

## Coach Adding a Sport Instructions

Fee paid by coach

### Instructions for adding a sport to your NAYS Coach membership:

- Go to the NAYS homepage at [nays.org](https://nays.org).
- Click **Log In** – Located on the upper right-hand corner of the NAYS homepage.
- On the following page (*log in hub*) locate the red **COACH** box and click **Log in** under **Member Account: For existing members**.
- Enter your email address or NAYS ID along with your password then click **Log In**. If needed, click Need help logging in?
- Under the Membership Info section click **Add a Sport**. A new window will open with a list of your Training History.
- On the left hand slide, select a sport from the list of Additional Sport Trainings.
- Provide payment information and click **Submit**.

**Note:** The cost of adding a sport to your membership is \$5 (per sport). The membership renewal fee is \$20 annually regardless of the number of sports you have completed.

- Review all training sections and complete the review questions.

You will receive a new membership card in the mail within 7-10 business days, and it will include all of the trainings you have completed.

Remember to take advantage of all the benefits offered to you as part of your NAYS membership, including **free trainings**; Concussion Awareness, Bullying Prevention, Protecting Against Abuse, and Coaching Children with Mental Health Challenges.