



WINTERVILLE TOWN COUNCIL AGENDA (AMENDED)
MONDAY, APRIL 10, 2023 - 7:00 PM
WINTERVILLE TOWN HALL ASSEMBLY ROOM

- I. **CALL TO ORDER.**
- II. **INVOCATION.**
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **WELCOME.**
- V. **APPROVAL OF AGENDA.**
- VI. **RECOGNITION OF (NEW) EMPLOYEES:**
 1. Patrick Ellis, Police Officer.
 2. Alexander Hopper, Police Officer.
 3. Devin Ivey, Police Officer.
- VII. **PROCLAMATIONS:**
 1. National Community College Month.
- VIII. **PRESENTATIONS:**
 1. Dr. Lawrence L. Rouse, President, Pitt Community College.
 2. Mark Holtzman, President and CEO, and Kimberly Reaves, Chief Operating Officer, Boys & Girls Clubs of the Coastal Plain.
- IX. **PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
- X. **CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
 1. DPD Properties II, LLC Annexation: Schedule Public Hearing for May 8, 2023.
 2. Church of the Open Door Annexation: Schedule Public Hearing for May 8, 2023.
 3. Aces for Autism Annexation: Schedule Public Hearing for May 8, 2023.

4. Brookfield Section 4, Phase 1 Annexation: Schedule Public Hearing for May 8, 2023.
5. Budget Amendment.
6. Resolution Verifying the Establishment of the Storm Water Enterprise Fund.

XI. **NEW BUSINESS:**

1. Resolution Authorizing the Application for Grant funding from the DWI Stormwater Program (LASII) Local Assistance for Stormwater Infrastructure Investments.
2. Resolution Authorizing the Application for Grant Funding from the DWI Drinking Water Program – Line Replacement.
3. Resolution Authorizing the Application for Grant Funding from the DWI Drinking Water Program – Line Expansion.
4. Water Fund Capital Improvement Program – 5-Year.
5. Library Board Appointment.
6. Community Room Rentals – Deposits and Rates.
7. Time Limit for People Speaking During Public Hearings.

XII. **OTHER AGENDA ITEMS (for future Budgetary Discussions):**

1. *Paving at Winterville Recreation Park – Councilman Tony Moore.*
2. *Improvements for Walking Trail – Councilman Tony Moore.*
3. *Repair Steps at Library – Councilman Tony Moore.*
4. *New Parking Lot across from Public Safety Building – Councilman Tony Moore.*
5. *New Lights Downtown to be Extended – Councilman Tony Moore.*
6. *Brick Crosswalks at:*
 - a. *Main and Railroad;*
 - b. *Main and Cooper;*
 - c. *Depot and Railroad;*
 - d. *Main and Mill; and*
 - e. *Mill and Cooper – Councilman Tony Moore.*
7. *Clean up Debris Around Railroad Tracks from Vernon White to Laurie Ellis – Councilman Tony Moore.*

XIII. **ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**

1. Town Manager's Performance Review – May 15, 2023 at 5:00 pm – THECR

XIV. **QUARTERLY REPORTS FROM DEPARTMENT HEADS.**

XV. **ANNOUNCEMENTS:**

- Planning and Zoning Board Meeting: Monday, April 17, 2023 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, April 18, 2023 @ 7:00 pm - Town Hall Assembly Room.
- NCLM City Vision: April 24-28, 2023 – Concord, NC.
- Recreation Advisory Board: Tuesday, April 25, 2023 @ 6:30 pm – Operation Center.
- Human Relations Board Meeting: Thursday, April 27, 2023 @ 7:00 – Executive Conference Room.

- Town Council & Manager Progress Meeting: Monday, May 1, 2023 @ 6:00 pm - Town Hall Executive Conference Room.
- Agenda Review Meeting: Thursday, May 4, 2023 @4:00 pm – Town Hall Executive Conference Room.
- Regular Town Council Meeting: Monday, May 8, 2023 @ 6:00 pm - Town Hall Assembly Room.

XVI. **REPORTS FROM THE TOWN ATTORNEY, MAYOR AND TOWN COUNCIL, AND TOWN MANAGER.**

XVII. **ADJOURN.**

SPECIAL NOTICE: *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*



PROCLAMATION

NATIONAL COMMUNITY COLLEGE MONTH

WHEREAS, Pitt Community College is one of 58 institutions that comprise the N.C. Community College System, which provides high-quality, affordable and accessible educational opportunities to nearly 600,000 students annually in an effort to develop a globally-competent workforce and improve lives; and

WHEREAS, Pitt Community College serves nearly 20,000 curriculum and continuing education students annually and has proven to be a valuable source of higher education in Pitt County and eastern North Carolina for more than 62 years; and

WHEREAS, Pitt Community College has demonstrated exceptional dedication to helping students, particularly low-income students and students of color achieve their goals for academic success, personal growth and economic opportunity; and

WHEREAS, Pitt Community College has made a concerted effort to recruit and support Pitt County adult learners between the ages of 25 and 44 years old to help them acquire skills and credentials that can change their families' economic trajectory; and

WHEREAS, Pitt Community College has partnered with Pitt County Schools on a technical academy that is preparing the next generation of quality craftsmen and women; and

WHEREAS, Pitt Community College is leading Pitt County's effort to reduce recidivism by helping individuals who have been incarcerated overcome obstacles, like homelessness, unemployment, substance abuse, transportation and mental health issues, to successfully rejoin their communities upon their release; and

WHEREAS, Pitt Community College offers an array of educational services, including curriculum programs, short-term continuing education credentials and customized training, to prepare a skilled local workforce that meets the needs of existing business and industry while attracting new economic growth; and

WHEREAS, Pitt Community College is committed to "educating and empowering people for success" while adhering to the N.C. Community College System's original mission of keeping the door open to all individuals seeking higher education and taking them from where they are educationally to where they want to go; and

WHEREAS, in recognition of the important contribution of community and technical colleges to the nation's educational system, in 1985 the U.S. Congress authorized and requested then-President Ronald Reagan to issue Proclamation 5418 establishing a "National Community College Month"

NOW, THEREFORE, be it resolved that Winterville's Town Council does hereby proclaim

Richard E. Hines, Mayor

Attest:

Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Stephen Penn, Planning and
Economic Development Director

Item to be Considered

Subject: DPD Properties II, LLC. – Petition for Annexation.

Action Requested Direct Town Clerk Schedule Public Hearing for Annexation Petition – May 8, 2023.

Attachments: Annexation Petition with Legal Description, Annexation Map, Certificate of Sufficiency,

Prepared By: Stephen Penn, Planning & Economic Development Director

Date: 3/27/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 014/05/2023

Supporting Documentation

DPD Properties II, LLC., property owner of Parcel 60147, is applying for annexation into the Town limits.

Location: 2903 Storage Lane; North-eastern corner of Highway 11 and Reedy Branch Road.

Size: 9.68 Acres

Zoned: Industrial Zone.

Annexation Process:

1st Council Meeting: Direct Town Clerk to Investigate the Sufficiency of the Annexation (3/13/2023).

2nd Council Meeting: Schedule a Public Hearing for the Annexation (4/10/2023).

3rd Council Meeting: Hold Public Hearing on the Annexation (5/8/2023).

Budgetary Impact: TBD.

Recommendation: Direct Town Clerk Schedule Public Hearing for Annexation.

PETITION REQUESTING ANNEXATION

Date: 10/18/22

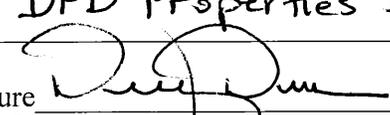
To the Mayor and Town Council of the Town of Winterville:

1. We the undersigned owners of real property respectfully requested that the area described in Paragraph 2 below be annexed to the Town of Winterville.

2. The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Legal Description

Beginning at a right-of-way monument in the eastern right-of-way of NC Highway 11, said monument having coordinate values of N: 645,981.87' and E: 2,472,105.92', also being the POINT AND PLACE OF BEGINNING. Thence from THE POINT AND PLACE OF BEGINNING, continuing along the eastern right-of-way of NC Highway 11 N27°48'35"E a distance of 840.89 feet to a right-of-way monument, thence N62°59'31"W a distance of 29.39 feet to a right-of-way monument, thence N27°46'20"E a distance of 186.69 feet to a right-of-way monument, thence leaving the eastern right-of-way of NC Highway 11 S0°17'08"E a distance of 118.61 feet to an iron pipe, thence N89°16'03"E a distance of 311.81 feet to an iron pipe, thence S0°47'05"E a distance of 719.20 feet to an iron pipe, thence S79°32'51"W a distance of 404.05 feet to an iron pipe, thence N72°18'56"W a distance of 256.31 feet to an iron pipe, thence S21°00'25"W a distance of 141.92 feet to an iron pipe, thence N64°35'35"W a distance of 14.35 feet to an iron pipe, thence N64°35'35"W a distance of 77.45 feet to an right-of-way monument in the eastern right-of-way of NC Highway 11, being the POINT AND PLACE OF BEGINNING, containing 9.68 acres (421,830.1 square feet), more or less.

