to Task Order  
Part 6 of Exhibit A is incorporated by reference unless otherwise noted.
3. Owner's Responsibilities  
Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: **No modifications.**

4. Times for Rendering Services

<u>Phase</u>	<u>Completion Date</u>
<b><u>Report Presented to Council</u></b>	<b><u>November 14, 2023</u></b>
<b><u>45 Day Comment Period</u></b>	<b><u>December 29, 2023</u></b>
<b><u>Report Completion</u></b>	<b><u>January 9, 2023</u></b>

5. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
General Consulting Services	Lump Sum	\$ 19,750.00

B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.

6. Consultants: **With written consent of the Owner.**

7. Other Modifications to Agreement: **None**

*[Supplement or modify Agreement and Exhibits, if appropriate.]*

8. Attachments: **Appendix 1, Schedule of Fees**

**Appendix 2, Scope of Services**

9. Documents Incorporated By Reference: **None**

10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_.

**OWNER:**

\_\_\_\_\_

By (Signature): \_\_\_\_\_

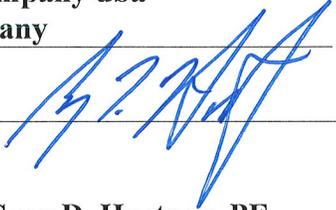
Typed Name: Richard (Ricky) E. Hines

Title: Mayor

Date Signed: \_\_\_\_\_

**ENGINEER:**

**L.E. Wooten & Company dba  
The Wooten Company**

By (Signature): \_\_\_\_\_ 

Typed Name: Gary D. Hartong, PE

Title: President

Date Signed: 8/17/2022

Engineer License or Firm's  
Certificate No. F-0115

State of: NC

**DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:**

Typed Name: Terri L. Parker

Title: Town Manager

Address: P.O. Box 1459  
Winterville, NC 28590

E-Mail  
Address: Terri.parker@wintervillenc.com

Phone: (252) 756-2221

Fax: (252) 321-8455

**DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:**

Typed Name: William A. Larsen, PE

Title: Greenville Regional Manager

Address: 301 W. 14<sup>th</sup> Street  
Greenville, NC 27834

E-Mail  
Address: wlarsen@thewootencompany.com

Phone: 252-757-1096

Fax: 252-757-3221



**SCHEDULE OF FEES**  
Hourly Rates for Wage Categories  
7/1/2022

<b>Wage Category</b>	<b>Hourly Billing Rate</b>
Engineer I	\$ 120
Engineer II	\$ 147
Engineer III	\$ 184
Engineer IV	\$ 220
Engineer V	\$ 260
Architect I	\$ 104
Architect II	\$ 151
Designer I	\$ 87
Designer II	\$ 104
Designer III	\$ 128
Designer IV	\$ 159
Construction Admin I	\$ 120
Construction Admin II	\$ 168
Construction Admin III	\$ 229
Construction Observer / Resident Project Representative	\$ 114
Utility Coordinator II	\$ 134
Utility Coordinator III	\$ 171
Survey Technician I	\$ 54
Survey Technician II	\$ 70
Survey Technician III	\$ 91
Survey Technician IV	\$ 107
Survey Technician V	\$ 127
Surveyor II	\$ 118
Surveyor III	\$ 138
Surveyor IV	\$ 191
GIS Analyst II	\$ 89
GIS Analyst III	\$ 125
GIS Analyst IV	\$ 139
Community Development Coordinator	\$ 142
Funding Coordinator I	\$ 85
Funding Coordinator II	\$ 109
Funding Coordinator III	\$ 163
Project Assistant	\$ 85

Reimbursables: Mileage will be billed at the current IRS Standard Mileage Rate, Subcontracted Services and other expenses at cost plus 10%.

Standard Hourly Rates apply only as specified in the original contract and are subject to annual review and adjustment. Future additions or amendments to the original contract may be subject to the rates in effect at the time of the modification.

**APPENDIX 2**  
**TO THE**  
**ENGINEERING SERVICES AGREEMENT**  
**BETWEEN**  
**THE TOWN OF WINTERVILLE**  
**AND**  
**L.E. WOOTEN & COMPANY DBA THE WOOTEN COMPANY**  
**FOR**  
**SCOPE OF SERVICE**  
**TO**  
**SYSTEM DEVELOPMENT FEE ANALYSIS**

The following Attachment shall become a part of the Contract Agreement.

**PROJECT INCLUDES**

The project includes the following: Prepare system development fee schedule and supporting analysis with report summarizing cost methodologies, conclusions and revenue projections for the Town's water and sewer systems.

