

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2025

As Certified by
Jessica Manning
Finance Director

Town of Winterville Fee Schedule Fiscal Year 2025-2026

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2025-2026 fiscal year:

Utility Department:

Residential Utility Deposits:

- Electric..... \$225.00 or a letter of good credit from a previous utility company.
- Water..... \$20.00 or a letter of good credit from a previous utility company.
- Sewer \$55.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits:

- Electric..... \$225.00
 - Water..... \$20.00
 - Sewer \$55.00
- All commercial accounts are required to pay a two (2) month deposit of \$600.

Service Charge:

- Cut on fee..... \$25.00
- Delinquent fee \$25.00 plus two-month deposit before reconnection.
(\$150.00 if initial deposit was made; \$300 if not)
- Returned Check Charge \$25.00

- Late Penalties: \$2.00
- Meter Tampering (All Utilities)..... \$100.00 fine plus estimated non-metered usage, as well an additional deposit of \$100.00, and cost of the new meter if damaged.

Water Tap Fee:

The following fees are the minimum amount due. The Tap fee includes Meter, Setter, Meter Box, ERT and labor for the install. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$1,200.00	\$2,200.00
1"	\$1,350.00	\$2,350.00
2"	\$3,000.00	\$4,000.00

New Subdivisions where the developer installs the lines, the developer will not be charged a tap fee, but will be responsible for the appropriate meter fee based on meter size.

Water Meter:

Meter Size	Cost
3/4"	\$250.00
1"	\$325.00
2"	\$1,000

Temporary Service at Fire Hydrant..... \$100.00

Sewer Access Fee:

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town representative. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$1,000.00	\$2,000.00

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee Gravity Feed Line\$35.00 per foot
 Pressure Feed Line\$25.00 per foot

The frontage fee is applied to a customer who resides in our service area but has not tapped on to the Town’s sewer system. This is normally used when a customer switches from Septic to Sewer.

System Development Fee:

Meter Size, inches	Water Meter SDF	Sewer Meter SDF	Combined Total
5/8	\$1,081.67	\$2,163.33	\$3,245.00
3/4	\$1,081.67	\$2,163.33	\$3,245.00
1	\$1,803.33	\$3,606.67	\$5,410.00
1-1/2	\$3,608.33	\$7,216.67	\$10,825.00
2	\$5,773.33	\$11,546.67	\$17,320.00
3	\$11,548.33	\$23,096.67	\$34,645.00
4	\$18,045.00	\$36,090.00	\$54,135.00
6	\$36,090.00	\$72,180.00	\$108,270.00
8	\$57,743.33	\$115,486.67	\$173,230.00
10	\$83,006.67	\$166,013.33	\$249,020.00
12	\$155,186.67	\$310,373.33	\$465,560.00

CMSD:

Residential:

Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial:

For commercial properties, the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service.....\$125.00
Underground Service\$500.00 < 100 feet; \$7.00 per foot > 100 feet
Commercial Underground: 200 amp.....\$800.00
Commercial Underground: 400 amp.....\$1,100.00
Commercial Underground: 600 amp.....\$2,500.00
Commercial Underground: 800 amp.....\$2,700.00
Commercial Distribution Cabinet\$2,000.00
Meter on Transformer cost of transformer plus 20%
Meter cost\$110.00 or actual cost of meter if greater than \$110
New Subdivisions.....\$1,500.00 per lot
Old Poles.....\$.40 per foot.
Outdoor Light w/ Underground Install \$85.00 minimum or \$3.00 per foot after 150 feet

Electric Line Extension:

Overhead Construction cost of labor and materials plus 20%

Underground Construction cost of labor and materials plus 20%

Convert Overhead to Underground

Residentialcost of service

Commercialcost of service.

Solid Waste Collection:

Residential Customer.....\$15.00 Per Container per month.
Residential Additional Recycling.....\$8.00 Per Container per month.

Non-Profit
Religious Organization\$15.00 Per Container per month.

Commercial
Commercial accounts will not be serviced by the
Town of Winterville or a contractor thereof.

General:

Cemetery Plots

In Town	In the ETJ	Out of Town*
\$800.00	\$1,200.00	NA*

*Cemetery plots are **not** available for purchase by Out of Town residents.

Opening and closing cemetery plots \$500.00.
Cremation Opening \$200.00.
After-hour arrangements (opening/closing/locating) \$150.00 additional.

Cable TV Franchise Application \$5,000.00 (non-refundable).

Taxicab Initial Franchise Application Fee \$30.00
Taxicab Renewal Franchise Application Fee \$19.00
Taxicab Annual Inspection Fee \$20.00
Taxicab Drivers Permit Application Fee \$15.00

Solicitation Permit \$20.00

Driveways and Curb Cutouts Cost of material or \$200.00 minimum.

Community Building Rental

In Town	Out of Town
\$225.00	\$300.00

Refundable Deposit of \$200 required.

