



**WINTERVILLE TOWN COUNCIL AGENDA  
MONDAY, SEPTEMBER 8, 2025 - 6:00 PM  
WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. ROLL CALL.**
- VI. APPROVAL OF AGENDA.**
- VII. PROCLAMATIONS:**
  1. National Recovery Month.
  2. National Hispanic Heritage Month
- VIII. PRESENTATIONS:**
  1. Winterville Human Relation Board; Back to School Support to Mrs. Lavetta Roundtree, Principal, W. H. Robinson Elementary.
- IX. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
  1. Mat de Jesus – Mill and Boyd Street Intersection Report.
- X. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
  1. Approval of Council Meeting Minutes.
  2. Copier Purchase.
  3. Budget Amendment.
  4. Release and Refund of Taxes.
  5. Tax Discovery Adjustments.
  6. Charge the Tax Collector with collection of the 2025-2026 Tax Levy.
  7. Eli's Ridge Annexation: Schedule Public Hearing for October 13, 2025.
  8. T.A. Loving Change Order #4.
  9. Bloodhound and Brightspeed Utility Location Agreement.

- XI. **OLD BUSINESS:**
1. None
- XII. **NEW BUSINESS:**
1. School Resource Officers Agreement.
  2. Urgent Repair List.
  3. Recreation Advisory Board Appointments.
  4. Ditch Witch Replacement Purchase.
  5. Electric Engineering and 15 Year Capital Improvement Plan.
  6. Michael Taylor Electric Engineering Contract.
- XIII. **OTHER AGENDA ITEMS:**
1. Water Fountain(s) (Councilwoman Hawkins).
  2. Youth Recognition (Councilwoman Hawkins).
  3. Oversight (Councilwoman Hawkins).
  4. Calvin Henderson (Councilwoman Hawkins).
- XIV. **ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**
1. Town Strategic Plan.
  2. Amendments to Code of the Ordinances / Council Rules and Procedures.
  3. Accessory Dwelling Units.
- XV. **ANNOUNCEMENTS:**
- See Attachment.
- XVI. **REPORTS FROM THE TOWN MANAGER, TOWN ATTORNEY, TOWN COUNCIL, AND MAYOR.**
- XVII. **CLOSED SESSION:**
- NCGS § 143-318.11. (a) (5)** To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.
- XVIII. **ADJOURN.**

***SPECIAL NOTICE:*** *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*

**XVI. ANNOUNCEMENTS ATTACHMENT:**

- Friday Night Concert - Dakota Blue: Friday, September 12, 2025 @ 7:00 pm - Winterville Recreation Park Amphitheater, 332 Sylvania Street, Winterville, NC.
- Planning and Zoning Board Meeting: Monday, September 15, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, September 16, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Stormwater Advisory Board Meeting: Wednesday, September 17, 2025 @ 6:00 pm – Operation Center.
- Coffee with a COP: Friday, September 19, 2025; 9:00 am – 10:30 am – Cooper's Cup, 2588 Railroad Street, Winterville, NC
- Recreation Advisory Board: Tuesday, September 23, 2025 @ 6:30 pm – Operation Center.
- Winterville Human Relations Board Meeting: Thursday, September 25, 2025 @ 7:00 – Town Hall Executive Conference Room.
- Agenda Abstracts and Information Due: October 1, 2025.
- Candidate Forum: Thursday, October 2, 2025; 6:30 – 9:30 pm – Town Hall Assembly Room.
- November 2025 Newsletter Information Due: Tuesday, October 7, 2025.
- Agenda Review Meeting: Thursday, October 9, 2025 @ 4:00 pm – Town Hall Executive Conference Room.
- Friday Night Concert – SpareChange: Friday, October 10, 2025 @ 7:00 pm - Winterville Recreation Park Amphitheater, 332 Sylvania Street, Winterville, NC.
- Regular Town Council Meeting: Monday, October 13, 2025 @ 6:00 pm - Town Hall Assembly Room.