



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

DR. JOHN HILL

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

KEEN LASSITER, TOWN ATTORNEY

AMY P. BARROW, ACTING TOWN CLERK

BEN WILLIAMS, ASSISTANT TOWN MANAGER

ANTHONY BOWERS, FINANCE DIRECTOR

WILLIE GAY, INSPECTOR/GIS TECHNICIAN

EVAN JOHNSTON, PARKS AND RECREATION DIRECTOR

DAVID MOORE, FIRE CHIEF

STEPHEN PENN, ECONOMIC DEVELOPMENT PLANNER

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

MIKE WELDIN, INSPECTOR/CODE ENF. OFFICER

RYAN WILLHITE, POLICE CHIEF

ROBERT SUTTON, ELECTRIC DIRECTOR

ADOPTED BUDGET FY 2017-2018



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APPROVED ANNUAL BUDGET – FY 2017-2018

July 1, 2017

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Dr. John Hill, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Approved Annual Budget for the 2017-2018 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Annual Budget for Fiscal Year 2017-2018, beginning July 1, 2017 and ending June 30, 2018. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Approved Annual Budget:

- *includes no tax adjustments;*
- *Includes no fee adjustments;*
- *Includes current level of service to citizens;*
- *Maintains a high level of benefits for employees. Health Insurance Premiums (Blue Cross/Blue Shield) increased 9.71% and the prescription co-pays which changed in FY 2016-2017 will revert to the lower co-pays of FY 2015-2016 (great news)! There is an increase in the Emergency Room co-pay from \$150 to \$300. Dental Insurance Premiums (Met-Life) increased 3%. The Approved Budget has the Town absorbing the increased costs to both employee insurance premiums as well as the percentage in dependent insurance premiums currently paid by the Town.*
- *Includes funding for a 1.5% Cost of Living Adjustment (COLA) for all employees and the institution of a Pay for Performance (Merit) system, which will give a 1% to employees who "meet standard" and 1.5% to employees who "exceed standard." These increases are budgeted as follows: COLA begins July 1, 2017 and Merit Pay will begin January 1, 2018.*
- *includes level funding for Non-Town Agency requests (please see Appendix Tab for details);*
- *includes level funding for the Sheppard Memorial Library request (please see Appendix Tab for details);*
- *includes contributions from the Water, Sewer, Stormwater and Electric funds to the General Fund to compensate for administrative services; and*

- *contains departmental capital requests as directed by Council (during the May 30 and May 31 Budget workshops).*

The Approved Annual Budget does not include:

- *funding for three (3) positions. Two (2) were frozen and unfunded in FY 11-12 and one (1) was frozen and unfunded in FY 12/13 due to lack of funds; or*
- *any new positions.*

It should be noted that the Budget was balanced with use of various Fund Balances as directed by Council during the May 30 and May 31, 2017 Budget Workshops.

Below is a brief budgetary summary of point of interests:

General Fund:

All revenues, which comprise the General Fund, have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The proposed budget assumes a 98% collection rate for ad valorem taxes and a slight increase in local option sales tax.

There is a General Fund balance appropriation included in the amount of \$309,486 and a transfer from the Electric Fund to the General Fund in an amount of \$311,000 (which equates to approximately 4.9% of total Electric Revenues).

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets.

Some highlights (In addition to departmental requests) in the General Fund Departmental budgets include:

- Freezing two (2) positions, which without additional revenue will remain unfunded for FY 2017-2018. The positions which have been frozen are as follows:
 - one (1) Police officer;
 - one (1) Equipment Operator;
- Improving the employee benefits at current levels, which entail a 9.71% increase in health insurance premiums (Blue Cross/Blue Shield) and a 3% increase in dental insurance premiums (Met-Life). Improvements are denoted in the bulleted list above.
- Continued funding for the Summer Worker Program;
- Non-Town agency allocations in the amount of \$73,000. The **cash** allocation requests for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$35,000 (an additional \$10,000 is budgeted to cover Town Festival expenses);*
 - *Boys and Girls Club - \$5,000;*

- *Winterville Chamber of Commerce - \$20,000 (the Town provides an approximate \$10,000 in in-kind services such as office space, phone, computer, internet, etc.);*
 - *Pitt County Council on Aging (Meals on Wheels) - \$3,000;*
 - *Rebuilding Together, Pitt County, NC - \$5,000;*
 - *Winterville Senior Citizens Club - \$2,500;*
 - *Senior Adult Fellowship - \$2,500;*
 - *Winterville Historic and Arts Society – the Town provides an approximate \$8,000 in in-kind services for the Ange House and Train Depot; and*
 - *Pitt County Girls Softball – N/A.*
- Sheppard Memorial Library allocation in the amount of \$165,300;
 - A General Fund transfer to the Parks and Recreation Fund in an amount of \$1,125,611;
 - \$25,000 to fund economic development efforts;
 - \$20,000 for the Town's Urgent Repair Program;
 - \$20,000 for the Town's Downtown Façade Program; and
 - Departmental capital requests such as: *Police Department improvements (\$10,000), Operations Center Equipment building (\$306,200), Town Hall HVAC repairs (\$42,000), repair of Town Hall skylights (\$16,000), replacement of Fire Department rear bay doors, (\$35,000), lawn mower (\$12,000), replacement Fire Department replacement engine (\$500,000), and Public Works dump trailer (\$35,000)* are included as directed by Council.

The General Fund is balanced. Revenues and Expenditures are estimated to be **\$9,422,083** for FY 2017-2018.

Powell Bill:

The North Carolina General Statutes require that a sum of \$147,500,000 otherwise known as Powell Bill funds be disbursed to the qualifying municipalities on or before October 1st and January 1st, each year. Annual Powell Bill funds shall be expended primarily for the purposes of resurfacing streets within the corporate limits of the municipality. The funds may also be used for maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare within the municipal limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

The Approved Annual Budget includes a Powell Bill Fund budget where revenues are comprised of the Town's annual allocation from the State of approximately \$256,303, Powell Fund balance of \$360,197 and a small amount of interest income (approximately \$2,000). The Town plans to pave and resurface streets, repair and replace storm water and drainage infrastructure, and install some sidewalks. The total budget for this fund (revenues and expenditures) totals \$618,500.

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget.

The Recreation Fund is balanced and includes Departmental capital requests such as *a truck (\$26,500); a transit van (\$30,000), lawn mower (\$12,000), sidewalk (\$10,000), and playground equipment for both parks (\$400,000)* are included as directed by Council. Revenues and Expenditures are estimated to be \$1,461,901 for FY 2017-2018.

Enterprise Funds Summary:**Electric Fund:**

Electric revenues and expenditures have been estimated in a manner similar to the General Fund budget.

The Electric Fund is balanced and includes Departmental capital requests such as a *line truck (\$265,000)*, *new subdivision work (\$100,000)*, *circuit rehabilitation (\$41,954)*, *LED street lights (\$62,500)*, and an *ATV with tank & sprayer (\$16,000)* are included as directed by Council. Revenues and Expenditures are estimated to be \$6,828,823 for FY 2017-2018.

There is a transfer from Electric Fund to General Fund in the amount of \$311,000 as is done annually to assist in covering the costs of operations.

Water Fund:

Water revenues and expenditures have been estimated in a manner similar to the General Fund budget.

Freezing one (1) position, which without additional revenue will remain unfunded for FY 2017-2018. The positions, which have been frozen, are as follows:

- *one (1) Utility Maintenance Mechanic.*

\$372,000 is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may recall, the Town is subject to the Capacity Use rules, which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The first and second reductions have taken place (50%) and the third and final reduction is scheduled to take place in August of 2018.

The Water Fund is balanced and showing a contingency of \$12,265. Revenues and Expenditures are estimated to be \$1,512,014 for FY 2017-2018.

Sewer Fund:

Sewer revenues and expenditures have been estimated in a manner similar to the General Fund budget.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula, which contains several components. The Town's appropriation to CMSD decreased by approximately \$100,000 which reflects the first complete year of implementation of the new system for charging member entities based entirely on flow.

The Sewer Fund is balanced and includes a fund balance appropriation of \$227,126. Departmental capital requests such as *Church Street lift station control panel replacement (\$124,000)*, *Church Street gravity sewer project (\$100,000)*, and *8" force main project (\$25,000)*

are included as directed by Council. Revenues and Expenditures are estimated to be \$2,202,991 for FY 2017-2018.

Storm Water Fund:

Sewer revenues and expenditures have been estimated in a manner similar to the General Fund budget.

The Stormwater Fund is balanced and includes a fund balance appropriation of \$13,680. Revenues and Expenditures are estimated to be \$200,900 for FY 2017-2018.

Conclusion:

It is with caution that Staff presents the FY 2017-2018 Approved Annual Budget. Staff is pleased with the Town's progress economically and we hope and plan for that to continue. As you know, the cost of doing business continues to rise and as such, it requires us to assess our current revenue streams and adjust accordingly, while planning for the future. This will most certainly include studying the ad valorem tax rate and utility rates and fees.

Staff looks forward to answering any questions you may have.

Thank you.

Sincerely,

Terri L. Parker

Terri L. Parker
Town Manager

Anthony Bowers

Anthony Bowers
Finance Director

**Fund Summaries
Budget Year 2017-2018**

Fund	Revenues						Appropriations
	Internal		External				
	Current	Prior Year	Services	Transfer	Debt Proceeds		
General Fund	\$ 7,048,652.00	\$ 309,486.00	\$ 1,252,945.00	\$ 311,000.00	\$ 500,000.00	\$ 9,422,083.00	
Recreation	\$ 182,905.00	\$ -	\$ -	\$ 822,496.00	\$ 456,500.00	\$ 1,461,901.00	
Powell Bill	\$ 258,303.00	\$ 360,197.00	\$ -	\$ -		\$ 618,500.00	
Vehicle Replacement	\$ -		\$ -	\$ 29,239.00		\$ 29,239.00	
Electric	\$ 6,776,323.00	\$ -	\$ 52,500.00	\$ -		\$ 6,828,823.00	
Water	\$ 1,512,014.00	\$ -	\$ -	\$ -		\$ 1,512,014.00	
Sewer	\$ 1,975,865.00	\$ 227,126.00	\$ -			\$ 2,202,991.00	
Stormwater	\$ 187,310.00	\$ 13,680.00	\$ -	\$ -		\$ 200,990.00	
Total	\$ 17,941,372.00	\$ 910,489.00	\$ 1,305,445.00	\$ 1,162,735.00	\$ 956,500.00	\$ 22,276,541.00	

GENERAL FUND (10) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3110	TAXES CURRENT BUDGET	\$3,131,537.00	\$3,131,537.00	\$3,209,623.00	\$3,209,623.00	\$3,209,623.00
3120	TAXES PRIOR YEAR	\$36,646.00	\$36,646.00	\$12,653.00	\$12,653.00	\$12,653.00
3130	TAXES 2 PRIOR YEARS	\$7,905.00	\$7,905.00	\$7,973.00	\$7,973.00	\$7,973.00
3140	OTHER PRIOR YEARS	\$586.00	\$586.00	\$7,745.00	\$7,745.00	\$7,745.00
3150	TAXES PENALTIES AND INTER	\$12,219.00	\$12,219.00	\$12,219.00	\$12,219.00	\$12,219.00
3160	VEHICLE PROPERTY TAXES	\$397,540.00	\$397,540.00	\$444,713.00	\$444,713.00	\$444,713.00
3170	HEAVY EQUIPMENT TAX	\$31,000.00	\$31,000.00	\$23,838.00	\$23,838.00	\$23,838.00
3210	LOCAL OPTION SALES TAX	\$1,921,596.00	\$1,921,596.00	\$2,017,212.00	\$2,017,212.00	\$2,017,212.00
3220	BUSINESS PRIVILEGE LICENS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3230	SPECIAL ASSESSMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3240	BEER AND WINE EXCISE TAX	\$39,311.00	\$39,311.00	\$41,919.00	\$41,919.00	\$41,919.00
3310	PAYMENT IN LUE OF TAXES	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
3319	SOLID WASTE DISPOSAL	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
3320	UTILITY FRANCHISE TAX	\$392,522.00	\$392,522.00	\$380,204.00	\$380,204.00	\$380,204.00
3410	DOT GRANT REIMBURSEMENT	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00	\$3,600.00
3415	GRANT REVENUE	\$0.00	\$40,200.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3425	TREE GRANT - TOWN CONTRIB	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3430	TREE CERTIFICATES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3510	ZONING ORDINANCE / AMENDM	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
3520	SUBDIVISION PLAT REVIEW	\$1,500.00	\$1,500.00	\$2,000.00	\$2,000.00	\$2,000.00
3530	ZONING COMPLIANCE CERT	\$500.00	\$500.00	\$2,000.00	\$2,000.00	\$2,000.00
3540	CONDITIONAL USE APPLICATI	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
3550	VARIANCE/ZONING APPEAL	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
3560	PLANNING DOCUMENTS	\$50.00	\$50.00	\$50.00	\$50.00	\$50.00
3610	CABLE TV FRANCHISE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3612	COMMUNITY BUILDING RENT	\$11,000.00	\$11,000.00	\$9,690.00	\$9,690.00	\$9,690.00
3629	KENNAN FLEMING MEM FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3634	FIRE INSPECTIONS	\$19,080.00	\$19,080.00	\$19,800.00	\$19,800.00	\$19,800.00
3635	USER ACCESS FEE	\$0.00	\$0.00	\$9,000.00	\$9,000.00	\$9,000.00
3636	BUILDING INSP	\$130,933.00	\$130,933.00	\$141,288.00	\$141,288.00	\$141,288.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3809	UNAUTHORIZED SUBSTANCE TA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3810	COURT FEES	\$4,000.00	\$4,000.00	\$2,500.00	\$2,500.00	\$2,500.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$500,000.00	\$500,000.00

Beginning July 1, 2017

3820	MISCELLANEOUS	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
3821	ELECTRIC FUND CONTRIBUTIO	\$215,000.00	\$215,000.00	\$215,000.00	\$311,000.00	\$311,000.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3823	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3824	CONTRIBUTION FROM RECREAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3829	CONTRIBUTION FOR SERVICES	\$1,018,213.00	\$1,018,213.00	\$1,027,946.00	\$1,252,945.00	\$1,252,945.00
3830	GRAVE OPEN/CLOSING	\$6,180.00	\$6,180.00	\$3,060.00	\$3,060.00	\$3,060.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$393,624.00	\$0.00	\$309,486.00	\$309,486.00
3840	CEMETERY PLOTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3850	CORPORATE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3860	SANITATION	\$508,164.00	\$508,164.00	\$516,000.00	\$516,000.00	\$516,000.00
3861	WINT. EMS RIEMB	\$119,833.00	\$119,833.00	\$109,878.00	\$109,878.00	\$109,878.00
3862	WINTERVILLE RESCUE RENT	\$22,580.00	\$22,580.00	\$20,580.00	\$20,580.00	\$20,580.00
3863	POLICE EVENT PAY			\$19,057.00	\$19,057.00	\$19,057.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3887	COUNTY CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$5,000.00	\$5,000.00	\$7,500.00	\$7,500.00	\$7,500.00
	Totals	<u>\$8,061,045.00</u>	<u>\$8,494,869.00</u>	<u>\$8,291,598.00</u>	<u>\$9,422,083.00</u>	<u>\$9,422,083.00</u>

RECREATION FUND (15) Budget

RECREATION FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3613	CAL RIPKIN	\$14,300.00	\$14,300.00	\$15,100.00	\$15,100.00	\$15,100.00
3614	TEE BALL	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00	\$11,500.00
3615	SOFTBALL ADULT	\$8,930.00	\$8,930.00	\$8,930.00	\$8,930.00	\$8,930.00
3616	FOOTBALL	\$12,775.00	\$12,775.00	\$12,975.00	\$12,975.00	\$12,975.00
3617	FALL BASEBALL	\$8,950.00	\$8,950.00	\$9,350.00	\$9,350.00	\$9,350.00
3618	BABE RUTH BASEBALL	\$0.00	\$4,100.00	\$5,100.00	\$5,100.00	\$5,100.00
3620	RECREATION PROGRAMS	\$10,000.00	\$10,000.00	\$12,950.00	\$12,950.00	\$12,950.00
3621	PAVILION RENTAL	\$3,700.00	\$3,700.00	\$3,900.00	\$3,900.00	\$3,900.00
3622	DONATIONS AND SPONSORSHIP	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
3623	ROOKIE BALL	\$9,200.00	\$9,200.00	\$9,600.00	\$9,600.00	\$9,600.00
3624	CONCESSION	\$56,950.00	\$56,950.00	\$57,000.00	\$57,000.00	\$57,000.00
3625	GENERAL FUND TRANSFER	\$662,511.00	\$778,611.00	\$725,611.00	\$822,496.00	\$822,496.00
3626	REC SUB FEE RESERV ALLOCA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3627	RECREATION SUB FEES	\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00
3628	FUND RAISING CONTRIBUTION	\$12,600.00	\$12,600.00	\$12,900.00	\$12,900.00	\$12,900.00
3632	TOURNAMENT REV	\$18,500.00	\$18,500.00	\$19,100.00	\$19,100.00	\$19,100.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$456,500.00	\$456,500.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$35,824.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		\$834,416.00	\$1,006,940.00	\$908,516.00	\$1,461,901.00	\$1,461,901.00

POWELL BILL FUND (16) Budget

POWELL BILL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3440	POWELL BILL DISTRIBUTION	\$264,300.00	\$264,300.00	\$256,303.00	\$256,303.00	\$256,303.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$561,920.00	\$593,197.00	\$360,197.00	\$360,197.00
3884	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3945	CONTRIBUTION FROM STWATER	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$266,300.00</u>	<u>\$903,220.00</u>	<u>\$851,500.00</u>	<u>\$618,500.00</u>	<u>\$618,500.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3874	WATER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3875	SEWER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3876	GEN FUND DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3877	REC DEBT SERV CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3878	EL DEBT SERV CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3880	RECREATION FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3881	ELECTRIC FUND CONRTIBUTIO	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3884	GENERAL FUND CONT	\$29,686.00	\$29,696.00	\$29,239.00	\$29,239.00	\$29,239.00
Totals		<u>\$29,686.00</u>	<u>\$29,696.00</u>	<u>\$29,239.00</u>	<u>\$29,239.00</u>	<u>\$29,239.00</u>

HOME HOUSING PROGRAM (20) Budget

HOME HOUSING PROGRAM

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$17,800.00	\$0.00	\$0.00	\$0.00
3871	GENERAL FUND CONT	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
Totals		<u>\$20,000.00</u>	<u>\$37,800.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

WATER FUND CAPITAL PROJEC (43) Budget

WATER FUND CAPITAL PROJEC

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$35,000.00	\$35,000.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$1,792,945.00	\$1,792,945.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$80,000.00	\$80,000.00
3822	WATER FUND CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$22,055.00	\$22,055.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,930,000.00</u>	<u>\$1,930,000.00</u>

SEWER FUND CAPITAL PROJEC (44) Budget

SEWER FUND CAPITAL PROJEC

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3822	WATER FUND CONTRIBUTION			\$0.00	\$50,190.00	\$50,190.00
3828	DEBT PROCEEDS			\$0.00	\$2,127,020.00	\$2,127,020.00
Totals				<u>\$0.00</u>	<u>\$2,177,210.00</u>	<u>\$2,177,210.00</u>

WATER FUND CP - ELV TANK (48) Budget

STIMULUS GRANTS - ARRA

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3828	DEBT PROCEEDS	\$0.00	\$723,300.00	\$0.00	\$723,300.00	\$723,300.00
3882	WATER FUND CONTRIBUTION	\$0.00	\$68,450.00	\$0.00	\$68,450.00	\$68,450.00
Totals		<u>\$0.00</u>	<u>\$791,750.00</u>	<u>\$0.00</u>	<u>\$791,750.00</u>	<u>\$791,750.00</u>

ELECTRIC FUND (60) Budget

ELECTRIC FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3611	UTILITIES SERVICE CHARGE	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00	\$44,500.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$6,480.00	\$0.00	\$0.00	\$0.00
3901	ELECTRIC SALES	\$6,127,815.00	\$6,127,815.00	\$6,291,423.00	\$6,291,423.00	\$6,291,423.00
3902	CONNECTION FEES	\$0.00	\$33,400.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3907	RETAINED EARNINGS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3908	CONTRIB FOR METERING DIV	\$34,000.00	\$44,000.00	\$52,500.00	\$52,500.00	\$52,500.00
3909	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3910	MUNICIPAL STREET LIGHT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3911	EL SALES TAX	\$429,000.00	\$429,000.00	\$440,400.00	\$440,400.00	\$440,400.00
3912	NC RENEWABLE ENERGY CREDI	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$6,635,315.00</u>	<u>\$6,685,195.00</u>	<u>\$6,828,823.00</u>	<u>\$6,828,823.00</u>	<u>\$6,828,823.00</u>

WATER FUND (61) Budget

WATER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3611	UTILITIES SERVICE CHARGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3633	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$5,000.00	\$0.00	\$0.00	\$0.00
3883	SEWER FUND CONT	\$0.00	\$0.00	\$55,206.00	\$55,206.00	\$55,206.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3921	WATER SALES	\$1,430,632.00	\$1,430,632.00	\$1,446,858.00	\$1,446,858.00	\$1,446,858.00
3922	CONNECTION FEES	\$0.00	\$24,875.00	\$0.00	\$0.00	\$0.00
3923	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3924	SEWER FUND TRANS FOR SERV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3925	ANNUAL DEBT PMT CC SCHOOL	\$0.00	\$9,950.00	\$9,950.00	\$9,950.00	\$9,950.00
3926	METER PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$60,050.00	\$0.00	\$0.00	\$0.00
Totals		\$1,430,632.00	\$1,530,507.00	\$1,512,014.00	\$1,512,014.00	\$1,512,014.00

SEWER FUND (62) Budget

SEWER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3415	GRANT REVENUE	\$0.00	\$150,000.00	\$0.00	\$0.00	\$0.00
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3811	DEBT SERVICE PROCEEDS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$87,000.00	\$0.00	\$227,126.00	\$227,126.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3931	SEWER CHARGES	\$1,818,000.00	\$1,818,000.00	\$1,860,865.00	\$1,860,865.00	\$1,860,865.00
3932	TAPPING FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3933	BAWC REVENUE	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00	\$115,000.00
3934	SEWER SYS IMPROVEMENT FEE	\$0.00	\$16,054.00	\$0.00	\$0.00	\$0.00
3935	RETAINED EARNINGS	\$0.00	\$10,000.00	\$0.00	\$0.00	\$0.00
3936	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3937	TRANSFER FROM ELECT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3938	DEVELOPER CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,933,000.00</u>	<u>\$2,196,054.00</u>	<u>\$1,975,865.00</u>	<u>\$2,202,991.00</u>	<u>\$2,202,991.00</u>

STORMWATER FUND (63) Budget

STORMWATER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
3420	MISC GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3710	INVESTMENT INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3820	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3831	FUND BALANCE APPROPRIATIO	\$0.00	\$70,000.00	\$0.00	\$13,680.00	\$13,680.00
3871	GENERAL FUND CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3904	INTEREST INCOME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3942	FUND BALANCE CONTRIBUTION	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3943	STORMWATER BILLINGS	\$180,000.00	\$184,000.00	\$187,310.00	\$187,310.00	\$187,310.00
3944	CONTRIB FROM POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$180,000.00</u>	<u>\$254,000.00</u>	<u>\$187,310.00</u>	<u>\$200,990.00</u>	<u>\$200,990.00</u>