Police Department:

Finger Printing Copies \$30.00
Off Duty Police Rate \$51.08 per hour

Planning and Zoning:

Site Development Plans (both residential and non-residential)

Submittal Fee \$500.00
Resubmittal Fee (Charged at 2nd Re-submittal)** Additional Base Fee.

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees

Text Amendment \$500.00 flat fee
Map Amendment \$550.00 + \$50 per acre not to exceed \$1,000.00.

Subdivision Plat Review Fee/Filing Fee

Preliminary Plat \$350.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Final Plat \$250.00 base fee plus \$50.00 per acre not to exceed \$1,000.00.

Stormwater Review Fee \$1,000.00 per project.

Resubmittal fee (Charged at 2nd Re-submittal)** Additional Base Fee.

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Compliance Certificate Fee

Residential	New construction or addition	\$50.00
	Remodeling, no addition	\$40.00
	Accessory building	\$30.00
Non-Residential	New construction or addition	\$75.00
	Remodeling, no addition	\$60.00
	Accessory building	\$50.00

Signs \$50.00

Conditional Use Permit Application Filing Fee \$500.00

Variance Application Filing Fee \$500.00

Zoning Appeal Filing Fee \$500.00

Copy of Zoning Ordinance \$30.00

Copy of Subdivision Ordinance \$20.00

Copies of Maps

E Size Plot Map \$40.00
D Size Plot Map \$30.00

Recreational Payment in Lieu of Dedication

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:**Fee Structure for Facility Rentals**

Facility Rentals					
Facility	Description	Hour	Half Day	Full Day	Full Day - Weekend
Picnic Shelter	Resident	\$10.00	\$25.00	\$35.00	
	Non-Resident	\$15.00	\$35.00	\$50.00	
	Electricity			\$20.00	
Tennis Courts	Court	\$5.00			
	Lights	\$15.00	If outside normal operating hours		
Athletic Fields	Bambino				
	Ruritan	\$25.00	\$50.00	\$100.00	\$150.00
	Kiwanis	\$25.00	\$50.00	\$100.00	\$150.00
	Smith	\$25.00	\$50.00	\$100.00	\$150.00
	Lights	\$35.00			
	Tournament	\$200.00 per field per day. Includes use of lights.			
Amphitheater	Category 1	\$200 per performance No charge for rehearsals			
	Category 2	\$250 per performance \$25 per hour for rehearsals			
	Category 3	\$500 per performance \$25 per hour for rehearsals			
	Category 4	\$150 no performance			
	Category 5	Reimbursement of employee cost if applicable			

Notes:

Half day rental represents 4 hours
Electricity at pavilion is \$20.00 per day.

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

Field Lights: \$35.00 per hour (any field)

If staff is needed for dragging and marking the fields, \$50 per hour (min 2 hours). Renter is responsible for repair costs beyond what is considered normal wear and tear.

Program & Event Fee Structure

Program	Resident	Non-Res
Cal Ripken Baseball	\$50.00	\$65.00
T-Ball & Pee Wee	\$35.00	\$45.00
Babe Ruth Baseball	\$50.00	\$65.00
Fall Baseball	\$30.00	\$45.00
Tackle Football	\$50.00	\$70.00
Flag Football	\$30.00	\$45.00
Softball	\$10.00	\$20.00
Soccer	\$30.00	\$45.00
Cheerleading	\$30.00	\$45.00
Adult Kickball	\$30.00	\$45.00
Dances	\$15.00	\$25.00

Sponsorship Fees

Program	Fee
Men's Softball	\$400.00
Women's Softball	\$350.00
Co-Ed Softball	\$400.00
Soccer	\$200.00
Cal Ripken Major, Minor, Rookie	\$325.00
T-Ball & Pee Wee	\$250.00
Fall Baseball	\$250.00
Babe Ruth	\$325.00
Flag Football	\$200.00
Tackle Football	\$325.00

PCC Softball Agreement: \$2,600.00 (total) flat rental rate for spring and fall season.

Fire Services Fees:

Fire Inspection (First Visit) first or a minimum of 3000 square feet	In Town \$60.00
.....	ETJ \$90.00
Each additional 1,000 square feet	In Town \$3.00
Each additional 1,000 square feet	ETJ \$4.50
Fire Inspection (Re-inspection for Violations)	In Town \$30.00
.....	ETJ \$45.00
Each additional 1,000 square feet	In Town \$1.50
Each additional 1,000 square feet	ETJ \$2.25
Foster Home Inspection	In Town \$60.00
.....	ETJ \$90.00
Plan Review (Per Building) up to 3000 square feet	In Town \$100.00
.....	ETJ \$150.00
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Site Plan Review	In Town \$100.00
.....	ETJ \$150.00
Fire Alarm Plan Review & Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Fire Alarm Additional Field Test (Retest)	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Plan Review and Field Test	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$3.00
Each additional 1000 square feet	ETJ \$4.50
Sprinkler Review and Field Re-Test or Additional Site Visits	In Town \$75.00
.....	ETJ \$112.50
Each additional 1000 square feet	In Town \$1.50
Each additional 1000 square feet	ETJ \$2.25
Hood and Suppression Plan Review	In Town \$50.00
.....	ETJ \$75.00
Hood & Suppression Field Test & Additional Site Visits	In Town \$50.00
.....	ETJ \$75.00
Re-piping Permit	In Town \$100.00
.....	ETJ \$150.00
Burn Permit	In Town \$50.00
.....	ETJ \$75.00