**SYSTEM DEVELOPMENT FEE ANALYSIS**

- (1) Kickoff meeting will be held between Wooten and the Owner (one meeting total) to discuss the report and State requirements for system development fees. Topics of discussion will include defining the analysis period for the fee report (typically 5 or 10 years), discussing the various methods used to estimate system development fees, discussing the need for a Capital Improvement Plan (CIP) as part of the SDF process, and providing a list of information requested by Wooten to perform the analysis and determine the SDFs.
- (2) Collect the following information from the Owner:
  - a) Obtain historical cost information for major water and sewer facilities serving all customers.
  - b) Obtain a map showing proposed future development locations and any known future planned infrastructure to serve the new developments.
  - c) Review and update 5- or 10-year water and sewer Capital Improvement Plan costs for "incremental cost" method calculations, as well as for the adoption and approval by the Owner's board of elected officials.
  - d) Obtain the Town's 2020 water and sewer billings for each customer class (residential, commercial, industrial, and institutional) and verify the number of connections.
  - e) Review and update 5- to 10-year development growth projections for SDF revenue projections.
  - f) Provide copy of the interlocal sewer agreement between Town of Winterville and CMSD (if available).

- (3) Coordinate and depreciate the historical cost information into water and sewer components for “buy-in” method.
- (4) Perform “buy-in” method calculations, as applicable, based on existing number of customers to be services by existing facilities.
- (5) Perform “incremental costs” method calculations, as applicable, based on planned capital improvements and project customer growth.
- (6) Conduct 5- or 10-year revenues projections using “buy-in”, “incremental costs” and “combined cost” methods, as appropriate.
- (7) Provide written summary report summarizing cost methodologies, conclusions, and revenue projects.
- (8) Present the report findings and recommendations to the Owner’s Town Council.\*
- (9) Attend public hearing for the Owner and assist in answering questions.\*
- (10) Provide written responses to the Owner/public to resolve any issues brought forth during public comment period or at the public hearing.

*\*Note: Items 8 and 9 will be conducted during the same visit with the Owner.*

#### **ADDITIONAL SERVICES**

In addition to the foregoing services being performed, the following services may be provided upon prior written authorization of the Owner.

- (11) Appear before courts or boards on matters of litigation or hearings related to the project.

#### **SERVICES PROVIDED BY THE OWNER**

- (12) Owner shall publish documents for 45-day public comment period prior to public hearing.
- (13) Designate a person to act as the Owner's representative with respect to the work to be performed under the agreement. Such person shall have complete authority to transmit instructions, receive information, interpret, and define the Owner policies.
- (14) Provide such legal accounting and insurance counseling services as may be required for the project and such auditing services as the Owner may require to ascertain how or for what purpose any contractor has used the monies paid to him under the construction contract.
- (15) Assist the Engineer by placing at his disposal all available information pertinent to the projects as may be required by the Engineer.
- (16) Guarantee access to and make all provisions for the Engineer to enter upon public and private property as required to perform his services.
- (17) Examine all sketches, drawings, specifications, proposals, and other documents presented by the Engineer, obtaining advice of an attorney, insurance counselor, and other consultants as the Owner deems appropriate for such examination.

- (18) Give prompt written notice to the Engineer whenever the Owner observes or otherwise becomes aware of any defect in the project or changed circumstances.
- (19) Furnish the Engineer in a timely manner with copies of pertinent correspondence relating to the project which would not otherwise have been delivered to the Engineer.
- (20) Bear all cost of incidentals for the compliance with the requirements of this article and the foregoing article entitled "Additional services".
- (21) Provide E-verify affidavit document for Engineer's execution.  
<http://www.ncim.org/SiteCollectionDocuments/E-Verify%20FAQs%20-%20Sept2013.pdf>



**Town of Winterville  
Town Council  
Agenda Abstract**

**Item Section:** New Business

**Meeting Date:** September 12, 2022

**Presenter:** Anthony Bowers, Assistant Town Manager

**Item to be Considered**

**Subject:** Task Order 39 – The Wooten Company – 2022 Street Improvements Project.

**Action Requested:** Approve the Task Order.

**Attachment:** Task Order No 39.

**Prepared By:** Anthony Bowers, Assistant Town Manager

**Date:** 8/30/2022

**ABSTRACT ROUTING:**

**TC:** 9/7/2022

**TM:** 9/8/2022

**Final:** tlp - 9/8/2022

**Supporting Documentation**

This task order will engage The Wooten Company to assist the Town with design, bidding, contracting and construction administration for the upcoming streets improvement project. Streets included in the project are Depot Street from Mill Street to Railroad Street, Intersection of Worthington Street, and Railroad Street on the west side of the railroad tracks behind the Dixie Queen, convenient store, and apartment complex. Once bids are received, we will bring them to the Council to approve.

**Budgetary Impact:** The Task Order will cost \$ 62,000.

**Recommendation:** Staff recommends Council approve Task Order No. 39.

This is **Task Order No. 39**  
 consisting of 3 pages.

**Task Order No. 39 – Winterville: Street Resurfacing**

In accordance with Paragraph 1.01 of the Agreement between Owner and Engineer for Professional Services – Task Order Edition, dated September 10, 2015 ("Agreement"), Owner and Engineer agree as follows:

1. Specific Project Data
  - A. Title: **Winterville: Street Resurfacing**
  - B. Description: Engineering Design, Permitting, bidding and Negotiating, Construction Administration, and Additional Services, including Geotechnical Services, to upgrade the Owner’s following streets: Depot Street (Mill to Railroad East of tracks), S. Railroad Street (Blount to Copper), Worthington Street (Intersection with N. Railroad), and Drexel Lane (Vernon to Glendale).
  - C. Period of Completion: Engineering services will be completed within 6 months of effective date of this Task Order.