TOWN COUNCIL (1041411000) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES		\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00	\$39,000.00
4126	FICA EXPENSE		\$3,023.00	\$3,023.00	\$3,023.00	\$3,023.00	\$3,023.00
4127	INSURANCE EXPENSE		\$1,200.00	\$2,577.00	\$120.00	\$120.00	\$120.00
4221	PROFESSION DEVELOP-EDUCAT		\$6,800.00	\$5,423.00	\$6,800.00	\$6,800.00	\$6,800.00
	<i>ELECTRICITIES ANNUAL CONFERENCE</i>		\$3,500.00				
	<i>NCLM CONFERENCE</i>		\$2,000.00				
	<i>NCBEMO CONFERENCE</i>		\$300.00				
	<i>UNC SCHOOL OF GOVERNMENT</i>		\$1,000.00				
4222	TRAVEL-MEALS,LODGING,MILE		\$12,450.00	\$12,450.00	\$12,450.00	\$12,450.00	\$12,450.00
	<i>ELECTRICITIES CONFERENCE-LODGING</i>		\$4,000.00				
	<i>ELECTRICITIES CONFERENCE-TRAVEL</i>		\$1,500.00				
	<i>NCBEMO CONFERENCE-LODGING</i>		\$1,500.00				
	<i>NCBEMO CONFERENCE-TRAVEL</i>		\$500.00				
	<i>NCLM CONFERENCE-TRAVEL</i>		\$1,000.00				
	<i>NCLM CONFERENCE-LODGING</i>		\$2,500.00				
	<i>MEALS FOR SPECIAL MEETINGS AND BUDGET WORK SESSIONS</i>		\$1,450.00				
4223	POSTAGE & TELEPHONE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4234	DUES & SUBSCRIPTIONS		\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00	\$16,000.00
	<i>NCLM</i>		\$11,000.00				
	<i>NCLM-LEAGUE LETTER</i>		\$30.00				
	<i>NCLM-SOUTHERN CITY</i>		\$30.00				
	<i>UNC SCHOOL OF GOVERNMENT</i>		\$1,100.00				
	<i>MID-EAST COMMISSION</i>		\$3,440.00				
	<i>WINTERVILLE CHAMBER</i>		\$200.00				
	<i>NCBEMO</i>		\$100.00				
	<i>NC WOMEN IN MUNICIPAL GOVERNMENT</i>		\$100.00				
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4314	CAPITAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals			<u>\$78,973.00</u>	<u>\$78,973.00</u>	<u>\$77,893.00</u>	<u>\$77,893.00</u>	<u>\$77,893.00</u>

ADMINISTRATION (1041412000) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES		\$377,501.00	\$377,501.00	\$390,238.00	\$398,040.00	\$398,040.00
4121	OVERTIME		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4122	LONGEVITY		\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00	\$1,200.00
4126	FICA EXPENSE		\$29,018.00	\$29,018.00	\$29,372.00	\$30,944.00	\$30,944.00
4127	INSURANCE EXPENSE		\$75,399.00	\$75,399.00	\$82,082.00	\$82,082.00	\$82,082.00
4130	RETIREMENT		\$23,932.00	\$23,932.00	\$28,424.00	\$29,853.00	\$29,853.00
4170	401(K) RETIREMENT		\$18,672.00	\$18,672.00	\$18,949.00	\$19,902.00	\$19,902.00
4221	PROFESSION DEVELOP-EDUCAT		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4223	POSTAGE & TELEPHONE		\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4225	MAINT & REPAIR-EQUIPMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS		\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00
4234	DUES & SUBSCRIPTIONS		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4289	CAR ALLOWANCE		\$4,800.00	\$4,800.00	\$9,600.00	\$0.00	\$0.00
	CAR ALLOWANCE FOR TOWN MANAGER		\$0.00				
	CAR ALLOWANCE FOR ASSISTANT TOWN MANAGER		\$0.00				
Totals			<u>\$562,022.00</u>	<u>\$562,022.00</u>	<u>\$591,365.00</u>	<u>\$593,521.00</u>	<u>\$593,521.00</u>

FINANCE (1041412001) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$359,871.00	\$359,871.00	\$355,760.00	\$365,543.00	\$365,543.00
4121	OVERTIME	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00
4122	LONGEVITY	\$4,988.00	\$4,988.00	\$4,988.00	\$4,988.00	\$4,988.00
4126	FICA EXPENSE	\$28,514.00	\$28,514.00	\$28,183.00	\$28,958.00	\$28,958.00
4127	INSURANCE EXPENSE	\$77,585.00	\$77,585.00	\$84,538.00	\$84,538.00	\$84,538.00
4130	RETIREMENT	\$25,004.00	\$25,004.00	\$27,273.00	\$28,025.00	\$28,025.00
4170	401(K) RETIREMENT	\$17,245.00	\$17,245.00	\$18,183.00	\$18,682.00	\$18,682.00
4221	PROFESSION DEVELOP-EDUCAT	\$9,400.00	\$9,400.00	\$5,900.00	\$4,900.00	\$4,900.00
4222	TRAVEL-MEALS,LODGING,MILE	\$4,000.00	\$4,000.00	\$3,800.00	\$3,300.00	\$3,300.00
4223	POSTAGE & TELEPHONE	\$2,650.00	\$2,650.00	\$850.00	\$850.00	\$850.00
4225	MAINT & REPAIR-EQUIPMENT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4226	MAINT & REPAIR-VEHICLE	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4227	FUEL (VEHICLES)	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
4230	SUPPLIES & MATERIALS	\$11,000.00	\$11,000.00	\$11,000.00	\$10,000.00	\$10,000.00
4233	CONTRACTED SERVICES	\$89,560.00	\$89,560.00	\$92,376.00	\$90,380.00	\$90,380.00
	PITT COUNTY TAX BILLING	\$2,500.00				
	ASCOM	\$2,100.00				
	ACCULINK UTILITY BILLING	\$15,000.00				
	AUDIT	\$34,000.00				
	BOOK KEEPING AND CAFR	\$5,000.00				
	ACTUARIAL STUDY	\$4,800.00				
	VERISIGN	\$1,500.00				
	BANKING SERVICES	\$6,000.00				
	ONLINE COLLECTIONS	\$3,600.00				
	COLLECTION COST	\$3,000.00				
	BNA FIXED ASSETS	\$1,000.00				
	EZ SCAN	\$1,000.00				
	*\$2,000 WAS CUT FROM THIS LINE ITEM - AUDIT CONTRACT	\$0.00				
	EXECUTIME	\$10,880.00				
4234	DUES & SUBSCRIPTIONS	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00	\$1,170.00
4260	DEPARTMENTAL IMPROVEMENTS	\$7,175.00	\$7,175.00	\$7,175.00	\$7,175.00	\$7,175.00
4261	ADVERTISING	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00	\$2,800.00
4290	CREDIT CARD	\$16,800.00	\$16,800.00	\$20,800.00	\$20,800.00	\$20,800.00
5132	DEBT SERVICE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$663,562.00	\$663,562.00	\$670,596.00	\$677,909.00	\$677,909.00

INSPECTIONS / GIS (1041412002) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$118,973.00	\$118,973.00	\$118,519.00	\$121,779.00	\$121,779.00
4121	OVERTIME	\$2,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4122	LONGEVITY	\$400.00	\$400.00	\$866.00	\$866.00	\$866.00
4126	FICA EXPENSE	\$9,450.00	\$9,450.00	\$9,485.00	\$9,746.00	\$9,746.00
4127	INSURANCE EXPENSE	\$36,932.00	\$36,932.00	\$40,302.00	\$40,302.00	\$40,302.00
4130	RETIREMENT	\$8,840.00	\$8,840.00	\$9,179.00	\$9,431.00	\$9,431.00
4170	401(K) RETIREMENT	\$6,097.00	\$6,097.00	\$6,120.00	\$6,288.00	\$6,288.00
4221	PROFESSION DEVELOP-EDUCAT	\$6,000.00	\$1,400.00	\$7,000.00	\$7,000.00	\$7,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,000.00	\$2,500.00	\$5,000.00	\$5,000.00	\$5,000.00
4223	POSTAGE & TELEPHONE	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4224	OFFICE SUPPLIES	\$2,500.00	\$3,100.00	\$2,500.00	\$2,500.00	\$2,500.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4226	MAINT & REPAIR-VEHICLE	\$2,000.00	\$2,000.00	\$2,500.00	\$2,500.00	\$2,500.00
4227	FUEL (VEHICLES)	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00
4230	SUPPLIES & MATERIALS	\$4,000.00	\$10,500.00	\$9,500.00	\$9,500.00	\$9,500.00
	<i>FEILD EQUIPMENT, TOOLS, GLOVES, ETC.</i>					
					\$3,000.00	
	<i>NEW 2018 CODE BOOKS</i>				\$3,000.00	
	<i>GIS ONLINE EQUIPMENT</i>				\$3,500.00	
4231	UNIFORMS & SHOES	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4233	CONTRACTED SERVICES	\$27,700.00	\$30,200.00	\$43,700.00	\$33,700.00	\$33,700.00
	<i>DUNCAN PARNELL TRIMBLE SERVICE CONTRACT</i>				\$3,000.00	
	<i>ESRI ANNUAL SERVICE CONTRACT</i>				\$3,300.00	
	<i>DLT SOLUTIONS (AUTODESK) ANNUAL SERVICE CONTRACT</i>				\$800.00	
	<i>CODE ENFORCEMENT GRASS / TRASH CLEAN-UP / BOARDING UP</i>				\$7,000.00	
	<i>ACCURINT</i>				\$1,850.00	
	<i>DEMOLISHING OF HOUSES</i>				\$17,750.00	
	<i>ARC / GIS ONLINE SOFTWARE - MIFI</i>				\$0.00	
	<i>*\$10,000 FOR THE ARC/GIS SOFTWARE WAS CUT FROM THE BUDGET.</i>				\$0.00	
4234	DUES & SUBSCRIPTIONS	\$2,000.00	\$2,000.00	\$2,600.00	\$2,600.00	\$2,600.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE	\$26,000.00	\$500.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$25,500.00	\$0.00	\$0.00	\$0.00
Totals		\$262,192.00	\$264,692.00	\$264,571.00	\$258,512.00	\$258,512.00

HUMAN RESOURCES (1041412003) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4127	INSURANCE EXPENSE		\$50,000.00	\$64,000.00	\$55,000.00	\$55,000.00	\$55,000.00
4185	UNEMPLOYMENT INS RES CONT		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4221	PROFESSION DEVELOP-EDUCAT		\$935.00	\$935.00	\$1,000.00	\$1,000.00	\$1,000.00
4222	TRAVEL-MEALS,LODGING,MILE		\$500.00	\$500.00	\$600.00	\$600.00	\$600.00
4230	SUPPLIES & MATERIALS		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES		\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
4233	CONTRACTED SERVICES		\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00	\$9,100.00
		POLICE OFFICER PROCESSING	\$2,000.00				
		QUARTERLY RANDOM DRUG TESTS	\$3,400.00				
		EMPLOYEE PROCESSING-BACKGROUNDS	\$1,200.00				
		VACCINES - PITT COUNTY HEALTH DEPARTMENT	\$2,500.00				
4234	DUES & SUBSCRIPTIONS		\$200.00	\$200.00	\$195.00	\$200.00	\$200.00
4261	ADVERTISING		\$3,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
		COOKE COMMUNICATIONS \$360 PER AD	\$2,500.00				
		DAILY DRUM \$380 PER AD	\$1,000.00				
		SOUTHERN CITY \$100 PER AD	\$500.00				
5108	EMPLOYEE APPRECIATION EVT		\$10,000.00	\$10,600.00	\$10,000.00	\$10,000.00	\$10,000.00
5123	EAP/WELLNESS PROGRAM		\$1,000.00	\$400.00	\$930.00	\$930.00	\$930.00
5125	TUITION REIMBURSEMENT		\$3,000.00	\$2,000.00	\$3,000.00	\$3,000.00	\$3,000.00
		UP TO \$500 PER EMPLOYEE REQUEST	\$3,000.00				
Totals			<u>\$85,535.00</u>	<u>\$99,535.00</u>	<u>\$91,625.00</u>	<u>\$91,630.00</u>	<u>\$91,630.00</u>

INFORMATION TECHNOLOGY (1041412004) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4224	OFFICE SUPPLIES	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$354,210.00	\$381,802.00	\$312,108.00	\$362,108.00	\$362,108.00

	GPS MOBILE SOLUTIONS GEOTAB	\$14,600.00					
	BADGEPASS	\$410.00					
	SYN FUEL TECH	\$820.00					
	VERISIGN	\$510.00					
	FIREHOUSE	\$2,600.00					
	VC3 CONTRACT SERVICE	\$174,648.00					
	DOMAIN NAMES	\$80.00					
	SERVER WARRANTIES	\$4,265.00					
	WIRELESS SOFTWARE MAINTENANCE	\$2,500.00					
	VIRTUAL SERVERS SOFTWARE MAINTENANCE	\$9,000.00					
	TOWN COUNCIL HOME INTERNET	\$3,000.00					
	INTERNET SERVICE TO TOW BUILDINGS	\$2,880.00					
	NETWORK CONNECTION FOR OPS BUILDING	\$14,400.00					
	NETWORK CONNECTION FOR PARK	\$4,200.00					
	NC ITS PHONE LINES	\$6,000.00					
	CENTURYLINK PHONE LINES AND LONG DISTANCE	\$8,724.00					
	COPIERS	\$31,200.00					
	CABLE TV AT PUBLIC SAFETY	\$2,160.00					
	CABLE TV AT TOWN HALL	\$1,560.00					
	MOBILE INTERNET HOTSPOTS	\$9,600.00					
	POLICE ON-BODY CAMERA SYSTEM	\$8,500.00					
	POLICE-PAK RECORD MGMT SYSTEM	\$3,751.00					
	CRIME MAPPING	\$1,200.00					
	SUNGARD MAINTENANCE	\$50,000.00					
	SAN WARRANTY RENEWAL	\$5,500.00					
4234	DUES & SUBSCRIPTIONS		\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT		\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	BACKUP HARDWARE SMALL NAS	\$2,000.00					
	Totals		\$366,210.00	\$393,802.00	\$324,108.00	\$374,108.00	\$374,108.00

PLANNING (1041413000) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$75,610.00	\$69,310.00	\$81,433.00	\$83,673.00	\$83,673.00
4122	LONGEVITY	\$3,402.00	\$3,402.00	\$100.00	\$100.00	\$100.00
4126	FICA EXPENSE	\$6,129.00	\$6,129.00	\$6,040.00	\$6,493.00	\$6,493.00
4127	INSURANCE EXPENSE	\$8,608.00	\$8,608.00	\$16,465.00	\$16,465.00	\$16,465.00
4130	RETIREMENT	\$5,733.00	\$5,733.00	\$5,845.00	\$6,283.00	\$6,283.00
4170	401(K) RETIREMENT	\$3,954.00	\$3,954.00	\$3,897.00	\$4,004.00	\$4,004.00
4221	PROFESSION DEVELOP-EDUCAT	\$400.00	\$400.00	\$400.00	\$400.00	\$400.00
4222	TRAVEL-MEALS,LODGING,MILE	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4223	POSTAGE & TELEPHONE	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4225	MAINT & REPAIR-EQUIPMENT	\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
4226	MAINT & REPAIR-VEHICLE	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
4227	FUEL (VEHICLES)	\$100.00	\$100.00	\$100.00	\$100.00	\$100.00
	FORD TAURUS - GAS	\$0.00				
4230	SUPPLIES & MATERIALS	\$725.00	\$2,025.00	\$1,525.00	\$1,525.00	\$1,525.00
4233	CONTRACTED SERVICES	\$3,949.00	\$3,949.00	\$4,000.00	\$4,000.00	\$4,000.00
	MPO COST SHARE GENERAL OPERATIONS					
		\$1,000.00				
	SPECIAL STUDIES		\$1,249.00			
	STAFF SALARY \$1,653.00		\$1,700.00			
4234	DUES & SUBSCRIPTIONS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING	\$1,300.00	\$6,300.00	\$3,500.00	\$3,500.00	\$3,500.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4291	RECORDING FEES	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
5128	OPERATING LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$111,860.00</u>	<u>\$111,860.00</u>	<u>\$125,255.00</u>	<u>\$128,493.00</u>	<u>\$128,493.00</u>

NON-DEPARTMENTAL (1041950000) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4127	INSURANCE EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE		\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
4232	ENGINEERING		\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00	\$2,250.00
4233	CONTRACTED SERVICES		\$250.00	\$250.00	\$250.00	\$250.00	\$250.00
4235	FEMA		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4261	ADVERTISING		\$4,500.00	\$4,500.00	\$6,000.00	\$6,000.00	\$6,000.00
5101	CIVIC CONTRIB		\$72,500.00	\$122,500.00	\$100,290.00	\$73,000.00	\$73,000.00
	WINTERVILLE HISTORICAL SOCIETY*		\$0.00				
	(GRASS CUTTING AND UTILITIES \$8,000 IN-KIND)		\$0.00				
	WINTERVILLE CHAMER OF COMMERCE		\$20,000.00				
	(OFFICE, TELEPHONE, COMPUTER, COPIER/PRINTER/		\$0.00				
	INTERNET, ETC. \$10,000 IN-KIND)		\$0.00				
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)		\$3,000.00				
	BOYS AND GIRLS CLUB		\$5,000.00				
	WINTERVILLE WATERMELON FESTIVAL*		\$35,000.00				
	WINTERVILLE SENIOR CITIZENS CLUB		\$2,500.00				
	SENIOR ADULT FELLOWSHIP		\$2,500.00				
	REBUILDING TOGETHER PITT COUNTY, NC		\$5,000.00				
	PITT COUNTY GIRLS SOFTBALL		\$0.00				
5102	WATERMELON FEST TOWN EXP		\$10,000.00	\$11,329.00	\$10,000.00	\$10,000.00	\$10,000.00
5103	URGENT REPAIR PROGRAM		\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	\$0.00
5104	CHRISTMAS PARADE		\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
5105	MUNICIPAL ELECTIONS		\$0.00	\$0.00	\$13,885.09	\$13,885.00	\$13,885.00
5107	LEGAL SERVICES		\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00	\$75,000.00
5109	SHEPPARD LIBRARY		\$165,300.00	\$165,300.00	\$165,300.00	\$165,300.00	\$165,300.00
5110	ASSEMBLY ROOM IMPROVEMENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5111	COMMUNITYEXPENSE		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5112	COMMUNITY ROOM SUPPLIES		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
5113	TOWN CODE CODIFICATION		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
5114	CEMETERY OPEN/CLOSE		\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00	\$15,000.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5117	GRAPHICS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5118	YOUTH COUNCIL		\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00

Beginning July 1, 2017

5119	CIVICS EDUCATION	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
5120	WEB SITE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5121	USDA BUILDING RESERVE EXP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5122	INSURANCE & BONDS	\$256,500.00	\$276,500.00	\$204,100.00	\$204,100.00	\$204,100.00
5124	WINTERVILLE MAGAZINE	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
5126	CSX CROSSING MAINTENANCE	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
5128	OPERATING LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5129	EMER OP CTR SUPPLIES	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
5134	ORG AND MGMT STUDY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5135	ECONOMIC DEVELOPMENT	\$25,000.00	\$35,000.00	\$25,000.00	\$25,000.00	\$25,000.00
6104	DOWNTOWN FACADE PROGRAM	\$0.00	\$20,000.00	\$30,000.00	\$20,000.00	\$20,000.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9108	CONTR TO FIRE DEPT FUND	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9110	TRANSFER TO RECREATION FD	\$662,511.00	\$778,611.00	\$778,611.00	\$1,125,611.00	\$1,125,611.00
9111	TRANSFER TO FIRE GRANT FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9114	CONTR TO URGENT REP FUND	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
9115	CONT TO POWELL BILL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$1,405,611.00</u>	<u>\$1,623,040.00</u>	<u>\$1,542,486.09</u>	<u>\$1,852,196.00</u>	<u>\$1,852,196.00</u>

PUBLIC BUILDINGS (1042426000) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$3,000.00	\$4,000.00	\$4,000.00	\$4,000.00	\$4,000.00
4228	UTILITIES		\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00	\$125,000.00
4230	SUPPLIES & MATERIALS		\$5,000.00	\$6,500.00	\$5,000.00	\$5,000.00	\$5,000.00
4232	ENGINEERING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES		\$73,300.00	\$73,300.00	\$73,300.00	\$73,300.00	\$73,300.00
	JANITORIAL	\$42,000.00					
	HVAC	\$10,000.00					
	PEST CONTROL	\$3,800.00					
	PLUMBING	\$5,000.00					
	ELECTRICAL	\$2,500.00					
	GAS PUMPS	\$2,500.00					
	FIRE ALARM/SPRINKLER TESTING	\$5,000.00					
	MISCELLANEOUS	\$2,500.00					
4239	MAINT & REPAIR-FACILITY		\$30,000.00	\$32,500.00	\$30,000.00	\$30,000.00	\$30,000.00
4251	STREET LIGHTS		\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00	\$58,000.00
4253	LANDSCAPING		\$7,500.00	\$2,500.00	\$7,500.00	\$7,500.00	\$7,500.00
	MULCH/PINESTRAW/SHRUBS/TREES	\$7,500.00					
4254	JANITORIAL SERVICES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4255	HVAC CONTRACT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4256	PEST CONTROL CONTRACT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4257	INTERIOR MAINTENANCE		\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4258	SPACE NEEDS ANALYSIS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$267,094.00	\$267,094.00	\$270,122.00	\$270,122.00	\$270,122.00
5133	INTEREST EXPENSE		\$71,007.00	\$71,007.00	\$64,279.00	\$64,279.00	\$64,279.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$382,200.00	\$417,200.00	\$417,200.00
	POLICE DEPARTMENT IMPROVEMENTS	\$10,000.00					
	EVIDENCE ROOM DOORS, INTERVIEW ROOM MODIFICATIONS,	\$0.00					
	DETECTIVE ROOM MODIFICATIONS	\$0.00					
	OPERATIONS CENTER EQUIPMENT BUILDING	\$306,200.00					
	TOWN HALL HVAC REPAIRS	\$42,000.00					
	TOWN HALL SKY LIGHTS	\$16,000.00					
	VFD REAR BAY DOORS	\$35,000.00					
	COMMUNITY ROOM IMPROVEMENTS	\$8,000.00					
	*\$12,000 FOR THE OPS CENTER MECHANICAL GATE WAS	\$0.00					
	CUT FROM THE BUDGET.	\$0.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Totals	<i>\$642,901.00</i>	<i>\$642,901.00</i>	<i>\$1,022,401.00</i>	<i>\$1,057,401.00</i>	<i>\$1,057,401.00</i>
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GROUNDS AND LAWN MAINT (1042426002) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		\$5,500.00	\$5,500.00	\$6,000.00	\$5,500.00	\$5,500.00
	* \$500 WAS CUT FROM THIS LIINE ITEM.						
		\$0.00					
4229	OSHA		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4230	SUPPLIES & MATERIALS		\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
	CHEMICALS						
		\$1,500.00					
	BLADES & WEEDEATER STRING						
		\$1,000.00					
4233	CONTRACTED SERVICES		\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00	\$19,000.00
	HIGHWAY 11 MOWING						
		\$19,000.00					
4299	BUILDINGS & GROUNDS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT		\$0.00	\$0.00	\$12,000.00	\$12,000.00	\$12,000.00
	NEW LAWNMOWER						
		\$12,000.00					
Totals			<u>\$28,000.00</u>	<u>\$28,000.00</u>	<u>\$40,500.00</u>	<u>\$40,000.00</u>	<u>\$40,000.00</u>

POLICE (1043431000) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$967,588.00	\$954,588.00	\$1,074,453.00	\$1,023,704.00	\$1,023,704.00
4121	OVERTIME	\$16,000.00	\$31,000.00	\$16,000.00	\$16,000.00	\$16,000.00
4122	LONGEVITY	\$3,121.00	\$3,121.00	\$5,330.00	\$5,330.00	\$5,330.00
4126	FICA EXPENSE	\$76,500.00	\$76,500.00	\$84,923.00	\$81,036.00	\$81,036.00
4127	INSURANCE EXPENSE	\$241,549.00	\$241,549.00	\$267,382.00	\$248,703.00	\$248,703.00
4130	RETIREMENT	\$78,967.00	\$78,967.00	\$87,262.00	\$83,037.00	\$83,037.00
4170	401(K) RETIREMENT	\$49,355.00	\$49,355.00	\$52,886.00	\$50,325.00	\$50,325.00
4221	PROFESSION DEVELOP-EDUCAT	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$4,000.00	\$4,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4223	POSTAGE & TELEPHONE	\$400.00	\$900.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$5,500.00	\$5,500.00	\$6,500.00	\$6,500.00	\$6,500.00
4226	MAINT & REPAIR-VEHICLE	\$37,000.00	\$37,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4227	FUEL (VEHICLES)	\$60,000.00	\$44,500.00	\$60,000.00	\$60,000.00	\$60,000.00
4230	SUPPLIES & MATERIALS	\$7,000.00	\$11,000.00	\$8,000.00	\$8,000.00	\$8,000.00
4231	UNIFORMS & SHOES	\$10,000.00	\$10,000.00	\$12,000.00	\$12,000.00	\$12,000.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS	\$5,000.00	\$11,500.00	\$10,000.00	\$10,000.00	\$10,000.00
	AS OUR COMMUNITY EVENT NUMBERS CONTINUE TO GROW,	\$10,000.00				
	WE WOULD REQUEST THIS LINE ITEM INCREASE TO 10,000 FOR	\$0.00				
	THOSE SPECIFIC EVENTS (NAT NIGHT OUT, COMMUNITY DAY,	\$0.00				
	SHOP WITH A COP, DO THE RIGHT THING, COFFEE WITH A COP,	\$0.00				
	AMONG OTHERS) IN ADDITION, THE POLICE DEPARTMENT OFFIC	\$0.00				
	E CHAIRS ARE OVER 12 YEARS OLD AND DILAPIDATED. WE	\$0.00				
	WOULD REQUEST THIS EXTRA BUDGET AMOUNT TO PURCHASE	\$0.00				
	NEW OFFICE CHAIRS FOR THE DEPARTMENT.	\$0.00				
4263	AUTH. FORFEITURE ALLOCATI	\$0.00	\$14,500.00	\$0.00	\$0.00	\$0.00
4264	DRUG INTERDICTION	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00
4265	OFFICER PROCESSING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4267	SMALL EQUIPMENT	\$17,000.00	\$19,500.00	\$107,161.92	\$17,000.00	\$17,000.00

