



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RICHARD HINES

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

BEN WILLIAMS, ASSISTANT TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

DONALD HARVEY, TOWN CLERK

ANTHONY BOWERS, FINANCE DIRECTOR

RYAN WILLHITE, POLICE CHIEF

DAVID MOORE, FIRE CHIEF

BRYAN JONES, PLANNING DIRECTOR

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

MIKE BROWN, INSPECTOR/CODE ENFORCEMENT OFFICER

ROBERT SUTTON, ELECTRIC DIRECTOR

APPROVED BUDGET FY 2021-2022

TABLE OF CONTENTS

| | |
|-----------|---|
| 1 | LETTER OF TRANSMITTAL |
| 2 | BUDGET SUMMARY |
| 3 | REVENUES BY FUND |
| 4 | APPROPRIATIONS BY FUND |
| 5 | BUDGET ORDINANCE |
| 6 | FEE SCHEDULE |
| 7 | UTILITY RATE SCHEDULE |
| 8 | EMPLOYEE COMPENSATION AND BENEFITS |
| 9 | APPENDIX |
| 10 | NOTES |



571 Railroad Street
Box 1459
Winterville, NC 28590

Phone: (252) 215-2340
Fax: (252) 215-2450
www.wintervillenc.com

July 1, 2021

Mr. Douglas A, Jackson, Mayor
Mr. Ricky Hines, Mayor Pro-Tem
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman
Mr. Mark Smith, Councilman

RE: Adopted Annual Budget for the 2021-2022 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Adopted Annual Budget for Fiscal Year 2021-2022, beginning July 1, 2021 and ending June 30, 2022. The Adopted Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The last year has been tough for everyone and we had no idea that we (the Town) would still be grappling with the effects of the COVID-19 Pandemic. Though things appear to be getting better in the United States, the complete effects of what this pandemic, along with other local, state and national challenges will not be known for some time. Nonetheless, we were fortunate enough to work diligently and produce a conservative, yet balance budget for the Town.

The Adopted Draft Budget includes:

- *no tax adjustments;*
- *no rate adjustments;*
- *no new positions;*
- *some capital requests;*
- *funding for Non-Town Agencies as approved by the Council on May 25, 2021;*
- *contributions from the Water, Sewer, Storm water and Electric funds to the General Fund to compensate for administrative services;*
- *a 2.5% Cost of Living Adjustment for all employees as of July 1, 2021;*
- *a 3% increase in health insurance premiums for employees and the Town absorbed the increased costs for both employee and dependent coverage;*
- *a 0% increase in dental Insurance premiums;*
- *\$25,000 to add to the OPEB (Other Post-Employment Benefits) reserve;*
- *transfers between funds, as necessary, to balance the overall budget; and*
- *contributions from various "fund balances to balance various funds and the overall budget (though Council is cautioned that this is not the trend the Town should continue).*

Below is a brief budgetary summary of point of interests:

GENERAL FUND:

All revenues, which comprise the General Fund, have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The Adopted Budget assumes a 98% collection rate for ad valorem taxes and a slight increase in local option sales tax.

The total General Fund budget currently totals **\$10,899,010**. There is a General Fund balance appropriation of **\$469,544** as well as a transfer from the Electric Fund to the General Fund in an amount of **\$650,000**.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner but approached in such a way that service to the citizens remains constant.

Some highlights (In addition to departmental requests) in the General Fund Departmental budgets include:

- Approved Non-Town agency allocations for FY 2021-2022 total \$71,680. The **cash** allocation requests for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$20,000 (disbursed in FY 20-21);*
 - *Boys and Girls Club - \$5,000;*
 - *Winterville Chamber of Commerce - \$20,000;*
 - *Pitt County Council on Aging (Meals on Wheels) - \$4,680;*
 - *Rebuilding Together, Pitt County, NC - \$10,000;*
 - *Winterville Senior Citizens Club - \$3,500;*
 - *Senior Adult Fellowship - \$3,500 and;*
 - *Pitt County Girls Softball - \$5,000.*
- The in-kind amount for Winterville Historical and Arts Society (WHAS) - \$11,750.
- The in-kind amount for the Winterville Chamber - \$1,000.
- Sheppard Memorial Library has requested a total of \$163,500.

RECREATION FUND:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. This Fund was hit especially hard due to the effects COVID-19 had on programs. A transfer from General Fund to Recreation in the amount of **\$967,243** has been included for operational purposes.

The total budget for Parks and Recreation for FY 2021-2022 is estimated to be **\$1,144,768**.

POWELL BILL FUND:

The total budget for the Powell Bill Fund for FY 2021-2022 is estimated to be **\$228,367**. There is no contribution from "Fund Balance" included in this budget.

FIRE DEPARTMENT GRANT FUND:

This Fund includes both the salaries and benefits for the Hiring Grant as well as the Recruitment and Retention Grant. The total budget for the Fire Department Grant Fund for FY 2021-2022 is estimated to be **\$1,064,018**. The contribution from General Fund for this budget totals \$623,931.

URGENT REPAIR FUND:

The total budget for the Urgent Repair Fund for FY 2021-2022 is estimated to be **\$20,000**. There is a contribution from the General included for the same amount.

ENTERPRISE FUNDS:

Electric Fund - There is a transfer from Electric Fund to General Fund in the amount of \$650,000 as is done annually to assist in covering the costs of operations. Due to the rapid expansion of our Town, substantial amount of capital work continues. The total budget for the Electric Fund is estimated to be **\$7,321,586**. There is a contribution from "fund balance" included in this Fund budget in the amount of **\$226,915**.

Water Fund – The total budget for the Water Fund is estimated to be **\$1,646,514**. There is a contribution from "fund balance" included in this Fund budget in the amount of **\$120,272**. \$400,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities.

Sewer Fund – The total budget for the Sewer Fund is estimated to be **\$2,489,900**. There is no contribution from "fund balance" included in this Fund budget.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula, which contains several components. The Town's appropriation to CMSD is budgeted as **\$1,027,572**, which is a \$47,859 decrease from the allocation paid in FY 2020-2021.

Storm Water Fund – The total budget for the Storm Water Fund is estimated to be **\$509,930**. There is no contribution from "fund balance" included in this Fund budget.

Conclusion:

It is with great stress and caution that Staff presents Approved Annual Budget for FY 2021-2022. As you know, the cost of doing business continues to rise and as such, it requires us to continue to assess our current revenue streams and adjust accordingly, while planning.

The **Total Budget for FY 2021-2022 is \$25,324,891**. Staff has continued concerns about the Town's current revenue sources and we urge Council to look toward making upward

adjustments in some of these sources in the near future. As the Town continues its rapid growth and expansion, there will be added pressure on our workforce, equipment and facilities.

Many thanks to all of the Departments and the Council for the hard work put in to assist in bringing this Budget forward!

Please let us know should anyone have further questions.

Thank you.

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2021-2022**

| Fund | Revenues | | | | | Appropriations |
|-----------------|-------------------------|----------------------|------------------------|------------------------|---------------|-------------------------|
| | Internal | | External | | | |
| | Current | Prior Year | Services | Transfer | Debt Proceeds | |
| General Fund | \$ 8,417,470.00 | \$ 469,544.00 | \$ 1,361,996.00 | \$ 650,000.00 | \$ - | \$ 10,899,010.00 |
| Recreation | \$ 177,525.00 | \$ - | \$ - | \$ 967,243.00 | | \$ 1,144,768.00 |
| Powell Bill | \$ 228,367.00 | \$ - | \$ - | \$ - | | \$ 228,367.00 |
| Fire Grant Fund | \$ 623,931.00 | | \$ - | \$ 440,885.00 | | \$ 1,064,816.00 |
| Housing | \$ - | | \$ - | \$ 20,000.00 | | \$ 20,000.00 |
| Electric | \$ 7,005,171.00 | \$ 226,915.00 | \$ 89,500.00 | \$ - | | \$ 7,321,586.00 |
| Water | \$ 1,526,242.00 | \$ 120,272.00 | \$ - | \$ - | | \$ 1,646,514.00 |
| Sewer | \$ 2,489,900.00 | \$ - | \$ - | \$ - | | \$ 2,489,900.00 |
| Stormwater | \$ 509,930.00 | \$ - | \$ - | \$ - | | \$ 509,930.00 |
| Total | \$ 20,978,536.00 | \$ 816,731.00 | \$ 1,451,496.00 | \$ 2,078,128.00 | \$ - | \$ 25,324,891.00 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------|---------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 10-0000-00-3110 | TAXES CURRENT BUDGET | 3,393,733 | 3,662,306 | 3,840,098 | 3,840,098 | 3,840,098 | 3,840,098 |
| 10-0000-00-3120 | TAXES PRIOR YEAR | 10,996 | 52,358 | 20,000 | 20,000 | 20,000 | 20,000 |
| 10-0000-00-3130 | TAXES 2 PRIOR YEARS | 3,500 | 6,075 | 3,500 | 3,500 | 3,500 | 3,500 |
| 10-0000-00-3140 | OTHER PRIOR YEARS | 3,500 | 10,125 | 3,500 | 3,500 | 3,500 | 3,500 |
| 10-0000-00-3150 | TAXES PENALTIES AND INTER | 12,200 | 29,925 | 25,000 | 25,000 | 25,000 | 25,000 |
| 10-0000-00-3160 | VEHICLE PROPERTY TAXES | 462,201 | 552,000 | 539,234 | 539,234 | 539,234 | 539,234 |
| 10-0000-00-3161 | VEHICLE TAGS | | | 5,100 | 5,100 | 5,100 | 5,100 |
| 10-0000-00-3210 | LOCAL OPTION SALES TAX | 2,069,981 | 2,393,477 | 2,458,298 | 2,458,298 | 2,458,298 | 2,458,298 |
| 10-0000-00-3220 | BUSINESS PRIVILEGE LICENS | | | 500 | 500 | 500 | 500 |
| 10-0000-00-3240 | BEER AND WINE EXCISE TAX | 40,669 | 40,669 | 41,172 | 41,172 | 41,172 | 41,172 |
| 10-0000-00-3310 | PAYMENT IN LUE OF TAXES | 1,500 | | | | | |
| 10-0000-00-3319 | SOLID WASTE DISPOSAL | 6,407 | 7,211 | | | | |
| 10-0000-00-3320 | UTILITY FRANCHISE TAX | 367,975 | 369,082 | 337,077 | 337,077 | 337,077 | 337,077 |
| 10-0000-00-3410 | DOT GRANT REIMBURSEMENT | 3,600 | 3,600 | 3,660 | 3,660 | 3,660 | 3,660 |
| 10-0000-00-3415 * | GRANT | 69,000 | 130,682 | 69,000 | 69,000 | 69,000 | 69,000 |
| 10-0000-00-3420 | MISC GRANT | 6,920 | 80,000 | | | | |
| 10-0000-00-3425 | FEMA FUNDING | 59,286 | 80,000 | | | | |
| 10-0000-00-3426 | CARES ACT | | 140,180 | | | | |
| 10-0000-00-3435 | ASSET FORFEITURE FED FUND | 15,330 | | | | | |
| 10-0000-00-3510 | ZONING ORDINANCE / AMENDM | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-0000-00-3511 | SITE PLAN CONST. REVIEW | | | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-0000-00-3512 | STORMWATER REVIEW | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-0000-00-3520 | SUBDIVISION PLAT REVIEW | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-0000-00-3530 | ZONING COMPLIANCE CERT | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-0000-00-3540 | CONDITIONAL USE APPLICATI | 500 | 500 | 500 | 500 | 500 | 500 |
| 10-0000-00-3550 | VARIANCE/ZONING APPEAL | 250 | 250 | 250 | 250 | 250 | 250 |
| 10-0000-00-3611 | UTILITIES SERVICE CHARGE | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-0000-00-3612 | COMMUNITY BUILDING RENT | 13,350 | 8,940 | | | | |
| 10-0000-00-3634 | FIRE INSPECTIONS | 19,500 | 17,280 | 28,000 | 28,000 | 28,000 | 28,000 |
| 10-0000-00-3635 | USER ACCESS FEE | 17,800 | | 1,000 | 1,000 | 1,000 | 1,000 |
| 10-0000-00-3636 | BUILDING INSP | 145,200 | 159,967 | 160,000 | 160,000 | 160,000 | 160,000 |
| 10-0000-00-3809 | UNAUTHORIZED SUBSTANCE TA | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 10-0000-00-3810 | COURT FEES | 6,477 | 12,221 | 7,000 | 7,000 | 7,000 | 7,000 |
| 10-0000-00-3811 | DEBT SERVICE PROCEEDS | | 1,163,673 | | | | |
| 10-0000-00-3819 | PMT TRANSACTION FEE | 6,157 | | | | | |
| 10-0000-00-3820 | MISCELLANEOUS | 29,918 | 60,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 10-0000-00-3821 | ELECTRIC FUND CONTRIBUTIO | 500,000 | 650,000 | 650,000 | 650,000 | 650,000 | 650,000 |
| 10-0000-00-3829 | CONTRIBUTION FOR SERVICES | 1,098,597 | 1,153,139 | 1,361,996 | 1,361,996 | 1,361,996 | 1,361,996 |
| 10-0000-00-3830 | GRAVE OPEN/CLOSING | 5,640 | 8,880 | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-0000-00-3831 | FUND BALANCE APPROPRIATIO | 2,279,933 | | | 469,544 | 469,544 | 469,544 |
| 10-0000-00-3860 | SANITATION | 545,268 | 557,052 | 571,000 | 571,000 | 571,000 | 571,000 |
| 10-0000-00-3861 | WINT. EMS RIEMB | 166,850 | 151,961 | 143,330 | 146,201 | 146,201 | 146,201 |
| 10-0000-00-3862 | WINTERVILLE RESCUE RENT | 20,580 | 20,580 | 20,580 | 20,580 | 20,580 | 20,580 |
| 10-0000-00-3863 | POLICE EVENT PAY | 77,000 | 77,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 10-0000-00-3888 | GUC SERVICE AGREEMENT | 21,800 | 22,300 | 22,300 | 22,300 | 22,300 | 22,300 |
| 10-0000-00-3904 | INTEREST INCOME | 131,017 | 2,264 | 4,000 | 4,000 | 4,000 | 4,000 |
| Totals for dept 0000-00 - | | 11,625,635 | 11,636,697 | 9,776,595 | 10,899,010 | 10,899,010 | 10,899,010 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------------|------------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| * NOTES TO BUDGET: DEPARTMENT 0000-00 | | | | | | | |
| 3415 | GRANT | | | | | | |
| | | | | | 69,000 | 69,000 | 69,000 |
| | FOOTNOTE AMOUNTS: | | | | | | |
| | SRO CONTRACT FROM THE COUNTY | | | | 69,000 | 69,000 | 69,000 |
| | DEPT '0000-00' TOTAL | | | | 69,000 | 69,000 | 69,000 |
| TOTAL ESTIMATED REVENUES | | 11,625,635 | 11,636,697 | 9,776,595 | 10,899,010 | 10,899,010 | 10,899,010 |
| BEGINNING FUND BALANCE | | 13,020,101 | 13,939,296 | | | | |
| FUND BALANCE ADJUSTMENTS | | 1,777,128 | 16,741 | | | | |
| ENDING FUND BALANCE | | 26,422,864 | 25,592,734 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 15 RECREATION FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 15-0000-00-3415 | GRANT | 26,500 | | | | | |
| 15-0000-00-3613 | CAL RIPKIN | 15,200 | 15,200 | 14,900 | 14,900 | 14,900 | 14,900 |
| 15-0000-00-3614 | TEE BALL | 11,500 | 11,500 | 11,600 | 11,600 | 11,600 | 11,600 |
| 15-0000-00-3615 | SOFTBALL ADULT | | 7,230 | 7,600 | 7,600 | 7,600 | 7,600 |
| 15-0000-00-3616 | FOOTBALL | 13,300 | 13,300 | 13,300 | 13,300 | 13,300 | 13,300 |
| 15-0000-00-3617 | FALL BASEBALL | 9,450 | 9,450 | 9,450 | 9,450 | 9,450 | 9,450 |
| 15-0000-00-3618 | BABE RUTH BASEBALL | 5,100 | 5,100 | 4,075 | 4,075 | 4,075 | 4,075 |
| 15-0000-00-3620 | RECREATION PROGRAMS | 10,500 | 22,000 | 21,500 | 21,500 | 21,500 | 21,500 |
| 15-0000-00-3621 | PAVILION RENTAL | 4,000 | 2,850 | 4,000 | 4,000 | 4,000 | 4,000 |
| 15-0000-00-3622 | DONATIONS AND SPONSORSHIP | 3,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 15-0000-00-3623 | ROOKIE BALL | 9,200 | 9,200 | 9,200 | 9,200 | 9,200 | 9,200 |
| 15-0000-00-3624 | CONCESSION | 22,000 | 33,043 | 50,000 | 50,000 | 50,000 | 50,000 |
| 15-0000-00-3625 | GENERAL FUND TRANSFER | 848,414 | 935,168 | 985,935 | 967,243 | 967,243 | 967,243 |
| 15-0000-00-3627 | RECREATION SUB FEES | 24,345 | 19,101 | | | | |
| 15-0000-00-3628 | FUND RAISING CONTRIBUTION | 3,900 | 11,900 | 11,900 | 11,900 | 11,900 | 11,900 |
| 15-0000-00-3632 | TOURNAMENT REV | 8,100 | 12,800 | 16,000 | 16,000 | 16,000 | 16,000 |
| 15-0000-00-3831 | FUND BALANCE APPROPRIATIO | 107,065 | 17,645 | | | | |
| Totals for dept 0000-00 - | | 1,121,574 | 1,129,487 | 1,163,460 | 1,144,768 | 1,144,768 | 1,144,768 |
| TOTAL ESTIMATED REVENUES | | 1,121,574 | 1,129,487 | 1,163,460 | 1,144,768 | 1,144,768 | 1,144,768 |
| BEGINNING FUND BALANCE | | 606,318 | 701,902 | | | | |
| ENDING FUND BALANCE | | 1,727,892 | 1,831,389 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 16 POWELL BILL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 16-0000-00-3440 | POWELL BILL DISTRIBUTION | 251,494 | 251,494 | 228,247 | 228,247 | 228,247 | 228,247 |
| 16-0000-00-3831 | FUND BALANCE APPROPRIATIO | 382,762 | 143,121 | | | | |
| 16-0000-00-3904 | INTEREST INCOME | 10,125 | 2,452 | 120 | 120 | 120 | 120 |
| 16-0000-00-3945 | CONTRIBUTION FROM STWATER | 27,200 | | | | | |
| Totals for dept 0000-00 - | | 671,581 | 397,067 | 228,367 | 228,367 | 228,367 | 228,367 |
| TOTAL ESTIMATED REVENUES | | 671,581 | 397,067 | 228,367 | 228,367 | 228,367 | 228,367 |
| BEGINNING FUND BALANCE | | 245,226 | 241,969 | | | | |
| ENDING FUND BALANCE | | 916,807 | 639,036 | | | | |

07/12/2021 04:40 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 18 FIRE DEPARTMENT FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 18-0000-00-3400 | GRANT FUNDING | 788,069 | 421,713 | 291,713 | 291,713 | 291,713 | 291,713 |
| 18-0000-00-3425 | FEMA FUNDING | | 208,897 | 149,172 | 149,172 | 149,172 | 149,172 |
| 18-0000-00-3831 | FUND BALANCE APPROPRIATIO | 528 | | | | | |
| 18-0000-00-3884 | GENERAL FUND CONT | 255,600 | 424,705 | 578,987 | 623,931 | 623,931 | 623,931 |
| Totals for dept 0000-00 - | | <u>1,044,197</u> | <u>1,055,315</u> | <u>1,019,872</u> | <u>1,064,816</u> | <u>1,064,816</u> | <u>1,064,816</u> |
| TOTAL ESTIMATED REVENUES | | <u>1,044,197</u> | <u>1,055,315</u> | <u>1,019,872</u> | <u>1,064,816</u> | <u>1,064,816</u> | <u>1,064,816</u> |
| BEGINNING FUND BALANCE | | (109,055) | (25,484) | | | | |
| ENDING FUND BALANCE | | 935,142 | 1,029,831 | | | | |

07/12/2021 04:40 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 20 HOME HOUSING PROGRAM

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 PT HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------|-------------------|------------------------------|------------------------------|---|--|--|--|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 20-0000-00-3871 | GENERAL FUND CONT | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| Totals for dept 0000-00 - | | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| TOTAL ESTIMATED REVENUES | | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| BEGINNING FUND BALANCE | | 9,305 | 29,305 | | | | |
| ENDING FUND BALANCE | | 29,305 | 49,305 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 60 ELECTRIC FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 60-0000-00-3611 | UTILITIES SERVICE CHARGE | 44,030 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 60-0000-00-3831 | FUND BALANCE APPROPRIATIO | 2,704,251 | 577,632 | | 226,915 | 226,915 | 226,915 |
| 60-0000-00-3901 | ELECTRIC SALES | 6,256,429 | 6,532,337 | 6,480,317 | 6,480,317 | 6,480,317 | 6,480,317 |
| 60-0000-00-3902 | CONNECTION FEES | 17,875 | 27,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| 60-0000-00-3904 | INTEREST INCOME | 142,862 | 1,600 | 3,232 | 3,232 | 3,232 | 3,232 |
| 60-0000-00-3908 | CONTRIB FOR METERING DIV | 52,000 | 89,500 | 89,500 | 89,500 | 89,500 | 89,500 |
| 60-0000-00-3911 | EL SALES TAX | 456,010 | 452,363 | 453,622 | 453,622 | 453,622 | 453,622 |
| Totals for dept 0000-00 - | | 9,673,457 | 7,720,432 | 7,094,671 | 7,321,586 | 7,321,586 | 7,321,586 |
| TOTAL ESTIMATED REVENUES | | 9,673,457 | 7,720,432 | 7,094,671 | 7,321,586 | 7,321,586 | 7,321,586 |
| BEGINNING FUND BALANCE | | (115,231) | 113,668 | | | | |
| FUND BALANCE ADJUSTMENTS | | 279,025 | | | | | |
| ENDING FUND BALANCE | | 9,837,251 | 7,834,100 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 61 WATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 61-0000-00-3811 | DEBT SERVICE PROCEEDS | | 18,600 | | | | |
| 61-0000-00-3831 | FUND BALANCE APPROPRIATIO | 41,011 | 57,305 | | 120,272 | 120,272 | 120,272 |
| 61-0000-00-3904 | INTEREST INCOME | 27,600 | 291 | 870 | 870 | 870 | 870 |
| 61-0000-00-3921 | WATER SALES | 1,467,522 | 1,487,052 | 1,501,922 | 1,501,922 | 1,501,922 | 1,501,922 |
| 61-0000-00-3922 | CONNECTION FEES | 12,475 | 13,750 | | 13,500 | 13,500 | 13,500 |
| 61-0000-00-3925 | ANNUAL DEBT PMT CC SCHOOL | 9,950 | 9,950 | 9,950 | 9,950 | 9,950 | 9,950 |
| 61-0000-00-3946 | CONT FROM CIP | 188,322 | | | | | |
| Totals for dept 0000-00 - | | 1,746,880 | 1,586,948 | 1,512,742 | 1,646,514 | 1,646,514 | 1,646,514 |
| TOTAL ESTIMATED REVENUES | | 1,746,880 | 1,586,948 | 1,512,742 | 1,646,514 | 1,646,514 | 1,646,514 |
| BEGINNING FUND BALANCE | | 2,966,918 | 2,762,133 | | | | |
| FUND BALANCE ADJUSTMENTS | | (328,490) | | | | | |
| ENDING FUND BALANCE | | 4,385,308 | 4,349,081 | | | | |

07/12/2021 04:40 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 62 SEWER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------|---------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 62-0000-00-3820 | MISCELLANEOUS | 14,750 | | | | | |
| 62-0000-00-3826 | CONTRIBUTION FROM WATER | | 93,000 | | | | |
| 62-0000-00-3831 | FUND BALANCE APPROPRIATIO | 121,291 | 299,779 | | | | |
| 62-0000-00-3904 | INTEREST INCOME | 19,600 | 690 | 290 | 290 | 290 | 290 |
| 62-0000-00-3931 | SEWER CHARGES | 2,099,500 | 2,299,144 | 2,319,610 | 2,319,610 | 2,319,610 | 2,319,610 |
| 62-0000-00-3933 | BAWC REVENUE | 120,000 | 120,000 | 170,000 | 170,000 | 170,000 | 170,000 |
| 62-0000-00-3934 | SEWER SYS IMPROVEMENT FEE | 11,902 | 48,859 | | | | |
| 62-0000-00-3946 | CONT FROM CIP | 42,880 | | | | | |
| Totals for dept 0000-00 - | | 2,429,923 | 2,861,472 | 2,489,900 | 2,489,900 | 2,489,900 | 2,489,900 |
| TOTAL ESTIMATED REVENUES | | 2,429,923 | 2,861,472 | 2,489,900 | 2,489,900 | 2,489,900 | 2,489,900 |
| BEGINNING FUND BALANCE | | (4,822,448) | (4,908,494) | | | | |
| FUND BALANCE ADJUSTMENTS | | (4,314) | | | | | |
| ENDING FUND BALANCE | | (2,396,839) | (2,047,022) | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 63 STORMWATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| ESTIMATED REVENUES | | | | | | | |
| Dept 0000-00 | | | | | | | |
| 63-0000-00-3831 | FUND BALANCE APPROPRIATIO | 71,034 | 17,804 | | | | |
| 63-0000-00-3904 | INTEREST INCOME | 4,300 | 3,502 | 310 | 310 | 310 | 310 |
| 63-0000-00-3943 | STORMWATER BILLINGS | 495,116 | 503,588 | 509,620 | 509,620 | 509,620 | 509,620 |
| Totals for dept 0000-00 - | | 570,450 | 524,894 | 509,930 | 509,930 | 509,930 | 509,930 |
| TOTAL ESTIMATED REVENUES | | 570,450 | 524,894 | 509,930 | 509,930 | 509,930 | 509,930 |
| BEGINNING FUND BALANCE | | 237,268 | 435,411 | | | | |
| ENDING FUND BALANCE | | 807,718 | 960,305 | | | | |
| ESTIMATED REVENUES - ALL FUNDS | | 28,903,697 | 26,932,312 | 23,795,537 | 25,324,891 | 25,324,891 | 25,324,891 |
| NET OF REVENUES/APPROPRIATIONS - ALL FUNDS | | 28,903,697 | 26,932,312 | 23,795,537 | 25,324,891 | 25,324,891 | 25,324,891 |
| BEGINNING FUND BALANCE - ALL FUNDS | | 12,038,403 | 13,289,706 | | | | |
| FUND BALANCE ADJUSTMENTS - ALL FUNDS | | 1,723,349 | 16,741 | | | | |
| ENDING FUND BALANCE - ALL FUNDS | | 42,665,449 | 40,238,759 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4110-00 - TOWN COUNCIL | | | | | | | |
| 10-4110-00-4120 | SALARIES AND WAGES | 57,000 | 57,000 | 57,000 | 57,000 | 57,000 | 57,000 |
| 10-4110-00-4126 | FICA EXPENSE | 4,418 | 4,418 | 3,591 | 3,591 | 3,591 | 3,591 |
| 10-4110-00-4127 | INSURANCE EXPENSE | 120 | 120 | 120 | 120 | 120 | 120 |
| 10-4110-00-4221 * | PROFESSION DEVELOP-EDUCAT | 8,450 | 8,450 | 10,000 | 10,000 | 10,000 | 10,000 |
| 10-4110-00-4222 * | TRAVEL-MEALS, LODGING, MILE | 19,075 | 15,725 | 20,000 | 20,000 | 20,000 | 20,000 |
| 10-4110-00-4230 | SUPPLIES & MATERIALS | 500 | 500 | 500 | 500 | 500 | 500 |
| 10-4110-00-4234 * | DUES & SUBSCRIPTIONS | 16,260 | 14,610 | 17,000 | 17,000 | 17,000 | 17,000 |
| 10-4110-00-4266 | COMPUTER | | 5,000 | | | | |
| Totals for dept 4110-00 - TOWN COUNCIL | | 105,823 | 105,823 | 108,211 | 108,211 | 108,211 | 108,211 |