2. Services of Engineer

- Design Services
- Bidding or Negotiating Services
- Geotechnical Services
- Construction and Commissioning Services

3. Owner's Responsibilities

Owner shall have those responsibilities set forth in Article 2 and in Exhibit B, subject to the following: **No modifications**

4. Payments to Engineer

A. Owner shall pay Engineer for services rendered as follows:

<i>Category of Services</i>	<i>Compensation Method</i>	<i>Estimate of Compensation for Services</i>
Engineering Design and Permitting	Lump Sum	\$30,500.00
Bidding and Negotiating	Hourly Rate w/ Ceiling	\$5,000.00
Geotechnical Services	Cost x 1.10	\$7,500.00
Construction Services	Hourly Rate w/ Ceiling	\$26,500.00
<b>TOTAL</b>		<b>\$69,500.00</b>

- B. The terms of payment are set forth in Article 4 of the Agreement and in Exhibit C.
- C. Estimated ceiling fees will not be exceeded without written consent of the Owner.
6. Consultants: **Costs times a multiplier of 1.10**
  7. Other Modifications to Agreement: **None**
  8. Attachments: **Appendix 1: Standard Hourly Rate Schedule**
  9. Documents Incorporated By Reference: **None**
  10. Terms and Conditions: Execution of this Task Order by Owner and Engineer shall make it subject to the terms and conditions of the Agreement (as modified above), which Agreement is incorporated by this reference. Engineer is authorized to begin performance upon its receipt of a copy of this Task Order signed by Owner.

The Effective Date of this Task Order is \_\_\_\_\_.

**OWNER:**

**Town of Winterville, NC**

By (Signature): \_\_\_\_\_

Typed Name: **Terri L. Parker**

Title: **Town Manager**

Date Signed: \_\_\_\_\_

**ENGINEER:**

**L.E. Wooten & Company dba  
The Wooten Company**

By (Signature): \_\_\_\_\_

Typed Name: **W. Brian Johnson, PE**

Title: **Vice President**

Date Signed: \_\_\_\_\_

Engineer License or Firm's  
Certificate No. **F-0115**  
State of: **NC**

**DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:**

Typed Name: **Terri L. Parker**

Title: **Town Manager**

Address: **PO Box 1459  
Winterville, NC 28590**

E-Mail  
Address: **Terri.parker@wintervillenc.com**

Phone: **(252) 756-2221**

Fax: **(252) 321-8455**

**DESIGNATED REPRESENTATIVE FOR  
TASK ORDER:**

Typed Name: **William A. Larsen, P.E.**

Title: **Project Manager**

Address: **301 W. 14<sup>th</sup> Street  
Greenville, NC 27834**

E-Mail  
Address: **wlarsen@thewootencompany.com**

Phone: **(252) 757-1096**

Fax: **(252) 757-3221**

## Don Harvey

---

**From:** Tony Moore  
**Sent:** Monday, August 22, 2022 4:53 PM  
**To:** Mayor and Town Council  
**Cc:** Lorena Wyatt  
**Subject:** Fwd: Megan's pool water

Dear Board Members,

I would like to place this issue on the Agenda for September. Mrs. Megan Lynch lives on Ange Street! This email came from her Mother Mrs. Wyatt!

Sent from Tony Moore iPhone

Begin forwarded message:

**From:** annteak1 <annteak1@aol.com>  
**Date:** August 22, 2022 at 2:12:58 PM EDT  
**To:** Tony Moore <tony.moore@winterville.com>  
**Subject:** Megan's pool water

**Be Advised: This email originated from outside of the Town of Winterville, NC**

We had to fill Megan's pool. Since it is a salt water pool, she would like not to be charged for the sewer on that amount of water which should be on this month's bill.

Thank you in advance for your help with this. We appreciate all you do for the citizens of Winterville.

Megan Wyatt Lynch  
Lorena M. Wyatt

Sent from my Verizon, Samsung Galaxy smartphone

## Don Harvey

---

**From:** Terri Parker  
**Sent:** Wednesday, September 07, 2022 9:40 AM  
**To:** Don Harvey  
**Subject:** FW: 125th Anniversary

-----Original Message-----

From: Veronica Roberson <veronica.roberson@wintervillenc.com>  
Sent: Thursday, August 25, 2022 10:58 AM  
To: Ricky Hines <ricky.hines@wintervillenc.com>  
Cc: Terri Parker <terri.parker@wintervillenc.com>  
Subject: 125th Anniversary

Since our celebration will be on the agenda next month, all of the members of council need to be knowledgeable about the planned events. It will cut down on questions and discussion time if this information on the abstract. The things to include are the dates and times for all events, the town costs for the events and any other town responsibilities for events. This will give all council members access to this information prior to the meeting. Thanks.

Sent from my iPad  
Veronica W. Roberson  
Councilwoman  
Town of Winterville