	PISTOL AMMO AND TARGETS	\$4,000.00				
	TASER CARTAGES	\$2,000.00				
	TASER BATTERIES	\$2,000.00				
	HALF TASER REPLACEMENT HALF ARE 10 YRS OLD	\$7,000.00				
	AMMUNITION FOR RIFLES	\$2,000.00				
	PORTABLE UNITS X 22 (5738.74 PER UNIT) WITH ENCRPTION	\$0.00				
	MOBILE UNITS X 21 (5531.50)	\$0.00				
	PORTABLE UNITS X 22 (5738.74)	\$0.00				
	INSTALLATION	\$0.00				
	*\$90,161.92 FOR RADIOS WAS CUT FROM THE BUDGET.	\$0.00				
4268	VEHICLE LEASE	\$72,563.00	\$6,429.00	\$6,500.00	\$6,500.00	\$6,500.00
5111	COMMUNITYEXPENSE	\$0.00	\$0.00	\$500.00	\$500.00	\$500.00
6105	ICAC GRANT	\$0.00	\$40,200.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$72,563.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$22,265.00	\$22,265.00	\$21,930.00	\$21,930.00	\$21,930.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00
	Totals	\$1,715,408.00	\$1,776,537.00	\$1,903,427.92	\$1,733,165.00	\$1,733,165.00

FIRE (1043432000) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$150,914.00	\$202,814.00	\$270,339.00	\$164,241.00	\$164,241.00
4121	OVERTIME	\$0.00	\$4,000.00	\$5,000.00	\$3,000.00	\$3,000.00
4122	LONGEVITY	\$700.00	\$700.00	\$700.00	\$700.00	\$700.00
4126	FICA EXPENSE	\$11,672.00	\$14,772.00	\$21,316.00	\$13,103.00	\$13,103.00
4127	INSURANCE EXPENSE	\$27,929.00	\$27,929.00	\$30,492.90	\$30,493.00	\$30,493.00
4130	RETIREMENT	\$5,508.00	\$5,508.00	\$18,105.00	\$9,703.00	\$9,703.00
4170	401(K) RETIREMENT	\$3,799.00	\$3,799.00	\$12,070.00	\$6,468.00	\$6,468.00
4221	PROFESSION DEVELOP-EDUCAT	\$18,900.00	\$18,900.00	\$27,400.00	\$19,000.00	\$19,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$4,200.00	\$4,410.00	\$5,700.00	\$4,700.00	\$4,700.00
4223	POSTAGE & TELEPHONE	\$1,750.00	\$1,750.00	\$2,750.00	\$1,000.00	\$1,000.00
4224	OFFICE SUPPLIES	\$4,000.00	\$3,790.00	\$4,000.00	\$3,000.00	\$3,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$9,250.00	\$9,250.00	\$9,750.00	\$8,500.00	\$8,500.00
4226	MAINT & REPAIR-VEHICLE	\$27,000.00	\$27,000.00	\$44,000.00	\$35,000.00	\$35,000.00
4227	FUEL (VEHICLES)	\$10,000.00	\$10,000.00	\$12,000.00	\$10,000.00	\$10,000.00
4230	SUPPLIES & MATERIALS	\$0.00	\$5,390.52	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES	\$6,650.00	\$6,650.00	\$10,650.00	\$7,650.00	\$7,650.00
4233	CONTRACTED SERVICES	\$31,124.00	\$28,624.00	\$32,794.00	\$25,500.00	\$25,500.00
	ANNUAL SCBA FLOW TEST	\$1,750.00				
	ANNUAL GROUND LADDERS SERVICE TESTING	\$1,000.00				
	ANNUAL AERIAL / PUMP TESTING	\$1,750.00				
	ANNUAL HOSE TESTING	\$4,000.00				
	ANNUAL HYDRAULICS TESTING	\$1,500.00				
	PORTABLE EXTINGUISHERS	\$200.00				
	ANNUAL HEALTH & SAFETY, RESPIRATORY CLEARANCE	\$8,225.00				
	ANNUAL RADIO SUBSCRIPTION / SERVICE	\$13,019.00				
	ANNUAL BREATHING AIR SAMPLING & TESTING	\$1,350.00				
4234	DUES & SUBSCRIPTIONS	\$13,582.00	\$13,582.00	\$13,582.00	\$13,582.00	\$13,582.00
4260	DEPARTMENTAL IMPROVEMENTS	\$25,540.00	\$23,340.00	\$38,700.00	\$15,500.00	\$15,500.00
	STAFF LOCKERS	\$5,000.00				
	MATTRESSES	\$2,500.00				
	GEAR LOCKERS	\$2,600.00				
	FLOOR SCRUBBER	\$5,500.00				
	WEATHER MONITOR	\$3,100.00				
	CALL ALERT SYSTEM	\$12,000.00				
	SECURITY CAMERAS	\$8,000.00				
4268	VEHICLE LEASE	\$45,000.00	\$0.00	\$0.00	\$0.00	\$0.00

	FIRE CHIEF'S VEHICLE (CURRENT SUV TO BE USED FOR	\$45,000.00					
	FIRE INSPECTIONS & TRAINING	\$0.00					
4274	NEW EQUIPMENT		\$48,618.00	\$81,252.25	\$91,508.00	\$70,508.00	\$70,508.00
4294	MEMBER BENIFITS		\$61,230.00	\$55,746.75	\$63,230.00	\$63,230.00	\$63,230.00
4295	DISPOSABLE SUPPLIES AND M		\$9,925.00	\$9,925.00	\$9,925.00	\$8,250.00	\$8,250.00
4296	DRUG TESTING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4297	FIRE PREVENTION		\$5,750.00	\$5,750.00	\$8,750.00	\$4,500.00	\$4,500.00
5122	INSURANCE & BONDS		\$30,675.00	\$30,675.00	\$31,650.00	\$31,650.00	\$31,650.00
5132	DEBT SERVICE EXPENSE		\$79,970.00	\$79,970.00	\$81,545.00	\$81,545.00	\$81,545.00
5133	INTEREST EXPENSE		\$4,820.00	\$4,820.00	\$3,245.00	\$3,245.00	\$3,245.00
7150	CAPITAL OUTLAY ACCOUNT		\$25,230.00	\$67,562.48	\$26,300.00	\$517,800.00	\$517,800.00
	THERMAL IMAGER	\$6,250.00					
	IN MASK THERMAL IMAGER	\$3,250.00					
	TRENCH RESCUE	\$3,000.00					
	AIRBAGS	\$1,500.00					
	HYDRAULIC JACKS	\$3,800.00					
	ENGINE	\$500,000.00					
	*\$8,500 WAS CUT (CONFINED SPACE \$5,000; TRENCH	\$0.00					
	\$2,000; AIRBAGS \$1,000; TIC \$2500 AND IN MASK	\$0.00					
	TIC \$250) FROM THE BUDGET.	\$0.00					
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$47,800.00	\$47,800.00	\$1,023,000.00	\$47,800.00	\$47,800.00
	REFUND FUND BALANCE - 17 UNITS OF SCBA	\$47,800.00					
	Totals		<u>\$711,536.00</u>	<u>\$795,710.00</u>	<u>\$1,898,501.90</u>	<u>\$1,199,668.00</u>	<u>\$1,199,668.00</u>

EMERGENCY MEDICAL SERVICE (1043433000) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$80,781.00	\$80,781.00	\$75,890.42	\$77,978.00	\$77,978.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$200.00	\$200.00	\$200.00	\$200.00	\$200.00
4126	FICA EXPENSE	\$6,180.00	\$6,180.00	\$5,790.00	\$5,949.00	\$5,949.00
4127	INSURANCE EXPENSE	\$17,807.00	\$17,807.00	\$18,557.00	\$18,557.00	\$18,557.00
4130	RETIREMENT	\$6,463.00	\$6,463.00	\$6,055.00	\$6,222.00	\$6,222.00
4170	401(K) RETIREMENT	\$4,039.00	\$4,039.00	\$3,784.00	\$3,889.00	\$3,889.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$0.00	\$20,000.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE	\$5,645.00	\$5,645.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$121,115.00</u>	<u>\$141,115.00</u>	<u>\$110,276.42</u>	<u>\$112,795.00</u>	<u>\$112,795.00</u>

ANIMAL CONTROL (1043438000) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	VEHICLE REPAIR		\$1,250.00			
	MISC. EQUIPMENT REPAIRS		\$250.00			
4230	SUPPLIES & MATERIALS	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
4233	CONTRACTED SERVICES	\$1,500.00	\$1,500.00	\$1,800.00	\$1,800.00	\$1,800.00
	CHARGES FROM PITT COUNTY ANIMAL CONTROL		\$1,800.00			
4260	DEPARTMENTAL IMPROVEMENTS	\$4,000.00	\$4,000.00	\$500.00	\$500.00	\$500.00
	KENNEL IMPROVEMENTS		\$500.00			
4274	NEW EQUIPMENT	\$750.00	\$750.00	\$750.00	\$750.00	\$750.00
	CAGES		\$250.00			
	CATCH POLES		\$250.00			
	GLOVES		\$250.00			
4316	FOOD AND BAIT	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
4317	CHEMICALS	\$350.00	\$350.00	\$350.00	\$350.00	\$350.00
	Totals	<u>\$9,350.00</u>	<u>\$9,350.00</u>	<u>\$6,150.00</u>	<u>\$6,150.00</u>	<u>\$6,150.00</u>

MOSQUITO CONTROL (1043438002) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	\$1,000.00	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00
4229	OSHA	\$600.00	\$600.00	\$600.00	\$600.00	\$600.00
4230	SUPPLIES & MATERIALS	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4317	CHEMICALS	\$4,000.00	\$5,000.00	\$6,000.00	\$6,000.00	\$6,000.00
Totals		<u>\$6,600.00</u>	<u>\$6,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>	<u>\$8,600.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

GENERAL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$382,022.00	\$382,022.00	\$341,183.00	\$350,566.00	\$350,566.00
4121	OVERTIME	\$7,500.00	\$7,500.00	\$8,000.00	\$8,000.00	\$8,000.00
4122	LONGEVITY	\$4,360.00	\$4,360.00	\$4,451.00	\$4,451.00	\$4,451.00
4126	FICA EXPENSE	\$30,544.00	\$30,544.00	\$27,406.59	\$28,160.00	\$28,160.00
4127	INSURANCE EXPENSE	\$94,556.00	\$94,556.00	\$72,501.00	\$72,501.00	\$72,501.00
4130	RETIREMENT	\$26,466.00	\$26,466.00	\$24,385.00	\$25,056.00	\$25,056.00
4170	401(K) RETIREMENT	\$18,253.00	\$18,253.00	\$16,257.00	\$16,703.00	\$16,703.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$700.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE	\$700.00	\$550.00	\$700.00	\$700.00	\$700.00
4225	MAINT & REPAIR-EQUIPMENT	\$20,000.00	\$20,000.00	\$25,000.00	\$22,500.00	\$22,500.00
	*\$2,250 WAS CUT FROM THE BUDGET.	\$0.00				
4226	MAINT & REPAIR-VEHICLE	\$18,000.00	\$14,990.00	\$20,000.00	\$17,500.00	\$17,500.00
	*\$2,500 WAS CUT FROM THE BUDGET.	\$0.00				
4227	FUEL (VEHICLES)	\$35,000.00	\$34,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4229	OSHA	\$2,500.00	\$1,600.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$10,000.00	\$12,350.00	\$10,000.00	\$10,000.00	\$10,000.00
4231	UNIFORMS & SHOES	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4232	ENGINEERING	\$10,000.00	\$10,000.00	\$70,000.00	\$20,000.00	\$20,000.00
	CONSTRUCTION PLAN REVIEW	\$15,000.00				
	GENERAL ENGINEERING	\$5,000.00				
	STREETS & DRAINAGE DESIGN MANUAL	\$0.00				
	*\$50,000 FOR THE STREETS AND DRAINAGE MANUAL WAS CUT FROM THE BUDGET.	\$0.00				
4233	CONTRACTED SERVICES	\$7,500.00	\$5,500.00	\$8,750.00	\$8,750.00	\$8,750.00
	COUNTY RADIO FEES	\$4,000.00				
	BID ADVERTISEMENTS	\$750.00				
	RADIO SERVICE AGREEMENT	\$2,000.00				
	RENTAL EQUIPMENT	\$2,000.00				
4268	VEHICLE LEASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$28,150.00	\$28,150.00	\$28,704.00	\$28,704.00	\$28,704.00
5133	INTEREST EXPENSE	\$1,697.00	\$1,697.00	\$1,142.00	\$1,142.00	\$1,142.00
7150	CAPITAL OUTLAY ACCOUNT	\$87,000.00	\$93,010.00	\$41,000.00	\$41,000.00	\$41,000.00
	PTO FOR TRUCK	\$6,000.00				
	DUMP TRAILER	\$35,000.00				
9106	CONTR TO VEH REPL RENT	\$7,422.00	\$7,422.00	\$7,309.00	\$7,309.00	\$7,309.00

9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$815,170.00</u>	<u>\$815,170.00</u>	<u>\$767,788.59</u>	<u>\$724,042.00</u>	<u>\$724,042.00</u>

SANITATION (1047471000) Budget

GENERAL FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4233	CONTRACTED SERVICES		\$475,000.00	\$482,000.00	\$486,000.00	\$486,000.00	\$486,000.00
	WASTE INDUSTRIES	\$480,000.00					
	PITT COUNTY FINANCE	\$6,000.00					
	Totals		<u>\$475,000.00</u>	<u>\$482,000.00</u>	<u>\$486,000.00</u>	<u>\$486,000.00</u>	<u>\$486,000.00</u>

PARKS AND RECREATION (1560601000) Budget

RECREATION FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$230,836.00	\$230,836.00	\$270,383.00	\$246,359.00	\$246,359.00
4121	OVERTIME	\$15,000.00	\$16,500.00	\$16,000.00	\$15,000.00	\$15,000.00
4122	LONGEVITY	\$600.00	\$600.00	\$800.00	\$800.00	\$800.00
4126	FICA EXPENSE	\$19,265.00	\$19,265.00	\$22,319.00	\$20,494.00	\$20,494.00
4127	INSURANCE EXPENSE	\$41,598.00	\$41,598.00	\$53,822.00	\$44,823.00	\$44,823.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$14,248.00	\$14,248.00	\$17,132.00	\$15,244.00	\$15,244.00
4170	401(K) RETIREMENT	\$9,227.00	\$9,227.00	\$11,422.00	\$10,163.00	\$10,163.00
4221	PROFESSION DEVELOP-EDUCAT	\$1,985.00	\$1,985.00	\$1,940.00	\$1,940.00	\$1,940.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,300.00	\$2,300.00	\$2,090.00	\$2,090.00	\$2,090.00
4223	POSTAGE & TELEPHONE	\$2,000.00	\$2,000.00	\$2,300.00	\$2,300.00	\$2,300.00
4224	OFFICE SUPPLIES	\$1,280.00	\$1,280.00	\$1,580.00	\$1,580.00	\$1,580.00
4225	MAINT & REPAIR-EQUIPMENT	\$7,000.00	\$7,000.00	\$7,900.00	\$7,900.00	\$7,900.00
4227	FUEL (VEHICLES)	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00
4228	UTILITIES	\$40,000.00	\$40,000.00	\$45,000.00	\$45,000.00	\$45,000.00
4230	SUPPLIES & MATERIALS	\$16,500.00	\$16,500.00	\$22,100.00	\$20,600.00	\$20,600.00
4232	ENGINEERING	\$0.00	\$0.00	\$90,000.00	\$90,000.00	\$90,000.00
	ENGINEERING RELATED TO GREENWAY		\$90,000.00			
4233	CONTRACTED SERVICES	\$2,900.00	\$3,550.00	\$41,600.00	\$41,600.00	\$41,600.00
	SITE SPECIFIC PLAN & PARTF APP - GREENWAY		\$40,000.00			
	ACTIVE NET FEES		\$1,600.00			
4234	DUES & SUBSCRIPTIONS	\$1,280.00	\$1,280.00	\$1,380.00	\$1,380.00	\$1,380.00
4239	MAINT & REPAIR-FACILITY	\$29,100.00	\$38,375.00	\$45,300.00	\$43,300.00	\$43,300.00
	CHEMICALS/FERTILIZER		\$7,000.00			
	PLAYGROUND PARTS & ACCESSORIES		\$800.00			
	PLAYGROUND SAFETY SURFACING		\$4,500.00			
	IRRIGATION SYSTEM REPAIR		\$1,000.00			
	MULCH & PINE STRAW		\$12,000.00			
	TOP DRESSING OF FIELDS		\$1,000.00			
	FIELD AND BATTING CAGE LIGHTS		\$2,000.00			
	SCOREBOARD CONTROL PANELS		\$300.00			
	VANDALISM REPAIR		\$1,000.00			
	CLAY FOR BALL FIELDS		\$3,000.00			
	FENCE REPAIRS		\$5,000.00			
	REPLACE HILLCREST RESTROOM ROOF		\$2,000.00			
	PAINT AMPHITHEATER		\$4,700.00			
	MISCELLANEOUS		\$1,000.00			

4250	CONTINGENCY		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4259	PART TIME EMPLOYEE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4260	DEPARTMENTAL IMPROVEMENTS		\$28,100.00	\$25,950.00	\$37,100.00	\$30,100.00	\$30,100.00
	AESTHETICS	\$2,000.00					
	SOD	\$2,000.00					
	POND MAINTENANCE AND SUPPLIES	\$500.00					
	LANDSCAPING FABRIC, STAKES, & SUPPLIES	\$600.00					
	PICNIC TABLES & BENCHES	\$15,000.00					
	BATTING CAGE IMPROVEMENTS	\$17,000.00					
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$22,400.00	\$22,400.00	\$25,600.00	\$23,100.00	\$23,100.00
	BASEBALL EQUIPMENT	\$10,500.00					
	FOOTBALL EQUIPMENT	\$5,000.00					
	ATHLETIC SUPPLIES	\$500.00					
	SOCCER EQUIPMENT	\$700.00					
	MAINTENANCE TOOLS	\$1,500.00					
	TENNIS COURT EQUIPMENT	\$1,000.00					
	CONCESSION STAND EQUIPMENT	\$1,400.00					
	BASEBALL SCOREBOARD	\$5,000.00					
4275	CAL RIPKEN EXP		\$20,200.00	\$20,200.00	\$20,470.00	\$20,470.00	\$20,470.00
4276	ROOKIE BALL		\$9,760.00	\$9,760.00	\$9,750.00	\$9,750.00	\$9,750.00
4277	BABE RUTH BASEBALL		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4278	TEE BALL		\$7,350.00	\$7,350.00	\$7,500.00	\$7,500.00	\$7,500.00
4279	SOFTBALL		\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00	\$7,300.00
4280	FOOTBALL		\$18,700.00	\$18,700.00	\$18,450.00	\$18,450.00	\$18,450.00
4281	TOURNAMENT EXPENDITURE		\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00	\$12,300.00
4282	RECREATIONAL PROGRAMS		\$26,750.00	\$26,750.00	\$30,300.00	\$28,000.00	\$28,000.00
	CONCERTS	\$7,300.00					
	EASTER EGG HUNT	\$1,500.00					
	MOVIES	\$1,500.00					
	ROAD RACE	\$1,800.00					
	CHEERLEADING	\$1,800.00					
	HALLOWEEN PROGRAM	\$2,000.00					
	AFTER SCHOOL HOOPS	\$1,000.00					
	SOCCER	\$1,500.00					
	DROP-IN PROGRAMS & CLASSES	\$1,400.00					
	DANCES	\$6,000.00					
	TEEN PROGRAMS	\$2,000.00					
	FAMILY PROGRAMS	\$1,000.00					
	MISCELLANEOUS	\$1,500.00					
4283	CONCESSION EXP		\$45,800.00	\$45,800.00	\$45,650.00	\$45,650.00	\$45,650.00
4284	SENIOR PROGRAMS		\$3,000.00	\$3,000.00	\$3,700.00	\$3,200.00	\$3,200.00
	BINGO (2)	\$1,200.00					
	DROP IN PROGRAM	\$2,500.00					
4285	CAL RIPKEN ALL STAR		\$12,100.00	\$12,100.00	\$12,100.00	\$12,100.00	\$12,100.00
4286	BABE RUTH BASEBALL ALLSTA		\$0.00	\$0.00	\$2,500.00	\$2,500.00	\$2,500.00

4287	BABE RUTH BASEBALL		\$0.00	\$8,100.00	\$6,650.00	\$6,650.00	\$6,650.00
4298	FALL BALL		\$11,600.00	\$11,600.00	\$11,700.00	\$11,700.00	\$11,700.00
4319	SENIOR CITIZENS CLUB		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00	\$99,132.00
5133	INTEREST EXPENSE		\$22,305.00	\$22,305.00	\$19,826.00	\$19,826.00	\$19,826.00
7150	CAPITAL OUTLAY ACCOUNT		\$46,500.00	\$185,149.00	\$487,600.00	\$487,600.00	\$487,600.00
	FORD F150	\$26,500.00					
	FORD TRANSIT F350 VAN	\$30,000.00					
	HUSTLER MOWER	\$12,000.00					
	NEW PLAYGROUND EQUIPMENT - HILLCREST & WRP	\$400,000.00					
	REPLACE HILLCREST PICNIC SHELTER ROOF (2)	\$9,100.00					
	SIDEWALK	\$10,000.00					
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$16,500.00	\$0.00	\$0.00	\$0.00
	Totals		<u>\$834,416.00</u>	<u>\$1,006,940.00</u>	<u>\$1,516,696.00</u>	<u>\$1,461,901.00</u>	<u>\$1,461,901.00</u>

POWELL BILL (1645451000) Budget

POWELL BILL FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4232	ENGINEERING	\$12,800.00	\$42,800.00	\$25,000.00	\$25,000.00	\$25,000.00
	GENERAL ENGINEERING		\$25,000.00			
4270	PAVING & RESURFACING	\$195,000.00	\$677,445.00	\$275,000.00	\$275,000.00	\$275,000.00
	STREET REPAIR & RESURFACING		\$275,000.00			
4271	MAINTENANCE-ROADS	\$20,000.00	\$20,000.00	\$35,000.00	\$35,000.00	\$35,000.00
	PATCHING		\$25,000.00			
	STREET SWEEPER REPAIRS		\$10,000.00			
4272	DRAINAGE & STORMWATER	\$15,000.00	\$90,000.00	\$250,000.00	\$250,000.00	\$250,000.00
	STORM DRAIN REPAIR & REPLACEMENT		\$250,000.00			
4273	TRAFFIC CONTROL	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
	REPLACEMENT SIGNS		\$4,000.00			
	SPEED BUMPS		\$3,500.00			
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4315	SNOW AND ICE REMOVAL	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
	PALLET OF ICE MELT		\$1,000.00			
4320	SIDEWALK CONSTRUCTION	\$15,000.00	\$64,475.00	\$25,000.00	\$25,000.00	\$25,000.00
	SIDEWALK CONSTRUCTION		\$25,000.00			
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9109	TRANSFER TO STORMWATER FD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$266,300.00	\$903,220.00	\$618,500.00	\$618,500.00	\$618,500.00