* NOTES TO BUDGET: DEPARTMENT 4110-00 TOWN COUNCIL

| | | | | | | | |
|------|---------------------------------|--|--|--------|--------|--------|--------|
| 4221 | PROFESSION DEVELOP-EDUCAT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 4,200 | 4,200 | 4,200 | 4,200 |
| | ELECTRICITIES ANNUAL CONFERENCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | NCLM CONFERENCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,350 | 1,350 | 1,350 | 1,350 |
| | NCBEMO CONFERENCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,450 | 1,450 | 1,450 | 1,450 |
| | UNC SCHOOL OF GOVERNMENT | | | | | | |
| | ACCOUNT '4221' TOTAL | | | 10,000 | 10,000 | 10,000 | 10,000 |

| | | | | | | | |
|------|---|--|--|--------|--------|--------|--------|
| 4222 | TRAVEL-MEALS, LODGING, MILE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,500 | 6,500 | 6,500 | 6,500 |
| | ELECTRICITIES CONFERENCE-LODGING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,500 | 3,500 | 3,500 | 3,500 |
| | ELECTRICITIES CONFERENCE-TRAVEL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | NCBEMO CONFERENCE-LODGING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,200 | 1,200 | 1,200 | 1,200 |
| | NCBEMO CONFERENCE-TRAVEL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,500 | 1,500 | 1,500 |
| | NCLM CONFERENCE-TRAVEL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | NCLM CONFERENCE-LODGING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,800 | 1,800 | 1,800 | 1,800 |
| | MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS | | | | | | |
| | ACCOUNT '4222' TOTAL | | | 20,000 | 20,000 | 20,000 | 20,000 |

| | | | | | | | |
|------|----------------------|--|--|--------|--------|--------|--------|
| 4234 | DUES & SUBSCRIPTIONS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 11,100 | 11,100 | 11,100 | 11,100 |
| | NCLM | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 30 | 30 | 30 | 30 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-----------------------------|----------------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4110-00 - TOWN COUNCIL | | | | | | | |
| | NCLM-LEAGUE LETTER | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 30 | 30 | 30 | 30 |
| | NCLM-SOUTHERN CITY | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,565 | 1,565 | 1,565 | 1,565 |
| | UNC SCHOOL OF GOVERNMENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,750 | 3,750 | 3,750 | 3,750 |
| | MID-EAST COMMISSION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 200 | 200 | 200 | 200 |
| | WINTERVILLE CHAMBER | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 225 | 225 | 225 | 225 |
| | NCBEMO | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 100 | 100 | 100 | 100 |
| | NC WOMEN IN MUNICIPAL GOVERNMENT | | | | | | |
| | ACCOUNT '4234' TOTAL | | | 17,000 | 17,000 | 17,000 | 17,000 |
| | DEPT '4110-00' TOTAL | | | 47,000 | 47,000 | 47,000 | 47,000 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-00 - ADMINISTRATION | | | | | | | |
| 10-4120-00-4120 | SALARIES AND WAGES | 419,783 | 427,285 | 437,860 | 452,559 | 452,559 | 452,559 |
| 10-4120-00-4121 | OVERTIME | 3,000 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-4120-00-4122 | LONGEVITY | 1,800 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-4120-00-4126 | FICA EXPENSE | 32,358 | 32,958 | 33,818 | 34,954 | 34,954 | 34,954 |
| 10-4120-00-4127 | INSURANCE EXPENSE | 91,159 | 97,411 | 109,439 | 109,439 | 109,439 | 109,439 |
| 10-4120-00-4130 | RETIREMENT | 37,202 | 42,958 | 49,243 | 50,900 | 50,900 | 50,900 |
| 10-4120-00-4170 | 401(K) RETIREMENT | 20,784 | 21,162 | 21,818 | 22,423 | 22,423 | 22,423 |
| 10-4120-00-4221 | PROFESSION DEVELOP-EDUCAT | 1,339 | 4,000 | | 5,000 | 5,000 | 5,000 |
| 10-4120-00-4222 | TRAVEL-MEALS, LODGING, MILE | 8,000 | 7,000 | | 7,500 | 7,500 | 7,500 |
| 10-4120-00-4223 | POSTAGE & TELEPHONE | 500 | 500 | | 500 | 500 | 500 |
| 10-4120-00-4230 | SUPPLIES & MATERIALS | 5,522 | 5,700 | | 6,500 | 6,500 | 6,500 |
| 10-4120-00-4234 | DUES & SUBSCRIPTIONS | 4,746 | 5,000 | | 5,000 | 5,000 | 5,000 |
| 10-4120-00-4260 | DEPARTMENTAL IMPROVEMENTS | | 2,000 | | | | |
| 10-4120-00-4261 | ADVERTISING | 2,254 | | | 2,000 | 2,000 | 2,000 |
| 10-4120-00-4266 | COMPUTER | | 800 | | | | |
| Totals for dept 4120-00 - ADMINISTRATION | | 628,447 | 651,274 | 656,678 | 701,275 | 701,275 | 701,275 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-----------------------------------|-----------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-01 - FINANCE | | | | | | | |
| 10-4120-01-4120 | SALARIES AND WAGES | 377,822 | 405,052 | 408,390 | 421,811 | 421,811 | 421,811 |
| 10-4120-01-4121 | OVERTIME | 3,200 | 3,200 | 3,200 | 3,200 | 3,200 | 3,200 |
| 10-4120-01-4122 | LONGEVITY | 6,422 | 6,513 | 6,710 | 6,710 | 6,710 | 6,710 |
| 10-4120-01-4126 | FICA EXPENSE | 31,636 | 32,165 | 32,418 | 33,479 | 33,479 | 33,479 |
| 10-4120-01-4127 | INSURANCE EXPENSE | 109,400 | 116,575 | 120,916 | 120,916 | 120,916 | 120,916 |
| 10-4120-01-4130 | RETIREMENT | 36,535 | 42,126 | 42,457 | 49,031 | 49,031 | 49,031 |
| 10-4120-01-4170 | 401(K) RETIREMENT | 20,410 | 20,752 | 20,915 | 21,600 | 21,600 | 21,600 |
| 10-4120-01-4221 | PROFESSION DEVELOP-EDUCAT | 5,900 | 2,400 | 2,400 | 2,400 | 2,400 | 2,400 |
| 10-4120-01-4222 | TRAVEL-MEALS, LODGING, MILE | 3,800 | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| 10-4120-01-4223 | POSTAGE & TELEPHONE | 850 | 850 | 850 | 850 | 850 | 850 |
| 10-4120-01-4225 | MAINT & REPAIR-EQUIPMENT | 500 | 500 | 500 | 500 | 500 | 500 |
| 10-4120-01-4226 | MAINT & REPAIR-VEHICLE | 2,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 10-4120-01-4227 | FUEL (VEHICLES) | 400 | 400 | 400 | 400 | 400 | 400 |
| 10-4120-01-4230 | SUPPLIES & MATERIALS | 11,000 | 12,500 | 14,500 | 14,500 | 14,500 | 14,500 |
| 10-4120-01-4233 * | CONTRACTED SERVICES | 132,940 | 111,030 | 127,495 | 127,495 | 127,495 | 127,495 |
| 10-4120-01-4234 | DUES & SUBSCRIPTIONS | 1,170 | 1,170 | 1,340 | 1,340 | 1,340 | 1,340 |
| 10-4120-01-4260 | DEPARTMENTAL IMPROVEMENTS | 9,910 | | | | | |
| 10-4120-01-4261 | ADVERTISING | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 |
| 10-4120-01-4290 | CREDIT CARD | 24,000 | 56,800 | 70,000 | 70,000 | 70,000 | 70,000 |
| 10-4120-01-5132 | DEBT SERVICE EXPENSE | | | 70,152 | 70,152 | 70,152 | 70,152 |
| 10-4120-01-5133 | INTEREST EXPENSE | | | 9,185 | 9,185 | 9,185 | 9,185 |
| 10-4120-01-7150 * | CAPITAL OUTLAY ACCOUNT | 20,000 | 528,973 | 10,000 | 10,000 | 10,000 | 10,000 |
| Totals for dept 4120-01 - FINANCE | | 800,695 | 1,346,606 | 947,428 | 969,169 | 969,169 | 969,169 |

* NOTES TO BUDGET: DEPARTMENT 4120-01 FINANCE

| | | | | | | | |
|------|--------------------------|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | PITT COUNTY TAX BILLING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,100 | 2,100 | 2,100 | 2,100 |
| | ASCOM | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 15,000 | 15,000 | 15,000 | 15,000 |
| | ACCULINK UTILITY BILLING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 39,570 | 39,570 | 39,570 | 39,570 |
| | AUDIT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | BOOK KEEPING AND CAFR | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,200 | 5,200 | 5,200 | 5,200 |
| | ACTUARIAL STUDY | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,495 | 1,495 | 1,495 |
| | VERISIGN | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | BANKING SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,600 | 3,600 | 3,600 | 3,600 |
| | ONLINE COLLECTIONS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|------------------------|------------------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-01 - FINANCE | | | | | | | |
| | COLLECTION COST | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,500 | 1,500 | 1,500 |
| | BNA FIXED ASSETS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,200 | 1,200 | 1,200 | 1,200 |
| | EZ SCAN | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 11,330 | 11,330 | 11,330 | 11,330 |
| | EXECUTIME | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 30,000 | 30,000 | 30,000 | 30,000 |
| | BSA ANNUAL MAINTENANCE | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 127,500 | 127,495 | 127,495 | 127,495 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | REMAINDER OF ERP SOFTWARE PURCHASE | | | | | | |
| | DEPT '4120-01' TOTAL | | | 137,500 | 137,495 | 137,495 | 137,495 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|---|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-02 - INSPECTIONS / GIS | | | | | | | |
| 10-4120-02-4120 | SALARIES AND WAGES | 146,150 | 149,315 | 152,417 | 156,227 | 156,227 | 156,227 |
| 10-4120-02-4121 | OVERTIME | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-4120-02-4122 | LONGEVITY | 890 | 1,296 | 1,360 | 1,360 | 1,360 | 1,360 |
| 10-4120-02-4126 | FICA EXPENSE | 11,637 | 11,909 | 12,302 | 12,454 | 12,454 | 12,454 |
| 10-4120-02-4127 | INSURANCE EXPENSE | 43,469 | 33,660 | 34,018 | 34,018 | 34,018 | 34,018 |
| 10-4120-02-4130 | RETIREMENT | 11,135 | 13,028 | 13,375 | 15,331 | 15,331 | 15,331 |
| 10-4120-02-4170 | 401(K) RETIREMENT | 6,220 | 6,418 | 6,589 | 6,754 | 6,754 | 6,754 |
| 10-4120-02-4221 | PROFESSION DEVELOP-EDUCAT | 8,000 | 2,800 | 8,000 | 6,500 | 6,500 | 6,500 |
| 10-4120-02-4222 | TRAVEL-MEALS, LODGING, MILE | 5,000 | 1,500 | 5,000 | 4,000 | 4,000 | 4,000 |
| 10-4120-02-4223 | POSTAGE & TELEPHONE | 1,500 | 1,500 | 1,500 | 800 | 800 | 800 |
| 10-4120-02-4224 | OFFICE SUPPLIES | 7,000 | 8,683 | 7,000 | 7,000 | 7,000 | 7,000 |
| 10-4120-02-4225 | MAINT & REPAIR-EQUIPMENT | 1,000 | 1,000 | 1,000 | 600 | 600 | 600 |
| 10-4120-02-4226 | MAINT & REPAIR-VEHICLE | 2,500 | 2,500 | 2,500 | 1,500 | 1,500 | 1,500 |
| 10-4120-02-4227 | FUEL (VEHICLES) | 1,500 | 1,500 | 1,500 | 1,000 | 1,000 | 1,000 |
| 10-4120-02-4230 | SUPPLIES & MATERIALS | 11,700 | 15,200 | 11,700 | 11,700 | 11,700 | 11,700 |
| 10-4120-02-4231 | UNIFORMS & SHOES | 750 | 750 | 750 | 350 | 350 | 350 |
| 10-4120-02-4233 * | CONTRACTED SERVICES | 41,200 | 36,600 | 41,000 | 41,000 | 41,000 | 41,000 |
| 10-4120-02-4234 | DUES & SUBSCRIPTIONS | 2,600 | 3,800 | 2,600 | 2,600 | 2,600 | 2,600 |
| 10-4120-02-4266 | COMPUTER | | 1,600 | | | | |
| 10-4120-02-7150 * | CAPITAL OUTLAY ACCOUNT | | 5,317 | 30,000 | 30,000 | 30,000 | 30,000 |
| Totals for dept 4120-02 - INSPECTIONS / GIS | | 305,251 | 301,376 | 335,611 | 336,194 | 336,194 | 336,194 |
| * NOTES TO BUDGET: DEPARTMENT 4120-02 INSPECTIONS / GIS | | | | | | | |
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | DUNCAN PARNELL TRIMBLE SERVICE CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 9,000 | 9,000 | 9,000 | 9,000 |
| | ESRI ANNUAL SERVICE CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | CODE ENFORCEMENT GRASS / TRASH CLEAN-UP | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,850 | 1,850 | 1,850 | 1,850 |
| | ACCURENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 21,150 | 21,150 | 21,150 | 21,150 |
| | DEMOLISHING OF HOUSES | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 41,000 | 41,000 | 41,000 | 41,000 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 30,000 | 30,000 | 30,000 |
| | REPLACEMENT PICKUP TRUCK FOR GIS | | | | | | |
| | DEPT '4120-02' TOTAL | | | 41,000 | 71,000 | 71,000 | 71,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|-----------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-03 - HUMAN RESOURCES | | | | | | | |
| 10-4120-03-4127 * | INSURANCE EXPENSE | 55,610 | 79,428 | 79,426 | 79,426 | 79,426 | 79,426 |
| 10-4120-03-4185 | UNEMPLOYMENT INS RES CONT | 5,000 | 5,000 | | | | |
| 10-4120-03-4221 | PROFESSION DEVELOP-EDUCAT | 225 | 1,025 | 1,525 | 1,200 | 1,200 | 1,200 |
| 10-4120-03-4222 | TRAVEL-MEALS, LODGING, MILE | 650 | 650 | 650 | 500 | 500 | 500 |
| 10-4120-03-4230 | SUPPLIES & MATERIALS | 2,500 | 1,300 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-4120-03-4231 | UNIFORMS & SHOES | 300 | 300 | | 500 | 500 | 500 |
| 10-4120-03-4233 * | CONTRACTED SERVICES | 8,600 | 9,600 | 9,600 | 8,100 | 8,100 | 8,100 |
| 10-4120-03-4234 | DUES & SUBSCRIPTIONS | 145 | 645 | 145 | 145 | 145 | 145 |
| 10-4120-03-4261 | ADVERTISING | 2,500 | 2,500 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-4120-03-5108 | EMPLOYEE APPRECIATION EVT | 16,300 | 14,000 | 11,000 | 14,000 | 14,000 | 14,000 |
| 10-4120-03-5123 | EAP/WELLNESS PROGRAM | 360 | 360 | 660 | 500 | 500 | 500 |
| 10-4120-03-5125 | TUITION REIMBURSEMENT | 500 | | 2,000 | 1,500 | 1,500 | 1,500 |
| 10-4120-03-9116 | CONT TO OPEB RESERVE ACCT | 25,000 | 25,000 | | 25,000 | 25,000 | 25,000 |
| Totals for dept 4120-03 - HUMAN RESOURCES | | 117,690 | 139,808 | 110,006 | 135,871 | 135,871 | 135,871 |

* NOTES TO BUDGET: DEPARTMENT 4120-03 HUMAN RESOURCES

| | | | | | | | |
|------|---------------------------|--|--|--------|--------|--------|--------|
| 4127 | INSURANCE EXPENSE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 67,343 | 67,343 | 67,343 | 67,343 |
| | BCBS - RETIREE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,437 | 2,437 | 2,437 | 2,437 |
| | METLIFE - RETIREE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 9,646 | 9,646 | 9,646 | 9,646 |
| | BCBS INDIVIDUAL - RETIREE | | | | | | |
| | ACCOUNT '4127' TOTAL | | | 79,426 | 79,426 | 79,426 | 79,426 |

| | | | | | | | |
|------|--|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | FMRT POLICE OFFICER PROCESSING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,400 | 3,400 | 3,400 | 3,400 |
| | QUARTERLY RANDOM DRUG TESTS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,200 | 1,200 | 1,200 | 1,200 |
| | EMPLOYEE PROCESSING-BACKGROUNDS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 1,000 | 1,000 | 1,000 |
| | VACCINES - PITT COUNTY HEALTH DEPARTMENT | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 9,600 | 8,100 | 8,100 | 8,100 |
| | DEPT '4120-03' TOTAL | | | 89,026 | 87,526 | 87,526 | 87,526 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|--------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4120-04 - INFORMATION TECHNOLOGY | | | | | | | |
| 10-4120-04-4224 | OFFICE SUPPLIES | 1,000 | 1,000 | | 1,000 | 1,000 | 1,000 |
| 10-4120-04-4225 | MAINT & REPAIR-EQUIPMENT | 1,500 | 1,500 | | 1,500 | 1,500 | 1,500 |
| 10-4120-04-4230 | SUPPLIES & MATERIALS | 500 | 2,000 | | 2,000 | 2,000 | 2,000 |
| 10-4120-04-4233 * | CONTRACTED SERVICES | 427,393 | 423,272 | 425,272 | 438,000 | 438,000 | 438,000 |
| 10-4120-04-4234 | DUES & SUBSCRIPTIONS | 3,000 | 4,000 | | 4,000 | 4,000 | 4,000 |
| 10-4120-04-4267 | SMALL EQUIPMENT | 237 | 5,000 | | 5,000 | 5,000 | 5,000 |
| 10-4120-04-7150 | CAPITAL OUTLAY ACCOUNT | | 20,822 | | | | |
| Totals for dept 4120-04 - INFORMATION TECHNOLOGY | | 433,630 | 457,594 | 425,272 | 451,500 | 451,500 | 451,500 |

* NOTES TO BUDGET: DEPARTMENT 4120-04 INFORMATION TECHNOLOGY

| | | | | | | | |
|------|---|--|--|---------|---------|---------|---------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 14,600 | 14,600 | 14,600 | 14,600 |
| | GPS MOBILE SOLUTIONS GEOTAB | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 820 | 820 | 820 | 820 |
| | SYN FUEL TECH | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 268,000 | 280,728 | 280,728 | 280,728 |
| | VC3 CONTRACT SERVICE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 87 | 87 | 87 | 87 |
| | DOMAIN NAMES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 4,265 | 4,265 | 4,265 | 4,265 |
| | SERVER WARRANTIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | WIRELESS SOFTWARE MAINTENANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 9,000 | 9,000 | 9,000 | 9,000 |
| | VIRTUAL SERVERS SOFTWARE MAINTENANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | TOWN COUNCIL HOME INTERNET | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 43,000 | 43,000 | 43,000 | 43,000 |
| | SUDDENLINK INTERNET SERVICE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | NC ITS PHONE LINES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 12,000 | 12,000 | 12,000 | 12,000 |
| | CENTURYLINK PHONE LINES AND LONG DISTANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,500 | 6,500 | 6,500 | 6,500 |
| | COPIERS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 50,000 | 50,000 | 50,000 | 50,000 |
| | SUNGARD MAINTENANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,500 | 5,500 | 5,500 | 5,500 |
| | SAN WARRANTY RENEWAL | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 425,272 | 438,000 | 438,000 | 438,000 |
| | DEPT '4120-04' TOTAL | | | 425,272 | 438,000 | 438,000 | 438,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4130-00 - PLANNING | | | | | | | |
| 10-4130-00-4120 | SALARIES AND WAGES | 77,255 | 82,027 | 79,002 | 80,977 | 80,977 | 80,977 |
| 10-4130-00-4122 | LONGEVITY | 100 | 100 | 100 | 100 | 100 | 100 |
| 10-4130-00-4126 | FICA EXPENSE | 5,995 | 5,977 | 6,130 | 6,284 | 6,284 | 6,284 |
| 10-4130-00-4127 | INSURANCE EXPENSE | 33,932 | 37,702 | 36,015 | 36,015 | 36,015 | 36,015 |
| 10-4130-00-4130 | RETIREMENT | 6,924 | 7,829 | 8,029 | 9,203 | 9,203 | 9,203 |
| 10-4130-00-4170 | 401(K) RETIREMENT | 3,683 | 3,674 | 3,775 | 3,870 | 3,870 | 3,870 |
| 10-4130-00-4221 | PROFESSION DEVELOP-EDUCAT | 1,900 | 2,225 | 1,250 | 950 | 950 | 950 |
| 10-4130-00-4222 | TRAVEL-MEALS, LODGING, MILE | 2,600 | 1,475 | 1,950 | 1,950 | 1,950 | 1,950 |
| 10-4130-00-4223 | POSTAGE & TELEPHONE | 600 | 600 | 600 | 600 | 600 | 600 |
| 10-4130-00-4225 | MAINT & REPAIR-EQUIPMENT | 250 | 250 | 250 | 250 | 250 | 250 |
| 10-4130-00-4226 | MAINT & REPAIR-VEHICLE | 250 | 250 | 250 | 250 | 250 | 250 |
| 10-4130-00-4227 | FUEL (VEHICLES) | 750 | 750 | 750 | 500 | 500 | 500 |
| 10-4130-00-4230 | SUPPLIES & MATERIALS | 1,525 | 650 | 650 | 300 | 300 | 300 |
| 10-4130-00-4233 * | CONTRACTED SERVICES | 52,144 | 5,950 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-4130-00-4234 | DUES & SUBSCRIPTIONS | 510 | 575 | 575 | 575 | 575 | 575 |
| 10-4130-00-4261 | ADVERTISING | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4130-00-4291 | RECORDING FEES | 600 | 600 | 600 | 600 | 600 | 600 |
| Totals for dept 4130-00 - PLANNING | | 194,018 | 155,634 | 147,926 | 150,424 | 150,424 | 150,424 |
| * NOTES TO BUDGET: DEPARTMENT 4130-00 PLANNING | | | | | | | |
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | MPO COST SHARE (ESTIMATED COST SHARE FROM MPO DATED 4/13/21) | | | | | | |
| | DEPT '4130-00' TOTAL | | | 3,000 | 3,000 | 3,000 | 3,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|------------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4260-00 - PUBLIC BUILDINGS | | | | | | | |
| 10-4260-00-4225 | MAINT & REPAIR-EQUIPMENT | 3,000 | | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4260-00-4228 | UTILITIES | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 | 125,000 |
| 10-4260-00-4230 | SUPPLIES & MATERIALS | 7,000 | 4,500 | 9,500 | 9,500 | 9,500 | 9,500 |
| 10-4260-00-4232 | ENGINEERING | | 48,834 | | | | |
| 10-4260-00-4233 * | CONTRACTED SERVICES | 95,300 | 116,189 | 106,700 | 106,700 | 106,700 | 106,700 |
| 10-4260-00-4239 | MAINT & REPAIR-FACILITY | 31,326 | 49,100 | 60,000 | 30,000 | 30,000 | 30,000 |
| 10-4260-00-4251 | STREET LIGHTS | 58,000 | 63,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 10-4260-00-4253 | LANDSCAPING | 2,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-4260-00-4254 | JANITORIAL SERVICES | | | 3,000 | | | |
| 10-4260-00-4257 | INTERIOR MAINTENANCE | 3,000 | | | | | |
| 10-4260-00-5132 | DEBT SERVICE EXPENSE | 276,453 | 279,759 | 283,165 | 283,165 | 283,165 | 283,165 |
| 10-4260-00-5133 | INTEREST EXPENSE | 50,551 | 43,545 | 36,441 | 36,441 | 36,441 | 36,441 |
| 10-4260-00-7150 * | CAPITAL OUTLAY ACCOUNT | 56,264 | 130,000 | | 50,000 | 50,000 | 50,000 |
| Totals for dept 4260-00 - PUBLIC BUILDINGS | | 707,894 | 862,927 | 691,806 | 708,806 | 708,806 | 708,806 |
| * NOTES TO BUDGET: DEPARTMENT 4260-00 PUBLIC BUILDINGS | | | | | | | |
| 4233 | CONTRACTED SERVICES | | | | | | |
| | JANITORIAL | | | 60,000 | 60,000 | 60,000 | 60,000 |
| | HVAC | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | PEST CONTROL | | | 3,800 | 3,800 | 3,800 | 3,800 |
| | PLUMBING | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | ELECTRICAL | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | GAS PUMPS | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | FIRE ALARM/SPRINKLER TESTING | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | MISCELLANEOUS | | | 7,500 | 7,500 | 7,500 | 7,500 |
| | CEMETERY MOWING | | | 9,400 | 9,400 | 9,400 | 9,400 |
| | ACCOUNT '4233' TOTAL | | | 106,700 | 106,700 | 106,700 | 106,700 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | CEMETERY EXPANSION PROJECT | | | | 50,000 | 50,000 | 50,000 |
| | DEPT '4260-00' TOTAL | | | 106,700 | 156,700 | 156,700 | 156,700 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|--------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4260-02 - | GROUNDS AND LAWN MAINT | | | | | | |
| 10-4260-02-4225 | MAINT & REPAIR-EQUIPMENT | 6,500 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 10-4260-02-4229 | OSHA | | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 10-4260-02-4230 | SUPPLIES & MATERIALS | 3,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-4260-02-4233 | CONTRACTED SERVICES | 22,000 | 21,000 | 21,000 | 21,000 | 21,000 | 21,000 |
| Totals for dept 4260-02 - GROUND AND LAWN MAINT | | 31,500 | 32,000 | 32,000 | 32,000 | 32,000 | 32,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|----------------------------------|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4310-00 - POLICE | | | | | | | |
| 10-4310-00-4120 | SALARIES AND WAGES | 1,251,919 | 1,282,264 | 1,349,440 | 1,383,177 | 1,383,177 | 1,383,177 |
| 10-4310-00-4121 | OVERTIME | 24,000 | 24,000 | 20,000 | 16,000 | 16,000 | 16,000 |
| 10-4310-00-4122 | LONGEVITY | 8,310 | 7,074 | 7,300 | 7,300 | 7,300 | 7,300 |
| 10-4310-00-4126 | FICA EXPENSE | 100,834 | 101,500 | 106,696 | 109,363 | 109,363 | 109,363 |
| 10-4310-00-4127 | INSURANCE EXPENSE | 330,212 | 357,599 | 370,348 | 370,348 | 370,348 | 370,348 |
| 10-4310-00-4130 | RETIREMENT | 124,499 | 140,871 | 161,217 | 168,632 | 168,632 | 168,632 |
| 10-4310-00-4170 | 401(K) RETIREMENT | 64,175 | 64,620 | 67,983 | 69,683 | 69,683 | 69,683 |
| 10-4310-00-4221 | PROFESSION DEVELOP-EDUCAT | 600 | 4,000 | 4,000 | 3,000 | 3,000 | 3,000 |
| 10-4310-00-4222 | TRAVEL-MEALS, LODGING, MILE | 1,400 | 5,000 | 6,000 | 5,000 | 5,000 | 5,000 |
| 10-4310-00-4223 | POSTAGE & TELEPHONE | 500 | 500 | 500 | 500 | 500 | 500 |
| 10-4310-00-4225 | MAINT & REPAIR-EQUIPMENT | 5,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 10-4310-00-4226 | MAINT & REPAIR-VEHICLE | 47,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 10-4310-00-4227 | FUEL (VEHICLES) | 37,125 | 51,000 | 55,000 | 50,000 | 50,000 | 50,000 |
| 10-4310-00-4230 | SUPPLIES & MATERIALS | 8,000 | 12,000 | 8,000 | 8,000 | 8,000 | 8,000 |
| 10-4310-00-4231 | UNIFORMS & SHOES | 12,000 | 13,000 | 16,000 | 14,000 | 14,000 | 14,000 |
| 10-4310-00-4233 * | CONTRACTED SERVICES | 85,057 | 55,000 | 55,864 | 55,864 | 55,864 | 55,864 |
| 10-4310-00-4260 | DEPARTMENTAL IMPROVEMENTS | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-4310-00-4263 | AUTH. FORFEITURE ALLOCATI | 19,341 | 6,863 | | | | |
| 10-4310-00-4264 | DRUG INTERDICTION | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4310-00-4267 | SMALL EQUIPMENT | 19,100 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4310-00-4268 | VEHICLE LEASE | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 | 6,900 |
| 10-4310-00-4282 | CITIZEN/ REC PROGRAMS | 3,138 | 7,500 | 7,500 | 3,000 | 3,000 | 3,000 |
| 10-4310-00-5111 | COMMUNITYEXPENSE | 5,000 | | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4310-00-6105 | ICAC GRANT | 20,875 | | | | | |
| 10-4310-00-7150 * | CAPITAL OUTLAY ACCOUNT | 115,449 | | 72,336 | 72,336 | 72,336 | 72,336 |
| 10-4310-00-9106 | CONTR TO VEH REPL RENT | 21,261 | | | | | |
| 10-4310-00-9112 | CONTR TO CAPITAL RESERVE | 33,600 | 33,600 | | | | |
| Totals for dept 4310-00 - POLICE | | 2,352,795 | 2,232,791 | 2,374,584 | 2,402,603 | 2,402,603 | 2,402,603 |

* NOTES TO BUDGET: DEPARTMENT 4310-00 POLICE

| | | | | | | | |
|------|--|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 32,716 | 32,716 | 32,716 | 32,716 |
| | AXON TASER AND BODY CAMERA CONTRACT PAYMENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,758 | 1,758 | 1,758 | 1,758 |
| | LEADS ONLINE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 432 | 432 | 432 | 432 |
| | 3SI GPS SURVEILLANCE DEVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,927 | 3,927 | 3,927 | 3,927 |
| | RMS SOUTHERN SOFTWARE CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,349 | 3,349 | 3,349 | 3,349 |
| | XRY TECHNOLOGY CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,545 | 3,545 | 3,545 | 3,545 |
| | MOTOROLA SERVICE AGREEMENT (FIRE PAYS FROM OUR ACCT) | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,500 | 3,500 | 3,500 | 3,500 |
| | PITT COUNTY RADIO SUBSCRIBER ANNUAL FEE | | | | | | |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-----------------------|---|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4310-00 - POLICE | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 499 | 499 | 499 | 499 |
| | SCHEDULING SOFTWARE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | NEW LIVE SCAN FINGERPRINT SERVICING CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,938 | 2,938 | 2,938 | 2,938 |
| | DCI | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 200 | 200 | 200 | 200 |
| | LIVE SCAN PRINTER SERVICING CONTRACT | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 55,864 | 55,864 | 55,864 | 55,864 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 56,336 | 56,336 | 56,336 | 56,336 |
| | DURING OUR SCHEDULED OFF YEAR AND AN ADDITIONAL YEAR NOT PURCHASING REPLACEMENT VEHICLES DUE TO THE PANDEMIC, WE ARE IN NEED OF TWO REPLACEMENT VEHICLES. | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 16,000 | 16,000 | 16,000 | 16,000 |
| | UPFIT X 2 | | | | | | |
| | ACCOUNT '7150' TOTAL | | | 72,336 | 72,336 | 72,336 | 72,336 |
| | DEPT '4310-00' TOTAL | | | 128,200 | 128,200 | 128,200 | 128,200 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL BUDGET | 2021-22 APPROVED BUDGET |
|--------------------------------|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|----------------------------|-------------------------------|
| APPROPRIATIONS | | | | | | | | |
| Dept 4320-00 - FIRE | | | | | | | | |
| 10-4320-00-4120 | SALARIES AND WAGES | 294,123 | 309,872 | 299,050 | 305,759 | 305,759 | 305,759 | 305,759 |
| 10-4320-00-4121 | OVERTIME | 4,700 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 10-4320-00-4122 | LONGEVITY | 600 | 1,900 | 600 | 600 | 600 | 600 | 600 |
| 10-4320-00-4126 | FICA EXPENSE | 23,170 | 23,051 | 23,138 | 24,054 | 24,054 | 24,054 | 24,054 |
| 10-4320-00-4127 | INSURANCE EXPENSE | 67,863 | 58,398 | 62,865 | 62,865 | 62,865 | 62,865 | 62,865 |
| 10-4320-00-4130 | RETIREMENT | 13,709 | 15,555 | 16,042 | 17,442 | 17,442 | 17,442 | 17,442 |
| 10-4320-00-4170 | 401(K) RETIREMENT | 5,933 | 6,185 | 6,424 | 6,329 | 6,329 | 6,329 | 6,329 |
| 10-4320-00-4221 | PROFESSION DEVELOP-EDUCAT | 21,803 | 27,942 | 27,942 | 22,000 | 22,000 | 22,000 | 22,000 |
| 10-4320-00-4222 | TRAVEL-MEALS, LODGING, MILE | 5,700 | 16,654 | 16,654 | 12,000 | 12,000 | 12,000 | 12,000 |
| 10-4320-00-4223 | POSTAGE & TELEPHONE | 2,750 | 1,000 | 1,000 | 500 | 500 | 500 | 500 |
| 10-4320-00-4224 | OFFICE SUPPLIES | 3,903 | 4,000 | 4,000 | 3,500 | 3,500 | 3,500 | 3,500 |
| 10-4320-00-4225 | MAINT & REPAIR-EQUIPMENT | 6,200 | 9,700 | 9,700 | 9,700 | 9,700 | 9,700 | 9,700 |
| 10-4320-00-4226 | MAINT & REPAIR-VEHICLE | 50,100 | 40,600 | 40,600 | 40,600 | 40,600 | 40,600 | 40,600 |
| 10-4320-00-4227 | FUEL (VEHICLES) | 15,000 | 15,000 | 15,000 | 9,400 | 9,400 | 9,400 | 9,400 |
| 10-4320-00-4231 | UNIFORMS & SHOES | 15,210 | 15,220 | 15,220 | 12,220 | 12,220 | 12,220 | 12,220 |
| 10-4320-00-4233 * | CONTRACTED SERVICES | 32,810 | 41,569 | 44,269 | 39,269 | 39,269 | 39,269 | 39,269 |
| 10-4320-00-4234 | DUES & SUBSCRIPTIONS | 15,181 | 16,282 | 13,582 | 13,582 | 13,582 | 13,582 | 13,582 |
| 10-4320-00-4260 | DEPARTMENTAL IMPROVEMENTS | 5,500 | 4,900 | 3,400 | 3,400 | 3,400 | 3,400 | 3,400 |
| 10-4320-00-4268 | VEHICLE LEASE | | | 45,000 | | | | |
| 10-4320-00-4274 | NEW EQUIPMENT | 115,341 | 33,600 | 40,512 | 40,512 | 40,512 | 40,512 | 40,512 |
| 10-4320-00-4294 | MEMBER BENIFITS | 15,680 | 14,180 | 15,680 | 15,680 | 15,680 | 15,680 | 15,680 |
| 10-4320-00-4295 | DISPOSABLE SUPPLIES AND M | 8,425 | 8,425 | 8,425 | 8,425 | 8,425 | 8,425 | 8,425 |
| 10-4320-00-4297 | FIRE PREVENTION | 6,950 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 | 3,000 |
| 10-4320-00-5122 | INSURANCE & BONDS | 32,874 | 32,810 | 32,810 | 32,810 | 32,810 | 32,810 | 32,810 |
| 10-4320-00-5132 | DEBT SERVICE EXPENSE | 188,349 | 188,348 | 188,348 | 188,348 | 188,348 | 188,348 | 188,348 |
| 10-4320-00-5133 | INTEREST EXPENSE | 30,390 | 25,317 | 20,106 | 20,106 | 20,106 | 20,106 | 20,106 |
| 10-4320-00-7150 * | CAPITAL OUTLAY ACCOUNT | 1,194,621 | 7,130 | 159,943 | 102,799 | 102,799 | 102,799 | 102,799 |
| 10-4320-00-9112 | CONTR TO CAPITAL RESERVE | | | 47,800 | | | | |
| Totals for dept 4320-00 - FIRE | | 2,176,885 | 925,638 | 1,166,110 | 999,900 | 999,900 | 999,900 | 999,900 |

