



**WINTERVILLE TOWN COUNCIL SPECIAL CALLED MEETING AGENDA**  
**MONDAY, DECEMBER 22, 2025 - 6:00 PM**  
**WINTERVILLE TOWN HALL ASSEMBLY ROOM**

- I. **CALL TO ORDER.**
- II. **INVOCATION:**
- III. **PLEDGE OF ALLEGIANCE.**
- IV. **WELCOME.**
- V. **ROLL CALL.**
- VI. **APPROVAL OF AGENDA.**
- VII. **INSTALLATION AND OATH OF OFFICE OF NEWLY ELECTED TOWN OFFICIALS:**
  1. Mayor-Elect Richard E. Hines sworn in by the Honorable Wendy S. Hazelton, District Court Judge.
  2. Councilwoman-Elect Shantel Hawkins sworn in by the Honorable Wendy S. Hazelton, District Court Judge.
  3. Councilman-Elect Johnny Moyer sworn in by the Honorable Wendy S. Hazelton, District Court Judge.
- VIII. **APPOINTMENT OF MAYOR PRO-TEM.**
- IX. **RECESS.**
- X. **RECOGNITION OF NEW EMPLOYEE:**
  1. Alison Robbins, Customer Service Representative, Finance Department.
- XI. **PUBLIC HEARINGS:**
  1. Rucker Farm Rezoning.
- XII. **PUBLIC COMMENT:** *The Public Comment period of thirty minutes provides an opportunity for residents to comment on any item included in the agenda or to address the Town Council on any other matter related to the Town of Winterville. For an item included in the Public Hearing section of the agenda, residents should address the Council at the time the Mayor invites public comment on the item. No public comment may be made to the Council during the meeting, except during the Public Comment period or as part of a Public Hearing. Individual speakers are limited to a maximum of three minutes, and no more than three speakers may address the Council on a single matter. The Town Council may elect to take no action on the matter addressed by a speaker, may schedule the matter for further consideration at a future Council meeting, or may refer the matter to Town staff for disposition. Copies of the Town Public Comment Policy are available in the rear of the Assembly Room.*
  1. Ross Peterson – Town Services.
- XIII. **CONSENT AGENDA:** *The following items are considered routine in nature and will not be discussed by the Town Council unless a Councilman or citizen requests that an item be removed from the Consent Agenda for further discussion. The Mayor may allow citizens to address an item or ask questions.*
  1. Approval of Council Meeting Minutes.
  2. Approval of 2026 calendars.
    - Draft 2026 Regular Council Meeting Calendar; and
    - Draft 2026 Holiday Calendar; and
    - Draft 2026-2027 Budget Calendar.

3. Budget Amendment (2025-2026-4).
4. Emergency Stormwater Repair - Channel Drive.
5. Fortner Commercial LLC Annexation Petition: Clerk to Investigate Sufficiency.
6. Bike and Pedestrian Plan Grant Acceptance and Authorization.
7. NCDOT Agreement to Construct a Sidewalk on Mill Street.

**XIV. OLD BUSINESS.**

**XV. NEW BUSINESS:**

1. Vac Trailer Purchase.
2. Cost Share Agreement with Garden Street Communities.
3. Approval to Purchase Two-Way Radio Communication Equipment for Fire-Rescue-EMS and Police Departments and Associated Resolution of Reimbursement.
4. Rivers and Associates, Settlement Agreement Mutual Release of Claims.

**XVI. OTHER AGENDA ITEMS:**

**XVII. ITEMS FOR FUTURE AGENDAS/FUTURE WORK SESSIONS:**

1. Town Strategic Plan.
2. Amendments to Code of the Ordinances / Council Rules of Procedures.
3. Accessory Dwelling Units.

**XVIII. ANNOUNCEMENTS:**

- Christmas Holidays – Town Offices Closed: Wednesday, December 24 – Friday, December 26, 2025.
- Agenda Abstracts for January 12th Meeting Due: Wednesday, December 31, 2025.
- New Year's Holiday – Town Offices Closed: Thursday, January 1, 2026.
- Agenda Review Meeting: Thursday, January 8, 2026 @4:00 pm – Town Hall Executive Conference Room.
- Ripe for Revival Mobile Market: Thursday, January 8, 2026; 2:30 pm – 4:00 pm; 252 Main Street, Winterville.
- February 2026 Newsletter Information Due: Monday, January 5, 2026.
- Regular Town Council Meeting: Monday, January 12, 2026 @ 6:00 pm - Town Hall Assembly Room.
- Town Annual Planning Meeting – Part 1: Tuesday, January 27, 2026 @5:30 pm - Town Hall Executive Conference Room.
- Town Annual Planning Meeting – Part 2 (Tentative): Tuesday, February 3, 2026 @5:30 pm - Town Hall Executive Conference Room.

**XIX. REPORTS FROM THE TOWN MANAGER, TOWN ATTORNEY, TOWN COUNCIL, AND MAYOR.**

**XX. CLOSED SESSION:**

**NCGS § 143-318.11. (a) (5) To establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.**

**XXI. ADJOURN.**

***SPECIAL NOTICE:*** Anyone who needs an interpreter or special accommodations to participate in the meeting should notify the Town Clerk, Don Harvey at (252) 756-2221 ext. 2344 at least forty-eight (48) hours prior to the meeting. (Americans with Disabilities Act (ADA) 1991.)