VEHICLE REPLACEMENT (1762621000) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4287	BABE RUTH BASEBALL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4288	APPROVED VEHICLE PURCHASE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$27,900.00	\$27,900.00	\$27,900.00	\$27,900.00	\$27,900.00
5133	INTEREST EXPENSE	\$1,786.00	\$1,796.00	\$1,339.00	\$1,339.00	\$1,339.00
Totals		<u>\$29,686.00</u>	<u>\$29,696.00</u>	<u>\$29,239.00</u>	<u>\$29,239.00</u>	<u>\$29,239.00</u>

URGENT REPAIR PROGRAM (2049451000) Budget

HOME HOUSING PROGRAM

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4233	CONTRACTED SERVICES	\$20,000.00	\$37,800.00	\$0.00	\$20,000.00	\$20,000.00
Totals		<u>\$20,000.00</u>	<u>\$37,800.00</u>	<u>\$0.00</u>	<u>\$20,000.00</u>	<u>\$20,000.00</u>

WATER FUND CAPITAL PROJEC (4380801000) Budget

WATER FUND CAPITAL PROJEC

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$284,650.00	\$284,650.00
4250	CONTINGENCY	\$0.00	\$0.00	\$0.00	\$112,300.00	\$112,300.00
7112	WATER LINE IMPROVEMENTS	\$0.00	\$0.00	\$0.00	\$1,533,050.00	\$1,533,050.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,930,000.00</u>	<u>\$1,930,000.00</u>

SEWER CAPITAL PROJECT (4480801000) Budget

SEWER FUND CAPITAL PROJEC

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$341,190.00	\$341,190.00
4250	CONTINGENCY			\$0.00	\$167,000.00	\$167,000.00
7118	PUMPSTATION CONSTRUCTION			\$0.00	\$1,669,020.00	\$1,669,020.00
Totals		<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$2,177,210.00</u>	<u>\$2,177,210.00</u>

WATER FUND CP - ELV TANK (4880801000) Budget

STIMULUS GRANTS - ARRA

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4232	ENGINEERING	\$0.00	\$76,750.00	\$0.00	\$76,750.00	\$76,750.00
4250	CONTINGENCY	\$0.00	\$65,000.00	\$0.00	\$65,000.00	\$65,000.00
7111	WATER TOWER IMPROVEMENTS	\$0.00	\$650,000.00	\$0.00	\$650,000.00	\$650,000.00
Totals		<u>\$0.00</u>	<u>\$791,750.00</u>	<u>\$0.00</u>	<u>\$791,750.00</u>	<u>\$791,750.00</u>

ADMINISTRATION (6071711000) Budget

ELECTRIC FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$433,101.00	\$433,101.00	\$502,170.00	\$515,979.00	\$515,979.00
4121	OVERTIME	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4122	LONGEVITY	\$4,314.00	\$4,314.00	\$4,905.00	\$4,905.00	\$4,905.00
4126	FICA EXPENSE	\$35,488.00	\$35,488.00	\$40,848.00	\$41,972.00	\$41,972.00
4127	INSURANCE EXPENSE	\$134,807.00	\$134,807.00	\$111,327.00	\$111,327.00	\$111,327.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$32,236.00	\$32,236.00	\$38,555.00	\$39,615.00	\$39,615.00
4170	401(K) RETIREMENT	\$22,232.00	\$22,232.00	\$25,704.00	\$26,410.00	\$26,410.00
4185	UNEMPLOYMENT INS RES CONT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$7,050.00	\$7,050.00	\$7,050.00	\$7,050.00	\$7,050.00
4222	TRAVEL-MEALS,LODGING,MILE	\$5,050.00	\$5,050.00	\$5,050.00	\$5,050.00	\$5,050.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4224	OFFICE SUPPLIES	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$15,000.00	\$15,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4226	MAINT & REPAIR-VEHICLE	\$8,000.00	\$10,500.00	\$11,000.00	\$11,000.00	\$11,000.00
4227	FUEL (VEHICLES)	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00	\$20,000.00
4228	UTILITIES	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00	\$17,000.00
4229	OSHA	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00	\$14,000.00
4230	SUPPLIES & MATERIALS	\$72,000.00	\$122,000.00	\$88,000.00	\$88,000.00	\$88,000.00
4231	UNIFORMS & SHOES	\$20,000.00	\$27,000.00	\$16,500.00	\$16,500.00	\$16,500.00
4232	ENGINEERING	\$20,000.00	\$24,000.00	\$15,000.00	\$15,000.00	\$15,000.00
	<i>COS STUDY</i>		\$20,000.00			
4233	CONTRACTED SERVICES	\$160,000.00	\$113,282.00	\$128,900.00	\$128,900.00	\$128,900.00
	<i>UNDERGROUND REPLACEMENT</i>		\$10,000.00			
	<i>CONTRACT EMPLOYEES</i>		\$139,100.00			
	<i>TREE TRIMMING</i>		\$9,000.00			
	<i>RADIO CONTRACT</i>		\$1,900.00			
4234	DUES & SUBSCRIPTIONS	\$19,200.00	\$19,200.00	\$20,400.00	\$20,400.00	\$20,400.00
	<i>ELECTRICITIES</i>		\$7,000.00			
	<i>APPA</i>		\$4,000.00			
	<i>811</i>		\$2,100.00			
	<i>ITRON</i>		\$4,600.00			
	<i>NERC</i>		\$1,500.00			
4250	CONTINGENCY	\$10,156.00	\$3,156.00	\$20,000.00	\$20,000.00	\$20,000.00
4260	DEPARTMENTAL IMPROVEMENTS	\$7,600.00	\$21,600.00	\$10,000.00	\$10,000.00	\$10,000.00
4261	ADVERTISING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

4293	MAINTENANCE - SUBSTATION		\$25,000.00	\$20,000.00	\$34,000.00	\$34,000.00	\$34,000.00
4301	CUSTOMER BILL PREPARATION		\$11,200.00	\$11,200.00	\$12,000.00	\$12,000.00	\$12,000.00
4302	PURCHASE FOR RESALE		\$3,994,752.00	\$3,994,752.00	\$3,728,000.00	\$3,728,000.00	\$3,728,000.00
4303	NORTH CAROLINA SALES TAX		\$428,947.00	\$428,947.00	\$0.00	\$0.00	\$0.00
4321	GREEN ENERGY COMPL		\$0.00	\$0.00	\$291,696.00	\$291,696.00	\$291,696.00
	RECS PROGRAM COMPLIANCE	\$50,000.00					
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$278,742.00	\$278,742.00	\$284,830.00	\$284,830.00	\$284,830.00
5133	INTEREST EXPENSE		\$45,603.00	\$45,603.00	\$39,516.00	\$39,516.00	\$39,516.00
5137	ACCRUED INTREST EXPENSE		\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND		\$329,579.00	\$329,579.00	\$331,519.00	\$406,519.00	\$406,519.00
9104	CONTR TO SEWER FUND		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9112	CONTR TO CAPITAL RESERVE		\$0.00	\$33,400.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER		\$215,000.00	\$215,000.00	\$0.00	\$311,000.00	\$311,000.00
		Totals	<u>\$6,415,557.00</u>	<u>\$6,467,739.00</u>	<u>\$5,862,470.00</u>	<u>\$6,265,169.00</u>	<u>\$6,265,169.00</u>

ADMINISTRATION - METERING (6071711022) Budget

ELECTRIC FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4266	COMPUTER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE	\$27,500.00	\$27,500.00	\$0.00	\$0.00	\$0.00
	NEW PICKUP.	\$27,500.00				
4274	NEW EQUIPMENT	\$16,000.00	\$6,500.00	\$16,000.00	\$16,000.00	\$16,000.00
	CURRENT VERSION AMR COLLECTOR AND HANDHELD	\$16,000.00				
4304	ELECTRIC METER REPLACEMEN	\$7,250.00	\$6,800.00	\$7,250.00	\$7,250.00	\$7,250.00
	32 DEMAND METERS	\$6,250.00				
	20 HOUSE METERS 50.00 EACH	\$1,000.00				
4305	ELECTRIC NEW ACCOUNT METE	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00	\$2,450.00
	5 DEMAND METERS 190.00 EACH	\$950.00				
	30 RESIDENTIAL 50.00 EACH	\$1,500.00				
4306	WATER REPLACEMENT METERS	\$22,000.00	\$41,500.00	\$34,000.00	\$34,000.00	\$34,000.00
4307	WATER NEW ACCOUNT METERS	\$12,000.00	\$12,450.00	\$18,500.00	\$18,500.00	\$18,500.00
	Totals	\$87,200.00	\$97,200.00	\$78,200.00	\$78,200.00	\$78,200.00

CAPITAL OUTLAY (6080801000) Budget

ELECTRIC FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$132,558.00	\$120,256.00	\$463,500.00	\$485,454.00	\$485,454.00
	CIRCUIT REHAB	\$41,954.00					
	NEW S/D, COMMERCIAL	\$100,000.00					
	LED STREET LIGHTING PROJECT (250 LTS & PHOTOCELLS)	\$62,500.00					
	LINE TRUCK	\$265,000.00					
	ATV WITH TANK & SPRAYER	\$16,000.00					
	Totals		<u>\$132,558.00</u>	<u>\$120,256.00</u>	<u>\$463,500.00</u>	<u>\$485,454.00</u>	<u>\$485,454.00</u>

ADMINISTRATION (6172721000) Budget

WATER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$127,118.00	\$178,118.00	\$169,098.00	\$173,745.00	\$173,745.00
4121	OVERTIME	\$8,000.00	\$11,500.00	\$10,000.00	\$10,000.00	\$10,000.00
4122	LONGEVITY	\$4,360.00	\$4,360.00	\$3,182.00	\$3,182.00	\$3,182.00
4126	FICA EXPENSE	\$10,829.00	\$13,619.00	\$14,126.67	\$14,515.00	\$14,515.00
4127	INSURANCE EXPENSE	\$65,208.00	\$70,296.00	\$64,272.00	\$64,272.00	\$64,272.00
4128	OPEB INSURANCE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$10,007.00	\$13,817.00	\$13,671.00	\$14,046.00	\$14,046.00
4170	401(K) RETIREMENT	\$6,901.00	\$9,233.00	\$9,114.00	\$9,365.00	\$9,365.00
4171	PENSION EXP/REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
	ORC SCHOOL	\$2,000.00				
4222	TRAVEL-MEALS,LODGING,MILE	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4223	POSTAGE & TELEPHONE	\$800.00	\$800.00	\$800.00	\$800.00	\$800.00
4224	OFFICE SUPPLIES	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	GENERAL OFFICE SUPPLIES	\$1,500.00				
4225	MAINT & REPAIR-EQUIPMENT	\$11,500.00	\$15,800.00	\$13,500.00	\$13,500.00	\$13,500.00
	WELL PUMPS	\$5,000.00				
	AMMONIA PUMPS	\$1,500.00				
	CHLORINE PUMPS	\$1,500.00				
	ELECTRICAL CONTROLS	\$2,500.00				
	HEAVY EQUIPMENT	\$3,000.00				
4226	MAINT & REPAIR-VEHICLE	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00	\$6,500.00
	GENERAL MAINTENANCE & TIRES	\$6,500.00				
4227	FUEL (VEHICLES)	\$15,000.00	\$11,000.00	\$15,000.00	\$15,000.00	\$15,000.00
	FUEL FOR WATER & SEWER CREWS	\$15,000.00				
4228	UTILITIES	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00	\$35,000.00
4229	OSHA	\$1,500.00	\$4,200.00	\$2,500.00	\$2,500.00	\$2,500.00
4230	SUPPLIES & MATERIALS	\$40,000.00	\$46,000.00	\$42,000.00	\$42,000.00	\$42,000.00
	CHLORINE	\$10,000.00				
	AMMONIA	\$5,000.00				
	REAGENTS	\$3,500.00				
	HYDRANTS	\$3,500.00				
	MISC. MATERIALS FOR SYSTEM REPAIRS	\$15,000.00				
	ROCK/SAND/TOPSOIL	\$5,000.00				
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING	\$40,000.00	\$0.00	\$40,000.00	\$40,000.00	\$40,000.00
	GENERAL ENGINEERING	\$10,000.00				
	AIA ASSET MANAGEMENT PLAN MATCH	\$30,000.00				

4233	CONTRACTED SERVICES		\$30,000.00	\$21,000.00	\$40,750.00	\$40,750.00	\$40,750.00
	UTILITY CUTS ASPHALT PATCHING	\$5,000.00					
	EMERGENCY REPAIRS	\$10,000.00					
	ENVIRONMENT 1 LAB TESTING	\$15,000.00					
	CHEMSCAN REPAIRS	\$5,000.00					
	ALARM MONITORING	\$750.00					
	SCADA LICENSE	\$5,000.00					
4234	DUES & SUBSCRIPTIONS		\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00	\$4,500.00
4250	CONTINGENCY		\$20,805.00	\$85.00	\$0.00	\$12,265.00	\$12,265.00
4261	ADVERTISING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4268	VEHICLE LEASE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4269	SMALL HAND TOOLS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT		\$2,800.00	\$1,000.00	\$34,000.00	\$34,000.00	\$34,000.00
	NEW FLUSHING/INSPECTOR TRUCK	\$34,000.00					
4301	CUSTOMER BILL PREPARATION		\$0.00	\$19,000.00	\$9,000.00	\$9,000.00	\$9,000.00
4695	DEPRECIATION EXPENSES		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE		\$154,540.00	\$199,540.00	\$102,648.00	\$102,648.00	\$102,648.00
5133	INTEREST EXPENSE		\$56,719.00	\$56,719.00	\$51,984.00	\$51,984.00	\$51,984.00
5137	ACCRUED INTREST EXPENSE		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND		\$330,345.00	\$330,345.00	\$334,192.00	\$409,192.00	\$409,192.00
9103	CONTR TO METERING DIVISIO		\$17,000.00	\$22,000.00	\$26,250.00	\$26,250.00	\$26,250.00
9105	CONTR TO VEH REPL DEBT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9113	GENERAL FUND TRANSFER		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals		\$1,004,432.00	\$1,104,307.00	\$1,047,087.67	\$1,140,014.00	\$1,140,014.00

WATER PURCHASE (6172723000) Budget

WATER FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4302	PURCHASE FOR RESALE		\$372,000.00	\$372,000.00	\$372,000.00	\$372,000.00	\$372,000.00
	WATER PURCHASE FOR RESALE	\$300,000.00					
	CAPITAL CHARGE	\$72,000.00					
	Totals		<u>\$372,000.00</u>	<u>\$372,000.00</u>	<u>\$372,000.00</u>	<u>\$372,000.00</u>	<u>\$372,000.00</u>

CAPITAL OUTLAY (6180801000) Budget

WATER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	\$54,200.00	\$54,200.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$54,200.00</u>	<u>\$54,200.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

ADMIN - PUMP STATION (6273731021) Budget

SEWER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$78,001.00	\$78,001.00	\$0.00	\$0.00	\$0.00
4121	OVERTIME	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$0.00
4122	LONGEVITY	\$734.46	\$734.46	\$0.00	\$0.00	\$0.00
4126	FICA EXPENSE	\$6,737.00	\$6,737.00	\$0.00	\$0.00	\$0.00
4127	INSURANCE EXPENSE	\$23,685.00	\$23,685.00	\$0.00	\$0.00	\$0.00
4129	PAYROLL ACCRUAL EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4130	RETIREMENT	\$6,302.00	\$6,302.00	\$0.00	\$0.00	\$0.00
4170	401(K) RETIREMENT	\$4,346.00	\$4,346.00	\$0.00	\$0.00	\$0.00
4171	PENSION EXP/REV	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4223	POSTAGE & TELEPHONE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4226	MAINT & REPAIR-VEHICLE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4227	FUEL (VEHICLES)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4228	UTILITIES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4229	OSHA	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4230	SUPPLIES & MATERIALS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4231	UNIFORMS & SHOES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4232	ENGINEERING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4233	CONTRACTED SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4253	LANDSCAPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5116	SALARY INCREASE W/FRINGE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5133	INTEREST EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9105	CONTR TO VEH REPL DEBT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9106	CONTR TO VEH REPL RENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	<u>\$127,805.46</u>	<u>\$127,805.46</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

OPERATIONS - COLLECTIONS (6273732020) Budget

SEWER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES			\$81,212.00	\$83,445.00	\$83,445.00
4121	OVERTIME			\$8,000.00	\$8,000.00	\$8,000.00
4122	LONGEVITY			\$1,113.00	\$1,113.00	\$1,113.00
4127	INSURANCE EXPENSE			\$46,958.00	\$46,958.00	\$46,958.00
4130	RETIREMENT			\$6,774.00	\$6,961.00	\$6,961.00
4170	401(K) RETIREMENT			\$4,516.00	\$4,640.00	\$4,640.00
4221	PROFESSION DEVELOP-EDUCAT	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4222	TRAVEL-MEALS,LODGING,MILE	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4223	POSTAGE & TELEPHONE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4225	MAINT & REPAIR-EQUIPMENT	\$50,000.00	\$61,000.00	\$50,500.00	\$50,500.00	\$50,500.00
	REPAIR LIFT STATION PUMPS					\$30,000.00
	MAINTENANCE & REPAIR OF VAC CON EQUIPMENT					\$10,000.00
	MAINTENANCE & REPAIR OF ELECTRICAL EQUIPMENT					\$8,000.00
	DENALI STEP SYSTEM REPAIRS					\$2,500.00
4226	MAINT & REPAIR-VEHICLE	\$5,825.00	\$4,825.00	\$6,500.00	\$6,500.00	\$6,500.00
	REPAIR OF TRUCKS USED FOR SEWER					\$6,500.00
4228	UTILITIES	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00	\$60,000.00
	LIFT STATION UTILITIES					\$60,000.00
4229	OSHA	\$2,000.00	\$1,000.00	\$2,000.00	\$2,000.00	\$2,000.00
4230	SUPPLIES & MATERIALS	\$20,000.00	\$24,200.00	\$25,000.00	\$25,000.00	\$25,000.00
	SEWER SUPPLIES					\$20,000.00
	5 RETRO FLOAT SYSTEM CONTROLS					\$5,000.00
4232	ENGINEERING	\$5,000.00	\$13,723.00	\$7,500.00	\$7,500.00	\$7,500.00
	GENERAL ENGINEERING					\$5,000.00
	RAILROAD PERMIT FOR FORCE MAIN					\$2,500.00
4233	CONTRACTED SERVICES	\$37,750.00	\$41,750.00	\$63,250.00	\$63,250.00	\$63,250.00
	ELECTRICIANS					\$10,000.00
	EMERGENCY REPAIRS					\$12,500.00
	UTILITY CUTS ASPHALT PATCHING					\$2,500.00
	ALARM MONITORING					\$6,250.00
	BACKFLOW TESTING					\$2,000.00
	MANHOLE LEAK REPAIRS					\$5,000.00
	OLD TREATMENT PLANT DEMOLITION					\$25,000.00
4234	DUES & SUBSCRIPTIONS	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00	\$1,300.00
	NCDENR					\$1,000.00
	ORC LICENSE RENEWAL					\$300.00
4250	CONTINGENCY	\$8,723.00	\$0.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$24,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00

Beginning July 1, 2017

	CHURCH ST LIFT STATION SPARE PUMP	\$24,000.00					
4301	CUSTOMER BILL PREPARATION	\$0.00	\$16,000.00	\$9,000.00	\$9,000.00	\$9,000.00	\$9,000.00
4309	MAJOR UNSCHEDULED MAINTEN	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4310	CMSD EXPENSE	\$1,072,189.54	\$1,072,189.54	\$0.00	\$965,000.00	\$965,000.00	\$965,000.00
4311	CMSD GRANT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5132	DEBT SERVICE EXPENSE	\$72,605.00	\$72,605.00	\$75,130.00	\$75,130.00	\$75,130.00	\$75,130.00
5133	INTEREST EXPENSE	\$34,591.00	\$34,591.00	\$32,065.00	\$32,065.00	\$32,065.00	\$32,065.00
5138	CUSTOMER REFUND	\$0.00	\$32,000.00	\$0.00	\$0.00	\$0.00	\$0.00
6101	REHABILITATION GRANT	\$0.00	\$180,000.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$320,011.00	\$340,011.00	\$344,173.00	\$419,173.00	\$419,173.00	\$419,173.00
9102	CONTR TO WATER FUND SVC R	\$0.00	\$0.00	\$55,206.00	\$55,206.00	\$55,206.00	\$55,206.00
9103	CONTR TO METERING DIVISIO	\$17,000.00	\$22,000.00	\$26,250.00	\$26,250.00	\$26,250.00	\$26,250.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Totals	\$1,735,994.54	\$2,006,194.54	\$911,447.00	\$1,953,991.00	\$1,953,991.00	\$1,953,991.00

OPERATIONS - PUMP STATION (6273732021) Budget

SEWER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
9112	CONTR TO CAPITAL RESERVE	\$0.00	\$16,054.00	\$0.00	\$0.00	\$0.00
Totals		<u>\$0.00</u>	<u>\$16,054.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

CAPITAL OUTLAY (6280801000) Budget

SEWER FUND

Account	Title		2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		\$69,200.00	\$46,000.00	\$249,000.00	\$249,000.00	\$249,000.00
	CHURCH ST L/S CONTROL PANEL	\$124,000.00					
	CHURCH ST GRAVITY SEWER	\$100,000.00					
	8" FORCE MAIN MATERIALS	\$25,000.00					
	Totals		\$69,200.00	\$46,000.00	\$249,000.00	\$249,000.00	\$249,000.00

OPERATIONS (6374742000) Budget

STORMWATER FUND

Account	Title	2016-2017 Adopted	2016-2017 Amended	2017-2018 Department Head Recommendations	2017-2018 Town Manager Recommendations	2017-2018 Town Council Approved
4120	SALARIES AND WAGES	\$34,015.00	\$34,015.00	\$33,755.00	\$34,634.00	\$34,634.00
4121	OVERTIME	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
4122	LONGEVITY	\$200.00	\$200.00	\$100.00	\$100.00	\$100.00
4126	FICA EXPENSE	\$2,771.00	\$2,771.00	\$2,740.00	\$2,815.00	\$2,815.00
4127	INSURANCE EXPENSE	\$8,588.00	\$12,188.00	\$9,340.00	\$9,340.00	\$9,340.00
4130	RETIREMENT	\$2,592.00	\$2,592.00	\$2,652.00	\$2,725.00	\$2,725.00
4170	401(K) RETIREMENT	\$1,788.00	\$1,788.00	\$1,768.00	\$1,816.00	\$1,816.00
4221	PROFESSION DEVELOP-EDUCAT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4222	TRAVEL-MEALS,LODGING,MILE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4225	MAINT & REPAIR-EQUIPMENT	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00
	CUES CAMERA				\$1,500.00	
	LONG REACH MOWER				\$1,000.00	
4230	SUPPLIES & MATERIALS	\$17,500.00	\$10,400.00	\$27,500.00	\$27,500.00	\$27,500.00
	PIPE & CATCH BASINS				\$20,000.00	
	MISC. MATERIALS				\$7,500.00	
4232	ENGINEERING	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
	GENERAL ENGINEERING				\$1,500.00	
4233	CONTRACTED SERVICES	\$76,152.00	\$16,052.00	\$93,500.00	\$93,500.00	\$93,500.00
	ANNUAL DITCH MAINTENANCE CONTRACT				\$17,000.00	
	CONTRACTED PIPE REPLACEMENT				\$76,500.00	
4250	CONTINGENCY	\$7,616.00	\$116.00	\$0.00	\$0.00	\$0.00
4262	GIS MAPPING	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4274	NEW EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4312	DRAINAGE DISTRICT	\$4,000.00	\$4,100.00	\$4,000.00	\$4,000.00	\$4,000.00
4313	PHASE II COMPLIANCE	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
4695	DEPRECIATION EXPENSES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5136	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
6103	GRANT STUDY	\$0.00	\$70,000.00	\$0.00	\$0.00	\$0.00
7150	CAPITAL OUTLAY ACCOUNT	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9101	CONTR TO GEN FUND SVC RND	\$18,278.00	\$18,278.00	\$18,060.00	\$18,060.00	\$18,060.00
9107	CONTR TO CAPITAL IMP	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
9115	CONT TO POWELL BILL	\$0.00	\$75,000.00	\$0.00	\$0.00	\$0.00
	Totals	\$180,000.00	\$254,000.00	\$199,915.00	\$200,990.00	\$200,990.00

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2017-2018**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2017 and ending June 30, 2018:

Ad Valorem Taxes	\$ 3,718,764
Other Taxes and Licenses	\$2,446,835
Permits and Fees	\$34,900
Sanitation Fees	\$516,000
Investment Income	\$7,500
Inspections	\$141,288
Miscellaneous Income	\$73,487
Inter-Fund Transfer	
Services	\$1,252,945
Electric Fund Contribution	\$311,000
EMS Contribution	\$109,878
Fund Balance Appropriation	500,000
Debt Proceeds	\$309,486
Total	\$9,422,083

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

Governing Board	\$77,893
Administration	\$593,521
Finance	677,909
Inspections	258,512
Human Resources	91,630
Information Technology	374,108
Planning Department	\$128,493
Public Buildings	\$1,057,401
Grounds and Maintenance	40,000
Police Department	\$1,733,165
Fire Department	\$1,199,668
EMS Department	\$112,795
Animal Control	\$6,150
Mosquito Control	\$8,600
Public Works	\$724,042
Sanitation	\$486,000
Non-Departmental	\$1,852,196
	\$9,422,083

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

Program Fees	\$125,905
Concession Income	\$57,000
General Fund Transfer	\$822,496
<u>Debt Service Proceeds</u>	<u>\$456,500</u>
	\$1,461,901

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Recreation Department</u>	<u>\$1,461,901</u>
	\$1,461,901

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2017 and ending June 30, 2018:

Grant Funding	\$256,303
Fund Balance Appropriation	\$360,197
<u>Interest Income</u>	<u>\$2,000</u>
	\$618,500

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Powell Bill</u>	<u>\$618,500</u>
	\$618,500

SECTION 7: It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>General Fund debt service contribution</u>	<u>\$29,239</u>
	\$29,239

SECTION 8: The following amount is hereby appropriated in the Vehicle Replacement Fund for the debt service payment of vehicles during the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

Debt Service Expense	\$27,900
<u>Interest Expense</u>	<u>\$1,339</u>
	\$29,239

SECTION 9: It is estimated that the following revenues will be available in the Home Housing Program Fund for the Fiscal year July 1, 2017 and ending June 30, 2018:

<u>General Fund Contribution</u>	<u>\$20,000</u>
	\$20,000

SECTION 10: The following amount is hereby appropriated in the Home Housing Program Fund for the operation of the Urgent Repair and Housing Program for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Contracted Service</u>	<u>\$20,000</u>
	\$20,000

SECTION 11: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2017 and ending June 30, 2018:

<u>Sales and Service</u>	<u>\$6,265,196</u>
	\$6,265,196

SECTION 12: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Electric Department</u>	<u>\$6,828,823</u>
	\$6,828,823

SECTION 13: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Sales and Service</u>	<u>\$1,512,014</u>
	\$1,512,014

SECTION 14: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Water Department</u>	<u>\$1,512,014</u>
	\$1,512,014

SECTION 15: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Sales and Service</u>	<u>\$2,202,991</u>
	\$2,202,991

SECTION 16: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Sewer Department</u>	<u>\$2,202,991</u>
	\$2,202,991

SECTION 17: It is estimated that the following revenues will be available in the Stormwater Fund for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Sales and Service</u>	<u>\$200,990</u>
	\$200,990

SECTION 18: The following amount is hereby appropriated in the Stormwater Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018:

<u>Stormwater Department</u>	<u>\$200,990</u>
	\$200,990

SECTION 19: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2017 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$684,528,093 and an estimated rate of collection of 98% for real and personal property, 100% for vehicles.