* NOTES TO BUDGET: DEPARTMENT 4320-00 FIRE

| | | | | | | | | |
|------|---------------------------------------|--|--|-------|-------|-------|-------|-------|
| 4233 | CONTRACTED SERVICES | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,750 | 1,750 | 1,750 | 1,750 | 1,750 |
| | ANNUAL SCBA FLOW TEST | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| | ANNUAL GROUND LADDERS SERVICE TESTING | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,750 | 1,750 | 1,750 | 1,750 | 1,750 |
| | ANNUAL AERIAL / PUMP TESTING | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 4,880 | 4,880 | 4,880 | 4,880 | 4,880 |
| | ANNUAL HOSE TESTING | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| | ANNUAL HYDRAULICS TESTING | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 200 | 200 | 200 | 200 | 200 |
| | PORTABLE EXTINGUISHERS | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 8,225 | 4,000 | 4,000 | 4,000 | 4,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------|---|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4320-00 - FIRE | | | | | | | |
| | ANNUAL HEALTH & SAFETY, RESPIRATORY CLEARANCE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 13,019 | 13,019 | 13,019 | 13,019 |
| | ANNUAL RADIO SUBSCRIPTION / SERVICE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,305 | 1,305 | 1,305 | 1,305 |
| | ANNUAL BREATHING AIR SAMPLING & TESTING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,800 | 3,025 | 3,025 | 3,025 |
| | GEAR CLEANING, REPAIR, WARRANTY | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,840 | 6,840 | 6,840 | 6,840 |
| | TARGET SOLUTIONS | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 44,269 | 39,269 | 39,269 | 39,269 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 7,799 | 7,799 | 7,799 |
| | THERMAL IMAGER | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 50,000 | 50,000 | 50,000 |
| | TRAINING GROUND | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 45,000 | 45,000 | 45,000 |
| | PICKUP TRUCK (KLONTZ) | | | | | | |
| | ACCOUNT '7150' TOTAL | | | | 102,799 | 102,799 | 102,799 |
| | DEPT '4320-00' TOTAL | | | 44,269 | 142,068 | 142,068 | 142,068 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|--------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4330-00 - EMERGENCY MEDICAL SERVICE | | | | | | | |
| 10-4330-00-4120 | SALARIES AND WAGES | 86,102 | 86,106 | 85,501 | 87,844 | 87,844 | 87,844 |
| 10-4330-00-4121 | OVERTIME | | 12,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 10-4330-00-4122 | LONGEVITY | 200 | 200 | 200 | 200 | 200 | 200 |
| 10-4330-00-4126 | FICA EXPENSE | 29,342 | 7,572 | 7,350 | 7,489 | 7,489 | 7,489 |
| 10-4330-00-4127 | INSURANCE EXPENSE | 21,704 | 27,254 | 24,664 | 24,664 | 24,664 | 24,664 |
| 10-4330-00-4130 | RETIREMENT | 10,419 | 12,719 | 10,840 | 11,110 | 11,110 | 11,110 |
| 10-4330-00-4170 | 401(K) RETIREMENT | 6,144 | 5,295 | 4,775 | 4,894 | 4,894 | 4,894 |
| Totals for dept 4330-00 - EMERGENCY MEDICAL SERVICE | | 153,911 | 151,146 | 143,330 | 146,201 | 146,201 | 146,201 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4380-00 - ANIMAL CONTROL | | | | | | | |
| 10-4380-00-4120 | SALARIES AND WAGES | | | 3,750 | 3,750 | 3,750 | 3,750 |
| 10-4380-00-4126 | FICA EXPENSE | | | 290 | 290 | 290 | 290 |
| 10-4380-00-4130 | RETIREMENT | | | 425 | 425 | 425 | 425 |
| 10-4380-00-4170 | 401(K) RETIREMENT | | | 188 | 188 | 188 | 188 |
| 10-4380-00-4225 | MAINT & REPAIR-EQUIPMENT | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 10-4380-00-4230 | SUPPLIES & MATERIALS | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-4380-00-4233 | CONTRACTED SERVICES | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 10-4380-00-4260 | DEPARTMENTAL IMPROVEMENTS | 3,500 | 3,500 | 1,000 | 1,000 | 1,000 | 1,000 |
| 10-4380-00-4274 | NEW EQUIPMENT | 750 | 750 | 750 | 750 | 750 | 750 |
| 10-4380-00-4316 | FOOD AND BAIT | 500 | 500 | 500 | 500 | 500 | 500 |
| 10-4380-00-4317 | CHEMICALS | 350 | 350 | 350 | 350 | 350 | 350 |
| Totals for dept 4380-00 - ANIMAL CONTROL | | 13,100 | 13,100 | 15,253 | 15,253 | 15,253 | 15,253 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4510-02 - | PUBLIC WORKS - OTHER | | | | | | |
| 10-4510-02-4120 | SALARIES AND WAGES | 369,219 | 371,802 | 375,147 | 384,526 | 384,526 | 384,526 |
| 10-4510-02-4121 | OVERTIME | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 10-4510-02-4122 | LONGEVITY | 9,960 | 3,427 | 3,529 | 3,529 | 3,529 | 3,529 |
| 10-4510-02-4126 | FICA EXPENSE | 30,367 | 30,025 | 30,277 | 31,035 | 31,035 | 31,035 |
| 10-4510-02-4127 | INSURANCE EXPENSE | 81,434 | 99,176 | 136,392 | 136,392 | 136,392 | 136,392 |
| 10-4510-02-4130 | RETIREMENT | 32,442 | 36,395 | 41,107 | 42,134 | 42,134 | 42,134 |
| 10-4510-02-4170 | 401(K) RETIREMENT | 18,124 | 17,928 | 18,109 | 18,561 | 18,561 | 18,561 |
| 10-4510-02-4221 | PROFESSION DEVELOP-EDUCAT | 2,000 | 2,000 | 2,000 | 1,500 | 1,500 | 1,500 |
| 10-4510-02-4222 | TRAVEL-MEALS, LODGING, MILE | 2,000 | 2,000 | 2,000 | 1,500 | 1,500 | 1,500 |
| 10-4510-02-4223 | POSTAGE & TELEPHONE | 800 | 800 | 800 | 800 | 800 | 800 |
| 10-4510-02-4225 | MAINT & REPAIR-EQUIPMENT | 30,000 | 27,500 | 27,500 | 27,500 | 27,500 | 27,500 |
| 10-4510-02-4226 | MAINT & REPAIR-VEHICLE | 30,000 | 35,000 | 35,000 | 35,000 | 35,000 | 35,000 |
| 10-4510-02-4227 | FUEL (VEHICLES) | 35,000 | 40,000 | 45,000 | 45,000 | 45,000 | 45,000 |
| 10-4510-02-4229 | OSHA | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 10-4510-02-4230 | SUPPLIES & MATERIALS | 15,000 | 20,000 | 20,000 | 15,000 | 15,000 | 15,000 |
| 10-4510-02-4231 | UNIFORMS & SHOES | 12,000 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 10-4510-02-4232 | ENGINEERING | 104,691 | 48,788 | 30,000 | 25,000 | 25,000 | 25,000 |
| 10-4510-02-4233 | CONTRACTED SERVICES | 4,750 | 4,750 | 4,750 | 4,000 | 4,000 | 4,000 |
| 10-4510-02-5132 | DEBT SERVICE EXPENSE | | | 82,385 | 82,385 | 82,385 | 82,385 |
| 10-4510-02-5133 | INTEREST EXPENSE | | | 11,731 | 11,731 | 11,731 | 11,731 |
| 10-4510-02-7150 | CAPITAL OUTLAY ACCOUNT | | 640,000 | | | | |
| 10-4510-02-9106 | CONTR TO VEH REPL RENT | 7,087 | | | | | |
| Totals for dept 4510-02 - PUBLIC WORKS - OTHER | | 799,374 | 1,409,091 | 895,227 | 895,093 | 895,093 | 895,093 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 PT HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|----------------------|------------------------------|------------------------------|---|--|--|--|
| APPROPRIATIONS | | | | | | | |
| Dept 4710-00 - SANITATION | | | | | | | |
| 10-4710-00-4233 * | CONTRACTED SERVICES | 535,000 | 553,000 | 553,000 | 553,000 | 553,000 | 553,000 |
| Totals for dept 4710-00 - SANITATION | | 535,000 | 553,000 | 553,000 | 553,000 | 553,000 | 553,000 |
| * NOTES TO BUDGET: DEPARTMENT 4710-00 SANITATION | | | | | | | |
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 543,000 | 543,000 | 543,000 | 543,000 |
| | WASTE INDUSTRIES | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | FOOTNOTE AMOUNTS: | | | 553,000 | 553,000 | 553,000 | 553,000 |
| | PITT COUNTY FINANCE | | | 553,000 | 553,000 | 553,000 | 553,000 |
| | ACCOUNT '4233' TOTAL | | | 553,000 | 553,000 | 553,000 | 553,000 |
| | DEPT '4710-00' TOTAL | | | 553,000 | 553,000 | 553,000 | 553,000 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 9500-00 - NON-DEPARTMENTAL | | | | | | | |
| 10-9500-00-4127 | INSURANCE EXPENSE | | 3,622 | | | | |
| 10-9500-00-4223 | POSTAGE & TELEPHONE | 50,000 | 52,000 | 52,000 | 52,000 | 52,000 | 52,000 |
| 10-9500-00-4232 | ENGINEERING | 2,000 | 2,000 | | | | |
| 10-9500-00-4233 | CONTRACTED SERVICES | 250 | 250 | | | | |
| 10-9500-00-4250 | CONTINGENCY | | 209,264 | | | | |
| 10-9500-00-4261 | ADVERTISING | 6,000 | 4,000 | | 4,000 | 4,000 | 4,000 |
| 10-9500-00-5101 * | CIVIC CONTRIB | 101,680 | 61,680 | 41,680 | 51,680 | 51,680 | 51,680 |
| 10-9500-00-5102 | WATERMELON FEST TOWN EXP | 11,000 | | | 11,000 | 11,000 | 11,000 |
| 10-9500-00-5104 | CHRISTMAS PARADE | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 10-9500-00-5105 * | MUNICIPAL ELECTIONS | 23,400 | | 23,400 | 23,400 | 23,400 | 23,400 |
| 10-9500-00-5107 | LEGAL SERVICES | 75,000 | 75,000 | | 75,000 | 75,000 | 75,000 |
| 10-9500-00-5109 | SHEPPARD LIBRARY | 165,300 | 165,300 | 165,300 | 165,300 | 165,300 | 165,300 |
| 10-9500-00-5111 | COMMUNITYEXPENSE | 3,000 | 3,000 | | 3,000 | 3,000 | 3,000 |
| 10-9500-00-5112 | COMMUNITY ROOM SUPPLIES | 1,000 | 1,000 | | 2,000 | 2,000 | 2,000 |
| 10-9500-00-5113 | TOWN CODE CODIFICATION | 4,000 | 5,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 10-9500-00-5114 | CEMETERY OPEN/CLOSE | 15,000 | 12,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 10-9500-00-5118 | YOUTH COUNCIL | 4,000 | 2,500 | | 4,000 | 4,000 | 4,000 |
| 10-9500-00-5119 | CIVICS EDUCATION | 1,500 | 1,500 | | 5,000 | 5,000 | 5,000 |
| 10-9500-00-5121 | SUBDIVISION LOC RES EXP | 359,633 | 12,500 | | | | |
| 10-9500-00-5122 | INSURANCE & BONDS | 235,000 | 240,000 | 250,000 | 250,000 | 250,000 | 250,000 |
| 10-9500-00-5124 | WINTERVILLE MAGAZINE | 3,000 | 3,000 | | 3,000 | 3,000 | 3,000 |
| 10-9500-00-5126 | CSX CROSSING MAINTENANCE | 20,200 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 10-9500-00-5129 | EMER OP CTR SUPPLIES | 300 | 15,300 | 300 | 300 | 300 | 300 |
| 10-9500-00-5135 | ECONOMIC DEVELOPMENT | 15,000 | 9,000 | | 15,000 | 15,000 | 15,000 |
| 10-9500-00-6104 | DOWNTOWN FACADE PROGRAM | 10,000 | 7,500 | | 10,000 | 10,000 | 10,000 |
| 10-9500-00-9107 | CONTR TO CAPITAL IMP | 20,744 | | | | | |
| 10-9500-00-9108 | CONTR TO FIRE DEPT FUND | 19,000 | | | | | |
| 10-9500-00-9110 | TRANSFER TO RECREATION FD | 848,414 | 935,168 | 985,935 | 967,243 | 967,243 | 967,243 |
| 10-9500-00-9111 | TRANSFER TO FIRE GRANT FD | 236,600 | 424,705 | 578,987 | 578,987 | 578,987 | 578,987 |
| 10-9500-00-9114 | CONTR TO URGENT REP FUND | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Totals for dept 9500-00 - NON-DEPARTMENTAL | | 2,261,021 | 2,290,289 | 2,161,602 | 2,284,910 | 2,284,910 | 2,284,910 |

* NOTES TO BUDGET: DEPARTMENT 9500-00 NON-DEPARTMENTAL

| | | | | | | | |
|------|--|--|--|--------|--------|--------|--------|
| 5101 | CIVIC CONTRIB | | | | | | |
| | WINTERVILLE HISTORICAL SOCIETY* (GRASS CUTTING AND UTILITIES \$11,750 IN-KIND) | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 20,000 | 20,000 | 20,000 | 20,000 |
| | WINTERVILLE CHAMER OF COMMERCE (OFFICE, TELEPHONE, COMPUTER, COPIER/PRINTER/ INTERNET, ETC. \$500 IN-KIND) | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 4,680 | 4,680 | 4,680 | 4,680 |
| | PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS) | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 5,000 | 5,000 | 5,000 |
| | BOYS AND GIRLS CLUB | | | | | | |
| | WINTERVILLE WATERMELON FESTIVAL* | | | | | | |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 10 GENERAL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---------------------------------|-------------------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 9500-00 - NON-DEPARTMENTAL | | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,500 | 3,500 | 3,500 | 3,500 |
| | WINTERVILLE SENIOR CITIZENS CLUB | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,500 | 3,500 | 3,500 | 3,500 |
| | SENIOR ADULT FELLOWSHIP | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | REBUILDING TOGETHER PITT COUNTY, NC | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 5,000 | 5,000 | 5,000 |
| | PITT COUNTY GIRLS SOFTBALL | | | | | | |
| | ACCOUNT '5101' TOTAL | | | 41,680 | 51,680 | 51,680 | 51,680 |
| 5105 | MUNICIPAL ELECTIONS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 9,200 | 9,200 | 9,200 | 9,200 |
| | MUNICIPAL ELECTIONS SITE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 14,200 | 14,200 | 14,200 | 14,200 |
| | ONE-STOP SITE | | | | | | |
| | ACCOUNT '5105' TOTAL | | | 23,400 | 23,400 | 23,400 | 23,400 |
| | DEPT '9500-00' TOTAL | | | 65,080 | 75,080 | 75,080 | 75,080 |
| TOTAL APPROPRIATIONS | | 11,625,634 | 11,636,697 | 10,772,644 | 10,899,010 | 10,899,010 | 10,899,010 |
| BEGINNING FUND BALANCE | | 13,020,101 | 13,939,296 | | | | |
| FUND BALANCE ADJUSTMENTS | | 1,777,128 | 16,741 | | | | |
| ENDING FUND BALANCE | | 3,171,595 | 2,319,340 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 15 RECREATION FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 6010-00 - PARKS AND RECREATION | | | | | | | |
| 15-6010-00-4120 | SALARIES AND WAGES | 286,915 | 286,939 | 288,716 | 295,934 | 295,934 | 295,934 |
| 15-6010-00-4121 | OVERTIME | 14,000 | 12,000 | 14,000 | 12,000 | 12,000 | 12,000 |
| 15-6010-00-4122 | LONGEVITY | 1,110 | 1,100 | 1,155 | 1,155 | 1,155 | 1,155 |
| 15-6010-00-4126 | FICA EXPENSE | 23,441 | 23,423 | 23,550 | 24,139 | 24,139 | 24,139 |
| 15-6010-00-4127 | INSURANCE EXPENSE | 103,909 | 119,375 | 96,059 | 96,059 | 96,059 | 96,059 |
| 15-6010-00-4130 | RETIREMENT | 21,609 | 24,588 | 27,764 | 28,459 | 28,459 | 28,459 |
| 15-6010-00-4170 | 401(K) RETIREMENT | 12,073 | 12,112 | 12,231 | 12,537 | 12,537 | 12,537 |
| 15-6010-00-4221 | PROFESSION DEVELOP-EDUCAT | 2,650 | 2,360 | 2,360 | 2,360 | 2,360 | 2,360 |
| 15-6010-00-4222 | TRAVEL-MEALS, LODGING, MILE | 620 | 3,650 | 3,680 | 3,680 | 3,680 | 3,680 |
| 15-6010-00-4223 | POSTAGE & TELEPHONE | 2,300 | 2,300 | 2,300 | 2,300 | 2,300 | 2,300 |
| 15-6010-00-4224 | OFFICE SUPPLIES | 1,550 | 1,550 | 1,550 | 1,550 | 1,550 | 1,550 |
| 15-6010-00-4225 | MAINT & REPAIR-EQUIPMENT | 7,900 | 7,900 | 7,400 | 7,400 | 7,400 | 7,400 |
| 15-6010-00-4227 | FUEL (VEHICLES) | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 15-6010-00-4228 | UTILITIES | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 | 55,000 |
| 15-6010-00-4230 | SUPPLIES & MATERIALS | 20,000 | 19,000 | 19,000 | 19,000 | 19,000 | 19,000 |
| 15-6010-00-4232 | ENGINEERING | 55,541 | | | | | |
| 15-6010-00-4233 | CONTRACTED SERVICES | 2,810 | 3,060 | 3,160 | 3,160 | 3,160 | 3,160 |
| 15-6010-00-4234 | DUES & SUBSCRIPTIONS | 1,450 | 1,400 | 1,840 | 1,840 | 1,840 | 1,840 |
| 15-6010-00-4239 * | MAINT & REPAIR-FACILITY | 48,300 | 55,000 | 57,500 | 53,500 | 53,500 | 53,500 |
| 15-6010-00-4260 | DEPARTMENTAL IMPROVEMENTS | 12,000 | 16,000 | 13,000 | 11,000 | 11,000 | 11,000 |
| 15-6010-00-4274 | NEW EQUIPMENT | 19,300 | 23,800 | 21,300 | 21,300 | 21,300 | 21,300 |
| 15-6010-00-4275 | CAL RIPKEN EXP | 21,500 | 32,635 | 23,100 | 23,100 | 23,100 | 23,100 |
| 15-6010-00-4276 | ROOKIE BALL | 11,400 | 11,400 | 12,400 | 12,400 | 12,400 | 12,400 |
| 15-6010-00-4278 | TEE BALL | 7,800 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 |
| 15-6010-00-4279 | SOFTBALL | 7,850 | 7,850 | 7,350 | 7,350 | 7,350 | 7,350 |
| 15-6010-00-4280 | FOOTBALL | 15,150 | 21,203 | 19,150 | 19,150 | 19,150 | 19,150 |
| 15-6010-00-4281 | TOURNAMENT EXPENDITURE | 12,300 | 9,800 | 12,300 | 12,300 | 12,300 | 12,300 |
| 15-6010-00-4282 | CITIZEN/ REC PROGRAMS | 28,370 | 40,100 | 38,100 | 36,600 | 36,600 | 36,600 |
| 15-6010-00-4283 | CONCESSION EXP | 28,750 | 29,000 | 40,650 | 40,650 | 40,650 | 40,650 |
| 15-6010-00-4284 | SENIOR PROGRAMS | 5,200 | 6,000 | 6,000 | 6,000 | 6,000 | 6,000 |
| 15-6010-00-4285 | CAL RIPKEN ALL STAR | | 15,400 | 14,800 | 14,800 | 14,800 | 14,800 |
| 15-6010-00-4286 | BABE RUTH BASEBALL ALLSTA | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 | 2,800 |
| 15-6010-00-4287 | BABE RUTH BASEBALL | 2,900 | 7,900 | 8,200 | 8,200 | 8,200 | 8,200 |
| 15-6010-00-4298 | FALL BALL | 9,500 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| 15-6010-00-5132 | DEBT SERVICE EXPENSE | 117,965 | 117,965 | 99,132 | 99,132 | 99,132 | 99,132 |
| 15-6010-00-5133 | INTEREST EXPENSE | 15,642 | 12,776 | 9,913 | 9,913 | 9,913 | 9,913 |
| 15-6010-00-7150 * | CAPITAL OUTLAY ACCOUNT | 71,624 | 58,000 | 151,000 | 133,000 | 133,000 | 133,000 |
| 15-6010-00-9112 | CONTR TO CAPITAL RESERVE | 64,345 | 59,101 | 40,000 | 40,000 | 40,000 | 40,000 |
| Totals for dept 6010-00 - PARKS AND RECREATION | | 1,121,574 | 1,129,487 | 1,163,460 | 1,144,768 | 1,144,768 | 1,144,768 |

* NOTES TO BUDGET: DEPARTMENT 6010-00 PARKS AND RECREATION

| | | | | | | | |
|------|-------------------------|--|--|-------|-------|-------|-------|
| 4239 | MAINT & REPAIR-FACILITY | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 7,000 | 5,500 | 5,500 | 5,500 |
| | CHEMICALS/FERTILIZER | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 500 | 500 | 500 | 500 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 15 RECREATION FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED WDN BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-------------------------------------|------------------------------------|------------------------------|--------------------------------------|--------------------------------|---|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 6010-00 - PARKS AND RECREATION | | | | | | | |
| | PLAYGROUND PARTS & ACCESSORIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | PLAYGROUND SAFETY SURFACING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,000 | 1,000 | 1,000 | 1,000 |
| | IRRIGATION SYSTEM REPAIR | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 3,500 | 3,500 | 3,500 |
| | MULCH & PINE STRAW | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,000 | 2,000 | 2,000 | 2,000 |
| | FIELD AND BATTING CAGE LIGHTS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 500 | 500 | 500 | 500 |
| | SCOREBOARD & CONTROL PANELS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,500 | 1,500 | 1,500 |
| | VANDALISM REPAIR | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | CLAY FOR BALL FIELDS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | FENCE REPAIRS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 1,500 | 1,500 | 1,500 |
| | SIDEWALK REPAIRS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | FACILITY PAINTING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,000 | 6,000 | 6,000 | 6,000 |
| | PARKING LOT SEAL COAT & STRIPING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,000 | 2,000 | 2,000 | 2,000 |
| | FACILITY PRESSURE/SOFT WASH | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | REPLACE CONCESSION STAND 1 WINDOWS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,000 | 1,000 | 1,000 | 1,000 |
| | MISCELLANEOUS | | | | | | |
| | ACCOUNT '4239' TOTAL | | | 57,500 | 53,500 | 53,500 | 53,500 |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 120,000 | 120,000 | 120,000 | 120,000 |
| | PARKS MAINTENANCE SHOP | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 13,000 | 13,000 | 13,000 | 13,000 |
| | NEW RIDING LAWNMOWER | | | | | | |
| | ACCOUNT '7150' TOTAL | | | 133,000 | 133,000 | 133,000 | 133,000 |
| | DEPT '6010-00' TOTAL | | | 190,500 | 186,500 | 186,500 | 186,500 |
| TOTAL APPROPRIATIONS | | 1,121,574 | 1,129,487 | 1,163,460 | 1,144,768 | 1,144,768 | 1,144,768 |
| BEGINNING FUND BALANCE | | 606,318 | 701,902 | | | | |
| ENDING FUND BALANCE | | (515,256) | (427,585) | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 16 POWELL BILL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|--------------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4510-00 - PUBLIC WORKS | | | | | | | |
| 16-4510-00-4232 | ENGINEERING | 34,200 | 34,188 | 25,000 | 20,000 | 20,000 | 20,000 |
| 16-4510-00-4270 | PAVING & RESURFACING | 339,727 | 295,880 | 200,000 | 141,367 | 141,367 | 141,367 |
| 16-4510-00-4271 * | MAINTENANCE-ROADS | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 16-4510-00-4272 * | DRAINAGE & STORMWATER | 52,200 | 25,000 | 25,000 | 25,000 | 25,000 | 25,000 |
| 16-4510-00-4273 * | TRAFFIC CONTROL | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 | 5,500 |
| 16-4510-00-4315 * | SNOW AND ICE REMOVAL | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 16-4510-00-4320 * | SIDEWALK CONSTRUCTION | 213,454 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| Totals for dept 4510-00 - PUBLIC WORKS | | 671,581 | 397,068 | 292,000 | 228,367 | 228,367 | 228,367 |
| * NOTES TO BUDGET: DEPARTMENT 4510-00 PUBLIC WORKS | | | | | | | |
| 4271 | MAINTENANCE-ROADS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | | | |
| | PATCHING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 15,000 | | | |
| | STREET SWEEPER REPAIRS | | | | | | |
| | ACCOUNT '4271' TOTAL | | | 25,000 | | | |
| 4272 | DRAINAGE & STORMWATER | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 25,000 | | | |
| | STORM DRAIN REPAIR | | | | | | |
| 4273 | TRAFFIC CONTROL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,000 | | | |
| | REPLACEMENT SIGNS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,500 | | | |
| | SPEED BUMPS | | | | | | |
| | ACCOUNT '4273' TOTAL | | | 5,500 | | | |
| 4315 | SNOW AND ICE REMOVAL | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | | | |
| | SALT BAGS | | | | | | |
| 4320 | SIDEWALK CONSTRUCTION | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | | | |
| | MISCELLANEOUS SIDEWALK REPAIRS | | | | | | |
| | DEPT '4510-00' TOTAL | | | 67,000 | | | |
| TOTAL APPROPRIATIONS | | 671,581 | 397,068 | 292,000 | 228,367 | 228,367 | 228,367 |
| BEGINNING FUND BALANCE | | 245,226 | 241,969 | | | | |

07/12/2021 04:53 PM
User: terri.parker
DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
Fund: 16 POWELL BILL FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-----------|---------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| | ENDING FUND BALANCE | (426,355) | (155,099) | | | | |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 18 FIRE DEPARTMENT FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--------------------------------|--------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4320-00 - FIRE | | | | | | | |
| 18-4320-00-4120 | SALARIES AND WAGES | 528,736 | 529,492 | 534,264 | 574,621 | 574,621 | 574,621 |
| 18-4320-00-4121 | OVERTIME | 27,000 | 13,280 | 13,280 | 13,280 | 13,280 | 13,280 |
| 18-4320-00-4122 | LONGEVITY | 1,100 | 1,300 | 2,000 | 2,000 | 2,000 | 2,000 |
| 18-4320-00-4126 | FICA EXPENSE | 43,087 | 52,795 | 42,589 | 43,654 | 43,654 | 43,654 |
| 18-4320-00-4127 | INSURANCE EXPENSE | 148,134 | 163,487 | 188,717 | 188,717 | 188,717 | 188,717 |
| 18-4320-00-4130 | RETIREMENT | 49,803 | 56,722 | 62,373 | 63,933 | 63,933 | 63,933 |
| 18-4320-00-4170 | 401(K) RETIREMENT | 27,853 | 27,942 | 27,477 | 28,164 | 28,164 | 28,164 |
| Totals for dept 4320-00 - FIRE | | 825,713 | 845,018 | 870,700 | 914,369 | 914,369 | 914,369 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 18 FIRE DEPARTMENT FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 4320-01 - FIRE - RECRUIT GRANT | | | | | | | |
| 18-4320-01-4120 | SALARIES AND WAGES | 66,139 | 67,970 | 69,670 | 70,530 | 70,530 | 70,530 |
| 18-4320-01-4122 | LONGEVITY | | 100 | 100 | 100 | 100 | 100 |
| 18-4320-01-4126 | FICA EXPENSE | 5,126 | 5,276 | 5,348 | 5,482 | 5,482 | 5,482 |
| 18-4320-01-4127 | INSURANCE EXPENSE | 26,195 | 37,720 | 38,442 | 38,442 | 38,442 | 38,442 |
| 18-4320-01-4130 | RETIREMENT | 5,919 | 6,909 | 7,833 | 8,028 | 8,028 | 8,028 |
| 18-4320-01-4170 | 401(K) RETIREMENT | 3,307 | 3,404 | 3,451 | 3,537 | 3,537 | 3,537 |
| 18-4320-01-4221 | PROFESSION DEVELOP-EDUCAT | 40,548 | 35,667 | 21,038 | 21,038 | 21,038 | 21,038 |
| 18-4320-01-4233 | CONTRACTED SERVICES | 3,250 | 3,250 | 3,290 | 3,290 | 3,290 | 3,290 |
| 18-4320-01-4258 | FIRE CALL PAY | 25,000 | 25,000 | | | | |
| 18-4320-01-4274 | NEW EQUIPMENT | 18,000 | | | | | |
| 18-4320-01-4294 | MEMBER BENIFITS | 25,000 | 25,000 | | | | |
| Totals for dept 4320-01 - FIRE - RECRUIT GRANT | | 218,484 | 210,296 | 149,172 | 150,447 | 150,447 | 150,447 |
| TOTAL APPROPRIATIONS | | 1,044,197 | 1,055,314 | 1,019,872 | 1,064,816 | 1,064,816 | 1,064,816 |
| BEGINNING FUND BALANCE | | (109,055) | (25,484) | | | | |
| ENDING FUND BALANCE | | (1,153,252) | (1,080,798) | | | | |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 20 HOME HOUSING PROGRAM