Name DPD Properties II Address P.O. Box 1639
Signature  Winterville NC 28590
DEREK P. DUNN MANAGER

Name _____ Address _____

Signature _____

Name _____ Address _____

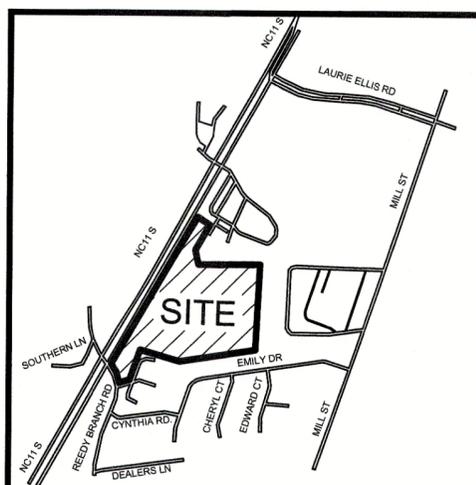
Signature _____

NOTES:

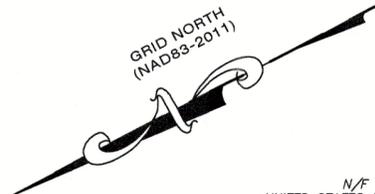
1. AREA DETERMINED BY COORDINATES.
2. ALL DISTANCES ARE HORIZONTAL GROUND MEASUREMENTS UNLESS OTHERWISE NOTED.
3. NO POINT SET AT ANY CORNER.
4. THIS MAP WAS PREPARED FOR ANNEXATION PURPOSES ONLY AND IS NOT A BOUNDARY SURVEY OF THE PROPERTIES SHOWN HEREON, OR TO BE USED FOR SALES OR CONVEYANCE.
5. CITY LIMITS WAS TAKEN FROM PITT COUNTY GEOGRAPHIC INFORMATION SYSTEM.
6. BOUNDARY INFORMATION OF SUBJECT PROPERTY WAS TAKEN FROM DEED AND MAP REFERENCES SHOWN HEREON. ALL CORNER MONUMENTATION SHOWN ON THIS MAP WAS TAKEN FROM THE REFERENCED DEEDS AND PLATS. NO FIELD SURVEY WAS PERFORMED FOR THIS MAP.

REFERENCES:

- D.B. 3930 PG. 40
- D.B. 4292 PG. 69
- M.B. 88 PG. 38
- D.B. 3253 PG. 583
- D.B. 358 PG. 355
- M.B. 26 PG. 121
- D.B. 356 PG. 434
- D.B. 420 PG. 407
- D.B. 1200 PG. 824
- D.B. 2786 PG. 336
- M.B. 73 PG. 160



VICINITY MAP
SCALE: 1" = 1000'



N/F
UNITED STATES OF AMERICA
D.B. 1200, PG. 824
PARCEL #63877

S 0°47'09" E 719.20'
OLD CITY LIMITS

SUBJECT PROPERTY (PORTION TO BE ANNEXED)

N/F
DPD PROPERTIES II, LLC.
D.B. 4196 PG. 291
M.B. 51 PG. 101
PIN# 4674265396
PARCEL# - 60147

ANNEXATION AREA
9.68 AC. +/-
421,830.1 SQ.FT +/-

N/F
DEREK P. DUNN AND
ELIZABETH K. DUNN
D.B. 179, PG. 246
PARCEL #45700

N/F
DMS PROPERTIES OF NC, LLC
D.B. 2786, PG. 336
M.B. 73, PG. 160
PARCEL #60972



SCALE 1 inch = 60 ft

LEGEND

- NEW CITY LIMITS
- OLD CITY LIMITS
- ADJOINER PROPERTY LINE
- RIGHT-OF-WAY
- EIP ○ EXISTING IRON PIPE (SEE NOTE 6)
- EIR ○ EXISTING IRON ROD (SEE NOTE 6)
- CP ▲ COMPUTED POINT

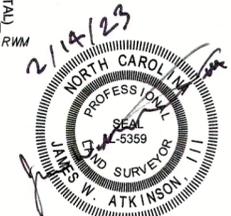
ABBREVIATIONS

- PIN PARCEL IDENTIFICATION NUMBER
- REID REAL ESTATE IDENTIFICATION
- N/F NOW OR FORMERLY
- D.B. DEED BOOK
- P.B. PLAT BOOK
- M.B. MAP BOOK
- P.G. PAGE
- NAD NORTH AMERICAN DATUM
- R/W RIGHT-OF-WAY
- AC. ACRES
- SQ.FT. SQUARE FEET
- ETJ EXTRA-TERRITORIAL JURISDICTION
- RWM RIGHT-OF-WAY MONUMENT

ACCEPTED FOR THE TOWN OF WINTERVILLE

MAYOR _____ DATE _____

RECORDED IN MAP BOOK _____ PAGE _____



REVISIONS

**ANNEXATION MAP FOR
DPD PROPERTIES II, LLC.**

WINTERVILLE TOWNSHIP, PITT COUNTY, NORTH CAROLINA

OWNER: DPD PROPERTIES II LLC.
ADDRESS: P.O. BOX 1639
WINTERVILLE, NC 28590

SURVEYED N/A
DRAWN NRW
CHECKED JWA
APPROVED _____
DATE 02/14/2023
SCALE 1" = 60'



Engineers
Planners
Surveyors
Landscape Architects
107 East Second Street
Greenville, NC 27838
(252) 762-4135

MAP SHOWING AREA ANNEXED BY
THE TOWN OF WINTERVILLE, N.C.

EFFECTIVE DATE _____ ORDINANCE NO. _____
9.68 AC.
AREA
WINTERVILLE TOWNSHIP, PITT COUNTY, N.C.

CERTIFICATION

NORTH CAROLINA PITT COUNTY
I, JAMES W. ATKINSON III, CERTIFY THAT THIS MAP WAS DRAWN UNDER MY SUPERVISION FROM DEED DESCRIPTIONS RECORDED IN DEED BOOK REFERENCES AS NOTED; THAT THE RATIO OF PRECISION IS 1:10,000; THAT BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES PLOTTED FROM INFORMATION FOUND AND REFERENCED HEREON; THAT THIS MAP WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f)(1)(d) AS TO THE FOLLOWING; THAT THIS SURVEY IS OF ANOTHER CATEGORY; BEING A SURVEY FOR ANNEXATION INTO CITY LIMITS OF THE TOWN OF WINTERVILLE; WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER, AND SEAL THIS 14TH DAY OF FEBRUARY, 2023.

SIGNED *James W. Atkinson III* 2/14/23
PROFESSIONAL LAND SURVEYOR

LICENSE NUMBER L-5359

R:\LANDDEV\DPD_TEAM\CNCR1-NC11_SELF_STGE-2021\07\SURVEY\DWG\Z-2699_DPD-NC11_SELF-STORAGE-ANNEXATION-MAP.DWG - Z-2699_DPD-NC11_SELF-STORAGE-ANNEXATION-MAP

CERTIFICATE OF SUFFICIENCY

**DPD PROPERTIES II, LLC
PARCEL 60147**

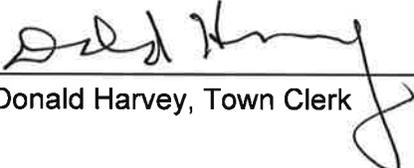
To the Town Council of the Town of Winterville, North Carolina:

I, Donald Harvey, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with NCGS 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Winterville this the 14th day of March 2023.

ATTEST:





Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Stephen Penn, Planning and
Economic Development Director

Item to be Considered

Subject: Church of the Open Door, Inc. – Petition for Annexation.

Action Requested Schedule a Public Hearing for the Annexation Petition – May 8, 2023.

Attachments: Annexation Petition with Legal Description, Annexation Map, Certificate of Sufficiency.

Prepared By: Stephen Penn, Planning & Economic Development Director

Date: 3/23/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

Church of the Open Door, INC., property owner of Parcel 86748, is applying for annexation of a newly purchased portion of their land into the Town limits.

Location: 4584 Reedy Branch Road.

Size: 19.32 Acres

Zoned: Agricultural Residential (AR)

Annexation Process:

1st Council Meeting: Direct Town Clerk to Investigate the Sufficiency of the Annexation (3/13/2023).

2nd Council Meeting: Schedule a Public Hearing for the Annexation (4/10/2023).

3rd Council Meeting: Hold Public Hearing on the Annexation (5/8/2023).

Budgetary Impact: TBD.

Recommendation: Direct Town Clerk to Schedule a Public Hearing for the Annexation Petition.

PETITION REQUESTING ANNEXATION

Date: 12-6-22

To the Mayor and Town Council of the Town of Winterville:

1. We the undersigned owners of real property respectfully requested that the area described in Paragraph 2 below be annexed to the Town of Winterville.

2. The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Description

Beginning at an existing iron rod in the western right-of-way of Reedy Branch Road, being the common property corner of Sutton Land Holdings, LLC (parcel #88050) and Church of the Open Door Inc. (parcel #86748), also being THE POINT AND PLACE OF BEGINNING, thence continuing along the common property line of Sutton Land Holdings, LLC and Church of the Open Door Inc. a bearing of S76°48'20"W a distance of 2,174.17 feet to a point in the centerline of Swift Creek Canal, thence cornering and following the centerline of Swift Creek Canal a bearing of S19°31'35"E a distance of 435.91 feet to a point in the centerline of Swift Creek Canal, thence cornering and leaving the centerline of Swift Creek Canal N76°42'46"E a distance of 1,742.45 feet to a point, also being the common property corner of Church of the Open Door Inc. (parcel #86748) and James J. Ferenczy (parcel #50872), thence cornering a bearing of N10°38'38"E a distance of 181.38 feet to an existing iron pipe, thence cornering a bearing of S79°08'43"E a distance of 14.35 feet to a point being the common property corner of Church of the Open Door Inc. (parcel #86748), James J. Ferenczy (parcel #50872) and Jason Tremain Barnett (parcel #34183), thence cornering a bearing of N10°45'16"E a distance of 125.22 feet to an existing iron rod, thence cornering a bearing of S79°04'10"E a distance on 160.22 feet to an existing iron pipe in the western right-of-way of Reedy Branch Road, thence cornering and following the western right-of-way of Reedy Branch Road a bearing of N11°09'09"E a distance of 243.03 feet to an existing iron rod and THE POINT AND PLACE OF BEGINNING, containing 19.32 acres (841,364.278 square feet), more or less, and being a portion of the 51.98 acre tract, more or less, owned by The Church of the Open Door Inc. (parcel #86748), referenced in Deed Book 3930 Page 40 dated June 2nd, 2020, recorded with the Pitt County Register of Deeds Office.

Name Brian Maciaszek Address 4584 Reedy Branch Rd
Signature [Handwritten Signature] Winterville NC 28570

Name _____ Address _____

Signature _____

Name _____ Address _____

Signature _____

CERTIFICATE OF SUFFICIENCY

**CHURCH OF THE OPEN DOOR, INC.
PARCEL 86748**

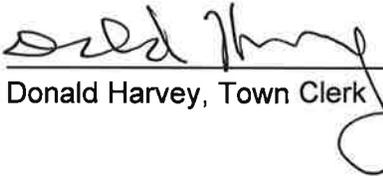
To the Town Council of the Town of Winterville, North Carolina:

I, Donald Harvey, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with NCGS 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Winterville this the 14th day of March 2023.