SECTION 20: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

SECTION 21: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

SECTION 22: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

SECTION 23: The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2017 and ending June 30, 2018.

SECTION 24: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 12th day of June, 2017.



Douglas A. Jackson

 Douglas A. Jackson, Mayor

Attest:

Amy Barrow

 Amy Barrow, Acting Town Clerk

Town of Winterville Fee Schedule



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2017

As Certified by the
Finance Director
Anthony B. Bowers

There will be no sewer access fee for new subdivisions where developers install the lines. For developers who opt for the Town to install the lines, the sewer access fee must be paid in addition to the cost of the installation of said lines. The sewer access fees must be paid before approval of the final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
 Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
 Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$1,000.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
 For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$ 85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.

General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1,000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00
Cremation Opening \$200.00
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)- \$ 5.00
Incident Report copies- \$13.00 (Department uses an outside company)
Police Accident Report copies- \$ 5.00
Finger Printing Copies- \$10.00

Planning and Zoning:

Site Development Plans (both residential and non-residential)-

Submittal Fee-	\$250.00
Resubmittal Fee (Charged at 3 rd Re-submittal)***	Additional Base Fee

***Charged when re-submittal due to project designer's failing to address city comments/requirements.

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat-	\$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
Final Plat-	\$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Storm water Review Fee- \$500.00 per project

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00
Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee -	\$250.00
Variance Application Filing Fee -	\$250.00
Zoning Appeal Filing Fee -	\$250.00

Copy of Zoning Ordinance-	\$ 15.00
Copy of Subdivision Ordinance-	\$ 10.00

Copies of Maps-

E Size Plot Map	\$ 20.00
D Size Plot Map	\$ 15.00

Recreational Payment in Lieu of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2017 -2018 Fee Structure for Facility Rentals

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
	(Kiwanis)	\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

***** The Bambino Field and the new field are Not for Rent ****

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a min of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

2017-2018 Fee Structure for Programs

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

Sponsorship Fees:

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group

Fire Services Fees:

Fire Inspection (First Visit)	first or a minimum of 3000 sq. ft.	\$55.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fire Inspection (Re-inspection for Violations)		\$1/2 Initial Fee
Foster Care/Day Care/ Adult Care Facility		\$50.00
Fire Prevention Ordinance Violation		\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)		\$ 5.00
Fixed Fire Suppression System- first or a minimum of 3000 sq. ft.		\$100.00
	Each additional 1,000 sq.ft.	\$ 3.00
Fixed Fire Suppression System - (Re-inspection for Violations)		\$1/2 Initial Fee
Hood Systems		\$ 60.00
Tank Extraction		\$ 150.00
Tank Installation		\$ 125.00
Tank Abandonment		\$ 50.00/Tank
Follow-up Tank Inspection		\$50.00
Plan Review (Per Building)	up to 3000 sq. ft	\$ 60.00
	Greater than 3000 sq. ft. each additional 1000 sq. ft	\$ 3.00
Sprinkler Review and Field Test (Per Building)		\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)		\$ 50.00
Extraction Tank Permit		\$100.00/Tank
Installation tank Permit		\$125.00/Tank
Re-piping Permit		\$50.00
Burn Permit	Does not include fires for heating and cooking	\$50.00
Private Hydrant		\$50.00
Display		\$50.00
Hazardous Material Spills (Per Man Hour)		\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits		\$50.00
Pyrotechnics / Explosives		\$50.00

Building Inspections Department Permit Fees:

Building Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports, Swimming Pools

Permit Fee: \$0.15 per Total Square Feet (Minimum Fee: \$100.00)
Home Recovery Fund - \$10.00 (to be applied to all single family permits)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee: \$0.16 per Total Square Feet (Minimum Fee: \$150.00)

Manufactured Homes – New and Used

Single Wides - \$100.00
Double Wides - \$150.00

Modular Offices and Classrooms - \$150.00

Demolition Permits

Residential - \$100.00
Commercial - \$150.00

Insulation ----- \$ 50.00
Daycare / Group Homes ----- \$100.00
Change of Occupancy ----- \$ 75.00
Minimum Building Permit ----- \$ 50.00
Roofing Permit ----- \$ 50.00
ABC Permit ----- \$ 50.00

Re-inspection Fees: \$50.00 first time; \$75 each time thereafter under same inspection
Penalty Fee: Twice the cost of the permit fee or minimum of \$100 (Will be assessed to anyone who actually begins work without securing all the proper permits pursuant to the North Carolina State Building Codes.)

Electrical Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports

Permit Fee - \$0.05 per Total Square Feet (Minimum Fee - \$50.00)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee - \$0.06 per Total Square Feet (Minimum Fee - \$50.00)

Temporary Construction Service Poles, Change of Service, Manufactured Homes, Office trailers,
Electrical Signs (each), Swimming Pools, HVAC Change outs

Permit Fee - \$50.00

Commercial Generators - \$100.00

Temporary Power (only for testing of equipment) - \$50.00

Minimum Electrical Permit - \$50.00

Mechanical Permits

Split or Package Units - \$60.00 each unit (air handler and condensing unit is 1 unit)

Replacing Ductwork Only - \$50.00

Refrigeration - \$40.00 each unit

Gas Lines – Residential - \$45.00
Commercial - \$60.00

Commercial Kitchen Hoods – Paint Spray Booths - \$100.00 each

Mechanical Temporary Utilities - \$50.00

Plumbing Permits

Plumbing Fixtures - \$7.00 each fixture (Minimum Fee - \$50.00)

Water Line Only - \$25.00

Sewer Line Only - \$25.00

Water and Sewer Line - \$40.00

Irrigation - \$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

Adopted this the 12th day of June 2017.



Douglas A. Jackson

Douglas A. Jackson, Mayor

ATTEST:

Terri L. Parker

Terri L. Parker, Town Manager

Terri L. Parker, Town Manager

Town of Winterville Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1, 2017

As Certified by the
Finance Director
Anthony B. Bowers

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- A. Facility Charge: \$345.00 per month
- B. kW Demand Charge: \$250.00 per month plus \$11.26 per kW for all kW
- C. Energy Charges for all kWh: \$0.0788 per kWh
- D. The minimum charge shall not be less than \$575 per month.

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of seven (7) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

- B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

TOWN OF WINTERVILLE
Water and Sewer
Rates

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$22.40
Next	17,000 Gallons @ \$ 3.31 per 1000 Gallons
All Over	20,000 Gallons @ \$ 3.31 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$44.80
Next	17,000 Gallons @ \$ 6.62 per 1000 Gallons
All Over	20,000 Gallons @ \$ 6.62 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$26.83
Next	17,000 Gallons @ \$ 8.57 per 1000 Gallons
All Over	20,000 Gallons @ \$ 7.01 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ \$53.65
Next	17,000 Gallons @ \$17.14 per 1000 Gallons
All Over	20,000 Gallons @ \$14.02 per 1000 Gallons

TOWN OF WINTERVILLE
Stormwater
Rates

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

TOWN OF WINTERVILLE
Service Charge and Penalty
Rates

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 12th day of June 2017.



ATTEST:

Terri L. Parker
Terri L. Parker, Town Manager

Douglas A. Jackson
Douglas A. Jackson, Mayor

TOWN OF WINTERVILLE
Benefits Highlights July 2017 – June 2018

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2017. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 777.13	\$ 0.00	\$ 777.13
Employee/Spouse	\$1,482.57	\$ 345.05	\$1,827.62
Employee/Child	\$1,178.30	\$ 196.91	\$1,375.21
Family	\$1,943.44	\$ 580.38	\$2,523.82

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment, Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2017 – June 2018

Important Highlights (continued):

- Emergency Room Visit \$300 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$10 Co-Payment Tier 2 (Preferred Brand) \$35 Co-Payment Tier 3 (Brand) \$50 Co-Payment Tier 4 (Specialty Brand) \$100 maximum Co-Payment
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 34.00	0.00	\$ 34.00
Employee/Spouse	\$ 71.24	0.00	\$ 71.24
Employee/Child	\$ 72.15	0.00	\$ 72.15
Family	\$116.49	0.00	\$116.49

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five (5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firefighters.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 7.55% for all employees, except police officers.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application

TOWN OF WINTERVILLE
Benefit Highlights July 2017 – June 2018

- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is in addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 8.25% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer, you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2017 – June 2018

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2017 – June 2018

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2017 – June 2018

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2017

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			23,191	24,349	28,987	34,786
6			24,349	25,566	30,437	36,525
7			25,566	26,845	31,957	38,350
8	Maintenance Worker		26,845	28,187	33,557	40,269
9			28,187	29,597	35,233	42,282
10	Administrative Assistant Park Maintenance Worker		29,597	31,077	36,995	44,394
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		31,077	32,630	38,845	46,617
12	Accounting Technician Buyer Equipment Operator Office Manager		32,630	34,260	40,789	48,945
13	Senior Equipment Operator Senior Utility Maintenance Mechanic		34,260	35,974	42,826	51,391
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		35,974	37,773	44,970	53,960

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2017

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic Paramedic		37,773	39,960	47,218	56,659
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		39,660	41,645	49,579	59,493
17	Meter and Electric Services Supervisor Police Investigator Police Corporal Purchasing Agent Revenue Collector		41,645	43,727	52,058	62,468
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		43,727	45,915	54,660	65,592
19	Public Works Supervisor Pump Maintenance Supervisor		45,915	48,209	56,337	68,871
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner		48,209	50,620	60,261	72,315

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2017

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			50,260	53,153	63,275	75,931
22	Electric Line Supervisor Police Division Supervisor Town Clerk		53,153	55,808	66,438	79,726
23			55,808	58,599	69,751	83,712
24	Fire Chief Parks and Recreation Director	E E	58,599	61,528	73,248	87,899
25	IT Director Planning Director	E E	61,528	64,605	76,912	92,293
26	Electric Utilities Director Public Works Director	E E	64,605	67,835	80,754	96,907
27	Finance Director Police Chief	E E	67,835	71,227	84,795	101,752
28			71,227	74,788	89,033	106,839
29	Assistant Town Manager	E	74,788	78,525	93,486	112,182
30		E	78,525	82,455	98,159	117,790
31		E	81,455	86,577	103,066	123,678
32		E	86,577	90,905	108,221	129,865
33		E	90,905	95,450	113,631	136,358

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 07/01/2017

Grade	Classification	STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	95,450	100,222	119,312	150,193
35		E	100,222	105,233	125,278	150,333
36		E	105,233	110,495	131,542	157,850
37		E	110,495	116,019	138,119	165,741

APPENDIX

Item

- (1) 2017-2018 Budget Calendar
- (2) Positions by Department
- (3) Debt Service Schedule (2017-2018 and following years)
- (4) Revenue Yields for the 2017-2018 Fiscal Year
- (5) Fund Balances and Retained Earnings
- (6) Comparison of Municipal Tax Rates and Utility Charges for FY 2017-2018
- (7) Non-Town Agency Funding Requests



TOWN OF WINTERVILLE

FY 2017-2018

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
January 23, 2017	Town Council Retreat/ Budget Update Establishment of 2017-2018 Priorities	5:30 p.m.	WCR
February 27 th , 2017	Distribution of Budget Worksheets to Mgmt. Team	N/A	TMGR OFFICE
March 31 th , 2017	Management Team Recommendations Due	N/A	TMGR OFFICE
May 1 st , 2017	Town Council & Manager Progress Meeting	5:30 p.m.	THECR
May 15 th -19 th , 2017	Manager Review w/ Mgmt. Team	N/A	TMGR OFFICE
May 24 th , 2017	Hand delivery of the Recommended Budget	N/A	N/A
May 30 th and May 31 st , 2017	Town Council Budget Work Sessions	6:00 p.m.	WCR
June 5 th , 2017	Public Hearing	7:00 p.m.	THAR
June 12 th , 2017	Adoption of the 2017-2018 Budget Ordinance	7:00 p.m.	THAR
July 1 st , 2017	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad St.
Winterville, NC 28590

THECR:
Executive Conference Room
2571 Railroad St.
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad St.
Winterville, NC 28590

OCTR:
Ops Center Training Room
2936 Church St. Ext.
Winterville, NC 28590

1/5/2017

Please NOTE the times of the meetings vary.

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

**Town of Winterville
 Position By Department
 2016-2017 Fiscal Year**

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
	1	Assistant Town Manager
	1	Economic Development Planner
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
Total positions	6	Full -Time Total ONLY
Electric		
	1	Electric Director
	4	Electric Line Technician 2nd Class
	2	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	1	Part-Time Purchaser (15 hours)
Total positions	10	Full -Time Total ONLY
Information Technology		
		Contract with VC3
Finance		
	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Utility Billing Coordinator
	1	Customer Service Representative
	1	Part-Time Customer Service Representative
Total positions	6	Full-Time Total ONLY
Planning		
	1	Planning Director
Total positions	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	3	Corporal
1 Frozen FY 12/13	8	Police Officer
	1	Investigator
	1	Office Manager
	4	Police Reserve Positions
Total positions	20	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
1 Frozen FY 11/12	4	Equipment Operator
	2	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
1 Frozen FY 11/12	4	Utility/Pump Maintenance Mechanic (wa)
	2	Sr. Utility/Pump Maintenance (swr)
	1	Equipment Operator (stwa)
	6	Summer Maint Worker (6)
Total positions	16	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Part-time Inspector
	1	Part-time Engineer
	2	Paramedic
	3	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	2	Part-time Site Supervisor
	1	Intern(s)
Total positions	4	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Inspector/GIS Technician
	2	Full-Time Totals ONLY

Total Approved Full-Time Positions	68	
Total Funded Full-Time Positions	65	<i>For FY 2016-2017</i>

**Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2017-2018**

General

	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025	2025-2026	2026-2027
BB&T - Pierce Fire Truck	\$ 84,790	\$ 84,790								
BB&T - Knuckle Boom Truck	\$ 29,846	\$ 29,846								
Winterville Recreation Park	\$ 118,958	\$ 116,480	\$ 114,002	\$ 111,524	\$ 109,045	\$ 106,567	\$ 104,089	\$ 101,610		
Town Hall Renovations 08-09	\$ 172,709	\$ 169,543	\$ 166,376	\$ 163,376	\$ 160,043	\$ 156,876				
Emergency Services Facility /Refi W/ BB&T	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200	\$ 149,200
BB&T Land Payment	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997	\$ 12,465	\$ 11,932		
	\$ 571,161	\$ 564,985	\$ 444,172	\$ 438,161	\$ 431,818	\$ 425,640	\$ 265,754	\$ 262,742	\$ 149,200	\$ 149,200

Electric

Phase I of CIP - RBC Refi W/ BB&T	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233	\$ 226,233				
Phase II of CIP - BBT	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,112	\$ 98,113	
	\$ 324,345	\$ 98,112	\$ 98,112	\$ 98,113	\$ -					

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689		
Sanitary Sewer Bonds / Refi W/ BB&T	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506	\$ 74,506
	\$ 107,196	\$ 74,506	\$ 74,506							

Water

BBT - Worthington Rd Interconnect	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632	\$ 154,632
	\$ 154,632									

Vehicle Replacement Fund

Southern Bank - Police Vehicles and PW Truck	\$ 29,239	\$ 28,793	\$ 28,348							
	\$ 29,239	\$ 28,793	\$ 28,348	\$ -						

Annual Debt Service Payments	2017-2018	2018-2019	2019-2020	2020-2021	2020-2022	2020-2022	2023-2024	2024-2025	2024-2026	2024-2026
	\$1,186,573	\$1,179,951	\$1,058,693	\$1,024,334	\$1,017,990	\$1,011,813	\$625,694	\$622,682	\$476,452	\$378,338

**Town of Winterville
Annualized Revenue Yields
2017-2018 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 68,452.00	1%

Electric		
Sales	\$ 60,538.00	1%

Water		
Sales	\$ 14,468.00	1%

Sewer		
Sales	\$ 18,608.00	1%

Solid Waste		
Sales	\$ 49,680.00	\$1.00 per cust.

Stormwater		
Sales	\$ 49,753.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2016**

Funds	Balance As of 06-30-2016	Funds Appropriated for the 2017-2018 Budget	Amount Available for Appropriation
General			
Prepaid Items			\$ -
Restricted	\$2,645,340.00	\$ 579,720.00	\$ 2,065,620.00
Committed	\$ -		\$ -
Assigned	\$ -		\$ -
Unassigned	\$5,214,955.00	\$422,448.00	\$ 4,792,507.00
Electric	\$5,934,485.00	\$ 6,480.00	\$ 5,928,005.00
Water	\$1,550,091.00	\$ -	\$ 1,550,091.00
Sewer	\$ 830,223.00	\$ 82,000.00	\$ 748,223.00
Stormwater	\$ 160,195.00	\$ 70,000.00	\$ 90,195.00
			\$ 15,174,641.00

General Fund Estimate

Total - Unassigned	\$ 4,792,507.00
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Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Unassigned Fund Balance Appropriation 6-30-2016	63%
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Percentage of Fund Balance Appropriation 6-30-2011	33%
Percentage of Fund Balance Appropriation 6-30-2012	45%
Percentage of Fund Balance Appropriation 6-30-2013	42%
Percentage of Fund Balance Appropriation 6-30-2014	39%
Percentage of Fund Balance Appropriation 6-30-2015	58%

Group Average	48.56%
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**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2017-2018**

Monthly Utility Costs

	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,000 Gallons	\$ 39.25	\$ 27.80	\$ 40.10	\$ 29.02
Sewer 5,000 Gallons	\$ 57.19	\$ 40.00	\$ 42.95	\$ 43.79
Sanitation Monthly	\$ 11.50	\$ 15.75	\$ 19.19	\$ 11.50
Electricity 1,500 kWh	\$ 178.15	\$ 162.21	\$ 224.80	\$ 180.08
TOTAL	\$ 286.09	\$ 245.76	\$ 327.04	\$ 264.39

Annual Property Taxes

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00	\$ 1,044.00
City Tax \$150,000 Home	\$ 810.00	\$ 780.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL	\$ 1,923.00	\$ 1,824.00	\$ 1,848.00	\$ 1,825.50

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.696
Greenville	\$ 0.520	N/A	\$ 0.696
Farmville	\$ 0.490	\$ 0.0460	\$ 0.696
Winterville	\$ 0.475	\$ 0.0460	\$ 0.696

2017-2018 NON-TOWN AGENCY FUNDING REQUESTS



There were (10) Non-Town Agency Applications and (1) other application submitted for Fiscal Year 2017-2018. The non-town agency requests totaled at \$115,290 and Town Council approved \$91,000. The Sheppard Memorial Library Request totaled at \$165,300 and that amount was approved. Attached is a summary of the funds requested, approved, and applications plus comprehensive reports.

T O W N O F W I N T E R V I L L E

2 5 7 1 R A I L R O A D S T R

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FY 2017-2018 NON-TOWN AGENCY FUNDING REQUESTS

Agency	Amt .of Request	Other Amt.	Status
Boys & Girls Club	\$5,000.00		\$5,000.00
Pitt County Council on Aging	\$4,290.00		\$3,000.00
Senior Adult Fellowship	\$3,000.00		\$2,500.00
Winterville Chamber of Commerce	\$20,000.00	In-Kind \$10,000.00	\$30,000.00
Winterville Historical & Arts Society: DEPOT	\$4000.00	In-Kind	\$4,000.00
Winterville Historical & Arts Society: MUSEUM	\$4000.00	In-Kind	\$4,000.00
Winterville Senior Citizens Club	\$5,000.00		\$2,500.00
Winterville Watermelon Festival	\$50,000.00		\$35,000.00
Rebuilding Together Pitt County, NC	\$10,000.00		\$5,000.00
Pitt County Girls Softball	\$18,000.00		-0-
TOTAL	\$115,290.00		\$91,000.00
Sheppard Memorial Library Request	\$165,300		\$165,300



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Boys & Girls Clubs of the Coastal Plain, Inc.
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-0927694

3. Mailing Address: 621 West Fire Tower Road; Winterville, NC 28590

4. Street Address: 621 West Fire Tower Road; Winterville, NC 28590

5. Primary Contact Person:
Theresa Gilmore, VP of Development & External Affairs

Secondary Contact Person:
Jamie Cooper, President & CEO

6. Primary Contact Email Address:
theresa@bgccp.com
Secondary Contact Email Address:
j.cooper@bgccp.com

7. Primary Contact Phone:
252-355-2345 x 205
Secondary Contact Phone:
252-355-2345 x 202

8. Primary Contact Cellular Phone:
252-702-5583
Secondary Contact Cellular Phone:
336-358-7170

9. Date of Application: 3/28/2017

10. Fax: 252-321-6281

11. Board of Directors, if any, including names, positions held and contact information:
Please see attached Board of Directors roster.