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 PT HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------|------------------------------|------------------------------|---|--|--|--|
| APPROPRIATIONS | | | | | | | |
| Dept 4510-00 - PUBLIC WORKS | | | | | | | |
| 20-4510-00-4233 | CONTRACTED SERVICES | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| Totals for dept 4510-00 - PUBLIC WORKS | | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| TOTAL APPROPRIATIONS | | 20,000 | 20,000 | | 20,000 | 20,000 | 20,000 |
| BEGINNING FUND BALANCE | | 9,305 | 29,305 | | | | |
| ENDING FUND BALANCE | | (10,695) | 9,305 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 60 ELECTRIC FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7110-00 - ADMINISTRATION | | | | | | | |
| 60-7110-00-4120 | SALARIES AND WAGES | 549,739 | 632,176 | 674,316 | 661,840 | 661,840 | 661,840 |
| 60-7110-00-4121 | OVERTIME | 25,000 | 28,000 | 28,000 | 28,000 | 28,000 | 28,000 |
| 60-7110-00-4122 | LONGEVITY | 6,191 | 6,890 | 7,233 | 7,233 | 7,233 | 7,233 |
| 60-7110-00-4126 | FICA EXPENSE | 45,095 | 49,754 | 52,392 | 52,100 | 52,100 | 52,100 |
| 60-7110-00-4127 | INSURANCE EXPENSE | 149,473 | 161,686 | 181,836 | 181,836 | 181,836 | 181,836 |
| 60-7110-00-4130 | RETIREMENT | 50,083 | 62,939 | 71,814 | 73,610 | 73,610 | 73,610 |
| 60-7110-00-4170 | 401(K) RETIREMENT | 27,980 | 31,005 | 31,636 | 32,457 | 32,457 | 32,457 |
| 60-7110-00-4221 | PROFESSION DEVELOP-EDUCAT | 9,050 | 9,050 | 9,050 | 9,050 | 9,050 | 9,050 |
| 60-7110-00-4222 | TRAVEL-MEALS, LODGING, MILE | 6,050 | 6,050 | 6,050 | 6,050 | 6,050 | 6,050 |
| 60-7110-00-4223 | POSTAGE & TELEPHONE | 2,150 | 2,150 | 2,150 | 2,150 | 2,150 | 2,150 |
| 60-7110-00-4224 | OFFICE SUPPLIES | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 60-7110-00-4225 | MAINT & REPAIR-EQUIPMENT | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 60-7110-00-4226 | MAINT & REPAIR-VEHICLE | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 | 11,000 |
| 60-7110-00-4227 | FUEL (VEHICLES) | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 60-7110-00-4228 | UTILITIES | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| 60-7110-00-4229 | OSHA | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 | 14,000 |
| 60-7110-00-4230 | SUPPLIES & MATERIALS | 165,000 | 149,455 | 127,500 | 120,000 | 120,000 | 120,000 |
| 60-7110-00-4231 | UNIFORMS & SHOES | 17,500 | 17,500 | 15,000 | 15,000 | 15,000 | 15,000 |
| 60-7110-00-4232 | ENGINEERING | 575,500 | 149,310 | 40,000 | 35,000 | 35,000 | 35,000 |
| 60-7110-00-4233 * | CONTRACTED SERVICES | 89,740 | 46,400 | 43,900 | 64,400 | 64,400 | 64,400 |
| 60-7110-00-4234 | DUES & SUBSCRIPTIONS | 22,400 | 28,900 | 21,800 | 21,800 | 21,800 | 21,800 |
| 60-7110-00-4260 | DEPARTMENTAL IMPROVEMENTS | 10,000 | 12,408 | 10,000 | 10,000 | 10,000 | 10,000 |
| 60-7110-00-4261 | ADVERTISING | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 60-7110-00-4293 | MAINTENANCE - SUBSTATION | 34,000 | 25,800 | 34,000 | 34,000 | 34,000 | 34,000 |
| 60-7110-00-4301 | CUSTOMER BILL PREPARATION | 12,000 | 14,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 60-7110-00-4302 | PURCHASE FOR RESALE | 3,775,000 | 3,775,000 | 3,775,000 | 3,525,000 | 3,525,000 | 3,525,000 |
| 60-7110-00-4303 | NORTH CAROLINA SALES TAX | 456,010 | 452,363 | 453,622 | 453,622 | 453,622 | 453,622 |
| 60-7110-00-5132 | DEBT SERVICE EXPENSE | 350,410 | 356,909 | 363,551 | 363,551 | 363,551 | 363,551 |
| 60-7110-00-5133 | INTEREST EXPENSE | 31,281 | 23,695 | 15,967 | 15,967 | 15,967 | 15,967 |
| 60-7110-00-9101 | CONTR TO GEN FUND SVC RND | 375,726 | 388,341 | 439,470 | 439,470 | 439,470 | 439,470 |
| 60-7110-00-9112 | CONTR TO CAPITAL RESERVE | 17,875 | 27,000 | | | | |
| 60-7110-00-9113 | GENERAL FUND TRANSFER | 500,000 | 650,000 | | 650,000 | 650,000 | 650,000 |
| Totals for dept 7110-00 - ADMINISTRATION | | 7,388,753 | 7,192,281 | 6,501,787 | 6,899,636 | 6,899,636 | 6,899,636 |

* NOTES TO BUDGET: DEPARTMENT 7110-00 ADMINISTRATION

| | | | | | | | |
|------|-----------------------------|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 15,000 | 13,000 | 13,000 | 13,000 |
| | UNDERGROUND REPLACEMENT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 8,000 | 8,000 | 8,000 |
| | TREE TRIMMING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,900 | 1,900 | 1,900 | 1,900 |
| | RADIO CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 21,500 | 21,500 | 21,500 | 21,500 |
| | NERC FILINGS, ELECTRICITIES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | | 20,000 | 20,000 | 20,000 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 60 ELECTRIC FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 PT HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-------------------------------|----------------------|------------------------------|------------------------------|---|--|--|--|
| APPROPRIATIONS | | | | | | | |
| Dept 7110-00 - ADMINISTRATION | | | | | | | |
| | CONTRACTED SERVICES | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 48,400 | 64,400 | 64,400 | 64,400 |
| | DEPT '7110-00' TOTAL | | | 48,400 | 64,400 | 64,400 | 64,400 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 60 ELECTRIC FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7110-22 - ADMINISTRATION - METERING | | | | | | | |
| 60-7110-22-4274 | NEW EQUIPMENT | 24,000 | 29,000 | 17,000 | 17,000 | 17,000 | 17,000 |
| 60-7110-22-4304 | ELECTRIC METER REPLACEMEN | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 | 9,000 |
| 60-7110-22-4305 | ELECTRIC NEW ACCOUNT METE | 2,450 | 2,450 | 2,450 | 2,450 | 2,450 | 2,450 |
| 60-7110-22-4306 * | WATER REPLACEMENT METERS | 39,000 | 76,500 | 76,500 | 76,500 | 76,500 | 76,500 |
| 60-7110-22-4307 | WATER NEW ACCOUNT METERS | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 | 13,000 |
| Totals for dept 7110-22 - ADMINISTRATION - METERING | | 87,450 | 129,950 | 117,950 | 117,950 | 117,950 | 117,950 |

* NOTES TO BUDGET: DEPARTMENT 7110-22 ADMINISTRATION - METERING

| | | | | | | | |
|------|------------------------------------|--|--|--------|--------|--------|--------|
| 4306 | WATER REPLACEMENT METERS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 39,000 | 39,000 | 39,000 | 39,000 |
| | NEW METERS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 37,500 | 37,500 | 37,500 | 37,500 |
| | REPLACEMENT ERTS FOR FAILING UNITS | | | | | | |
| | ACCOUNT '4306' TOTAL | | | 76,500 | 76,500 | 76,500 | 76,500 |
| | DEPT '7110-22' TOTAL | | | 76,500 | 76,500 | 76,500 | 76,500 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 60 ELECTRIC FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|--|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 8010-00 - CAPITAL OUTLAY | | | | | | | |
| 60-8010-00-7150 * | CAPITAL OUTLAY ACCOUNT | 2,197,254 | 398,201 | 304,000 | 304,000 | 304,000 | 304,000 |
| Totals for dept 8010-00 - CAPITAL OUTLAY | | 2,197,254 | 398,201 | 304,000 | 304,000 | 304,000 | 304,000 |
| * NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY | | | | | | | |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | CIRCUIT REHAB | | | 20,000 | 20,000 | 20,000 | 20,000 |
| | NEW S/D, COMMERCIAL (ELIS RDG, COPPER CREEK, BROOKFLD) | | | 125,000 | 103,418 | 103,418 | 103,418 |
| | NEW ELEC TERRITORY | | | 85,000 | 85,000 | 85,000 | 85,000 |
| | CONTRACT LINE CREW | | | 45,000 | 45,000 | 45,000 | 45,000 |
| | METER PICKUP | | | 29,000 | 29,000 | 29,000 | 29,000 |
| | ACCOUNT '7150' TOTAL | | | 304,000 | 282,418 | 282,418 | 282,418 |
| | DEPT '8010-00' TOTAL | | | 304,000 | 282,418 | 282,418 | 282,418 |
| TOTAL APPROPRIATIONS | | 9,673,457 | 7,720,432 | 6,923,737 | 7,321,586 | 7,321,586 | 7,321,586 |
| | BEGINNING FUND BALANCE | (115,231) | 113,668 | | | | |
| | FUND BALANCE ADJUSTMENTS | 279,025 | | | | | |
| | ENDING FUND BALANCE | (9,509,663) | (7,606,764) | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 61 WATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7210-00 - ADMINISTRATION | | | | | | | |
| 61-7210-00-4120 | SALARIES AND WAGES | 178,304 | 178,366 | 178,699 | 183,166 | 183,166 | 183,166 |
| 61-7210-00-4121 | OVERTIME | 14,140 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 61-7210-00-4122 | LONGEVITY | 3,438 | 900 | 945 | 945 | 945 | 945 |
| 61-7210-00-4126 | FICA EXPENSE | 15,621 | 15,464 | 15,472 | 15,859 | 15,859 | 15,859 |
| 61-7210-00-4127 | INSURANCE EXPENSE | 80,324 | 88,029 | 108,571 | 108,571 | 108,571 | 108,571 |
| 61-7210-00-4130 | RETIREMENT | 18,040 | 20,103 | 22,659 | 23,226 | 23,226 | 23,226 |
| 61-7210-00-4170 | 401(K) RETIREMENT | 10,078 | 9,903 | 9,982 | 10,232 | 10,232 | 10,232 |
| 61-7210-00-4221 | PROFESSION DEVELOP-EDUCAT | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 61-7210-00-4222 | TRAVEL-MEALS, LODGING, MILE | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61-7210-00-4223 | POSTAGE & TELEPHONE | 800 | 800 | 800 | 800 | 800 | 800 |
| 61-7210-00-4224 | OFFICE SUPPLIES | | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 61-7210-00-4225 | MAINT & REPAIR-EQUIPMENT | 20,750 | 13,500 | 13,500 | 13,500 | 13,500 | 13,500 |
| 61-7210-00-4226 | MAINT & REPAIR-VEHICLE | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 61-7210-00-4227 | FUEL (VEHICLES) | 16,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 61-7210-00-4228 | UTILITIES | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 61-7210-00-4229 | OSHA | 500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 61-7210-00-4230 | SUPPLIES & MATERIALS | 64,500 | 46,000 | 46,000 | 46,000 | 46,000 | 46,000 |
| 61-7210-00-4232 | ENGINEERING | 4,500 | 10,000 | 185,000 | 35,000 | 35,000 | 35,000 |
| 61-7210-00-4233 * | CONTRACTED SERVICES | 18,547 | 33,750 | 33,750 | 33,750 | 33,750 | 33,750 |
| 61-7210-00-4234 | DUES & SUBSCRIPTIONS | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 61-7210-00-4250 | CONTINGENCY | 188,322 | | | | | |
| 61-7210-00-4301 | CUSTOMER BILL PREPARATION | 11,500 | 12,700 | 12,500 | 12,500 | 12,500 | 12,500 |
| 61-7210-00-5132 | DEBT SERVICE EXPENSE | 160,602 | 136,451 | 139,779 | 139,779 | 139,779 | 139,779 |
| 61-7210-00-5133 | INTEREST EXPENSE | 59,263 | 49,279 | 45,578 | 45,578 | 45,578 | 45,578 |
| 61-7210-00-9101 | CONTR TO GEN FUND SVC RND | 345,676 | 326,703 | 388,358 | 388,358 | 388,358 | 388,358 |
| 61-7210-00-9103 | CONTR TO METERING DIVISIO | 26,000 | 44,750 | 44,750 | 44,750 | 44,750 | 44,750 |
| 61-7210-00-9104 | CONTR TO SEWER FUND | | 93,000 | | | | |
| 61-7210-00-9112 | CONTR TO CAPITAL RESERVE | 12,475 | 13,750 | | | | |
| Totals for dept 7210-00 - ADMINISTRATION | | 1,304,880 | 1,192,948 | 1,345,843 | 1,201,514 | 1,201,514 | 1,201,514 |

* NOTES TO BUDGET: DEPARTMENT 7210-00 ADMINISTRATION

| | | | | | | | |
|------|-------------------------------|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | UTILITY CUTS ASPHALT PATCHING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 15,000 | 15,000 | 15,000 | 15,000 |
| | ENVIRONMENT 1 LAB TESTING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 750 | 750 | 750 | 750 |
| | ALARM MONITORING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | SCADA | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | EMERGENCY REPAIRS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 3,000 | 3,000 | 3,000 | 3,000 |
| | CHEMSACAN REPAIRS | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 33,750 | 33,750 | 33,750 | 33,750 |

07/12/2021 04:53 PM
User: terri.parker
DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
Fund: 61 WATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|-------------------------------|-------------|------------------------------|------------------------------|--------------------------------|--|--|--|
| APPROPRIATIONS | | | | | | | |
| Dept 7210-00 - ADMINISTRATION | | | | | | | |
| DEPT '7210-00' TOTAL | | | | 33,750 | 33,750 | 33,750 | 33,750 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 61 WATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7230-00 - WATER PURCHASE | | | | | | | |
| 61-7230-00-4302 * | PURCHASE FOR RESALE | 442,000 | 394,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| Totals for dept 7230-00 - WATER PURCHASE | | 442,000 | 394,000 | 400,000 | 400,000 | 400,000 | 400,000 |
| * NOTES TO BUDGET: DEPARTMENT 7230-00 WATER PURCHASE | | | | | | | |
| 4302 | PURCHASE FOR RESALE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 322,000 | 322,000 | 322,000 | 322,000 |
| | WATER PURCHASE FOR RESALE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 72,000 | 72,000 | 72,000 | 72,000 |
| | CAPITAL CHARGE | | | | | | |
| | ACCOUNT '4302' TOTAL | | | 394,000 | 394,000 | 394,000 | 394,000 |
| | DEPT '7230-00' TOTAL | | | 394,000 | 394,000 | 394,000 | 394,000 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 61 WATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 8010-00 - CAPITAL OUTLAY | | | | | | | |
| 61-8010-00-7150 * | CAPITAL OUTLAY ACCOUNT | | | 120,000 | 45,000 | 45,000 | 45,000 |
| Totals for dept 8010-00 - CAPITAL OUTLAY | | | | 120,000 | 45,000 | 45,000 | 45,000 |
| * NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY | | | | | | | |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 45,000 | 45,000 | 45,000 | 45,000 |
| | REPLACEMENT ON-CALL TRUCK | | | | | | |
| | DEPT '8010-00' TOTAL | | | 45,000 | 45,000 | 45,000 | 45,000 |
| TOTAL APPROPRIATIONS | | 1,746,880 | 1,586,948 | 1,865,843 | 1,646,514 | 1,646,514 | 1,646,514 |
| BEGINNING FUND BALANCE | | 2,966,918 | 2,762,133 | | | | |
| FUND BALANCE ADJUSTMENTS | | (328,490) | | | | | |
| ENDING FUND BALANCE | | 891,548 | 1,175,185 | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 62 SEWER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT BUDGET | 2021-22 HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|-----------------------------|------------------------------|---------------------------------|-------------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7320-20 - OPERATIONS - COLLECTIONS | | | | | | | |
| 62-7320-20-4120 | SALARIES AND WAGES | 92,155 | 86,959 | 87,692 | 89,885 | 89,885 | 89,885 |
| 62-7320-20-4121 | OVERTIME | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 | 12,000 |
| 62-7320-20-4122 | LONGEVITY | 1,160 | 200 | 1,500 | 1,500 | 1,500 | 1,500 |
| 62-7320-20-4126 | FICA EXPENSE | 7,805 | 7,697 | 7,765 | 7,959 | 7,959 | 7,959 |
| 62-7320-20-4127 | INSURANCE EXPENSE | 54,454 | 57,871 | 43,230 | 43,230 | 43,230 | 43,230 |
| 62-7320-20-4130 | RETIREMENT | 9,013 | 10,080 | 11,372 | 11,656 | 11,656 | 11,656 |
| 62-7320-20-4170 | 401(K) RETIREMENT | 5,036 | 4,966 | 11,372 | 5,134 | 5,134 | 5,134 |
| 62-7320-20-4221 | PROFESSION DEVELOP-EDUCAT | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 62-7320-20-4222 | TRAVEL-MEALS, LODGING, MILE | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 62-7320-20-4223 | POSTAGE & TELEPHONE | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 | 1,000 |
| 62-7320-20-4225 | MAINT & REPAIR-EQUIPMENT | 72,086 | 72,124 | 60,000 | 60,000 | 60,000 | 60,000 |
| 62-7320-20-4226 | MAINT & REPAIR-VEHICLE | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 | 6,500 |
| 62-7320-20-4228 | UTILITIES | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 |
| 62-7320-20-4229 | OSHA | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 62-7320-20-4230 | SUPPLIES & MATERIALS | 32,500 | 32,500 | 32,500 | 31,500 | 31,500 | 31,500 |
| 62-7320-20-4232 | ENGINEERING | 28,750 | 27,750 | 10,000 | 10,000 | 10,000 | 10,000 |
| 62-7320-20-4233 * | CONTRACTED SERVICES | 44,650 | 60,454 | 50,750 | 50,750 | 50,750 | 50,750 |
| 62-7320-20-4234 | DUES & SUBSCRIPTIONS | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 62-7320-20-4250 | CONTINGENCY | 35,880 | 4,457 | | | | |
| 62-7320-20-4301 | CUSTOMER BILL PREPARATION | 11,500 | 12,700 | | | | |
| 62-7320-20-4310 | CMSD EXPENSE | 954,085 | 1,075,431 | 1,011,902 | 1,027,572 | 1,027,572 | 1,027,572 |
| 62-7320-20-5132 | DEBT SERVICE EXPENSE | 195,349 | 368,261 | 380,827 | 380,827 | 380,827 | 380,827 |
| 62-7320-20-5133 | INTEREST EXPENSE | 62,972 | 58,279 | 53,430 | 53,430 | 53,430 | 53,430 |
| 62-7320-20-9101 | CONTR TO GEN FUND SVC RND | 358,121 | 342,156 | 397,627 | 397,627 | 397,627 | 397,627 |
| 62-7320-20-9103 | CONTR TO METERING DIVISIO | 26,000 | 44,750 | 44,750 | 44,750 | 44,750 | 44,750 |
| 62-7320-20-9107 | CONTR TO CAPITAL IMP | 70,700 | | | | | |
| 62-7320-20-9112 | CONTR TO CAPITAL RESERVE | 11,902 | 48,859 | | | | |
| Totals for dept 7320-20 - OPERATIONS - COLLECTIONS | | 2,162,618 | 2,403,994 | 2,293,217 | 2,304,320 | 2,304,320 | 2,304,320 |

* NOTES TO BUDGET: DEPARTMENT 7320-20 OPERATIONS - COLLECTIONS

| | | | | | | | |
|------|-------------------------------|--|--|--------|--------|--------|--------|
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | ELECTRICIANS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 15,000 | 15,000 | 15,000 | 15,000 |
| | EMERGENCY REPAIRS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,500 | 2,500 | 2,500 | 2,500 |
| | UTILITY CUTS ASPHALT PATCHING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 6,250 | 6,250 | 6,250 | 6,250 |
| | ALARM MONITORING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 2,000 | 2,000 | 2,000 | 2,000 |
| | BACKFLOW TESTING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 5,000 | 5,000 | 5,000 | 5,000 |
| | MANHOLE LEAK REPAIRS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 10,000 | 10,000 | 10,000 | 10,000 |
| | LIFT STATION REPAIRS | | | | | | |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 62 SEWER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED BUDGET | 2021-22 PT HEAD REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|---|----------------------|------------------------------|------------------------------|---|--|--|--|
| APPROPRIATIONS | | | | | | | |
| Dept 7320-20 - OPERATIONS - COLLECTIONS | | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 50,750 | 50,750 | 50,750 | 50,750 |
| | DEPT '7320-20' TOTAL | | | 50,750 | 50,750 | 50,750 | 50,750 |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 62 SEWER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|----------------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 8010-00 - CAPITAL OUTLAY | | | | | | | |
| 62-8010-00-7150 * | CAPITAL OUTLAY ACCOUNT | 267,305 | 457,478 | 199,000 | 185,580 | 185,580 | 185,580 |
| Totals for dept 8010-00 - CAPITAL OUTLAY | | 267,305 | 457,478 | 199,000 | 185,580 | 185,580 | 185,580 |
| * NOTES TO BUDGET: DEPARTMENT 8010-00 CAPITAL OUTLAY | | | | | | | |
| 7150 | CAPITAL OUTLAY ACCOUNT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 71,000 | 71,000 | 71,000 | 71,000 |
| | 2018 SEWER REHAB CLOSING FEE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 93,000 | 93,000 | 93,000 | 93,000 |
| | ELIS RIDGE COST SHARE | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 35,000 | 21,580 | 21,580 | 21,580 |
| | CHAPMAN STREET LIFT STATION SITE | | | | | | |
| | ACCOUNT '7150' TOTAL | | | 199,000 | 185,580 | 185,580 | 185,580 |
| | DEPT '8010-00' TOTAL | | | 199,000 | 185,580 | 185,580 | 185,580 |
| TOTAL APPROPRIATIONS | | 2,429,923 | 2,861,472 | 2,492,217 | 2,489,900 | 2,489,900 | 2,489,900 |
| BEGINNING FUND BALANCE | | (4,822,448) | (4,908,494) | | | | |
| FUND BALANCE ADJUSTMENTS | | (4,314) | | | | | |
| ENDING FUND BALANCE | | (7,256,685) | (7,769,966) | | | | |

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 63 STORMWATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--------------------------------------|---------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 7420-00 - OPERATIONS | | | | | | | |
| 63-7420-00-4120 | SALARIES AND WAGES | 87,154 | 73,623 | 74,146 | 76,000 | 76,000 | 76,000 |
| 63-7420-00-4121 | OVERTIME | 12,000 | 1,500 | 1,500 | 1,500 | 1,500 | 1,500 |
| 63-7420-00-4122 | LONGEVITY | 1,160 | 200 | 500 | 500 | 500 | 500 |
| 63-7420-00-4126 | FICA EXPENSE | 7,805 | 5,840 | 5,901 | 6,049 | 6,049 | 6,049 |
| 63-7420-00-4127 | INSURANCE EXPENSE | 52,453 | 48,816 | 48,855 | 48,855 | 48,855 | 48,855 |
| 63-7420-00-4130 | RETIREMENT | 9,013 | 7,647 | 8,462 | 8,859 | 8,859 | 8,859 |
| 63-7420-00-4170 | 401(K) RETIREMENT | 5,035 | 3,767 | 3,807 | 3,902 | 3,902 | 3,902 |
| 63-7420-00-4225 | MAINT & REPAIR-EQUIPMENT | 2,500 | 4,500 | 4,500 | 4,500 | 4,500 | 4,500 |
| 63-7420-00-4230 | SUPPLIES & MATERIALS | 16,000 | 28,810 | 10,000 | 10,000 | 10,000 | 10,000 |
| 63-7420-00-4232 * | ENGINEERING | 57,034 | 100,034 | 83,500 | 83,500 | 83,500 | 83,500 |
| 63-7420-00-4233 * | CONTRACTED SERVICES | 91,600 | 141,118 | 167,500 | 116,624 | 116,624 | 116,624 |
| 63-7420-00-4312 | DRAINAGE DISTRICT | 5,200 | 10,600 | 10,600 | 10,600 | 10,600 | 10,600 |
| 63-7420-00-4313 | PHASE II COMPLIANCE | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 | 2,500 |
| 63-7420-00-7150 | CAPITAL OUTLAY ACCOUNT | 22,500 | | | | | |
| 63-7420-00-9101 | CONTR TO GEN FUND SVC RND | 19,074 | 95,939 | 136,541 | 136,541 | 136,541 | 136,541 |
| 63-7420-00-9115 | CONT TO POWELL BILL | 27,200 | | | | | |
| Totals for dept 7420-00 - OPERATIONS | | 418,228 | 524,894 | 558,312 | 509,930 | 509,930 | 509,930 |

* NOTES TO BUDGET: DEPARTMENT 7420-00 OPERATIONS

| | | | | | | | |
|------|-----------------------------------|--|--|---------|---------|---------|---------|
| 4232 | ENGINEERING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 1,500 | 11,500 | 11,500 | 11,500 |
| | GENERAL ENGINEERING | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 25,000 | 15,000 | 15,000 | 15,000 |
| | PIPE REPLACEMENTS | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 57,000 | 57,000 | 57,000 | 57,000 |
| | MS4 STORMWATER MANAGEMENT PLAN | | | | | | |
| | ACCOUNT '4232' TOTAL | | | 83,500 | 83,500 | 83,500 | 83,500 |
| 4233 | CONTRACTED SERVICES | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 17,000 | 17,000 | 17,000 | 17,000 |
| | ANNUAL DITCH MAINTENANCE CONTRACT | | | | | | |
| | FOOTNOTE AMOUNTS: | | | 129,518 | 99,624 | 99,624 | 99,624 |
| | CONTRACTED PIPE REPLACEMENT | | | | | | |
| | ACCOUNT '4233' TOTAL | | | 146,518 | 116,624 | 116,624 | 116,624 |
| | DEPT '7420-00' TOTAL | | | 230,018 | 200,124 | 200,124 | 200,124 |

07/12/2021 04:53 PM
 User: terri.parker
 DB: Winterville

BUDGET REPORT FOR TOWN OF WINTERVILLE
 Fund: 63 STORMWATER FUND

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | 2020-21 AMENDED PT HEAD BUDGET | 2021-22 REQUESTED BUDGET | 2021-22 MANAGER MODIFIED BUDGET | 2021-22 COUNCIL REVIEW BUDGET | 2021-22 FINAL APPROVED BUDGET |
|--|------------------------|------------------------------|--------------------------------------|--------------------------------|---------------------------------------|-------------------------------------|-------------------------------------|
| APPROPRIATIONS | | | | | | | |
| Dept 8010-00 - CAPITAL OUTLAY | | | | | | | |
| 63-8010-00-7150 | CAPITAL OUTLAY ACCOUNT | 152,222 | | | | | |
| Totals for dept 8010-00 - CAPITAL OUTLAY | | 152,222 | | | | | |
| TOTAL APPROPRIATIONS | | 570,450 | 524,894 | 558,312 | 509,930 | 509,930 | 509,930 |
| BEGINNING FUND BALANCE | | 237,268 | 435,411 | | | | |
| ENDING FUND BALANCE | | (333,182) | (89,483) | | | | |
| APPROPRIATIONS - ALL FUNDS | | 28,903,696 | 26,932,312 | 25,088,085 | 25,324,891 | 25,324,891 | 25,324,891 |
| NET OF REVENUES/APPROPRIATIONS - ALL FUNDS | | (28,903,696) | (26,932,312) | (25,088,085) | (25,324,891) | (25,324,891) | (25,324,891) |
| BEGINNING FUND BALANCE - ALL FUNDS | | 12,038,403 | 13,289,706 | | | | |
| FUND BALANCE ADJUSTMENTS - ALL FUNDS | | 1,723,349 | 16,741 | | | | |
| ENDING FUND BALANCE - ALL FUNDS | | (15,141,944) | (13,625,865) | | | | |

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2021-2022**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2021 and ending June 30, 2022:

| | |
|------------------------------|-------------------|
| Ad Valorem Taxes | 4,436,432 |
| Other Taxes and Licenses | 2,840,707 |
| Permits and Fees | 15,750 |
| Sanitation Fees | 571,000 |
| Investment Income | 4,000 |
| Inspections | 188,000 |
| Miscellaneous Income | 146,380 |
| Grant Revenue | 69,000 |
| Inter-Fund Transfer Services | 1,361,996 |
| Electric Fund Contribution | 650,000 |
| EMS Contribution | 146,201 |
| Fund Balance Appropriation | 469,544 |
| Total | 10,899,010 |

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-------------------------|-------------------|
| Governing Board | 108,211 |
| Administration | 701,275 |
| Finance | 969,169 |
| Inspections | 336,194 |
| Human Resources | 135,871 |
| Information Technology | 451,500 |
| Planning Department | 150,424 |
| Public Buildings | 708,806 |
| Grounds and Maintenance | 32,000 |
| Police Department | 2,402,603 |
| Fire Department | 999,900 |
| EMS Department | 146,201 |
| Animal Control | 15,253 |
| Mosquito Control | 8,600 |
| Public Works | 895,093 |
| Sanitation | 553,000 |
| Non-Departmental | 2,284,910 |
| Total | 10,899,010 |

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-----------------------|--------------------|
| Program Fees | \$127,525 |
| Concession Income | \$50,000 |
| General Fund Transfer | <u>\$967,243</u> |
| | \$1,144,768 |

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-----------------------|--------------------|
| Recreation Department | <u>\$1,144,768</u> |
| | \$1,144,768 |

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-----------------|------------------|
| Grant Funding | \$228,247 |
| Interest Income | <u>\$120</u> |
| | \$228,367 |

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-------------|------------------|
| Powell Bill | <u>\$228,367</u> |
| | \$228,367 |

SECTION 7: It is estimated that the following revenues will be available in the Home Housing Program Fund for the Fiscal year July 1, 2021 and ending June 30, 2022:

| | |
|---------------------------|-----------------|
| General Fund Contribution | <u>\$20,000</u> |
| | \$20,000 |

SECTION 8: The following amount is hereby appropriated in the Home Housing Program Fund for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|--------------------|-----------------|
| Contracted Service | <u>\$20,000</u> |
| | \$20,000 |

SECTION 9: It is estimated that the following revenues will be available in the Fire Grant Fund for the Fiscal year July 1, 2021 and ending June 30, 2022:

| | |
|----------------------------------|--------------------|
| Grant Funding | \$440,885 |
| <u>General Fund Contribution</u> | <u>\$623,931</u> |
| | \$1,064,816 |

SECTION 10: It is estimated that the following appropriations will be available in the Fire Grant Fund for the Fiscal year July 1, 2021 and ending June 30, 2022:

| | |
|------------------------|--------------------|
| <u>Fire Grant Fund</u> | <u>\$1,064,816</u> |
| | \$1,064,816 |

SECTION 11: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2021 and ending June 30, 2022:

| | |
|--------------------------|--------------------|
| Sales and Service | \$7,094,671 |
| <u>Retained Earnings</u> | <u>\$226,915</u> |
| | \$7,321,586 |

SECTION 12: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|----------------------------|--------------------|
| <u>Electric Department</u> | <u>\$7,321,586</u> |
| | \$7,321,586 |

SECTION 13: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|--------------------------|--------------------|
| <u>Sales and Service</u> | <u>\$1,646,514</u> |
| | \$1,646,514 |

SECTION 14: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-------------------------|--------------------|
| <u>Water Department</u> | <u>\$1,646,514</u> |
| | \$1,646,514 |

SECTION 15: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|--------------------------|--------------------|
| <u>Sales and Service</u> | <u>\$2,489,900</u> |
| | \$2,489,900 |

SECTION 16: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-------------------------|--------------------|
| <u>Sewer Department</u> | <u>\$2,489,900</u> |
| | \$2,489,900 |

SECTION 17: It is estimated that the following revenues will be available in the Stormwater Fund for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|--------------------------|------------------|
| <u>Sales and Service</u> | <u>\$509,930</u> |
| | \$509,930 |

SECTION 18: The following amount is hereby appropriated in the Stormwater Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022:

| | |
|-------------------------------|------------------|
| <u>Storm Water Department</u> | <u>\$509,930</u> |
| | \$509,930 |

SECTION 19: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2021 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$787,066,676 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

SECTION 20: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

SECTION 21: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

SECTION 22: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2021 and ending June 30, 2022.

SECTION 23: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 14th day of June 2021.