ATTEST:





Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Stephen Penn, Planning and Economic Development Director

Item to be Considered

Subject: Aces for Autism – Petition for Annexation.

Action Requested Direct Town Clerk Schedule Public Hearing for Annexation Petition – May 8, 2023.

Attachments: Annexation Petition, Annexation Map, Legal Description, Certificate of Sufficiency.

Prepared By: Stephen Penn, Planning & Economic Development Director

Date: 3/27/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

Kyle Robinson of Aces for Autism, property owner of Parcel 14643, is applying for annexation into the Town limits.

Location: 700 Samuel Robinson Way; South of Worthington Road, roughly 790 feet east of the Worthington and Old Tar Road intersection.

Size: 23.372 Acres

Zoned: Office & Institutional Zoning. (O&I).

Annexation Process:

1st Council Meeting: Direct Town Clerk to Investigate the Sufficiency of the Annexation (3/13/2023).

2nd Council Meeting: Schedule a Public Hearing for the Annexation (4/10/2023).

3rd Council Meeting: Hold Public Hearing on the Annexation (5/8/2023).

Budgetary Impact: TBD.

Recommendation: Direct Town Clerk Schedule Public Hearing for Annexation.

PETITION REQUESTING ANNEXATION

Date: August 25, 2022

To the Town Council of the Town of Winterville:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town Of Winterville.

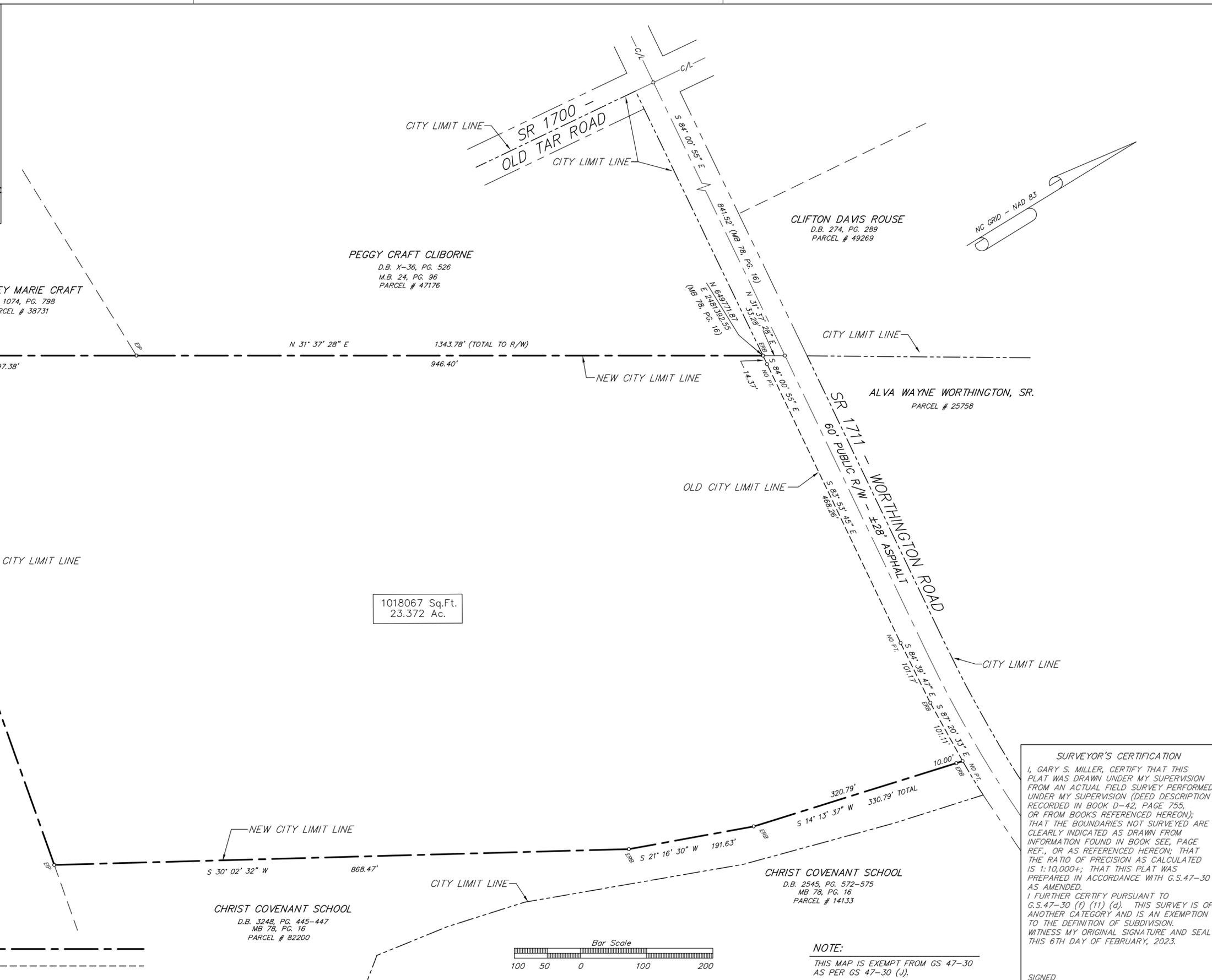
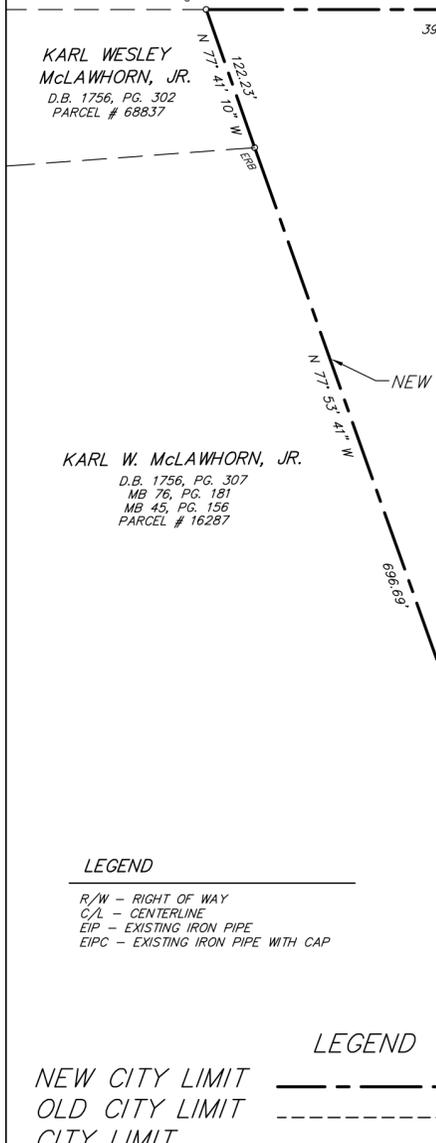
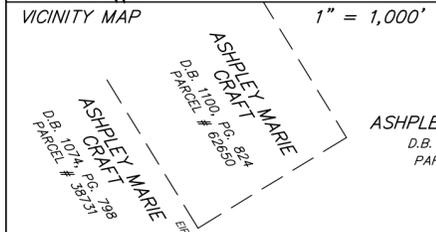
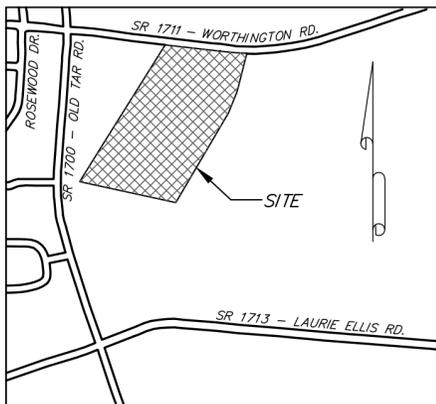
2. The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Description

All that property owned by Aces for Autism as recorded in Deed Book 3729, Page 203 of the Pitt County Registry, located along the southern side of Worthington Road (NCSR 1711). The property is further identified as Pitt County Parcel Number 14643.

Name Kyle Robinson for Aces for Autism Address 535 Cedar Ridge Dr Winterville, NC 28590

Signature 



LEGEND
 R/W - RIGHT OF WAY
 C/L - CENTERLINE
 EIP - EXISTING IRON PIPE
 EIPC - EXISTING IRON PIPE WITH CAP

LEGEND
 NEW CITY LIMIT
 OLD CITY LIMIT
 CITY LIMIT

SURVEYOR'S CERTIFICATION
 I, GARY S. MILLER, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK D-42, PAGE 755, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN BOOK SEE, PAGE REF., OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.
 I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (f) (1) (d). THIS SURVEY IS OF ANOTHER CATEGORY AND IS AN EXEMPTION TO THE DEFINITION OF SUBDIVISION. WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS 6TH DAY OF FEBRUARY, 2023.

SIGNED _____
 PROFESSIONAL LAND SURVEYOR NO. L-2562



NOTE:
 THIS MAP IS EXEMPT FROM GS 47-30 AS PER GS 47-30 (J).

ANNEXATION PLAT FOR
ACES FOR AUTISM
 BEING TAX PARCEL # 14643
 WINTERVILLE TOWNSHIP, PITT CO., N.C.

| MAP NO. | PLATS RECORDED | BOOK | PAGE |
|---------|----------------|------|------|
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MAP SHOWING AREA ANNEXED BY
 THE TOWN OF WINTERVILLE, N.C.

DATE: _____ ORDINANCE NO. _____ AREA: 23.372 AC.
 WINTERVILLE TOWNSHIP, PITT COUNTY, N.C.