12. Amount of Town funds requested: \$5,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2014: \$2,500; 2015: \$2,500; 2016: \$2,500

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Boys & Girls Clubs of the Coastal Plain would appreciate and welcome a long-term relationship with the Town of Winterville that would result in annual support for the Jack Minges Unit located in Winterville.
15. Briefly describe how you will use the grant funds:
Grant funds will be used to supplement the cost of transportation from public schools in Winterville to Boys & Girls Clubs' Winterville location, the Jack Minges Unit, for after school programming, as well as cost of transportation for these members to participate in other Club activities.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Boys & Girls Clubs will utilize daily attendance reports to ensure that the organization is maximizing bus capacity and serving as many children as possible from the Winterville community. Because the funded transportation is crucial for kids to come to the Club and participate in programs focused on Academic Success, Healthy Lifestyles, and Good Character & Citizenship, the Club will also measure the following outcomes on an annual basis:
- Academic Success: 80% of members will maintain a C grade point average on their report cards; 50% of members will show improvement in grades from one marking period to the next; 90% of members will be promoted to the next grade level, or graduate high school, on schedule
 - Healthy Lifestyles: 85% of participants will pass the Healthy Habits post-test; 60% of members will be in the Healthy Fit Zone in each of the following components: aerobic capacity, abdominal strength, upper body strength, and trunk extension
 - Good Character and Citizenship: Members of the Jack Minges Unit will perform approximately 1,000 hours of Club and Community Service
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Jack Minges Unit anticipates serving 700 members this year, and all would benefit from these funds.
18. How many of the clients/citizens served are residents of the Town of Winterville?
252 (36%) of the students who are members of the Jack Minges Unit reside in Winterville and require transportation from schools to the Club or for Club related trips and activities.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
As we continue to grow and serve more students, the budgetary needs increase. Club leaders and Board of Directors continue to seek funding in the community through grants, special events, and individual and corporate donors. In the event that partial or no funding is awarded, it is possible that the organization would have to decrease the

number of busses/vans that pick children up from Winterville schools or decrease the amount of off-site trips and activities.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes

21. Mission Statement and General Agency Overview:

The mission of Boys & Girls Clubs of the Coastal Plain is to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. Boys & Girls Clubs of the Coastal Plain is part of a nationwide Movement of community-based, autonomous organizations and Boys & Girls Clubs of America, working to help youth, ages 6-18, of all backgrounds develop the qualities needed to become responsible citizens and leaders. It offers daily access to a broad range of programs in five core program areas including Character and Leadership Development; Education and Career Development; Health and Life Skills; The Arts; and Sports, Fitness and Recreation, as well as several specialized initiatives. All programs are designed to drive positive outcomes for youth and reinforce necessary life skills. The organization has been in existence since 1969 and currently has five Units in Pitt County. The flagship Club, the Jack Minges Unit, is located in Winterville. The Jack Minges Unit served 700 members in 2016, and strives to have every member who walks through the door graduate high school with a plan for the future, adopt a healthy diet, practice healthy life choices, make a lifelong commitment to fitness, and be an engaged citizen, involved in the community, register to vote, and model strong character.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

East Carolina University and Pitt Community College are critical partners in providing tutors and volunteers. Tutoring programs work to ensure that students are performing at or above grade level, are being promoted to the next grade on-time, and graduate from high school. A partnership with Pitt County Schools allows us to share and collect data on members' progress toward academic goals. Winterville Charter Academy offers opportunities for their students and Club members to play each other in basketball games and is going to be approached about providing academic information to the Club regarding members' progress toward academic goals. The collaboration with Boy Scouts focuses on STEM (Science, Technology, Education, and Math) education and character/leadership development. It addresses the need of exposing underserved youth to STEM concepts that will assist in strengthening school performance in science and math, while creating an interest in STEM careers. The collaboration with Girl Scouts focuses on building self-esteem and resiliency in girls so that they are confident in their abilities to perform in the classroom and to give back to the community, as well as STEM activities. The collaboration with Love A Sea Turtle provides summer camps for all ten of the organization's Clubs. The focus is on environmental education, health/wellness (kayaking, cycling, running, scuba diving, nutrition), and community service. The collaboration with A Time For Science focuses on environmental education. Members are involved in programs to expose them to environmental concepts through a day camp setting. Camps include fishing, kayaking, hiking, fitness activities, and

observations/experiments incorporating learning about the solar system/star structures. The goal is to spark an interest in science concepts and future careers in the variety of science disciplines. U.S. Cellular partners with the Minges Unit throughout the year for various events including Black History Month Drawing Contest, Science Fair Expos, and Earth Day projects. Greenville Civic Ballet offers Power of Dance (6-week) program every spring to members ages 6-12. They are broken into small groups with current Greenville Civic Ballet dance students where they learn proper hip-hop, jazz, and musical theater dance techniques, and develop a dance routine to perform at the conclusion of the program. We host a dance recital for parents and Club members and recognize each dancer as well as award four scholarships. Kids who receive scholarships begin in mid-August and complete the 9-month program in May.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies	2,500	2,500	5,000
	Services			
	Capital Outlay			
	TOTAL	2,500	2,500	5,000
	# of positions (FTE): 2			
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	322,413	193,914	185,012
	Town Funds	2,500	2,500	2,500

Other grants applied for (Organizational total requested or granted/Jack Minges portion):

- Bank of America (\$5,000/\$715)
- Wells Fargo (\$15,000/\$1,875)
- PNC (\$20,000/\$2,000)
- Vidant Health Foundation (\$35,000/\$7,000)
- Pitt County United Way (\$75,000/\$15,000)
- Mayfest (\$4,000/\$4,000)

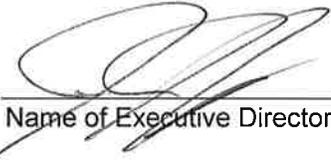
- Organization-wide support from other municipalities:
- Beaufort County – \$45,000
 - City of Greenville - \$20,000 (CDBG / HUD funds)
 - City of Washington – \$12,960
 - Town of Farmville – \$18,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jamie Cooper, Executive Director/President of Boys & Girls Clubs of the Coastal Plain do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Name of Executive Director/President

3/28/2017
Date

2017 Corporate Board of Directors

BOARD MEMBER	BUSINESS	ADDRESS	CITY	ST	ZIP	HOME	WORK	CELL	E-MAIL
Anderson, Paul	Southern Bank	4002 Wyneston Drive	Greenville	NC	27858	752-6880	355-6189	917-4437	Paul.Anderson@SouthernBank.com
Barnhill, Kelly Jr.	Hendrix-Barnhill	1819 Progress Road	Greenville	NC	27834	355-5452		258.2578	kbjr@hendrix-barnhill.com
Blow, Antonio	Greene County Schools, Dir. Student	301 Kingold Blvd.	Snow Hill	NC	28580		747-3425		antonioblow@greene.k12.nc.us
Brown, Willie	Waste Industries	1065 Shady Lane	Williamston	NC	27892	378-5518		217-7385	willie.brown@wasteindustries.com
Bunch, Wanda	Retired	3067 Dartmouth Drive	Greenville	NC	27858	916-9050		916-9050	ncbunches@suddenlink.net
Camnitz, Jill	Pitt County Board of Education	124 Longmeadow Road	Greenville	NC	27858	757-3615		341-5469	jcamnitz@gmail.com
Carraway, Shirley	Southeast Comprehensive Center	PO Box 289	Winterville	NC	28590	355-1760		521-6505	shirleycarraway@suddenlink.net
Colombo, Mike	Colombo-Kitchin	1698 East Arlington Blvd	Greenville	NC	27858	355-7067	321-2020		mcolombo@ck-attorneys.com
Crisp, Kelly	Edward Jones	283 River Acres Rd	Washington	NC	27889	974-0488	975-7560	945-4213	kellyocrisp@yahoo.com
Dixon, Ben	Owner, Chick-fil-A	3483 Evans Street - Suite D	Greenville	NC	27834	756-8313	355-8706	327-9963	bdixon34@msn.com
Elder, Sherry	Dixon Hughes	201 Pamlico Lane	Chocowinity	NC	27817	833-0746		919-656-5129	sherry.elder@ymail.com
Floyd, Brian	Vidant Medical Center	929 Nottingham Drive	Greenville	NC	27858		847-4828		wfloyd@vidanthealth.com
Hardy, Virginia	East Carolina	2223 Sorrel Ln	Winterville	NC	28590	321-7114	328-6541	347-6677	HARDYV@ecu.edu
Hinnant,	Hilton Greenville	745 Corbett Street	Winterville	NC	27834	321-2027	353-3044	414-5579	Stephanie@hiltongreenville.com
Holtzman, Mark	Greenville Police Dept.	Unpublished					329-4333	493-2440	mholtzman@greenvillenc.gov
Lilley, Roy	Lilley and Johnson CPA	Post Office Box 1106	Williamston	NC	27892-			799.7185	rlilley@lilleyandjohnsoncpa.com
Miller, Patrick	Superintendent, GCS	301 Kingold Blvd.	Snow Hill	nc	28580		747-3425	917-0470	patrickmiller@greeneK12.nc.us
Mills, Don	Retired	1103 Kingsbrook Road	Greenville	NC	27858	758-5850		916-2844	donmills@suddenlink.net707
Mills, Dustin	Taft Development	504 Daventry Drive	Greenville	NC	27858			916-2691	dustin@tdgnc.com
Minges, Miles	Minges Bottling Group	128 Pepsi Way	Ayden	NC	28513			902-4202	miles.minges@mbgpepsi.com
Moye, Andy	Greene Gin and Cotton Co.	PO Box 115	Snow Hill	NC	28580			717-9952	andymoye@gmail.com
Pecheles, Suzanne	Community Volunteer	707 Bremerton Drive	Greenville	NC	27858	355-2088		714-3200	specheles1@gmail.com
Salle', Teresa	Community Volunteer	311 Scottish Court	Greenville	NC	27858	756-8194		717-5297	
Sanders, Janet	East Carolina	2005 Dahlonega Dr.	Winterville	NC	28590	353-8511	737-1906	336.202.442	sandersJ@ecu.edu
Satterwhite,	Raymond James	4346 W Church St	Farmville	NC	27828		916-3098	916-3098	bynum.satterwhite@raymondjames.co
Stephenson,	Ward and Smith, P.A.	3511 Wallingford Road	Greenville	NC	27858	756-8086	215-4004	714-5359	hls@wardandsmith.com
Ulmer, Ray	NACCO Materials	5200 Martin Luther King	Greenville	NC	27834	931-5159		327-0966	ray.ulmer@nmhg.com
Whichard, Jordy	Whichard Family	811 Bremerton Drive	Greenville	NC	27858	756-1884		714-2636	jwhichard@suddenlink.net
Wiggins, Brian	BB&T	3502 Lakeview Drive	Kinston	NC	28504		559.462	560-0751	brian.wiggins@bbandt.com



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

EIN: 52-1042008, Bank Account
0005192002542, BB&T 514 SE Greenville
Blvd., Greenville, NC 27858
3. Mailing Address: 4551 County Home Road, Greenville, NC 27858
4. Street Address: 4551 County Home Road, Greenville, NC 27858
5. Primary Contact Person:
Rich Zeck

Secondary Contact Person:
Tammy Elliott
6. Primary Contact Email Address:
rzeck@pittcoa.com
Secondary Contact Email Address:
telliott@pittcoa.com
7. Primary Contact Phone:
252-752-1717
Secondary Contact Phone:
252-752-1717
8. Primary Contact Cellular Phone:
Click here to enter text.

Secondary Contact Cellular Phone:
Click here to enter text.
9. Date of Application: 3/24/2017
10. Fax: 252-752-9365
11. Board of Directors, if any, including names, positions held and contact information:
List attached.
12. Amount of Town funds requested: \$4,290.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? 2014/15 \$2,500; 2015/16 \$2,500; 2016-17 \$2,500

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? This is an ongoing request until hunger is eliminated from Winterville.

15. Briefly describe how you will use the grant funds:

The requested funds of \$4,290 will remove three (3) Winterville residents from the Meals on Wheels waiting list. The cost of a home-delivered meal is \$5.50 each for five (5) days a week which amounts to \$1,430 person per year.

16. How will you measure the effect of this grant funding on clients, services and/or the community? The number Winterville residents on our waiting list will be reduced.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
3

18. How many of the clients/citizens served are residents of the Town of Winterville?
3

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Winterville residents currently on the Meals on Wheels waiting list will remain there until other funding is secured. For many seniors in our community, this program is a life line providing the only meal they receive daily, social interaction with the volunteer, and a safety check. The fact remains that there are hungry older adults in Winterville and without this funding, sadly they will remain in their current situation.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.#2 Agree to comply.

21. Mission Statement and General Agency Overview:

The mission of the Pitt County Council on Aging is to enhance the quality of life for adults by providing access to a continuum of services, programs, and resources that promote healthy living and independence.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

The Council on Aging coordinates and partners with a wide variety of health and human service providers, including town and county departments to meet the needs of older adults in Pitt County. As the Meals on Wheels provider for all of Pitt County, it is a high priority to reduce food insecurities and simply feed those who are hungry.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies			
	Services	\$2,500	\$2,500	\$4,290
	Capital Outlay			
	TOTAL	\$2,500	\$2,500	\$4,290
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	\$2,500	\$2,500	\$4,290

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

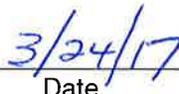
I, Richard Zeck, Executive Director/President of Pitt County Council on Aging, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Name of Executive Director/President



Date

AGENCY NAME: Pitt County Council on Aging, Inc.

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Expenditures of \$2,500 were spent for food costs of home delivered meals.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Our goal was to use the fund award for the purchase of home delivered meals for Winterville residents. We met our goal by serving 455 meals with the award.
- What goals/programs were unmet during the reporting period?
The waiting list of Winterville resident did not decrease.
- How were Winterville residents served by the Agency/Organization?
14
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

14

TOTAL TOWN OF WINTERVILLE RESIDENTS

14

- Any other pertinent information deemed appropriate.

There are 13 Winterville residents on the waiting list.

**Board of Directors
Pitt County Council on Aging
January 2016**

Malcolm Smith- Chair

2nd term 1st year

SilverCare
2865 Charles Blvd.
Greenville, NC 27858
(W) 355-5677
(C) 413-7642
malcolm@silvercareweb.com

Ed Tew- Treasurer

2nd term 2nd year

Wells Fargo Bank, NA
303 Windsor Road
Greenville, NC 27858
(W) 252-531-8691
Ed.tew@wellsfargo.com

Mary Hall- Vice Chair

1st term 1st year

Senior Services- Vidant Medical Center
778 Gatewood Drive
Winterville, NC 28590
252-847-0550
mphall@vidanthealth.com

Dr. James Kenny

2nd term 2nd year

Retired
120 Wilkshire Drive
Greenville, NC 27858
252-752-1887
jshomecoming@suddenlink.net

William "Bill" Newill

1st term 2nd year

Retired
214 Nichols Drive
Greenville, NC 27858
856-495-9425
wnewill@hotmail.com

Kelly Kurz- Past Chair

2nd term 2nd year

Paperwork Solutions, LLC
3636 Mobleys Bridge Road
Grimesland, NC 27837
(W) 252-758-2909 (H) 252-752-8301
paperworksolutions@yahoo.com

Linda McGehee- Secretary

1st term 1st year

Retired IRS
4302 Corey Road
Winterville, NC 28590
252-355-7550
lindammcgehee@aol.com

Michael Aichinger- 1 year hiatus

2nd term 2nd year

Retired
329 Oxford Road
Greenville, NC 27858
252-756-4736
Michael a 27858@yahoo.com

Amy Hattem

2nd term 1st year

Pitt County Public Health
201 Government Circle
Greenville, NC 27834
(W) 902-2426
amy.hattem@pittcountync.gov

Teresa Mann

1st term 2nd year

Retired
688 E. Main Street
Winterville, NC 28590
252-215-0997
Teresamannhsd009@embarqmail.com

Rodney Coles

1st term 2nd year

Churches Outreach Network
1206 Evans Street
Greenville, NC 27834
252-717-9600
Rodneycon2007@gmail.com

Johnny Mangum- at large**1st term 2nd year**

Retired

3866 Bell Road

Fountain, NC

252-749-1991

Jmangum1@juno.com**Mary Perkins-Williams****1st term 2nd year**

Pitt County Commissioner

PO Box 1972

2197 Old River Road

Greenville, NC 27834

252-215-3064 (o)

252-757-3426 (h)

Pittcountycommissioner.d2@gmail.com**Rosemarie Grinder****1st term 1st year**

Retired

1014 Pine Drive

Winterville, NC 28590

252-355-6230

omariosie@suddenlink.net**Nancy Pierson****1st term 1st year**

Retired ECU

104 Terry St.

Greenville, NC 27858

252-916-1228

nlspierson@gmail.com**John Minges****1st term 1st year**

Retired

3304 Grey Fox Trail

Greenville, NC 27858

252-714-0378

john@minges.com**Charlotte-Anne Alexander****1st term 1st year**

Attorney- Colombo, Kitchin...

1698 E. Arlington Blvd.

Greenville, NC 27858

252-321-2020 x237

caalexander@ck-attorneys.com**Sid Bradsher****1st term 1st year**

Director of People and Culture- Practicon

1112 Sugg Pkwy.

Greenville, NC 27834

252-752-5183

sidbradsher@gmail.com**Alice Keene****1st term 1st year**

Rec Projects- Pitt County

4561 County Home Road

Greenville, NC 27858

252-902-1984

alice.keene@pittcountync.gov**Obert "Ted" Werdal****1st term 1st year**

Retired

3006 Fern Dr.

Greenville, NC 27858

252-756-4690

Atw50@suddenlink.net**Jim Hooker****1st term 1st year**

Retired

3605 Bagley Lane

Greenville, NC 27858

703-994-5201

jameshooker@cox.net**Updated January 20, 2017**



Pitt County Council on Aging

4551 County Home Road
Greenville, NC 27858
Telephone: 252.752.1717
Fax: 252.752.9365

History and Mission:

The Pitt County Council on Aging, Inc. is a non-profit agency with a commitment to *enhancing the quality of life for adults by providing access to a continuum of services, programs, and resources that promote healthy living and independence.*

Hours of Operation:

Monday through Friday, 8:00 a.m. to 5:00 p.m. Extended hours as scheduled for activities or programs.

Programs/Services/Activities

Information, Assistance and Options Counseling (Senior Info Line)

Trained, experienced social workers are available to provide older adults, family members, caregivers, and others access to the information and assistance they are seeking about resources for older adults. We will answer your questions and/or direct you to the appropriate agency. Information about local, state, and national resources is available.

Senior Centers (Life Enrichment/Recreational Opportunities)

All adults ages 55 and over are offered programs targeted to meet their social, educational, physical and recreational interests. Activities and programs that appeal to all older adults are offered at the Pitt County Senior Center located in Greenville, as well as our other locations in Ayden, Bethel, Farmville, and Fountain. Activities include exercise, bingo, billiards, computer classes, arts and crafts, quilting, cards and games, monthly dances, woodworking, painting, health screenings, holiday celebrations, social activities, speakers on a variety of topics and more. The Pitt County Senior Center in Greenville operates Monday through Friday from 8am to 5pm. Locations in Ayden, Bethel, Farmville, and Fountain operate from 9am to 1pm. Visit our office, our website at www.pittcoa.com or call (252) 752-1717 for the latest Pitt County Senior Center Calendar of Events.

Home Delivered Meals (Meals on Wheels)

Weekday meals delivered to homebound adults, ages 60 and over, who are unable to prepare meals and have no one else to do it for them. Meals are delivered between 10:30 am and noon and meet 1/3 of the RDA for vitamins and nutrients.



Area Agency on Aging

SENIOR CENTER OF EXCELLENCE



Congregate Nutrition Program

Adults age 60 and over meet at the senior centers in Ayden, Bethel, Farmville, Fountain, and Greenville to socialize and enjoy each other's company over lunch. Participants must register in advance to receive a lunch and availability is based on congregate nutrition program funding.

Medical Transportation

Transportation to medical appointments is provided for adults, age 60 and over, who **do not** receive Medicaid. Funds are occasionally available to transport disabled individuals under 60 who do not receive Medicaid. A registration process must be completed before services are provided. Individuals receiving Medicaid need to contact the Pitt County Department of Social Services at (252) 902-1110 or (252) 902-1111.

General Transportation

Transportation is provided to older adults who are interested in attending the senior centers in Pitt County for morning programs and activities. A registration process must be completed before services are provided. Availability is based on funding.

Medicare Counseling and Assistance

Unbiased counseling, information and assistance with Medicare Part D (prescription drug plans), Medicare Supplemental Plans, and basic Medicare benefits. Services are provided by volunteers and staff who are trained by the NC Department of Insurance Seniors' Health Insurance Information Program (SHIIP). Appointments are required. Speakers are also available upon request.

Resource Directory

A directory of local, state, and national resources pertaining to services for older adults is available on our website: www.pittcoa.com

Access to Other Agencies and Supportive Services

Information about programs and agencies to help older adults and individuals with disabilities to live independently in the community is available upon request. Topics such as emergency alert systems, home health agencies, personal care service agencies, help in the home, caregiver respite, support groups and other services are available.

Falls Prevention Services

A home safety assessment to address falls risk factors is available to older adults who are concerned about falling or have been identified as having a history or risk of falls. Minor home modifications (such as the installation of grab bars) may be provided to adults age 60 and over with limited incomes who have been identified as having a risk for falls. Assistance is based on funding availability. *Funding is provided through Vidant Health Foundation, City of Greenville Block Grant, and Home and Community Care Block Grant. Fee based services are also available.



Area Agency on Aging

SENIOR CENTER OF EXCELLENCE



Private Pay Aides/Sitter List

A listing of individuals who provide in-home services and work for private pay is maintained by the Pitt County Council on Aging. Contact information, certifications, experience, availability, and job preferences are included. The recipient of the list is responsible for conducting interviews and all reference checks.

Nutritional Supplement Program

Ensure, Glucerna, and Nepro products are available at reduced prices. Products are available for purchase Monday through Friday, 8:00 a.m. to 5:00 p.m.

Telephone Reassurance (Pitt County Senior Check)

Registration forms for the Senior Check program, operated by the Pitt County Sheriff's Department Crime Prevention Unit, are available at the Council on Aging. Social workers are available to help with completion and submission of registration forms. This program is designed to assist in meeting the safety needs of older adults and individuals with disabilities who live alone in the community.

Caregiver Classes, Programs and Support

Caregiver classes and special programs are offered in partnership with Mid-East Commission Area Agency on Aging to provide family caregivers with the skills and confidence to better care for themselves while caring for others.

The Grands Group

A monthly support group for kinship caregivers is offered in partnership with the Mid-East Commission Area Agency on Aging. The group meets the 1st Thursday of each month, 12:00pm to 1:00pm, at the Council on Aging. Family members who are raising children 18 years of age and younger are encouraged to attend. Call (252) 752-1717 or (252) 974-1837 for more information.

Housing Information

A listing of housing options for older adults and individuals with disabilities is maintained by the Council on Aging. Information about the property, as well as application procedures and contact information is provided. The list is available upon request by calling (252) 752-1717.

Income Tax Preparation Assistance

Trained volunteers are available to assist older adults with low to moderate incomes with income tax preparation. Volunteers are available on an annual basis at the Pitt County Senior Center between the months of February and April. Appointments are required. Call (252) 752-1717 for more information.

Long Term Care Options

(Assisted Living, Nursing Home, Family Care Home, Continuing Care Retirement Communities)

A listing of long term care options in Pitt County is available at the Council on Aging.



Area Agency on Aging

SENIOR CENTER OF EXCELLENCE



Information includes level of care, contact information, acceptance of Medicaid, and offerings of overnight respite. The publication, “A Guide to Choosing a Nursing Home” is also available upon request.

Project Fan/Heat Relief

Fans are available to adults age 60 and over who have no air conditioning in their homes. The fans are generously donated from Greenville Utilities and Duke Energy Progress. Due to the overwhelming demand, some restrictions apply. Call (252) 752-1717 for more information or if you would like to donate fans or funds for this program.

Senior Community Service Employment Program (SCSEP)

The Pitt County Council on Aging is a host agency for SCSEP or Title V. This program provides training and job experiences for adults age 55 and older who meet certain income guidelines. The program’s intent is to give enrollees the tools to transition into permanent employment within the community. For more information call (252) 210-9621.

Health Screenings

Free health screenings such as blood pressure checks, glaucoma screenings, blood glucose screenings, hearing and more are available at the Pitt County Senior Center. See the latest calendar or call (252) 752-1717 for more information.

Newsletter

A monthly newsletter is published to help keep the community informed about programs, services and special events/news. Call (252) 752-1717 for more information or to request placement on the email distribution list.