Attest:

Douglas A Jackson
Douglas A. Jackson, Mayor

Donald Harvey
Donald Harvey, Town Clerk

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2021

As Certified by the
Finance Director
Anthony B. Bowers

**Town of Winterville
Fee Schedule
Fiscal Year 2021-2022**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2021-2022 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
Water \$ 10.00 or a letter of good credit from a previous utility company.
Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
Water \$ 10.00
Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
Delinquent fee \$25.00 plus two-month deposit before reconnection
 (\$150 if initial deposit was made; \$300 if not)
Returned Check Charge\$25.00

Late Penalties-

\$ 2.00

Meter Tampering (All Utilities)

\$100.00 fine plus estimated non-metered usage, as well as an additional deposit of \$100.00, and cost of the new meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

| Meter Size | In Town | Out of Town |
|------------|------------|-------------|
| ¾" | \$ 450.00 | \$ 700.00 |
| 1" | \$ 750.00 | \$1,500.00 |
| 1 ½" | \$1,200.00 | \$2,400.00 |
| 2" | \$2,250.00 | \$4,500.00 |

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

| In Town | Out of Town |
|-----------|-------------|
| \$ 450.00 | \$ 900.00 |

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
 Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
 Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
 For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

| | |
|---------------------------|--|
| Temporary Service | \$ 35.00 |
| Underground | \$225.00 |
| Commercial Underground | \$500.00 per point of delivery |
| New Subdivisions | \$325.00 Per dwelling unit, paid prior to the recording of the final plat. |
| Meter cost | \$ 60.00 minimum or actual cost of meter if > \$60 |
| Old Poles | \$.40 per foot |
| Yard Light W/ Underground | \$ 85.00 minimum or \$3.00 per foot after 150ft. |

Convert Overhead to Underground

| | |
|------------------|---|
| -Residential | \$225 plus any abnormal cost and \$3.00 per foot after 150ft. |
| -Non-residential | \$500 plus any abnormal cost and \$3.00 per foot after 150ft. |

Water:

| | |
|------------------------------------|----------|
| Temporary Service at Fire Hydrant: | \$ 50.00 |
| Meter Cost | \$150.00 |

Solid Waste Collection:

| | |
|---------------------------|--|
| Residential Customer | \$11.50 Per Container per month |
| Non-Profit Religious Org. | \$11.50 Per Container per month |
| Commercial | Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof. |

General:

Cemetery Plots-

| In Town | In the ETJ | Out of Town |
|----------|------------|-------------|
| \$450.00 | \$650.00 | \$1,000.00 |

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

| | |
|--|---------------------|
| Opening and closing cemetery plots | \$500.00 |
| Cremation Opening | \$200.00 |
| After-hour arrangements (opening/closing/locating) | \$150.00 additional |

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

| In Town | Out of Town |
|----------|-------------|
| \$125.00 | \$200.00 |

Refundable Deposit of \$100 required.

Operation Center Room Rental-

| In Town | Out of Town |
|----------|-------------|
| \$125.00 | \$200.00 |

Refundable Deposit of \$100 required.

Police Department:

| | |
|--------------------------------|--|
| Cost of Service (AOC)- | \$ 5.00 |
| Incident Report copies- | \$13.00 (Department uses an outside company) |
| Police Accident Report copies- | \$ 5.00 |
| Finger Printing Copies- | \$10.00 |

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

| | |
|--|---------------------|
| Submittal Fee- | \$250.00 |
| Resubmittal Fee (Charged at 3 rd Re-submittal)*** | Additional Base Fee |

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

| | |
|------------------|--|
| Text Amendment - | \$ 350.00 flat fee |
| Map Amendment - | \$ 350.00 + \$50 per acre not to exceed \$1,000.00 |

Subdivision Plat Review Fee/Filing Fee-

| | |
|-------------------|---|
| Preliminary Plat- | \$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00 |
| Final Plat- | \$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00 |

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

| | | |
|-------------|----------------------------------|----------|
| Residential | - New construction or addition - | \$ 25.00 |
| | - Remodeling, no addition - | \$ 20.00 |
| | - Accessory building - | \$ 15.00 |

| | | |
|-----------------|----------------------------------|----------|
| Non-Residential | - New construction or addition - | \$ 35.00 |
| | - Remodeling, no addition - | \$ 30.00 |
| | - Accessory building - | \$ 25.00 |

Signs- \$ 25.00

| | |
|---|----------|
| Conditional Use Permit Application Filing Fee - | \$250.00 |
| Variance Application Filing Fee - | \$250.00 |
| Zoning Appeal Filing Fee - | \$250.00 |

| | |
|--------------------------------|----------|
| Copy of Zoning Ordinance- | \$ 15.00 |
| Copy of Subdivision Ordinance- | \$ 10.00 |

Copies of Maps-

| | |
|-----------------|----------|
| E Size Plot Map | \$ 20.00 |
| D Size Plot Map | \$ 15.00 |

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:**2021 -2022 Fee Structure for Facility Rentals**

| Facility Rentals | | | | | |
|-------------------------|--------------|---|-----------------------------------|----------|------------------|
| Facility | Description | Hour | Half Day | Full Day | Full Day-Weekend |
| Picnic Shelter | Resident | \$10.00 | \$25.00 | \$35.00 | - |
| | Non-Resident | \$15.00 | \$35.00 | \$50.00 | - |
| | Electricity | - | - | \$20.00 | - |
| Tennis Courts | Court | \$5.00 | - | - | - |
| | Lights | \$15.00 | If outside normal operating hours | | |
| Athletic Fields | Bambino | - | - | - | - |
| | Ruritan | \$25.00 | \$50.00 | \$100.00 | \$150.00 |
| | Kiwanis | \$25.00 | \$50.00 | \$100.00 | \$150.00 |
| | Smith | \$25.00 | \$50.00 | \$100.00 | \$150.00 |
| | Lights | \$35.00 | - | - | - |
| | Tournament | \$200.00 per field per day. Includes use of lights. | | | |
| Amphitheater | Category 1 | \$200 per performance No charge for rehearsals | | | |
| | Category 2 | \$250 per performance \$25 per hour for rehearsals | | | |
| | Category 3 | \$500 per performance \$25 per hour for rehearsals | | | |
| | Category 4 | \$150 no performance | | | |
| | Category 5 | Reimbursement of employee cost if applicable | | | |

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hrs). Renter is responsible for repair costs beyond what is considered normal wear and tear.

| Program | Resident | Non-Res |
|---------------------|----------|---------|
| Cal Ripken Baseball | \$50.00 | \$65.00 |
| T-Ball & Pee Wee | \$35.00 | \$45.00 |
| Babe Ruth Baseball | \$50.00 | \$65.00 |
| Fall Baseball | \$30.00 | \$45.00 |
| Tackle Football | \$50.00 | \$70.00 |
| Flag Football | \$30.00 | \$45.00 |
| Softball | \$10.00 | \$20.00 |
| Soccer | \$30.00 | \$45.00 |
| Cheerleading | \$30.00 | \$45.00 |
| Adult Kickball | \$30.00 | \$45.00 |
| Dances | \$15.00 | \$25.00 |

Sponsorship Fees

| Program | Fee |
|---------------------------------|----------|
| Men's Softball | \$400.00 |
| Women's Softball | \$350.00 |
| Co-Ed Softball | \$400.00 |
| Soccer | \$200.00 |
| Cal Ripken Major, Minor, Rookie | \$325.00 |
| T-Ball & Pee Wee | \$250.00 |
| Fall Baseball | \$250.00 |
| Babe Ruth | \$325.00 |
| Flag Football | \$200.00 |
| Tackle Football | \$325.00 |

PCC Softball Agreement: \$2,300 (total) flat rental rate for spring and fall season.

Fire Services Fees:

| | | |
|--|------------------------------------|----------------------------------|
| Fire Inspection (First Visit) | first or a minimum of 3000 sq. ft. | In Town \$60.00 ETJ \$90.00 |
| Each additional 1,000 sq.ft. | | In Town \$ 3.00 |
| Each additional 1,000 sq.ft. | | ETJ \$ 4.50 |
| Fire Inspection (Re-inspection for Violations) | | In Town \$30.00 ETJ \$45.00 |
| Each additional 1,000 sq.ft. | | In Town \$ 1.50 |
| Each additional 1,000 sq.ft. | | ETJ \$ 2.25 |
| Foster Home Inspection | | In Town \$ 60.00 ETJ \$ 90.00 |
| Plan Review (Per Building) | up to 3000 sq. ft | In Town \$100.00 ETJ \$150.00 |
| Each additional 1000 sq. ft | | In Town \$ 3.00 |
| Each additional 1000 sq. ft | | ETJ \$ 4.50 |
| Site Plan Review | | In Town \$100.00 ETJ \$150.00 |
| Fire Alarm Plan Review & Test | | In Town \$ 75.00 ETJ \$112.50 |
| Each additional 1000 sq. ft | | In Town \$ 1.50 |
| Each additional 1000 sq. ft | | ETJ \$ 2.25 |
| Fire Alarm Additional Field Test (Retest) | | In Town \$ 75.00 ETJ \$112.50 |
| Each additional 1000 sq. ft | | In Town \$ 3.00 |
| Each additional 1000 sq. ft | | ETJ \$ 4.50 |
| Sprinkler Plan Review and Field Test | | In Town \$ 75.00 ETJ \$112.50 |
| Each additional 1000 sq. ft | | In Town \$ 3.00 |
| Each additional 1000 sq. ft | | ETJ \$ 4.50 |
| Sprinkler Review and Field Re-Test or Additional Site Visits | | In Town \$ 75.00 ETJ \$112.50 |
| Each additional 1000 sq. ft | | In Town \$ 1.50 |
| Each additional 1000 sq. ft | | ETJ \$ 2.25 |
| Hood and Suppression Plan Review | | In Town \$ 50.00 ETJ \$ 75.00 |
| Hood & Suppression Field Test & Additional Site Visits | | In Town \$ 50.00 ETJ \$ 75.00 |
| Re-piping Permit | | In Town \$100.00 ETJ \$150.00 |
| Burn Permit | | In Town \$ 50.00 ETJ \$ 75.00 |

| | |
|---|----------------------------------|
| Private Hydrant Permit | In Town \$100.00 ETJ \$150.00 |
| Display & Exhibits Permit | In Town \$ 50.00 ETJ \$ 75.00 |
| Fair and Carnivals Permit | In Town \$100.00 ETJ \$150.00 |
| Tent Permit | In Town \$ 50.00 ETJ \$ 75.00 |
| Fumigating & Fogging Permit | In Town \$ 50.00 ETJ \$ 75.00 |
| Pyrotechnics / Explosives (+ Hourly Fee for Inspectors) | In Town \$ 50.00 ETJ \$ 75.00 |
| Miscellaneous and Other Permits | In Town \$ 50.00 ETJ \$ 75.00 |
| <hr/> | |
| Fire Reports | \$ 5.00 |
| Tank Installation Permit | In Town \$150.00 ETJ \$225.00 |
| Tank Extraction Permit | In Town \$150.00 ETJ \$225.00 |
| Tank Abandonment | In Town \$150.00 ETJ \$225.00 |
| Tank Follow-up Inspection | In Town \$ 50.00 ETJ \$ 75.00 |
| ABC License | \$100.00 |
| Fire Prevention Ordinance Violation | \$50.00-\$500.00 |
| Hazardous Material Spills (Per Man Hour) | \$30.00 |

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations

Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports

Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor

Commercial – New Construction - Additions - Alterations / Renovations

Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used

Single Wides - \$125.00

Double Wides - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits

Residential - \$100.00

Commercial - \$150.00

Insulation ----- \$ 50.00

Daycare / Group Homes ----- \$100.00

Change of Occupancy ----- \$ 75.00

Roofing Permit ----- \$ 50.00

ABC Permit ----- \$ 50.00

Swimming Pool ----- \$125.00

Signs – Wall and Freestanding -- \$100.00/sign

**Re-inspection Fees: \$100.00 first time; \$150.00 each time thereafter under same inspection
Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.**

Electrical Permits

Residential– New Construction - Additions

Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions

Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential

Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service

\$100.00 Up To 400 Amps

\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations

Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations

Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations

Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations

Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00

Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

Manufactured Homes / On Frame Modular - \$60.00



Adopted this the 14th day of June 2021.

Douglas A. Jackson
Douglas A. Jackson, Mayor

ATTEST:

Donald Harvey
Donald Harvey, Town Clerk

Town of Winterville
Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2021

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

| | | |
|----|--------------------|-------------------|
| A. | Facility Charge: | \$34.50 per month |
| B. | Energy Charges: | |
| | For all months: | |
| | First 3,000 kWh | \$0.1153 per kWh |
| | All over 3,000 kWh | \$0.1042 per kWh |

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

| | | |
|----|--------------------|-------------------|
| A. | Facility Charge: | \$18.43 per month |
| B. | Demand Charges: | |
| | First 10 kW | \$2.11 per kW |
| | All over 10 kW | \$5.83 per kW |
| C. | Energy Charges: | |
| | For all months: | |
| | First 3,000 kWh | \$0.1153 per kWh |
| | All over 3,000 kWh | \$0.1042 per kWh |

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

| | | |
|----|--------------------|-------------------|
| A. | Facility Charge: | \$34.50 per month |
| B. | Energy Charges: | |
| | For all months: | |
| | First 3,000 kWh | \$0.1153 per kWh |
| | All over 3,000 kWh | \$0.1042 per kWh |

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

| | |
|-----------------------------------|-------------------|
| A. Facility Charge: | \$12.82 per month |
| B. Energy Charges for all months: | |
| First 800 kWh | \$0.1151 per kWh |
| All over 800 kWh | \$0.1074 per kWh |

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

| | |
|-----------------------------|------------------------------------|
| 70W Sodium Vapor | \$14.50 |
| 100W Sodium Vapor | \$16.56 |
| 150W Sodium Vapor | \$17.96 |
| 250W Sodium Vapor | \$23.58 |
| 400W Sodium Vapor | \$35.79 |
| 1000W Sodium Vapor | \$57.94 |
| Wood Pole | \$ 2.00 |
| Underground Service<150 ft. | \$85.00 |
| Underground Service>150 ft. | \$85.00 plus \$ 3.00/ft >150ft. |

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

| | |
|----------|---|
| First | 3,000 Gallons @ \$22.40 |
| Next | 17,000 Gallons @ \$ 3.31 per 1000 Gallons |
| All Over | 20,000 Gallons @ \$ 3.31 per 1000 Gallons |

Rate Code- W.O. (Water Outside)

| | |
|----------|---|
| First | 3,000 Gallons @ \$44.80 |
| Next | 17,000 Gallons @ \$ 6.62 per 1000 Gallons |
| All Over | 20,000 Gallons @ \$ 6.62 per 1000 Gallons |

Sewer:

Rate Code – S.I. (Sewer Inside)

| | |
|----------|---|
| First | 3,000 Gallons @ \$30.83 |
| Next | 17,000 Gallons @ \$ 8.57 per 1000 Gallons |
| All Over | 20,000 Gallons @ \$ 7.01 per 1000 Gallons |

Rate Code – S.O. (Sewer Outside)

| | |
|----------|---|
| First | 3,000 Gallons @ \$57.65 |
| Next | 17,000 Gallons @ \$17.14 per 1000 Gallons |
| All Over | 20,000 Gallons @ \$14.02 per 1000 Gallons |

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$4.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$4.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Delinquent Fee - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

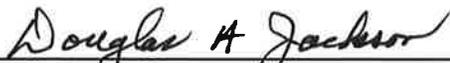
3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

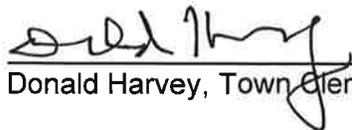
Adopted this the 14th day of June 2021.



ATTEST:



Douglas A. Jackson, Mayor



Donald Harvey, Town Clerk

TOWN OF WINTERVILLE
Benefits Highlights July 2021 – June 2022

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2021. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

| Insurance Plan | Town Monthly Cost | Employee Monthly Cost | Total Monthly Cost |
|-----------------------|--------------------------|------------------------------|---------------------------|
| Employee | \$ 954.21 | \$ 0.00 | \$ 954.21 |
| Employee/Spouse | \$1,907.78 | \$ 345.05 | \$2,252.83 |
| Employee/Child | \$1,488.18 | \$ 196.91 | \$1,685.09 |
| Family | \$2,507.37 | \$ 580.38 | \$3,087.75 |

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to ensure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider - \$15 Co-Payment; Telehealth Co-Payment - \$10; Specialist - \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2021 – June 2022

Important Highlights (continued):

- Emergency Room Visit \$300 Co-Payment, the Co-Pay is waived if admitted.
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Vision Care Comprehensive Eye Exam is **no longer covered** under Preventive Care
- Prescription Drugs (In Network) Tier 1 (Generic) \$10 Co-Payment Tier 2 (Preferred Brand) \$35 Co-Payment Tier 3 (Brand) \$50 Co-Payment Tier 4 (Specialty Brand) \$100 maximum Co-Payment
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

| Insurance Plan | Town Monthly Cost | Employee Monthly Cost | Total Monthly Cost |
|-----------------------|--------------------------|------------------------------|---------------------------|
| Employee | \$ 33.85 | 0.00 | \$ 33.85 |
| Employee/Spouse | \$ 70.93 | 0.00 | \$ 70.93 |
| Employee/Child | \$ 71.82 | 0.00 | \$ 71.82 |
| Family | \$115.97 | 0.00 | \$115.97 |

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firefighters.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.15% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application

TOWN OF WINTERVILLE
Benefit Highlights July 2021 – June 2022

- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is in addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 10.90% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer, you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$50,000 from the NC Industrial Commission and Dept. of State Treasurer in addition to possible benefits from the Federal Public Safety Officer’s Benefits Program, Bureau of Justice Assistance, and/or United States Department of Justice.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. SMEG Family Mental Health 252-364-8972.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2021 – June 2022

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

| Years of Service | Hours Earned per month | Days earned per year (8hrs) |
|---|------------------------|-----------------------------|
| Less than 2 years | 8.00 | 12 |
| At least 2 years, but less than 5 years | 9.33 | 14 |
| At least 5 years, but less than 10 years | 10.66 | 16 |
| At least 10 years, but less than 15 years | 12.00 | 18 |
| At least 15 years, but less than 20 years | 13.33 | 20 |
| 20 years and over | 14.66 | 22 |

FLSA Exempt 40 Hours

| Years of Service | Hours Earned per month | Days earned per year (8hrs) |
|---|------------------------|-----------------------------|
| Less than 2 years | 7.33 | 11 |
| At least 2 years, but less than 5 years | 8.66 | 13 |
| At least 5 years, but less than 10 years | 10.00 | 15 |
| At least 10 years, but less than 15 years | 11.33 | 17 |
| At least 15 years, but less than 20 years | 12.66 | 19 |
| 20 years and over | 14.00 | 21 |

FLSA Non-Exempt 40 Hours

| Years of Service | Hours Earned per month | Days earned per year (8hrs) |
|---|------------------------|-----------------------------|
| Less than 2 years | 6.66 | 10 |
| At least 2 years, but less than 5 years | 8.0 | 12 |
| At least 5 years, but less than 10 years | 9.33 | 14 |
| At least 10 years, but less than 15 years | 10.66 | 16 |
| At least 15 years, but less than 20 years | 12.00 | 18 |
| 20 years and over | 13.33 | 20 |

TOWN OF WINTERVILLE
Benefit Highlights July 2021 – June 2022

Police Officers (FLSA Non-Exempt 42 Hours)

| Years of Service | Hours Earned per month | Days earned per year (8hrs) |
|---|------------------------|-----------------------------|
| Less than 2 years | 7.00 | 10.5 |
| At least 2 years, but less than 5 years | 8.40 | 12.6 |
| At least 5 years, but less than 10 years | 9.80 | 14.7 |
| At least 10 years, but less than 15 years | 11.20 | 16.8 |
| At least 15 years, but less than 20 years | 12.60 | 18.9 |
| 20 years and over | 14.00 | 21 |

Fire (FLSA Non-Exempt 56 Hours)

| Years of Service | Hours Earned per month | Days earned per year (8hrs) |
|---|------------------------|-----------------------------|
| Less than 2 years | 11.2 | 16.8 |
| At least 2 years, but less than 5 years | 13.1 | 19.65 |
| At least 5 years, but less than 10 years | 14.9 | 22.35 |
| At least 10 years, but less than 15 years | 16.8 | 25.2 |
| At least 15 years, but less than 20 years | 18.7 | 28.05 |
| 20 years and over | 20.5 | 30.75 |

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

| | |
|------------------|-------------------------------|
| At hiring | 25% of prior time in service |
| At least 2 years | 50% of prior time in service |
| At 5 years | 75% of prior time in service |
| At 10 years | 100% of prior time in service |

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.4 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2021 – June 2022

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – biweekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE**EMPLOYEE COMPENSATION SCHEDULE****AS OF 7/1/2021**

| Grade | Classification | STATUS | Hiring Rate | Minimum | Midpoint | Maximum |
|--------------|---|---------------|--------------------|----------------|-----------------|----------------|
| 5 | | | 25,225 | 26,785 | 31,530 | 37,837 |
| 6 | | | 26,485 | 27,808 | 33,107 | 39,729 |
| 7 | | | 27,808 | 29,200 | 34,739 | 41,714 |
| 8 | Maintenance Worker | | 29,200 | 30,660 | 36,705 | 43,800 |
| 9 | | | 30,660 | 32,193 | 38,324 | 45,991 |
| 10 | Administrative Assistant Park Maintenance Worker | | 32,193 | 33,802 | 40,240 | 48,288 |
| 11 | Customer Service Representative Meter Technician | | 33,802 | 35,492 | 42,251 | 48,604 |
| 12 | Accounting Technician Buyer Equipment Operator Office Manager | | 35,492 | 37,265 | 44,367 | 53,238 |
| 13 | Senior Equipment Operator Parks & Recreation Programmer Firefighter | | 37,265 | 39,129 | 46,582 | 55,898 |
| 14 | Electric Line Technician - 3rd Class Utility/Pump Maintenance Mechanic Utility Billing Coordinator | | 39,129 | 41,087 | 50,107 | 58,693 |
| 15 | Parks and Recreation Maintenance Supervisor Senior Utility/Pump Maintenance Mechanic Paramedic Fire Engineer | | 41,087 | 43,138 | 51,538 | 61,628 |

TOWN OF WINTERVILLE**EMPLOYEE COMPENSATION SCHEDULE****AS OF 7/1/2021**

| Grade | Classification | STATUS | Hiring Rate | Minimum | Midpoint | Maximum |
|--------------|---|---------------|--------------------|----------------|-----------------|----------------|
| 16 | Executive Staff/HR Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer | | 43,138 | 45,300 | 53,928 | 64,711 |
| 17 | Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector | | 45,298 | 47,563 | 56,623 | 67,947 |
| 18 | Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor | | 47,563 | 49,941 | 59,454 | 71,346 |
| 19 | Public Works Supervisor | | 49,941 | 52,438 | 61,184 | 74,912 |
| 20 | Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Economic Development Planner | | 52,438 | 55,059 | 65,547 | 76,785 |
| 21 | | | 54,668 | 57,815 | 68,826 | 82,591 |
| 22 | Electric Line Supervisor Police Division Supervisor Town Clerk Fire/Rescue/EMS Recruitment, Retention and Member Development Officer Accounting Operations Manager | | 57,815 | 60,702 | 72,265 | 86,719 |

TOWN OF WINTERVILLE**EMPLOYEE COMPENSATION SCHEDULE****AS OF 7/1/2021**

| Grade | Classification | STATUS | Hiring Rate | Minimum | Midpoint | Maximum |
|--------------|-------------------------------|---------------|--------------------|----------------|-----------------|----------------|
| 23 | | | 60,702 | 63,740 | 75,868 | 91,054 |
| 24 | Fire Chief | E | 63,739 | 66,924 | 79,673 | 95,609 |
| | Parks and Recreation Director | E | | | | |
| 25 | IT Director | E | 66,924 | 70,271 | 83,657 | 100,386 |
| | Planning Director | E | | | | |
| 26 | Electric Utilities Director | E | 70,271 | 73,785 | 87,837 | 105,407 |
| | Public Works Director | E | | | | |
| 27 | Finance Director | E | 73,785 | 77,474 | 92,231 | 110,676 |
| | Police Chief | E | | | | |
| 28 | | | 77,474 | 81,348 | 96,842 | 116,210 |
| 29 | Assistant Town Manager | E | 81,348 | 85,412 | 101,685 | 122,021 |
| 30 | | E | 85,412 | 89,687 | 106,768 | 128,122 |
| 31 | | E | 89,687 | 94,172 | 115,305 | 134,526 |
| 32 | | E | 94,172 | 98,878 | 117,713 | 141,255 |
| 33 | | E | 98,878 | 103,821 | 123,599 | 148,317 |
| 34 | | E | 103,821 | 109,012 | 129,776 | 163,366 |
| 35 | | E | 109,012 | 114,464 | 136,266 | 163,519 |
| 36 | | E | 114,464 | 120,187 | 143,080 | 171,694 |
| 37 | | E | 120,187 | 126,194 | 150,251 | 180,279 |

APPENDIX

Item

- (1) 2021-2022 Budget Calendar.
- (2) Positions by Department.
- (3) Debt Service Schedule (2021-2022 and following years).
- (4) Revenue Yields for the 2021-2022 Fiscal Year.
- (5) Fund Balances and Retained Earnings.
- (6) Comparison of Municipal Tax Rates and Utility Charges for FY 2021-2022.
- (7) Non-Town Agency Funding Approvals/Requests.



TOWN OF WINTERVILLE

FY 2021-2022

BUDGET CALENDAR

| DATE | DESCRIPTION | TIME | LOCATION |
|----------------------------------|--|-----------|-------------|
| Monday, January 25, 2021 | Town Council Vision Setting Meeting | TBD | THAR |
| Monday, February 22, 2021 | Distribution of Budget Worksheets to Management Team | N/A | TMGR OFFICE |
| Friday, March 26, 2021 | Management Team Recommendations Due | N/A | TMGR OFFICE |
| Monday, April 26, 2021 | Town Council & Manager Progress Meeting | 6:00 p.m. | THECR |
| May 10-14, 2021 | Manager Review with Management Team | N/A | TMGR OFFICE |
| Monday, May 24, 2021 | Hand delivery of the Recommended Budget | N/A | N/A |
| Tuesday, May 25, 2021 | Town Council Budget Work Sessions | 6:00 p.m. | THAR |
| Thursday, May 27, 2021 | Town Council Budget Work Sessions | 6:00 p.m. | THAR |
| Monday, June 7, 2021 | Public Hearing | 7:00 p.m. | THAR |
| Monday, June 14, 2021 | Adoption of the FY 2021-2022 Budget Ordinance | 7:00 p.m. | THAR |
| Thursday, July 1, 2021 | Fiscal Year Begins | N/A | N/A |

THAR:
Town Hall Assembly Room
2571 Railroad Street
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad Street
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad Street
Winterville, NC 28590

DEPOT:
Winterville Train Depot
Railroad Street
Winterville, NC 28590

Approved by Council - 12/14/2020; updated 3/8/2021; 5/6/2021
Please NOTE the times of the meetings vary.

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

**Town of Winterville
 Position By Department
 2021-2022 Fiscal Year**

| Department | Number of Positions | Position Title |
|-------------------------------|---------------------|---|
| Administration | | |
| | 1 | Town Manager |
| | 1 | Assistant Town Manager |
| | 1 | Economic Development Planner |
| | 1 | Town Clerk |
| | 1 | Executive Staff Assistant/HR Assistant |
| | 1 | Office Manager (Ops Center) |
| | 1 | Administrative Intern(s) |
| Total positions | 6 | Full -Time Total ONLY |
| Electric | | |
| | 1 | Electric Director |
| | 2 | Electric Line Supervisor |
| | 1 | Electric Line Technician 1st Class |
| | 1 | Electric Line Technician 2nd Class |
| | 2 | Electric Line Technician 3rd Class |
| | 1 | Meter Electric Services Supervisor |
| | 2 | Meter Technician |
| | * 2 | Part-Time Electric Linemen |
| | 1 | Part-Time Purchaser (15 hours) |
| Total positions | 10 | Full -Time Total ONLY |
| Information Technology | | Contract with VC3 |
| Finance | | |
| | 1 | Finance Director |
| | 1 | Accounting Operations Manager |
| | 1 | Revenue Collector |
| | 1 | Purchasing Agent |
| | 1 | Utility Billing Coordinator |
| | 1 | Customer Service Representative |
| | 1 | Finance Intern(s) |
| Total positions | 6 | Full-Time Total ONLY |
| Planning | | |
| | 1 | Planning Director |
| Total positions | 1 | Full-Time Total ONLY |
| Police | | |
| | 1 | Police Chief |
| | 2 | Police Lieutenant |
| | 4 | Police Sergeant |
| | 2 | Corporal |
| | 12 | Police Officer |
| | 1 | School Resource Officer |
| | 1 | Investigator |
| | 1 | Office Manager |
| | 4 | Police Reserve Positions |
| Total positions | 24 | Full-Time Total Only |
| Public Works | | |
| | 1 | Public Works Director |
| | 1 | Public Works Supervisor |
| | 4 | Equipment Operator |
| | 1 | Senior Equipment Operator |
| | 1 | Distribution and Collection System Spr (wa) |
| | * 4 | Utility/Pump Maintenance Mechanic (wa) |
| | 2 | Sr. Utility/Pump Maintenance (swr) |
| | 2 | Equipment Operator (stwa) |
| | 6 | Summer Maint Worker (6) |
| Total positions | 16 | Full-Time Totals ONLY |
| Fire Dept. | | |
| | 1 | Fire Chief |
| | 1 | Recruitment, Retention & Member Dev. Off. |
| | 8 | Engineer |
| | 4 | Firefighter |
| | 1 | Office Manager |
| | 1 | Part-time Inspector |
| | 1 | Part-time Engineer |
| | 2 | Paramedic |
| Total positions | 17 | Full-Time Totals ONLY |
| Recreation | | |
| | 1 | Parks and Recreation Director |
| | 1 | Recreation Program Supervisor |
| | 1 | Recreation Program Assistant |
| | 1 | Parks Maintenance Supervisor |
| | 1 | Park Maintenance Worker |
| | 2 | Part-time Site Supervisor |
| | 1 | Intern(s) |
| Total positions | 5 | Full-Time Totals ONLY |
| Inspections/GIS | | |
| | 1 | Code Enforcement Officer/Bldg Inspector |
| | 1 | Part-time Building Inspector |
| | 1 | Building Inspector/GIS Technician |
| Total positions | 2 | Full-Time Totals ONLY |

1 Frozen FY 11/12

*Fire engineer - one person covers FD 24/7 so PT position is covered by several PT employees.

*Fire Inspector - PT position is covered by several PT employees.