**PRELIMINARY
 FOR REVIEW ONLY
 NOT FOR RECORDATION,
 CONVEYANCES OR SALES**

GARY S. MILLER & ASSOCIATES, P.A.
 LAND SURVEYORS
 GARY S. MILLER, PLS
 Phone (252)756-7878
 Fax (252)756-0785
 1803 South Charles Blvd.
 Greenville, N.C. 27838
 License # C-0225

SURVEYED: MCP APPROVED: GSM
 DRAWN: BLW/BCF DATE: 2-6-23
 CHECKED: GSM SCALE: 1" = 100'

ANNEXATION PLAT

FOR

ACES FOR AUTISM

Beginning at an existing rebar corner having NC Grid Coordinates N 649771.87 and E 2481392.55, the POINT OF BEGINNING; said rebar corner being located in the southern right of way of Worthington Road (SR 1711) and being the northwest property corner of the Aces for Autism property as recorded in Deed Book 3729, Page 230 and Map Book 78, Page 16, Pitt County Registry; thence running along the southern right of way of Worthington Road S 84-00-55 E, 14.37 feet to a point located on the southern right of way of Worthington Road, thence continuing along the southern right of way of Worthington Road S 83-53-45 E, 468.26 feet to a point located on the southern right of way of Worthington Road; thence continuing along the southern right of way of Worthington Road S 84-39-47 E, 101.17 feet to an existing rebar corner located on the southern right of way of Worthington Road; thence continuing along the southern right of way of Worthington Road S 87-20-33 E, 101.11 feet to an existing rebar corner located on the southern right of way of Worthington Road, said corner being the northwestern corner of the Christ Covenant School property recorded in Map Book 78, Page 16, Pitt County Registry, thence leaving the southern right of way of Worthington Road and with the western line of the Christ Covenant School property recorded in Map Book 78, Page 16 and the eastern line of the Aces for Autism property recorded in Map Book 78, Page 16 S 14-13-37 W, 10.00 feet to an existing rebar corner; thence continuing with said line S 14-13-37 W, 320.79 feet to an existing rebar corner; thence continuing with said line S 21-16-30 W, 191.63 feet to an existing rebar corner; thence continuing with said line S 30-02-32 W, 868.47 feet to an existing iron pipe; said iron pipe being the southwest corner of the Christ Covenant School property recorded in Map Book 78, Page 16, said corner being the southeast corner of the Aces for Autism property recorded in Map Book 78, Page 16, and said corner also being in the northern line of the Karl W. McLawhorn, Jr. property recorded in Map Book 76, Page 181 Pitt County Registry; thence cornering and running with the southern line of the Aces for Autism property recorded in Map Book 78, Page 16 and the northern line of the Karl W. McLawhorn, Jr. property recorded in Map Book 76, Page 181 N 77-53-41 W, 696.69 feet to an existing rebar corner, said corner being the common corner between the Karl W. McLawhorn, Jr. property recorded in Map Book 76, Page 181 and the Karl W. McLawhorn, Jr. property recorded in Deed Book 1756, Page 302 Pitt County Registry; thence continuing with the northern line of the Karl W. McLawhorn, Jr. property recorded in Deed Book 1756, Page 302 and the southern line of the Aces for Autism property recorded in Map Book 78, Page 16 N 77-41-10 W, 122.23 feet to an existing iron pipe; said iron pipe being the southwest corner of the Aces for Autism property recorded in Map Book 78, Page 16 and being in the eastern line of the Ashpley Marie Craft property recorded in Deed Book 1074, Page 798 Pitt County Registry; thence cornering and running with the western Aces for Autism line and the eastern Ashpley Marie Craft line N 31-37-28 E, 397.38 feet to an existing iron pipe; said iron pipe being the northeast corner of the Ashpley Marie Craft property recorded in Deed Book 1074, Page 798 and the southeast corner of the Peggy Craft Cliborne property recorded in Map Book 24, Page 96 Pitt County Registry; thence continuing with the western Aces for Autism line and the eastern Peggy Craft Cliborne line N 31-37-28 E, 946.40 feet to the point of beginning containing 23.372 acres.

CERTIFICATE OF SUFFICIENCY

**ACES FOR AUTISM
PARCEL 14643**

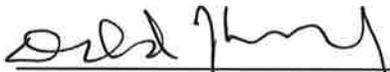
To the Town Council of the Town of Winterville, North Carolina:

I, Donald Harvey, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with NCGS 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Winterville this the 14th day of March 2023.

ATTEST:





Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Stephen Penn, Planning and
Economic Development Director

Item to be Considered

Subject: Brookfield Section 4, Phase 1. – Petition for Annexation.

Action Requested Direct Town Clerk Schedule Public Hearing for Annexation Petition – May 8, 2023.

Attachments: Annexation Petition, Annexation Map, Legal Description, Certificate of Sufficiency.

Prepared By: Stephen Penn, Planning & Economic Development Director

Date: 3/27/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

Will Kuhn, partner and owner of Parcel 25766 (Cooper Island Development LLC.), is applying for the annexation of Brookfield Section 4, Phase 1.

Location: North-Western Corner of Old Tar Road and Laurie Ellis Road.

Size: 13.227 Acres.

Zoned: R-10 CD.

Annexation Process:

1st Council Meeting: Direct Town Clerk to Investigate the Sufficiency of the Annexation (3/13/2023).

2nd Council Meeting: Schedule a Public Hearing for the Annexation (4/10/2023).

3rd Council Meeting: Hold Public Hearing on the Annexation (5/8/2023).

Budgetary Impact: TBD.

Recommendation: Direct Town Clerk Schedule Public Hearing for Annexation.

PETITION REQUESTING ANNEXATION

Date: February 27, 2023

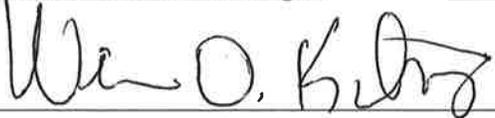
To the Town Council of the Town of Winterville:

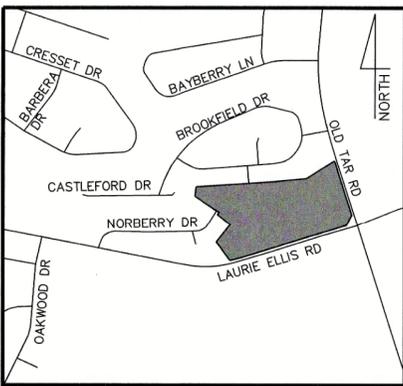
1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town Of Winterville.
2. The area to be annexed is contiguous to the Town of Winterville and the boundaries of such territory are as follows:

Description

All that property owned by Cooper Island Development, LLC as recorded in Deed Book 3573, Page 522 of the Pitt County Registry, located along the eastern side of Old Tar Road and northern side of Laurie Ellis Road, and being Brookfield – Section 5, Phase 1. The property is further identified as Pitt County Parcel Number 25766.

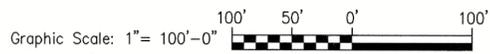
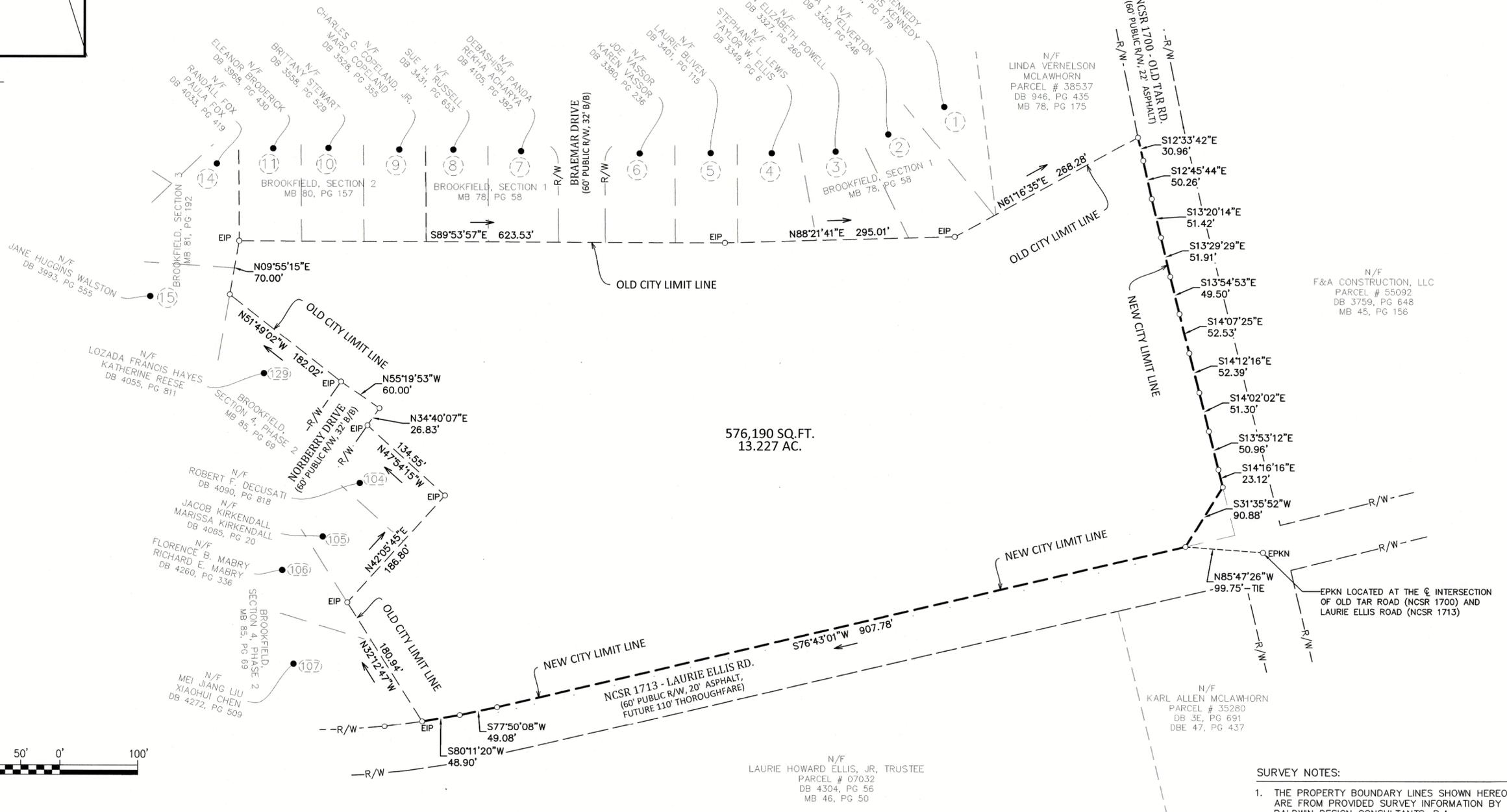
Name Will Kuhn, Member/Manager Address 2625 Charles Boulevard, Greenville, NC 27858