Special Programs/Classes/Screenings

Throughout the year special events/programs/classes are sponsored and co-sponsored at the Pitt County Senior Center. These programs address a variety of topics and include: Advanced Care Planning Clinics, Exercise Classes, Senior Trips, and more. If you would like to be added to our email distribution list, please call (252) 752-1717 and ask to be placed on the upcoming events distribution list.

Volunteer Opportunities

The Council on Aging needs volunteers to help meet the needs of older adults in our community. Opportunities are available in many different areas such as Home Delivered Meals, recreational programs & activities, administrative duties, and much more. Visit the Center or call (252) 752-1717 for greater information about current opportunities.



If we may improve upon our services or you are in need of a service that is not being offered in Pitt County, please let us know by calling 752-1717.



**Pitt County
Council on Aging**

Comments and suggestions are always welcome!

*Information compiled by the Pitt County Council on Aging Senior InfoLine 752-1717.
"Connecting the community with resources and services for seniors."*

Updated 03/2/2017



Area Agency on Aging

SENIOR CENTER OF EXCELLENCE





**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
56-6053068
Wells Fargo
820 Red Banks Road
Greenville, NC 27834
Account # 2036070009029
3. Mailing Address: P.O. Box 74, Winterville, NC 28590
4. Street Address: 422 Lora Lane, Winterville, NC 28590
5. Primary Contact Person:
Barbara Manning
Secondary Contact Person:
Gene Manning
6. Primary Contact Email Address:
manning.barbara@gmail.com
Secondary Contact Email Address:
Genemanning117@suddenlink.net
7. Primary Contact Phone:
252-756-1828
Secondary Contact Phone:
252-756-1828
8. Primary Contact Cellular Phone:
252-341-1828
Secondary Contact Cellular Phone:
252-341-0218
9. Date of Application: 3/27/2017
10. Fax: N/A
11. Board of Directors, if any, including names, positions held and contact information:
None



12. Amount of Town funds requested: \$3,000.00
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes. \$2500 for years 2014, 2015, and 2016
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual funding is requested.
15. Briefly describe how you will use the grant funds:
This grant will be used to provide an honorarium to speakers and musicians, assist with monthly meal expenses for seniors, and to purchase miscellaneous supplies for senior programs.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
The grant will enable our organization to provide a much needed outlet for seniors within the area. This will be an opportunity for socialization with their peer group and to expand their knowledge on issues specific to seniors. We continue to experience growth in membership. We have seen an 11% increase in membership and an increase in attendance by 17%.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
228
18. How many of the clients/citizens served are residents of the Town of Winterville?
165
19. What will be the impact on your agency, clients, or services if these program funds are not received?
Lack of funding would impact our ability to provide quality education programs, a light lunch on meeting days, as well as social outlets for the members of the Senior Adult Fellowship.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
Seniors have unique needs that require adjustments to their lifestyles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly address these issues and other issues of seniors. The main objective of the Senior Adult Fellowship is

Educational, Spiritual, Fun, and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services	0	0	0
Supplies	\$225	\$275	\$300
Services	\$2225	\$2225	\$2700
Capital Outlay	0	0	0
TOTAL	\$2450	\$2500	\$3000
# of positions (FTE)	0	0	0

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	0	0	0
Town Funds	\$2500	\$2500	\$3000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Barbara Manning
Name of Executive Director/President

3-27-17
Date

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than *3.31.2017* for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Received \$2500.00 from The Town of Winterville. Funding has been utilized to provide meals and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: All meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse and health issues of seniors. Spiritual: All meetings include a time of fun and games as well as providing a small meal to participants.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
We continue to provide a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

We respectfully request the continuation of funding for this program as we continue to serve record numbers of seniors each month. This meeting has become the social highlight for many who have no other means of interaction with other seniors.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: 2571 Railroad Street
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery, Director
Secondary Contact Person: Alton Wadford, President
6. Primary Contact Email Address: davery60@hotmail.com
Secondary Contact Email Address: awadford@email.pittcc.edu
7. Primary Contact Phone: 531-4590
Secondary Contact Phone: 756-9832
8. Primary Contact Cellular Phone: 531-4590
Secondary Contact Cellular Phone: 378-5344
9. Date of Application: 3/21/17
10. Fax:
Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
President – Alton Wadford – 378-5344
Vice President – John Hill – 531-3838 (Resigned 3/10/17)
Treasurer – Cindy Spargur – 355-6189
Past President – Brooke Worthington – 321-6490
Board Member – Sue Ellen Brock – 531-3258
Board Member – Ronita Stanford – 364-2904

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12. Amount of Town funds requested: \$20,000.00 for the salary for our part time Director and continued use of an office for the Chamber.
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount?
2013-14 - \$20,000
2014-15 - \$20,000
2015-16 - \$20,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income and project income is large enough that we can be self sufficient.
15. Briefly describe how you will use the grant funds: The grant funds from the Town will be used to pay the salary of a part time director to oversee the Chamber's business. Chamber dues are used to maintain the daily functioning of the Chamber and to perform special projects for the community and to promote the Town of Winterville through positive advertising and promotions.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.
17. How many residents will be directly impacted by these program funds? (Numerical count) All of the residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities and services by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety of choices of services.
18. How many of the residents served are residents of the Town of Winterville?
All of the residents of the Town will be served as well as the surrounding community. Presently 56 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or the owners live in the surrounding community.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.
21. Mission Statement and General Agency Overview: The mission of the Winterville

Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival and facilitating the John and Sue B. May Scholarship awarded to an area high school student. We also work to show our appreciation for our teachers by providing them with a "Welcome Back" breakfast each August and assisting them throughout the year with special projects. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, and Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and to build strong community ties. We are constantly looking for positive ways to promote the community. We feel that the Chamber serves a very important function in the Winterville community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. Our Chamber Director and President both served on the Town's Task Force working on an economic development plan for the Town. We work to serve the community's interest as the county grows and develops. We meet with the other Chamber of Commerce Directors in the county to discuss ways we can work together for the common good of the county. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$20,000	\$20,000	\$20,000
Supplies	5000	7000	7000
Services	5000	8000	8000
Capital Outlay	1000	1000	1000

TOTAL	\$31,000	\$36,000	\$36,000
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$8500	\$13,000	\$15,000
Town Funds	\$20,000	\$20,000	\$20,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, _____Debbie Avery_____, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.

<u>Debbie Avery</u>	<u>3/21/2017</u>
Name of Executive Director/President	Date

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Board of Aldermen every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2010** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
- What goals/programs were unmet during the reporting period?
- How were Winterville residents served by the Agency/Organization?
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?
- Any other pertinent information deemed appropriate.



**Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
July 2016-March 2017**

Accomplishments during the past fiscal year:

- Added six new members to the Chamber's membership since July 2015
- Maintained ninety five members from previous year
- Exceeded the Chamber's goal of having one hundred members
- Assisted four new businesses with ribbon cuttings
- Held four Business After Hours events for members
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our seven Winterville area schools serving over 500 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Facilitated the awarding of the John and Sue B. May Scholarship for a Winterville area high school student
- Maintained a Chamber website promoting the business community, area events and the Town
- Distributed Town of Winterville brochures to the state's nine North Carolina Welcome Centers
- Distributed brochures and Winterville magazines to area businesses and realtors
- Will conduct a Community Awards Banquet to honor outstanding members of our community in April
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Secured free subscriptions to *Business North Carolina* magazine for all Chamber member
- Met and shared information with other Chambers in Pitt County

Unmet Goals:

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community



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- The Chamber would like to become self sufficient so it would not have to rely on the Town for funding

Winterville Residents Served:

- Presently fifty six of the Chamber’s businesses are found within the city limits or their owners are residents of the Town of Winterville
- The other Chamber members are found outside the city limits but within close proximity and provide services for the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

Service to the Winterville Community:

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is “Promoting Excellence in Business and Community”. We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents’ homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Revenue and Expenditures:

• Income:	
Town Funds:	\$20,000.00
Membership Dues	9,700.00
New Members	625.00
Newsletter Ads	225.00
Scholarship Donation	1,000.00
Newspaper Ads	750.00
Business After Hours Sponsors	450.00
Total	\$32,750.00

- Expenses:

Salary for Director	\$22,700.00*
“Welcome Back” breakfast for area schools	649.31
Winterville Watermelon Festival	1000.00
Community Awards Banquet	2,100.00*
Postage	300.00*
Supplies	400.00*
Website	250.00
Newspaper & magazine ads	2,200.00*
Newsletter Printing	300.00*
Workshops & Training for Director	1000.00*
Chamber Christmas Social & Membership Drive	1050.00*
Scholarship	1000.00*
Christmas & Watermelon Parades	200.00
Ribbon Cuttings	150.00*
Business After Hours	500.00*
Community Marketing	1,000.00
Welcome Center Brochures	300.00
Miscellaneous	500.00*
Total	\$35,599.31

(*Denotes item includes not only actual expenditures from July to March 2017 but also proposed expenditures from March to June 2017)

Budget for 2016 – 2017	
Income	32,750.00
Carry over from July 2016	3295.08
Total Income for 2016-2017	36,045.08
Less Expenses	35,5599.31
Total predicted carry over for 2017-2018	\$445.77

Respectfully submitted,

Debbie Avery
 Director
 Winterville Chamber of Commerce
 531-4590



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Depot
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
- Secondary Contact Person:
Abbott Hunsucker, Treasurer
6. Primary Contact Email Address:
jpower@email.pittcc.edu
- Secondary Contact Email Address:
abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA
- Secondary Contact Phone:
NA
8. Primary Contact Cellular Phone:
252-717-1243
- Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/30/2017
10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Leland Tucker, Vice Pres. – 2536 Vernon Ave., Winterville, NC 28590
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Michael Tucker, Director – 2577 Church St., Winterville, NC 28590

Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: Click here to enter text. We request that the in-kind services valuing \$1700 for electrical service and \$2000 for lawn care be continued. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes. In March of 2014, we received a \$20,000 matching grant. For the past four years, our organization also received in-kind services valuing \$1700 for electrical service and \$2000 for lawn care. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? After the Depot addition project is completed, we would ask that the in-kind services be continued.

15. Briefly describe how you will use the grant funds:
The continuation of the lawn maintenance and utilities grant will allow the organization to put its efforts in marketing, utilizing, and maintaining the depot once work is completed.

16. How will you measure the effect of this grant funding on clients, services and/or the community?
The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
Potentially hundreds. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?
Click here to enter text. We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?
Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Attached

21. Mission Statement and General Agency Overview:
The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month, in addition to other special events and membership meetings. In that time, we have averaged 22 visitors per opening, compared to average of 17 last year.

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

Winterville Historical & Arts Society, Inc.	
Depot Project	
March 16, 2016 through March 15, 2017	
INCOME	
Donations	\$1,225.00
Memorial Donations	\$1,095.00
Donations for Storm Windows & Furniture	\$5,280.00
Total Income	\$7,600.00

EXPENSES	
Contractor Payments	\$23,016.57
Miscellaneous	\$16,595.83
Total Expenses	\$39,612.40

Beginning Balance 3/16/16	\$44,292.21
Ending Balance 3/15/17	\$12,279.81

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Depot Project

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

Winterville Historical & Arts Society, Inc.	
Depot Project	
March 16, 2016 through March 15, 2017	
INCOME	
Donations	\$1,225.00
Memorial Donations	\$1,095.00
Donations for Storm Windows & Furniture	\$5,280.00
Total Income	\$7,600.00

EXPENSES	
Contractor Payments	\$23,016.57
Miscellaneous	\$16,595.83
Total Expenses	\$39,612.40

Beginning Balance 3/16/16	\$44,292.21
Ending Balance 3/15/17	\$12,279.81

- How did the Agency/Organization accomplish its stated goals for the reporting period?
Construction on the depot addition began in the fall of 2014 and is still continuing. We hoped to be completed in fall of 2016.
- What goals/programs were unmet during the reporting period?
Our deadline goal of having the project completed by fall of 2016 was not met. Plan to be completed in April 2017.

AGENCY NAME: Winterville Historical and Arts Society, Inc. – Depot Project

- How were Winterville residents served by the Agency/Organization?

No Winterville residents were served by or at the Winterville depot. However, all activities of the Winterville Historical and Arts Society were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also continued our regular monthly hours of being open from 3-5 pm on every 2nd Sunday. Our volunteers out in the community also made several presentations. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS None at the depot

TOTAL TOWN OF WINTERVILLE RESIDENTS None at the depot

- Any other pertinent information deemed appropriate.

In-kind services from the Town of Winterville for Fiscal Year 2016-2017 included lawn maintenance and utilities service for the Depot.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Historical and Arts Society, Inc. - Winterville Museum
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
- Secondary Contact Person:
Abbott Hunsucker, Treasurer
6. Primary Contact Email Address:
jpower@email.pittcc.edu
- Secondary Contact Email Address:
abbott.hunsucker@gmail.com

7. Primary Contact Phone:
NA
- Secondary Contact Phone:
NA
8. Primary Contact Cellular Phone:
252-717-1243
- Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/30/2017
10. Fax: NA

11. Board of Directors, if any, including names, positions held and contact information:
Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Leland Tucker, Vice Pres. – 2536 Vernon Ave., Winterville, NC 28590
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Peg Cliborne, Recording Secretary – 5052 Old Tar Road, Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Michael Tucker, Director – 2577 Church St., Winterville, NC 28590

Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Jack Taft, Director – PO Box 20337, Greenville, NC 27858
Trish Worthington-Cobb, Director – PO Box 486, Winterville, NC 27834
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested: This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by the Town staff are as follows: \$1700 for electrical service and \$2000 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2016-2017 as in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? We are asking that that service/contribution be continued.

15. Briefly describe how you will use the grant funds:
In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be made more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community? The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum more readily available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School. In the reporting period of March 16, 2016 through March 15, 2017, we had 430 visitors to the museum, a 5% increase over last year.

18. How many of the clients/citizens served are residents of the Town of Winterville? The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's

historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Attached

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month, in addition to other special events and membership meetings. In that time, we have averaged 22 visitors per opening, compared to average of 17 last year.

23. Expenditure Details: Attached

24. Revenue Source:

Town Funds: Lawn Service and Electrical in-kind services valued at \$1700 for electrical service and \$2000 for lawn care. We are asking that that service/contribution be continued.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

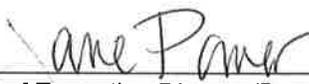
NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, Executive Director/President of

Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.


Name of Executive Director/President

3/30/17
Date

Winterville Historical & Arts Society, Inc.	
March 16, 2016 through March 15, 2017	
INCOME	
Membership	\$9,380.00
Calendar Proceeds	\$1,115.00
Donations	\$320.00
Memorial Donations	\$100.00
Total Income	\$10,915.00

EXPENSES	
Building Repair and Maintenance	\$5678.91
Calendar Project	\$800.36
LaRue M. Evans Endowment	\$1,200.00
Newsletters and Publicity	\$1,873.65
Telephone	\$606.43
Miscellaneous	\$1,443.58
Total Expenses	\$11,612.93

Beginning Balance 3/16/16	\$6,265.47
Ending Balance 3/15/17	\$5,567.54

AGENCY NAME: Winterville Historical and Arts Society, Inc.

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

Click here to enter text.

Winterville Historical & Arts Society, Inc.	
March 16, 2016 through March 15, 2017	
INCOME	
Membership	\$9,380.00
Calendar Proceeds	\$1,115.00
Donations	\$320.00
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Telephone	\$606.43
Miscellaneous	\$1,443.58
Total Expenses	\$11,612.93

Beginning Balance 3/16/16	\$6,265.47
Ending Balance 3/15/17	\$5,567.54

- How did the Agency/Organization accomplish its stated goals for the reporting period?
Attendance at activities of the organization for the period of March 16, 2016 through March 15, 2017 was 430 (an increase of 5% over last year).
- What goals/programs were unmet during the reporting period?
None

AGENCY NAME: Winterville Historical and Arts Society, Inc.

- How were Winterville residents served by the Agency/Organization?

All activities were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville High School Reunion. We have also continued our regular monthly hours of being open from 3-5 pm on every 2nd Sunday. Our volunteers out in the community also made several presentations. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS 430

TOTAL TOWN OF WINTERVILLE RESIDENTS undetermined

- Any other pertinent information deemed appropriate.

In-kind services from the Town of Winterville for Fiscal Year 2016-2017 included lawn maintenance and utilities service for the Museum.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. **Agency Name:** Click here to enter text.
Winterville Senior Citizens Club
2. **Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.**
First Citizens Bank
2607 Mills Street
Winterville, NC / Winterville Office
Click here to enter text.
3. **Mailing Address:** Click here to enter text.
P.O. Box 432
Winterville, NC 28590
4. **Street Address:** Click here to enter text.
304 Ola Circle
Winterville, NC 28590
5. **Primary Contact Person:**
Beatrice A. Henderson
Secondary Contact Person:
Cleatrice Herbert 252-3552185 Click here to enter text.
6. **Primary Contact Email Address:**
ccbea@suddenlink.net Click here to enter text.
Secondary Contact Email Address: NA
Click here to enter text.
7. **Primary Contact Phone:**
252-355-2572
Secondary Contact Phone:
252-355-2185
8. **Primary Contact Cellular Phone:**
252-814-9012 Click here to enter text.
Secondary Contact Cellular Phone: NA
Click here to enter text.
9. **Date of Application:** Click here to enter a date.
March 30, 2017
10. **Fax:** Click here to enter text.
11. **Board of Directors, if any, including names, positions held and contact information:**
Director, Beatrice A. Henderson- 252-355-2572/252-814-9012
Advisor, Calvin C. Henderson -252-814-9076
Board Members, Flora Dixon 756-7325, Shirley Daniels 714-1385 & Judy Whitehurst 258-4045

3/31/2017 ABB
RECEIVED

12. Amount of Town funds requested: Click here to enter text.
\$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?
2014 \$2,500.00- 2015 \$2,500.00 -2016 \$2,500.00 Click here to enter text.
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual funding for Winterville Senior Citizens Club
15. Briefly describe how you will use the grant funds:
Monthly fellowship luncheon for seniors, annual banquet, door prizes, bus trips, gifts for speakers, Team leader meeting ink cartridges, paper ,folder, birthday, get well sympathy cards birthday bags ,supplies for luncheon. transportation of senior to meeting etc.
Plays, dinner theatre, supplies, movies, decoration, copies of newsletter and stamps
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Click here to enter text.
Enable Senior to have consistent and timely meeting which provide outlet, fellowship and enable them to feel physically and socially part of society. They look forward to the Resource Speakers, fellowship and socializing with each other every month
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
300
18. How many of the clients/citizens served are residents of the Town of Winterville?
85% or 90%
19. What will be the impact on your agency, clients, or services if these program funds are not received?
The impact will be that senior will not be provide with many of the opportunities presently provide. Many activities would be cut. They will not have many of the resources and activities which are now provided to present them from just sitting at home. These program fund are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for Senior during their golden years.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview
The purpose of Winterville Senior Citizens Club is to provide services and activities to citizens 55 years and older, to be a part of an organization that provides a better quality of life during their older years through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Through the Winterville Senior Citizens Club aggressive agenda, the seniors were able to have a kidney screening, donate school supplies to lake forrest Elm. School and Greenville Shelter .meet State and local officials, Resource speakers

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	0	200.00	225.00
	Supplies	500.00	575.00	1,575.00
	Services	2,00.00	2,100.00	2,575.00
	Capital Outlay			
	TOTAL	2,500.00	2,750.00	5,200.00
	# of positions (FTE)			

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue			
	Town Funds	2,500.00	2,500.00	5,000.00

Item 22-Expenditures:

Lunch for seniors avg. 65 people per lunch @ \$6.50 per person (includes paper napkins, plates, plastic utensils drinks bread and desserts	\$4,225
Lunch for 8 team leaders for preparation and planning of monthly meeting- \$6.25 per person	\$50.00
Gifts for speakers at monthly meeting avg. \$10.00 per gifts or donation	\$100.00
Supplies: Ink cartridges, paper, folder, orientation brochures for new members	\$411.23
Copies of news letter	
Reservation and for Christmas Banquet	\$1,300.00
Building for Banquet	
Door prizes	\$390.00
Birthday bags, birthday, get well and sympathy cards	\$60.00
Stamps	\$49.70
Decoration	\$99.09
Transportation of seniors to vote in election, meeting, doctor appointments and grocery store	\$30.00

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

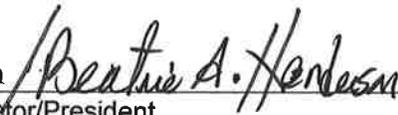
I, Beaatrice A. Henderson , Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Beatrice A. Henderson
Name of Executive Director/President



March 30, 2017
Date

AGENCY NAME: Winterville Senior Citizens Club

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See Item #22
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish through the club's plan aggressive agenda. There are always opportunities for seniors to address concerns with local and state officials. They also receive valuable resource and information from local fire departments, police, Pitt County Sheriff, ECU Heart Center, and many other important programs.
- All sated goals for the reporting period were accomplish. Yes
- What goals/programs were unmet during the reporting period?
All goals for the reporting period were accomplish and none unmet.
- How were Winterville residents served by the Agency/Organization?
They were served through timely and consistent meetings which enable them to continue to be part of a physical and social driven society. They fellowship and socialize every month,
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Watermelon Festival Committee Inc.** 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Will Supply

3. Mailing Address: **P.O. Box 805 Winterville, NC 28590**

4. Street Address: **227 Blount St. Winterville, NC 28590**

5. Primary Contact Person:
Alton Wadford, Chairman

6. Primary Contact Email Address:
altonwadford@gmail.com

Secondary Contact Person:
Art Morrison, President

Secondary Contact Email Address:
art.morrison@ncmorrison.com

7. Primary Contact Phone:
252-378-5344
Secondary Contact Phone:
252-531-7803

8. Primary Contact Cellular Phone:
252-378-5344
Secondary Contact Cellular Phone:
252-531-7803

9. Date of Application: **March 25, 2017**

10. Fax: **252-321-4646**

11. Board of Directors, if any, including names, positions held and contact information:
Winterville Watermelon Festival Committee Board 2017

**Festival Chairman: Alton Wadford
President: Art Morrison
Vice president: Candice Jernigan
Secretary: Michelle Whaley
Treasurer: Mike Jordan
Trustees: Brian Avery, Spence Evans, David Hooks, Alton Wadford and Angie Moore.**

12. Amount of Town funds requested: **\$50,000.00**



RECEIVED

3/30/2017

tp

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? **Yes: 2014-\$35,000.00 2015-\$35,000 and 2016 \$40,000**
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? **No - yearly request**
15. Briefly describe how you will use the grant funds:
To assist in the expense of conducting the 2017 Winterville Watermelon Festival.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive response from Winterville Citizens during the festival, by email and social media. We take this information along with information from the Town Staff Review Meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
All citizens of the town have the opportunity to participate in the festival as events are conducted for all age groups. Also, all Winterville non-profit organizations are allowed to participate.
18. How many of the clients/citizens served are residents of the Town of Winterville? **Entire town population is given opportunity to attend.**
19. What will be the impact on your agency, clients, or services if these program funds are not received? **Will be forced to cancel festival.**
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
Yes
21. Mission Statement and General Agency Overview:
To promote the Town of Winterville, its local businesses and community organizations by providing a 4 days of exciting activities for its citizens and guests.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved. **Yearly planning meeting with Town Staff and individual departments prior to the festival.**

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	N/A	N/A	N/A
	Supplies	N/A	N/A	N/A
	Services	136,900.00	140,561.00	150,000.00
	Capital Outlay	N/A	N/A	N/A
	TOTAL	136,900.00	140,561.00	150,000.00
	# of positions (FTE)	Volunteer Staff	Volunteer Staff	Volunteer Staff
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	101,900.00	105,561.00	100,000.00
	Town Funds	35,000.00	35,000.00	50,000.00

(Please note that expenses have increased over the past several years and we lost money the last two years. At this point our reserve is nearly depleted.)