Private Hydrant Permit	In Town \$100.00
.....	ETJ \$150.00
Display & Exhibits Permit	In Town \$50.00
.....	ETJ \$75.00
Fair and Carnivals Permit.....	In Town \$100.00
.....	ETJ \$150.00
Tent Permit.....	In Town \$50.00
.....	ETJ \$75.00
Fumigating & Fogging Permit.....	In Town \$50.00
.....	ETJ \$75.00
Pyrotechnics / Explosives (+ Hourly Fee for Inspectors)	In Town \$50.00
.....	ETJ \$75.00
Miscellaneous and Other Permits	In Town \$50.00
.....	ETJ \$75.00
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Fire Reports.....	\$5.00
Tank Installation Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Extraction Permit.....	In Town \$150.00
.....	ETJ \$225.00
Tank Abandonment.....	In Town \$150.00
.....	ETJ \$225.00
Tank Follow-up Inspection	In Town \$50.00
.....	ETJ \$75.00
ABC License	\$100.00
Fire Prevention Ordinance Violation	\$50.00 - \$500.00
Hazardous Material Spills (Per Man Hour)	\$30.00

Building Inspections Department Permit Fees:

Building Permits

Residential New Construction – Additions - Alterations / Renovations
Permit Fee: \$0.18 per Total Square Feet (Minimum Fee: \$125.00)

Detached Storage Buildings - Detached Garages and Carports
Permit Fee: \$0.17 per Total Square Feet (Minimum Fee: \$125.00)

Home Recovery Fund fee of \$10.00 will be assessed to all residential permits obtained by licensed contractor.

Commercial – New Construction - Additions - Alterations / Renovations
Permit Fee: \$0.20 per Total Square Feet (Minimum Fee: \$200.00)

Manufactured Homes – New and Used
Single Wide - \$125.00
Double Wide - \$175.00

Modular Offices and Classrooms - \$200.00

Demolition Permits
Residential - \$100.00
Commercial - \$150.00

Insulation \$50.00
Daycare / Group Homes \$100.00
Change of Occupancy..... \$75.00
Roofing Permit \$50.00
ABC Permit \$50.00
Swimming Pool \$125.00
Signs – Wall and Freestanding \$100.00/sign

Re-inspection Fee: \$100.00 first time; \$150.00 each time thereafter under same inspection.

Penalty for Beginning Work Without A Permit: \$200.00 Fee Plus the Cost of the Permit.

Electrical Permits

Residential – New Construction - Additions
Permit Fee - \$0.07 per Total Square Feet (Minimum Fee - \$75.00)

Commercial – New Construction - Additions
Permit Fee - \$0.09 per Total Square Feet (Minimum Fee - \$75.00)

Alterations – Adding Outlets – Commercial and Residential
Permit Fee - \$75 / 20 Outlets

Temporary Construction Service Poles - \$60.00

Swimming Pools - \$100.00

Change of Electrical Service
\$100.00 Up To 400 Amps
\$200.00 More Than 400 Amps

Mobile Homes - \$75.00

Electric Signs - \$50.00 per sign

Residential Generators - \$100.00

Commercial Generators - \$150.00

Temporary Power Residential for Electrical Power before Issuance of C/O - \$125.00

Temporary Power Commercial for Electrical Power before Issuance of C/O - \$150.00

Mechanical Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet

Change outs - \$90.00 Unit

Ductwork Only – Adding or Replacing \$65.00

Refrigeration - \$50.00 Unit

Commercial Kitchen Hood Fans – \$100.00 Hood

Paint Spray Booths - \$100.00 Unit

Gas Logs / Fireplace – \$80.00 Unit

Gas Lines - Residential - \$50.00

Gas Lines - Commercial - \$80.00

Plumbing Permits

Residential– New Construction – Additions - Alterations
Permit Fee - \$0.07 per Heated Square Feet (Minimum Fee - \$60.00)

Commercial – New Construction – Additions - Alterations
Permit Fee - \$0.09 per Heated Square Feet (Minimum Fee - \$60.00)

Service Water Line Only - \$40.00

Sewer Line Replacement - \$40.00

Irrigation Water Service - \$50.00

Manufactured Homes / On Frame Modular - \$60.00

Adopted this the 9th day of June 2025.




Richard E. Hines, Mayor

ATTEST:


Donald Harvey, Town Clerk