Signature 



LEGEND:
 AC = ACRE
 B/B = BACK OF CURB TO BACK OF CURB
 CL = CENTERLINE
 DB = DEED BOOK
 EIP = EXISTING IRON PIPE
 EIS = EXISTING IRON STAKE
 EPKN = EXISTING PARKER KALON NAIL
 IPS = IRON PIPE SET
 MB = MAP BOOK
 N/F = NOW OR FORMERLY
 NTS = NOT TO SCALE
 NPS = NO POINT SET
 PG = PAGE
 RD = ROAD
 REF = REFERENCE
 R/W = RIGHT OF WAY
 SQ.FT. = SQUARE FEET

VICINITY MAP
 ±1"=1000'



SHEET 1 of 1

ANNEXATION MAP FOR
BROOKFIELD
 SECTION 4, PHASE 1
 BEING PITT COUNTY TAX PARCEL #25766,
 AS RECORDED IN DEED BOOK 3573, PAGE 522 OF THE PITT COUNTY REGISTRY
 WINTERVILLE TOWNSHIP,
 PITT COUNTY, NORTH CAROLINA

OWNER(S) COOPER ISLAND DEVELOPMENT, LLC
 ADDRESS PO BOX 606, GREENVILLE, NC 27835
 PHONE (252) 205-7121

COASTAL CAROLINA SURVEYORS, PLLC
 LAND SURVEYORS
 PO Box 2768, Winterville, NC 28590
 AJH cell (252) 320-4601
 jamiehamm.ccsurveyors@yahoo.com P-0790

| | | | |
|-----------|--------|-----------|-----------|
| SURVEYED: | AJH | APPROVED: | AJH |
| DRAWN: | AJH/CT | DATE: | 02/27/23 |
| CHECKED: | AJH | SCALE: | 1" = 100' |

MAP SHOWING AREA ANNEXED BY
 THE TOWN OF WINTERVILLE, N.C.
 DATE: _____ ORDINANCE NO. _____ AREA: 13.227 AC.
 WINTERVILLE TOWNSHIP, PITT COUNTY, N.C.



- SURVEY NOTES:**
1. THE PROPERTY BOUNDARY LINES SHOWN HEREON ARE FROM PROVIDED SURVEY INFORMATION BY BALDWIN DESIGN CONSULTANTS, P.A.
 2. THIS MAP IS EXEMPT FROM GS 47-30 AS PER GS 47-30 (J).

SURVEYOR'S CERTIFICATION
 I, ANTHONY J. HAMM, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL FIELD SURVEY PERFORMED UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOK _____, PAGE _____, OR FROM BOOKS REFERENCED HEREON); THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES DRAWN FROM INFORMATION FOUND IN BOOK _____, PAGE _____, OR AS REFERENCED HEREON; THAT THE RATIO OF PRECISION AS CALCULATED IS 1:10,000; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED.
 I FURTHER CERTIFY PURSUANT TO G.S. 47-30 (1)(11)(d), THIS SURVEY IS OF ANOTHER CATEGORY AND IS AN EXEMPTION TO THE DEFINITION OF SUBDIVISION.
 WITNESS MY ORIGINAL SIGNATURE AND SEAL THIS THE _____ DAY OF FEBRUARY, 2023.
 SIGNED: ANTHONY J. HAMM, P.L.S. L-3754

ANNEXATION PLAT
FOR
BROOKFIELD – SECTION 4, PHASE 1

Beginning at an existing iron pipe at the southwest corner of Lot 11, Brookfield Section 2 as recorded in Map Book 80, Page 157, the POINT OF BEGINNING; said iron pipe being the northwest property corner of the Cooper Island Development, LLC property as recorded in Deed Book 3573, Page 522, Pitt County Registry; thence running along the southern line of Brookfield, Section 2 as recorded in Map Book 80, Page 157, Pitt County Registry and Brookfield, Section 1 as recorded in Map Book 78, Page 58, Pitt County Registry S 89-53-57 E, 623.53 feet to an existing iron pipe; thence continuing with the southern line of Brookfield, Section 1 as recorded in Map Book 78, Page 58, Pitt County Registry S 88-21-41 E, 295.01 feet to an existing iron pipe located in the southern line of Lot 2 Brookfield Section 1; thence cornering and with the southern line of Brookfield, Section 1 as recorded in Map Book 78, Page 58, Pitt County Registry and the southern line of the now or formerly Linda Vernelson McLawhorn property recorded in Deed Book 946, Page 435 and Map Book 78, Page 175, Pitt County Registry N 61-16-35 E, 268.28 feet to a point in the western right of way line of Old Tar Road (NCSR 1700); thence cornering and running with the western right of way of Old Tar Road (NCSR 1700) the following courses and distances; S 12-33-42 E, 30.96 feet; thence S 12-45-44 E, 50.26 feet; thence S 13-20-14 E, 51.42 feet; thence S 13-29-29 E, 51.91 feet; thence S 13-54-53 E, 49.50 feet; thence S 14-07-25 E, 52.53 feet; thence S 14-12-16 E, 52.39 feet; thence S 14-02-02 E, 51.30 feet; thence S 13-53-12 E, 50.96 feet; thence S 14-16-16 E, 23.12 feet; thence S 31-35-52 W, 90.88 feet to a point in the northern right of way line of Laurie Ellis Road (NCSR 1713); thence cornering and with the northern right of way line of Laurie Ellis Road (NCSR 1713) S 76-43-01 W, 907.78 feet; thence S 77-50-08 W, 49.08 feet; thence S 80-11-20 W, 48.90 feet to an existing iron pipe, said iron pipe being the southeast corner of Lot 107 Brookfield – Section 4, Phase 2 as recorded in Map Book 85, Page 69, Pitt County Registry; thence leaving the northern right of way line of Laurie Ellis Road and with the eastern line of Brookfield – Section 4, Phase 2 as recorded in Map Book 85, Page 69, Pitt County Registry, N 32-12-47 W, 180.94 feet to an existing iron pipe in the eastern line of Lot 106 Brookfield – Section 4, Phase 1; thence N 42-05-45 E, 186.80 feet to an existing iron pipe being the southeast corner of Lot 104 Brookfield – Section 4, Phase 2; thence N 47-54-15 W, 134.55 feet to an existing iron pipe in the southern right of way line of Norberry Drive; thence with the Norberry Drive right of way N 34-40-07 E, 26.83 feet to a point; thence N 55-19-53 W, 60.00 feet to an existing iron pipe, said pipe being the northeast corner of Lot 129 Brookfield – Section 4, Phase 2; thence leaving the Norberry Drive right of way and with the northern line of Lot 129 Brookfield – Section 4, Phase 2 N 51-49-02 W, 182.02 feet to a point, said point being in the eastern line of Lot 15 Brookfield Section 3 as recorded in Map Book 81, Page 192, Pitt County Registry; thence with the eastern line of Lot 15 Brookfield Section 3 N 09-55-15 E, 70.00 feet to the Point of Beginning containing 13.227 acres more or less.

CERTIFICATE OF SUFFICIENCY

**BROOKFIELD SECTION 4, PHASE 1
PARCEL 25766**

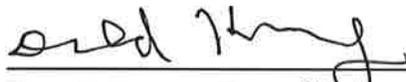
To the Town Council of the Town of Winterville, North Carolina:

I, Donald Harvey, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described herein, in accordance with NCGS 160A-58.1.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Winterville this the 14th day of March 2023.

ATTEST:





Donald Harvey, Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Budget Amendment 2022-2023-6.

Action Requested: Approval of the Amendment .

Attachment: Budget Amendment Document.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 3/31/2023

ABSTRACT ROUTING:

TC: 4/5/2023

TM: 4/5/2023

Final: 4/5/2023

Supporting Documentation

This is the sixth budget amendment for the 2022-2023 Fiscal Year.

The first item addresses the need for additional funds to cover the cost of putting a new roof on the operation center building. This building has had consistent problems with keeping shingles on the roof. The insurance company will only pay for repairs for the same issue 2 times. We have now had two claims on this roof. Please note that the building is fourteen years old. Staff is recommending that we replace the shingle roof with a metal roof that is more durable. This estimate is for \$95,000. The insurance company will pay for \$27,000 of this cost. The net increase is \$68,000

The second item addresses the need make improvement to the security system for the Town Hall. The cost of this item is \$15,000

The third amendment addresses the need to update the audio / video equipment in the Council Chamber / Board Room. These improvements will cost \$11,000.

The final item will allow the Town to replace and add several new AED's placed on staff vehicles and facilities. The cost of the AED's is \$21,000.

Budgetary Impact: The total budget amendment will receive increase budget in the amount of \$142,000.

Recommendation: Staff recommends Council approve the amendment.

BUDGET ORDINANCE AMENDMENT 22-23-6

BE IT ORDAINED by the Governing Board of the Town of Winterville, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2023:

SECTION 1. Revenues are to be changed as follows:

| LINE ITEM DESCRIPTION | Fund | Account | Increase | Decrease |
|-----------------------|------|---------|----------|----------|
| Fund Balance | 10 | 3831 | 115,000 | |
| Misc Revenue | 10 | 3820 | 27,000 | |
| | | | | |
| | | | | |

Total 142,000 \$ -

SECTION 2. Appropriations are to be changed as follows:

| LINE ITEM DESCRIPTION | Account | Department | Fund | Increase | Decrease |
|-------------------------|----------|-----------------------|---------|----------|----------|
| Building Capital Outlay | 10426000 | 7150 Public Buildings | General | 95,000 | |
| Building Capital Outlay | 10426000 | 7150 Public Buildings | General | 15,000 | |
| Building Capital Outlay | 10426000 | 7150 Public Buildings | General | 11,000 | |
| New Equipment | 10426000 | 4274 Public Buildings | General | 21,000 | |
| | | | | | |
| | | | | | |
| | | | | | |
| | | | | | |

Total 142,000 \$ -

Adopted the 10th day of April 2023. 142,000 \$ -

Mayor

Town Clerk



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: Consent Agenda

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Storm Water Enterprise Fund Resolution.