NOTE: some of the PT positions listed meets the Town definition of PT for insurance and benefits purposes.

| | | |
|---|-----------|------------------|
| Total Approved Full-Time Positions | 87 | |
| Total Funded Full-Time Positions | 86 | For FY 2021-2022 |

Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2021-2022

General

| | 2021-2022 | 2022-2023 | 2023-2024 | 2024-2025 | 2025-2026 | 2026-2027 |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Winterville Recreation Park | \$ 109,045 | \$ 106,567 | \$ 104,089 | \$ 101,610 | | |
| Town Hall Renovations 08-09 | \$ 156,876 | | | | | |
| Emergency Services Facility /Refi W/ BB&T | \$ 149,200 | \$ 149,200 | \$ 149,200 | \$ 149,200 | \$ 149,200 | \$ 149,200 |
| BB&T Land Payment | \$ 13,530 | \$ 12,997 | \$ 12,465 | \$ 11,932 | | |
| E-One Ladder Truck | \$ 97,414 | \$ 95,074 | \$ 92,734 | \$ 90,407 | \$ 88,054 | |
| E-One Fire Truck | \$ 111,040 | \$ 108,238 | \$ 105,436 | | | |
| Rec Playground Equipment - Fund Balance | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 | \$ 40,000 |
| BB&T Nissan Pathfinder | \$ 8,942 | \$ 8,942 | \$ 8,942 | | | |
| BB&T BS&A Software | \$ 70,395 | \$ 70,395 | \$ 70,395 | \$ 70,395 | \$ 70,395 | \$ 70,395 |
| BB&T Public Works Equipment | \$ 94,117 | \$ 94,117 | \$ 94,117 | \$ 94,117 | \$ 94,117 | \$ 94,117 |
| | \$ 850,559 | \$ 685,530 | \$ 677,378 | \$ 557,661 | \$ 441,766 | \$ 353,712 |

Recreation Vehicles

Electric

| | | | | | | |
|-----------------------------------|-------------------|-------------------|------------------|------------------|-------------|-------------|
| Phase I of CIP - RBC Refi W/ BB&T | \$ 226,233 | | | | | |
| Phase II of CIP - BBT | \$ 98,112 | \$ 98,112 | \$ 98,112 | \$ 98,112 | | |
| Electric Line Truck | \$ 55,173 | \$ 54,086 | | | | |
| | \$ 379,518 | \$ 152,198 | \$ 98,112 | \$ 98,112 | \$ - | \$ - |

Sewer

| | | | | | | |
|-------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| BBT - Pumpstations | \$ 32,689 | \$ 32,689 | \$ 32,689 | \$ 32,689 | | |
| Sanitary Sewer Bonds / Refi W/ BB&T | \$ 74,506 | \$ 74,506 | \$ 74,506 | \$ 74,506 | \$ 74,506 | \$ 74,506 |
| Regional Liftstation - SRL | \$ 147,310 | \$ 145,403 | \$ 143,496 | \$ 141,589 | \$ 139,682 | \$ 137,775 |
| 2019 Capital Improvements Project | \$ 161,151 | \$ 161,151 | \$ 161,151 | \$ 161,151 | \$ 161,151 | \$ 161,151 |
| Elli's Ridge Cost Share | \$ 18,600 | \$ 18,600 | \$ 18,600 | \$ 18,600 | | |
| | \$ 434,257 | \$ 432,350 | \$ 430,443 | \$ 428,535 | \$ 375,339 | \$ 373,432 |

Water

| | | | | | | |
|-----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| BBT - Worthington Rd Interconnect | \$ 154,632 | \$ 154,632 | \$ 154,632 | \$ 154,632 | \$ 154,632 | \$ 154,632 |
| Water Tower Rehab - DWRL | \$ 30,725 | \$ 30,352 | \$ 29,979 | \$ 29,606 | \$ 29,232 | \$ 28,859 |
| | \$ 185,357 | \$ 184,984 | \$ 184,611 | \$ 184,238 | \$ 183,865 | \$ 183,492 |

| | | | | | | |
|------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| Annual Debt Service Payments | 2020-2022 | 2020-2022 | 2023-2024 | 2024-2025 | 2024-2026 | 2024-2026 |
| | \$1,849,691 | \$1,455,062 | \$1,390,543 | \$1,268,547 | \$1,000,970 | \$910,635 |

**Town of Winterville
Annualized Revenue Yields
2021-2022 Budget Estimates**

| General Fund | | Type of Increase |
|---------------------|--------------|-------------------------|
| Property Tax | \$ 82,037.00 | 1 cent |

| Electric | | |
|-----------------|--------------|----|
| Sales | \$ 64,803.00 | 1% |

| Water | | |
|--------------|--------------|----|
| Sales | \$ 15,019.00 | 1% |

| Sewer | | |
|--------------|--------------|----|
| Sales | \$ 23,196.00 | 1% |

| Solid Waste | | |
|--------------------|--------------|------------------|
| Sales | \$ 52,257.00 | \$1.00 per cust. |

| Stormwater | | |
|-------------------|---------------|----------------|
| Sales | \$ 124,650.00 | \$1.00 per ERU |

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2021**

| Funds | Balance As of 06-30-2020 | Funds Appropriated for the 2020-2021 Budget | Amount Available for Appropriation |
|-------------------|-------------------------------------|--|---|
| General | | | |
| Inventories | \$ 11,331.00 | | \$ 11,331.00 |
| Restricted | \$1,533,674.00 | | \$ 1,533,674.00 |
| Committed | \$ 54,305.00 | | \$ 54,305.00 |
| Assigned | \$ 130,021.00 | | \$ 130,021.00 |
| Unassigned | \$7,102,650.00 | \$424,799.00 | \$ 6,677,851.00 |
| | | | |
| | | | |
| Electric | \$7,424,873.00 | \$ 577,632.00 | \$ 6,847,241.00 |
| Water | \$1,807,462.00 | \$ 56,305.00 | \$ 1,751,157.00 |
| Sewer | \$ 637,928.00 | \$ 299,779.00 | \$ 338,149.00 |
| Stormwater | \$ 591,515.00 | \$ 17,804.00 | \$ 573,711.00 |
| | | | \$ 17,917,440.00 |

General Fund Estimate

| | |
|---------------------------|------------------------|
| Total - Unassigned | \$ 6,677,851.00 |
|---------------------------|------------------------|

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

| | |
|---|------------|
| Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2021 | 58% |
|---|------------|

| | |
|--|-----|
| Percentage of Fund Balance Appropriation 6-30-2014 | 42% |
| Percentage of Fund Balance Appropriation 6-30-2015 | 39% |
| Percentage of Fund Balance Appropriation 6-30-2016 | 58% |
| Percentage of Fund Balance Appropriation 6-30-2017 | 64% |
| Percentage of Fund Balance Appropriation 6-30-2018 | 62% |
| Percentage of Fund Balance Appropriation 6-30-2019 | 45% |
| Percentage of Fund Balance Appropriation 6-30-2020 | 62% |

| | |
|----------------------|---------------|
| Group Average | 48.56% |
|----------------------|---------------|

**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2020-2021**

Monthly Utility Costs

| | | <u>Ayden</u> | <u>Greenville Utilities Commission</u> | <u>Farmville</u> | <u>Winterville</u> |
|--------------|---------------|--------------|--|------------------|--------------------|
| Water | 5,000 Gallons | \$ 39.25 | \$ 31.85 | \$ 42.77 | \$ 29.02 |
| Sewer | 5,000 Gallons | \$ 62.74 | \$ 41.20 | \$ 42.95 | \$ 51.47 |
| Sanitation | Monthly | \$ 11.50 | \$ 16.00 | \$ 20.44 | \$ 11.50 |
| Electricity | 1,500 kWh | \$ 178.15 | \$ 162.21 | \$ 191.85 | \$ 180.08 |
| Stormwater | Per ERU | \$ 3.50 | \$ 5.35 | \$ - | \$ 4.00 |
| TOTAL | | \$ 295.14 | \$ 256.61 | \$ 298.01 | \$ 276.07 |

Annual Property Taxes

| | | <u>Ayden</u> | <u>City of Greenville</u> | <u>Farmville</u> | <u>Winterville</u> |
|--------------|----------------|--------------|---------------------------|------------------|--------------------|
| County Tax | \$150,000 Home | \$ 1,019.55 | \$ 1,019.55 | \$ 1,019.55 | \$ 1,019.55 |
| City Tax | \$150,000 Home | \$ 810.00 | \$ 741.75 | \$ 735.00 | \$ 712.50 |
| EMS Tax | \$150,000 Home | \$ 89.25 | \$ - | \$ 89.25 | \$ 89.25 |
| TOTAL | | \$ 1,918.80 | \$ 1,761.30 | \$ 1,843.80 | \$ 1,821.30 |

| | Property Tax Rate per \$100 | EMS Tax | County Tax |
|-------------|------------------------------------|----------------|-------------------|
| Ayden | \$ 0.540 | \$ 0.0595 | \$ 0.6797 |
| Greenville | \$ 0.495 | N/A | \$ 0.6797 |
| Farmville | \$ 0.490 | \$ 0.0595 | \$ 0.6797 |
| Winterville | \$ 0.475 | \$ 0.0595 | \$ 0.6797 |

2021-2022 NON-TOWN AGENCY FUNDING APPROVALS



There were (9) Non-Town Agency Applications and (1) other application submitted for Fiscal Year 2021-2022. The Non-Town Agency approved allocations by Council totaled \$70,180 and the Sheppard Memorial Library allocation totaled \$163,500. Attached is a summary of the funds approved, applications, and comprehensive reports.

TOWN OF WINTERVILLE
2571 RAILROAD STREET

May 25, 2021

FY 2021-2022 NON-TOWN AGENCY FUNDING APPROVALS

| Agency | Amount Approved | Other Amount | Status |
|--|------------------------|----------------|----------|
| Boys & Girls Club | \$5,000 | | APPROVED |
| Pitt County Council on Aging | \$4,680 | | APPROVED |
| Pitt County Girls Softball League | \$5,000 | | APPROVED |
| Rebuilding Together Pitt County, NC | \$10,000 | | APPROVED |
| Senior Adult Fellowship | \$3,500 | | APPROVED |
| Winterville Chamber of Commerce | \$20,000 \$1,000+** | <i>In-Kind</i> | APPROVED |
| Winterville Historical & Arts Society: DEPOT | \$6,500** | <i>In-Kind</i> | APPROVED |
| Winterville Historical & Arts Society: MUSEUM | \$5,250** | <i>In-Kind</i> | APPROVED |
| Winterville Senior Citizens Club | \$3,500 | | APPROVED |
| Winterville Watermelon Festival | \$20,000*** | | APPROVED |
| TOTAL | \$71,680 | | |
| Sheppard Memorial Library Request | \$163,500 | | |
| **non-cash request/in-kind services only | | | |
| ***dispersed in FY 2020-2021 | | | |

NOTES:

At the May 25, 2021 Budget Work Session #1, Town Council voted to approve the Non-Town Agency Funding amounts listed.

AGENCY NAME: Boys & Girls Clubs of the Coastal Plain

**TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than **March 31 of each year, however for the FY 2021-2022 NTA Application process, Comprehensive Reports will be due by 5:00 pm on Friday, April 23, 2021.** The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Funds received 2019-20: \$0
- How did the Agency/Organization accomplish its stated goals for the reporting period?
The agency reached its goals by constructing a new front desk area, which provides security and safety for members. Visitors must be announced and buzzed in before entering the building. The front desk has been redesigned, allowing for confidential member information to be entered into our Membership Tracking System.
- What goals/programs were unmet during the reporting period?

No goals were unmet for the 2019-20 year. For 2020-21, COVID-19 had dramatically impacted the way in which youth development agencies work and support young people and their families. Like others, Boys & Girls Clubs of the Coastal Plain (BGCCP) has been immensely impacted in the way we serve our more than 1,500 members per day across seven counties. In adherence to guidance from the Governor of NC, BGCCP ceased operations to Club members, while working to build virtual platforms to serve young people who had access to technology and to connectivity. Made up of teams of officers and leaders, the Coastal Plain have been able to offer virtual programming in the areas of Academic Success, Healthy Lifestyles, and Good Character and Citizenship, as well as Teen Programming. For members with little or no connectivity, BGCCP produced Club@Home kits for our youth and teens, to be delivered when hot meals are served by our organization and partner agencies. Additionally, because COVID-19 has caused all of our fundraising events to be cancelled, we have had to adjust our fundraising strategies. Finally, BGCCP is working to provide additional tutoring / educational enhancement opportunities to mitigate both

AGENCY NAME: Boys & Girls Clubs of the Coastal Plain

summer learning loss but also COVID-19 related learning loss. In the meantime, BGCCP has worked to open operations at all Clubs, testing new program methodology and enhanced safety protocols and procedures. We are now open and operational for out-of-school time for members.

- How were Winterville residents served by the Agency/Organization?
Boys & Girls Club members, who are residents of Winterville, gained access to Boys & Girls Clubs programming to improve academic success, good character and citizenship, and healthy lifestyles. While at the Club, members were able to participate in the Power Hour program which focuses on tutoring and homework help. Through the participation and additional assistance provided in this program, 88% of members obtained a C average or higher on their final report cards for the 2019-20 school year. Members also engaged in 1,195 hours of Club and Community Service activities in 2018. In addition, through participating in physical activities at the Club, 72% of members reported that they engaged in exercise at least 3 days a week or more.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

538

TOTAL TOWN OF WINTERVILLE RESIDENTS

210

- Any other pertinent information deemed appropriate.

The unexpected circumstances caused by Covid has greatly impacted our operational structure. BGCCP has Covid policies and protocols in place to ensure the maximum safety measures are taken before members enter into our buildings, while members attend daily, and after members leave for the day. The impact of operations during the Covid crisis caused BGCCP to adapt to new Covid related fiscal and service constraints. We are working to overcome those obstacles by filling vacant positions with local candidates, and keeping a firm grasp on expenditures.



**TOWN OF WINTERVILLE
FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Boys & Girls Clubs of the Coastal Plain

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-0927694

3. Mailing Address: 621 West Fire Tower Road, Winterville, NC 28590

4. Street Address: 621 West Fire Tower Road, Winterville, NC 28590

5. Primary Contact Person:
Dre Nix

6. Primary Contact Email Address:
dnix@bgccp.com

Secondary Contact Person:
Kimberly Boyd

Secondary Contact Email Address:
kboyd@bgccp.com

7. Primary Contact Phone:
844-440-2717 ext. 231

8. Primary Contact Cellular Phone:
(240) 581-3643

Secondary Contact Phone:
844-440-2717 ext. 202

Secondary Contact Cellular Phone:
(404) 513-9598

9. Date of Application: 4/7/2021

10. Fax: (252) 321-6281

11. Board of Directors, if any, including names, positions held and contact information:

Please see attached Board of Directors Roster

12. Amount of Town funds requested: \$10,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Boys & Girls Clubs of the Coastal Plain has received \$5,000 a year for 2018-19 and 2019-20. Our organization was not funded by Town of Winterville for the 2020-2021 year.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Boys & Girls Clubs of the Coastal Plain welcomes and appreciates a long-term relationship with the Town of Winterville that would result in annual support for the Jack Minges Unit located in Winterville.

15. Briefly describe how you will use the grant funds:

Boys & Girls Clubs of the Coastal Plain (BGCCP) is requesting funds to supplement the hiring of additional staff, to allow for better social distancing among our members, which increases the safety of our groups, and to assist with the costs of Personal Protective Equipment (PPE) for leaders and members. This grant will help fund the costs of additional staff and equipment necessary to follow Covid protocol and safety standards. Covid policies have been adopted by our Board of Directors, and implemented by the Health & Safety Team of BGCCP. Those standards have reduced staff-to-child ratio, and required personal protective equipment (PPE) requirements for all staff and members. Additionally, the cost of sanitization supplies have increased due to the measures put in place to sterilize each area in the Club daily. These added protections have ensured an extra level of safety for our staff and members, helping to reduce and/or eliminate Covid exposure.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The Director of Operations and Unit Director will set a maximum number of members to be served each day in the Club, depending on the number of staff-to-member ratio and the Covid policies that are in effect in our Clubs. With summer approaching, members will have more out-of-school time, and need a positive, safe place to go for fun and structured activities. Additional staff would not only help the employment numbers in our area by hiring local candidates, but assist in our goal of lowering the number of members a staff person is responsible for. This reduces crowding in groups by adhering to social distancing protocols, and more individualized programming for our members. The safety of our members and staff is the number one priority, and additional staff and adequate PPE allow extra measures to be taken to ensure that safety. Our Director of Operations and Unit Director for the

Jack Minges Unit will be responsible for enforcing staff-to-member ratio, and the purchase, distribution, and use of Personal Protective Equipment.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

The Jack Minges Unit anticipates serving over 600 members this year, as well as 50 staff, and all would benefit from these funds.

18. How many of the clients/citizens served are residents of the Town of Winterville?

210 (39%) of the Jack Minges Club members reside in Winterville and require afterschool and out-of-school time care.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Club leaders and Board of Directors continue to seek funding in the community through grants, special events, and individual and corporate donors. In the event that partial or no funding is awarded, it is possible that the organization would have to provide less support for this initiative.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Yes

21. Mission Statement and General Agency Overview:

The mission of Boys & Girls Clubs of the Coastal Plain is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Boys & Girls Clubs of the Coastal Plain is part of a nationwide Movement of community-based, autonomous organizations and Boys & Girls Clubs of America, working to help youth, ages 6-18, of all backgrounds develop the qualities needed to become responsible citizens and leaders. It offers daily access to a broad range of programs in five core program areas, including Character and Leadership Development; Education and Career Development; Health and Life Skills; the Arts; and Sports, Fitness and Recreation, as well as several specialized initiatives. All programs are designed to drive positive outcomes for youth and reinforce necessary life skills. The organization has been in existence since 1969, and currently has five Units in Pitt County. The flagship Club, the Jack Minges Unit, is located in Winterville. The Jack Minges Unit served 538 members in 2020, and strives to have every member who walks through the door graduate high school with a plan for the future, adopt a healthy diet, practice healthy life choices, make a lifelong commitment to fitness, and be an engaged citizen, involved in the community, register to vote, and model strong character.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

East Carolina University is a critical partner in providing tutors and volunteers. Tutoring programs work to ensure that students are performing at or above grade level, are being promoted to the next grade on-time, and graduate from high school. A partnership with Pitt County Schools allows us to share and collect data on members' progress toward academic goals. Winterville Charter Academy offers opportunities for their students and Club members to play each other in basketball games and is going to be approached about providing academic information to the Club regarding members' progress toward academic goals. The collaboration with Boy Scouts focuses on STEM (Science, Technology, Engineering, and Math) education and character/leadership development. It addresses the need of exposing underserved youth to STEM concepts that will assist in strengthening school performance in science and math, while creating interest in STEM careers. The collaboration with A Time For Science focuses on environmental education. Members are involved in programs to expose them to environmental concepts through a day camp setting. Camps include fishing, kayaking, hiking, fitness activities, and observations/experiments incorporating learning about the solar system/star structures. The goal is to spark an interest in science concepts and future careers in the variety of science disciplines. U.S. Cellular partners with the Minges Unit throughout the year for various events, including Black History

Month Drawing Contest, Science Fair Expos, and Earth Day projects. Greenville Civic Ballet offers Power of Dance (6-week) program every spring to members ages 6-12. They are broken into small groups with current Greenville Civic Ballet dance students where they learn proper hip-hop, jazz, and musical theater dance techniques, and develop a dance routine to perform at the conclusion of the program. We host a dance recital for parents and Club members and recognize each dancer, as well as award four scholarships. Kids who receive begin in mid-August and complete the 9-month program in May. Daughters of Worth exists to educate, equip, and empower girls of all ages to become strong women of influence in their communities. Thirty female Club members meet weekly for self-appreciation and positive affirmation activities, as well as service to the community by writing Notes of Hope to girls throughout Pitt County Schools. ECU School of Dental Medicine hosts annual free dental screenings for all members, as well as oral health activities. Additional groups that provide volunteers include Zeta Phi Beta, ECU Center for Leadership and Civic Engagement, Old Navy, ECU Honors College/EC Scholars, PCS, Pitt Pirates Robotics, Junior League of Greenville, Girl Scouts, Trillium, Pitt County Health Department, and Kiwanis.

BUDGET DETAILS:

| 23. Expenditure Details: | Prior Year | Current Year | New Year |
|--------------------------|------------|--------------|----------|
| Personnel Services | 5000 | 0 | 5000 |
| Supplies | 0 | 0 | 5000 |
| Services | | | |
| Capital Outlay | | | |
| TOTAL | 5000 | 0 | 10000 |
| # of positions (FTE) | | | 4 |

| 24. Revenue Source: | Prior Year | Current Year | New Year |
|---------------------|------------|--------------|----------|
| Non-Town Revenue | | | |
| Town Funds | 5000 | 0 | 10000 |

Other grants applied for (Organizational total requested or funded*/Jack Minges portion:

Duke Energy (\$15,000/\$1,000)
 Vidant Health Foundation (\$25,000/\$5,000)
 Pitt County United Way (\$35,000/\$7,500)
 US Cellular (\$30,000/\$2,000)
 Perkins (\$25,000 for capital project)
 Wells (\$25,000 for capital project)
 West (\$25,000 for capital project)

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Kimberly Boyd , Executive Director/President of (NAME OF AGENCY/ ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Kimberly Boyd

Signature of President/Executive Director of Agency/Organization

Date: 4/19/2021

Boys & Girls Clubs of the Coastal Plain Corporate Board 2021-22

| Name | ROLE | BUSINESS | CITY | TERM END |
|----------------------|----------------------------|------------------------------|---------------|-----------------|
| Anderson, Paul | Treasurer/Finance Chair | Southern Bank | Greenville | 2022 |
| Arnold, Katrina | Member | Pitt Community College | Greenville | 2022 |
| Barnhill, Jr., Kelly | RD Committee Chair | Hendrix-Barnhill Co. | Greenville | 2023 |
| Berry, John | Member | Berry Building Group | Winterville | 2022 |
| Camnitz, Jill | Past Chair, Member | Community Leader | Greenville | 2022 |
| Carraway, Shirley | Member | Retired Educator | Winterville | 2021 |
| Chused, Debbie | Member | Community Leader | Kinston | 2021 |
| Colombo, Mike | Member | Colombo-Kitchin Attorneys | Greenville | 2023 |
| Duck, Taylor | Member | Merck Pharmaceuticals | Greenville | 2022 |
| Gay, Mitch | RD Committee Chair | BB&T | Morehead City | 2022 |
| Leary, Alan | Secretary | Remax | Morehead City | 2021 |
| Lewis, Scott | Member | Select Bank & Trust | Morehead City | 2021 |
| Lilley, Roy | Member | Lilley & Johnson, PA | Williamston | 2022 |
| Miller, Patrick | Member | Greene County Schools | Snow Hill | 2023 |
| Mills, Dustin | Member | Taft-Mills Group | Greenville | 2023 |
| Moye, Andy | Operations Chair | Greene Gin & Cotton Co. | Snow Hill | 2021 |
| Parker, Regina | Member | Chief Justice, 2nd Circuit | Williamston | 2021 |
| Pate, Tim | Member | Oceanus Capital | Trent Woods | 2023 |
| Pecheles,Suzanne | Member | Community Leader | Greenville | 2022 |
| Satterwhite,Bynum | Immediate Past Chairperson | Raymond James and Associates | Farmville | 2021 |
| Smith, Michael | Chairperson | CarolinaEast Medical Center | New Bern | 2023 |
| Stephenson, Steve | Member | Ward and Smith, P.A. | Greenville | 2021 |
| Taylor, Garrett | Member | Uplift Comprehensive | Greenville | 2022 |
| Ulmer, Ray | Member | Hyster-Yale Group | Greenville | 2021 |
| Whichard, Jordy | Member | Whichard Family Foundation | Greenville | 2021 |
| Willis, Karen | Member | Willis Insurance Agency | Beaufort | 2022 |



**TOWN OF WINTERVILLE
FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

52-1042008
3. Mailing Address: 4551 County Home Road, Greenville 27858
4. Street Address: 4551 County Home Road, Greenville 27858
5. Primary Contact Person:
Rich Zeck
6. Primary Contact Email Address:
rzeck@pittcoa.com
- Secondary Contact Person:
Lori Cortright
- Secondary Contact Email Address:
lcortright@pittcoa.com
7. Primary Contact Phone:
752-1717 x203
8. Primary Contact Cellular Phone:
Click or tap here to enter text.
- Secondary Contact Phone:
752-1717 x213
- Secondary Contact Cellular Phone:
Click or tap here to enter text.
9. Date of Application: 4/7/2021
10. Fax: 752-9365

11. Board of Directors, if any, including names, positions held and contact information:

Attached.

12. Amount of Town funds requested: \$6240

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

FY19- \$4,485, FY20- \$4,680, FY2021- \$4,680

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

This is not a one-time request as senior hunger is an ongoing issue for the homebound, isolated and vulnerable seniors who are unable to adequately care for themselves.

15. Briefly describe how you will use the grant funds:

The requested funds of \$6,500.00 will support four (4) Winterville residents from the Meals on Wheels current waiting list of 10 residents. The cost of a home-delivered meal is \$6.25 each for five (5) days a week which amounts to \$1,625.00 person per year

16. How will you measure the effect of this grant funding on clients, services and/or the community?

We will measure the effect of the grant by the number of individuals who will be removed from the waiting list to receive a home delivered meal.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

18. How many of the clients/citizens served are residents of the Town of Winterville?

4

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Winterville residents currently on the Meals on Wheels waiting list will remain there until other funding is secured. For many seniors in our community, this program is a lifeline providing the only meal they receive daily, social interaction with the volunteer, and a safety check. The fact remains that there are hungry older adults in Winterville and without this funding, sadly they will remain in their current situation.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Agree

21. Mission Statement and General Agency Overview:

The mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a wide range of services, programs, and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human service providers, including town and county departments to meet the needs of older adults in Pitt County. As the Meals on Wheels provider for all of Pitt County, it is a high priority to reduce food insecurities and simply feed those who are hungry.

BUDGET DETAILS:

| 23. Expenditure Details: | Prior Year | Current Year | New Year |
|--------------------------|------------|--------------|----------|
| Personnel Services | | | |
| Supplies | 4680 | 4680 | 6240 |
| Services | | | |
| Capital Outlay | | | |
| TOTAL | 4680 | 4680 | 6240 |

of positions (FTE)

| 24. Revenue Source: | Prior Year | Current Year | New Year |
|---------------------|------------|--------------|----------|
| Non-Town Revenue | | | |
| Town Funds | 4680 | 4680 | 6240 |

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requesting the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT*PCCOA*

I, Rich Zeck, Executive Director/~~President~~ of (~~NAME OF AGENCY/ ORGANIZATION~~) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (~~NAME OF AGENCY/ ORGANIZATION~~) to receive Town funding.

PCCOA

Rich Zeck

Signature of President/Executive Director of Agency/Organization

Date: 4/7/2021



Pitt County
AGENCY NAME: *Council on Aging*

**TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization that receives and monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than **March 31 of each year, however for the FY 2021-2022 NTA Application process, Comprehensive Reports will be due by 5:00 pm on Friday, April 23, 2021.** The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
\$4680
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our goal was to use the fund award for the purchase of home delivered meals for Winterville residents. We met our goal by serving three (3) extra individuals from the waiting list with the award.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
Homebound, vulnerable Winterville residents received home delivered Meals on Wheels meals as well as a wide variety of aging related services i.e. Medicare counseling, incontinence supplies, nutritional and home safety assessments.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 27

TOTAL TOWN OF WINTERVILLE RESIDENTS | 27

- Any other pertinent information deemed appropriate.

AGENCY NAME: Click or tap here to enter text.

Click or tap here to enter text.

**Board of Directors
Pitt County Council on Aging
November 2020**

Bill Newill- Chair
Term ends 12/31/2022 *
Retired
214 Nichols Drive
Greenville, NC 27858
856-495-9425
wnewill@hotmail.com

John Minges- Past Chair
Term ends 12/31/2020
Retired
3304 Grey Fox Trail
Greenville, NC 27858
252-714-0378
john@minges.com

Ray Franks- Treasurer
Term ends 12/31/2023 *
Retired
2301 Fieldstone Place
Greenville, NC 27858
252-686-1952
Rayfranks52@yahoo.com

Cynthia Ross
Term ends 12/31/2021
DSS Adult Program Manager
1717 W.5th Street
Greenville, NC 27834
252-902-1239
cynthia.ross@pittcountync.gov

Kelly Kurz
Term ends 12/31/2021
Paperwork Solutions, LLC
3636 Mobeleys Bridge Road
Grimesland, NC 27837
(W) 252-758-2909 (H) 252-752-8301
paperworksolutions@yahoo.com

Christopher Woods- Vice Chair
Term ends 12/31/2021 *
NC DHHS- Independent Living
304 Quinn Court
Winterville, NC 28590
252-327-3617
Woodsc2000@yahoo.com

Sue Tidd- Secretary
Term ends 12/31/2022 *
United Way
124 Rockland Drive
Greenville, NC 27858
207-877-4431
Stidd65@gmail.com

Nichole Brown
Terms ends 12/31/2023 *
Ayden Housing Authority
4316 Liberty Street
Ayden, NC 28513
252-258-6424
Nicoleb017@gmail.com

Michael Abramowitz
Term ends 12/31/2023 *
Retired-Reflector
576 Turner Swamp Road
Fremont, NC 27830
252-714-0301
Abramowitzm7.0@gmail.com

Lydia Best
Term ends 12/31/2022 *
Retired
1802 Plantation Circle
Greenville, NC 27858
252-714-7454
Diabest7@yahoo.com

Mary Perkins-Williams
Pitt County Commissioner
2197 Old River Road
Greenville, NC 27834
252-215-3064 (o)
Pittcountycommissioner.d2@gmail.com

Jack Hansel
Term end 12/31/2022 *
Retired- Attorney
504 Lancelot Drive
Greenville, NC 27858
252-717-3611
jackhansel@outlook.com

Tonya Leggett
Term ends 12/31/2022 *
PCC
442 Eastpoint Drive
Greenville, NC 27858
252-916-8444
tleggett@email.pittcc.edu

Greg Batton
Term ends 12/31/2022 *
Amedisys Hospice Care
2301 Saddle Ridge Place
Greenville, NC 27858
252-506-3245
gbatton14@yahoo.com

Al Muller
Term ends 12/31/2021 *
Retired
212 Bristol Ct.
Greenville, NC 27834
252-916-5667
Axm6737@gmail.com

Alice Keene
Term ends 12/31/2023 *
Pitt County Parks & Rec.
1872 Century Drive
Greenville, NC 27834
252-375-5028
alice.keene@pittcountync.gov

Lee Adams
Term ends 12/31/2023 *
Retired- Educator
4102 Hardwick Ct.
Greenville, NC 27834
252-756-5787
Leeadams85@suddenlink.net

Rosie Grinder
Term end 12/31/2023 *
Retired
1014 Pine Drive
Winterville, NC 28590
252-355-6230
omarosier@suddenlink.net

Sharon Schlichting
Term end 12/31/2021 *
Retired
68 Barnes Street
Greenville, NC 27858
252-355-7278
Sharon7724@embarqmail.com

***eligible for second term**

Updated November 17, 2020



**TOWN OF WINTERVILLE
FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Click or tap here to enter text.

Pitt Co. Girls Softball League
INC (AKA PGGSL)

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Click or tap here to enter text.

56-1871535
BB&T Acct #: 5217910597
CORNER GREENVILLE BLVD AND
Red BANKS Rd
GREENVILLE, NC 27858

3. Mailing Address: Click or tap here to enter text.

P.O. Box 639, Winterville, NC
28590

4. Street Address: Click or tap here to enter text.

4799 Reedy Branch Rd
Winterville, NC 28590

5. Primary Contact Person:

Click or tap here to enter text.

BO BATTIS

Secondary Contact Person:

Click or tap here to enter text.

RYAN HARRIS

6. Primary Contact Email Address:

Click or tap here to enter text.

bobobattis@gmail.com

Secondary Contact Email Address:

Click or tap here to enter text.

RYANH4510@gmail.com

7. Primary Contact Phone:

Click or tap here to enter text.

252-714-5485

Secondary Contact Phone:

Click or tap here to enter text.

252-414-4510

8. Primary Contact Cellular Phone:

Click or tap here to enter text.

252-714-5485

Secondary Contact Cellular Phone:

Click or tap here to enter text.

252-414-4510

9. Date of Application: Click or tap to enter a date.

4-21-21

10. Fax: Click or tap here to enter text.

N/A



11. Board of Directors, if any, including names, positions held and contact information:

Click or tap here to enter text.
See Attached - sheet marked item # 11

12. Amount of Town funds requested: Click or tap here to enter text.

\$18,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Click or tap here to enter text.
Yes - 8/16/19 - \$5,000.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Click or tap here to enter text.
No - we will continue to ask for funds to offset ongoing OPERATING expense which total over \$200,000 ANNUALLY. PLEASE NOTE, REGSA does NOT receive ANY ongoing GOVERNMENTAL AGENCY FUNDING.

15. Briefly describe how you will use the grant funds:

Click or tap here to enter text.
To help pay our utility expenses at SARAH LAW MEMORIAL Softball Complex. These expenses range between \$18,000 and \$20,000 ANNUALLY

16. How will you measure the effect of this grant funding on clients, services and/or the community?

Click or tap here to enter text.
If received any monies from Town of Winterville will reduce the amount of these expenses from our budgeted line items and allow these savings to be redirected to CAPITAL projects

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Click or tap here to enter text.
Over 50,000 VISITORS, PLAYERS, PARENTS, SIBLINGS + GRANDPARENTS over the course of 2021

18. How many of the clients/citizens served are residents of the Town of Winterville?

Over 100 (at a minimum) including: players, parents, coaches, grand parents, vendors, etc'...

19. What will be the impact on your agency, clients, or services if these program funds are not received?

PCGSL will have to shoulder 100% of the \$18-20K ANNUAL utilities expenditures. THIS will severely impact our ABILITY to meet our over \$200,000 in ANNUAL expenses.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

yes - responsibilities & reporting needs are understood

21. Mission Statement and General Agency Overview:

Mission Statement is attached.

