



**WINTERVILLE TOWN COUNCIL AGENDA
MONDAY, OCTOBER 10, 2022 - 7:00 PM
WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. APPROVAL OF AGENDA.**
- VI. RECOGNITION OF (NEW) EMPLOYEES:**
 1. Larry Sutton, Equipment Operator, Public Works Department.
 2. Kyle Everette, Equipment Operator, Public Works Department.
 3. Kaleb Pait, Parks Maintenance Worker, Parks and Recreation Department.
 4. Alex Dixon, Meter Technician, Electric Department.
 5. Robert Ricks, Meter Technician, Electric Department.
 6. Patricia White, School Resource Officer, Police Department.
- VII. PROCLAMATIONS:**
 1. Fire Prevention Week.
 2. Veterans Day.
- VIII. PRESENTATIONS:**
 1. Vision Zero Traffic Safety – Ellen Walston, ECU Health Medical Center.
 2. National Manufacturing Month – Jason Rowe, ECU College of Business
- IX. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
 1. Brandy Daniels – Police Discussion.

X. CONSENT AGENDA: *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*

1. Approval of the following sets of Council Meeting Minutes:
 - August 23, 2022 Electric System Strategies Workshop Meeting Minutes; and
 - September 12, 2022 Regular Meeting Minutes.
2. Budget Amendment 2022-2023-2.
3. Railroad Street Stormwater Capital Project Budget Ordinance.
4. Schedule Public Hearing.- Rezoning Request - Bridgers Property.

XI. OLD BUSINESS:

1. Cemetery Regulations and Update.
2. Revision of Agreement with Winterville Rescue & EMS, Inc.

XII. NEW BUSINESS:

1. Christ Covenant Cost Sharing Agreement.
2. ARP Funding to Supplant Salaries and Wages.
3. Appointment of Council Member to the Pitt County Human Relations Commission.

XIII. OTHER AGENDA ITEMS:

1. Housing Repair Program (Councilman Moore).

XIV. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS.

XV. REPORTS FROM DEPARTMENT HEADS.

XVI. ANNOUNCEMENTS:

- Planning and Zoning Board Meeting: Monday, October 17, 2022 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, October 18, 2022 @ 7:00 pm - Town Hall Assembly Room.
- Early Voting: October 20th through November 5th – Community Room.
- Recreation Advisory Board: Tuesday, October 25, 2022 @ 6:30 pm – Operation Center.
- Human Relations Board Meeting: Thursday, October 27, 2022 @ 7:00 pm - Town Hall Executive Conference Room.
- Hillcrest Traffic Garden Dedication: Saturday, October 29, 2022 @2:15 pm – Hillcrest Park.
- Halloween Celebration: Sunday, October 30, 2022.
- Daylight Savings Time Ends: Sunday, November 6, 2022.
- General Election Day: Tuesday, November 8, 2022 – Community Room and Operation Center.
- Veteran’s Day Holiday: Friday, November 11, 2022 - Town Offices Closed.
- Veteran’s Day Ceremony: Friday, November 11, 2022 @ 11:00 am.
- Regular Town Council Meeting: Monday, November 14, 2022 @ 7:00 pm.

XVII. REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.

XVIII. ADJOURN.

SPECIAL NOTICE: *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*



PROCLAMATION

Fire Prevention Week 2022

WHEREAS, the Town of Winterville is committed to ensuring the safety and security of all those living in and visiting our town; and fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,770 people in the United States in 2019, according to the National Fire Protection Association® (NFPA®), and fire departments in the United States responded to 339,500 home fires; and

WHEREAS, smoke alarms sense smoke well before you can, alerting you to danger in the event of fire in which you may have as little as 2 minutes to escape safely; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Winterville residents should be sure everyone in the home understands the sounds of the alarms and knows how to respond; and

WHEREAS, Winterville residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and Winterville residents will make sure their smoke and CO alarms meet the needs of all their family members, including those with sensory or physical disabilities; and

WHEREAS, Winterville firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Winterville residents are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2022 Fire Prevention Week™ theme, “Learn the Sounds of Fire Safety™,” effectively serves to remind us it is important to learn the different sounds of smoke and carbon monoxide alarms; and

NOW THEREFORE, I Richard E. Hines, Mayor of the Town of Winterville do hereby proclaim October 9-15, 2022, as Fire Prevention Week throughout the Town, and urge all the citizens of Winterville to “Learn the Sounds of Fire Safety” for Fire Prevention Week 2022 and to support the many public safety activities and efforts of the Town of Winterville Fire-Rescue-EMS Department.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 10th day of October 2022.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



PROCLAMATION
Veterans Day – November 11, 2022

WHEREAS, our community has a continuing sense of gratitude to those who have given so much in the defense of the freedoms which we all continue to enjoy; and

WHEREAS, on this patriotic occasion, let us all commit ourselves to the great need of fostering a spirit of rededication to the ideals that have served as the foundation of this great country – “One nation, under God, indivisible, with liberty and justice for all.”

WHEREAS, America has called on her men and women in uniform to protect our national security, to advance our national interests and to preserve our rights and freedoms; and

WHEREAS, on Veterans Day we recognize the men and women of our Armed Forces who have valiantly defended these values throughout our Nation’s history; and

WHEREAS, on Veterans Day we also remember those whose sacrifice ended in permanent injury or death, yet their spirit remains in continued preservation of our freedoms and the promise of liberty established as an example for all oppressed persons of the world; and

WHEREAS, in honor of these dedicated men and women, we pledge continued defense of our nation so that their sacrifice will stand before the entire world as a tribute to the spirit and determination of people dedicated to the principals of freedom and democracy.

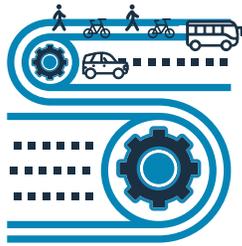
NOW, THEREFORE, the Winterville Town Council does hereby proclaim November 11, 2022 as Veterans Day in the Town of Winterville, North Carolina and calls upon our citizens to observe this day with appropriate manners in honor of veterans, both living and deceased, who have served this country so willingly to preserve the principles of justice, freedom and democracy; to fly the flag; and let our veterans know we appreciate their great sacrifice.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 10th day of October 2022.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



CORE ELEMENTS FOR VISION ZERO COMMUNITIES

INTRODUCTION

Vision Zero – the strategy to eliminate traffic fatalities and severe injuries – is being adopted by a growing number of communities across North America and beyond. While safe mobility is not a new concept, Vision Zero requires a shift in how communities approach decisions, actions, and attitudes around safe mobility.

A fundamental part of this shift is moving from a traditional approach to a Safe Systems approach toward traffic safety. A traditional approach accepts that a certain number of traffic deaths and severe injuries will occur as unavoidable consequences of mobility and focuses on changing individual behavior to reduce the frequency of these incidents. In contrast, Vision Zero is built on the basis that traffic deaths and severe injuries are preventable. Vision Zero emphasizes a Safe Systems approach, which acknowledges that people make mistakes, and focuses on influencing system-wide practices, policies, and designs to lessen the severity of crashes.

Approaching the issue of safe mobility in a new way can be challenging, even when everyone agrees on the ultimate goal – in this case, safety for all road users. One limitation to the success and proliferation of Vision Zero in this moment is the lack of a unifying definition and “best practice benchmark.” While an increasing number of jurisdictions may call themselves Vision Zero communities, the authentic and ongoing commitment to the fundamental shift in safety perspective can be uneven.

The Vision Zero Network, with support from partners, developed this set of Vision Zero Core Elements to help communities set priorities, work toward tangible results in promoting safety, and benchmark their progress relative to best practices. This resource encourages leaders to focus on the most impactful actions and helps hold them accountable to their Vision Zero commitments.

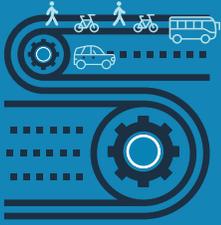
TRADITIONAL APPROACH

Traffic deaths are **INEVITABLE**
PERFECT human behavior
Prevent **COLLISIONS**
INDIVIDUAL responsibility
Saving lives is **EXPENSIVE**

VS

VISION ZERO

Traffic deaths are **PREVENTABLE**
Integrate **HUMAN FAILING** in approach
Prevent **FATAL AND SEVERE CRASHES**
SYSTEMS approach
Saving lives is **NOT EXPENSIVE**



CORE ELEMENTS FOR VISION ZERO COMMUNITIES

Leadership and Commitment

1. Public, High-Level, and Ongoing Commitment.

The Mayor and key elected officials and leaders within public agencies, including transportation, public health, and police, commit to a goal of eliminating traffic fatalities and serious injuries within a specific timeframe. Leadership across these agencies consistently engages in prioritizing safety via a collaborative working group and other resource-sharing efforts.

2. Authentic Engagement. Meaningful and accessible community engagement toward Vision Zero strategy and implementation is employed, with a focus on equity.

3. Strategic Planning. A Vision Zero Action Plan is developed, approved, and used to guide work. The Plan includes explicit goals and measurable strategies with clear timelines, and it identifies responsible stakeholders.

4. Project Delivery. Decision-makers and system designers advance projects and policies for safe, equitable multi-modal travel by securing funding and implementing projects, prioritizing roadways with the most pressing safety issues.

Equity and Engagement

Elevating equity and meaningful community engagement, particularly in low-income communities and communities of color, should be a priority in all stages of Vision Zero work.

Safe Roadways and Safe Speeds

5. Complete Streets for All. Complete Streets concepts are integrated into communitywide plans and implemented through projects to encourage a safe, well-connected transportation network for people using all modes of transportation. This prioritizes safe travel of people over expeditious travel of motor vehicles.

6. Context-Appropriate Speeds. Travel speeds are set and managed to achieve safe conditions for the specific roadway context and to protect all roadway users, particularly those most at risk in crashes. Proven speed management policies and practices are prioritized to reach this goal.

Data-driven Approach, Transparency, and Accountability

7. Equity-Focused Analysis and Programs. Commitment is made to an equitable approach and outcomes, including prioritizing engagement and investments in traditionally under-served communities and adopting equitable traffic enforcement practices.

8. Proactive, Systemic Planning. A proactive, systems-based approach to safety is used to identify and address top risk factors and mitigate potential crashes and crash severity.

9. Responsive, Hot Spot Planning. A map of the community's fatal and serious injury crash locations is developed, regularly updated, and used to guide priority actions and funding.

10. Comprehensive Evaluation and Adjustments. Routine evaluation of the performance of all safety interventions is made public and shared with decision makers to inform priorities, budgets, and updates to the Vision Zero Action Plan.

Read on for more information about implementing these Vision Zero Core Elements in your community.

LEADERSHIP AND COMMITMENT

1. Public, High-Level, and Ongoing Commitment. The Mayor and key elected officials and leaders within public agencies, including transportation, public health, and police, commit to a goal of eliminating traffic fatalities and serious injuries within a specific timeframe.

- Leadership across these agencies consistently prioritizes safety via a collaborative working group and other resource-sharing efforts

High-level leadership and sustained political commitment are essential to Vision Zero success. The Mayor and other key elected officials must set the tone and direction for Vision Zero and back up their words of commitment with action, reflected in spending decisions, policies, and practices that prioritize safety (even when this means a shift from the status quo). Following from this, the leaders of the public health, police, and transportation agencies should be closely involved with the day-to-day work of Vision Zero and ensure consistent interagency coordination. In short, a Vision Zero commitment is only as strong as it is demonstrated in the [actions of the city's leadership and staff](#).

Setting an explicit timeline for Vision Zero is part of this core element because it underscores the urgency of the issue, provides measurability, and incorporates the fundamental [Safe Systems](#) principle that these traffic tragedies are preventable.



2. Authentic Engagement. Meaningful and accessible community engagement toward Vision Zero strategy and implementation is employed, with a focus on equity.

- Engage the community in meaningful, culturally-relevant ways and support involvement by respected community leaders
- Prioritize support of communities most impacted by traffic crashes and most traditionally underserved by safety efforts

Vision Zero efforts should meaningfully engage the community and prioritize equitable processes and outcomes. This is especially true in neighborhoods that often bear the brunt of high-injury streets and where community members may be grappling with the results of historic underinvestment in safe mobility, as well as a multitude of other, interrelated systemic inequities. Community input should be valued and incorporated into Vision Zero planning and implementation.

This includes:

- » Engaging sincerely and with cultural competence, recognizing and respecting the history, culture, and expertise of local communities.

- » Collaborating with community members who are genuinely engaged in neighborhoods and who have strong connections with and respect of locals. These community leaders are likely to convey the experiences, hopes, and concerns of long-time residents in ways that traditional planning processes have not.
- » Using this collaboration to inform project design and implementation, not just as a "listening exercise".
- » Recognizing that coordination is work, for which community groups deserve compensation to support time commitment, expertise, and long-term engagement. [Additional resources are included in Vision Zero Equity Strategies.](#)

3. Strategic Planning. A Vision Zero Action Plan is developed, approved, and used to guide work. The Plan includes explicit goals and measurable strategies with clear timelines, and it identifies responsible stakeholders.

- The Action Plan and corresponding strategies are built on the Safe Systems approach by designing and maintaining a transportation system where human error does not result in loss of life or severe injury
- Leadership across these agencies consistently prioritizes safety via a collaborative working group and other resource-sharing efforts

The core element for leadership and commitment recognizes that Vision Zero – starting with the Action Plan – is built on the Safe Systems approach, which recognizes that people will make mistakes and that it is the responsibility of system designers and policymakers to set practices and policies to lessen the severity of inevitable crashes.

The Action Plan should include an explicit commitment and related actions to prevent

Vision Zero efforts from resulting in unintended consequences, such as racial profiling or inequitable treatment of communities of color.

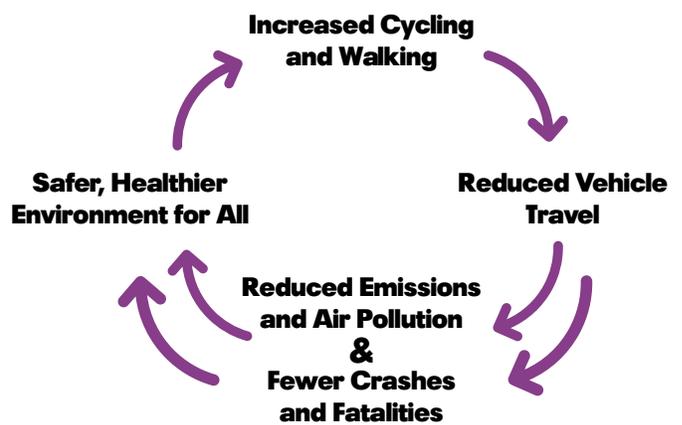
Clear ownership of Action Plan strategies is important to achieving accountability and trust for Vision Zero’s principles and outcomes. More about actionable strategies that have led to Vision Zero success in other cities are included in the [Vision Zero Action Plan Guidelines](#).

4. Project Delivery. Decision-makers and system designers advance projects and policies for safe, equitable multi-modal travel by securing funding and implementing projects, prioritizing roadways with the most pressing safety issues.

- Decision-makers provide leadership on policy reforms needed to prioritize safety
- System designers are supported by city leaders to advance safety projects
- System designers and decision-makers advance crosscutting measures to reduce car dependence, improve transit, and support safe walking and biking

Vision Zero requires more than incremental, individual behavior change. It requires political backbone to advance projects and policies that are proven to improve safety – particularly redesigning roadways and managing speeds – even in the face of opposition to change (e.g., removing parking spaces or reducing speeds for safety benefits).

Moving past the business-as-usual approach also means evolving beyond the cars-first attitude that has dominated transportation policies and practices in the past half-century. [Research shows](#) that encouraging multi-modal transportation reduces Vehicle Miles Traveled and Vehicles per Capita, the two strongest predictors of traffic fatalities. Cities serious about Vision Zero and livable communities are working to increase the proportion of non-auto trips by improving and incentivizing [public transit](#), walking, bicycling, and ridesharing.



This will take a carrot-and-stick approach: investing in strong public transit systems and safe, interconnected bicycling and walking networks; while disincentivizing single occupancy vehicle trips with such strategies as congestion pricing and smart parking pricing.

SAFE ROADWAYS AND SAFE SPEEDS

5. Complete Streets for All. Complete Streets concepts are integrated into community wide plans and implemented through projects to encourage a safe, well-connected transportation network for people using all modes of transportation. This prioritizes safe travel of people over expeditious travel of motor vehicles.

- Multimodal street design and countermeasures prioritize safety over speed
- Safety improvements to roadways are prioritized for people walking and biking and in historically underserved communities

Prioritizing proven engineering countermeasures and multimodal street design is essential to safety.

Examples include:

» Using safe design measures such as advance stop or yield lines, high visibility crosswalks, lane narrowing, pedestrian refuge islands and medians, and physically separated bikeways. More measures – and examples from cities that have implemented them – are described in [NACTO design guides](#), the [Traffic Safety Best Practices Matrix](#), and the [FHWA Achieving Multimodal Networks](#) resource.

» Creating **Slow Zones** in areas with high volumes of children, seniors, public transit users, commercial activity, pedestrian/bicycle activity. Along with lower speeds, self-enforcing traffic calming measures help mark these areas as different and thus encourage safe behavior.

Work toward Complete Streets should prioritize the protection of physically vulnerable road users and investment in historically disadvantaged communities. Performance measures for Complete Streets should include consideration of these communities of concern. Read more on the fundamentals of [Complete Streets elements](#) from the Complete Streets Coalition.

6. Context-Appropriate Speeds. Travel speeds are set and managed to achieve safe conditions for the specific roadway context and to protect all roadway users, particularly those most at risk in crashes. Proven speed management policies and practices are prioritized to reach this goal.

- Roadways are designed (or redesigned) to prioritize safety over speed
- Speed limits are lowered where data and community experience show need
- Automated speed enforcement is implemented where needed, with strategies to address disproportionate impacts on low-income communities

High speeds make crashes more likely and more likely to be deadly. An effective Vision Zero program must manage speed in order to reduce severe and fatal traffic injuries. Efforts to influence individual behavior primarily with education and enforcement campaigns have fallen short.

Addressing speed requires changing organizational practices and reforming policies. Existing practices, such as designing roads for inappropriately high speeds and setting speed limits too high, often prioritize moving more cars over the safety of road users.

Vision Zero calls on system designers and policymakers to better align our systems and policies with goals of safe speeds, including:

- » Measure and analyze the scope of problem related to inappropriate speeds, share this data to raise awareness, and develop measurable improvement strategies with timelines for action.
- » Implement infrastructure changes to prioritize safety over speed. Examples include reducing travel lanes

and adding self-enforcing traffic calming measures to encourage safe travel speeds.

- » Change policies to align with safety goals, including setting appropriate speed limits, particularly where motor vehicle traffic is mixing with those walking and biking.
- » Implement automated speed enforcement where needed, incorporating strategies to measure and address disproportionate impacts on low-income communities and others who may be overly burdened.
- » Raise awareness about speed as a primary factor in traffic deaths and injuries, similar to increased awareness about drunk driving.

In many cases, State and Federal agencies influence speed limits either directly or indirectly. While speed management efforts may be time-consuming and politically challenging, it is critical to Vision Zero success. Cities facing barriers from other levels of government need to make the policy, legislative, or other changes required to advance proven speed management strategies.

DATA-DRIVEN APPROACH, TRANSPARENCY, AND ACCOUNTABILITY

7. Equity-Focused Analysis and Programs. Commitment is made to an equitable approach and outcomes, including prioritizing engagement and investments in traditionally under-served communities and adopting equitable traffic enforcement practices.

- Explicit commitment and actions prevent Vision Zero efforts from increasing disproportionate enforcement levels in communities of color
- Any enforcement efforts within Vision Zero are focused on dangerous moving violations, as identified by quality data analysis

Data and experience reveal that low-income communities and communities of color carry a disproportionate burden of traffic-related injuries and fatalities in the U.S. This is not arbitrary; it reflects patterns of historic under-investment and racial bias in some communities, particularly black, brown and immigrant communities, as well as low-income communities. Vision Zero leaders need to recognize these disparities and to center equity in their work in clear and measurable ways to prevent traffic safety efforts from having unintended, harmful consequences.

The realm of traffic enforcement is a particularly timely and urgent area of attention. It is important that promoters of Vision Zero acknowledge that officer-initiated traffic stops allow for higher levels of individual discretion and unintended gateways to racial bias and even aggressive police action. The broader Vision Zero community has a role and responsibility in improving, not exacerbating, these problems.

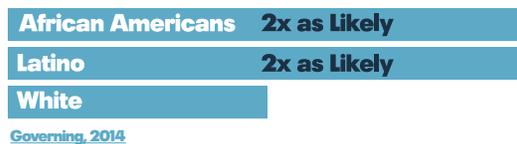
Vision Zero focuses on Safe Systems, not more traffic stops. Cities such as Portland, Oregon are working to prevent over-policing or racial bias from becoming unintended byproducts of their Vision Zero efforts. Portland limits enforcement actions in order to reduce the possibility of racial profiling and disparate economic impacts. [Portland's Vision Zero Action Plan](#) explicitly excludes increased enforcement by police officers. It also offers education classes as alternatives to increased penalties for first time offenders.

Similarly, any enforcement efforts included in Vision Zero strategies should focus on the most dangerous violations. An example is San Francisco's [Focus on the Five](#) program, which commits officers to focus on the five top roadway dangers, such as speeding and violating pedestrians' right of way, rather than on "nuisance" issues such as broken taillights or tinted windows.

Other examples of focusing on equity concerns within Vision Zero efforts include:

» Requiring transparency, including analyzing and sharing data on how traffic funding is spent and how traffic stops are conducted and citations issued, including disaggregating stop and citation data by race.

People Killed While Walking:



People Killed While Walking:



Communities With Sidewalks:



Chance of Being Stopped and Searched:



» Encouraging accountability by requiring regular discussions amongst policymakers and the public to address equity disparities in efforts and results.

» Requiring equity-based trainings of Vision Zero staff, including law enforcement officials, and including equity-based measurements of their efforts.

» Investing in automated speed enforcement's proven safety effectiveness and lower risk of racial profiling. Efforts should be made to avoid disproportionate impacts of fines on low-income communities, such as setting up alternative fee structures.

» Recognizing that we cannot enforce (nor educate) our way out of today's traffic safety problems, so we need to better design roadways and manage speeds for safety.

[Additional resources are included in Vision Zero Equity Strategies.](#)

8. Systemic, Proactive Planning. A proactive, systems-based approach to safety is used to identify and address top risk factors and mitigate potential crashes and crash severity.

- Data is used to identify trends of problems, which are addressed systematically rather than as isolated incidents

Vision Zero’s Safe Systems approach means moving from purely rearward crash map reviews to more forward-facing identification of problem areas and working to prevent severe crashes before they happen. This means determining, analyzing, and addressing the underlying risk factors that influence dangerous actions: the where, how, and why serious crashes happen.

For example, based on analysis showing a trend of left-turn vehicle movements being particularly dangerous on certain types of streets, New York City’s Department of Transportation is proactively addressing areas with proven countermeasures, rather than reacting to each individual problem after serious crashes occur. More examples of proactive approaches to addressing top risk factors are shared in this [summary and webinar](#).

9. Responsive, Hot Spot Planning. A map of the community’s fatal and serious injury crash locations is developed, regularly updated, and used to guide priority actions and funding.

- Top risk factors and locations of serious traffic crashes are identified, mapped, and utilized
- Quality data on traffic deaths and serious injuries are posted publicly and updated regularly

The community should develop a High Injury Network (HIN) derived from quantitative (“hot spot” problem locations) and qualitative data (based on community input) to inform its prioritization and implementation.

Recommendations include:

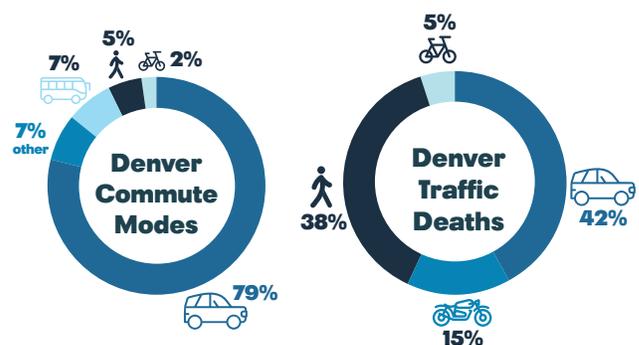
- » Identify top risk factors and locations of serious traffic crashes.
- » Include equity-driven data (such as locations of low-income communities and communities of color) and commit to prioritizing actions and funding in areas of overlap with the HIN.
- » Include speed as a data layer. A large proportion of serious crashes occur on roads with higher speed limits – often arterials and state-owned roads – which require the aforementioned work on speed.
- » Collaborate within and between city agencies. Work to address problems on the HIN is an important place to involve the Vision Zero Taskforce.
- » Utilize this information and coordination to prioritize and implement strategies.
- » Post and regularly update data on traffic deaths and serious injuries – beyond police reports.

of physically vulnerable populations and communities traditionally underserved by traffic safety efforts. Police-collected data should be supplemented with information gathered by hospitals and emergency medical services. Analysis shows that people involved in traffic crashes who are part of systemically marginalized communities are less likely to report traffic crashes and that, when they do, their reports are less likely to be treated adequately. Increasingly, communities are supplementing their police crash records with public health data for a fuller picture, as described [here](#).

For more information, see this [Vision Zero Network case study](#) and [webinar](#).

Data analysis and public input should highlight unsafe locations, and this should be overlaid with locations

Data can help identify disproportionate safety impacts



50% of Denver’s traffic fatalities occur on just 5% of their streets

10. Comprehensive Evaluation and Adjustments. Routine evaluation of the performance of all safety interventions is made public and shared with decision makers to inform priorities, budgets, and updates to the Vision Zero Action Plan.

- Regular progress reports are produced and shared publicly
- Use of pilot implementation and community feedback shape safety efforts

Monitoring efforts and impacts, updating and sharing data regularly, and institutionalizing Vision Zero in the city's systems will help build trust and set expectations for accountability between key stakeholders.

This includes:

- » Proactively monitor, evaluate, and share progress, including regular public progress reports, such as these from [New York City](#) and [Seattle](#).

