



**WINTERVILLE TOWN COUNCIL AGENDA**  
**MONDAY, AUGUST 4, 2025 - 6:00 PM**  
**WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. ROLL CALL.**
- VI. APPROVAL OF AGENDA.**
- VII. RECOGNITION OF NEW EMPLOYEES:**
  1. Shamika Williams, Equipment Operator, Public Works Department.
  2. Nicholas Holton, Electric Line Technician 1st Class, Electric Department.
- VIII. PROCLAMATIONS:**
  1. Mary Forlines – 99<sup>th</sup> Birthday.
- IX. PRESENTATIONS:**
  1. Sidewalk Audit – Kat Dale.
  2. Winterville at Work Video.
- X. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
- XI. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
  1. Approval of Council Meeting Minutes.
  2. Budget Amendment 2025-2026-1.
  3. Tax Settlement 2024-2025.
  4. Watermelon Festival Requests.
  5. Parking Ordinance Amendment.
  6. System Development Fee.
  7. The Wooten Company – General Consulting Fee Task Order 43.
  8. Pornography Policy.
  9. Eli's Ridge Annexation-Direct Town Clerk to Investigate Sufficiency.
  10. Neuse River Hazard Mitigation Plan Resolution 25-R-081.

**XII. OLD BUSINESS:**

**XIII. NEW BUSINESS:**

1. Winterville Human Relations Board By-Law Amendment.
2. Advisory Board Appointments: Winterville Human Relations Board.
3. Advisory Board Appointments: Planning and Zoning.
4. Animal Control Ordinance.

**XIV. OTHER AGENDA ITEMS:**

1. Multi-Purpose Center - Concise Progress/Update Requested. (Councilwoman Hawkins).
2. Community Opportunity/Resident Resources. (Councilwoman Hawkins).
3. Small Business Town Hall. (Councilwoman Hawkins).

**XV. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**

1. Town Manager Performance Review.
2. Town Strategic Plan; Amendments to Code of the Ordinances/Council Rules and Procedures; and Accessory Dwelling Units.

**XVI. QUARTERLY REPORTS FROM DEPARTMENT HEADS: (May, June, and July)**

**XVII. ANNOUNCEMENTS:**

- See Attached.

**XVIII. REPORTS FROM THE TOWN MANAGER, TOWN ATTORNEY, TOWN COUNCIL, AND MAYOR.**

**XIX. CLOSED SESSION:**

**NCGS § 143-318.11. (a) (3)** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

**NCGS § 143-318.11. (a) (5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

**XX. ADJOURN.**

***SPECIAL NOTICE:*** Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)

## **XVII. ANNOUNCEMENTS ATTACHMENT:**

- September 2025 Newsletter Information Due: Friday, August 7, 2025.
- 2025 ElectriCities Annual Conference: Sunday August 10, 2025 – Thursday, August 14, 2025 - Marriott Myrtle Beach Resort, 8400 Costa Verda Drive, Myrtle Beach, SC.
- Coffee with a COP: Friday, August 15, 2025; 9:00 am – 10:30 am – Cooper's Cup, 2588 Railroad Street, Winterville, NC
- Planning and Zoning Board Meeting: Monday, August 18, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, August 19, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Stormwater Advisory Board Meeting: Wednesday, August 20, 2025 @ 6:00 pm – Operation Center.
- Winterville Watermelon Festival: Thursday, August 21, 2025 – Sunday, August 24, 2025 – Winterville Recreation Park, 332 Sylvania Street, Winterville, NC
- Recreation Advisory Board: Tuesday, August 26, 2025 @ 6:30 pm – Operation Center.
- September 8th Agenda Abstracts Due: Wednesday, August 27, 2025.
- Free Try LAX: Thursday, August 28, 2025; 6:15 pm – 7:00 pm – Hillcrest Park, 2418
- Winterville Human Relations Board Meeting: Thursday, August 28, 2025 @ 7:00 – Town Hall Executive Conference Room.
- Labor Day – Town Offices Closed: Monday, September 1, 2025.
- Agenda Review Meeting: Thursday, September 4, 2025 @ 4:00 pm – Town Hall Executive Conference Room.
- Movie in the Park - Angels in the Outfield: Friday, September 5, 2025; approximately ½ hour after sunset - Winterville Recreation Park Amphitheater, 332 Sylvania Street, Winterville, NC
- Regular Town Council Meeting: Monday, September 8, 2025 @ 6:00 pm - Town Hall Assembly Room.