Action Requested: Adopt the Resolution.

Attachments: Copy of Resolution.

Prepared By: Anthony Bowers, Assistant. Town Manager

Date: 4/5/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

This resolution provides confirmation that the Town of Winterville elected to start a Storm Water Enterprise Fund in 2007. The fund was adopted by ordinance, and therefore that was not a resolution; on record with the Town, establishing the Enterprise Fund.

This resolution is needed for points on our Storm Water grant applications with NCDEQ. Without this resolution we are not as competitive as other municipalities. I have tried to get them to accept our Ordinance, but they stated it must be a resolution.

This is not a new fund. We are simply confirming the fact that we operate an enterprise fund for the management of storm water projects / system here in Town.

Budgetary Impact: N/A.

Recommendation: Adopt the resolution.

RESOLUTION 2023-_____

**Resolution Verifying the Creation of the
Storm Water Enterprise Fund.**

WHEREAS, the Town of Winterville has established a Fund for the purpose of funding Storm Water improvements projects and maintenance of the Storm Water and Drainage Systems in the Town of Winterville. The Fund was entitled the Storm Water Enterprise Fund; and

WHEREAS, the Storm Water Enterprise Fund was established at the regularly scheduled Town Council meeting on June 11, 2007; and

WHEREAS, the Storm Water Enterprise Fund been in effect since its Adoption with the effective date being of July 1st, 2007.

NOW THEREFORE, BE IT RESOLVED BY THE WINTERVILLE TOWN COUNCIL THAT the Town of Winterville has completed all requirements to operate and maintain the Storm Water Enterprise Fund and all documentation will be preserved in Town files to comply with recordkeeping requirements.

Adopted and Verified this 10th day of April 2023.

Richard Hines, Mayor

ATTEST:

Terri L. Parker, Town Manager



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Resolution Authorizing the Application for Grant funding from the DWI Stormwater Program (LASII) Local Assistance for Stormwater Infrastructure Investments.

Action Requested: Adopt the Resolution.

Attachments: Copy of Resolution.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 3/31/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

This grant will allow the Town to cover a portion of the engineering cost for the Railroad St. Nobel canal project. The grant through NCDEQ will pay up to \$400,000 to the planning and design of the project. The Town applied for this funding in the fall round and we did not score enough points as it was presented. We are modifying the application to address some of their concerns.

Budgetary Impact: If awarded the grant we can receive up to \$400,000.

Recommendation: Approve the Budget Amendment.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of Winterville has need for and intends to plan for a project described as **Railroad Street Drainage Improvements**, and

WHEREAS, The Town of Winterville intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE:

That Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri Parker, Town Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 10th day of April 2023 at Town of Winterville Town Hall Assembly Room in Winterville, North Carolina.

(Signature of Chief Executive Officer)

Richard Hines, Town Mayor

FORM FOR CERTIFICATION BY THE RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the 10th day of April, 2023; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2023.

(Signature of Recording Officer)

Donald Harvey, Town Clerk

(Title of Recording Officer)



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Resolution Authorizing the Application for Grant Funding from the DWI Drinking Water Program - Line Replacement.

Action Requested: Adopt the Resolution.

Attachments: Copy of Resolution.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 3/31/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp - 04/05/2023

Supporting Documentation

This loan will allow the Town to remove old and undersized lines that remain in town. The loan for the project will be through NCDEQ. There is a potential for a \$500,000 loan forgiveness. This is equivalent to a grant, but they do not call it a grant. This project will replace 2" iron lines; as well as, lines that contain asbestos that are 10" and 12" in diameter. The replacement of these lines have been on the Town CIP for years. The project cost is estimated to be \$2,700,000. The interest rate may be as low as 0%. The loan will be for 20 years.

Budgetary Impact: If awarded the grant we can receive up to \$2,700,000 with a \$500,000 in debt forgiveness thus reducing the loan to \$2,200,000.

Recommendation: Approve the Budget Amendment.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of Winterville has need for and intends to construct a project described as **Winterville 2", 10" and 12" Water Main Replacement Project**, and

WHEREAS, The Town of Winterville intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE:

That Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri Parker, Town Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 10th day of April 2023 at Town of Winterville Town Hall Assembly Room in Winterville, North Carolina.

(Signature of Chief Executive Officer)

Richard Hines, Town Mayor

FORM FOR CERTIFICATION BY THE RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the _____ day of April, 2023; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2023.

(Signature of Recording Officer)

Donald Harvey, Town Clerk

(Title of Recording Officer)



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Resolution Authorizing the Application for Grant Funding from the DWI Drinking Water Program - Line Expansion.

Action Requested: Adopt the Resolution.

Attachments: Copy of Resolution.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 3/31/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD _____

TM 04/05/2023

Final tlp - 04/05/2023

Supporting Documentation

This loan will allow the Town to construct new lines. The new lines will focus on three areas. We have to construct a 10" line that will go to the service the proposed 600 homes in the new South Brook subdivision. Cast are Estimated to be \$2,000,000. We also need to pay for our portion of the water line replacement on Old Tar Rd. The current lines are having to be moved due to the road widening project. This project is estimated to be \$981,000. The final project that will be funded is a new interconnect with GUC on the west side of Reedy Branch Rd. This project is expected to cost \$1,216,500.

The project cost is estimated to be \$4,197,500. The interest rate may be as low as 0%. The loan will be for 20 years.

And we may receive \$500,000 in debt forgiveness.

Budgetary Impact: If awarded the loan we can receive up to \$4,197,500 with a \$500,000 in debt forgiveness thus reducing the loan to \$3,697,500.

Recommendation: Approve the Resolution.

RESOLUTION BY GOVERNING BODY OF APPLICANT

WHEREAS, The Town of Winterville has need for and intends to construct a project described as Winterville Southbrook, Old Tar, and Interconnection Expansion Project, and

WHEREAS, The Town of Winterville intends to request State loan and/or grant assistance for the project,

NOW THEREFORE BE IT RESOLVED, BY THE TOWN COUNCIL OF THE TOWN OF WINTERVILLE:

That Town of Winterville, the **Applicant**, will arrange financing for all remaining costs of the project, if approved for a State loan and/or grant award.

That the **Applicant** will provide for efficient operation and maintenance of the project on completion of construction thereof.

That the **Applicant** will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the **Applicant** agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the Town of Winterville to make a scheduled repayment of the loan, to withhold from the Town of Winterville any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That Terri Parker, Town Manager, the **Authorized Representative** and successors so titled, is hereby authorized to execute and file an application on behalf of the **Applicant** with the State of North Carolina for a loan and/or grant to aid in the study of or construction of the project described above.

That the **Authorized Representative**, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the **Applicant** has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, ordinances, and funding conditions applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the ___ day of April 2023 at Town of Winterville Town Hall Assembly Room in Winterville, North Carolina.

(Signature of Chief Executive Officer)

Richard Hines, Town Mayor

FORM FOR CERTIFICATION BY THE RECORDING OFFICER

The undersigned duly qualified and acting Town Clerk of the Town of Winterville does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the Town Council duly held on the _____ day of April, 2023; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of April, 2023.

(Signature of Recording Officer)

Donald Harvey, Town Clerk

(Title of Recording Officer)



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Anthony Bowers, Assistant Town Manager

Item to be Considered

Subject: Water Fund Capital Improvements Program 5-year Program.

Action Requested: Adopt the Resolution.

Attachments: Copy of the Resolution.

Prepared By: Anthony Bowers, Assistant Town Manager

Date: 3/31/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp - 04/05/2023

Supporting Documentation

The Town last adopted its Public Works Capital Improvements Program (CIP) in 2020. In order to be eligible for funding from NC Department of Environmental Quality Division of Water Infrastructure, we must have an adopted CIP every two years. This CIP is only for the Town's Water Fund. We have decided to review each fund individually and get them current, so we are starting with the Water Fund. This CIP reflects all of the current demands facing the Town's water system. There are currently 21 projects that have been identified. Twenty of the 21 will need to be completed within the next 5 years. This is going to be a major undertaking, as the water system has gone several years without improvements. The majority of the needed improvements were identified in a study that was produced by Rivers and Associates and was adopted by the Town Council in 2020. There are also several items that staff worked with The Wooten Company to identify as current needs. The project cost in this CIP have been updated to reflect both groups of projects. The previously identified projects had old cost associated with them, and there are new projects that have arisen due to demand and development. Some of these costs are associated with unfunded Federal and State Mandates, and the projects are not optional.

The total capital cost is identified in the amount of \$17,372,93.00

Unfortunately, of this \$17 million, \$12,822,930 needs to be addressed in the next 5 years!

Adopting this CIP will allow staff to apply for more grants and low interest loans to address these projects.

Budgetary Impact: TBD.

Recommendation: Approve the Capital Improvement Plan.

**Town of Winterville
Water Enterprise Fund
Capital Improvement Plan**

The Town of Winterville develops a detailed 5-year Capital Improvement Plan (CIP).

Guide to the Sections of the FY 2023-2028 Capital Improvement Plan

This capital improvement plan (CIP) describes the Town's plan for achieving the goals and objectives outlined in this plan as directed by the Town Council for the next ten (10) fiscal years. The purpose of the CIP is to provide adequate time for planning, estimating costs, obtaining funding, and executing each of the objectives outlined in this plan. These objectives are necessitated by the Town's desire to continue meeting the Town's current levels of service and reliability, improving system operations and performance, and enhancing current operations and maintenance programs.