- » Use comparative data to link social and environmental factors with traffic injury data to better understand connections and strategies for improvements.

- » Use temporary pilot programs or projects to test strategies within shorter timeframes and for less cost investment.

NEXT STEPS

We share these Core Elements recognizing the urgency of the issue before us: an average of 100 people lose their lives each day in this nation in traffic crashes. This loss and suffering is preventable, and we have a responsibility to prevent these tragedies.

We also recognize that resources, time, and political will are all limited. What we do matters. Vision Zero is not just a tagline, not even just a program, but rather a fundamental shift in how our communities approach the issue of safe mobility. To make a real difference, it will take a firm commitment to change.

Implementing Vision Zero requires 1) leadership and commitment to safety, 2) implementing safe roadways and safe speeds, 3) ongoing transparent use of data, and 4) centering equity and community engagement throughout.

Committing to and meaningfully incorporating these Core Elements can help Vision Zero communities prioritize efforts, benchmark progress, set expectations, and ensure accountability. Each Core Element is important to advance the ultimate goal of safe mobility for all.

ACKNOWLEDGEMENTS

We are honored to support the work of public sector staff and community-based leaders and advocates around the country to reduce traffic deaths and severe injuries. We appreciate valuable input from many partners, including Clay Veka, Dana Weissman, Jeff Lindley, Jeff Paniati, Lainie Motamedi, Megan Wier, Meghan Mitman, Nicole Ferrara, Richard Retting, Stacy Thompson, and Veronica Vanterpool. This report's primary authors are Jenn Fox and Leah Shahum. Graphic design is by Rachel Krause of Banjo Creative.

The Vision Zero Network is a nonprofit project committed to advancing Vision Zero in the U.S. We are proud to support the life-saving efforts of the dedicated policymakers, implementers, and community leaders working toward safe mobility for all.

[Learn more at VisionZeroNetwork.org](http://VisionZeroNetwork.org).



How does Vision Zero differ from the traditional traffic safety approach in U.S. communities?

American cities are adopting Vision Zero, drawn to its departure from traditional approaches to traffic safety. But what makes Vision Zero an innovative road safety policy with the potential to make our streets safe? In this case study we identify the key elements that distinguish Vision Zero.

1. Reframing traffic deaths as preventable
2. Focusing on system failure
3. Reducing the impact of collisions
4. Adopting a Safe System approach
5. Data-driven decision-making
6. Road safety as a social equity issue

Traffic Deaths are Preventable

Names provide shape and meaning, which is why the “zero” in Vision Zero is so important and represents a key means to shift away from the traditional traffic safety approach.

The Swedish architects of Vision Zero set zero as the “only justifiable fatality target for road traffic.” Calling out a vision of zero deaths (and, in some places, serious injuries) sends a strong message: traffic-related fatalities and injuries are not an inevitable and acceptable side-effect of the transportation system. With its name alone, Vision Zero fundamentally re-conceptualizes how we understand injuries and deaths on our streets as **preventable**.

As with other preventable public hazards (think measles, small pox and other diseases prevented through vaccines), Vision Zero calls us to be proactive; to identify risk and take steps to prevent injuries by designing the transportation system in a way that collisions won’t result in fatal or serious injury.

Focusing on System Failure

Solutions are responses to problems. Tired? Drink coffee! Need a break? Go on a walk! Traffic deaths and injuries? In the United States, individual road users—bad drivers, careless bicyclists, distracted pedestrians—have historically been presented as the problem, the cause of collisions. Consequently, solutions have focused on perfecting human behaviors through strategies like licensing, testing, education, training and media campaigns.

But in the Vision Zero framework, the road safety problem isn’t the individual, but rather the flaws in the transportation system—flaws that mean, for example, that cars can move at excessive speeds on city streets and incompatible road users (for instance, bicyclists and drivers) have to share the road.

In redefining the problem, we’re required to develop solutions that will impact the true culprit: an unforgiving street network that doesn’t take into

account that people make mistakes. The focus thus shifts from solutions focused on perfecting individual behavior to solutions focused on perfecting a transportation system that failed to protect people who made predictable errors. As the Swedish architects of Vision Zero state: **“In every situation a person might fail. The road system should not.”** We have to design a system for people, instead of asking people to adjust to an imperfect system.

Who perfects the flawed system? As Juan Martinez from the New York City Department of Transportation articulated in 2016: Engineers, public health professionals, policy and law enforcement must take responsibility for every death. His words serve as a moving call to action; a reminder that not only do system designers have the **ability** to create a system in which crashes do not result in fatal or serious injury, it is also their **responsibility**.

Individuals also have a responsibility in Vision Zero: road users are expected to be competent, alert, in compliance with the rules of the road and unimpaired by alcohol, drugs, distraction or fatigue—and they have the responsibility to demand and expect safety improvements from civil servants and elected officials.

Vision Zero means individuals should expect safe streets from their government, just as they do clean water or trash pick-up. This implies not only that public participation in transportation decision-making is central to Vision Zero, but also that cities must use communication and education to help generate collective action around the need for safer streets.

Washington D.C. engaged in a robust public process to draft their Vision Zero Action Plan. They hosted 10 community events, where nearly 2,700 people completed surveys to identify top safety concerns, and developed an online, crowdsourced **Safety Map** on which residents could identify hazardous locations and the conditions and behaviors they experienced there. The District’s **Vision Zero Action Plan** reflects a strong commitment to meaningful engagement and developing a plan that is grounded in the needs and experiences of D.C. residents.



From Engineering to a Public Health Perspective

While traditional approaches to transportation safety have prioritized reducing or preventing collisions, Vision Zero instead advocates for the focus to be **preventing injuries**.

Instead of asking “Why did that person crash?” the Vision Zero framework examines “Why was that person so seriously injured in the crash?” This change in thinking, from collision reduction to injury prevention, represents a significant shift from an **engineering to a public health perspective**.

Instead of preventing collisions, engineers work to ensure that no one is exposed to so much crash force (the force being what actually causes injury or death, not the collision itself) that they are seriously injured. So the vulnerability of the human body—not the collision itself—forms the basic parameter in the design of the transportation system.

This brings a moral imperative to the work. When we think in terms of people and injuries instead of collisions, it changes the question from “what can we do?” to “what must we do?”

A Systems Approach to Safety

Vision Zero takes a Safe System approach to road safety—a holistic view that requires people to think about the road system **in its entirety**, from infrastructure projects to institutions like government. It means understanding how “upstream factors” such as design guidelines, public participation, policy, and vehicle regulations all influence injuries and deaths. One of the ways cities are doing just this is by creating steering committees and task forces with representation from all the different actors involved.

The Safe System approach also examines how these different parts interact. To create a safe transportation system, street users, vehicles, and the transportation network have to be addressed in an integrated manner, through a wide range of interventions. We won’t achieve a safe system by just focusing on redesigning roads, unless we also manage the speeds on the roads and consider how policies, like automated enforcement, can assist in this effort.

Data-driven Decisions

Vision Zero is also different in its emphasis on data and data-driven decision-making. Approaching road safety from a Safe System perspective, we need to not only collect data on where and how crashes happen, but we need to also examine a wide range of additional inputs, such as the demographics of impacted communities, enforcement citations and hospital injury reports.

But it’s not enough to just collect the data. It’s imperative that the data be made available to the public in order to facilitate transparency and accountability and assist the public in monitoring progress toward zero.

The crowdsourced map created by **Washington D.C.** is a great example of increased data access and transparency. Additional examples include, **New York City’s Crash & Interventions Map**, which shows detailed information on traffic injury and fatality crashes in New York City and how the city is responding, and **San Francisco’s online project delivery tracking tool**, which allows anyone to track the City’s progress on its engineering commitments.

Note: Future case studies will explore how cities are using data to guide Vision Zero implementation.

Road Safety as a Social Equity Issue

Social equity is at the core of Vision Zero. Traffic collisions disproportionately impact vulnerable communities, including people of color, lower income individuals, seniors, children and people who walk, bike and use transit. Vision Zero addresses these inequities by prioritizing interventions in areas most in need of safety improvements.

Equity also means meaningfully engaging with these communities to empower them to be involved in the effort, and actively creating institutions and processes that incorporate vulnerable populations into decision-making processes.

Top Take-Away

While Vision Zero in American communities will surely look different than other countries that have adopted the Safe System approach, it is imperative to its success that it build on and be anchored in these core principles. Vision Zero is not just a catchy or hopeful campaign phrase. It is, indeed, a notably different way of ensuring people have the right to move about their communities safely.

Learn more and find additional case studies at www.visionzeronetwork.org



**TOWN OF WINTERVILLE
PUBLIC COMMENT APPLICATION**

Name of Applicant: Brandy Daniels

Date: 9/12/22

Address: 2945 Fox Glove Drive

Phone: 252-413-9249

Town Council Meeting Date Requesting to Provide Comment:
10/10/22

Description of the item(s) to be presented to the Town Council Members. Please be specific.

Facebook post - improvement
Police chief discussion

Name(s) of Speaker(s):

(1) Brandy Daniels

(2) _____

(3) _____

My signature below acknowledges that I have read the Town of Winterville Public Comment Policy. I agree that as applicant, the speaker(s) named above shall adhere to the Public Comment Policy of the Town of Winterville.


Signature



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: October 10, 2022

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: Council Meeting Minutes.

Action Requested: Approval of Minutes.

Attachment: Draft Minutes of the Council meetings listed below.

Prepared By: Donald Harvey, Town Clerk

Date: 10/3/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

Approval of the following set of Council Meeting Minutes:

- August 23, 2022 Electric System Strategies Workshop Meeting Minutes; and
- September 12, 2022 Regular Meeting Minutes.

Budgetary Impact: NA.

Recommendation: Staff recommends Council approve the Minutes.



**WINTERVILLE TOWN COUNCIL
TUESDAY, AUGUST 23, 2022 – 5:30 PM
ELECTRIC SYSTEM STRATEGIES WORKSHOP MINUTES**

The Winterville Town Council met in an Electric System Strategies Workshop on the above date at 5:30 PM in the Town Hall Assembly Room, with Mayor Pro Tem Mark C. Smith presiding. The following were present:

Richard E. Hines, Mayor (absent)
Mark C. Smith, Mayor Pro Tem
Tony P. Moore, Councilman
Johnny Moye, Councilman
Paul A. Rice, Councilman
Veronica W. Roberson, Councilwoman
Terri L. Parker, Town Manager
Anthony Bowers, Assistant Town Manager
Robert Sutton, Electric Director
Jessica Manning, Finance Director
Evan Johnston, Parks and Recreation Director

CALL TO ORDER: Mayor Pro Tem Smith called the meeting to order.

INVOCATION: Minister Green gave the Invocation.

PLEDGE OF ALLEGIANCE: Mayor Pro Tem Smith led everyone in the Pledge of Allegiance.

WELCOME: Mayor Pro Tem Smith welcomed the public.

APPROVAL OF AGENDA:

Motion made by Councilman Moye and seconded by Councilwoman Roberson to approve the amended agenda. Motion carried unanimously, 4-0.

LIGHT DINNER:

Councilman Moore arrived.

ITEMS FOR DISCUSSION: Electric System Strategies.

Town Manager Parker introduced the topic of the workshop and its critical importance to the Town. Many municipalities are having to address the topic and the developing trends. We feel that we are at a point to address some concerning trends and forecasts for the foreseeable future.

Randy Halley with Summit Utility Advisors joined via Zoom and gave the following presentation:

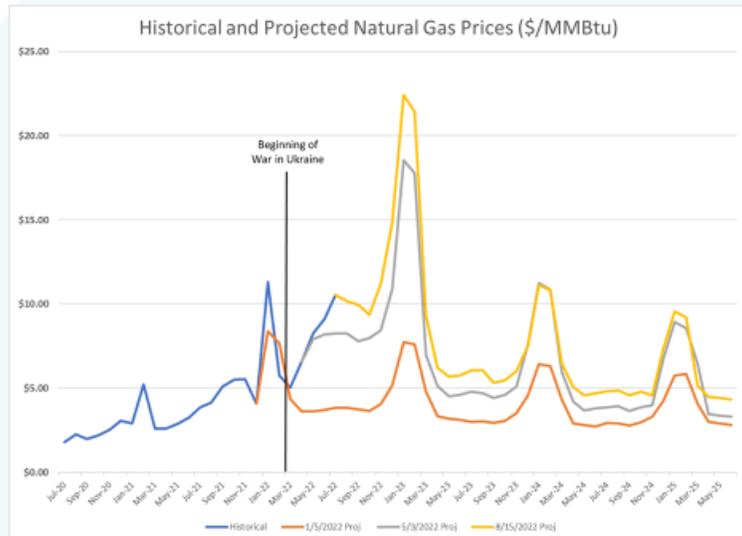
Purchased Power Sales Agreement with CPP

- History of Selecting CPP
 - Power Sales Agreement with CPP (formally NTE) executed in 2015.
 - Began receiving power in January 2018.
 - Initial annual power cost savings from Duke was 16%.
 - Total savings since 2018 is around \$1.7 million.
- CPP Rate Structure
 - Capacity rate is contractually set.
 - Energy rate is based on a natural gas index price.
 - Market energy purchased if cheaper than energy at gas index price.
- Natural Gas Prices
 - Have been increasing since last year.
 - Are expected to continue to increase this year.

1

FY2021 – FY2025 Natural Gas Prices

- FY2021 natural gas costs were below \$5 per MMBtu.
- Natural gas pricing has been below \$5 per MMBtu since 2010.
- Pipeline capacity constraints begin impacting prices this past winter.
- Projected cost of natural gas went up significantly the first week of May 2022 and is still changing.



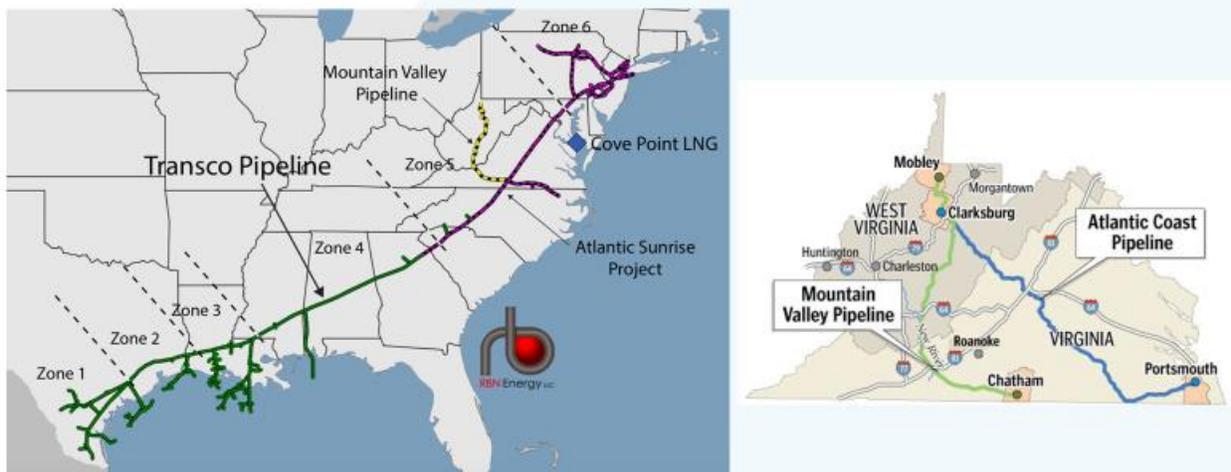
2

Natural Gas Market – Reasons for Recent Price Spikes

- Prices in General
 - Sanctions against Russian natural gas exports has increased Europe’s demand for US natural gas.
 - Increased LNG volumes.
 - Natural gas storage levels are lower than the five-year average.
 - Less supply to meet summer need.
 - Lower level of coal generation available to meet summer electricity needs.
 - Increased demand for natural gas.
- Transportation Constraints
 - Transco Zone 5 has limited capacity due to increased demand and delayed pipeline expansions.
 - Heating need causes winter demand spikes and higher transportation costs.
 - Mountain Valley Pipeline was delayed-completion expected mid calendar year 2023.
 - Atlantic Coast Pipeline cancellation negated Transco pipeline capacity relief.

3

Natural Gas Pipeline Routes



4

Assistant Town Manager Bowers asked Mr. Halley to share some increases in other areas that he was aware. This is a national issue not localized of any that use natural gas for generation. Anticipate this to be a short term issue.

Assistant Town Manager Bowers presented the following Rate Analysis:

**Town of Winterville
Rate Analysis
As of 08/19/2022**

Cash

Cash Available as of 6/30/2022	\$ 6,480,220.26
Funds Appropriated from Fund Balance	\$ 2,509,000.00
Net Available Cash	\$ 3,971,220.26
Average Monthly Deficit	\$ 215,947.25
Months of Cash Available to Cover Estimated NG Cost	18.39

Kilowatt Hours Impact

kWh Increase	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
Residential	\$ 1,955,239.68	\$ 2,198,724.96	\$ 2,442,210.24
Med Gen Com	\$ 168,152.45	\$ 190,591.25	\$ 213,030.05
Large Gen Com	\$ 152,774.40	\$ 171,871.20	\$ 190,968.00
Additional Rev	\$ 2,276,166.53	\$ 2,561,187.41	\$ 2,846,208.29
Estimated Deficit based on 150% increase in NG cost	2,591,367.00	2,591,367.00	2,591,367.00
Income differential	\$ (315,200.47)	\$ (30,179.59)	\$ 254,841.29

Impact on the Average Utility Bill Per Rate Class

	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
Residential	\$ 42.08	\$ 47.82	\$ 53.11
Med Gen Com	\$ 152.31	\$ 172.64	\$ 192.96
Large Gen Com	\$ 1,591.40	\$ 1,790.33	\$ 1,989.25

Council and Staff discussed a variety of issues relating to the Rate Analysis and any increase. Audience was asked to share any comments they had. Mayor Pro Tem Smith asked for further discussion or any more questions. No action was taken.

ANNOUNCEMENTS:

1. Watermelon Festival: Opening; Thursday, August 25th 6:00 pm assemble in front of stage.
2. Watermelon Festival: Thursday, August 25, 2022 through Sunday, August 28, 2022 – Winterville Recreation Park.
3. Human Relations Board Meeting: Thursday, August 25, 2022 @ 7:00 pm - Town Hall Executive Conference Room.
4. Watermelon Festival Parade: Saturday, August 27th at 9:30 am assemble on Sylvania Street at the Town Council Float.
5. Labor Day Holiday: Monday September 5, 2022 - Town Offices Closed.
6. 911 Day of Remembrance Service: Sunday, September 11, 2022 from 4:00 pm to 6:00 pm at the Market on the Square.
7. Regular Town Council Meeting: Monday, September 12, 2022 @ 7:00 pm - Town Hall Assembly Room.

REPORTS FROM THE TOWN ATTORNEY, MAYOR, AND TOWN COUNCIL, AND TOWN MANAGER:

None

ADJOURN:

Motion made by Councilman Moore and seconded by Councilman Moye to adjourn the meeting. Motion carried unanimously, 5-0. Meeting adjourned at 6:32 pm.

Adopted this the 10th day of October 2022.

Richard E. Hines, Mayor Pro Tem

ATTEST:

Donald Harvey, Town Clerk

DRAFT



**WINTERVILLE TOWN COUNCIL
MONDAY, SEPTEMBER 12, 2022 – 7:00 PM
REGULAR MEETING MINUTES**

The Winterville Town Council met in a Regular Meeting on the above date at 7:00 PM in the Town Hall Assembly Room, with Mayor Richard E. Hines presiding. The following were present:

Richard E. Hines, Mayor
Mark C. Smith, Mayor Pro Tem
Tony P. Moore, Councilman
Johnny Moye, Councilman
Paul A. Rice, Councilman
Veronica W. Roberson, Councilwoman
Keen Lassiter, Town Attorney
Terri L. Parker, Town Manager
Anthony Bowers, Assistant Town Manager
Ryan Willhite, Police Chief
David Moore, Fire Chief
Cliff McGuffin, Public Works Director
Robert Sutton, Electric Director
Jessica Manning, Finance Director
Evan Johnston, Parks and Recreation Director
Bryan Jones, Planning Director
Donald Harvey, Town Clerk

CALL TO ORDER: Mayor Hines called the meeting to order.

INVOCATION: Pastor Winfred Felton, III, of the Winterville Church of Christ gave the Invocation.

PLEDGE OF ALLEGIANCE: Mayor Hines led everyone in the Pledge of Allegiance.

WELCOME: Mayor Hines welcomed the public.

APPROVAL OF AGENDA:

Motion made by Councilman Moye and seconded by Councilwoman Roberson to approve the agenda. Motion carried unanimously, 5-0.

PROCLAMATIONS: Town Clerk Harvey summarized the following Proclamations:

1. Day of Remembrance of September 11, 2001.



PROCLAMATION

9/11 DAY OF REMEMBRANCE

WHEREAS, in an unprovoked and senseless act of terrorism, four civilian aircraft were hijacked on September 11, 2001, and crashed in New York City, Pennsylvania and the Pentagon, resulting in a momentous loss of innocent lives of all heritages; and,

WHEREAS, while we still continue to recover from the loss of innocent lives, the spirit of the United States has been revitalized, giving way to expressions of patriotism; and,

WHEREAS, we continue to offer support to the families and friends who lost loved ones in the devastating events of this day, and especially our firefighters, police, and first responders who continue to step forward and serve our communities with dedication and vigilance; and

WHEREAS, inspired by the heroism of our nation's public service personnel, military service members and countless volunteers, our nation found unity and strength; and,

WHEREAS, from the tragedy of September 11 emerged a stronger nation, renewed by the spirit of national pride, a true love of country, and tested the strength and resolve of our country, they also reminded us of the values set out by our forefathers who saw a vision for the United States that we would live and be free of tyrannical rule, and today we are even more determined than ever that we will not give in to terrorism and threats to the safety and security of the United States; and,

WHEREAS, Americans also have fought back against terror by choosing to overcome evil with good by loving their neighbors as they would like to be loved, contributing to relief efforts, and volunteering their time to aid those in need; and,

NOW, THEREFORE, I, Richard E. Hines, Mayor and Winterville Town Council do hereby proclaim September 11, 2022, as the 9/11 Day of Remembrance in the Town of Winterville and urge our citizens to recognize the heroism of firefighters, rescue and law enforcement personnel, military service members and the many volunteers who responded to these tragic events with courage, selfless compassion, determination and skill; and to remember the victims and innocent lives lost as a result of the tragic events on September 11, 2001.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 11th day of September 2022.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk

2. Public Power Week.



PROCLAMATION
PUBLIC POWER WEEK OCTOBER 2 - 8, 2022

WHEREAS, the citizens of the Town of Winterville, place a high value on local choice community services and therefore have chosen to operate a community-owned, electric utility and, as customers and owners of our electric utility, have a direct say in utility operations and policies; and,

WHEREAS, the Town of Winterville provides our homes, businesses, schools, social services, and local government agencies with reliable, efficient, and safe electricity, employing sound business practices designed to ensure the best possible service and rates; and,

WHEREAS, the Town of Winterville is a valuable community asset that contributes to the well-being of local citizens through energy efficiency, customer service, environmental protection, economic development, and safety awareness; and,

WHEREAS, the Town of Winterville is a dependable and trustworthy institution whose local operation provides many consumer protections and continues to make our community a better place to live and work, and contributes to protecting environment; and,

WHEREAS, our community joins hands with more than 2,000 other public power systems in the United States in this celebration of public power, which puts our residents, businesses, and the community first; and,

NOW, THEREFORE, the Town of Winterville will continue to work to bring cost effective, safe, reliable electricity to community homes and businesses just as it has since 1900, the year when the utility was created to serve all the citizens of the Town of Winterville; and,

NOW, THEREFORE, I, Richard E. Hines, Mayor of the Town of Winterville hereby designate the week of October 2 - 8, 2022, as Public Power Week to recognize the people behind public power in the Town of Winterville for their contributions to the community and to educate customer- owners, policy makers, and employees on the benefits of public power.

IN WITNESS WHEREOF, I do set my hand, and cause the seal of Winterville to be affixed this 12th day of September 2022.

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk

PUBLIC COMMENT: Mayor Hines read the Public Comment statement.

Randall Martoccia introduced himself and his background as he is running for County Commissioner.

CONSENT AGENDA:

Items included in the Consent Agenda:

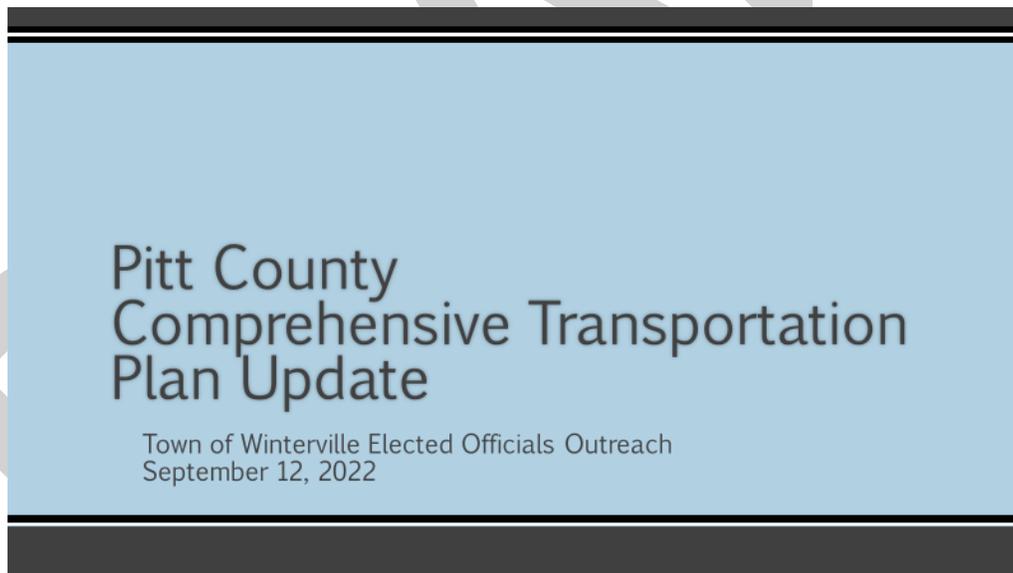
1. Approval of the following sets of Council Meeting Minutes:
 - August 1, 2022 Regular Meeting Minutes.
2. Eli's Ridge Development Improvements Acceptance Resolution 22-R-091.
3. Budget Amendment 2022-2023-2.
4. Charge the Tax Collector with collection of the 2022-2023 Tax Levy.
5. Tax Settlement FY 2021-2022.
6. Winterville Sewer Master Plan Project Resolution 22-R-092.
7. Stormwater Asset and Inventory Assessment Project Resolution 22-R-093.
8. Railroad Street Local Assistance for Stormwater Infrastructure Investment Resolution 22-R-094.