PCGSL is a 28 yr old, 501(c)3 non profit organization founded in 1993 to provide practice games & play opportunities for all Pitt Co. females ages 4-18. We have provided these services to over 11,000 girls since inception.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

PCGSL is proud of the relationship it has ALWAYS enjoyed with the Town of Winterville and, particularly, their Parks and Recreation Department. We support one another in registration efforts with cross referrals.

We work together when area tournaments are held, offering fields and equipment if needed and enjoy the same offers from Wville P & R Dept.

We do not consider each other as competitors but rather AS PARTNERS to serve the youth of Winterville, N.C.

BUDGET DETAILS:

| | 2020 Prior Year | 2021 Current Year (through 3/31) | 2022 New Year |
|---------------------------------|--------------------|--|------------------|
| 23. Expenditure Details: | | | |
| Personnel Services | \$60,000 | 12,000 | 50,000 (est) |
| Supplies | \$15,000 | 5,000 | 16,000 (est) |
| Services | 13,000 | 4,400 | 13,500 (est) |
| Capital Outlay | 20,000 | 5,000 | \$15,000 (est) |
| TOTAL | 108,000 | 26,400 | |
| # of positions (FTE) | 1 | 1 | 1 |

| | 2020 Prior Year | 2021 Current Year (through 3/31) | 2022 New Year |
|----------------------------|--------------------|--|--------------------------------|
| 24. Revenue Source: | | | |
| Non-Town Revenue | \$200,000 | \$8,000 | \$8,000 |
| Town Funds | 0 | \$18,000 requested | \$18,000 to be requested |

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Bob Batts, Executive Director/President of PCCSL ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Bob Batts Fundraising Director
Signature of President/Executive Director of Agency/Organization

Date: 4-21-21

Item 11

2020 - 2021 Board of Directors
PCGSL

| Name | Position | email | phone number |
|------------------------|--------------------------|--|---------------------|
| Todd Adams | <i>President</i> | todd.adams@pcgsl.org | 252-258-5803 |
| Emery Smith | Secretary | emery.smith@pcgsl.org | 252-717-6355 |
| Gentry Coward | Blds and Grounds manager | thecowards@suddenlink.net | 252-916-2218 |
| Ryan Harris | Treasurer | ryanh4510@gmail.com | 252-414-4510 |
| Lesley Haislip | Insurance | haislip1@ecu.edu | 252-917-2504 |
| Melissa Mickey | Communications director | melissa.mickey@pcgsl.org | 252-995-6472 |
| Russ Askew | | russ.askew@pcgsl.org | 252-505-6227 |
| Junior Johnson | | james.johnson@pcgsl.org | 252-227-8600 |
| West Taylor | | west.taylor@pcgsl.org | 252-258-6741 |
| <i>JEFF BUCK</i> | | <i>Jeffreydbuck@gmail.com</i> | <i>252-258-1486</i> |
| Chris Howard | | choward1779@suddenlink.net | 252-902-6969 |
| Chris Roebuck | | croebuck615@gmail.com | 252-902-7714 |
| Beth Ann Trueblood | | beth.trueblood@pcgsl.org | 252-347-1561 |
| Mike Rowell | | mikerowell66@gmail.com | 252-531-9157 |
| Anne Law | | jerryanne@suddenlink.net | 252-717-0753 |
| <i>BRANDON PEBBLES</i> | | <i>brandon.m.pebbles@gmail.com</i> | <i>252-258-3182</i> |



Item 21

Pitt County Girls Softball League, Inc.

www.pcgsl.org

Fed Tax ID#: 56-1871535

Pitt County Girls Softball League, Inc.
a non-profit corporation

MISSION STATEMENT

Pitt County Girls Softball League, Inc. (PCGSL) is a non-profit charitable corporation organized to provide, promote and foster various organized softball programs for female youth of Pitt County, North Carolina in particular, and for all females in general. An open door policy for participation by all age-eligible female youth is the adopted standard that has been in-place since inception. We believe participation provides a healthy alternative activity for our youth. And that experiences gained from participation allows for our youth to grow into healthier adults, as well as to learn the concept of an individual's role in a team-building environment which will assist them grow into happier adults with higher self-esteem.

PO Box 639 • Winterville, NC 28590
(252) 756-2500 • Fax (252) 756-2505



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Rebuilding Together Pitt County, NC, Inc. (RTPC)

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 26-0757622

Bank Account #: 5321660547

PNC Bank

611 E. Arlington Blvd.

Greenville, NC 27858

3. Mailing Address: PO Box 31006, Greenville, NC 27833

4. Street Address: 1100 Ward Street, Greenville, NC 27834 WE DO NOT RECEIVE MAIL AT THIS ADDRESS

5. Primary Contact Person:
Natalie Edwards, Executive Director

6. Primary Contact Email Address:
nredwards96@gmail.com

Secondary Contact Person:
Holly Winkler, Board President

Secondary Contact Email Address:
winklerh14@ecu.edu

7. Primary Contact Phone:
910-890-0665
Secondary Contact Phone:
828-719-7070

8: Primary Contact Cellular Phone:
910-890-0665
Secondary Contact Cellular Phone:
828-719-70700



11. Board of Directors, if any, including names, positions held and contact information:

12. Amount of Town funds requested: \$10,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes \$5,000 in 2016 and 2017 \$10,000 in 2018 \$15,000 in 2019 \$10,000 in 2020

14. Is this a onetime request for funds; and if not, what future funding requests are anticipated?

Funds will be requested annually provided RTPC continues to partner and provide services through the Urgent Repair program.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The word "home" should mean safety, happiness and belonging. For some of our neighbors, it instead means uncertainty, isolation and hopelessness. Rising housing cost are driving our neighbors out of communities where they have lived for generations. Rapidly aging housing stock is ill equipped to accommodate the needs of an aging population. Many of our service recipients are frequently forced to choose between paying for necessities like prescription medication or food and critical home repairs like patching a roof or repairing plumbing.

Leveraging Additional Resources and Partnerships—Rebuilding Together Pitt County (RTPC) work bridges the gap between low-income housing, community development and health care sectors. The direct benefits of being able to leverage our capacity based on the needs of Pitt County, allows us to provide and identify additional resources, as well as utilize community assets. In doing so we prevent duplication of services. Serving in an advisory capacity, RTPC is opening new doors in the community, expanding our program's overall capacity and support programmatic sustainably. Additionally, through continuing to increase our leveraging capacity, RTPC will seek to continue transforming every \$1 donated to RTPC to \$4 in equivalent market value.

Complete Repairs Safely & Effectively—Building science professional, remodeling experts along with RTPC have discovered various tools and strategies to improve the quality and consistency of repairs through (1) utilizing the proper materials and works practices; (2) having unskilled volunteers make simple repairs to correct hazards; (3) properly supporting unskilled volunteers with skilled team leaders (a.k.a. house captains); (4) having standing teams that specialize in a set of repairs; and (5) verifying that repairs have been completed effectively.

Programmatic Sustainability—RTPC holds the ambitious goal of being the community's

leading revitalization partner and in efforts to support this goal, it is detrimental to the community for RTPC to develop and implement strategic steps for organizational sustainability.

To measure success of RTPC, the following measure will be met during FY 2021-22:

*RTPC will restart operations to serve low-income Pitt County homeowners and their family members, particularly older adults, people with health challenges and veterans that are able to remain in a home that is warm, safe and dry. To restart safely we have worked over the past year on safety protocols and job site best practices to keep everyone safe.

*RTPC will utilize volunteers and licensed contractors to participate in various projects throughout the year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

RTPC provides services for homeowners that reside in Pitt County, North Carolina which has a population of over 168,000 according to the 2015 U.S. Census. Low-income homeowners in Ayden, Bethel, Falkland, Farmville, Fountain, Greenville, Grifton, Grimesland, Simpson, Stokes and Winterville are all eligible to receive home repairs and maintenance as thousands of our Pitt County residents are deemed “shelter poor”, rendering homeowners unable to afford basic necessities after paying housing costs. Children represent almost 40 percent of these individuals living in substandard housing and who lack resources. Additionally, 1 in 6 residences are considered in poverty, amplified by rising unemployment, foreclosures and declining median household income rates. More and more families are placed in the position of choosing between vital necessities, including utilities, food, medical care, and medicine, over essential home repairs and modifications. Homeowners in need are those who RTPC helps. For fiscal year 2021-22, RTPC plans to assist more than 30 unduplicated homeowners throughout Pitt County. However, this number does include the total number of residents, if any also residing in the home such as older adults, family members with health challenges, spouses and children.

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services, as RTPC has completed a number of repair projects since its incorporation in 2007. However, RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist older homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong force and support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home. We have partnered with 2 local churches, a local Real Estate Firm, and the Winterville Civitan Club to provide critical repairs to approved homes. A date is TBD as we are monitoring COVID-19 and have currently suspended volunteer group projects. These groups are eager to get started when it is safe to do so. In the interim we will use contractors to complete outside project such as roofs and wood

rot.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homeless, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care, much of which is preventable, an increase in code enforcement costs, increased foreclosures, as well as more people with health challenges, older, veterans, and families with children being displaced from their home which is often their primary asset

However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local foundations to match and/or supplement funds in order to leverage Frist Presbyterian funds. RTPC will continue soliciting support from current Board and Advisory Board members, local area banks, faith-based community, local businesses, corporations (such as PCS Phosphate, DSM Pharmaceuticals, Grady-White Boats, Weyerhaeuser), local home building and supply companies (Garris-Evans Lumber Company, Home Builders Supply, Inc.), and local representatives of the program's national sponsors (i.e., Sears Holding, Lowes, Pepsi, Choice Hotels, etc.).

Our Signature Fundraising Event - Let's Give a Shuck; continues to grow. We are exploring hosting the event in Winterville this year at Main & Mill. We were unable to host in 2020 due to the pandemic.

Ultimately, we start and complete projects based on availability of funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Requested information is provided and I, Natalie Edwards, Executive Director of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Mission - Repairing homes, revitalizing communities, and rebuilding lives. Vision - Safe homes and communities for everyone.

Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated on August 22, 2007. RTPC provides free repairs and modifications—i.e., critical damage repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding Day (see <http://www.rebuildingtogether.org/section/initiatives/nrd>) since its incorporation. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county.

Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable populations, including the elderly in particular due to their comprised immune and health systems, veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners in order to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include:

- *Pitt County Council on Aging and Disability Advocates and Resource Center: referral source and falls prevention partner
- * Pitt County Planning - We meet to share resources and ensure we are not duplicating efforts.
- *Third Street Community Center and ECU's Volunteer and Service-Learning Center: Event collaboration; community outreach; and volunteer referral source.
- *City of Greenville Code Enforcement: Referral source and community outreach.
- *American Red Cross: Fire safety prevention resource.
- *Town of Winterville: Referral source and contracted partner for Urgent Repair Program.
- * Koinonia Christian Center Church provides volunteers
- * Christ Church provides volunteers
- * Home Builders Supply donates materials and volunteers.
- * EPM provides volunteers.

23. Expenditure Details:

| | Prior Year | Current Year | New Year |
|--|---------------|----------------|----------------|
| | 0 | 0 | 0 |
| Personnel Services (ED & Capacity Core) | 27,904 | 49,900 | 49,900 |
| Supplies (Building and volunteer supplies) | 38,420 | 75,000 | 75,000 |
| Services (Skilled Labor) | 0 | 0 | 0 |
| Capital Outlay | | | |
| TOTAL | 74,721 | 124,900 | 124,900 |
| # of positions (FTE) | 0 | 0 | 0 |

We currently have a part time ED for disaster recovery in Craven County.

24. Revenue Source:

| | Current | New Year | New |
|-------------------------------------|-------------------|----------|-------------------|
| | 02,923 | 87,500 | 87,500 |
| NonTown Revenue | | | |
| Town Funds (includes Urgent Repair) | 10,000 | 15,000 | 15,000 |

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Selfexplanatory.
6. Selfexplanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Selfexplanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Selfexplanatory.
14. Funding new agencies will be used for startup purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Selfexplanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Selfexplanatory.
19. Selfexplanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Selfexplanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
Personnel Services Amount expended, budgeted, and/or requested for salaries and fringe benefits.
Supplies Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Services Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

Capital Outlay Amount for tangible items costing \$500 or more.

Other Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Natalie Edwards, Executive Director of REBUILDING TOGETHER PITT COUNTY, NC, INC. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the REBUILDING TOGETHER PITT COUNTY, NC, INC. to receive Town funding.

Natalie Edwards April 23, 2021

Name of Executive Director/President

Date

Rebuilding Together Pitt County Board Members

Natalie Edwards
Past President
910-890-0665
Nredwards96@gmail.com

Holly Winkler
President/Treasurer
828-719-7070
Winklerh14@ecu.edu

Britany Nowell
Secretary
252-375-7345
Nowellb07@gmail.com

Elaine Anderson
252-347-7021
elaine@century21trg.com

Roger Daniels
252-814-5634
Kingleo31@icloud.com

Joey Barrow
252-917-8400
jBarrow@annie-mac.com

Sharon Elliott
252-714-7506
Sjelliott@pittcoa.com

Sharon Gray
252-378-5433
SGray@greenvillenv.gov

AGENCY NAME: Rebuilding Together Pitt County

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **April 23, 2021** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
We received \$10,000 from the Town of Winterville. Funds were spent to cover volunteer insurance, and program supplies which exceeds the \$10,000 granted.
- How did the Agency/Organization accomplish its stated goals for the reporting period? Worked with contractors to make repairs as needed.
- What goals/programs were unmet during the reporting period?
none
- How were Winterville residents served by the Agency/Organization?
Critical home repairs made to ensure homes are warm, safe and dry.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

COVID -19 impacted our organization and those we serve in a profound way. We had to suspend operations as we felt it was not safe to enter homes of vulnerable individuals and potentially expose them or our volunteers to the virus.

We also lost our office space as budget cuts at East Carolina as a result of the pandemic cause a need for the University to shift the space we were using.

We were creative to provide some outreach and stay connected with applicants. Porch drops were made with groceries and cleaning supplies as needed and clients were referred to other services on a case by case basis.

We did conduct emergency repairs for 2 residents in Winterville and are starting another outside project the week of April 26th for another Winterville resident.

Date: April 20, 2021

Town of Winterville
2571 Railroad Street
Winterville, NC. 28590

Attn: Terri L. Parker

Re: Grant Funding for Senior Adult Fellowship

For the past 30 years the Senior Adult Fellowship has provided educational, informational, and social services for seniors in the Winterville community. During this time the Town of Winterville has supported our work through grant funding which is much appreciated.

As you are aware the Coronavirus and caused us to alter and suspend our program over the past several months. At this time, we do not have a restart date but are anticipating the fall of the current year.

Due to the current suspension of our program, we are not requesting grant funding from the Town of Winterville for the 2022 year. We respectfully request that consideration for funding in the towns 2023 budget be given and we will complete all necessary funding request as we have in the past when that time comes.

Thank again for your support and understanding during this unprecedented time.

Respectively

Barbara Manning, Pres.

Barbara Manning

CC: Doug Jackson
Richard E. Hines
Tony P. Moore
Johnny Moyer
Veronica W. Roberson
Mark Smith
Terri Parker





TOWN OF WINTERVILLE

FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION

1. **Agency Name:** Winterville Chamber of Commerce
2. **Tax ID #:** 56-2111093
3. **Mailing Address:** P. O. Box 1815, Winterville, NC 28590
4. **Street Address:** 2936 Church Street, Winterville, NC 28590
5. **Primary Contact Person:** Debbie Avery
Secondary Contact Person: Alton Wadford
6. **Primary Contact Email Address:** davery60@hotmail.com
Secondary Contact Email Address: altonwadford@gmail.com
7. **Primary Contact Phone:** 252-531-4590
Secondary Contact Phone: 252-321-5200
8. **Primary Contact Cellular Phone:** 252 531-4590
Secondary Contact Cellular Phone: 252 378-5344
9. **Date of Application:** 4/16/2021
10. **Fax:** None
11. **Board of Directors:**
Brad Guth — Chairman of the Board — eXp Realty – 252 689-7339
Alton Wadford — President — Pitt Community College - 378-5344
Rebecca Caveness — Vice President — Caveness Decor – 252 902-7898
Glenda White — Treasurer — First Bank — 252 227-4040
Ronita Stanford — Board Member — Tru Image Hair Salon – 252 364-2904
Saul Horowitz — Board Member — State Farm Insurance – 252 751-0348

 **PAH**
RECEIVED
4-20-2021

12. Amount of Town funds requested: \$20,000.00 12. Amount of Town funds requested: Click or tap here to enter text.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

2018 - 2019 \$15,000.00

2019 - 2020 \$20,000.00

2020 - 2021 \$20,000.00

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

We anticipate requesting funds each year from the Town until our membership dues and fundraiser monies are adequate to make the Chamber self-sufficient.

15. Briefly describe how you will use the grant funds.

These grant funds will be used to pay for a part time director to oversee the business of the Chamber.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The effectiveness of this grant will be measured by the Chamber being able to: maintain a reasonable membership, by being requested to assist new businesses with ribbon cuttings and welcoming them to the community, by helping new businesses to be successful, by attracting new businesses to community, by successfully promoting the Town of Winterville as a great place to live and to own a business.

17. How many clients/citizens will be directly impacted by these program funds?

All 12,000 residents will be impacted by these program funds as the Chamber helps to attract new businesses to our community. The new businesses will increase the Town's tax base and they will purchase services such as utilities from the Town thus increasing the Town's income which will help to lower the cost of Town services for residents. It will also benefit residents to have businesses supplying necessary services in close proximity to their homes.

18. How many of the clients/citizens served are residents of the Town of Winterville?

All the Town's residents and members of the surrounding community benefit from the presence of the Chamber. The vast majority of the Chamber's members have businesses inside the city limits or live inside the city limits.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

If the Chamber does not receive these funds, they will not be able to employ a part time director whose job is to recruit new members, publish a monthly newsletter and assist with Chamber functions. The Chamber will return to being a totally volunteer organization and will suffer in what it is able to offer to the community, its businesses and the community's residents.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

Yes, all the Chamber will be able to comply with and execute all of the Town's requirements.

21. Mission Statement and General Agency Overview: and General Agency Overview:

The mission of the Winterville Chamber of Commerce is to unite businesses to make a greater impact on the community they serve and to improve the overall quality of life in Winterville. We assist area businesses by building a network of the services provided by Winterville businesses. We work to advertise and promote our businesses and our community. The Chamber welcomes new businesses to our community and assists them with Ribbon Cuttings and opportunities for advertisement in our area. We work to improve the quality of life in Winterville by assisting with the Watermelon Festival, providing scholarships for our local high school, showing appreciation for our teachers by providing them with a "Welcome Back" breakfast by recognizing citizens of the community for outstanding service and much more. We have erected two Blessing Boxes in the area for the needy. The Chamber produces a monthly newsletter that is used by many to see a listing of events taking place in our community. Overall, we work to help make Winterville "A Slice of the Good Life" for our residents and businesses.

22. How do you coordinate the services provided by your agency with Town, County and other agencies?

The Chamber assists the Town in any way it can and is always happy to assist when asked. The Chamber works to coordinate events with the Town's Departments. We assist the Town Economic Developer by sharing information about businesses interested in coming to this area and what type of building or land they may be seeking. We work with local newspapers to promote new businesses with articles and photos of their Ribbon Cuttings. The Chamber writes a monthly column in The Standard paper. We submit articles and information about our community and our businesses. We work with the four other Chambers in the county to coordinate activities and services. Our Chamber director works to see that our community is a part of county events and she attends county wide meetings and events representing the Town of Winterville. She volunteers to serve on various county boards and commissions to represent the Town. She presently serves on the Pitt County Board of Elections, the Pitt Community College Small Business Center Advisory Board and attends meetings with the Pitt County Travel and Tourism group.

BUDGET DETAILS:

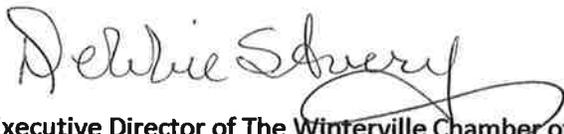
| 23. Expenditure Details: | Prior Year | Current Year | Next Year |
|---------------------------------|--------------------|---------------------|--------------------|
| Personnel Services | \$22,800.00 | \$24,000.00 | \$22,000.00 |
| Supplies | 5000.00 | 3000.00 | 3000.00 |
| Services | 5000.00 | 7000.00 | 7000.00 |
| Capital Outlay | 1000.00 | 1000.00 | 1000.00 |
| TOTAL | \$33,800.00 | \$35,000.00 | \$33,000.00 |
| # of positions (FTE) | 1 | 1 | 1 |
| 24. Revenue Source: | Prior Year | Current Year | Next Year |
| Non-Town Revenue | \$15,000.00 | \$15,000.00 | \$15,000.00 |
| Town Funds | \$20,000.00 | \$20,000.00 | \$20,000.00 |

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie S. Avery, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization

I understand any certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.



Executive Director of The Winterville Chamber of Commerce

Date: April 16, 2021

Winterville Chamber of Commerce

Town of Winterville

2020 – 2021 COMPREHENSIVE REPORT

Summary of revenue and expenditures for the reporting period.

See attached actual budget for the 2019-2020 fiscal year and the proposed budget for the 2020-2021 fiscal year.

Accomplishment of Yearly Goals:

Added nine new members

Retained the membership of 101 members

Assisted 5 new businesses with Ribbon Cutting Ceremonies and 1 Groundbreaking Ceremony

Held a "Welcome Back" breakfast for each of the eight Winterville schools (public and private) serving 542 staff members

Promoted area businesses and civic organizations by assisting with special events and advertising events in the Chamber newsletter

Assisted by supplying advertisers for the publication of the Winterville Magazine

Funded two \$1000 scholarships to area high school students (one to SCHS and one to D. H. Conley)

Maintained webpage to promote to the Chamber businesses and Town

Promoted Winterville Historical Society with their community events

Distributed Town of Winterville brochures to the nine North Carolina Welcome Centers and to area realtors

Bi-weekly Chamber Champs featured on Facebook page

Produced a monthly newsletter for Chamber members and community

Held quarterly Zoom board meetings (No membership meetings due to Covid)

Articles and photographs sent to The Daily Reflector and The Standard highlighting new businesses in the community

Director attended numerous county meetings to represent Town — Pitt County Tourism, Pitt Community College Small Business Advisory Council and Pitt County Board of Elections

Conducted an educational seminar on Tax Changes for Chamber membership and public

Began boosting posts on Facebook of new members

Created Welcome Packets for new businesses

Created Information Packets for possible new residents

Winterville Chamber of Commerce

2019 – 2020 Actual Income and Expenses & Proposed 2020 - 2021 Budget

| Income: | 2019-20 Budget | Actual Income | Proposed Budget For 2020 -2021 |
|------------------------|-----------------------|----------------------|---|
| Funds from Town | \$20,000.00 | \$20,000.00 | \$20,000.00 |
| Membership Dues | 10,000.00 | 11,031.00 | 10,000.00 |
| New Members | 1500.00 | 1900.00 | 1000.00 |
| Newsletter Ads | 150.00 | 300.00 | 150.00 |
| Donation (Scholarship) | 2000.00 | 1000.00 | 1000.00 |
| Awards Banquet Tickets | 600.00 | 0 | 0 |
| Newspaper Ads | 0 | 0 | 0 |
| Business After Hours | 0 | 0 | 0 |
| Seminar Sponsors | 0 | 150.00 | 0 |
| Welcome Packets | 0 | 267.30 | 0 |
| Total Income: | \$34,250.00 | \$34,548.30 | \$32,150.00 |

| Expenses: | 2019-20 Budget | Actual Expenses | 2020 – 2021 Proposed Budget |
|----------------------|-----------------------|------------------------|--|
| Director's Salary | 22,800.00 | 22,800.00 | 24,000.00 |
| Watermelon Festival | 1000.00 | 1000.00 | 0 |
| Scholarship | 2000.00 | 2000.00 | 1000.00 |
| Teacher Breakfast | 800.00 | 593.51 | 800.00 |
| Community Awards | 1850.00 | 0 | 2000.00 |
| Meeting Refreshments | 150.00 | 70.98 | 150.00 |
| Postage | 150.00 | 63.00 | 150.00 |
| Supplies | 150.00 | 180.06 | 200.00 |

| | | | |
|---------------------------|---------|---------|---------|
| Website | 200.00 | 0 | 200.00 |
| Advertisement | 1200.00 | 562.40 | 1200.00 |
| Newsletters | 350.00 | 336.45 | 400.00 |
| Training & Workshop | 0 | 0 | 0 |
| Business After Hours | 0 | 0 | 200.00 |
| Christmas Social | 1200.00 | 1281.86 | 1500.00 |
| Ribbon Cuttings | 150.00 | 176.58 | 150.00 |
| Travel Centers Brochures | 1000.00 | 0 | 1000.00 |
| Marketing | 750.00 | 539.31 | 750.00 |
| Facebook | 0 | 304.16 | 400.00 |
| Welcome Packets | 0 | 311.06 | 0 |
| Events | 0 | 0 | 1250.00 |
| Christmas & WWF Parades | 100.00 | 0 | 100.00 |
| Chamber Night in the Park | 0 | 0 | 100.00 |
| Community Unity Day | 0 | 0 | 0 |
| Miscellaneous | 1000.00 | 292.04 | 1000.00 |

Total Expenses: \$34,850.00 30,511.41 35,550.00

Proposed Expenses: \$35,550.00
Proposed Income: 32,150.00
Funds Needed: \$ 3,400.00

Current Fund Balance: \$16,059.54
Transfer to balance budget - 3400.00

New Fund Balance: \$12,659.54

Erected two Blessing Boxes for the community

Provided 45 meals for needy families on Thanksgiving

Provided Christmas funds for 20 families at Christmas

Purchased electronic billboard to promote Chamber and Town during Christmas

Goals Not Met for Year:

The Chamber continues to work to be self-sufficient. We would like to have enough members that their dues would be able to cover all expenses for the Chamber and we would not have to rely on Town funds for operation.

Service Provided to Winterville Residents:

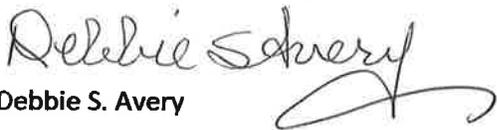
The Winterville Chamber of Commerce provides a vital service to the residents of Winterville. The Chamber's slogan is "Promoting Excellence in Business and Community". We fulfill this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have a support system provided by the Chamber. The area businesses provide services for the residents of Winterville and by having those services near the residents' homes, it saves them time and money. They do not have to travel to Greenville for the things they need. The area businesses help to support area civic organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening their tax base and through the purchase of utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also, the Chamber helps to promote the community by publicizing its growth and prosperity throughout the county. This year many of our membership meetings and projects had to be cancelled due to Covid. We used funds to provide Thanksgiving meals to 45 families and Christmas gift cards to 20 families. We also worked with an Eagle Scout to construct two Blessing Boxes in the community and businesses have adopted those boxes to keep them filled with nonperishable foods. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Number of Residents Who Benefit from the Chamber's Presence:

20,000 — All the residents who live in the community surrounding the Town benefit from the Chamber's presence.

12,000 — All the residents who live in the city limits of the Town benefit from the Chambers presence.

Respectively Submitted by



Debbie S. Avery

Winterville Chamber of Commerce Director



Winterville Historical and Arts Society, Inc.
PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

April 21, 2021

Terri Parker, Manager
Doug Jackson, Mayor
Members of the Town Council
Town of Winterville
2571 Railroad Street
Winterville, NC 28590

Dear Terri, Mayor Jackson, and Members of the Town Council,

Please find attached the 2021 Comprehensive Report as requested for the Winterville Historical and Arts Society, Inc. The WHAS Museum and the Winterville Depot report under one document. Also enclosed is our 2021 Non-Profit Application for town funding for 2021-2022 fiscal year.

If there is any other information that is required, please let me know.

Respectfully,

Jane M. Power
President

Attachments (2)





**TOWN OF WINTERVILLE
FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Museum and Winterville Depot

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC. 28590

5. Primary Contact Person:
Jane Power, President

6. Primary Contact Email Address:
Whs28590@gmail.com

Secondary Contact Person:
Abbott Hunsucker, Treasurer

Secondary Contact Email Address:
Abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA

8. Primary Contact Cellular Phone:
252-717-1243

Secondary Contact Phone:
NA

Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 4/16/2021

10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
 Jesse Riggs, Vice President – 5914 Reedy Branch Road, Winterville, NC 28590
 Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
 Ludie Moore, Recording Secretary – 161 Vernon White Rd, Winterville, NC 28590
 Beth Burtnett, Corresponding Secretary – 1514 Hammersmith Drive, Winterville, NC
 Tucker Moore, Director – 4695 Old Tar Rd., Winterville, NC 28590
 Mary Forlines, Director – PO Box 22, Winterville, NC 28590
 Jack Taft, Director – PO Box 20337, Greenville, NC 27858
 Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
 John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the locations of the Winterville Museum and the Winterville Depot for March 16, 2020-March 15, 2021.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2020-2021 as in-kind services. We are asking that the service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

We are asking that this service/contribution be continued on an annual basis.

15. Briefly describe how you will use the grant funds:

In-kind services will offset operating and ongoing maintenance expenses for the Museum and the Depot, therefore allowing both to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum and the Depot more readily available to community groups and special activities as well as continue the costly maintenance of both properties.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

In the reporting period of March 16, 2020 through March 15, 2021, we had very few visitors to the museum and few renters at the depot due to the COVID-19 pandemic. Effective March 4, 2020, we were unable to host our monthly museum open houses and quarterly membership meetings by Executive Order #117. Effective May 20, 2020, by Executive Order #141, no more than 10 persons inside and 25 persons outside would be able to utilize the depot. Museum remained closed. Effective September 4, 2020, under Executive Order #141, the Museum was able to be reopened at 50% capacity with social distancing required. Effective September 30, 2020, under Executive Order #169, the Depot met the criteria as a "meeting space" and was allowed to open at 30% occupancy. Effective March 26, 2021, under Executive Order #204, our Museum was able to open at 100% capacity, and the Depot was allowed to open at 50% capacity. We followed the NC Governor's orders and requirements during our limited openings. In February, March, and April 2021, inquiries and rentals have increased with Governor's occupancy restrictions changed to 50% capacity. We are hoping that we will continue to see increased interest in the depot and attendance at the museum and our events.

Attendance at activities of the organization and attendance at rentals for the depot for the reporting period of March 16, 2020 through March 15, 2021 was very minimum due to Covid. Rental activity at the depot included 43 total uses (compared to 105 last year); 42 of those uses were paid rentals; 1 was for a Veterans Day event. We had a total of 18 cancellations due to Covid restrictions. Total number of visitors at the depot and at the museum for the reporting period was 855 compared to 4,654 during the previous reporting period.

In FY 2021-2022, we will continue to partner with the FFA organizations at Farmville Central and DH Conley high schools as a field lab in historic plant recovery and preservation. This partnership will bring additional exposure to Winterville and the Downtown area through the participating faculty, students, and families of students.

18. How many of the clients/citizens served are residents of the Town of Winterville?

The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage. The rentals at the depot are by Winterville residents as well as people living in surrounding areas. The facility will continue to bring hundreds of people into the Winterville community annually. We are thrilled that the facility is being used for so many functions. And we are thrilled to provide a unique and available facility for the Town of Winterville as well.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum and depot may be reduced based on the availability of other funds to pay for the requested in-kind services. Since both facilities are historic wood structures, maintenance will continually be required to keep the structures in good physical condition.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups such as cub scouts, boy scouts, girl scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century.

We have worked closely with the Town of Winterville and the Winterville Police to establish and maintain a good working relationship to provide our customers and guests a memorable experience. We greatly appreciate the partnership we have, and hope it will continue in the future. We do not take it for granted.