The Town of Winterville identifies CIP capital expenditures as any expenditure over \$5,000 which includes the purchase of goods which will be utilized by the Town for a number of years and adds to the new worth of the Town (Purchasing Manual – Sec. 32); construction, renovation, or alteration of fixed assets (water mains, lift stations, storm drains, etc.); and/or road maintenance or construction projects including sidewalk construction. For this specific CIP, only significant capital outlays (>\$50,000) shall be considered.

The CIP is updated - annually in order to address continually fluctuating priorities, revenues, and expenditures within the Town.

Introduction & Summary Information: *The introduction section consists of Town staff's CIP message to the Council and citizens, which is an executive summary of the CIP as presented. The message describes the major factors which contribute to the CIP including impacts from non-Town projects such as NCDOT or the railroad; increased demand on infrastructure due to development, and failing infrastructure due to age. It also discusses potential funding sources for CIP projects.*

Detailed CIP Project Information: *This section includes project specific information on each of the projects included in the CIP. Included is a description of each project, a justification for the project expenditure and completion, proposed expenditures related to the project, and proposed funding sources. Each utility enterprise fund is included separately within this section. This section also includes a long range forecast of future CIP needs.*

Detailed CIP Project Information for Previously Approved Projects: *This section contains a brief update on recently completed and in-progress CIP projects. This includes projects that span multiple fiscal years as well as projects completed within the last fiscal year.*

Goal Statement

The Town of Winterville strives to provide its citizens and customers with a safe, reliable, environmentally friendly, and cost-effective water distribution system, wastewater collection system, public transportation infrastructure, and stormwater system. The goal of this capital improvement plan is to identify and prioritize the needs of the Town in order to continue providing our current high level of service while meeting the aforementioned priorities.

Description of CIP Area

According to the NC Department of Environmental Quality – Division of Water Infrastructure 2022 Local Government Unit Parameters the Town of Winterville’s population is 10,062. The poverty rate for the Town of Winterville is 9.10%. The 2022 median household income in the Town of Winterville is \$68,585. The poverty rate for the state of North Carolina is 14% and the median household income is \$56,642. The Town of Winterville’s poverty rate is lower than the state’s by approximately 5.% and the Town’s median household income is higher than the state average.

The Town of Winterville is located within the Coastal Plains region of North Carolina. The Town is located approximately eighty (80) miles east of Raleigh which is the state capital, and approximately seventy-five (75) miles west of the coast. The Town is located in a relatively flat area, with little to no relief from one side of Town to the other. Undeveloped areas within the Town limits consist mostly of agricultural fields and some large wooded tracts. The majority of development within the Town limits consists of single family residential homes.

The Town is located on a slight ridge between Fork Swamp Canal to the east and Swift Creek Canal to the west. All of the Town’s stormwater runoff drains to one of these two drainage features which both eventually drain to the Neuse River. The Town does not have any local surface water sources for drinking water. The Town pumps approximately half of its drinking water from the Black Creek Aquifer and purchases the other half from Greenville Utilities. Greenville Utilities provides surface water drawn from the Tar River. Soil types within the Town consist of mainly well drained, loamy soils such as Goldsboro, Exum, and Norfolk soils types (USDOA SCS – Pitt County Soil Survey, 1974).

Future Capital Improvement Projects

Based on the evaluation of the water system, as well as findings from the hydraulic analysis and reviewing projects from the existing Town CIP, the following are preliminary opinions of probable cost for potential water infrastructure improvement projects. See Appendix N for detailed preliminary cost opinions for the projects listed here.

- Tyson Street 12" Water Main (FY 2023/24) - \$205,210
- NCDOT Old Tar Rd. Widening Project (FY 2023/24) - \$1,894,190
- 2" Iron Water Main Abandonment (FY 2023/24) - \$946,130
- 10 & 12 Inch ACP Water Mains Replacement (FY 2023/24) - \$3,156,920
- Jones St. Replacement (FY 2023/24) - \$149,707
- Cooper St. 6" inch to 8 inch Main Replacement to Old Tar (FY 2023/24) - \$205,950
- GUC 12" Interconnect (FY 2023/24) - \$514,480
- South Brook 10" Water Main (FY 2023/24) - \$1,471,630
- Brookstone Fire Flow (FY 2024/25) - \$176,625
- NC 11 Extension (FY 2024/25) - \$267,730
- Church Street Extension (FY 2024/25) - \$488,310
- Lead and Cooper Service Line Replacement Study (FY 2024/25) - \$400,000
- Sylvania/Ange Street Extension (FY 2025/26) - \$191,020
- Forlines Road 4" and 8" Water Main Abandonment (FY 2025/26) - \$111,250
- Blount St. Line Replacement (FY 2025/26) - \$202,887
- Winterville Crossing to Worthington Rd. Ext. (FY 2026/27) - \$200,610
- East Laurie Ellis Extension (FY 2026/27) - \$390,750
- Myrtle St. Replacement (FY 2026/27) - \$81,165
- West Laurie Ellis Extension (FY 2026/27) - \$127,940
- Lead and Cooper Service Line Replacement Const. (FY 2027/28) - 1,000,000
- New Elevated Storage Tank (FY 2028/29) - \$3,550,000

Tyson Street 12" Water Main

Replace the existing 2" water main on Tyson Street with 700 LF of 12" water main. This project is currently on the Town's CIP. This will allow for a transmission main to better utilize the existing elevated storage tank to supply the western side of the Town. This will eliminate the 6" water main headloss around the elevated tank. The estimated cost for this project is \$205,210.

NCDOT Old Tar Rd. Widening Project

NCDOT is currently in the design phase of a project to widen Old Tar Rd. from Fire Tower Road to Worthington Rd. NCDOT will be responsible for relocating any existing water mains located within the proposed pavement section. This project is anticipated to start within the next 5 years. The cost estimate was based on the betterment charge of \$25 per LF for upsizing the pipe in the project area. There is approximately 11,200 feet of existing water main that will be upsized. The estimated cost of this project to the Town is \$1,894,190.

2" Iron Water Main Abandonment

The existing water main on the west side of the railroad tracks in Railroad Street south of Blount Street is one of the last few remaining iron water mains in Town. Another is on the east side of the tracks between Cooper Street and Blount Street. The 2" cast iron line on Mill Street extending north past Tyson Street is also included. The last 2" cast iron line included in this project would be the water main on Jones Street that is paralleled by a 6" water main. These mains are old and subject to failure at any time due to pitting and corrosion. Several repairs have been made on these small iron lines over the last few years. The Town and its customers in these areas would benefit from the replacement or abandonment of these lines. The estimated cost for this project is \$946,130.

10 & 12 Inch ACP Water Mains Replacement

Replace all existing 10 and 12 inch ACP water mains with equal-sized PVC water mains. The subject water mains are located along Mill Street, Railroad Street, and adjacent to the existing EST site between Walters Circle and North Street. The total footage of pipe to replace is approximately 15,060 LF. These water mains are identified for replacement due to their advanced age and because the hydraulic model indicates they convey very high flowrates of water. The estimated cost for the project is \$3,156,920.

Jones St. Line Replacement

This project consist of replacing approximately 2,800 LF of existing aging asbestos cement 6 inch water main with 6-inch PVC Water main. The estimated cost for the project is \$863,440.

Cooper St. to Old Tar Rd Main Replacement

Increasing the 6-inche main to an 8-inch water main. Extending from Lora Ln heading east to the intersection of Old Tar Rd . The estimated cost for the project is \$205,950.

GUC Interconnect

Install a third point of connectivity with the GUC water system. This connection involves a 12-inch interconnect that include a vault, master meter, gate value, fire hydrant. This project will provide the west side of the Town's water system with additional water pressure The estimated cost for the project is \$514,480.

South Brook 10" Main / Laurie Ellis Main Replacement

A 10-inch water main will be constructed from the intersection of Old Tar Road and Cooper St. From the 10-inch tie in, heading south to Laurie Ellis Road. Then heading west on Laurie Ellis to the entrance of South Brook Subdivision. The Town will be replacing 6,100 feet of 6-inch line with a new 10-inch line. There will also be 4 additional fire hydrants. The estimated cost for the project is \$1,471,630

Brookstone Fire Flow

Install 1,000 LF of 8" water main to connect the existing 8" water main on Church Street to the front of the Brookstone Subdivision. This line will allow for significantly improved fire flow to this subdivision with the majority of the hydrants exceeding 1,000 gpm. It will reduce the headloss that is experienced through the existing 6" water main. The estimated cost for this project is \$176,625.

NC 11 Extension

Install 800 LF of 8" water main to connect the existing 6" water mains on Reedy Branch Road and in the South Ridge Subdivision. This line will be bored under NC 11/Winterville Parkway. It will act as a transmission line to allow for Well 2 and the Worthington Booster Pump Station to better feed the Western part of the Town. The estimated cost for this project is \$267,730.

Church Street Extension

Install 2,500 LF of 8" water main to connect the existing 6" water mains on Old NC 11 and on Church Street. This line will be bored under Old NC 11 and easement would have to be acquired to run the pipe to Church Street. It will act as a transmission line to allow for Well 2 and the Worthington Booster Pump Station to better feed the Western part of the Town. The estimated cost for this project is \$488,310.

Lead / Cooper Line Replacement AIA Study

This project is an unfunded federal mandate requiring public drinking water suppliers to remove any and all consumer service lines that were constructed of lead or cooper. In order to determine which residential services in town that need to be replaced this study will identify the property and help the Town determine the magnitude and scale of the project. This will require assistance from an engineering firm to perform this type of work. The estimated cost of this project is \$400,000.

Sylvania/Ange Street Extension

The existing 6" water main on Sylvania Street currently dead ends on the west side of Ange Street, while the existing 6" water main on Ange Street is on the east side of Ange Street. In order to eliminate a dead end and allow for better fire flow in the Cooper's Point Subdivision an Extension was created to connect the two water mains together with a bore. This would also tie the area into the water main which is fed directly from the well, not only increases flow in a fire situation, but increasing water quality. The estimated cost for this is \$191,020 which was taken from the Town's CIP.