Motion made by Councilman Moore and seconded by Councilman Moye to approve the consent agenda. Motion carried unanimously, 5-0.

PRESENTATIONS:

1. Pitt County Comprehensive Transportation Plan.

Bryan Jones, Planning Director gave the following presentation:



This is an informational item

- Local adoptions are tentatively scheduled for early 2023

Topics we will cover today:

- What is a CTP?
- Pitt County CTP Recommendations
- Next steps / schedule

What is a CTP?

- **C**omprehensive **T**ransportation **P**lan
- Long-range, multi-modal transportation plan
- Developed cooperatively among local stakeholders (businesses, residents, etc.), Greenville MPO, Mid-East RPO, Pitt County and its municipalities, and NCDOT
- Determines transportation needs for the year 2045
- Required by NC General Statute 136-66.2

What is a CTP?

- Incorporates land use plans, community & statewide goals
- Recommendations are concepts
 - Will need to be funded
 - Will need additional analysis to determine the final location and design
- Common, long-range vision for facilities among local governments, MPO/RPO and NCDOT

How a CTP Fits into the Big Picture



Pitt County CTP Recommendations

- 94 Highway Recommendations
 - Winterville Recommendations: Sheet 2A of 4
- 157 Bicycle and Pedestrian Recommendations
 - Winterville Recommendations: Sheet 4A of 4
- Please see attachment or tinyurl.com/PittCTP for details

Pitt County CTP Recommendations (Winterville Specific Projects)

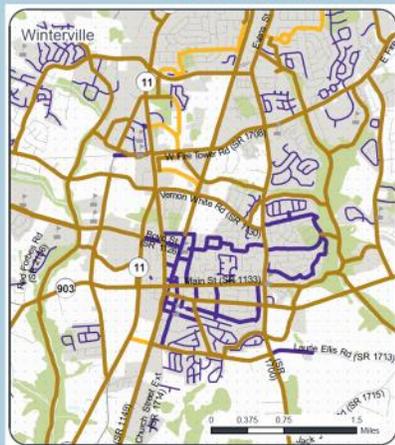
- Old Tar Widening Project (U-2817)
- Cooper Street (potential modernization 2045 MTP)
- Worthington Road Widening Project (2045 MTP)
- Mill Street and Vernon White Road (Improve Intersection)

Winterville Highway Recommendations



Highway Features	
Proposal ID #	Improve / New Location
Congestion / Mobility (e.g., add lanes)	Red dashed line with square markers
Access Management / Operations (e.g., add median)	Blue dashed line with square markers
Modernization (e.g., widen lanes, add turn lanes)	Cyan dashed line with square markers
Other (e.g., safety, economic development)	Yellow dashed line with square markers
Interchange	Circle, Square, and Triangle symbols
Bridge / Overpass	Circle, Square, and Triangle symbols
Intersection	Circle, Square, and Triangle symbols
Studied Roads	Thin grey line

Winterville Bike & Ped Recommendations



	Proposal ID #	Existing	Proposed
Bicycle	Yellow square	Yellow line	Orange line
Pedestrian	Blue square	Blue line	Purple line

Public Involvement

- Will have public drop-in sessions in the future
- Website: tinyurl.com/PittCTP (maps and survey)
- Survey: <https://publicinput.com/Pitt-County-CTP-2022>

Final step is local adoptions (early 2023)

Minimum Requirements

- Request to adopt the portion of the Pitt County CTP within your planning jurisdiction
- State the relevant Land Development Plan for your area

Optional

- Public Hearing
- Endorsing the balance of the plan beyond your planning jurisdiction

NCDOT will adopt after completion of local adoptions

Questions?



Phil Geary, PE
Transportation Engineer
Transportation Planning Division
North Carolina Department of Transportation

pageary@ncdot.gov
919 707 0930 office



Ben Rogers, CZO
Planner II

Office: 252-902-3256
Fax: 252-830-2576
ben.rogers@pittcountync.gov



Mayor Pro Tem Smith noted that the list is reviewed often, and the Worthington Road project is a long way off. Mayor Hines noted that the meetings are interesting. Councilman Moye asked if the list is prioritized? Planning Director Jones responded no.

- 2. Snag and Drag Program. Assistant Town Manager Bowers introduced PJ Andrews with the Pitt County Soil and Water Conservation for the presentation.



- Pitt County Soil and Water District (PSWCD) was approached by the Town of Winterville with concerns in Long Branch Canal.



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- After completing an assessment, the PSWCD staff partnered with the Town of Winterville to secure the grant funds needed to complete the project.

Total Contracted Expenses

\$15,000

Total Miles Completed: 1.7



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- Pitt County Soil and Water District was honored to facilitated the partnership between the Town of Winterville and the contractor to complete the field work.



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BEFORE



AFTER



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Thank you for the partnership.
We look forward to partnering with the
Town of Winterville on future projects.



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Pitt County Soil and Water Conservation
403 Government Circle, Suite 4
Greenville, NC 27834
252-902-1746
www.pittcountync.gov

403 Government Circle Suite 4 Greenville, NC 27834 • 252-902-1746 • www.PittCountyNC.gov/SWCD

OLD BUSINESS:

1. Ange Street Sidewalk Update and Wooten Company Task Order 35 Amendment.

Anthony Bowers, Assistant Town Manager gave the following presentation: This change order is needed due to the change in scope of this project to include additional sidewalks, ADA Handicap ramps, and crosswalks from Cooper's Point Subdivision. These items were not included in the original Task Order. This change order will add additional sidewalk on the north side of Sylvania Street on the west side of Ange. Then adding three crosswalks at Primrose Lane, Barrel Drive and Windmill Drive. The crosswalks will include striping and signage. NCDOT has approved the improvements. There will also be an additional sidewalk added on the east side of Ange Street on the north side of Windmill Drive. There will be an additional 6 handicap ramps added to the project as well. Once Council approves the change order, we will send the project out for bid.

Assistant Town Manager Bowers noted that we went back to drawing board to add needed items. Mayor Pro Tem Smith asked are there 3 crosswalks and have we talked to Community Schools for funding assistance. Assistant Town Manager Bowers said we are talking to others for funding sources, with approval. Bids back by November and there will be an approximately 90 day project period.

Mayor Hines asked for any discussion or any questions. Hearing none what is Council's pleasure.

Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to approve the Ange Street Sidewalk Update and Wooten Company Task Order 35 Amendment. Motion carried unanimously, 5-0.

2. Force Main CSX Railroad Crossing Change Order.

Anthony Bowers, Assistant Town Manager gave the following presentation: This change order is for the Church Street pump station force main. This project was previously bid in February of 2019. Tripp Brothers was the low bid at \$84,305. The project stalled for several reasons and the bid pricing is no longer valid. We requested an updated quote from Tripp Brothers and the new price is \$173,130.04. Since the original bid date, we have had a failure of the line that runs under the railroad. We are currently using a temporary line that bypasses the failure. This is less than ideal, and the temporary system is vulnerable to damage. The failure is located underneath the CSX Railroad. The old force main will be abandoned and the new force main will be build beside it. This project will also increase the size of the line from an 8-inch line to a 12-inch line. This will help with the Town's capacity as we grow on the southern part of Town.

Mayor Hines asked for any discussion or questions. Hearing none what is Council's pleasure.

Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to approve the Force Main CSX Railroad Crossing Change Order with Tripp Brothers for \$173,130.04. Motion carried unanimously, 5-0.

NEW BUSINESS:

1. Electric Kilowatt Hour (kWh) Charge Increase.

Robert Sutton, Electric Director; and Jessica Manning, Finance Director gave the following presentation: A natural gas workshop was held on August 23, 2022 to discuss recent activities and how each related to the natural gas market. Noted during the meeting were recent events including the war in Ukraine, delayed natural gas pipeline construction, market demand and decreased natural gas stockpiles. Each of these factors has contributed to significant natural gas price increases. As the Town depends on the conversion of natural gas to electricity thru the Kings Mountain Combined-cycle Power

Plant, this increase has greatly impacted the Town's wholesale electric power purchase costs. Current estimates, which are based on the most recent natural gas market's forward curves and the electric funds available cash as of June 30, 2022, point to a depletion of the electric fund's available cash balance within eighteen months if the Town were to keep current electric rates static. To avoid additional depletion of the Town's electric fund, staff estimates a \$0.05 per kWh increase will be needed.

Councilman Moore asked if there is any move to searching and using other fuel sources. Electric Director Sutton noted that others are running parallel, still the best option, all is part of a global economy. Mayor Pro Tem Smith noted that it is supposed to be short term. Electric Director Sutton said it will get worse then get better. Town Manager Parker said that there is no better situation with Duke Power. Mayor Pro Tem Smith asked what the average increase would be. Finance Director Manning said the average residential will be approximately \$53 a month increase. Councilman Moye said why are we asking for \$.05 per kWh increase. Town Manager Parker we are expecting a rough winter, it is what we need to do to stay in balance. Councilman Moye asked will each bill will increase. Electric Director Sutton said the average residential bill will see the \$53 a month increase, lower bills will not see increase as much. Councilwoman Roberson said we need to educate customers on methods to decrease and ways and places for assistance.

**Town of Winterville
Rate Analysis
As of 08/19/2022**

Cash	
Cash Available as of 6/30/2022	\$ 6,480,220.26
Funds Appropriated from Fund Balance	\$ 2,509,000.00
Net Available Cash	\$ 3,971,220.26
Average Monthly Deficit	\$ 215,947.25
Months of Cash Available to Cover Estimated NG Cost	18.39

Kilowatt Hours Impact			
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kWh Increase	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
Residential	\$ 1,955,239.68	\$ 2,198,724.96	\$ 2,442,210.24
Med Gen Com	\$ 168,152.45	\$ 190,591.25	\$ 213,030.05
Large Gen Com	\$ 152,774.40	\$ 171,871.20	\$ 190,968.00
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Estimated Deficit based on 150% increase in NG cost	2,591,367.00	2,591,367.00	2,591,367.00
Income differential	\$ (315,200.47)	\$ (30,179.59)	\$ 254,841.29

Impact on the Average Utility Bill Per Rate Class			
---	--	--	--

	4 cent per kWh	4.5 cent per kWh	5 cent per kWh
Residential	\$ 42.08	\$ 47.82	\$ 53.11
Med Gen Com	\$ 152.31	\$ 172.64	\$ 192.96
Large Gen Com	\$ 1,591.40	\$ 1,790.33	\$ 1,989.25

Mayor Hines asked for any further discussion or any more questions. Hearing none what is Council's pleasure.

Motion made by Councilman Rice and seconded by Councilwoman Roberson to approve a \$0.05 increase per Electric Kilowatt Hour (kWh) starting on September 15, 2022 for all electric rate classifications. Motion carried unanimously, 5-0.

2. Copper Creek, Section 2 – Final Plat.

Bryan Jones, Planning Director gave the following presentation:

Town of WINTERVILLE
A slice of the good life!

Town Council – September 12, 2022

COPPER CREEK, SECTION 2 FINAL PLAT

Presenter:
Bryan Jones,
Planning Director



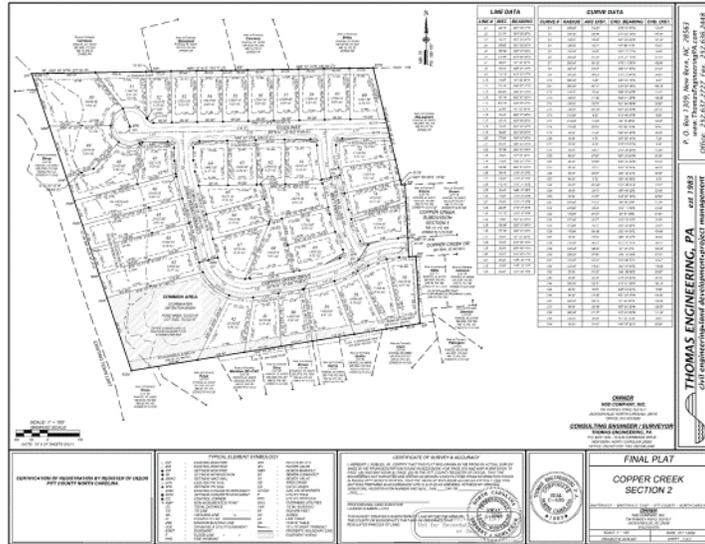
Town of WINTERVILLE
A slice of the good life!

Copper Creek, Section 2 – Final Plat

- **Site Data:**
 - **Location:** Reedy Branch Road in the rear of Copper Creek Subdivision on Copper Creek Drive
 - **Parcel Number:** 20394, 82196
 - **Acreage/Density:** 40 Lots, 20.37 Acres
 - **Zoning:** R-12.5







Copper Creek, Section 2 – Final Plat

Staff Recommendation:

- Planning staff recommends approval.
- A surety/letter of credit has been secured for any outstanding work.



Mayor Hines asked for any discussion or any questions. Hearing none what is Council’s pleasure.

Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to approve the Copper Creek, Section 2 – Final Plat. Motion carried unanimously, 5-0.

3. The Wooten Company – Subdivision Development Fees - Task Order 38.

Anthony Bowers, Assistant Town Manager gave the following presentation: This task order will engage The Wooten Company to review the impact new subdivisions are having on our water, sewer, and stormwater infrastructure. Historically the municipalities charged what was called impact fees. The North Carolina General Assembly passed House Bill 436 into law in 2018. This eliminated our ability to charge impact fees as they were previously established. It also developed guidelines as to how these fees are calculated. NC Law requires that this work be completed by an outside party. It requires a CPA firm, or Engineering Firm to complete the analysis based on three options. They are the “Buy-in Equity Method”, the “Incremental method” or the “Combined Method”. Wooten will assess the Town’s assets and assist in developing a fee structure that meets the states requirement. The Subdivision Development Fees will reduce the burden on the current residents as it relates to increased cost

associated with a new subdivision. This project will take approximately 4 months and will require a public hearing and a 45-day waiting period before the recommendations can be implemented. There is a 1 year look back period that can be applied to development approved within the last 12 months.

Mayor Hines asked for any discussion or any questions. Hearing none what is Council's pleasure.

Motion made by Councilman Moore and seconded by Councilman Rice to approve The Wooten Company – Subdivision Development Fees - Task Order 38 with an estimated compensation for services of \$19,750.00. Motion carried unanimously, 5-0.

4. The Wooten Company – 2022 Street Improvement Project - Task Order 39.

Anthony Bowers, Assistant Town Manager gave the following presentation: This task order will engage The Wooten Company to assist the Town with design, bidding, contracting and construction administration for the upcoming streets improvement project. Streets included in the project are Depot Street from Mill Street to Railroad Street, Intersection of Worthington Street, and Railroad Street on the west side of the railroad tracks behind the Dixie Queen, convenient store, and apartment complex. Once bids are received, we will bring them to the Council to approve.

Mayor Hines asked for any discussion or questions. Hearing none what is Council's pleasure.

Motion made by Councilman Moore and seconded by Mayor Pro Tem Smith to approve The Wooten Company – 2022 Street Improvement Project - Task Order 39 with an estimated compensation for services of \$69,500.00. Motion carried unanimously, 5-0.

Councilman Moyer asked if Wooten will inspect the projects? Assistant Town Manager Bowers said Wooten will verify the work as well as the Town inspector.

OTHER AGENDA ITEMS:

1. Sewer adjustment on Lynch water for filling pool on Ange Street. (Councilman Moore).

Town Manager Parker noted that due to draining into sewer that in the past, an adjustment has not been made. Council discussion agreed that precedent would be followed.

2. 125th Anniversary Celebration Discussion. (Councilwoman Roberson).

Town Manager Parker noted that there is \$10,000 in the budget plus the expense for the banners. Mayor Hines said plans are for a Community Day/Celebration on November 19th and a Gala on December 3rd. Tickets for the Gala will be \$50 per person with semi-formal or Sunday best attire. Mayor Hines also noted the Historical Tours with 2 tours top come on Saturday October 8th and November 12th utilizing a bus from Open Door Church. Councilwoman Roberson said you can learn about the Town from tour.

Motion made by Councilman Moore and seconded by Councilwoman Roberson to approve and support the plans for the 125th Anniversary. Motion carried unanimously, 5-0.

ITEMS FOR FUTURE AGENDA/FUTURE WORK SESSIONS:

None

ANNOUNCEMENTS: Town Clerk Harvey gave the following announcements:

1. Planning and Zoning Board Meeting: Monday, September 19, 2022 @ 7:00 pm - Town Hall Assembly Room.
2. Board of Adjustment Meeting: Tuesday, September 20, 2022 @ 7:00 pm - Town Hall Assembly Room.
3. Human Relations Board Meeting: Thursday, September 22, 2022 @ 7:00 pm - Town Hall Executive Conference Room.
4. Recreation Advisory Board: Tuesday, September 27, 2022 @ 6:30 pm – Operation Center.
5. Regular Town Council Meeting: Monday, October 10, 2022 @ 7:00 pm.

REPORTS FROM THE TOWN ATTORNEY, MAYOR, AND TOWN COUNCIL, AND TOWN MANAGER:

Attorney Lassiter: Discussed the Saint Rest United Holy Church Amendment #1 To the Agreement to purchase contract. To formalize previous actions, need to not terminate contract and extend the time of the agreement.

Motion made by Councilwoman Roberson and seconded by Councilman Rice to not terminate the contract with Saint Rest United Holy Church. Motion carried unanimously, 4-1. Councilman Moore opposed.

Motion made by Councilwoman Roberson and seconded by Councilman Moye to extend the time of the contract with Saint Rest United Holy Church. Motion carried unanimously, 4-1. Councilman Moore opposed.

Councilman Moore: None

Councilwoman Roberson: Reported that the Human Relations Board has held 2 successful meetings, thanked everyone that worked on the 911 Day of Remembrance Service, and reported updates on the Sheppard Library and Mid-East Commission.

Councilman Rice: Enjoyed the Watermelon Festival and the activities surrounding.

Councilman Moye: Noted that he enjoyed the Watermelon Festival and the 911 Day of Remembrance Service.

Mayor Pro Tem Smith: None

Manager Parker: Reported the School Resource contract was amended to include all 3 officers and there were no other changes. Thanked the staff for their work on recent activities.

Mayor Hines: Thanked everyone for their hard work on the Watermelon Festival and 911 Day of Remembrance Service including the Greene Lamp Community Action group.

ADJOURN:

Motion made by Councilman Moore and seconded by Councilwoman Roberson to adjourn the meeting. Motion carried unanimously, 5-0. Meeting adjourned at 8:25 pm.

Adopted this the 10th day of October 2022.

Richard E. Hines, Mayor

ATTEST:

Donald Harvey, Town Clerk

DRAFT



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: October 10, 2022

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Budget Amendment 2022-2023-3.

Action Requested: Approve the Budget Amendment.

Attachment: Budget Amendment 2022-2023-3.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 9/28/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

This is the third budget amendment for the 2022-2023 Fiscal Year.

The first item addresses the use of ARP Funding to supplement Salaries, Wages and Fringe in the ARP Grant Fund in the amount awarded by the ARP Grant in the amount of \$3,164,984.

The second item addresses the revenues received by the General Fund from the Grant Fund.

The third item addresses the transfer of funds to the Storm Water CIP (New) - fund from the General Fund.

Budgetary Impact: The General fund will receive an increase in the amount of 3,164,984. The ARP Grant Fund will remain the same. The Storm Water CIP will be adopted in a Capital Project Budget Ordinance.

Recommendation: Staff recommends Council approve Budget Amendment 2022-2023-3.

BUDGET ORDINANCE AMENDMENT 2022-2023-3

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

SECTION 1. Revenues are to be changed as follows:

LINE ITEM DESCRIPTION			Fund	Account	Increase	Decrease
ARP Grant Contribuion	General		10	3427	\$3,164,984	
Total					\$3,164,984	\$0

SECTION 2. Appropriations are to be changed as follows:

LINE ITEM DESCRIPTION	Account		Department	Fund	Increase	Decrease
Contribution to Storm Water	10 9500 00	9109		General	\$3,164,984	
Storm Water Infrastructure	23801000	7109		ARPA Grant		\$3,164,984
Salaries,wages, finge supplementation	23801000	7119		ARPA Grant	\$3,164,984	
Total					\$6,329,968	\$3,164,984

Adopted the 10th day of October 2022.

Mayor

Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: October 10, 2022

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Establishment of Capital Improvement Fund 69 for the design and construction of Stormwater improvements on Railroad Street in the Nobel Canal drainage basin.

Action Requested: Adopt the Ordinance establishing the Stormwater Capital Project Fund.

Attachment: Railroad Street Stormwater Rehabilitation Project Capital Project Budget Ordinance.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 9/28/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

The Town has been awarded grant funding in the amount of \$3,164,984. These funds were originally used to reimburse the General Fund for salaries and fringe. The general fund will now contribute \$3,164,984 to the Railroad St. Stormwater Capital Project Fund. The project includes Engineering, Design, and Replacement of Infrastructure on Railroad Street and the Noble Canal Drainage basin.

Budgetary Impact: Establishes the Railroad Street Stormwater Capital Improvement Fund with \$3,164,984 of appropriations.

Recommendation: Staff recommends Council adopt the Capital Project Ordinance.

**TOWN OF WINTERVILLE
CAPITAL PROJECT BUDGET ORDINANCE
RAILROAD STREET STORMWATER REHABILITATION PROJECT**

BE IT ORDAINED by the Town Council of the Town of Winterville, North Carolina, that pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorization is for design, relocation, and upfitting of the Storm Water Drainage System on and around Railroad St to include the Noble Canal drainage basin.

Section 2: The following amounts are appropriated for the project:

Construction	\$3,164,984
Contingency	\$0
Engineering Cost	\$0
	<hr/>
	\$3,164,984

Section 3: The following revenue is anticipated to be available for this project:

General Fund Contribution	\$3,164,984
	<hr/>
	\$3,164,984

Section 4: The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient detailed accounting records to satisfy the requirements of the financing agreements.

Section 5: Funds may be advanced from the Stormwater Fund or from the General Fund for the purpose of making payments that are due.

Section 6: The Finance Director is directed to report, on a monthly basis, the financial status of each project element in Section 2 and on the total revenues received or claimed.

Section 7: Copies of this Capital Project Budget Ordinance shall be furnished to the Town Clerk, Governing Board, Finance Director, and Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 10th day of October 2022

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: October 10, 2022

Presenter: Bryan Jones, Planning Director

Item to be Considered

Subject: Bridgers Property – Rezoning Request (Parcels 67224, 68790, and 70655).

Action Requested: Schedule the Public Hearing for the Rezoning Request (November 14, 2022).

Attachment: Rezoning Application, Rezoning Map, Legal Description, Notification to Adjacent Property Owners, and Staff Report.

Prepared By: Bryan Jones, Planning Director

Date: 9/29/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tlp - 10/6/2022

Supporting Documentation

Applicant: The Overton Group.

Location: Intersection of Old Tar Road and Vernon White Road.

Parcel Numbers: 67224, 68790, and 70655.

Site Data: 13.94 acres.

Current Zoning District: R-15.

Proposed Zoning District: General Business (GB)

- ❖ Proposed Zoning District: General Business
- ❖ Adjacent property owners were mailed notification of the rezoning request on September 9, 2022.
- ❖ Notification was posted on the site on August 31, 2022.
- ❖ Planning and Zoning Board voted to deny the request on September 19, 2022.

Budgetary Impact: TBD.

Recommendation: Staff recommends Council set the Public Hearing for November 14, 2022.



REZONING APPLICATION
TOWN OF WINTERVILLE
2571 Railroad Steet
P O Box 1459
Winterville, NC 28590
Phone: (252) 756-2221

Staff Use Only
Appl. # _____

OWNERSHIP INFORMATION:

Applicant THE OVERTON GROUP

Address: 401 West First Street, Greenville, NC 27834

Phone #: 252 355 7006

Owner: Michael & Wendy Bridgers

Address: 2023 Doublegate Lane, Greenville, NC 27834

Phone #: 252 752 2980 Home, 252 714 1790 Cell

PROPERTY INFORMATION

Parcel #: 67224, 68790, 70655 Area (square feet or acres): 13.94 Acres

Current Land Use: Farming

Location of Property: Northwest corner intersection of Old Tar River Road and Vernon White Road.

ZONING REQUEST

Existing Zoning: R – 15 Requested Zoning: General Business District

Reason for zoning change: Desire to modify existing zoning of R – 15 to General Business District to accommodate business that serve the traveling public, residences, general business offices. Users will not have a negative impact on surrounding properties.

This application shall be accompanied by the following items:

- A map drawn to a scale of not less than 400 feet to the inch and not more than 20 feet to the inch showing the land covered by the proposed amendment;
- A legal description of the property;
- A list of the names and addresses of all owners of property involved in the map change and all adjoining property owners as shown on County tax records;
- A filing fee according to a regularly adopted Fee Schedule of the Town.

OWNER/AGENT STATEMENT

I, THE OVERTON GROUP, being the Owner or Agent (if Agent, complete section below) request that the attached rezoning request be placed on the agenda of the Planning and Zoning Board meeting scheduled for July/-/2022.

I understand that failure to address any item in the zoning amendment application requirements of the zoning ordinance my result in the rezoning request not meeting the minimum submission requirements and will be returned to me for revision and resubmission at the next regular review cycle.

Roy Ay Signature Member/Manager
Date 6/28/22

NOTE: AGENTS ACTING ON BEHALF OF THE PROPERTY OWNER MUST HAVE A NOTARIZED STATEMENT FROM THE PROPERTY OWNER GIVING THEM THE AUTHORITY TO ACT ON THE OWNER'S BEHALF.

I, Michael & Wendy Bridgers, being the Owner of the property described herein, do hereby authorize THE OVERTON GROUP as agent for the purpose of this application.