BUDGET DETAILS:

| 23. Expenditure Details: | Prior Year | Current Year | New Year |
|---------------------------------|--------------------|---------------------|--------------------|
| Personnel Services | 0 | 0 | 0 |
| Supplies | \$833.52 | \$586.27 | \$1,250.00 |
| Services | \$17,497.47 | \$12,016.24 | \$15,506.12 |
| Capital Outlay | \$32,292.75 | \$6,924.76 | \$15,700.00 |
| TOTAL | \$50,623.74 | \$19,527.27 | \$32,456.12 |
| # of positions (FTE) | NA | NA | NA |

| 24. Revenue Source: | Prior Year | Current Year | New Year |
|----------------------------|-------------------|---------------------|------------------|
| Non-Town Revenue | 37,781.28 | 27,880.90 | 40,000.00 |
| Town Funds | in kind services | in kind services | in kind services |

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power , Executive Director/President of (NAME OF AGENCY/ ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Jane Power, WHAS President

Signature of President/Executive Director of Agency/Organization

Date: 4/16/2021

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

**TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization that receives a monetary allocation from the Town of Winterville **shall be required to submit a Comprehensive Report** to the Town every Fiscal Year.

The Report shall be submitted to the Town Manager in normal times no later than **March 31 of each year; however, for the FY 2021-2022 NTA Application process, Comprehensive Reports will be due by 5:00 pm on Friday, April 23, 2021.** The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period (March 16, 2020 through March 15, 2021). *See next page.*

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

| | |
|--------------------------------------|--------------------|
| BEGINNING BALANCE | \$14,550.82 |
| | |
| INCOME | \$27,880.90 |
| Calendar Income | \$12.00 |
| Depot Rental – Deposit | \$2,800.00 |
| Depot Rental – Member | \$5,750.00 |
| Depot Rental – Non-member | \$4,200.00 |
| WHAS Donations | \$3,495.00 |
| WHAS Memberships | \$8,835.00 |
| WHAS Memorial Donations | \$2,685.00 |
| WHAS Miscellaneous Income | \$103.90 |
| | |
| EXPENSES | \$19,527.27 |
| Bank Charge | \$0.00 |
| Chargeback Insufficient Funds | \$0.00 |
| Depot Rental Canceled | \$5,875.00 |
| Depot Rental – Deposit Refund | \$1,500.00 |
| Depot Rental – Rental Refund | \$0.00 |
| Postage | \$283.00 |
| WHAS Auto | \$217.34 |
| WHAS Calendar | \$0.00 |
| WHAS Depot Maintenance | \$386.74 |
| WHAS Endowment | \$3,315.00 |
| WHAS Entertainment | \$0.00 |
| WHAS Fire Extinguisher Expense | \$100.00 |
| WHAS Insurance | \$1,360.91 |
| WHAS Janitorial and Kitchen Supplies | \$0.00 |
| WHAS Janitorial Cleaning | \$150.00 |
| WHAS Legal and Accounting | \$285.83 |
| WHAS Miscellaneous | \$136.61 |
| WHAS Museum Artifacts | \$166.66 |
| WHAS Model T Maintenance | \$0.00 |
| WHAS Museum Maintenance | \$1,300.69 |
| WHAS Pest Control | \$900.00 |
| WHAS Publicity | \$1,171.04 |
| WHAS Telephone | \$456.12 |
| Yard Landscaping | \$1,922.33 |
| | |
| ENDING BALANCE | \$22,904.45 |

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Attendance at activities of the organization and attendance at rentals for the depot for the period of March 16, 2020 through March 15, 2021 was very minimum due to the Covid 19 pandemic. Rental activity at the depot included 43 total uses (compared to 105 last year); 42 of those uses were paid rentals; 1 was for a Veterans Day event. We had depot rental cancellations due to Covid restrictions that resulted in a loss of \$5,875 in revenue.

We also partnered with the FFA of Farmville Central High School and DH Conley High School and allowed our Museum to be a Field School. Students and Teachers came to assess the plants in the yard at the museum, took inventory, cleared out several planting areas, removed some bulbs to replant later, and placed rock around the house and in a few other areas in the yard. Abbott Hunsucker and Jesse Riggs also worked diligently to repair our pond and waterfall to get it clean, repaired, and operational. We also decorated the outside of the museum as well as the fence and yard to provide some holiday cheer during the month of December.

- What goals/programs were unmet during the reporting period?

Our exposure was drastically limited due to Covid-19. Effective March 4, 2020, we were unable to host our monthly museum open houses and quarterly membership meetings by Executive Order #117. Effective May 20, 2020, by Executive Order #141, no more than 10 persons inside and 25 persons outside would be able to utilize the depot. Museum remained closed. Effective September 4, 2020, under Executive Order #141, the Museum was able to be reopened at 50% capacity with social distancing required. Effective September 30, 2020, under Executive Order #169, the Depot met the criteria as a “meeting space” and was allowed to open at 30% occupancy. Effective March 26, 2021, under Executive Order #204, our Museum was able to open at 100% capacity, and the Depot was allowed to open at 50% capacity.

- How were Winterville residents served by the Agency/Organization?

Most activities were canceled this past year. We did have a few depot rentals later in 2020 and early 2021, and the museum had some limited openings as well with a few visitors. We did follow the NC Governor’s requirements during our limited openings. Our Veteran’s Day event held at the depot was well attended and allowed veterans to sit and talk with each other. This event also had good community exposure with front page coverage in the Daily Reflector and local tv news coverage as one of the few non-virtual Veteran’s Day events in the area.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Museum and Depot

TOTAL RESIDENTS 855 compared to 4,654 last year (includes WHAS museum visits as well depot rentals)

TOTAL TOWN OF WINTERVILLE RESIDENTS Undetermined

- Any other pertinent information deemed appropriate.

In-kind services for the museum property from the Town of Winterville for Fiscal Year 2021-2022 included lawn maintenance and utilities service for the Museum as well as the depot.

Summary of Executive Orders which have impacted WHAS Operations since March 2020

Effective **March 14, 2020**, Mass Gatherings were prohibited by Executive Order #117. This order impacted both the Depot operations and Museum operations. The Museum had to close under this order.

Effective **May 20, 2020**, Mass Gatherings were again permitted by Executive Order #141 with no more than 10 persons inside and 25 persons outside. Depot rentals were restricted to those parameters. Museums were required to remain closed.

Also, effective **September 4, 2020**, under Executive Order #141, Museums were once again allowed to open under Executive Order #163. While allowed to operate at up to 50% of fire marshal capacity, the museum was required to limit the number of persons at any given time such that guests were able to social distance and remain 6 feet away from groups other than those in their households. Due to the smaller rooms and spaces in the museum a lower capacity was necessary in the Winterville Museum.

Effective **September 30, 2020**, with Executive Order # 169, the Depot met the criteria as a “meeting space” and allowed to operate at 30% of the fire marshal capacity to the extent that social distancing guidelines could be maintained.

Effective **March 26, 2021**, Executive Order #204 permitted Museums to move to 100% of their fire marshal capacity and the Depot as a meeting space to move to 50% of the fire marshal capacity to the extent that social distancing guidelines could be maintained.

Note: Under the Executive Orders, the capacity restrictions for specifically defined categories of businesses and activities supersedes the general Mass Gatherings parameters.



**TOWN OF WINTERVILLE
FY 2021-2022 NON-TOWN AGENCY GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Senior Citizens Club

2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

First Citizens Bank 2607 Mills Winterville, NC 28590

3. Mailing Address: P.O. Box 432 Winterville, NC 28590

4. Street Address: 304 Ola Circle Winterville, NC 28590

5. Primary Contact Person:
Beatrice A. Henderson

6. Primary Contact Email Address:
Ccbea @ suddenlink.net

Secondary Contact Person:
Cleatrice Herbert

Secondary Contact Email Address:
NA

7. Primary Contact Phone:
252-814-9012

8. Primary Contact Cellular Phone:
252-814-9012

Secondary Contact Phone:
NA

Secondary Contact Cellular Phone:
252- 917- 0358

9. Date of Application: 4/20/2020

10. Fax: NA



11. Board of Directors, if any, including names, positions held and contact information:

Beatrice A. Henderson Director 252-814-9012, Calvin C. Henderson - Advisor, 252-814-9078, Cleatrice Herbert 252-917-0358 and Shirley Daniel 252-252-714-1385

12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes 2018- \$3,5000 2019- \$3,5000 2020-\$3,5000

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Conituous Annual Funding for Winterville Senior Citizens Club

15. Briefly describe how you will use the grant funds:

Transporting Seniors to meeting. Monthly Fellowship Luncheon, Door Prizes, Gift Card to Speaker, Mailing Letters, Copying News Letter, Local Bus Trip, Supplies, Printer, Breast Cancer Luncheon and King and Queen Luncheon.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

Enable Senior to have Consistent and timely meeting which provide outlet. Fellowship and enable them to feel physically and socializing witheach other every month.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

380

18. How many of the clients/citizens served are residents of the Town of Winterville?

90%-95%

19. What will be the impact on your agency, clients, or services if these program funds are not received?

The impact will be that seniors will not be provided with many of the opportunities presently available. Many activities would not happen, they will not have many of the resources and fellowship luncheon which are now provided to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for seniors during their golden years.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

#2. yes

21. Mission Statement and General Agency Overview:

The purpose of Winterville Senior Citizens Club is to provide needed services and activities to citizens 55 years and over, to be part of an organization that provides a better quality of life during their older years through the many non-profit agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Everything was done virtually

BUDGET DETAILS:

| 23. Expenditure Details: | Prior Year | Current Year | New Year |
|---------------------------------|-------------------|---------------------|-----------------|
| Personnel Services | 0 | 200.00 | 200.00 |
| Supplies | 700.00 | 750.00 | 1,450 |
| Services | 2,000.00 | 2,100.00 | 2675.00 |
| Capital Outlay | | | |
| TOTAL | 2,600.00 | 2,750.00 | 3,925.00 |

of positions (FTE)

| 24. Revenue Source: | Prior Year | Current Year | New Year |
|----------------------------|-------------------|---------------------|-----------------|
| Non-Town Revenue | 2,5000.00 | 3,500.00 | 5,000.00 |
| Town Funds | | | |

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services-** Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies-** Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services-** Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay-** Amount for tangible items costing \$500 or more.
 - Other-** Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, [Click or tap here to enter text.](#), Executive Director/President of (NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henerson


 Signature of President/Executive Director of Agency/Organization

Date: 4/21/2021



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee Inc.**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be require if grant awarded.
56-2022174
3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**
4. Street Address: **227 Blount St. Winterville, NC 28590**
5. Primary Contact Person: **Alton Wadford, Chairman**
Secondary Contact Person: **Art Morrison, President**
6. Primary Contact Email Address: **altonwadford@gmail.com**
Secondary Contact Email Address: **art.morrison@ncmorrison.com**
7. Primary Contact Phone: **252-378-5344**
Secondary Contact Phone: **252-531-7803**
8. Primary Contact Cellular Phone: **252-378-5344**
Secondary Contact Cellular Phone: **252-531-7803**
9. Date of Application: **April 22, 2021**
10. Fax: **N/A**
11. Board of Directors, if any, including names, positions held and contact information:
Winterville Watermelon Festival Committee Board 2021
Festival Chairman: Alton Wadford
President: Art Morrison
Vice President: Lauren Starling
Secretary: Mike Watson
Treasurer: Mike Jordan
Trustees: Spence Evans, Kathy Watson, Debbie Avery and Alton Wadford
12. Amount of Town funds requested: **\$20,000.00**



13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? **Yes: 2018 \$50,000, 2019 \$50,000, 2020 \$50,000**
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? **Yes-this is a one-time additional request due to effects of the COVID-19 pandemic.**
15. Briefly describe how you will use the grant funds:
To provide funding:
1. To purchase hand sanitizing stations, hand sanitizer, rubber gloves, face masks, etc. as required at the time of the festival.
 2. To supplement sponsorship funding due to loss of sponsors because of COVID-19.
 3. To offset income lost due to providing a free Saturday night concert. This has been a paid concert for the past several years and generates a great deal of income. Because of all that our community has been through since March of 2020, our committee feels that this would be a great opportunity to give something back to the community. The Winterville and surrounding area citizens are ready for something good to happen for them.
- ***If these funds are not used, they will be returned to the Town of Winterville once all expenses have been paid.**
16. How will you measure the effect of this grant funding on clients, services and/or the community? **Each year we collect information from Winterville citizens and other festival goers during the festival, by email and social media. We will use this to conduct a festival review meeting in October. Any appropriate changes or additions are documented for the next year.**
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) **All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate at no charge.**
18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population is given opportunity to attend.**
19. What will be the impact on your agency, clients, or services if these program funds are not received? **The festival will have to modified tremendously.**
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. **Yes**
21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing 3days of exciting activities for its citizens and guests.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
We have an annual planning meeting with Town Staff and individual departments prior to the festival to make sure we are all on the same page. We are also inspected by the Health Department and Fire Marshall to ensure we are in compliance.

| | | | | |
|-----|--|---------------------------------|----------------------------------|--------------------------------------|
| 23. | Expenditure Details: Personnel Services | Prior Year N/A | Current Year N/A | New Year N/A |
| | Supplies | N/A | N/A | N/A |
| | Services | 166,000.00 | Cancelled | 134,500.00 |
| | Capital Outlay | N/A | N/A | N/A |
| | TOTAL | 166,000.00 | | 134,500.00 |
| | # of positions (FTE) | Volunteer Staff | Volunteer Staff | Volunteer Staff |
| 24. | Revenue Source: Non-Town Revenue | Prior Year 116,000.00 | Current Year Cancelled | New Year 64,500.00 |
| | Town Funds | 50,000.00 | 50,000.00 | 70,000.00 (2020 and 2021) |

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the

expenditure and revenue history as well as the expenditure and revenue information requested for the new year.

Personnel Services - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

Supplies - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Services - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

Capital Outlay - Amount for tangible items costing \$500 or more.

Other - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Alton Wadford , Chairman of the Winterville Watermelon Festival Committee Inc. do hereby

make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Alton Wadford – Chairman

4-22-2021

Name of Executive Director/President

Date

AGENCY NAME: Winterville Watermelon Festival Committee

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **April 23, 2021** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

Due to COVID-19, the 2020 Winterville Watermelon Festival was canceled and no funds received from the Town of Winterville were spent.

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Because the festival was canceled, our goals were not met for 2020.

- What goals/programs were unmet during the reporting period?

All goals were unmet for 2020.

- How were Winterville residents served by the Agency/Organization?

N/A

- How many total residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

This was open to the public with many activities at no cost to the attendees.

TOTAL RESIDENTS

0

TOTAL TOWN OF WINTERVILLE RESIDENTS

0

AGENCY NAME: Winterville Watermelon Festival Committee

- Any other pertinent information deemed appropriate.

The Winterville Watermelon Festival is made possible each year because of the partnership between the Watermelon Festival Committee and the Town of Winterville. Funding comes from the Town, festival sponsors and vendors and is what allows the festival to take place. Because of the COVID-19 pandemic, 2020 was quite an unusual year and the festival had to be cancelled. The town allowed us to keep their funding to be used in 2021. This year, we would like to make a special request for a one time additional \$20,000 be provided for the following reasons.

1. To purchase hand sanitizing stations, hand sanitizer, rubber gloves, face masks, etc. as required at the time of the festival.
2. To supplement sponsorship funding due to loss of sponsors and vendors because of COVID-19.
3. To offset income lost due to providing a free Saturday night concert. This has been a paid concert for the past several years and generates a great deal of income. Because of all that our community has been through since March of 2020, our committee feels that this would be a great opportunity to give something back to the community. The Winterville and surrounding area citizens are ready for something good to happen for them.

I know that this is an unusual request, but we are asking for this additional one-time funding with the understanding that if this is not used, it will be returned to the Town of Winterville once all expenses have been finalized.

Thank you for considering this request.

March 30, 2021

To: Ms. Terri L. Parker, Manager, Town of Winterville
Members of the Winterville Town Council

From: Greg Needham, Director of Libraries *GN*

Re: Winterville Library Budget for 2021-2022

In the budget process for 2021-2022, Sheppard Memorial Library respectfully requests the sum of \$163,500 as the amount needed from the Town of Winterville as reimbursement for Sheppard Memorial Library's cost of operating the Winterville Public Library from July 1, 2021 through June 30, 2022. This request is \$1,800 less than the amount approved by the Town Council for fiscal 2020-2021. Attached is a financial statement that breaks down the revenues and expenditures in detail.

The amount indicated above covers the cost of personnel and operational expenses to provide 56 hours of library service per week. We are pleased to continue our cooperative working relationship with the Town of Winterville to provide library service for the community.

Thank you for your consideration of this budget request and as always, I stand ready to present to the Town Council as needed, or otherwise provide more information to help with your budget process.

Sheppard Memorial Library Budget Request
For the Operation of the Winterville Public Library

| | FY 18-19 Budget | FY 19-20 Budget | FY 20-21 Budget | FY 21-22 Request |
|----------------------------|--------------------|--------------------|--------------------|---------------------|
| Revenues: | | | | |
| Town of Winterville | \$165,300 | \$165,300 | \$165,300 | \$163,500 |
| Pitt County Appropriation | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| Desk Receipts | \$12,115 | \$13,000 | \$10,300 | \$2,300 |
| State Aid | \$19,177 | \$19,068 | \$19,068 | \$19,648 |
| Total Revenue | \$206,592 | \$207,368 | \$204,668 | \$195,448 |
| Expenditures: | | | | |
| Wages & Benefits | \$125,882 | \$128,084 | \$131,004 | \$122,401 |
| Books | \$17,760 | \$17,000 | \$18,000 | \$15,000 |
| Audiovisual Materials | \$2,200 | \$2,200 | \$2,200 | \$1,288 |
| E Services (Online) | \$6,000 | \$6,000 | \$6,200 | \$8,350 |
| Periodicals | \$990 | \$1,000 | \$1,050 | \$1,100 |
| Internet Cost After E-Rate | \$1,175 | \$1,175 | \$927 | \$927 |
| Supplies | \$5,800 | \$5,800 | \$6,240 | \$8,250 |
| Fuel/Vehicle Maintenance | \$500 | \$500 | \$600 | \$500 |
| Equipment Maintenance | \$12,500 | \$13,000 | \$13,390 | \$13,500 |
| Postage | \$700 | \$750 | \$773 | \$300 |
| Business Services | \$4,000 | \$4,000 | \$4,200 | \$4,250 |
| Administrative Services | \$29,085 | \$27,859 | \$20,084 | \$19,582 |
| Total Expenditures | \$206,592 | \$207,368 | \$204,668 | \$195,448 |



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Sheppard Memorial Library (for the Winterville Public Library)
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
56-6000928
3. Mailing Address: 530 Evans Street, Greenville, NC 27858
4. Street Address: 530 Evans Street, Greenville, NC 27858
5. Primary Contact Person: Greg Needham
Secondary Contact Person: Lynn Woolard
6. Primary Contact Email Address: gneedham@sheppardlibrary.org
Secondary Contact Email Address: lwoolard@sheppardlibrary.org
7. Primary Contact Phone: 252-329-4585
Secondary Contact Phone: 252-329-4586
8. Primary Contact Cellular Phone: 252-341-6521
Secondary Contact Cellular Phone: 252-531-1974
9. Date of Application: 3/21/2021
10. Fax: 252-329-4255
11. Board of Directors, if any, including names, positions held and contact information:
See attachment A. Sheppard Memorial Library Board of Trustees
12. Amount of Town funds requested: \$163,500.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?
Yes, we have received \$165,300 each year in FY 18-19, FY 19-20, and FY 20-21
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?
Annual requests will be made to continue operating the Winterville Public Library.
15. Briefly describe how you will use the grant funds:
Funds are for staff wages and benefits, library circulating materials, online services, internet access - including wi-fi, operating supplies, postage, computer equipment and related maintenance, and business and administrative services.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Statistical data for the various public services is assessed regularly.
Statistical information includes patron door count, patron visits, items circulated.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Last fiscal year MONTHLY STATISTICAL USE includes: 89,604 patron visits; 1,296 NEW patron cards issued; 89,262 books checked out; 6,961 audiovisual materials circulated; and 24,236 public computer sessions; 111 library sponsored programs with 1,221 attendees; 533 public meeting room sessions with 1,986 attendees; 44 volunteers averaging 9 hours each. Even with the COVID pandemic impacting service measures between March 16th and June 30th 2020, library use at Winterville remains strong.
18. How many of the clients/citizens served are residents of the Town of Winterville?
The majority of Winterville library patrons are from the Winterville community.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
We will be unable to provide library service at the Winterville Public Library without these vital funds.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," The Sheppard Memorial Library System, on behalf of the Winterville Public Library is fully able to comply with the requirements of the Town grant agreement if selected to receive this grant. See the executed Non-Town Agency Funding Assurance Affidavit
21. Mission Statement and General Agency Overview:
See attachment B. Sheppard Memorial Library Vision and Mission Statement and Library Overview.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.
The Town of Winterville owns and maintains the land and building of the Winterville Public Library, and has a contractual agreement with Sheppard Memorial Library to provide library service at this facility. Pitt County government provides \$10,000 annually toward the operation of this library. Sheppard Memorial Library qualifies for, receives, and apportions 10% of state aid to public libraries through the State Library of North Carolina toward the operation of the Winterville Public Library (last year totaling \$19,068).

| 23. Expenditure Details: | FY 19-20 Budget | FY 20-21 Budget | FY 21-22 Request |
|--------------------------|-----------------|-----------------|-------------------|
| Personnel Services | 128,084 | 131,004 | 122,401 |
| Supplies | 32,750 | 35,470 | 35,729 |
| Services | 46,534 | 39,594 | 37,318 |
| Capital Outlay | 0 | 0 | 0 |
| TOTAL | 207,368 | 206,068 | 195,448 |
| # of positions (FTE) | 4.56 | 4.56 | 3.41 |
| 24. Revenue Source: | FY 19-20 | FY 20-21 | FY 20-21 New Year |
| Non-Town Revenue | 42,068 | 39,368 | 31,948 |
| Town Funds | 165,300 | 165,3700 | 163,500 |

**Sheppard Memorial Library Budget Request
For the Operation of the Winterville Public Library**

| | FY 18-19 Budget | FY 19-20 Budget | FY 20-21 Budget | FY 21-22 Request |
|----------------------------|--------------------|--------------------|--------------------|---------------------|
| Revenues: | | | | |
| Town of Winterville | \$165,300 | \$165,300 | \$165,300 | \$163,500 |
| Pitt County Appropriation | \$10,000 | \$10,000 | \$10,000 | \$10,000 |
| Desk Receipts | \$12,115 | \$13,000 | \$10,300 | \$2,300 |
| State Aid | \$19,177 | \$19,068 | \$19,068 | \$19,648 |
| Total Revenue | \$206,592 | \$207,368 | \$204,668 | \$195,448 |
| Expenditures: | | | | |
| Wages & Benefits | \$125,882 | \$128,084 | \$131,004 | \$122,401 |
| Books | \$17,760 | \$17,000 | \$18,000 | \$15,000 |
| Audiovisual Materials | \$2,200 | \$2,200 | \$2,200 | \$1,288 |
| E Services (Online) | \$6,000 | \$6,000 | \$6,200 | \$8,350 |
| Periodicals | \$990 | \$1,000 | \$1,050 | \$1,100 |
| Internet Cost After E-Rate | \$1,175 | \$1,175 | \$927 | \$927 |
| Supplies | \$5,800 | \$5,800 | \$6,240 | \$8,250 |
| Fuel/Vehicle Maintenance | \$500 | \$500 | \$600 | \$500 |
| Equipment Maintenance | \$12,500 | \$13,000 | \$13,390 | \$13,500 |
| Postage | \$700 | \$750 | \$773 | \$300 |
| Business Services | \$4,000 | \$4,000 | \$4,200 | \$4,250 |
| Administrative Services | \$29,085 | \$27,859 | \$20,084 | \$19,582 |
| Total Expenditures | \$206,592 | \$207,368 | \$204,668 | \$195,448 |

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Council. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Greg Needham, Library Director, of the Sheppard Memorial Library system do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the Sheppard Memorial Library System on behalf of the Winterville Public Library to receive Town funding.



3/30/2021

Name of Library Director

Date

Attachment A: Sheppard Memorial Library Board of Trustees

SHEPPARD MEMORIAL LIBRARY BOARD OF TRUSTEES

| Name | Appointment Made by | First Appointed | Current Term Expires |
|------------------------|--------------------------------------|--------------------------------|---------------------------------------|
| Dr. Terry S. Atkinson | County (Filled an unexpired term) | October 2019 | May 2023 (1st full term expires) |
| Mr. Jeff Coghill | City In 1st Term | October 2015 | October 2021 (2nd term expires) |
| Mr. Al Muller | City In 1st Term | October 2015 | October 2021 (2nd term expires) |
| Mrs. Lisa Mulligan | City In 1st Term | October 2019 | October 2022 (1st term expires) |
| Mrs. Veronica Roberson | County In 1st Term | March 2017 | March 2023 (2nd term expires) |
| Mr. Ralph Scott | City In 1st Term | October 2016 | October 2022 (2nd term expires) |
| Mr. Rick Smiley | City | City Council Representative | City Council Representative |
| Mr. Ray Spears, Jr. | City In 1st Term | January 2018 | January 2024 (2nd term expires) |
| Mrs. Tracy Stroud | County In 1st Term | March 2018 | March 2024 (2nd term expires) |
| Mr. Chris Ulffers | City (Filled an unexpired term) | August 2019 | October 2023 (1st full term ends) |
| Lauren White | County | County Commissioner | County Commissioner Representative |

Ralph Scott, Chair
 Tracy Stroud, Vice Chair
 Greg Needham, Library Director

Sheppard Memorial Library
 530 Evans Street
 Greenville, NC 27858-2398
 252-329-4586 (voice) 252-329-4255 (fax)

See attachment B: Sheppard Memorial Library Vision and Mission Statement

VISION

Sheppard Memorial Library is a reliable gateway to materials, services, and resources that serve the information, recreational, intellectual, and creative pursuits of the individual and the community. It provides a welcoming community space (both virtual and real) for the free flow of ideas and for the preservation of the community's heritage. It is recognized throughout eastern North Carolina as significantly enhancing the economic vitality and the quality of life in the area.

MISSION STATEMENT

Sheppard Memorial Library promotes the joys of reading, life-long learning, creativity, and economic growth. It collects and maintains diverse, comprehensive knowledge resources which nourish enlightenment, critical thinking, literacy, and understanding throughout the region.

In an era of consistent change, Sheppard Memorial Library offers stability and reliability to its community.

The library's primary mission is to provide high-interest material in a variety of formats and locations thereby allowing access and use of its collections and resources by as many individuals as possible.

The library supports both formal and informal education endeavors of persons in the community. It particularly supports reading and learning for children and assisting students in meeting objectives established during formal courses of study.

The library aggressively seeks to add to the knowledge infrastructure of Pitt County in order to support the vitality of the future knowledge-based economy. In this way it contributes to the economic development of the community.

The library's staff is composed of highly effective information specialists who assist library users in locating authoritative, timely, non-biased information among the myriad of possible sources. They aid persons in finding answers to everyday problems as well as issues that move beyond facts and data to knowledge and enlightenment.

Recognizing the need to remain current with the times, Sheppard Memorial Library regularly reviews its mission to ensure that the System is providing maximum benefit to its service area.

THE LIBRARY HAS SOMETHING FOR YOU

at five locations plus bookmobile and outreach service

Visit www.sheppardlibrary.org to learn more!

Expert Help from Librarians

Books for All Ages, Levels & Interests

Magazines & Newspapers

Reading-centered Programs Starting with Birth to 18 Months, then Toddler, Preschool, Family and Craft Programs, Summer Reading Club, and More

Self-Checkout

Library Elf Customizable Notices Via Email and Text for Holds & Overdues

Bookmobile Service

Outreach Service

Public Computers

Internet Access Including WiFi

FREE Computer Classes Including Computer Basics 1, 2 & 3; & Jobs-related Computer Skills Provided in Partnership with the Literacy Volunteers of Pitt County

Healthier-U Health Information Classes Provided in Partnership with ECU's Laupus Health Sciences Library

Web & Social Media Connectivity & Online Catalog, All Mobile Compatible

NC LIVE Online Access to Full-text Magazines, Newspapers, and More

E-Books

Online Magazines

Daily Reflector Online Archive

Downloadable Audiobooks

Online Job Search

Job Information

GED & Other Test Guides

Large Print Books

Online Book Clubs

Investment Guides

Free In-library Access to Ancestry.com

Local Documents & Census Records

DVDs & Books on CD

Photocopiers

Fax Service

Puppet Shows

Library Tours

Meeting Rooms with Online Scheduling

Annual Used Book Sales Sponsored by The Friends of the Sheppard Memorial Library

A Positive Community Destination

AGENCY NAME: Winterville Public Library

**TOWN OF WINTERVILLE
NON-TOWN AGENCY (NTA) FUNDING PROCESS
INSTRUCTIONS FOR COMPLETING AND
SUBMITTING THE COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization that received a monetary allocation from the Town of Winterville shall be required to submit a Comprehensive Report to the Town every Fiscal Year.

This Report shall be submitted to the Town Manager in normal times no later than March 31 of each year, however for the FY 2021-2022 NTA Application process, Comprehensive Reports will be due by 5:00 p.m. on Friday, April 23, 2021. The Comprehensive Report covers funds received for the previous Fiscal Year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

FY 20-21 summary of revenue and expenditures:

| | |
|-------------------------|------------------|
| Town Revenue | \$165,300 |
| Non-Town Revenue | \$39,368 |
| Total Revenue | \$204,668 |

| | |
|---------------------------|------------------|
| Personnel Expense | \$131,004 |
| Supplies Expense | \$34,463 |
| Services Expense | \$39,201 |
| Total Expenditures | \$204,668 |

- How did the Agency/Organization accomplish its stated goals for the reporting period?
In an era of consistent change, the library continues to offer reading materials in a variety of formats that contribute to the joy of reading, creativity, education, and personal growth. Since the COVID-19 pandemic affected every aspect of life for everyone living in this era, library facilities closed for only one week. That time was used for management to assess library services and how we can continue to meet the needs of our patrons. We quickly started offering curbside service when patrons were unable to enter facilities. Children's programming started occurring online so patrons could attend live, or view at their convenience. As soon as the governor's orders allowed, library facilities reopened to public access following CDC guidelines requiring masks, asking the COVID-related questions, allowing limited numbers of patrons in at a time, quarantining materials as they were returned, installing plexiglass to separate patrons from staff, and disinfecting in numerous ways. Children's take-home crafts were planned and made ready for family pickup. Our goal was to keep everyone employed who wanted to continue working. When staff members opted to stop working, we were able to give those hours to other part-time staff in that particular location, or we transferred staff from other locations to fill the void and meet the need. Except for the week we closed, library service has not stopped.

- What goals/programs were unmet during the reporting period?
Some library services have been impacted by the pandemic. To protect patrons and staff from possible exposure to COVID-19 access to public computing and use of meeting room space was halted. While patrons were allowed back into facilities, it is for grab-and-go service. The library cannot be a space for gathering until the pandemic is under control.
- How were Winterville residents served by the Agency/Organization?
Winterville residents have access to a variety of reading materials in a variety of formats. Families with children have access to materials and programs to help nurture and educate them. All of these service measures add to the knowledge infrastructure of Winterville and support the vitality of the knowledge-based economy. Library staff consists of information specialists to assist patrons in obtaining information from a variety of sources.
- How many total residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

Total Residents

Library statistics during the last fiscal year report show 89,604 patrons were served at the Winterville Library. We are unable to extrapolate residency.

Total Town of Winterville Residents

Library statistics during the last fiscal year report show 89,604 patrons were served at the Winterville Library. We are unable to extrapolate residency.

- Any other pertinent information deemed appropriate.
Thank you for your support of library service to the citizens of Winterville and Pitt County.