



WINTERVILLE TOWN COUNCIL AGENDA
MONDAY, OCTOBER 13, 2025 - 6:00 PM
WINTERVILLE TOWN HALL ASSEMBLY ROOM

- I. CALL TO ORDER.**
- II. INVOCATION.**
- III. PLEDGE OF ALLEGIANCE.**
- IV. WELCOME.**
- V. ROLL CALL.**
- VI. APPROVAL OF AGENDA.**
- VII. PROCLAMATIONS:**
 - 1. Fire Prevention Week.
 - 2. Public Power Week.
 - 3. Breast Cancer Awareness.
 - 4. Deacon Herman G. Waters, Sr.
- VIII. PUBLIC HEARINGS:**
 - 1. Eli's Ridge Phase 6 Annexation Petition.
- IX. PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
- X. CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
 - 1. Approval of Council Meeting Minutes.
 - 2. Budget Amendment 2025-2026-3.
 - 3. Federal Awards Compliance Policies.
 - 4. Equipment Reimbursement Resolution.
 - 5. Halloween Event Street Closing.
 - 6. ServePro Mold Remediation Contract.
 - 7. Piedmont Service HVAC Maintenance Contract.
 - 8. 2020 Sewer Pump Station TA Loving Change Order 4a.
 - 9. ADA Compliance Study and Assessment, TO 44; The Wooten Company.

- XI. OLD BUSINESS:**
 - 1. Little Property Utility Service.
- XII. NEW BUSINESS:**
 - 1. Southbrook Phase 2 Preliminary Plat (Revised).
 - 2. WHRB Advisory Board Appointment – College Member.
 - 3. Park Hours Signage.
 - 4. River City Contract.
- XIII. OTHER AGENDA ITEMS:**
 - 1. Multipurpose/Community Center: Line Items Request of Expense (\$25,000) Initially requested in August 2025. (Councilwoman Hawkins).
 - 2. Sunshine List: Dissemination of Information to the public by way of emails. (Councilwoman Hawkins).
 - 3. Items Placed on Agenda by Town Councilwoman: Precursor of Censorship/Restriction of Representation of Voice. (Councilwoman Hawkins).
 - 4. Town Organizational Map: Hierarchy and Structure of Town. (Councilwoman Hawkins).
- XIV. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**
 - 1. Town Strategic Plan.
 - 2. Amendments to Code of the Ordinances / Council Rules of Procedures.
 - 3. Accessory Dwelling Units.
- XV. QUARTERLY REPORTS FROM DEPARTMENT HEADS:**
 - 1. Written Reports from Department Heads.
- XVI. ANNOUNCEMENTS:**
 - See Attachment.
- XVII. REPORTS FROM THE TOWN MANAGER, TOWN ATTORNEY, TOWN COUNCIL, AND MAYOR.**
- XVIII. ADJOURN.**

SPECIAL NOTICE: *Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)*

XVII. ANNOUNCEMENTS ATTACHMENT:

- Stormwater Advisory Board Meeting (Quarterly): Wednesday, October 15, 2025 @ 6:00 pm – Operation Center.
- Coffee with a COP: Friday, October 17, 2025; 9:00 am – 10:30 am – Cooper's Cup, 2588 Railroad Street, Winterville, NC.
- Friday Movie in the Park - Cars (G): Friday, October 17, 2025 @ 6:30 pm - Winterville Recreation Park Amphitheater, 332 Sylvania Street, Winterville, NC.
- Planning and Zoning Board Meeting: Monday, October 20, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, October 21, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Winterville Human Relations Board Meeting: Thursday, October 23, 2025 @ 7:00 – Town Hall Assembly Room.
- Fright Fest: Sunday, October 26, 2025; 3:00 pm – 6:00 pm – Downtown Winterville.
- Fright Fest Golf Cart Parade: Sunday, October 26, 2025; 6:00 pm.
- Early Voting One-Stop: Monday, October 27, 2025 – Saturday, November 1, 2025 – Community Room.
- Recreation Advisory Board: Tuesday, October 28, 2025 @ 6:30 pm – Operation Center.
- Abstracts for November 10th Agenda Due: Wednesday, October 29, 2025.
- Daylight Savings Time Ends: Sunday, November 2, 2025 - Turn Clocks Back 1 Hour.
- Municipal Election Day: Tuesday, November 4, 2025 – Community Room and Operation Center.
- November Reports and Volunteer Board Minutes Due: Monday, November 3, 2025.
- Municipal Election Day: Tuesday, November 4, 2025 – Community Room and operation Center.
- Agenda Review Meeting: Thursday, November 6, 2025 @4:00 pm – Town Hall Executive Conference Room.
- December 2025 Newsletter Information Due: Friday, November 7, 2025.
- Regular Town Council Meeting: Monday, November 10, 2025 @ 6:00 pm - Town Hall Assembly Room.
- Veteran's Day Holiday – Town Offices Closed: Tuesday, November 11, 2025.
- Planning and Zoning Board Meeting: Monday, November 17, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Board of Adjustment Meeting: Tuesday, November 18, 2025 @ 7:00 pm - Town Hall Assembly Room.
- Winterville Human Relations Board Meeting: Thursday, November 20, 2025 @ 7:00 – Town Hall Assembly Room.
- Coffee with a COP: Friday, November 21, 2025; 9:00 am – 10:30 am – Cooper's Cup, 2588 Railroad Street, Winterville, NC
- Recreation Advisory Board: Tuesday, November 25, 2025 @ 6:30 pm – Operation Center.
- December 8th Agenda Abstracts Due: Wednesday, November 26, 2025.
- Thanksgiving Holiday – Town Offices Closed: Thursday, November 27 and Friday, November 28, 2025.