Michael Bridger Wendy C. Bridger Signature 6-28-22 Date

Sworn to and subscribed before me, this 28th day of June, 2022.

Veronica L Brownridge
Notary Public

My Commission Expires:
April 12, 2027



Gaskins Land Surveying, P.A.

PO Box 354, Vanceboro, North Carolina 28586

Phone: 252-714-0983

August 30, 2022

Bridgers Legal Description

Parcels: 67224, 68790 & 70655

Commencing at an existing iron rebar located in the western right of way of NCSR 1700-Old Tar Road, said point being the southeastern most point of the cemetery lot owned by Ronald Vincent (DB 3249 PG 465); thence along the western right of way of NCSR 1700-Old Tar Road with a curve having a radius of 361315.14', a chord bearing of $S7^{\circ}40'33''W$ 228.28', and an arc length of 228.28' to an existing rebar; thence along the western right of way of NCSR 1700-Old Tar Road $S07^{\circ}14'22''W$ 633.56' to an existing rebar in the right of way, said point being the northwestern corner of the John Radcliff property (DB 4182 PG 407); thence with the Radcliff property $N82^{\circ}45'38''W$ 201.36' to an existing iron rebar; thence $S16^{\circ}03'38''W$ 283.13' to an existing rebar in the Northern right of way of NCSR 1130-Vernon White Road; thence with said right of way $N73^{\circ}56'22''W$ 45.48' to an existing rebar; thence continuing with said right of way with a curve having a radius of 936.41', a chord bearing of $N58^{\circ}51'40''W$, a chord distance of 487.20" to an existing rebar located in the centerline of a canal; thence with the centerline of said canal the following courses $N21^{\circ}17'08''E$ 197.50', $N21^{\circ}17'08''E$ 72.30', $N06^{\circ}32'08''E$ 81.18' , $N21^{\circ}02'08''E$ 118.80', $N39^{\circ}22'08''E$ 314.82', $N51^{\circ}47'08''E$ 125.06', $N51^{\circ}47'08''E$ 41.26, $N20^{\circ}43'45''E$ 159.33' to a point; thence leaving said canal $S81^{\circ}34'01''E$ 15.00' to an existing rebar on the canal bank; thence $S70^{\circ}55'37''E$ 217.75' to an existing rebar in the western line of the cemetery lot owned by Ronald Vincent (DB 3249 PG 465); thence $S08^{\circ}25'59''W$ 14.54' to an existing rebar; thence $S81^{\circ}48'03''E$ 95.00' to the point of beginning, containing a combined acreage of 13.90 acres.



2571 Railroad Street
PO Box 1459
Winterville, NC 28590

Phone (252)215-2358
Fax (252)756-3109
www.wintervillenc.com

**Planning and Zoning
Rezoning Request**

NOTICE IS HEREBY GIVEN that the Winterville Planning and Zoning Board will meet on Monday, September 19, 2022 at 7:00 pm in the Town Hall Assembly Room at 2571 Railroad Street, in order to consider the following request:

The Overton Group has submitted a rezoning application to rezone Parcels 67224, 68790, and 70655 (13.94 Acres) as shown on the attached map from R-15 to General Business (GB) Zoning District. The purpose of the General Business District (GB) is to accommodate those business that serve the traveling public, require large amounts of land for display and parking, and are not oriented to the pedestrian shopper.

Copies of the Zoning Ordinance and Map are on file at the Planning Department Office in the Town Hall and are available for public inspection by contacting bryan.jones@wintervillenc.com or the Winterville Planning Department at (252) 756-2221 or at wintervillenc.com.

Citizens are encouraged to attend the hearing. Citizens may also view the hearing on the Winterville website at www.wintervillenc.com/videos . If for any reason you have difficulty accessing the Town's video page, please go to the Town's YouTube channel at: www.youtube.com/channel/UChejtVcuiD9O3_zzTrrBj4g .

The public may submit written comments to the Town Clerk's office, 2571 Railroad Street, Winterville, NC 28590, or via email to don.harvey@wintervillenc.com. Please include your name and address.

MICHAEL L BRIDGERS
WENDY C BRIDGERS
2023 DOUBLEGATE LN
GREENVILLE, NC 27834

TERESA ANN PETERSON
PO BOX 118
WINTERVILLE NC 28590

LINDSEY TOMPKINS
DANIEL TOMKINS
507 TABARD ROAD
WINTERVILLE NC 28590

ROBERT C NICHOLSON, III
KALI NICHOLSON
PO BOX 329
WINTERVILLE, NC 28590

SHERRI SLADE
TORICO GRIFFIN
528 STILLWATER DRIVE
WINTERVILLE, NC 28590

WILLIAM HORNER, JUR
CAROLYN HORNER
506 STILLWATER DRIVE
WINTERVILLE, NC 28590

RONAL VINCENT
1728 CIRCLE DRIVE
GREENVILLE, NC 27858

ROBERT SPEIGHT, JR
ELLEN SPEIGHT
622 MILTON DRIVE
WINTERVILLE, NC 28590

WALTER BRYANT, JR
FAITH BRYANT
590 MILTON DRIVE
WINTERVILLE, NC 28590

CONRAD KIRBY
CAROL KIRBY
564 MILTON DRIVE
WINTERVILLE, NC 28590

JOHN RADCLIFF
LINDA YVONNE ABBOT
3303 MORTEZ CT
APEX, NC 27502

AMY KNIGHT WASHINGTON
EDWARD EARL WASHINGTON
4857 OLD TAR ROAD
WINTERVILLE, NC 28590

JUDY W MCLAWHORN
4897 REEDY BRANCH ROAD
WINTERVILLE, NC 28590

BONNIE B ROGERS
DANIEL T ROGERS
540 STILLWATER DRIVE
WINTERVILLE, NC 28590

RUKIYAH ANDERSON
JAMES ANDERSON
522 STILLWATER DRIVE
WINTERVILLE, NC 28590

CLAUDE BRYANT
509 CEDAR RIDGE DRIVE
WINTERVILLE, NC 28590

CHRISTELLE MORENO
632 MILTON DIRVE
WINTERVILLE, NC 28590

VERONICA WHITE
608 MILTON DRIVE
WINTERVILLE, NC 28590

MATTHEW STUMP
KATIE STUMP
580 MILTON DRIVE
WINTERVILLE, NC 28590

DOUGLAS BOYD
LEIGH BOYD
556 MILTON DRIVE
WINTERVILLE, NC 28590

TANYA DAVIS COATES
856 MOHILL PLACE
PISCATAWAY, NJ 08854

MUHAMMAD HASANIEH
SANDRA HASANIEH
508 TABARD ROAD
WINTERVILLE, NC 28590

WILLIAM K WALKER
ROASE C WALKER
550 STILWATER DRIVE
WINTERVILLE, NC 28590

ELIZABETH BURKHART
EDWARD BURKART, III
536 STILLWATER DRIVE
WINTERVILLE NC 28590

WILLIAM VANDIFORD
LAURA VANDIFORD
514 STILLWATER DRIVE
WINTERVILLE, NC 28590

JONHSON PROPERTIES, LLC
2235 BLACK HORSE LANE
WINTERVILLE, NC 28590

DIANE JACOBS
628 MILTON DRIVE
WINTERVILLE, NC 28590

CHRISTOPHER MANNING
596 MILTON DRIVE
WINTERVILLE, NC 28590

DENNIS PITT
CLARA PITT
574 MILTON DRIVE
WINTERVILLE, NC 28590

LEE ALLEN BLANKENSHIP
DEBORAH BLANKENSHIP
544 MILTON DRIVE
WINTERVILLE, NC 28590

DEBORAH DAVIS
538 MILTON
WINTERVILLE, NC 28590

BRADLEY CHAPMAN
517 VERNON WHITE ROAD
WINTERVILLE, NC 28590

VIRGINIA LLOYD
512 VERNON WHITE ROAD
WINTERVILLE, NC 28590

DVML, LLC
3100 ROLSTON ROAD
GREENVILLE, NC 27858

GREENVILLE SOUTH
CONGREGATION OF JEHOVAHS
WITNESSES
405 HARRELL STREET
GREENVILLE NC 27858

MCCOY ENC, LLC
3113 CAMILLE DRIVE
WINTERVILLE, NC 28590

ELLITO GRUHN
493 VERNON WHITE RD
WINTERVILLE, NC 28590

ANDRE WESTON
JESSICA WESTON
530 MILTON DRIVE
WINTERVILLE, NC 28590

DENIECE GRAY
ADRIAN GRAY
529 VERNON WHITE ROAD
WINTERVILLE, NC 28590

VICTORIA T HASKINS
2307 BROCK AVE
WINTERVILLE NC 28590

ERIC LEE BRANN
548 VERNON WHITE ROAD
WINTERVILLE, NC 28590

CEDAR RIDGE HOA

MARVIN ARNOLD
LINDA ARNOLD
479 VERNON WHITE RD
WINTERVILLE, NC 28590

TERRY LEE MOORE
501 MILTON DRIVE
WINTERVILLE, NC 28590

NICOLE GILL
DAVID GILL
509 VERNON WHITE ROAD
WINTERVILLE, NC 28590

JAMES BATTLE
DENISE BATTLE
506 MILTON DRIVE
WINTERVILLE, NC 28590

TALMADGE LOCKE
PAMELA LOCKE
2316 BLACKSTONE DRIVE
WINTERVILLE, NC 28590

ALEX LEE BRANN, JR
564 VERNON WHITE ROAD
WINTERVILLE, NC 28590

ROY ASBELL
467 VERNON WHITE RD
WINTERVILLE, NC 28590

JONI YVETTE MILLS
485 VERNON WHITE RD
WINTERVILLE, NC 28590



**Town of Winterville Planning Department
Zoning Staff Report**

GENERAL INFORMATION

APPLICANT	The Overton Group
HEARING TYPE	Rezoning Request
REQUEST	R-15 to GB
CONDITIONS	n/a
LOCATION	Intersection of Vernon White Road and Old Tar Road
PARCEL ID NUMBER(S)	67224, 68790, 70655
PUBLIC NOTIFICATION	Adjacent property owners were mailed notification of the rezoning request on September 9, 2022. Notification was posted on site on August 30, 2022. 50 properties were mailed notification. Notification was posted on the Town's website. Notification sent to Cedar Ridge's HOA.
TRACT SIZE	13.94 acres
TOPOGRAPHY	Flat
VEGETATION	Cleared / Agricultural

SITE DATA

EXISTING USE	Agricultural / Vacant
---------------------	-----------------------

ADJACENT PROPERTY	ZONING	ADJACENT LAND USE
N	AR	Lawn Care Business (Commercial)
E	R-10	Single Family Residential
W	R-15	Single Family Residential
S	AR/R-12.5	Single Family Residential / Church



ZONING DISTRICT STANDARDS

DISTRICT SUMMARIES	EXISTING	REQUESTED
ZONING DISTRICT DESIGNATION	R-15	General Business (GB)
MAX DENSITY	2-3 per acre	n/a
TYPICAL USES	Medium to low-density residential single family residential.	Commercial in the form of retail, business, professional and personal services.

SPECIAL INFORMATION

OVERLAY DISTRICT	N/A
ENVIRONMENTAL / SOILS	N/A
FLOODPLAIN	N/A
STREAMS	N/A
OTHER	If >1 acre is disturbed, site must meet Phase 2 stormwater requirements and provide Soil Erosion and Sedimentation Control Permit
SITE PLAN REQUIREMENTS	Subdivision plan required

**These regulations may not reflect all requirements for all situations. See the Town of Winterville Zoning Ordinance for all applicable regulations for site requirements for this zoning district.

LANDSCAPING & BUFFER REQUIREMENTS

Development must meet requirements of the Zoning Ordinance (Article X-A. Vegetation and Buffering Requirements).

TRANSPORTATION

STREET CLASSIFICATION	Old Tar Road– NCDOT Road Vernon White Road – NCDOT Road
SITE ACCESS	All access must be designed and constructed to meet the Town of Winterville / NCDOT standards.
TRAFFIC COUNTS (per NCDOT Annual Average Daily Traffic Map)	Old Tar Road – 12,500 Vernon White Road – 5,600
TRIP GENERATION	TBD
SIDEWALKS	Required.
TRAFFIC IMPACT STUDY (TIS)	TBD
STREET CONNECTIVITY	N/A
OTHER	N/A



IMPACT ANALYSIS

Land Use Compatibility

The proposed GB zoning districts would allow land uses that are complimentary to the surrounding area. The Old Tar Widening Project (4-lane, divided road) and the realignment of Vernon White Road and Tabard Road (signalized intersection), provides excellent access for the traveling public.

Town of Winterville Comprehensive Land Use Plan Policies

The Future Land Use Map designates this property as a Commercial Overlay character area. The requested **General Business (GB)** zoning district is generally consistent with this character area as defined by the future land use designation.

Comprehensive Land Use Plans - Recommendations & Implementation

Commercial Overlay - General Character:

- Potential for small-scale commercial that is sensitive to exiting residential development if good transportation access is possible.

Economic Development – Policy 2: Improve self-sufficiency and reduce retail leakage:

- **2.1: Support Winterville’s transformation from a “bedroom community” to a “neighboring community” of Greenville.** The Economic Task Force recommended that Winterville grow into its own vibrant community with its own commercial and employment sectors. This will help the Town become a self-sufficient community that recaptures retail leakage from nearby Greenville.
- **2.2: Discourage rezonings to residential zoning districts in high visibility corners with good access and parcels within Office & Employment future land use areas.**
- **Policy 4: Respond to recent and planned transportation improvements.** Capitalize on the opportunities that will arise from the Old Tar Widening Project.

STAFF ANALYSIS AND RECOMMENDATION

Community Outreach

Applicant is encouraged to discuss this proposed rezoning with owners of surrounding properties.

Staff Analysis

The 13.94 acre property is currently vacant. The property North of the request is zoned AR and has a commercial tree service/lawn care business. West of the request is zoned R-15 and is single family residential (separated by a buffered stream feature). South of the request



is zoned AR and R-12.5 with a church and single family residential (separated by Vernon White Road). East of the property is zoned R-10 and is single family residential (separated by Old Tar Road).

The General Business (GB) District rezoning request is consistent with the intent and purpose of the Zoning Ordinance, Future Land Use Plan and is generally compatible with the future development and trends in the surrounding area. The Old Tar Widening Project and realignment of Vernon White Road with Tabard Road makes this a desirable location for a commercial use. The stream feature between the subject property and the residential subdivision to the west will provide an added buffer (natural woody vegetation 50' buffer).

Staff Recommendation

Staff recommends approval of the rezoning request for the 13.94 acres from R-15 to General Business (GB).



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Old Business

Meeting Date: October 10, 2022

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Cemetery Regulations and Update.

Action Requested: Council Direction.

Attachment: None.

Prepared By: Terri L. Parker, Town Manager

Date: 10/4/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

As we continue to make preparations for the next phase of the Winterville Cemetery, there are some rules and regulations that need to be reviewed to make sure we are as up-to-date as we need to be. The current information has been provided to you, so please bring said information with you to the meeting.

Budgetary Impact: TBD.

Recommendation: Staff recommends Council approve/establish the Cemetery Regulations.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Old Business

Meeting Date: October 10, 2022

Presenter: David Moore, Fire Chief

Item to be Considered

Subject: : Revision of Agreement for Services with Winterville Rescue & EMS, Inc.

Action Requested: Approve Request.

Attachment: None.

Prepared By: David Moore, Fire Chief

Date: 10/4/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tlp - 10/6/2022

Supporting Documentation

The Town of Winterville (TOWN) has had an agreement in place with Winterville Rescue and EMS, Inc. (EMS), since 2009 that includes use of Fire Station facilities. The agreement includes the payment of rent made by EMS to the TOWN in the amount of \$5,145.00 per quarter. The agreement had the TOWN set said rent payments aside for use by EMS as needed (requested) for EMS operations. Historically, these funds have been used primarily for capital purchases such as cardiac monitors, stretchers and vehicles.

In recent months, EMS has joined the County's Fleet Management Program and secured County ARP funding for the purchase of this capital equipment. EMS has also experienced budget shortfalls in recent years due to the rising cost of personnel and equipment costs.

Therefore, EMS makes the following requests:

(1) Revise the long-standing rental agreement with the Town so that rent is no longer paid by EMS to the TOWN. The change in this required outlay of money will assist EMS in helping balance their annual Budget; and

(2) Allow EMS to "draw down" the remaining monies held in escrow by the Town (as needed) for EMS operation and maintenance costs.

Budgetary Impact: Current Balance is \$150,860.

Recommendation: Staff recommends Council approve these requests.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: October 10, 2022

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Cost Share Agreement with Christ Covenant School for the Long Branch Outfall Canal infrastructure upgrade.

Action Requested: Approve the Cost Sharing Agreement.

Attachment: DRAFT Cost Sharing Agreement and Exhibits.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 10/5/2022

ABSTRACT ROUTING:

TC: 10/6/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

The Town has the need to increase the size of the sewer line from an 8inch line to a 15-inch line. This will allow the Town to use gravity to feed sewer flow from the Winterville Crossing sewer lift station to the new regional lift station. The plan is to shut down the Winterville Crossing lift station in the near future. By shutting down the lift station, we will be saving the Town the cost of operating that station, and reduce the risk associated sewer spills. The cost to the town is \$132,563 and is already in the current 2022-2023 budget.

This agreement will allow Christ Covenant to construct the new line to the Town's standards. This agreement also sets forth the terms of payment and acceptance by the Town. The contract is a one-year contact to allow for the construction of the new line. Christ Covenant needs the new line to construct the new high school wing of the school.

Budgetary Impact: \$132,563 – included in the FY 2022-2023 Annual Budget.

Recommendation: Staff recommends Council approve the Cost Sharing Agreement.

INFRASTRUCTURE COST SHARING AGREEMENT

THIS INFRASTRUCTURE COST SHARING AGREEMENT, dated as of October _____, 2022 (the "Agreement"), by and between CHRIST COVENANT SCHOOL, A North Carolina non-profit corporation (the "School"), and the TOWN OF WINTERVILLE, NORTH CAROLINA, a public body of the State of North Carolina (the "Town") (the School and Town each referred to hereafter individually as a "Party" and collectively as the "Parties").

W I T N E S S E T H:

WHEREAS, the Town is a validly organized and existing political subdivision, existing under the Constitution and laws of the State of North Carolina; and

WHEREAS, the School is a validly organized and existing non-profit corporation, existing under the laws of the State of North Carolina; and

WHEREAS, the School has decided to expand and improve its school facility (hereinafter "Facility") within the corporate limits of the Town at 746 Worthington Road, Winterville, North Carolina 28590 as more particularly described on the attached Exhibit A (hereinafter "Real Property"); and

WHEREAS, the Real Property upon which the Facility will be constructed has been annexed by the Town; and

WHEREAS, the School has requested that the Town provide sanitary sewer service to the Facility; and

WHEREAS, the School desires to connect the Facility to the Town's sanitary sewer and water system (the "Utility System"); and

WHEREAS, the School wishes to construct certain School Improvements (as defined in Article I.A.1. below) to be connected to the Utility System and upon completion dedicated to the Town; and

WHEREAS, the Improvements are being oversized with certain Town Improvements (as defined in Article I.A.2 below) at the request of the Town in order to allow the Utility System to function in a practical, efficient, and economical manner; and

WHEREAS, the Improvements are to be sized larger than School would size them if School were solely serving the Real Property; and

WHEREAS, construction of the School Improvements will benefit the Town by allowing the Town to expand the Utility System without the Town or its existing customers being responsible for the cost of same; and

WHEREAS, construction of the Town Improvements will benefit potential customers of the Town situated along or near these Improvements by providing engineered sewer infrastructure to serve these lands.

WHEREAS, Town and School desire to enter this Infrastructure Cost Sharing Agreement to identify the obligation of each party to this Agreement; and

WHEREAS, the School and the Town have duly authorized the execution and delivery of this Agreement.

NOW, THEREFORE, in consideration of the mutual promises and other valuable consideration set forth herein, the receipt of which is hereby acknowledged, and the mutual benefits to be received by the Parties from the construction of the Improvements, including but not limited to those benefits described above, the School and the Town, and their heirs, successors, and assigns agree as follows:

I. Description of Improvements.

A. Definitions.

1. "School Improvements" mean all those facilities to be constructed by School pursuant to this Agreement to be shown on the Plans & Specifications (defined below). The Improvements shall be designed and constructed in compliance with the Town's Utility Regulations and Ordinance (the "Ordinance") and all applicable regulations.

a. The School Improvements which would be needed to serve the Facility are shown on Exhibit B Part 1.

2. "Town Improvements" means all the oversizing of the School Improvements requested by the Town and constructed by the School pursuant to this Agreement to be shown on the Plans & Specifications (defined below). The Improvements shall be designed and constructed in compliance with the Town's Utility Regulations and Ordinance (the "Ordinance") and all applicable regulations.

a. The oversizing of the School Improvements which the Town has requested are shown on Exhibit B Part 2.

3. "Improvements" mean both School Improvements and Town Improvements as defined herein.

4. "Plans & Specifications" means those surveys, plans, engineering, and construction drawings designed by an Approved Engineer (as defined in Article IV below) and approved by the School and the Town in accordance with the Town's Ordinance, policies, standards, and regulations. The Plans & Specifications have been

approved by the Town and are attached hereto at Exhibit C. Any amendment to the Plans & Specifications shall be in accordance with the provisions of this Agreement and any applicable permits associated with the same (e.g., Department of Environment and Natural Resources). Such amended plans and specifications shall from the date of such amendment or date of any required permit modification, whichever is later, be deemed the "Plans & Specifications" and Exhibit C shall be revised to reflect the same . Notwithstanding anything contained herein to the contrary, the Town Improvements shall not include any infrastructure and improvements solely for the benefit of School.

5. "Original Project Cost" means the construction cost of the School Improvements calculated by multiplying the actual quantities installed during construction of the project by the corresponding unit prices as established on Exhibit B Part 1.

II. Reimbursement.

- A. General. The estimated quantities and contract unit prices of the School Improvements and the Town Improvements are set forth in the attached Certified Bid Tab at Exhibit D. The Parties acknowledge that the Certified Bid Tab includes a reasonable approximation of the probable quantities required to construct and install the Improvements, and that the unit prices established therewith under the "Carolina Utilities Company, LLC" column are the unit prices that will be established in the Contract. Each party further understands and agrees that the estimates are based upon several variables that may change over time. While the estimates are a useful tool in planning for the construction of the Improvements, the actual Original Project Cost of the School Improvements shall be made upon the basis of the actual total of all costs incurred.
- B. Payment of the School Construction Costs. The Parties hereto agree that the School is solely responsible to pay for all costs associated with completion of the School Improvements. The cost basis for the School Improvements is the "Alternate Bid" of the Long Branch Canal Sewer Outfall Project as shown under the "Carolina Utilities Company, LLC" column of the Certified Bid Tab dated 8/24/2022 and attached hereto as Exhibit D.
- C. Payment of the Town Construction Costs. The Parties hereto agree that the Town is solely responsible to pay all costs associated with completion of the Town Improvements. The cost basis for the Town Improvements is calculated by subtracting the "Alternate Bid" from the "Base Bid" of the Long Branch Canal Sewer Outfall Project as shown under the "Carolina Utilities Company, LLC" column of the Certified Bid Tab dated 8/24/2022 and attached hereto as Exhibit D.

III. Timing.

A. Timeline for Commencement and Completion. School agrees to the following standards for timely performance under this Agreement:

a. Commencement: School shall commence construction of the Improvements within twelve (12) months of the date of this Agreement.

B. No Obligation to Construct: Partial Construction. This Agreement sets forth the terms and conditions for (i) construction of the Improvements and (ii) payment by School and Town of costs of the Improvements. This Agreement does not obligate School to undertake the Improvements, and it does not obligate the School or the Town to remit any payment for the cost of said Improvements in the event the Improvements are not undertaken. If School undertakes construction but fails to complete the same in accordance with this Agreement, and if the Town later chooses to complete the construction of the Improvements, Town shall be entitled to reimbursement by School for the percentage of the School Improvements actually constructed by Town. In addition, the School shall (i) convey to Town by quitclaim deed or easement, as applicable, all Required Property obtained by School and (ii) shall assign, to the extent assignable, the Plans & Specifications to the Town provided such assignment is at no cost to School. In addition, School shall deliver copies of the Plans & Specifications to the Town upon request to do so. School shall inform each of the design professionals associated with the Plans & Specifications as to the requirements of this Article III.B.(ii) and shall provide in School's contract with such design professional that the School has the right to assign the Plans & Specifications to the extent the Design Professional has been compensated for the same. Nothing in this Article III shall require the Town to expend any funds for construction of the School Improvements. In addition, in the event the School does not complete the Improvements as provided in this Article III, the Town may contract with a third party (the "Completing Developer") to complete the Improvements.

C.

IV. Administration.

A. Definitions.

1. "Town Management Designee" means the Town Manager of the Town or such person designated in writing by the Town Manager or any successor position to the Town Manager.

2. "Town Contact" means one or more employees of the Town identified by the Town Management Designee for the purpose of receiving information from the

Developer, relaying required approvals from the Town Management Designee, and where allowed in this Agreement, giving approvals.

B. Design & Engineering.

1. School shall engage a licensed North Carolina engineer (an "Approved Engineer") to design the Improvements to meet all adopted Town requirements and specifications, including but not limited to the size and type of material used.

2. Any amendment to the Plans & Specifications shall occur only with the consent and approval of School and the Town. Upon amendment, School shall not be subjected to any requirements or demands of the Town that are unique and not generally applied to other developers, except for the application of standards that may be unique because of the specific or unique nature of the infrastructure being designed and constructed.

C. Contracting; Construction; Administration & Permits. School shall be responsible for the contracting, administration, construction, and permitting of the Improvements. The Improvements shall be constructed by one or more licensed contractors selected by School and Town. The Parties agree that a minimum of two (2) qualifying bids must be received for the construction of the Improvements and that the Parties must agree on the Bidder selected. The Parties agree that pursuant to North Carolina General Statute §160A-320(a) the public contracting requirements of Chapter 143 of the North Carolina General Statutes for public contracts is not applicable to this Agreement. School shall provide any contracts, including subcontracts in School's possession, for work on the Improvements to the Town upon request by the Town Contact. The Improvements shall be completed in accordance with Plans & Specifications. School agrees that the Town may inspect construction of the Improvements at any time and at such frequency as the Town desires. School shall be responsible for obtaining all state, local, and any other permits and approvals required in order to construct the Improvements. School shall ensure that Town is identified as an Additional Insured on all insurance policies issued pursuant to this Agreement.