Forlines Road 4" and 8" Water Main Abandonment

Bell Arthur Water Corporation owned and operated both a 10" water main and a 4" water main on the south side of Forlines Road. The Town also installed an 8" water main on the north side of Forlines Rd. before purchasing the 10" and 4" mains from BAWC. Currently the Town owns three water mains on Forlines Rd. between Highway 11 and Reedy Branch Rd. Since three lines are not necessary for fire protection or water quality to the Town would like to abandon the existing 4" and 8" water mains. These mains are also a liability since it is beneath the existing asphalt. If the line were damaged or developed a leak it would require an expensive repair and would likely result in a road closure of Forlines Rd. The Town is hoping to avoid any situations of that nature by simply abandoning the main. The cost for this project is estimated to be \$111,250.

Blount St. Line Replacement

This project consist of replacing approximately 500LF of existing aging asbestos cement 6 inch water main with 6-inch PVC Water main. The project is estimated to cost \$374,670

Winterville Crossing to Worthington Rd. Extension

In order to decrease water age and increase water quality in the subdivisions east of Old Tar Road a Extension is will be connected to the dead end water main at the back of Winterville Crossing Subdivision to the new 10" water main on the south side of Worthington Road with an 8" water main. The Town currently experiences issues with chlorine residuals in the Canterbury and Cleveewood Subdivisions and modeling predicts that this Extension may decrease those issues. This Extension would also increase available fire flow to these subdivisions. The estimated cost for this project is \$200,610

East Laurie Ellis Extension

Install 2,650 LF of 8" water main along Laurie Ellis from the end of the current system to the most southern portion of the Town's system in the Eli's Ridge Subdivision. This will create another Extension in the system and better aid transmission from the Worthington Booster Pump Station to the Southwest part of Town. The estimated cost for this project is \$390,750.

Myrtle St. Line Replacement

This project consist of replacing approximately 700LF of existing aging asbestos cement 6 inch water main with 6-inch PVC Water main. The estimated cost of this project is \$269,630.

West Laurie Ellis Extension

This project will extend a new 8 inch waterline. The line will connect Mill St. and Laurie Ellis Road water mains. The project is needed to improve water circulation and reduce water aging on that part of the system. It will also address issues regarding water

pressure on the west side of the Town's water system. The estimated cost of this project is \$230,160.

Lead and Cooper Service Line Replacement Construction

This project is an unfunded federal mandate requiring public drinking water suppliers to remove any and all consumer service lines that were constructed of lead or cooper. Once the study is complete the Town will have to undergo removing all connections that have been identified as contaminated during the assessment study. The estimated cost of this project is \$1,000,000.

New Elevated Storage Tank

Construct a new 500,000 gallon elevated storage tank on Church Street to handle peak flow and fire flow on the Southern and Western portions of Town that would not be able to be adequately served by the smaller Well 2. The tank would be modeled after the existing elevated storage tank to match its hydraulic grade and controls. The estimated cost for the project is \$3,550,000.

Financial Planning and Revenues

In addition to the development and annual review of the Capital Improvement Plan (CIP), each year the Town holds multiple departmental and council work sessions while developing the annual budget. As stated in the CIP, Department Heads review programmed projects and assess current capital needs for the upcoming budget year. Capital projects are selected that require repair, maintenance, or replacement. Staff work together internally and with consulting engineers to determine the full extent of project costs based on scope, timing, ongoing operational costs, land acquisition, etc. This process is applied to new projects and projects previously programmed in the CIP to ensure the most accurate cost estimates are budgeted and any operational impacts are identified. The Finance Department works with other departments to determine the best method for funding proposed projects.

The Town has an established Water Fund for the purpose of financing the operation and maintenance of the water systems. The primary source of revenue for this department comes from user charges (rates and fees).

The residential water user rates for FY 2022/23 are as follows:

In-town: \$22.40 for first 3,000 gallons, then \$3.31 per 1,000 gallons

Out of Town: \$44.80 for first 3,000 gallons, then \$6.62 per 1,000 gallons in the recent fiscal year 2021-22, the revenue generated from customer charges for water was \$1,508,093, with Water Department operating expenditures totaling \$1,446,588. Overall the net income for the year was \$38,779 and the total Fund Balance was \$2,775,347.

Table 15 below summarizes the proposed financing and impact of the recommended water capital improvement projects.

| Expenditures | CURRENT COST | FY 22- | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | FY 28-29 | FY 29- | FY 30- | FY 31-32 |
|--|----------------------|---------------|---------------------|---------------------|-------------------|---------------------|---------------------|---------------------|---------------|---------------|-----------------|
| Tyson Street 12" Water Main | \$ 205,210 | | \$ 205,210.00 | | | | | | | | |
| Sylvania/Ange Street Loop | \$ 191,020 | | | | \$ 191,020.00 | | | | | | |
| Forlines Road 4" and 8" Water Main Abandonment | \$ 111,250 | | | | \$ 111,250.00 | | | | | | |
| NCDOT Old Tar Road Widening Project w/ betterment | \$ 1,906,550 | | \$ 1,906,550.00 | | | | | | | | |
| Winterville Crossing to Worthington Road Extension | \$ 200,610 | | | | | \$ 200,610.00 | | | | | |
| 2" Iron Water Main Abandonment | \$ 346,130 | | \$ 346,130.00 | | | | | | | | |
| Brookstone Fire Flow | \$ 485,340 | | | \$ 485,340.00 | | | | | | | |
| NC 11 Extension | \$ 267,730 | | | \$ 267,730.00 | | | | | | | |
| Church Street Extension | \$ 488,310 | | | \$ 488,310.00 | | | | | | | |
| New Elevated Storage Tank | \$ 3,550,000 | | | | | | | \$ 3,550,000.00 | | | |
| East Laurie Ellis Extension | \$ 390,750 | | | | | \$ 390,750.00 | | | | | |
| 10 & 12 Inch ACP Water Mains Replacement | \$ 3,156,920 | | \$ 3,156,920.00 | | | | | | | | |
| Blount St Line Replacement | \$ 374,670 | | | | \$ 374,670.00 | | | | | | |
| Myrtle St Replacement | \$ 269,630 | | | | | \$ 269,630.00 | | | | | |
| Jones St Replacement | \$ 863,440 | | \$ 863,440.00 | | | | | | | | |
| Old Tar 6" to 8" Main Replacement | \$ 343,100 | | \$ 343,100.00 | | | | | | | | |
| West Laurie Ellis Extension | \$ 230,160 | | | | | \$ 230,160.00 | | | | | |
| GUC 12" Interconnect | \$ 514,480 | | \$ 514,480.00 | | | | | | | | |
| South Brook 10" Main / Laurie Ellis Replacement | \$ 1,471,630 | | \$ 1,471,630.00 | | | | | | | | |
| Federal Mandate Lead/cooper Line Replacement Program AIA Study | \$ 400,000 | | | \$ 400,000.00 | | | | | | | |
| Federal Mandate Lead/cooper Line Replacement Program | \$ 1,000,000 | | | | | | \$ 1,000,000.00 | | | | |
| TOTAL EXPENDITUR | \$ 17,372,930 | \$- | \$ 9,413,460 | \$ 1,641,380 | \$ 676,940 | \$ 1,091,150 | \$ 1,000,000 | \$ 3,550,000 | \$- | \$- | \$ - |
| Funding Sources | | FY 22- | FY 23-24 | FY 24-25 | FY 25-26 | FY 26-27 | FY 27-28 | FY 28-29 | FY 29- | FY 30- | FY 31-32 |
| Water Fund Operating Revenues | | | | | \$ 676,940 | | | \$ - | \$ - | \$ - | \$ - |
| Installment Financing (20-year loans @ 2%) | | \$ - | \$ 9,413,460 | \$ 1,641,380 | | \$ 1,091,150 | \$ 1,000,000 | \$ 3,550,000 | \$ - | \$ - | \$ - |
| TOTAL | | \$- | \$ 9,413,460 | \$ 1,641,380 | \$ 676,940 | \$ 1,091,150 | \$ 1,000,000 | \$ 3,550,000 | \$- | \$- | \$ - |

Table 1:
Summary of Capital Improvement Financing

This Water Capital Improvement Plan is here by adopted on April 10th, 2023 by the Winterville Town Council.

Mayor

Date

Town Clerk

Date



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Community Room Rentals – Deposits and Rental Rates.

Action Requested: Adopt Staff's Recommendations.

Attachments: N/A.

Prepared By: Terri L. Parker, Town Manager

Date: 4/5/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

Staff resumed the Community Room Rental process several weeks ago. As Council is aware, the Town ceased renting Town facilities during the onset of the COVID-19 Pandemic in 2020. Now that the Town is renting the Community Room space again, Staff recommends the following increases for refundable deposits and rental fees:

- ✓ Refundable Deposit – Current: \$100 **Proposed Increase: \$200**
- ✓ Rental Rate – Current In-Town Rate: \$125 (per day) **Proposed Increase: \$225 (per day)**
- ✓ Rental Rate – Current Out of Town Rate: \$200 (per day) **Proposed Increase: \$300 (per day)**

We will also be changing the Rules for Renting to ensure that the Party renting the facility **MUST** be present for both the pre and post inspections by the Town.

Budgetary Impact: TBD.

Recommendation: Adopt Staff's Recommendations.



**Town of Winterville
Town Council
Agenda Abstract**

Item Section: New Business

Meeting Date: April 10, 2023

Presenter: Terri L. Parker, Town Manager

Item to be Considered

Subject: Time Limit – People Speaking During Public Hearings.

Action Requested: Adopt Staff's Recommendations.

Attachments: N/A.

Prepared By: Terri L. Parker, Town Manager

Date: 4/5/2023

ABSTRACT ROUTING:

TC 04/05/2023

FD

TM 04/05/2023

Final tlp – 04/05/2023

Supporting Documentation

During the last Town Council meeting, we had one Public Hearing that went for well over an hour due to the large number of people speaking on the issue. Council briefly discussed imposing a time limit for speakers during Town held Public Hearings.

Staff proposes that Council implement the same three (3) minute time limit for speakers during Public Hearings that the Town imposes on people speaking during Public Comment. Staff recommends that, if adopted, this new rule take effect at the May Regularly Scheduled Meeting.

Budgetary Impact: N/A.

Recommendation: Adopt Staff's Recommendations.