V. Property Acquisition.

A. Generally. School shall obtain the Required Property and shall deed, dedicate, or otherwise transfer or assign the same to the Town upon completion of the Improvements as provided hereafter in this Agreement.

B. Eminent Domain. The Town shall cooperate with School in efforts to obtain any of the Required Property including, but not limited to, the exercise of the Town's power to acquire property as allowed by law. Through approval of this Agreement, the Town hereby determines that construction of the Improvements confers a public benefit and is for a public purpose, given the public benefits to be realized from extension of the Utility System. Prior to action by the Town to invoke its power to acquire property as allowed

by law (including, but not limited to, the power of eminent domain), School shall make and document three (3) good faith attempts to purchase any Required Property at offers of not less than fair market value. If these offers are unsuccessful, the Town shall invoke its power to acquire property as allowed by law (including, but not limited to, the power of eminent domain if necessary to make such acquisitions). In the event of condemnation, School shall provide counsel acceptable to the Town's attorney to represent the Town. School shall pay all costs associated with the condemnation, negotiation, and litigation, including but not limited to any statutory deposit, attorney fees, witness fees, any additional just compensation awarded, and all other litigation expenses. Such costs shall be documented and submitted as Eligible Costs.

VI. Acceptance of Improvements.

A. Requirements for Acceptance. When the Improvements are completed, School shall notify the Town Contact in writing to start the process for Town acceptance of the Improvements. Town acceptance shall not occur until School furnishes the following in a form reasonably requested by the Town:

1. Sealed as-built plans for the Improvements;
2. A release of liens from all contractors and subcontractors who have worked on the Improvements and who have a right under statute to file liens against the Improvements or property on which the Improvements are located;
3. Such deeds, dedications, or assignments conveying School's interests to Town in all real property burdened by the Improvements; and
4. Releases or subordination of any mortgage or security interests held in the Improvements or in the property containing the Improvements.

B. Declaration of Acceptance. Upon the Town's determination that construction has been completed in compliance with the Plans & Specifications, and that the other requirements of this Section (including but not limited to a deed, dedication or assignment as provided in A.3. above) have been met, the Town shall accept the Improvements and associated property or property interests, shall have the rights described hereafter, and shall thereafter maintain the Improvements. The Town's declaration of acceptance under this Section shall be made by the Town Management Designee subject to the approval of the Town Council. The Town shall document the date it accepts the Improvements by written letter to School signed by the Town Management Designee.

C. Town Ownership and Control of Improvements. Upon the Town's acceptance of the Improvements, the Town shall use the Improvements to provide utility service. The Town shall have sole ownership, control over, and use of the Improvements and associated property interests. After the Town's acceptance of the Improvements and subject to terms of this Agreement, the Town may make extensions from, connections to, and alterations

to any of the Improvements, and/or make any other decisions regarding the Improvements without consent of School.

VII. Payment of Construction Costs. The Parties hereto agree that the School is solely responsible to pay for all costs associated with the School Improvements. Further, the Parties hereto agree that the Town is solely responsible to pay for all costs associated with the Town Improvements. In order to comply with North Carolina General Statute §160A-320(a), the Town will reimburse the School for all costs associated with the Town Improvements by making progress payments to the School as follows: (1) Upon completion of 33% of the project the Town will pay 1/3 of the Town's cost of Town Improvements or \$44,188.00; (2) Upon completion of 66% of the project the Town will pay 1/3 of the Town's cost of Town Improvements or \$44,188.00; and (3) Upon completion of 100% of the project the Town will pay 1/3 of the Town's cost of Town Improvements or \$44,188.00. The determination of when said progress millstones are achieved and, therefore, a progress payment is to be made will be by mutual agreement of the Town and the School.

VIII. Indemnification. School and Town shall be liable to and indemnify the other in the event of injury, intentionally or negligently caused, to property or persons by the other's employees, agents, contractors, successors or assigns arising out of actions relating to the design and construction of the Improvements, subject to and limited by the following conditions and requirements.

In the event that any Party hereto (an "Indemnified Party") desires to make a claim against another Party hereto (the "Indemnifying Party") in connection with any action, suit, proceeding or demand at any time instituted against or made upon said Indemnified Party for which said Indemnified Party may seek indemnification hereunder (a "Third-Party Claim"), the Indemnified Party shall promptly provide Notice (as defined below) to the Indemnifying Party of such Third-Party Claim and of Indemnified Party's claims of indemnification with respect thereto; provided, however, that the failure to provide such Notice shall not release the Indemnifying Party from any obligation under this Section except to the extent such Indemnifying Party is materially prejudiced by such failure. Upon receipt of such Notice from the Indemnified Party (absent any Objection, as defined below) the Indemnifying Party shall be entitled to participate in the defense of such Third-Party Claim, and/or assume the defense of such Third-Party Claim, and in the case of such an assumption the Indemnifying Party shall have the authority to negotiate, compromise, and settle such Third-Party Claim; provided, that:

- A. the Indemnifying Party shall not be entitled to settle any such Third-Party Claim without the consent of the Indemnified Party unless as part of such settlement the Indemnified Party is released from all liability with respect to such Third-Party Claim;
- B. the Indemnified Party shall cooperate with the Indemnifying Party in connection with the defense of such Third Party Claim, and provide all information possessed by the Indemnified Party relevant to the defense or settlement of such Third Party Claim; and

- C. the Indemnified Party shall retain the right to employ its own counsel and to participate in the defense of any Third-Party Claim, the defense of which has been assumed by an Indemnifying Party pursuant hereto, but the Indemnified Party shall bear and shall be solely responsible for its own costs and expenses in connection with such participation.

Notwithstanding anything contained herein to the contrary, the indemnity provided by School under this Article VIII shall not apply to a matter covered or excluded by that which is provided in Article XII.L.

IX. Written Consents from Town. Where this Agreement refers to written approvals or consents to be given by the Town and the person or position that may give consent is not identified, the authority to give such approvals shall be delegated to the Town Management Designee. An approval required by this Agreement shall not be effective unless given in writing. Consents or approvals specifically delegated to the Town Council in this Agreement are excluded from the operation of this Section. Any dispute between the School and a delegated party acting on behalf of the Town may be submitted to the Town Council for review and resolution. Notwithstanding the foregoing, nothing herein shall prevent either Party from pursuing other remedies available to it, including requesting relief from courts of appropriate jurisdiction.

X. Suspension For Cause/Default.

- A. The Town shall have the right to terminate this Agreement in the event School shall default in any of the terms and conditions of this Agreement. The School shall have the right to exercise any and all rights and remedies available to School under law and equity in the event the Town shall default in any of the terms and conditions of this Agreement. No default shall be declared under this Agreement unless the Party claiming default gives the other Party Notice of any alleged default with particularity and an opportunity of at least thirty (30) working days from the date of Notice to cure such default. No such failure to cure, however, will be deemed to exist if the defaulting Party has commenced to cure such default within such period and provided that such efforts are prosecuted to completion with reasonable diligence. Delay in curing a default will be excused if due to causes beyond the reasonable control of the defaulting Party.

- B. Any Notice of default shall be provided in accordance with the Notice provisions contained herein and shall in addition be prominently titled NOTICE OF DEFAULT.

XI. Notice. Any notice, demand, consent, agreement, request or other communication required to be given, served, sent or obtained hereunder (a "Notice") shall be in writing, and shall be (i) mailed by first-class mail, registered or certified, return-receipt requested,

postage prepaid, or (ii) hand delivered personally or by nationally recognized courier service, fees prepaid, addressed as follows:

To the School at:

With copy to:

To the Town at:

Terri Parker, Town Manager
Town of Winterville
Post Office Box 1459
Winterville, NC 28590

With copy to:

Anthony Bowers, Asst. Town Manager
Town of Winterville
Post Office Box 1459
Winterville, NC 28590

E. Keen Lassiter, Town Attorney
Law Offices of E. Keen Lassiter, P.A.
Post Office Box 2636
Winterville, NC 28590

Each Party may designate by notice a new address to which any Notice thereafter may be given, served, or sent. Each Notice that is delivered in the manner described above will be deemed given and received for all purposes at the earlier of such time as it is delivered to the addressee (with the return-receipt or courier delivery receipt being deemed conclusive evidence of such delivery) or such time as delivery is refused by the addressee upon presentation.

XII. Miscellaneous.

- A. Choice of Law and Forum. This Agreement shall be deemed made in Pitt County, North Carolina. This Agreement shall be governed by and construed in accordance with the laws of North Carolina. The exclusive form and venue for all actions arising out of this Agreement shall be the North Carolina General Court of Justice in Pitt County.
- B. Compliance with Ordinances, Laws and Regulations. The School shall be vested as to the matters outlined in this Agreement and shall comply with all Town ordinances, written standards, and written regulations as they exist on the date of this Agreement. Notwithstanding the foregoing, the School shall not be vested under the current Town technical and engineering standards for any infrastructure or facilities other than that which is provided in the Plans & Specifications as such Plans & Specifications are approved by the Town, which standards may change from time to time. Further, the Parties shall comply with all applicable regulations of the State of North Carolina and federal government.
- C. Waiver. No action or failure to act by the Parties shall constitute a waiver of any of its rights or remedies that arise out of this Agreement, nor shall such action or failure to act constitute approval of or acquiescence in a breach thereunder, except as may be specifically agreed in writing or set forth elsewhere by this Agreement.
- D. Severability. If any provision of this Agreement shall be unenforceable, the remainder of this Agreement shall be enforceable to the extent permitted by law.
- E. Assignment; Successors and Assigns. The School may assign and/or pledge its rights and obligations that arise out of this Agreement with prior written consent of the Town, such consent not to be unreasonably withheld.
- F. No Third Party Rights Created. This Agreement is intended for the benefit of the Town and School and not for any other person or entity, and no such persons or entities shall enjoy any right, benefit, or entitlement under this Agreement.
- G. Principles of Interpretation and Definitions. In this Agreement, unless the context requires otherwise: (i) the singular includes the plural and the plural the singular. The pronouns "it" and "its" include the masculine and feminine. References to statutes or regulations include all statutory or regulatory provisions consolidating, amending, or replacing the statute or regulation. References to contracts and agreements shall be deemed to include all amendments to them. The words "include," "including," etc. mean include, including, etc. without limitation; (ii) References to a "Section" or "section" shall mean a section of this Agreement; (iii) Titles of sections, paragraphs, and articles are for convenience only and shall not be construed to affect the meaning of this Agreement; (iv) the word "duties" includes obligations; (v) The word "person" includes natural

persons, firms, companies, associations, partnerships, trusts, corporations, governmental agencies and units, and other legal entities; (vi) The words "shall" and "must" are each mandatory; and (vii) The word "day" means calendar day.

- H. Modifications; Entire Agreement. A modification or amendment of this Agreement is not valid unless signed by both Parties. This Agreement contains the entire agreement between the Parties pertaining to the subject matter of this Agreement. With respect to that subject matter, there are no promises, agreements, conditions, inducements, warranties, or understandings, written or oral, expressed or implied, between the Parties, other than as set forth or referenced in this Agreement.
- I. Force Majeure. The Parties hereto shall not be liable for any failure to perform hereunder as a result of an external event or events beyond their respective control, including without limitation, acts of the United States of America, acts of the State of North Carolina (including the denial of permits which the School has pursued in good faith), embargos, fire, flood, drought, hurricanes, tornadoes, explosions, acts of God or a public enemy, strikes, labor disputes, civil suits, injunctions, vandalism or civil riots. However, if any such event interferes with the performance by a Party hereunder, such Party shall diligently and in good faith act to the extent within its power to remedy the circumstances affecting its performance or to complete performance in as timely a manner as is reasonably possible.
- J. Remedies. All remedies as are otherwise allowed or provided by law are available to the Parties to this Agreement, unless specifically limited as described in specific provisions of this Agreement.
- K. No Joint Venture/No Agency. Nothing in this Agreement shall be construed to create a joint venture between the Parties, or to make the School an agent of the Town. Nothing in this Agreement shall be construed to make the Town an owner or contractor or responsible party with regard to any contracts entered into by School.
- L. Warranty, Guaranty and Correction Period. School warrants and guarantees for the time period contained in this subsection L that all work performed by or at the direction of School shall be in accordance with the Plans & Specifications approved by the Town. If, within one year after the date of conveyance of the Improvements to the Town, any work performed by or at the direction of School is found to be defective due to faulty workmanship, School shall cause the repair, replacement or correction of such defects at no cost to the Town. After such one year period, this subsection L shall not survive except for those matters which the Town provides School written notice prior to the expiration of such one year period. Notwithstanding anything contained herein to the contrary, in no event shall School indemnify the Town or any other party for design defects contained

within the Plans & Specifications approved by the Town. This Section L shall not prevent the Town from pursuing action against any third party for design defects contained within the Plans & Specifications as a third party beneficiary of such Plans & Specifications.

IN WITNESS WHEREOF, the Town and the School have caused this Agreement to be executed under seal themselves or by their respective, duly authorized agents, managers, or officers.

**[REMAINDER OF PAGE INTENTIONALLY BLANK. SIGNATURE AND
ACKNOWLEDGEMENT PAGES FOLLOW]**

[SIGNATURE PAGE]

“School”

CHRIST COVENANT SCHOOL

By: _____
Name: _____
Title: _____

STATE OF NORTH CAROLINA
COUNTY OF _____

I, the undersigned, a Notary Public, do hereby certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____.

Date: _____

Notary Public (Signature)

[Notary’s printed name]

My Commission Expires: _____

[SIGNATURE PAGE]

“Town”

TOWN OF WINTERVILLE, NORTH CAROLINA

By: _____

Name: Richard E. Hines

Title: Mayor

[AFFIX SEAL]

Attest: _____

Name: Donald Harvey

Title: Town Clerk

STATE OF NORTH CAROLINA
COUNTY OF _____

I, the undersigned, a Notary Public, do hereby certify that the following person(s) personally appeared before me this day, each acknowledging to me that he or she signed the foregoing document: _____.

Date: _____

Notary Public (Signature)

[Notary’s printed name]

My Commission Expires: _____

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

_____, Finance Director

EXHIBIT A

EXHIBIT C

Plans and Specifications

EXHIBIT A

DESCRIPTION OF SCHOOL REAL PROPERTY

That certain tract or parcel of land situate and being in Winterville Township, Pitt County, North Carolina, bounded on the north by SR #1711, on the east by Jarvis R. Worthington, and on the south and west by Margaret Mellon, being the same parcel of land as designated Tract No.3 in the description set forth in the petition filed in SP# 7962, and more accurately described according to survey by Joe M. Dresbach, RS, in June, 1968, as follows:

BEGINNING at a point in the center of SR #1711 marked by a stake on the southern edge of said road, and being a corner between the lands here described and the Jarvis R. Worthington land, and running thence with the Jarvis R. Worthington line, S 1 W 1526 feet to a corner in what was formerly the James Harrington land; thence with the line of the Harrington lands and the lands of Margaret Mellon, N 72-15 W 759 feet to an oak tree at a ditch; thence with the ditch, N 30 W 278 feet; N 11-45 E 90 feet; N 42-30 W 55 feet to the Long Branch Canal; thence along and with the center of the canal to the center of SR #1711; thence along the center of the road S 89-38 E 200 feet; N 86-20 E 200 feet; and N 80-30 E 207.2 feet to the point of beginning, containing 24.03 acres, more or less, and known as the John Mills land. And being the same lands allotted to Nan W. Manning in the division of the R.L. Worthington lands as will appear by reference to the Report of Commissioners filed in SP #7962 and duly of record in the office of the Register of Deeds of Pitt County in Book H-38 at Page 705, and being the same lands conveyed to Irma Fleming by A. D. Manning and wife, Nannie Lee W. Manning, by deed dated February 27, 1969.

Being the same property conveyed in deed in Book J38 page 26 and shown on plat in Map Book 18 page 10 of the Pitt County Registry.

Exhibit B

Part 1

Item	Description	Quantity	Unit
1	8" SDR 26 Sewer (0-6')	LF	53
2	8" SDR 26 Sewer (6'-8')	LF	334
3	8" SDR 26 Sewer (8'-10')	LF	240
4	8" SDR 26 Sewer (10'-12')	LF	322
5	8" SDR 26 Sewer (12'-14')	LF	342
6	8" SDR 26 Sewer (14'-16')	LF	127
7	8" SDR 26 Sewer (16'-18')	LF	20
8	Manhole (0'-6')	EA	1
9	Manhole (6'-8')	EA	1
10	Manhole (8'-10')	EA	1
11	Manhole (12'-14")	EA	1
12	Manhole (14'-16')	EA	3
13	8" Gravity Tie to Exist. MH	EA	1
14	Abandon Portion of exist 8" Force Main and Reconnect to MH # 6	LS	1
15	6" Sewer Service Abandonment and Re-connection at CCS	LS	1
16	Seeding, Erosion and Sediment Controls	LS	1

Part 2

Item	Description	Quantity	Unit
1	15" SDR 26 Sewer (10'-12')	LF	142
2	15" SDR 26 Sewer (12'-14')	LF	437
3	15" SDR 26 Sewer (14'-16')	LF	533
4	15" SDR 26 Sewer (16'-18')	LF	223
5	10" DIP Sewer (10'-12')	LF	103
7	Manhole (10'-12')	EA	2
8	Manhole (12'-14")	EA	1
9	Manhole (14'-16')	EA	1
10	Manhole (16'-18')	EA	3
11	15" Gravity Tie to Exist. MH	EA	1
12	Abandon Portion of exist 8" Force Main and Reconnect to MH # 6	LS	1
13	6" Sewer Service Abandonment and Re-connection at CCS	LS	1
14	Seeding, Erosion and Sediment Controls	LS	1

EXHIBIT C

Plans and Specifications

Exhibit D

Stroud Engineering, PA
Date: 8/24/2022

Bid Tabulation
Project: Long Branch Canal Sewer Outfall

Item	Description	Quantity	Unit	Carolina Utilities Company, LLC		TA loving Company	
				Unit Price	Price	Unit Price	Price
1	15" SDR 26 Sewer (10'-12')	LF	142	\$ 142.00	\$ 20,164.00	\$ 300.00	\$ 42,600.00
2	15" SDR 26 Sewer (12'-14')	LF	437	\$ 154.00	\$ 67,298.00	\$ 315.00	\$ 137,655.00
3	15" SDR 26 Sewer (14'-16')	LF	533	\$ 180.00	\$ 95,940.00	\$ 330.00	\$ 175,890.00
4	15" SDR 26 Sewer (16'-18')	LF	223	\$ 214.00	\$ 47,722.00	\$ 360.00	\$ 80,280.00
5	10" DIP Sewer (10'-12')	LF	103	\$ 140.00	\$ 14,420.00	\$ 330.00	\$ 33,990.00
7	Manhole (10'-12')	EA	2	\$ 7,400.00	\$ 14,800.00	\$ 17,000.00	\$ 34,000.00
8	Manhole (12'-14')	EA	1	\$ 8,300.00	\$ 8,300.00	\$ 17,500.00	\$ 17,500.00
9	Manhole (14'-16')	EA	1	\$ 9,300.00	\$ 9,300.00	\$ 18,250.00	\$ 18,250.00
10	Manhole (16'-18')	EA	3	\$ 10,300.00	\$ 30,900.00	\$ 20,000.00	\$ 60,000.00
11	15" Gravity Tie to Exist. MH	EA	1	\$ 26,000.00	\$ 26,000.00	\$ 8,500.00	\$ 8,500.00
12	Abandon Portion of exist 8" Force Main and Reconnect to MH # 6	LS	1	\$ 17,500.00	\$ 17,500.00	\$ 30,000.00	\$ 30,000.00
13	6" Sewer Service Abandonment and Re-connection at CCS	LS	1	\$ 6,500.00	\$ 6,500.00	\$ 35,000.00	\$ 35,000.00
14	Seeding, Erosion and Sediment Controls	LS	1	\$ 2,800.00	\$ 2,800.00	\$ 6,000.00	\$ 6,000.00
Total Base Bid Price				\$	\$ 361,644.00	\$	\$ 679,665.00

Item	Description	Quantity	Unit	Carolina Utilities Company, LLC		TA loving Company	
				Unit Price	Price	Unit Price	Price
1	8" SDR 26 Sewer (0'-6')	LF	53	\$ 63.00	\$ 3,339.00	\$ 190.00	\$ 10,070.00
2	8" SDR 26 Sewer (6'-8')	LF	334	\$ 67.00	\$ 22,378.00	\$ 200.00	\$ 66,800.00
3	8" SDR 26 Sewer (8'-10')	LF	240	\$ 77.00	\$ 18,480.00	\$ 215.00	\$ 51,600.00
4	8" SDR 26 Sewer (10'-12')	LF	322	\$ 95.00	\$ 30,590.00	\$ 220.00	\$ 70,840.00
5	8" SDR 26 Sewer (12'-14')	LF	342	\$ 108.00	\$ 36,936.00	\$ 230.00	\$ 78,660.00
6	8" SDR 26 Sewer (14'-16')	LF	127	\$ 134.00	\$ 17,018.00	\$ 255.00	\$ 32,385.00
7	8" SDR 26 Sewer (16'-18')	LF	20	\$ 167.00	\$ 3,340.00	\$ 290.00	\$ 5,800.00
8	Manhole (0'-6')	EA	1	\$ 3,900.00	\$ 3,900.00	\$ 19,500.00	\$ 19,500.00
9	Manhole (6'-8')	EA	1	\$ 4,700.00	\$ 4,700.00	\$ 19,500.00	\$ 19,500.00
10	Manhole (8'-10')	EA	1	\$ 5,600.00	\$ 5,600.00	\$ 20,000.00	\$ 20,000.00

11	Manhole (12'-14")	EA	1	\$ 7,000.00	\$	7,000.00	\$ 20,000.00	\$ 20,000.00
12	Manhole (14'-16')	EA	3	\$ 8,000.00	\$	24,000.00	\$ 21,000.00	\$ 63,000.00
13	8" Gravity Tie to Exist. MH	EA	1	\$ 25,000.00	\$	25,000.00	\$ 9,500.00	\$ 9,500.00
14	Abandon Portion of exist 8" Force Main and Reconnect to MH # 6	LS	1	\$ 17,500.00	\$	17,500.00	\$ 32,500.00	\$ 32,500.00
15	6" Sewer Service Abandonment and Re-connection at CCS	LS	1	\$ 6,500.00	\$	6,500.00	\$ 40,000.00	\$ 40,000.00
16	Seeding, Erosion and Sediment Control	LS	1	\$ 2,800.00	\$	2,800.00	\$ 6,500.00	\$ 6,500.00
Total Alternate 2 Bid Price					\$	229,081.00		\$ 546,655.00



Certified Correct:

Linwood E. Stroud
 Linwood E. Stroud, PE
 8/24/22



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: October 10, 2022

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: American Rescue Plan Act of 2021 – Supplementing Salaries, Wages, and Fringe.

Action Requested: Approve the use of ARP Funds to supplement the salaries, wages, and fringe and then transfer the same amount to the Storm Water CIP fund.

Attachment: School of Government supporting documentation.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 9/28/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tjp - 10/6/2022

Supporting Documentation

The US Treasury amended their Final Rule on July 27th, 2022 to allow municipalities who received less than 10 million to take the “Standard Allowance” for lost revenue. The Town of Winterville received \$3,164,984 in ARP funding.

The Council Adopted a resolution on June 14, 2021 to accept the ARP Funds. The Council then approved a budget ordinance on September 13th, 2021 for use the funds for Storm Water infrastructure. We will need to amend the ordinance to use the funds for Salaries, Wages, and Fringe. The funds will then be transferred to the General Fund to cover \$3,164,984 worth of salaries, wages and fringe.

The General Fund will then pay the Stormwater Fund \$3,164,984 to be used for the Railroad St. storm water project.

This will greatly reduce the amount of federal reporting, laws with regarding to bidding, reporting requirements, and most importantly it eliminates the requirement to use the funds and completion of the project by 2026. We feel strongly that this project may take every bit of four years.

The budget ordinance amendment is included in this month’s agenda.

Most importantly this process will allow for the storm water projects to move forward without all the regulations that are associated with using grant funding for construction projects. We are also applying for grant funding to assist with the project through the NC Department of Water Infrastructure.

This process will save the Town a tremendous amount of money in man-hours

Budgetary Impact: Increase the GF budget by \$3,164,984 as well as, the Storm Water CIP fund.

Recommendation: Staff recommends Council approve the use of funds for General Fund, Salaries, Wages and fringe and GF Transfer to Stormwater CIP in the same amount as received in ARP Funding.

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>



Coates' Canons NC Local Government Law

American Rescue Plan Act of 2021: Spending Revenue Replacement Funds on Salaries and Benefits

Published: 06/03/22

Last-Revised: August 26, 2022

Author Name: Kara Millonzi

UPDATED August 2022: On July 27, 2022, US Treasury amended its Final Rule FAQs to exempt expenditures in the Revenue Replacement category from some Uniform Guidance provisions.

Those changes are reflected in the updated post below.

Many NC local governments, particularly those receiving under \$10 million and claiming the **standard allowance**, have decided to spend some or all their American Rescue Plan Act Coronavirus State and Local Fiscal Recovery Fund (ARP/CSLFRF) monies to cover employee salary and benefit expenditures. Spending ARP/CSLFRF funds on these internal expenditures affords a local government the easiest path through the applicable compliance requirements. **And, importantly, it frees up the non-grant revenues that would have been used to cover the salaries and benefits to be expended on new projects or programs, to increase fund balance, or to replace other revenue sources. The freed up non-grant revenues are not subject to award terms, time limits, or other federal grant regulations.**

Although this expenditure option reduces the administrative burden of expending ARP/CSLFRF funds, it does not eliminate it. This post walks through the legal authority and federal substantive and process requirements related to using ARP/CSLFRF funds to pay salary and benefit costs. It includes a checklist to help local governments ensure full compliance.

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

Legal Authority to Expend ARP/CSLFRF Funds for Local Government Salaries and Benefits

There are several allowable expenditure categories for ARP/CSLFRF funds. The most expansive category (known as the revenue replacement category) allows the grant monies to fund the *provision of government services* to the extent that the local government experiences lost revenue growth due to the pandemic. A local government that claimed the standard allowance in the April 30, 2022 Project and Expenditure report may spend up to their full amount of ARP/CSLFRF funds or \$10 million, whichever is less, on the provision of government services without having to demonstrate any actual lost revenue growth. As explained [here](#), the standard allowance allows a local government to presume this lost revenue growth even if it did not happen.

If a local government does not elect the standard allowance, it may only expend ARP/CSLFRF funds in this category to the extent that US Treasury's detailed formula reveals actual lost revenue due to the pandemic. For local governments receiving more than \$10 million, if the formula approach reveals more than \$10 million in actual lost revenue growth, the local government may expend the full amount of its lost revenue growth in this category, up to the maximum of its ARP/CSLFRF award. (Note that US Treasury will now allow local governments to make a final decision on the standard allowance or formula approach for revenue replacement through April 30, 2023.)

What constitutes "government services?" In other words, what can a local government spend these revenue replacement monies to fund? US Treasury does not define "government services," but provides several non-exclusive examples:

In US Treasury's Final Rule Supplement, government services include: "maintenance or pay-go funded building of infrastructure, including roads; modernization of cybersecurity, including hardware, software, and protection of critical infrastructure; health services; environmental remediation; school or educational services; and the provision of police, fire, and other public safety services."

In US Treasury's Final Rule Overview, it states: "[g]overnment services generally include any service traditionally provided by a government, unless Treasury has stated otherwise. Here are some common examples, although this list is not exhaustive: Construction of schools and hospitals; Road building and maintenance, and other infrastructure; Health services; General government administration, staff, and administrative facilities; Environmental remediation; [and] Provision of police, fire, and other public safety services (including purchase of fire trucks and police vehicles)."

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

And in US Treasury's FAQs on the Final Rule, the answer to Q 3.2 states: "Treasury is clarifying here that under the final rule, payroll for government employees, contracts, grants, supplies and equipment, rent, and the many other costs that governments typically bear to provide services are costs that could comprise the costs of government services, and are eligible uses of funds."

As these examples attest, the authority to expend ARP/CSLFRF funds in the revenue replacement category is very broad. It encompasses almost anything a local government has state law authority to undertake, including administrative expenses and local government employees' and officials' salaries and benefits, subject to the limitations below.

Limitations on Salary and Benefit Cost Items

There are some restrictions on ARP/CSLFRF salary and benefit expenditures, including prohibited double-dipping and allowable cost limitations.

No double-dipping. If a local government has (or will) receive other external funds to specifically cover or reimburse certain salaries and benefits, it MAY NOT also use ARP/CSLFRF for these costs.

Allowable Cost Limitations. As detailed below, the expenditures of all ARP/CSLFRF funds, including revenue replacement ARP/CSLFRF funds, are subject to grant award terms and some of the provisions of the Uniform Guidance (UG), 2 CFR Sect. 200, which is an extensive set of federal regulations governing federal grants. Among other things, the UG imposes limits on allowable cost items. Cost items generally align with purpose codes under state law. Common examples include compensation (salaries), fringe benefits, supplies, equipment and other capital, communications, contract expenses, and audits. A local government must ensure that cost items are necessary, reasonable, allocable, not duplicative, consistently treated, and properly documented. What this means for salaries and benefit expenditures is that ARP/CSLFRF funds may be used to cover regular / ordinary costs. A local government should follow its normal processes for hiring employees, setting their compensation, and determining their work schedules. It may not increase employees' salaries or benefits or authorize additional overtime hours just because of the availability of federal funds to cover the costs. It also must document, and follow ARP/CSLFRF retention requirements, all payroll expenditures that are paid for with the grant funds. As of July 27, 2022, US Treasury has exempted revenue replacement expenditures from the more detailed cost item regulations, including 2 CFR 200.430 and 200.431.

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

Expenditure Timing

The ARP/CSLFRF allows local governments to obligate funds between March 3, 2021 and December 31, 2024. That is the period a local government should focus on for supplanting salaries and benefits. It means that a local government may reimburse itself for salary and benefit expenditures that occurred between March 3, 2021 and now and/or it may appropriate ARP/CSLFRF funds to cover salary and benefit expenditures that are paid from now through December 31, 2024. A local government may cover all, or some portion, of its salary and benefit costs during this award term or it may select some more limited time period between these dates. (Technically, a local government only has to obligate ARP/CSLFRF funds by December 31, 2024 and has until December 31, 2026 to pay the expenditures, but the local government will take on some risk that all ARP/CSLFRF funds will not be able to be spent if employees quit or are terminated between December 31, 2024 and December 31, 2026 because the funds will not be able to be re-obligated to another employee (or other expenditures) at that point. For this reason, it is safest to supplant only salaries and benefits that are actually paid out between March 3, 2021 and December 31, 2024.)

Federal Compliance Requirements

As indicated above, although using ARP/CSLFRF funds to supplant salaries and benefits reduces federal compliance requirements, it does not eliminate them. There are a handful of policies and procedures that a local government must adopt and implement for ALL ARP/CSLFRF expenditures. They include setting up basic financial administration and internal control provisions; adopting and implementing certain policies; completing all required reporting; maintaining appropriate records; and complying with state law budgeting and fiscal control provisions. The good news is that the applicable federal provisions are relatively easy to implement.

Compliance Checklist for Using Revenue Replacement ARP/CSLFRF to Fund Salaries and Benefits

The following serves as a checklist of compliance requirements to expend ARP/CSLFRF funds to supplant salaries and benefits:

STEP 1: SET UP BASIC FINANCIAL ADMINISTRATION AND INTERNAL CONTROL PROVISIONS

Financial administration (2 CFR 200.302). A local government must have a financial management system that is sufficient to allow it to complete all necessary reporting requirements related to the ARP/CSLFRF award. It does not have to be a sophisticated system. For many local

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

governments a simple spreadsheet will suffice. At a minimum, a local government must track obligations and expenditures of ARP/CSLFRF funds by project and include real-time comparisons to budgeted amounts for those projects. For salary and benefit expenditures, that means being able to track payroll encumbrances and disbursements by department. If a local government's current financial management system does not allow for this level of tracking, it may use this **simple Excel template** for these ARP/CSLFRF funds.

Additionally, the regulations related to financial administration require proper documentation for all covered financial transactions, written procedures to implement internal controls, written policy and procedures for performing allowable cost item reviews, retention of all relevant information for at least 5 years post award term, and compliance with all other applicable UG requirements.

Internal Controls (2 CFR 200.303). A local government must have a written set of internal controls related to its financial transactions. The nature of these controls will vary based on the size of the unit and its staffing capacity, but there are some minimum requirements. The regulation prompts a local government to generally conform its internal controls to those that apply to federal agencies through what is known as the federal "**Green Book**." That does not mean that a local government must adopt all the specific controls that apply to federal agencies; rather, it should simply follow the same general framework for its own controls. Also as part of its internal controls, a local government must regularly monitor and evaluate compliance with applicable federal and state laws and must take reasonable measures to safeguard protected personally identifiable information. The controls fall within 5 main categories. A local government's written internal controls should identify specific actions/procedures within each of these categories. The five categories are:

1. **Control Environment.** Include provisions related to the role of the board in setting the tone for full compliance by all local government employees and officials and the board's commitment to integrity and ethics. Also include provisions related to how the board enforces accountability—periodic reporting, internal audits, audit committees, consequences for noncompliance, etc.
2. **Risk Assessments.** Include provisions about how the local government identifies and analyzes risk of fraud, mistake, or other misappropriation. Who performs this function? What is involved in risk assessments? How are they documented? How often are risk assessments performed? What changes impact risk?
3. **Control Activities.** Include provisions about activities that address potential risks. This section should include the specific controls that the local government has adopted, such as segregating duties for financial transactions, processes and oversight related to cash drawers, processes for receiving and reconciling revenues, rotating duties for financial transactions, controls over access to

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

technology, cash management, deposits, and disbursement controls, etc. It should specify who performs what duties and who is responsible for supervision/oversight.

4. **Communication/Training.** Include provisions related to how personnel are informed and trained on appropriate controls and how any changes are communicated.
5. **Monitoring Activities.** Include provisions related to how the local government will monitor all financial activities to ensure proper compliance with controls and to ensure controls are effective. Who performs this function? How is it documented? This section should also detail what happens when deficiencies are detected and identify specific consequences for noncompliance.

STEP 2: ADOPT THE FOLLOWING POLICIES:

Records Retention. This policy supplements a local government's regular records retention policy to establish procedures to retain all ARP/CSLFRF-related information for at least 5 years after the end of the award term (through December 31, 2031). ([Sample policy here.](#))

Eligible Use. This is a simple policy that indicates allowable and unallowable projects, based on the expenditure categories in the ARP/CSLFRF Final Rule. It requires a local government to identify staff to document and review ARP/CSLFRF expenditures. That documentation must be retained according to the record retention requirements. ([Sample policy here.](#))

Allowable Cost. This is policy requires a local government to perform a general review of each cost item to ensure they are allocable, reasonable, consistently treated, and properly documented. ([Sample policy here.](#)) As noted above, the specific cost item regulations in the UG do not apply to revenue replacement expenditures. That section of the allowable cost policy will not be triggered for expenditures in this category.

Civil Rights Compliance. This policy reaffirms the local government's commitment to compliance with federal civil rights laws and establishes processes for reporting potential violations and tracking complaints and resolutions. ([Sample policy here.](#))

Conflict of Interest. The UG requires recipients and subrecipients of federal financial assistance to maintain written standards of conduct covering conflicts of interest and governing the actions of its employees engaged in the selection, award, and administration of contracts. ([Sample policy here.](#))

STEP 3: IMPLEMENT ELIGIBLE USE AND ALLOWABLE COST POLICES FOR SUPPLANTING SALARIES AND BENEFITS

As stated above, the implementation of these policies related to supplanting salary and benefit costs is not complicated. A local government must do the following:

<https://canons.sog.unc.edu/2022/06/supplanting-salaries-and-benefits-with-american-rescue-plan-act-coronavirus-state-and-local-fiscal-recovery-funds/>

Document eligibility determination for salary and benefit costs as part of the provision of government services. This is a simple process that can be accomplished with this **Sample Form**. **Document basic allowable cost review for salary and benefit costs.** This is also a simple process that can be accomplished with the same **Sample Form** as the eligibility determination. It ensures that only allowable (and properly documented) salaries and benefits are covered with the grant funds.

Collect and retain required documentation for covered salary and benefit costs. A local government should retain payroll records for all salaries/benefits that are paid for directly or reimbursed with ARP/CSLFRF funds.

STEP 4: COMPLETE PERIODIC REPORTS TO US TREASURY.

The ARP/CSLFRF requires a local government to complete periodic reports to US Treasury. Most local governments must complete a yearly Project and Expenditure Report. Some will complete this report quarterly and a few (the largest local governments) also will complete a yearly Recovery Plan Performance Report. A schedule of reporting requirements and deadlines is **here**. For local governments that expend all their ARP/CSLFRF funds on the provision of government services, including salaries and benefits, completing the Project and Expenditure Report is easy. All revenue replacement expenditures may be reported as a single project with a brief narrative to outline the specifics.

STEP 5: FOLLOW STATE LAW BUDGETING AND OTHER FISCAL CONTROL MEASURES

Finally, it is important to remember that ARP/CSLFRF funds are public funds, subject to the provisions of the Local Government Budget and Fiscal Control Act provisions and other state laws and regulation. ARP/CSLFRF funds must be properly budgeted before they can be obligated, and a local government must follow preaudit and disbursement processes before they can be obligated and expended. For more information on budgeting options for using ARP/CSLFRF to fund salaries and benefits (including sample budgets), click **here**.

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**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: October 10, 2022

Presenter: Donald Harvey, Town Clerk

Item to be Considered

Subject: Appointment of Council Member to the Pitt County Human Relations Commission.

Action Requested: Appoint Council Member.

Attachment: None.

Prepared By: Donald Harvey, Town Clerk

Date: 10/3/2022

ABSTRACT ROUTING:

TC: 10/4/2022

TM: 10/6/2022

Final: tlp - 10/6/2022

Supporting Documentation

A representative from Town Council is required on the Pitt County Human Relations Commission. Mayor Hines' term has expired and it is time to fill the vacancy.

Budgetary Impact: NA.

Recommendation: Staff requests Council appoint a member.



September 2022 Department Reports

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Inspection Totals

10/04/2022

Inspections Completed

199

Population: All Records

Grand Total

199

Inspection.DateTimeCompleted in <Previous month>
[09/01/22 - 09/30/22] AND
Inspection.LinkFromType = Permit AND
Permit.PermitType Does Not Start With FIRE

Monthly Building Permit List

10/04/2022

Permit Type: Com Building

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value		
PCB22-0005	246 BEACON DR	New Construction	MOSLEY CONSTRUCTION CO.	09/12/2022	\$1,700,000.00		
Work Description		Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
			00		18,523	00	00

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PCB22-0016	746 WORTHINGTON RD	Addition	A. JEFFREY TUCKER	09/19/2022	\$2,400.00

Work Description	Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
2- 12X18 SHELTERS FOR EXISTING BENCHES ON THE ATHLETIC FIELD		00		432	432	00

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PCB22-0019	4884 REEDY BRANCH RD	New Construction	HARRIS RESIDENTIAL BUILDEI	09/28/2022	\$325,000.00

Work Description	Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
2 NEW STORAGE UNITS 4800 2475		00		7,275	7,275	00

Number of Permits: 3

Permit Type: Res Building

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0126	2620 SAILOR ROSE LN A	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$156,000.00

Work Description	Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
new single family dwelling		02	1648	436	2,084	03

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0127	2620 SAILOR ROSE LNE	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$158.00

Work Description	Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
new single family dwelling		02	1658	442	2,100	03

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0129	2620 SAILOR ROSE LN B	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$158,000.00

Work Description	Occupancy Type	Bathrooms	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.	Bedrooms
new single family dwelling		02	1658	442	2,100	03

Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0130	2620 SAILOR ROSE LN C	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$158,000.00
Work Description	Bathrooms	Occupancy Type	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.
new single family dwelling	02		1658	442	2,100
Bedrooms					03
Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0131	2620 SAILOR ROSE LN F	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$156,000.00
Work Description	Bathrooms	Occupancy Type	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.
new single family dwelling	02		1648	436	2,084
Bedrooms					03
Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0132	2620 SAILOR ROSE LN D	New Single Family	CAVINNESS & CATES BUILDING	09/13/2022	\$158,000.00
Work Description	Bathrooms	Occupancy Type	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.
new single family dwelling	02		2100	442	2,100
Bedrooms					03
Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0133	2593 ELLIS DR	New Single Family	BILL CLARK HOMES OF GREEN	09/23/2022	\$275,000.00
Work Description	Bathrooms	Occupancy Type	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.
Single Family Residence	03		2596	900	3,496
Bedrooms					03
Permit #	Address	Category	Applicant Name	Date Issued	Construction Value
PRB22-0136	636 MERCHANT DR	Addition	ROR_CONSTRUCTION, LLC	09/27/2022	\$26,200.00
Work Description	Bathrooms	Occupancy Type	Heated Sq. Ft.	Unheated Sq. Ft.	Total Sq. Ft.
SUNROOM	01		1	169	169
Bedrooms					01

Number of Permits: 8

Total Number of Permits: 11

Total Const. Value: \$3,114,758.00

Population: All Records
 Permit.DateIssued in <Previous month> [09/01/22 - 09/30/22]
 AND
 Permit.PermitType Contains Res Building OR
 Permit.PermitType Contains Building OR
 Permit.PermitType Contains ROOF OR
 Permit.PermitType Contains Building - Residential Single OR
 Permit.PermitType Contains Res Detached Building

Permit Totals by Category

10/04/2022

	Construction Value	Number of Permits
Addition	\$33,600	3
Alteration	\$10,000	1
Com Electrical	\$0	3
Com Electrical Mech Chg Out	\$0	1
Com Gas	\$0	1
Com Plumbing	\$0	1
Free Standing	\$9,895	1
Gas & Wood Fireplace	\$0	2
MECHANICAL DUCTWORK ONLY	\$0	1
New Construction	\$2,025,000	2
New Single Family	\$1,061,158	7
Renovation/Uplift	\$90,000	1
Res Electrical	\$0	15
Res Electrical Mech Chg Out	\$0	7

Res Electrical T-Pole	\$0	3
Res Gas	\$0	3
Res Gas Mech Chg Out	\$0	2
Res Mechanical	\$0	14
Res Mechanical Chg Out	\$0	12
Res Plumbing	\$0	8
Res Temporary Utilities	\$0	8
RESIDENTIAL ADDITION	\$65,331	2
Wall	\$14,700	1
ZONING COMPLIANCE	\$0	24
Grand Totals	\$3,309,684	123

Population: All Records

Permit.PermitType Does Not Start With FIRE AND
Permit.DateIssued in <Previous month> [09/01/22 -
09/30/22]

Com Elect Mech Chg Out

Permit #	Parcel #	Job Address	Fee Total
PCEM22-0007	66674	228 FORLINES RD	\$0.00
Work Description: RECOONECT TO EXISTING ELECTRICAL			

Total Permits For Type: 1
Total Fees For Type: \$0.00

Com Electrical

Permit #	Parcel #	Job Address	Fee Total
PCE22-0008	56799	571 W FIRETOWER RD	\$404.01
Work Description: adding outlets, moving the registers, and a couple of end cap powers. No structural or egress changes. will attach the detailed scope of work.			
PCE22-0010	16016	2621 RAILROAD ST	\$75.00
Work Description: ADDING OUTLETS, CHANGING LIGHTING TO CAN LIGHTING, AND OUTDOOR SIGN WITH LIGHTS			
PCE22-0012	58763	4240 WINTERVILLE PKWY	\$375.00
Work Description: install 3+ receptacles to pre-existing wire. reconfigure tv displays in electronics, reconfigure membership desk, and add monitors to the café.			

Total Permits For Type: 3
Total Fees For Type: \$854.01

Com Gas

Permit #	Parcel #	Job Address	Fee Total
PCG22-0001	01895	1935 WARREN DR	\$80.00
Work Description: New Natural gas. 1 gas water heater and 2 boilers			

Total Permits For Type: 1
Total Fees For Type: \$80.00

Com Plumbing

Permit #	Parcel #	Job Address	Fee Total
PCP22-0006	16016	2621 RAILROAD ST	\$50.00
Work Description: TAKE OUT SEWER LINE AND REPLACE			

Total Permits For Type: 1
Total Fees For Type: \$50.00

Gas & Wood Fireplace

Permit #	Parcel #	Job Address	Fee Total
PGW22-0008	60961	2556 AMANDA PL	\$80.00
Work Description: Installing Natural Gas Logs			
PGW22-0009	69570	2933 LITTLE GEM CIR	\$80.00
Work Description: Need to install a natural gas fireplace			

Total Permits For Type: 2
Total Fees For Type: \$160.00

Mechanical Ductwork Only

Permit #	Parcel #	Job Address	Fee Total
PMDO22-0004	40539	136 VERNON WHITE RD	\$65.00
Work Description: CHANGE OUT DUCT SYSTEM			

Total Permits For Type: 1
Total Fees For Type: \$65.00

Res Addition

Permit #	Parcel #	Job Address	Fee Total
PRB22-0115	24086	2262 FRANKLIN DR	\$135.00
Work Description: BUILDING A 15X16 RAISED PATIO WITH BRICK VENEER WALLS. BUILDING A 15X16 ENCLOSED STRUCTURE ON TOP OF THE NEW PATIO WITH HEATING AND ELECTRICAL.			
PRB22-0135	68073	405 BARREL DR	\$135.00
Work Description: 14' x 20' covered porch addition			

Total Permits For Type: 2
Total Fees For Type: \$270.00

Res Elect Mech Chg Out

Permit #	Parcel #	Job Address	Fee Total
PREM22-0080	53791	162 VERNON WHITE RD	\$0.00
Work Description: Outdoor straight AC condensing unit			
PREM22-0081	68273	612 ALEXANDRIA LN	\$0.00
Work Description: UNHOOK AND REHOOK 2.5 TON PACKAGE HEAT PUMP			
PREM22-0082	59836	1944 CORNERSTONE DR	\$0.00
Work Description: Disconnecting and reconnecting 1.5 Ton A/C unit with gas furnace			
PREM22-0083	62626	644 ASHLEY MEADOWS DR	\$0.00
Work Description: Electrical hook up of a gas pack from the service disconnect.			
PREM22-0084	65654	2117 JUBILEE LN	\$0.00
Work Description: Unhook and rehook HVAC system			
PREM22-0085	65223	323 PRIMROSE LN	\$0.00
Work Description: disconnect and reconnect the unit			
PREM22-0087	66085	3037 EDWARD CT # B	\$0.00
Work Description: Hook up new HVAC			

Total Permits For Type: 7
Total Fees For Type: \$0.00

Res Electrical

Permit #	Parcel #	Job Address	Fee Total
PRE22-0120	69603	2842 LITTLE GEM CI	\$75.00
Work Description: Install electrical for hot tub.			
PRE22-0130	88298	2620 SAILOR ROSE LN A	\$145.88
Work Description: install new system			
PRE22-0131	69570	2933 LITTLE GEM CIR	\$226.80
Work Description: NEW SFH AND ACCESSORY BUILDING.			
PRE22-0132	88297	2620 SAILOR ROSE LN B	\$147.00

Work Description: install new system

PRE22-0133	88293	2620 SAILOR ROSE LN F	\$145.88
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Work Description: install new system

PRE22-0134	88294	2620 SAILOR ROSE LN E	\$147.00
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Work Description: install new system

PRE22-0135	88295	2620 SAILOR ROSE LN D	\$147.00
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Work Description: install new system

PRE22-0136	88296	2620 SAILOR ROSE LN C	\$147.00
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Work Description: install new system

PRE22-0137	44460	843 CORBETT ST	\$75.00
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Work Description: There is an existing finished room over my garage that I will be moving some switches and adding two outlets to existing outlet circuit.

PRE22-0138	88086	214 JEREMY LN A	\$96.74
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Work Description: New Electrical

PRE22-0139	88086	214 JEREMY LN B	\$96.74
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Work Description: NEW Electrical

PRE22-0140	87025	2542 ELIS DR	\$253.05
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Work Description: New Electrical

PRE22-0141	88087	220 JEREMY LN A	\$96.74
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Work Description: New electrical

PRE22-0142	88087	220 JEREMY LN B	\$96.74
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Work Description: New electrical

PRE22-0146	87351	304 GABLE END CT	\$175.84
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Work Description: install new system

Total Permits For Type:	15
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Total Fees For Type:	\$2,072.41
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Res Electrical T-Pole

Permit #	Parcel #	Job Address	Fee Total
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PRET21-0008	74913	348 WINDING MEADOWS LN	\$60.00
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Work Description:

PRET22-0057	67295	2096 CORNERSTONE DR	\$60.00
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Work Description: Temp power pole

PRET22-0058	87351	304 GABLE END CT	\$60.00
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Work Description: install t-pole

Total Permits For Type: 3

Total Fees For Type: \$180.00

Res Gas

Permit #	Parcel #	Job Address	Fee Total
PRG22-0033	10961	121 COOPER ST	\$50.00
Work Description: Run new gas lines to HVAC unit for new gas service			
PRG22-0034	83267	2835 ANGE ST	\$50.00
Work Description:			
PRG22-0035	87351	304 GABLE END CT	\$50.00
Work Description: install gas lines to gas range, fireplace, water heater			

Total Permits For Type: 3

Total Fees For Type: \$150.00

Res Gas Mech Chg Out

Permit #	Parcel #	Job Address	Fee Total
PRGM22-0008	62626	644 ASHLEY MEADOWS DR	\$0.00
Work Description: Gas hook up with existing gas line to new gas pack unit			
PRGM22-0009	66663	443 PRIMROSE LN	\$0.00
Work Description: Change out existing HVAC with a 2.5 ton Gas electric package unit			

Total Permits For Type: 2

Total Fees For Type: \$0.00

Res Mechanical

Permit #	Parcel #	Job Address	Fee Total
PRM22-0084	87025	2542 ELIS DR	\$253.05

Work Description: New construction Heat pump Gas lines Water heater fireplace

PRM22-0093	88298	2620 SAILOR ROSE LN A	\$145.88
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Work Description: install new system

PRM22-0094	69570	2933 LITTLE GEM CIR	\$226.80
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Work Description: NEW SFH AND ACCESSORY BUILDING.

PRM22-0095	88297	2620 SAILOR ROSE LN B	\$147.00
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Work Description: install new system

PRM22-0096	88293	2620 SAILOR ROSE LN F	\$145.88
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Work Description: install new system

PRM22-0097	88294	2620 SAILOR ROSE LN E	\$147.00
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Work Description: install new system

PRM22-0098	88295	2620 SAILOR ROSE LN D	\$147.00
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Work Description: install new system

PRM22-0099	88296	2620 SAILOR ROSE LN C	\$147.00
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Work Description: install new system

PRM22-0101	87095	2712 MIGUEL CT	\$162.96
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Work Description: Installing new residential HVAC

PRM22-0102	87092	2704 MIGUEL CT	\$240.03
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Work Description: installing new residential HVAC

PRM22-0103	87091	2588 BRITTIA LN	\$244.51
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Work Description: Installing new residential HVAC

PRM22-0107	87351	304 GABLE END CT	\$175.84
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Work Description: install new system

Total Permits For Type:	12
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Total Fees For Type:	\$2,182.95
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Res Mechanical Chg Out

Permit #	Parcel #	Job Address	Fee Total
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PRMC22-0098	53791	162 VERNON WHITE RD	\$90.00
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Work Description: Outdoor AC straight Condenser

PRMC22-0099	46562	874 CORBETT ST	\$90.00
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Work Description: 1.5 ton 15 seer split heat pump with 5 kw heat strips. Insulate existing ductwork

PRMC22-0100	59836	1944 CORNERSTONE DR	\$90.00
Work Description: [2nd Floor Unit] Replacing the existing 1.5 ton A/C split system and gas furnace.			
PRMC22-0101	68273	612 ALEXANDRIA LN	\$90.00
Work Description: 2.5 TON PACKAGE HEAT PUMP			
PRMC22-0102	66663	443 PRIMROSE LN	\$90.00
Work Description: Replace existing HVAC with 2.5 ton Gas Electric package unit, also change out existing split system with a mini-split. We will also be replacing the existing ductwork.			
PRMC22-0103	46542	2284 EDGEWATER DR	\$90.00
Work Description: Changeout 2 ton Dual Fuel package unit.			
PRMC22-0104	65654	2117 JUBILEE LN	\$90.00
Work Description: Remove and replace (1) Split System Heat Pump			
PRMC22-0105	65223	323 PRIMROSE LN	\$90.00
Work Description: Replacing the Gas Furnace, Evap Coil and Condensing unit			
PRMC22-0106	57047	2402 AMYS PL	\$90.00
Work Description: REMOVE AND REPLACE 2 TON SPLIT SYSTEM HEAT PUMP CONDENSER WITH 5KW ELEC HEAT STRIPS			
PRMC22-0107	36127	338 JEANETTE ST	\$90.00
Work Description:			
PRMC22-0108	50192	4838 OLD TAR RD	\$90.00
Work Description: Replacement of a 2Ton Air Handler unit water source 120V unit			
PRMC22-0109	36137	420 MILTON DR	\$90.00
Work Description: Changing out 2 ton split system			

Total Permits For Type: 12
Total Fees For Type: \$1,080.00

Res Mini Split

Permit #	Parcel #	Job Address	Fee Total
PRM22-0100	44460	843 CORBETT ST	\$90.00
Work Description: I am connecting a FROG on my home to my main living area with a corridor. The finished FROG has never had hvac other than a window unit. I will be installing a mini split for this room.			
PRM22-0108	63233	2525 WESTMINSTER DR	\$90.00
Work Description: Installing a new 12k BTU ductless mini-split heat pump with wall mount indoor unit to serve the sunroom.			

Total Permits For Type: 2
Total Fees For Type: \$180.00

Res Plumbing

Permit #	Parcel #	Job Address	Fee Total
PRP22-0092	88298	2620 SAILOR ROSE LN A	\$145.88
Work Description: install new system			
PRP22-0093	88297	2620 SAILOR ROSE LN B	\$147.00
Work Description: install new system			
PRP22-0094	88293	2620 SAILOR ROSE LN F	\$145.88
Work Description: install new system			
PRP22-0095	88295	2620 SAILOR ROSE LN D	\$147.00
Work Description: install new system			
PRP22-0096	88294	2620 SAILOR ROSE LN E	\$147.00
Work Description: install new system			
PRP22-0097	88296	2620 SAILOR ROSE LN C	\$147.00
Work Description: install new system			
PRP22-0098	87063	973 HUNTER GRACE DR	\$252.00
Work Description: slab, rough in and final plumbing			
PRP22-0102	87351	304 GABLE END CT	\$175.84
Work Description: install new system			

Total Permits For Type: 8
Total Fees For Type: \$1,307.60

Res Temporary Utilities

Permit #	Parcel #	Job Address	Fee Total
PRTU22-0020	87023	2550 ELIS DR	\$125.00
Work Description: Temp Utilities to test Equipment			
PRTU22-0072	88298	2620 SAILOR ROSE LN A	\$125.00
Work Description: temp utilities			
PRTU22-0073	88297	2620 SAILOR ROSE LN B	\$125.00

Work Description: temp utilities

PRTU22-0074	88293	2620 SAILOR ROSE LN F	\$125.00
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Work Description: temp utilities

PRTU22-0075	88294	2620 SAILOR ROSE LN E	\$125.00
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Work Description: temp utilities

PRTU22-0076	88295	2620 SAILOR ROSE LN D	\$125.00
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Work Description: temp utilities

PRTU22-0077	88296	2620 SAILOR ROSE LN C	\$125.00
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Work Description: temp utilities

PRTU22-0081	87351	304 GABLE END CT	\$125.00
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Work Description: temp utilities

Total Permits For Type: 8

Total Fees For Type: \$1,000.00

Report Summary

Population: All Records

Permit.PermitType Does Not
Contain BUILDING AND
Permit.PermitType Not = Res
Roofing AND
Permit.PermitType Not = Sign
Permit AND
Permit.PermitType Not = Zoning
Compliance AND
Permit.DateIssued in <Previous
month> [09/01/22 - 09/30/22] AND
Permit.PermitType Does Not Start
With FIRE AND
Permit.PermitType Does Not
Contain alteration

Grand Total Fees: \$9,631.97

Grand Total Permits: 83

Electric Department
Monthly Report – September 2022

To: Town Council

From: Robert Sutton, Electric Utility Director

Date: October 5, 2022

Please find below a summary of the projects, tasks and issues the Electric Department staff has been working on during the month of September.

- Staff continues looking at alternative strategies for wholesale energy cost savings. This includes the potential for hedging gas futures via market strategies, alternate energy acquisitions, battery storage projects, photovoltaic, hydroelectric and other resources.
The most recent forward curves for gas futures continue to show elevated natural gas prices through the winter of 2023. Some projections show prices exceeding \$17-20/mmbtu during the mid-winter period. Prices are however projected to lessen beginning in the Spring of 2023. The elevated prices have been attributable to several factors including, the Ukrainian/Russian war and it's effect on the European and Global gas supply, the current administration's approach to fossil fuels, IOU approach to carbon reduction footprint requirements and numerous other factors.
Staff has also approached Carolina Power Partners regarding assistance to our most greatly impacted citizens due to the recent rate increase. This program is ongoing and appears to have promise.
- Staff has begun infrastructure installation at Copper Creek Phase II. All conduits and primary cables have been installed. The remaining material installation should take place in 4-6 weeks if the site contractor completes the required grading work.
Update: staff has completed electric infrastructure installation although no new housing starts have been noted.
- Metronet has started installation of their fiber network. The company estimates 65% of the entire aerial project has been installed in the Winterville service area. Initial estimates forecast the completion of the overhead trunk line in 2-3 months. The estimated underground installation is at roughly 15-20%.
- The Department continues work on the A.G. Cox Building Project. Recent work includes the installation of primary cable for the gymnasium and the adjacent/older buildings. The service changeover should be completed in August. Recent estimates call for demolition of the building parallel with Church Street to begin at some point after Thanksgiving.
Update: the new service changeover has been completed.
- Staff has begun acquisition of infrastructure materials for the Eleven at Main and Brookfield Subdivisions. This early development is critical due to the extended delivery times of electric infrastructure materials. Recent increases in material costs and rapid development has had a significant impact on the Department's budget. This will likely require the allocation of additional funding for material purchases to meet the demand.
Update: Staff has completed installation of the overhead extension into the 11 at Main area. Temporary service is available for the initial build units and electric infrastructure installation will continue for the next several months.

- Engineering and design continue for the Old Tar Widening Project.
- Staff continues change out of private-side service lift poles. These service providers are often the cause of single unit interruptions during storm events.
- Staff continues inspections in older neighborhoods for potentially problematic transformers and power cables and has started refurbishing existing pad mount transformers. This proactive approach continues to pay dividends by reducing outages.
- Staff continues rights-of-way maintenance.
- The Electric System no operations/fault conditions on the distribution system in September.

Meter & Electric Department Work Orders and Types

• Street Light Repairs	4
• New Water Services	3
• New/Temp Electric Services	6
• Re-reads	175
• Locates	317
• Water Meter/ERT Change-outs	7
• General Work Orders	198
• Cut-offs	70
• Notes	56

Audit:

Our audit team was here the week of September 12th to perform our annual audit. According to our auditors the fieldwork is complete, and they are finalizing their procedures. It will then need to be sent off for further review. We will now begin working on our Annual Comprehensive Financial Report (ACFR).

Audit Committee – Mayor Hines, Councilwoman Veronica Roberson, the Town Manager, the Assistant Town Manager, and I (Finance Director) met on September 28th for our first Audit Committee meeting. Our auditor Michael Jordan was there as well, and he went over a brief summary of our audit procedures and processes. We also reviewed over the Audit Committee Charter and the Internal Control Charter. We will plan a meeting soon to discuss how we want to move forward, determine the goals for the Committee, and work on an Internal Control Policy. We will also keep the rest of the council apprised of the progress of the committee.

Taxes:

The new 2022 Tax Bills were mailed out mid-August. We have begun collecting for the 2022 tax bills and will continue our normal procedures for tax collection.

Utility Rates:

We have met and began discussion on the platform for notifying our customers about the electric rate increase on the bill that will go out in October. Our plan is to make our customers aware as much as possible through newsletters, emails, etc. that will explain our rate increase and the necessary reasons and causes for the increase.

American Rescue Plan:

We were awarded \$3,164,984.32 in ARPA funds and have received both payments. We have determined that we can reimburse the General Fund for lost revenues. We were recently made aware by the UNC School of Government that for the Town's size, we can reimburse ourselves for payroll expenses. We can then transfer the funds to the Stormwater Fund. This will allow us to streamline the reporting and the uniform guidance, as well as eliminate the need to have the project completed by the 2026 deadline. We will be bringing to the council some new policies to be adopted in order to supplant salaries and benefits with ARPA funds at the November meeting.

Budget:

The third budget amendment for the 22-23 year will be presented to the council at the October meeting. This budget amendment will include the use of ARP Funding to supplant salaries, wages, and fringes in the ARP Grant Fund. It will address the revenues received by the General Fund from the Grant Fund. It will also include the transfer of funds to the Storm Water CIP fund (new) from the General Fund.

Transition to New Position:

I will continue to work with Anthony as I transition to the new Finance Director position and through the audit as well. We are hoping to fill the Accounting Manager position soon.

Please contact me at 756-2221 ext. 2351 with any questions that you may have.

Jessica Manning, Finance Director

Credentials - User Progress Summary

Type: Credentials - User Progress Summary

Run Date: 10/5/2022 14:19

Shares: Not Shared

Filters: Credential NC State - AEMT

User Status Active, Offline

First Name	Last Name	Employee I	Credential	Start Date	Expiration Dat	Credential	Total Requi	Total Appli	Total Need	% Completed
Spencer	Albritton	150145	NC State - /	10/1/2019	10/31/2023	P065548	100	14	86	14%
Malcolm	Carmichael	150153	NC State - /	8/3/2020	8/31/2024	P124801	100	15	85	15%
Carson	Collins		NC State - /	12/27/2018	12/31/2022	P089460	100	62	38	62%
Brett	Smith		NC State - /	11/1/2018	11/30/2022	P016713	100	56	44	56%
Ben	Stalls		NC State - /	7/21/2019	7/21/2023	P072968	100	23	77	23%
William	Thomas		NC State - /	8/31/2022	8/31/2026	P086085	100	17	83	17%
Cliff	Whaley		NC State - /	3/1/2018	3/31/2022	P026573	100	32.5	67.5	32%

TOWN OF WINTERVILLE
FIRE-RESCUE-EMS
INCIDENTS PER LOCATION

Address					
531 W FIRE TOWER RD	3	102-3 STERLING CT	1	2348 MILLER CIR	1
2471 MILL ST	3	(No Address)	1	4211 WINTERVILLE PARK	1
2096 CENTRAL PARK DR	3	5285 COUNTY HOME RD	1	639 CEDAR RIDGE DR	1
140 HUGGINS LN	2	102 ROCKLAND DR	1	2451 CHAPMAN ST	1
3662 SPEIGHT SEED FARM	2	2502 CIRCLE DR	1	2458 CHAPMAN ST	1
(No Address)	2	834 CORBETT ST	1	350-B KNOX ST	1
338 COOPER ST	2	FROG LEVEL RD & FORLINE	1	575 CHANNEL DR	1
IVY RD & NC 43 S	2	2706-F MILL ST	1	143-A EMILY DR	1
400 BRANNON CT	2	460 DENALI RD	1	4006 WHITEBRIDGE DR	1
511 WILLIAMSTON DR	2	719 EAST MAIN ST	1	683 TABARD RD	1
4796 OLD TAR RD	2	LAURIE ELLIS & MILL ST	1		
4936 OLD TAR RD	2	120 W FIRE TOWER RD	1		
144 THIRD ST	2	WHITLEY DR & S MEMORI/	1		
671 ASHLEY MEADOWS DF	2	389 COOPER ST	1		
MILL ST & LAURIE ELLIS	1	5802 COUNTY HOME RD	1		
509 ALMA DR	1	2593 RAILROAD ST	1		
2143 NORTH STAR LN	1	2412 MAY DR	1		
688 EAST MAIN ST	1	CORBETT ST & OLD TAR RE	1		
109-A PINEWOOD DR	1	2657 CHURCH ST	1		
2523 RAGLAND RD	1	825 SPRING RUN RD	1		
(No Address)	1	2127 HAWKS NEST LN	1		
6554 COUNTY HOME RD	1	2453 CANNON RD	1		
542 BROOKFIELD DR	1	2623-A MARSHALL AVE	1		
2690 CHALET CI	1	2956-A JESSICA DR	1		
711 ASHLEY MEADOWS DF	1	571 W FIRE TOWER RD	1		
2726-I MILL ST	1	2716 ANGE ST	1		
2419 LAFAYETTE ST	1	353 MAIN ST	1		
416 ANGIER CT	1	LAURIE ELLIS RD & MILL ST	1		
103-F PINEWOOD DR	1	715 W FIRE TOWER RD	1		
2447 JONES ST	1	447 COOPER ST	1		
2428 JONES ST	1	296 LAURIE ELLIS RD	1		
2688 CHURCH ST	1	133-B EMILY DR	1		
2323 ELAINES WAY	1	506 STILLWATER DR	1		
169 BULLDOG RUN	1	2952 OAKWOOD DR	1		
1986 PITT TECH RD	1	598 CHAUCER DR	1		
746 WORTHINGTON RD	1	MILL ST & LAURIE ELLIS RD	1		
2533 RAGLAND RD	1	5609 REEDY BRANCH RD	1		
4735 REEDY BRANCH RD	1	NC 11 S & REEDY BRANCH	1		
263 MAGNOLIA DR	1	4601 WINTERVILLE PKWY	1		
2607 MILL ST	1	2421-B BULLOCK ST	1		
2956 JESSICA DR	1	109 MAGNOLIA DR	1		
201 FOXCROFT LN	1	719 TABARD RD	1		
1978 CORNERSTONE DR	1	3029-B CHERYL CT	1		
2416 CHAPMAN ST	1	103-C PINEWOOD DR	1		

TOWN OF WINTERVILLE
FIRE-RESCUE-EMS
INCIDENTS PER LOCATION

Credentials - User Progress Summary

Type: Credentials - User Progress Summary

Created: Oct 5, 2022 2:20 PM

Shared with:

Filters:

Credential: NC State - EMT

User Status: Active; Offline

First Name	Last Name	Employee ID	Credential Name	Start Date	Expiration Date	Credential Number	01 AIRWAY/RESPIRATION/VENTILATION - Oxygenation	01 AIRWAY/RESPIRATION/VENTILATION - Ventilation	02 CARDIOVASCULAR - Cardiac Arrest	02 CARDIOVASCULAR - Pediatric Cardiac Arrest
Hunter	Barrow	150146	NC State - EMT	08/31/2021	08/31/2025	P117917	2	0	0	0
Justin	Bolduc	150184	NC State - EMT	06/30/2018	06/30/2022	P008531	1	0	0	0
Alex	Caldaro	150184	NC State - EMT	07/01/2020	07/31/2024	P102104	0	0	0	0
Dylan	Carmichael	150147	NC State - EMT	01/26/2021	01/31/2025	P534442	2	0	0	0
Steven	Cox	150186	NC State - EMT	05/01/2018	05/31/2026	P021474	1	4	4	4
Jordan	Craven	150188	NC State - EMT	09/01/2021	11/30/2025	P019153	1	0	0	0
Antwan	Hardy	150188	NC State - EMT	09/30/2021	09/30/2025	P119021	0	0	0	0
TJ	Howard	150188	NC State - EMT	10/01/2018	10/31/2022	P075835	0	0	2	0
Francisco	Lopez	150148	NC State - EMT	07/29/2020	07/31/2024	P114971	1	0	0	0
Mathew	May	150165	NC State - EMT	08/31/2021	08/31/2025	P539890	0	0	0	0
Steven	Miller	150186	NC State - EMT	08/31/2019	08/31/2023	P065027	0	0	0	0
Taylor	Moore	150150	NC State - EMT	10/01/2019	10/31/2023	P103305	1	2	2	2
Wyatt	Moore	150169	NC State - EMT	02/01/2021	02/28/2025	P532862	0	1	4	0
James	Morgan	150169	NC State - EMT	08/31/2021	08/31/2025	P534558	0	0	0	0
Anthony	Rayner	150171	NC State - EMT	07/31/2022	07/31/2026	P096267	0	0	0	0
Tavon	Reeves	150171	NC State - EMT	01/25/2019	01/31/2023	P124804	1	2	4	4
Chris	Ruffin	150158	NC State - EMT	05/06/2022	05/31/2026	P539886	0	0	0	0
Justin	Webber	150158	NC State - EMT	11/01/2021	01/31/2026	P124799	1	0	0	0
Luke	Williams	150158	NC State - EMT	06/01/2019	06/30/2023	P106927	1	2	0	0
Alex	Yates	150158	NC State - EMT	12/05/2015	12/31/2023	P108355	0	2	0	0
				11/01/2019	11/30/2023	P082823	1	2	0	0

US OPERATIONS - Pediatric Transport LCCW/COR	Total Required	Total Applied	Total Needed	% Completed	
0	3	10	70	12%	
0	0	80	1	79	1%
0	2	80	6	74	7%
0	0	80	3	77	3%
1	40	80	0	80	100%
0	3	80	6	74	7%
0	0	80	0	80	0%
1	22.5	80	28.5	54.5	31%
0	5.5	80	13.5	66.5	16%
0	0	80	0	80	0%
0	2	80	7	73	8%
1	40	80	50	30	62%
0	5	80	14	66	17%
0	0	80	0	80	0%
0	0	80	0	80	0%
1	40	80	76	4	95%
0	0	80	0	80	0%
0	1	80	1	79	1%
1	11	80	20	60	25%
0	5	80	7	73	8%
1	11.75	80	27.75	52.25	34%

Credentials - User Progress Summary

Type: Credentials - User Progress Summary

Run Date: 10/5/2022 14:18

Shares: Not Shared

Filters: Credential Firefighter

User Status Active, Offline

First Name Last Name	Employee I	Start Date	Expiration Da	Credential	Driver Training (12)	Hazardous Materias Training (6)	Officer Training (0)	Company Training (192)	Total Required	Total Appli.	Total Need	% Completed
Gavynn Baldwin	150126	1/1/2022	12/31/2022		0	3.5	0	4	216	7.5	208.5	3%
Rebecca Blanchard	150182	1/1/2022	12/31/2022		0	3.5	0	103	216	106.5	109.5	49%
Nikole Blankenship	150187	1/1/2022	12/31/2022		0	18	0	192	216	210	6	97%
Alex Caldaro		1/1/2022	12/31/2022		0	2	6	157	216	165	51	76%
Dylan Carmichael		1/1/2022	12/31/2022		0	3.5	0	25	216	28.5	187.5	13%
Malcolm Carmichael	150153	1/1/2022	12/31/2022		0	0	0	6	216	6	210	2%
Tim Daugherty		1/1/2022	12/31/2022		0	3.5	6	5	216	14.5	201.5	6%
Kevin Fontana		1/1/2022	12/31/2022		0	3.5	0	10	216	13.5	202.5	6%
Stainton Gardner		1/1/2022	12/31/2022		0	0	0	13	216	13	203	6%
Jason Jackson		1/1/2022	12/31/2022		0	0	6	38.25	216	44.25	171.75	20%
Joshua Josey	150175	1/1/2022	12/31/2022		0	18	5	110.3	216	133.25	82.75	61%
Matthew May	150165	1/1/2022	12/31/2022		0	6.5	2	65.5	216	74	142	34%
Taylor Moore	150150	1/1/2022	12/31/2022		0	6.5	3	192	216	201.5	14.5	93%
Wyatt Moore		1/1/2022	12/31/2022		0	18	5.5	77.25	216	100.75	115.25	46%
James Morgan	150169	1/1/2022	12/31/2022		0	0	0	12	216	12	204	5%
Fennell Moses		1/1/2022	12/31/2022		0	0	0	0	216	0	216	0%
Tylor Ormsby	150183	1/1/2022	12/31/2022		0	0	0	4	216	4	212	1%
Josh Owens		1/1/2022	12/31/2022		0	4	2	48.25	216	54.25	161.75	25%
Greg Palmer	150185	1/1/2022	12/31/2022		0	0	0	192	216	192	24	88%

Cory	Rayner	1/1/2022	12/31/2022	0	10	0	0	65	216	75	141	34%
Anthony	Reeves	1/1/2022	12/31/2022	0	18	0	0	164	216	182	34	84%
Zach	Rouse	1/1/2022	12/31/2022	0	3.5	0	0	10	216	13.5	202.5	6%
Emanuel	Royster	150176	1/1/2022	12/31/2022	0	0	0	0	216	0	216	0%
Taveon	Ruffin	150171	1/1/2022	12/31/2022	0	0	2	0	216	2	214	0%
Robert	Spence IV	150151	1/1/2022	12/31/2022	0	18	6	0	216	216	0	100%
Michael	Stox	150172	1/1/2022	12/31/2022	0	0	4	0	216	64.75	151.25	29%
Ned	Stroud	15024	1/1/2022	12/31/2022	0	0	0	0	216	19	197	8%
Chris	Viverette		1/1/2022	12/31/2022	0	0	2	0	216	6	210	2%

TOWN OF WINTERVILLE
FIRE-RESCUE-EMS
MONTHLY REPORT OF INCIDENTS

received	description	place	address
09/01/2022 15:06:20	MVC - A2 (R)		4211 WINTERVILLE PARK
09/02/2022 08:50:08	SICK-C2 (E)		2348 MILLER CIR
09/02/2022 09:01:11	CHEST PAIN- A1 (R)	PCC BLET CENTER	2096 CENTRAL PARK DR
09/02/2022 09:13:35	CHEST PAIN- A1 (R)	PCC BLET CENTER	2096 CENTRAL PARK DR
09/02/2022 13:23:57	CHEST PAIN- D4 (E)	PHYSICIANS EAST WIN	4796 OLD TAR RD
09/02/2022 16:35:37	SELF INITIATED SERVICE CALL		683 TABARD RD
09/02/2022 17:13:04	WORKING STRUCTURE FIRE		4006 WHITEBRIDGE DR
09/02/2022 21:23:58	CHOKING- A1 (R)		143-A EMILY DR
09/03/2022 08:50:01	EMS	HERC RENTALS	531 W FIRE TOWER RD
09/03/2022 10:36:54	CHOKING- A1 (R)		103-C PINWOOD DR
09/03/2022 12:23:39	UNCONSCIOUS - D3 (E)		3029-B CHERYL CT
09/03/2022 13:08:36	ABDOMINAL PAINS-ALPHA 1 (R)		719 TABARD RD
09/04/2022 04:50:56	LIFT ASSIST-SERVICE CALL-A2		109 MAGNOLIA DR
09/04/2022 09:08:47	LIFT ASSIST-SERVICE CALL-A2		4936 OLD TAR RD
09/04/2022 16:29:27	BREATHING PROBLEMS E1 (E)		2421-B BULLOCK ST
09/04/2022 20:57:59	RESIDENTIAL FIRE-SINGLE		671 ASHLEY MEADOWS DR
09/04/2022 21:07:59	RESIDENTIAL FIRE-SINGLE		671 ASHLEY MEADOWS DR
09/04/2022 23:34:02	MVC - B5 (E)		4601 WINTERVILLE PKWY
09/05/2022 14:27:31	WIRES DOWN-B2		NC 11 S & REEDY BRANCH RD
09/05/2022 14:56:48	ELECTRIC UTILITIES		5609 REEDY BRANCH RD
09/05/2022 17:15:18	MVC - B1 (E)		MILL ST & LAURIE ELLIS RD
09/06/2022 00:31:26	BREATHING PROBLEMS D2 (E)		598 CHAUCER DR
09/06/2022 08:53:50	SICK-A1 (R)		2952 OAKWOOD DR
09/06/2022 10:15:43	FALLS- D4 (E)		400 BRANNON CT
09/06/2022 13:09:36	UNCONSCIOUS - A3 (R)	PCC BLET CENTER	2096 CENTRAL PARK DR
09/07/2022 21:36:55	SICK-C1 (E)		506 STILLWATER DR
09/08/2022 08:16:25	HEART PROBLEMS- C4 (E)		133-B EMILY DR
09/08/2022 09:36:23	RESIDENTIAL GAS LINE LEAK-B1		296 LAURIE ELLIS RD
09/08/2022 10:17:47	SICK-A1 (R)		447 COOPER ST
09/08/2022 13:52:36	SEIZURES- A2 (R)	SAM JONES BBQ	715 W FIRE TOWER RD
09/08/2022 17:11:07	MVC - B1 (E)		LAURIE ELLIS RD & MILL ST
09/08/2022 18:16:49	RESIDENTIAL ALARM-B1		353 MAIN ST
09/09/2022 12:33:38	FIRE ALARM-B4	HERC RENTALS	531 W FIRE TOWER RD
09/09/2022 20:09:06	ARREST - E1 (E)		2716 ANGE ST
09/10/2022 18:31:37	FALLS- A2 (R)	DOLLAR GENERAL	571 W FIRE TOWER RD
09/10/2022 18:50:52	STROKE-C4 (E)		2956-A JESSICA DR
09/10/2022 19:25:38	ABDOMINAL PAINS-CHARLIE 1 (E)		2623-A MARSHALL AVE
09/11/2022 16:49:20	DIABETIC- A1 (R)		2453 CANNON RD
09/11/2022 17:37:28	RESIDENTIAL ALARM-B1		2127 HAWKS NEST LN
09/12/2022 09:29:57	TRAUMATIC- B1 (E)		825 SPRING RUN RD
09/12/2022 09:34:34	BURNS C3 (E)	A G COX MIDDLE SCHC	2657 CHURCH ST
09/12/2022 11:24:58	WIRES DOWN-B2		CORBETT ST & OLD TAR RD
09/13/2022 01:18:45	SICK-C2 (E)		2412 MAY DR
09/13/2022 01:49:46	SICK-OMEGA (R)	WINTERVILLE EMS	2593 RAILROAD ST

TOWN OF WINTERVILLE
FIRE-RESCUE-EMS
MONTHLY REPORT OF INCIDENTS

09/13/2022 06:43:48 RESIDENTIAL FIRE-SINGLE		5802 COUNTY HOME RD
09/13/2022 09:35:42 SICK-A1 (R)		389 COOPER ST
09/13/2022 12:59:17 MVC - B5 (E)		WHITLEY DR & S MEMORIAL DR
09/13/2022 16:06:03 MVC-D5- (E) **PIN-IN**		120 W FIRE TOWER RD
09/13/2022 16:21:18 MVC - B5 (E)		LAURIE ELLIS & MILL ST
09/14/2022 03:00:06 COMMERCIAL STRUCTURE FIRE	PIGGLY WIGGLY	144 THIRD ST
09/14/2022 03:13:07 COMMERCIAL STRUCTURE FIRE	PIGGLY WIGGLY	144 THIRD ST
09/14/2022 08:11:28 SICK-A1 (R)		719 EAST MAIN ST
09/15/2022 19:10:52 TRAUMATIC- A2 (R)		460 DENALI RD
09/16/2022 21:58:08 SICK-C2 (E)		2706-F MILL ST
09/17/2022 00:53:25 MVC-D2- ROLLOVER		FROG LEVEL RD & FORLINES RD
09/17/2022 06:51:29 SERVICE CALL-B3-EMS NEEDED		4936 OLD TAR RD
09/17/2022 10:34:34 SELF INITIATED SERVICE CALL		834 CORBETT ST
09/17/2022 13:36:17 RESIDENTIAL CO / CO2 ALARM		2502 CIRCLE DR
09/17/2022 20:13:13 EMS		338 COOPER ST
09/17/2022 20:25:50 SELF INITIATED SERVICE CALL		511 WILLIAMSTON DR
09/18/2022 09:04:52 SMOKE DETECTOR CHECK-A5R		2471 MILL ST
09/18/2022 17:07:30 BREATHING PROBLEMS E1 (E)		102 ROCKLAND DR
09/18/2022 17:07:47 LARGE WILDLAND FIRE		5285 COUNTY HOME RD
09/18/2022 17:17:14 Coverage needed	Station 15	
09/18/2022 20:44:46 SICK-A1 (R)		102-3 STERLING CT
09/18/2022 22:08:04 FALLS- B4 (E)		2416 CHAPMAN ST
09/18/2022 23:21:58 CHEST PAIN- D2 (E)		1978 CORNERSTONE DR
09/19/2022 20:48:03 CHOKING- D1 (E)		201 FOXCROFT LN
09/19/2022 21:25:52 SICK-A1 (R)		2956 JESSICA DR
09/20/2022 10:58:58 FALLS- B1 (E)	FIRST CITIZENS	2607 MILL ST
09/20/2022 11:04:37 UNCONSCIOUS - D3 (E)		263 MAGNOLIA DR
09/20/2022 12:27:29 BLEEDING- B1 (R)	PHYSICIANS EAST WIN	4796 OLD TAR RD
09/21/2022 13:16:15 UNCONSCIOUS - A1 (R)		4735 REEDY BRANCH RD
09/21/2022 14:54:34 SELF INITIATED SERVICE CALL		511 WILLIAMSTON DR
09/22/2022 09:24:18 RESIDENTIAL ALARM-B1		2533 RAGLAND RD
09/22/2022 10:51:52 COMMERCIAL FIRE ALARM-C3	CHRIST COVENANT SCI	746 WORTHINGTON RD
09/22/2022 11:43:35 COMMERCIAL WATERFLOW ALARM	EVERETT BUILDING PC	1986 PITT TECH RD
09/22/2022 12:14:24 COMMERCIAL WATERFLOW ALARM	GOESS BUILDING STUE	169 BULLDOG RUN
09/22/2022 13:01:07 COMMERCIAL FIRE ALARM-C3	HARBOR FREIGHT	2323 ELAINES WAY
09/22/2022 15:02:02 CHEST PAIN- D5 (E)		2688 CHURCH ST
09/23/2022 07:54:41 UNCONSCIOUS - C1 (E)		2428 JONES ST
09/23/2022 15:58:19 BREATHING PROBLEMS C1 (E)		2447 JONES ST
09/24/2022 11:26:09 STROKE-C3 (E)		400 BRANNON CT
09/24/2022 13:49:46 PSYCHIATRIC-A1 (R) LAW NEEDED		103-F PINEWOOD DR
09/24/2022 16:38:46 SELF INITIATED SERVICE CALL		416 ANGIER CT
09/25/2022 09:43:44 MVC-D2- ROLLOVER		IVY RD & NC 43 S
09/25/2022 09:57:10 EASTCARE DISPATCHED		IVY RD & NC 43 S
09/25/2022 11:27:30 ABDOMINAL PAINS-ALPHA 1 (R)		2419 LAFAYETTE ST
09/25/2022 14:01:55 SICK-C2 (E)		2726-I MILL ST

TOWN OF WINTERVILLE
 FIRE-RESCUE-EMS
MONTHLY REPORT OF INCIDENTS

09/25/2022 16:34:39 UNCONSCIOUS - D4 (E)	338 COOPER ST
09/25/2022 21:13:35 ASSAULT-B1 (E)	711 ASHLEY MEADOWS DR
09/27/2022 03:46:38 RESIDENTIAL FIRE-SINGLE	2690 CHALET CI
09/27/2022 14:03:41 GENERAL ALERT	
09/27/2022 14:06:11 LIFT ASSIST-SERVICE CALL-A2	542 BROOKFIELD DR
09/27/2022 14:12:26 RESIDENTIAL FIRE-SINGLE	3662 SPEIGHT SEED FARM RD
09/27/2022 14:32:12 FIRE OUT	3662 SPEIGHT SEED FARM RD
09/28/2022 17:02:38 AIRCRAFT-D1-SMALL	6554 COUNTY HOME RD
09/28/2022 17:22:59 station coverage	
09/28/2022 19:25:32 SICK-A1 (R)	2523 RAGLAND RD
09/29/2022 10:48:30 PSYCHIATRIC-A1 (R)	109-A PINWOOD DR
09/29/2022 22:48:11 RESIDENTIAL ALARM-B1	688 EAST MAIN ST
09/29/2022 23:58:04 CHEST PAIN- D5 (E)	2143 NORTH STAR LN
09/30/2022 07:24:24 ARREST - E2 (E)	509 ALMA DR
09/30/2022 10:44:45 MVC - B5 (E)	MILL ST & LAURIE ELLIS
09/30/2022 12:30:20 SM NON-DWELLING FIRE	140 HUGGINS LN
09/30/2022 12:47:53 SM NON-DWELLING FIRE	140 HUGGINS LN
09/30/2022 17:27:07 COMMERCIAL FIRE ALARM-C3 HERC RENTALS	531 W FIRE TOWER RD
10/01/2022 01:35:22 DOWNED TREES AND OBJECTS-O2	575 CHANNEL DR
10/01/2022 20:59:34 RESIDENTIAL GAS LEAK-D4	350-B KNOX ST
10/03/2022 07:02:43 ASSAULT-B3 (E)	2458 CHAPMAN ST
10/03/2022 07:04:22 STAGING IN THE AREA	2451 CHAPMAN ST
10/03/2022 10:03:15 FALLS- B1 (E)	2471 MILL ST
10/03/2022 11:12:54 SICK-A1 (R)	2471 MILL ST
10/03/2022 19:10:30 RESIDENTIAL ALARM-B1	639 CEDAR RIDGE DR

Credentials - User Progress Summary

Type: Credentials - User Progress Summary

Run Date: 10/5/2022 14:19

Shares: Not Shared

Filters: Credential NC State - Paramedic

User Status Active, Offline

First Name	Last Name	Employee ID	Start Date	Expiration Date	Credential	Total Required	Total Applied	Total Need	% Completed
Hunter	Albea	15012	12/31/2015	12/31/2023	P056516	120	63.75	56.25	53%
Rebecca	Blanchard	150182	11/1/2018	11/30/2022	P120994	120	1	119	0%
Rick	Britt		4/30/2020	4/30/2024	P030641	120	60.75	59.25	50%
Jason	Jackson		4/30/2021	4/30/2025	P076668	120	25.75	94.25	21%
David	Moore		7/29/2020	5/1/2025	P029860	120	93.25	26.75	77%
Bobby	Paige	150154	6/20/2019	6/30/2023	P114889	120	2	118	1%
Chad	Singleton		6/30/2022	6/30/2026	P019239	120	0	120	0%
Tony	Smart		9/30/2019	9/30/2023	P014418	120	120	0	100%
Brandyn	Smith		4/30/2016	4/30/2020	P013115	120	34.5	85.5	28%
Michael	Stox	150172	7/1/2021	7/1/2025	P089966	120	31.75	88.25	26%
Ned	Stroud	15024	9/30/2018	9/30/2022	P013101	120	5	115	4%

Credentials - User Progress Summary

Type: Credentials - User Progress Summary
 Shared with:
 Oct 5, 2022 2:15 PM
 Filters:
 Credentials: Driver Operator
 User Status: Active, Offline

First Name	Last Name	Employee ID	Start Date	Expiration Date	Credential Number	Driver Training (12)	Facility Training (13)	Hazardous Materials Training (6)	Officer Training (0)	Company Training (192)	Total Required	Total Applied	Total Needed	% Completed
Hunter	Albea	15012	01/01/2022	12/31/2022		12	14	1	0	23.25	228	50.25	177.75	22%
Spencer	Albritton	150145	01/01/2022	12/31/2022		12	0	6	0	185.5	228	185.5	42.5	81%
Hunter	Barrow	150146	01/01/2022	12/31/2022		12	6	3	0	190	228	211	17	92%
Justin	Bolduc	150184	01/01/2022	12/31/2022		10.5	3.5	0	0	30	228	44	184	19%
Rick	Britt		01/01/2022	12/31/2022		4.5	0	0	0	65	228	69.5	158.5	30%
Carson	Collins	9170569	01/01/2022	12/31/2022		12	4	3	0	192	228	211	17	92%
Steven	Cos		01/01/2022	12/31/2022		12	13.5	2	0	112	228	139.5	88.5	61%
Jordan	Craven		01/01/2022	12/31/2022		12	18	2	0	127	228	159	69	69%
Kevin	Fontana		01/01/2022	12/31/2022		9	3.5	0	0	1	228	13.5	214.5	5%
Al	Gutridge		01/01/2022	12/31/2022		12	3.5	0	0	15.5	228	31	197	13%
Antwan	Hardy	150188	01/01/2022	12/31/2022		12	0	0	0	112	228	124	104	54%
TJ	Howard		01/01/2022	12/31/2022		12	18	6	0	191.25	228	227.25	.75	99%
Francisco	Lopez	150148	01/01/2022	12/31/2022		12	18	6	0	192	228	228	0	100%
Steven	Miller	150186	01/01/2022	12/31/2022		12	8	2	0	96	228	118	110	51%
Mike	Norman		01/01/2022	12/31/2022		4.5	3.5	2	0	4	228	14	214	6%
Bobby	Paige	150154	01/01/2022	12/31/2022		9	3.5	0	0	18.5	228	31	197	13%
Anthony	Reeves		01/01/2022	12/31/2022		12	18	0	0	182	228	46	182	79%
Chad	Singleton		01/01/2022	12/31/2022		12	0	3	0	34.5	228	49.5	178.5	21%
Brandyn	Smith		01/01/2022	12/31/2022		0	0	0	0	0	228	0	228	0%
Brett	Smith		01/01/2022	12/31/2022		0	0	0	0	0	228	0	228	0%
Ben	Stalls		01/01/2022	12/31/2022		12	18	6	0	10.75	228	12.75	215.25	5%
Chris	Tamvakis		01/01/2022	12/31/2022		11	3.5	0	0	1.6	228	30.5	197.5	13%
William	Thomas		01/01/2022	12/31/2022		0	0	6	0	77	228	83	145	36%
Justin	Weber		01/01/2022	12/31/2022		12	0	6	0	71.5	228	89.5	138.5	39%
Cliff	Whaley		01/01/2022	12/31/2022		12	2	0	0	19	228	33	195	14%
Luke	Williams	150158	01/01/2022	12/31/2022		12	7	2	0	136.5	228	157.5	70.5	69%
Alex	Yates		01/01/2022	12/31/2022		12	6	6	0	178	228	202	26	88%

**TOWN OF WINTERVILLE
PITT COUNTY, NORTH CAROLINA**

**PARKS AND RECREATION DEPARTMENT
MONTHLY REPORT**

To: Town Council

From: Evan Johnston, Director of Parks and Recreation

Date: October 3, 2022

Listed below you will find an overview of projects, issues, and programs that staff is currently working on in the Parks and Recreation Department. I will keep you abreast of these items monthly as they reach completion, and as other projects arise. If you have any questions, comments, or concerns, I will be glad to discuss them with you at your convenience.

- 2022 Concert & Movie Series schedule is available below. Concerts run 7:00 p.m. to 8:30 p.m. and movies begin approximately 30 minutes after sunset. There is no admission fee for concerts or movies.
 - The SpareChange concert scheduled for Friday, September 30th, was cancelled due to Hurricane Ian.
 - Sing 2 – 9/9/2022: Good turnout for this movie!

2022 Movie in the Park

Show Date	Title	Rating
6/10/2022	Paw Patrol	G
7/8/2022	Space Jam: A New Legacy	PG
9/9/2022	Sing 2	PG
10/14/2022	Clifford the Big Red Dog	PG

2022 Concerts

Date	Band
6/17/2022	Main Event Band
7/15/2022	Trainwreck Band
9/30/2022	SpareChange
10/7/2022	Afreyed Knot

- We are partnering with Riley’s Army again this year to hold the Santa Dash Road Race. This event, prior to 2021, was held in September and named On the Run. Race start and finish is at the Winterville Recreation Park. Event is scheduled for December 11, 2022.
 - Race start time: 2:00 p.m.
 - Registration is open now and available at runtheeast.com.
 - Age groups: 12 & under, 13-15, 16-19, 20-29, 30-39, 40-49, 50-59, 60-69, 70+
- Winterville Fright Walk: The Winterville Chamber of Commerce is hosting the 2nd Annual Winterville Fright Fest on Sunday, October 30th, 4pm-7pm. Event will be held in downtown Winterville and features vendors, contests, games, giveaways, trick or treat stations, and more! The Town will have Department operated trick or treat stations downtown (Railroad Street, between Depot and Main) during the event.

- Town Christmas Events
 - Town Christmas events will take place on Saturday, December 10th. Events will include: Christmas Parade, Market, and Tree Lighting Ceremony. We will begin to accept applications for the Christmas Parade in October. Applications will be sent to past participants and will be available on the Town website. As in past years, there is no charge to participate in the Parade.

- Athletic Tournaments:
 - Travel Tournaments
 - We were asked to host tournaments for a travel baseball tournament October 1st and 2nd. However, the tournament was cancelled due to Hurricane Ian.
 - October 8th-9th: USSSA Travel Baseball Tournament. If the USSSA tournament doesn't make, Top Gun Baseball (tournament org) may have interest in sending teams here the same weekend.
 - October 22nd-23rd: Fielder's Choice Travel Baseball Tournament.

- Parks Maintenance Shop: Engineer continues planning efforts on this facility. Town Staff and Engineer conversations continue to ensure quality product that complies with all necessary requirements. A general layout has been completed and the refining process is underway.

- Hillcrest Park Traffic Safety Garden: Project is on track for completion in time for October 29th facility opening. Project team meets weekly to discuss various milestones, operations, plans, etc.
 - Area where Traffic Garden is being installed was seal coated on September 24th.
 - Traffic Garden install (markings) is scheduled to begin this week. Project completion is tentatively scheduled for October 17th.

To: Town Council
From: Bryan Jones, Planning Director
Date: October 3, 2022
Re: Monthly Report

Please find below a summary of the projects, tasks and issues the Planning Department has been working on during the month of **September 2022.**

ZONING COMPLIANCES	Total = 29	YTD (2022) = 197
New Single-Family Residential	16	106
Accessory Structures	0	30
New Business	2	13
Residential Fence	4	19
Additions/ Pools/ Other	7	29
Other Activities/Projects		
Winterville TRC Meeting	9/6/2022	NC Self Storage Site Plan Review
Town Council Meeting	9/12/2022	Copper Creek, Section 2 – FP (approved); Pitt County CTP Presentation
Planning and Zoning Board Meeting	9/19/2022	Bridgers Property Rezoning (recommended denial to Town Council)
Pitt County Comprehensive Transportation Plan Steering Committee	9/26/2022	Committee met to discuss elected official project schedule for public input meetings, discuss maps and supporting analysis.
Subdivision Development Workflow Process	9/29/2022	Staff met to discuss process for subdivision development/construction and related inspections.

Activity Detail Summary (by Category)

Winterville Police Department

(09/01/2022 - 09/30/2022)

Incident\Investigations

13B - Simple Assault	6
220 - Burglary/Breaking & Entering	1
23C - Shoplifting	1
23H - All Other Larceny	1
26A - False Pretenses/Swindle/Confidence Game	2
26B - Credit Card/Automated Teller Machine Fraud	1
26E - Wire Fraud	1
26F - Identity Theft	2
290 - Destruction/Damage/Vandalism of Property	5
35A - Drug/Narcotic Violations	22
35B - Drug Equipment Violations	9
520 - Weapon Law Violations	4
90A - Bad Checks	1
90D - Driving Under the Influence	5
90J - Trespass of Real Property	3
90Z - All Other Offenses	22
EVD - Evidence Collection	2
IVC - Involuntary Commitment	3
WS - Warrant / OFA Service	16

Total Offenses 107

Total Incidents 75

Arrests

23H - All Other Larceny	1
26F - Identity Theft	1
35A - Drug/Narcotic Violations	11
35B - Drug Equipment Violations	9
520 - Weapon Law Violations	5
90D - Driving Under the Influence	5
90J - Trespass of Real Property	1
90Z - All Other Offenses	2

Activity Detail Summary (by Category)

Winterville Police Department

(09/01/2022 - 09/30/2022)

Arrests

WS - Warrant / OFA Service	23
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Total Charges	58
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Total Arrests	32
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Accidents

Total Accidents	0
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Citations

Driving While License Revoked	24
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DWI	5
-----	---

Expired Registration	40
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Failure To Reduce Speed	2
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Failure To Stop (Stop Sign/Flashing Red Light)	2
--	---

Inspection	2
------------	---

No Insurance	5
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No Operator License	5
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Other (Infraction)	47
--------------------	----

Passenger Seat Belt - Juvenile	2
--------------------------------	---

Running Red Light	2
-------------------	---

Seat Belt	1
-----------	---

Speeding (Infraction)	28
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Secondary Charge	59
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Total Charges	224
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Total Citations	165
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Warning Tickets

Defective safety equipment	2
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Driving at a speed that could constitute a hazard	1
---	---

Expired Inspection Sticker	2
----------------------------	---

Expired Registration	3
----------------------	---

Activity Detail Summary (by Category)

Winterville Police Department

(09/01/2022 - 09/30/2022)

Warning Tickets

Failure to stop for duly erected stop sign	1
Other	1
Total Charges	10
Total Warning Tickets	7

Ordinance Tickets

Total Ordinance Tickets **0**

Criminal Papers

Total Criminal Papers Served **0**
Total Criminal Papers **0**

Civil Papers

Total Civil Papers Served **0**
Total Civil Papers **0**

Activity Log Event Summary (Totals)

Winterville Police Department

(09/01/2022 - 09/30/2022)

<No Event Type Specified>	7	Alarm activation	32
Animal Complaint	6	Assist Agency	8
Assist Fire/EMS	1	BC 1(business check)	5
BC 2(business check)	2	BC 3(business check)	6
BC 4(business check)	16	BC 5(business check)	17
BC 6(business check)	5	BC 7(business check)	3
Call for Service	22	Careless and reckless	1
Check Welfare	10	Checkpoint	1
Civil matter	1	Code violation	3
Damage to Property	4	Delete Report / OCA	2
Directed Patrol	7	Disabled motorist	10
Domestic violence	4	Escort	1
Escort-Town Hall	10	Evidence Disposal	1
FI	2	Foot patrol - park	1
House Check	10	Junk vehicle	1
Juvenile complaint	4	Noise Violation	3
Paper Service	5	Park inspection	39
Public disturbance	1	Request Officer	18
Suspicious Activity	5	Suspicious Person	2
Suspicious Vehicle	3	Traffic Stop Investigative	78
Vehicle Unlock	2		

Total Number Of Events: 359

NC DMV Crash Reporting System

View TRCS Status

Crash Reports submitted by Winterville Police Department

SEARCH CRITERIA

Accident Date: 09/01/2022 to 09/30/2022

County: -

Status Codes: PS,RS,PD,RD,AD

LEGEND

PS - Pending Supervisor Approval

RS - Rejected by Supervisor

PD - Pending DMV Approval

RD - Rejected by DMV

AD - Accepted by DMV

There are 22 Crash Report(s) were found meeting the search criteria

Crash ID	Accident Date	Officer Name	Local Use ID	County	On Road	Status
107081545	09/17/2022 15:56	GOMEZ, PAULINA		PITT	NC 11	AD
107079896	09/08/2022 17:12	GOMEZ, PAULINA	06	PITT	LCL MILL ST	AD
107072555	09/06/2022 13:35	WILSON, DONOVAN		PITT	NC 11	AD
107081516	09/14/2022 13:13	WHITE, PATRICIA	04	PITT	LCL FLOWER DR	AD
	09/19/2022 16:55	White, Patricia	01	PITT	4796 OLD TAR ROAD	PS
107079895	09/13/2022 16:33	MAJETTE, DAWSON		PITT	LCL MILL ST	AD
107081447	09/13/2022 16:06	GOMEZ, PAULINA		PITT	LCL FIRE TOWER RD	AD
107070752	09/05/2022 05:02	LAMB, DURWIN	6	PITT	LCL MILLS STREET	AD
107067400	09/02/2022 13:15	COMMODORE, B		PITT	PVA 4240 WINTERVILLE PKWY	AD
107067401	09/02/2022 08:10	COMMODORE, B		PITT	PVA 111 W FIRE TOWER RD	AD
107070753	09/04/2022 23:35	MAJETTE, DAWSON		PITT	NC 11	AD
107072556	09/05/2022 17:13	FUQUAY, JORDAN	06	PITT	LCL MILL STREET	AD
107072554	09/05/2022 16:42	WILSON, DONOVAN		PITT	PVA 303 ALYSSUM PLACE	AD
107072479	09/01/2022 15:03	FUQUAY, JORDAN	04	PITT	PVA 4211 WINTERVILLE PKWY	AD

107093532	09/23/2022 19:15	WHITE, PATRICIA	04	PITT	LCL CENTRAL PARK DR	AD
	09/26/2022 15:15	Majette, Dawson		PITT	LAURIE ELLIS RD	PS
107093531	09/19/2022 17:55	WILSON, DONOVAN		PITT	PVA 4822 OLD TAR ROAD	AD
	09/28/2022 18:00	Wilson, Donovan		PITT	FIRE TOWER ROAD	PS
107095496	09/30/2022 10:47	MAJETTE, DAWSON		PITT	LCL LAURIE ELLIS RD	AD
107087179	09/22/2022 13:30	COMMODORE, B		PITT	LCL DAVENPORT FARM RD	AD
107087201	09/21/2022 20:49	GOMEZ, PAULINA		PITT	LCL 2681 WESTMINISTER DR	AD
	09/29/2022 11:58	Gomez, Paulina		PITT	WINTERVILLE PKWY	PS

Done

Print

**TOWN OF WINTERVILLE PITT COUNTY, NORTH CAROLINA
PUBLIC WORKS DEPARTMENT
MONTHLY REPORT**

To: Town Council

From: Cliff McGuffin, Public Works Director

Date: October 3, 2022

Please find below a summary of the projects, tasks, and issues that the Public Works Department staff has been working on during the month of June. Please do not hesitate to give me a call or email me if you have any questions or need any additional information.

1. The following items are tasks that are repeated on a regular schedule each week of the month throughout the year:
 - a. Accomplished all scheduled maintenance and testing for our ground water supply wells and water purchased from Greenville Utilities. The town pumped 8,138,000 gallons of water from the wells in June and purchased 11,212,305 gallons of water from Greenville Utilities.
 - b. Performed all regularly scheduled maintenance, testing, and checks on the Town's 27 sanitary sewer lift stations.
 - c. Performed regular checks on high priority sanitary sewer manholes and outfall lines.
 - d. Started mowing town outfall lines and stormwater ditches/canals.
 - e. Completed all requested utility and grave locates for the Town's utilities.
 - f. Replaced worn or damaged trash cans and delivered cans to new customers as requested by citizens. Staff delivered carts to 8 new accounts and 24 carts have been replaced due to damage.
 - g. Collected and disposed of all limbs, grass, leaves, bulk items, construction debris, white goods, and tires produced by Town citizens. The following is a summary of the total amount of debris collected by the street department staff in the past month:
 - i. Limbs: 20 loads
 - ii. Grass & Leaves: 9 loads
 - iii. Residential Waste: 6 loads totaling 12.9 tons (25,800 pounds)
 - iv. Construction Debris: 4 loads totaling 12.7 tons (25,400 pounds)
2. The following items are projects that are completed on an annual or as needed basis and were completed, begun, or continued in May:
 - a. 10% Cleaning is ongoing for the sewer system.
 - b. Removed several trees from ditches that were a result of recent storm.
 - c. Locates have been heavy the past month.
 - d. Repaired multiple water leaks around town.
 - e. Swept streets as staffing allowed.
 - f. Grass truck is back in operation.
 - g. 1 Knuckleboom truck is still down hope to have it back this month.
 - h. 5 new employees are in CDL school for 4 weeks this month.
 - i. Stormwater sink holes have been worse with the recent heavy rains. (Ongoing)