22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
- Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Alton Wadford , Chairman of the Winterville Watermelon Festival Committee Inc. do hereby
 make the following ASSURANCES to the Town of Winterville:

- **The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;**
- **The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;**
- **The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;**
- **The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;**
- **The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;**
- **The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;**
- **All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and**
- **If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.**

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Alton Wadford – Chairman

3/25/2017

Name of Executive Director/President

Date

2015 WWF INCOME/EXPENSE COMPARISON

	2016 Financial Report		
	INCOME	EXPENSES	PROFIT/LOSS
SPONSORSHIP	\$ 68,500.00	\$ 1,975.82	\$ 66,524.18
T-SHIRTS	\$ 6,254.10	\$ 3,704.78	\$ 2,549.32
ARTS & CRAFTS/ETC	\$ 11,670.00	\$ 728.13	\$ 10,941.87
FOOD VENDORS	\$ 10,381.00	\$ -	\$ 10,381.00
PARADE	\$ 330.00	\$ 3,899.98	\$ (3,569.98)
VETERANS BREAKFAST	\$ 1,800.00	\$ 333.00	\$ 1,467.00
CARNIVAL	\$ 18,621.00	\$ 298.23	\$ 18,322.77
ADVERTISING	\$ -	\$ 8,829.26	\$ (8,829.26)
THURSDAY NIGHT CONCERT	\$ -	\$ 16,176.87	\$ (16,176.87)
FRIDAY NIGHT CONCERT	\$ -	\$ 15,877.21	\$ (15,877.21)
DOG SHOW	\$ 1,500.00	\$ 2,485.89	\$ (985.89)
FAMILY FUN NIGHT	\$ -	\$ 949.65	\$ (949.65)
SATURDAY DAYTIME ENTERTAINMENT	\$ -	\$ 250.00	\$ (250.00)
SATURDAY NIGHT CONCERT	\$ -	\$ 69,640.69	\$ (69,640.69)
VIP TENT	\$ -	\$ 2,202.38	\$ (2,202.38)
MISC EXPENSES		\$ 9,272.37	\$ (9,272.37)
	\$ 119,056.10	\$ 136,624.26	\$ (17,568.16)

2015 WWF INCOME

SPONSORSHIP INCOME		\$	68,500.00
VETERANS BREAKFAST SPONSORS		\$	1,800.00
T-SHIRT INCOME		\$	6,254.10
ARTS & CRAFTS/ETC INCOME		\$	11,670.00
FOOD VENDOR INCOME		\$	10,381.00
PARADE INCOME		\$	330.00
CARNIVAL INCOME		\$	18,621.00
DOG SHOW SPONSOR		\$	1,500.00
TOTAL INCOME		\$	119,056.10

2015 WWF EXPENSES

T-SHIRT EXPENSES					
9/7/2015	Check# 3107	AARD, Inc - T-shirts, Design & Set-up		\$ 3,704.78	\$ 3,704.78
ARTS & CRAFTS/FLEA MARKET/COMMERCIAL EXPENSES					
8/31/2015	Check# 3090	Kim Jordan - Reimbursement for Marking Paint/Lowes		\$ 48.13	
9/1/2015	Check# 3093	AG Cox Middle School - Vendor Parking at Cox		\$ 680.00	
				\$ 728.13	\$ 728.13
PARADE EXPENSES					
8/29/2015	Check# 3074	South Central H.S. JROTC		\$ 100.00	
8/29/2015	Check# 3075	DH Conley H.S. Marching Band		\$ 290.00	
8/29/2015	Check# 3076	Ayden-Grifton H.S. Marching Band		\$ 290.00	
8/29/2015	Check# 3077	South Central H.S. Marching Band		\$ 290.00	
8/29/2015	Check# 3078	Southwest Onslow H.S. Marching Band		\$ 300.00	
8/29/2015	Check# 3079	Sudan Desert Rats		\$ 225.00	
8/29/2015	Check# 3080	Sudan Gatirs		\$ 225.00	
8/29/2015	Check# 3081	Sudan Truckers		\$ 225.00	
8/29/2015	Check# 3082	Sudan Fire Brigade		\$ 200.00	
8/29/2015	Check# 3084	Clyde Naylor - 3 Floats		\$ 1,480.00	
8/29/2015	Check# 3085	Greenville NC Public Safety Bags & Pipes		\$ 150.00	
9/1/2015	Check# 3095	ECTS - Pole & Banner for Parade		\$ 124.98	
				\$ 3,899.98	\$ 3,899.98
VETERANS BREAKFAST EXPENSES					
8/29/2015	Check# 3083	WBC Brotherhood - Veterans Breakfast		\$ 100.00	
9/7/2015	Check# 3083	James Cobb - Food		\$ 233.00	
				\$ 333.00	\$ 333.00
CARNIVAL RIDE EXPENSES					
8/25/2015	Check# 3049	AccuLink - Discount Coupons		\$ 298.23	\$ 298.23
ADVERTISING EXPENSES					
7/22/2015	Check# 3039	Greenville Times		\$ 219.00	
8/25/2015	Check# 3029	AccuLink - Posters & Postcards		\$ 1,331.01	
9/1/2015	Check# 3091	AccuLink - Postcards		\$ 514.24	
9/27/2015	Check# 3112	WITN - TV Advertising		\$ 3,265.00	
9/27/2015	Check# 3113	Riley Outdoor - Digital Billboard		\$ 2,300.00	
9/27/2015	Check# 3114	Cooke Communication - Newspaper Advertising		\$ 1,200.01	
				\$ 8,829.26	\$ 8,829.26
THURSDAY NIGHT CONCERT EXPENSES					
8/3/2015	Check# 3044	Armond Sadler - Deposit for Bruce in the USA		\$ 2,250.00	
7/14/2015	Check# 3038	L&N Production (1/3 of cost)		\$ 5,000.00	
8/27/2015	Check# 3050	FCB - Cash for Groovetown		\$ 1,350.00	

2015 WWF EXPENSES

8/27/2015	Check# 3051	FCB - Cash for balance due to Bruce in the USA	\$ 2,250.00	
8/27/2015	Check# 3054	L&N Production (1/3 of cost)	\$ 5,131.66	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Groovetown	\$ 24.00	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Bruce in the USA	\$ 63.13	
9/27/2015	Cash	Rucker Johns - Bruce in the USA Dinner	\$ 108.08	
			\$ 16,176.87	\$ 16,176.87
FRIDAY NIGHT CONCERT EXPENSES				
5/12/2015	Check# 3037	Union Artist Group - Deposit for Who's Bad	\$ 2,500.00	
7/14/2015	Check# 3038	L&N Production (1/3 of cost)	\$ 5,000.00	
8/27/2015	Check# 3054	L&N Production (1/3 of cost)	\$ 5,131.67	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Pamlico Sound Machine Band	\$ 24.01	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Who's Bad	\$ 72.54	
8/28/2015	Check# 3056	FCB - Cash payment for Pamlico Sound Machine Band	\$ 400.00	
8/28/2015	Check# 3057	FCB - Cashier's Check/Balance for Who's Bad	\$ 2,500.00	
8/28/2015	Check# 3958	FCB - Cash for meal buyout for Who's Bad	\$ 210.00	
8/31/2015	Check# 3089	Kim Jordan - Misc items for Pamlico Sound Machine Band	\$ 3.69	
8/31/2015	Check# 3089	Kim Jordan - Misc items for Who's Bad	\$ 35.30	
			\$ 15,877.21	\$ 15,877.21
FRIDAY FUN NIGHT EXPENSES				
8/3/2015	Check# 3043	NuLook Bounce-N-Party - Deposit	\$ 250.00	
8/28/2015	Check# 3067	NuLook Bounce-N-Party - Balance Due	\$ 250.00	
8/28/2015	Check# 3069	Mikayla Dixon - Face Painter	\$ 30.00	
8/28/2015	Check# 3070	Haylee Dixon - Face Painter	\$ 30.00	
9/1/2015	Check# 3095	ECTS - Schedule Signs/Face Painting Sign	\$ 181.37	
9/1/2015	Check# 3098	Sharon Morrison - Paint & Watermelons	\$ 41.20	
9/1/2015	Check# 3099	ECTS - Ribbons & Trophies	\$ 167.08	
			\$ 949.65	\$ 949.65
DOG SHOW EXPENSES				
8/28/2015	Check# 3068	Laura Moretz - Dog Show	\$ 2,350.00	
9/1/2015	Check# 3095	ECTS - Show Schedule Sign	\$ 135.89	
			\$ 2,485.89	\$ 2,485.89
SATURDAY DAYTIME ENTERTAINMENT EXPENSES				
8/28/2015	Check# 3071	Laymond Elks	\$ 200.00	
8/28/2015	Check# 3072	Sarah Sturz	\$ 25.00	
8/28/2015	Check# 3073	Trenice Atkinson	\$ 25.00	
			\$ 250.00	\$ 250.00
SATURDAY NIGHT CONCERT EXPENSES				
6/2/2015	Bank Draft	FCB Wire Transfer - Deposit for Chase Rice	\$ 20,000.00	
6/2/2015	Bank Draft	FCB Wire Transfer Fee for Chase Rice deposit	\$ 50.00	

2015 WWF EXPENSES

7/14/2015	Check# 3038	L&N Production (1/3 of cost)	\$ 5,000.00	
7/22/2015	Check# 3041	FCB - Cashier's Check for Jon Pardi deposit	\$ 7,500.00	
8/19/2015	Check# 3047	Holiday Inn - Rooms for Chase Rice	\$ 335.61	
8/27/2015	Check# 3054	L&N Production (1/3 of cost)	\$ 5,131.67	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Jon Pardi	\$ 201.42	
8/27/2015	Check# 3055	Kim Jordan - Misc items for Chase Rice	\$ 49.53	
8/28/2015	Check# 3059	FCB - Cash for payment for Mikele Buck Band	\$ 450.00	
8/28/2015	Check# 3060	FCB - Cash payment for Brian Mayer	\$ 1,250.00	
8/28/2015	Check# 3061	FCB - Cashier's check for Jon Pardi balance due	\$ 7,500.00	
8/28/2015	Check# 3062	FCB - Cashier's check for Chase Rice balance due	\$ 20,000.00	
8/28/2015	Check# 3063	FCB - Cash for Chase Rice meal buyout	\$ 420.00	
8/28/2015	Check# 3064	Brad Jones - DJ	\$ 200.00	
8/29/2015	Check# 3086	Kathy Watson - Car rentals (\$414.52 less \$67.48 refund)	\$ 347.04	
8/29/2015	Check# 3087	Diane Barnes - Jon Pardi lunch & snack	\$ 126.40	
8/29/2015	Check# 3088	Justin Jordan - Mailings to Contest Winners	\$ 12.90	
8/29/2015	Cash	Papa John's Pizza - Jon Pardi after concert snack	\$ 45.00	
8/31/2015	Check# 3089	Kim Jordan - Misc items for Jon Pardi	\$ 30.52	
8/31/2015	Check# 3089	Kim Jordan - Misc items for Chase Rice	\$ 31.08	
9/1/2015	Check# 3092	Debbie Avery - Ice for Jon Pardi	\$ 8.00	
9/1/2015	Check# 3096	Michelle Whaley - Liquor for Chase Rice	\$ 110.05	
9/1/2015	Check# 3098	Sharon Morrison - Lunch for Chase Rice	\$ 170.03	
9/7/2015	Check# 3109	ECTS - Fed Ex, Lanyards, Pass Holders, signs	\$ 671.44	
			\$ 69,640.69	\$ 69,640.69
VIP TENT EXPENSES				
8/28/2015	Check# 3066	Piggly Wiggly - Steaks	\$ 527.63	
9/1/2015	Check# 3095	ECTS - Banner & Signs	\$ 139.64	
9/2/2015	Check# 3103	Angie Moore - Food	\$ 553.01	
9/10/2015	Check# 3110	Grand Rental Station	\$ 982.10	
			\$ 2,202.38	\$ 2,202.38
SPONSOR EXPENSES				
8/29/2015	Check# 3088	Justin Jordan - Sponsor Mailings	\$ 17.85	
9/1/2015	Check# 3094	Tim Avery - Table Cloth Skirt for Banner Board	\$ 22.87	
9/1/2015	Check# 3095	ECTS - Signs & Banners	\$ 1,935.10	
			\$ 1,975.82	\$ 1,975.82
MISC EXPENSES				
7/22/2015	Check# 3040	Coastline Golf - Golf Cart Rental	\$ 280.00	
7/26/2015	Check# 3042	Mirror Design Solutions - Web Design & 1 yr Hosting	\$ 503.40	
8/23/2015	Check# 3048	ASCAP - Concert License Fee	\$ 150.00	
8/29/2015	Cash	Allen Swanner - Watermelons & Delivery	\$ 390.00	
9/1/2015	Check# 3092	Debbie Avery - Watermelons	\$ 268.00	
9/1/2015	Check# 3094	Tim Avery - Tent Stakes & Bathroom Air Freshener	\$ 24.58	

AGENCY NAME: Winterville Watermelon Festival Committee

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
(see attached 2016 financial statement)
2016 was another good year for numbers of people who attended the Festival. Unfortunately due to greater expenditures and less sponsorship this past year we lost a little over \$9,000 from our emergency fund that had just been replenished a little the previous year after 2 years of bad weather. This fund is nearly depleted.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We had great weather this past year and Pitt County Schools Open House was not during the first night of the festival this past year. The great weather, especially on Saturday, allowed for great numbers to attend. We had over 10,000 people at the free concert that evening. Our event continues to be recognized as one of the most family friendly events in the area.
- What goals/programs were unmet during the reporting period?
Even with the great weather, we hoped to have greater attendance on Thursday and Friday nights.
- How were Winterville residents served by the Agency/Organization?
All were able to attend the festival entertainment and Family Fun Night activities at no admission cost
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

AGENCY NAME: Winterville Watermelon Festival Committee

- Any other pertinent information deemed appropriate.

The Watermelon Festival Committee is an all volunteer staff which works extremely hard in producing this event. The festival provides an opportunity for the Town of Winterville, its businesses, civic organizations and citizens a chance not to only showcase its many great attributes but a chance for all the citizens to come together and have a weekend of family fun. Without the continued support and financial assistance from the town the festival will not survive. We recognize and appreciate the Town of Winterville and all they do to make this a successful festival.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Rebuilding Together Pitt County, NC, Inc. (RTPC) 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID #: 26-0757622
Bank Account #: 5321660547
PNC Bank
611 E. Arlington Blvd.
Greenville, NC 27858

3. Mailing Address: PO Box 31006, Greenville, NC 27833

4. Street Address: 207 Manhattan Avenue, Greenville, NC 27834

5. Primary Contact Person:
Natalie Edwards, Vice President

Secondary Contact Person:
Holly Winkler, Treasure

6. Primary Contact Email Address:
nredwards96@gmail.com

Secondary Contact Email Address:
winklerh14@ecu.edu

7. Primary Contact Phone:
910-890-0665
Secondary Contact Phone:
828-719-7070

- 8: Primary Contact Cellular Phone:
910-890-0665
Secondary Contact Cellular Phone:
828-719-7070

11. Board of Directors, if any, including names, positions held and contact information:
Please see attached Board of Directors Contact.
12. Amount of Town funds requested: \$10,000.00
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes \$5,000 in 2016
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

Funds will be requested annually provided RTPC continues to partner and provide services through the Urgent Repair program.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The increasing cost of living and decreasing social service budgets, leave our most vulnerable Pitt County homeowners—the elderly, veterans and military families, families with children, and the disabled—without the most basic of necessities: a warm, safe, and dry home. While homeownership is at an all-time high, the cost of owning and maintaining a home continues to grow. Healthcare and other basic necessity costs are skyrocketing, leaving Pitt County’s low-income homeowners with less disposable income for needed home repairs and modifications. These coerced sacrifices often leave families in unstable and unlivable home conditions, which adversely affect their health, home assets, and the growth of the community.

Leveraging Additional Resources and Partnerships—RTPC’s work bridges the gap between low-income housing, community development and health care sectors. The direct benefits of being able to leverage our capacity based on the needs of Pitt County, allows us to provide and identify additional resources, as well as utilize community assets. In doing so we prevent duplication of services. Serving in an advisory capacity, RTPC is opening new doors in the community, expanding our program’s overall capacity and support programmatic sustainably. Additionally, through continuing to increase our leveraging capacity, RTPC will seek to continue transforming every \$1 donated to RTPC to \$4 in equivalent market value.

Complete Repairs Safely & Effectively—Building science professional, remodeling experts along with RTPC have discovered various tools and strategies to improve the quality and consistency of repairs through (1) utilizing the proper materials and works practices; (2) having unskilled volunteers make simple repairs to correct hazards; (3) properly supporting unskilled volunteers with skilled team leaders (a.k.a. house captains); (4) having standing teams that specialize in a set of repairs; and (5) verifying that repairs have been completed effectively.

Programmatic Sustainability—RTPC holds the ambitious goal of being the community’s leading revitalization partner and in efforts to support this goal, it is detrimental to the community for RTPC to develop and implement strategic steps for organizational sustainability.

To measure success of RTPC, the following measure will be met during FY 2017-18:

*RTPC will increase the number of low-income Pitt County homeowners and their family members, particularly the elderly, disabled and veterans that are able to remain in a home that is warm, safe and dry.

*RTPC will engage in cultivating new partnerships within the Pitt County community and surrounding communities to support and execute mission.

*RTPC will utilize volunteers and licensed contractors to participate in various projects throughout the year.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

RTPC provides services for homeowners that reside in Pitt County, North Carolina which has a population of over 168,000 according to the 2015 U.S. Census. Low-income homeowners in Ayden, Bethel, Falkland, Farmville, Fountain, Greenville, Grifton, Grimesland, Simpson, Stokes and Winterville are all eligible to receive home repairs and maintenance as thousands of our Pitt County residents are deemed “shelter poor”, rendering homeowners unable to afford basic necessities after paying housing costs. Children represent almost 40 percent of these individuals living in substandard housing and who lack resources. Additionally, 1 in 6 residences are considered in poverty, amplified by rising unemployment, foreclosures and declining median household income rates. More and more families are placed in the position of choosing between vital necessities, including utilities, food, medical care, and medicine, over essential home repairs and modifications. Homeowners in need are those who RTPC helps. As previously noted, for fiscal year 2017-18, RTPC plans to assist more than 90 unduplicated homeowners throughout Pitt County. However, this number does include the total number of residents, if any also residing in the home such as elderly, disabled family members, spouses and children.

18. How many of the clients/citizens served are residents of the Town of Winterville?

As RTPC serves all of Pitt County, qualified homeowners residing in the Town of Winterville are eligible to receive services, as RTPC has completed a number of repair projects since its incorporation in 2007. However, RTPC formed a partnership with the Town of Winterville in efforts to effectively execute the town's Urgent Repair Program which has since then been approved by the Town Council members. This program aims to assist elderly homeowners that live on fixed incomes with their critical housing repairs. This partnership has developed a strong force and support for RTPC to address not only more homeowners in Winterville but to also provide more substantial repairs throughout the home. In 2016 4 out of 6 Town of Winterville projects were completed. The 2 projects not completed did not meet the scope of Urgent Repair or Rebuilding Together.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Without providing adequate and quality housing rehabilitation services, more and more Pitt County homeowners will face more high-risk home environments, poor health conditions, homeless, and eventually a decline in affordable homeownership. In turn, Pitt County would see a rise in individuals seeking medical care, much of which is preventable, an increase in code enforcement costs, increased foreclosures, as well as more disabled, elderly, veterans, and families with children being displaced from their home which is often their primary asset

However, in the case that funds are not awarded, RTPC has identified and will actively seek outside local foundations to match and/or supplement funds in order to leverage Frist Presbyterian funds. RTPC will continue soliciting support from current Board and Advisory Board members, local area banks, faith-based community, local businesses, corporations (such as PCS Phosphate, DSM Pharmaceuticals, Grady-White Boats, Weyerhaeuser), local home building and supply companies (Garris-Evans Lumber Company, Home Builders Supply, Inc.), and local representatives of the program's national sponsors (i.e., Sears Holding, Lowes, Pepsi, Choice Hotels, etc.).

We have also added two signature Fundraising events to diversify funding. We have a golf tournament slated for Bradford Creek on April 29th and in the fall will be back at Winterville's own Wimpie's Steam Bar and Grill for an Oyster Roast.

Ultimately we start and complete projects based on availability of funds.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.

Requested information is provided and I, Natalie Edwards, Vice President of Rebuilding Together Pitt County, NC, Inc. certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant.

21. Mission Statement and General Agency Overview:

Rebuilding Together Pitt County, NC, Inc. (see <http://www.rebuildingtogetherpittcounty.org/>), an affiliate of Rebuilding Together (see <http://www.rebuildingtogether.org/>), was incorporated on August 22, 2007. RTPC provides free repairs and modifications—i.e., critical damage repairs, accessibility modifications, energy efficiency upgrades and safety assessments for low-income homeowners and community centers at no cost to the service recipients. RTPC also has participated in National Rebuilding Day (see <http://www.rebuildingtogether.org/section/initiatives/nrd>) since its incorporation. The purpose of these efforts is to help facilitate a common belief that everyone deserves to live in a safe and healthy home. Our impact extends beyond the individuals served to revitalize and stabilize vulnerable neighborhoods and communities across the county.

Rebuilding Together focuses on home modifications and community-centric programs that serve a variety of vulnerable populations, including the elderly in particular due to their comprised immune and health systems, veterans and military family members, families with children, individuals living with disabilities and victims of disaster. Rebuilding Together Pitt County's mission is together we transform the lives of low-income homeowners by improving the safety and health of their homes and revitalizing the community. As RTPC restores homes, community spaces and nonprofit facilities, our lasting impact helps to stabilize and revitalize neighborhoods across the county. The key to RTPC's success is in its ability to more than double the value of every dollar donated.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

In recent years, RTPC has actively cultivated community partners in order to provide a higher level of quality services for low-income homeowners in Pitt County. Such partners include:

*LWG Intergenerational Center: Services provided from both organizations through collaborations such as National Rebuilding Day and IGCC Day; referral source; and united advocacy.

*Pitt County Council on Aging and Disability Advocates and Resource Center: referral source and falls prevention partner

*Community Crossroads Center: Through rehabilitating the former administrative portion of the center we have developed a safe and friendly community center that not only includes RTPC, but also a number of other service providers. We can now provide more accessible resources to our community's most fragile individuals and families.

*Third Street Community Center and ECU's Volunteer and Service Learning Center: Event collaboration; community outreach; and volunteer referral source.

*City of Greenville: Referral source and community outreach.

*American Red Cross: Fire safety prevention resource.

*Town of Winterville: Referral source and contracted partner for Urgent Repair Program.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services (ED & Capacity Core)	24,742.92	20,603.71	18,000
Supplies (Building and volunteer supplies)	38,389.78	11,385.92	45,000
Services (Skilled Labor)	31,913.34	27,125.33	35,000
Capital Outlay	0	0	0
TOTAL	95,046.04	59,114.96	98,000
# of positions (FTE)	0	0	0

We currently have a part time ED and 2 Capacity Core members. We do not have any full time staff.

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	37,500	56,154.12	60,000
Town Funds (includes Urgent Repair)	32,400	5,000	42,500

2017-18 RTPC Board Member Contact

Sharon Alexander, President
Committee: Executive & Development
HOME AT LAST Realty Solutions,
Owner/Broker
Pitt Co. Dept. of Social Services
1717 W. 5th Street
Greenville, NC 27834
252.902.1240 (W)
252.717.1504 (C)
Felise914@gmail.com
sharon@homeatlastnc.com

Natalie Edwards, Vice President
Committee: Executive & Development, Chair
American Cancer Society
Training Manager
910.890.0665 (C)
harnettforhope@gmail.com

Holly Winkler, Treasurer
Committee: Executive & Finance, Chair
Teaching Instructor
Leadership & Professional Development
Program
ECU College of Business
Office: Slay 131
winklerh14@ecu.edu
828.719.7070 (C)

Sondra Byrd
Committee: Executive & Development
Keller Williams Realty-Points East
Realtor/Broker
102 E. Arlington Blvd.
Greenville, NC 27834
252.412.1953 (W)
252.355.6488 (F)
sondrabyrd@kw.com

Dan Thomas, Past President
Committee: Executive & Operations
Dan Thomas Builders/Dan Thomas Realty
P.O. Box 1934
Winterville, NC 28590
252.355.3755 (C)
dan@danthomasbuilders.com

Elaine Anderson, CRB, CRS
Committee: Development
Century 21 The Realty Group
1420 E. Arlington Blvd., Suite B
Greenville, NC 27858
252.355.7800 (W)
252.347.7021 (C)
elaine@century21trg.com

Tony Edwards
Committee: Operations
Complete Restoration Management
80 Lanier Drive
Chocowinity NC 27817
252.947.2526
Crms remodel@gmail.com

Rhonda Brown
Committee: Finance
Strive, NC
600 West Third Street
Greenville, NC 27834
252.752.9774 (W)
Rhondabrown546@gmail.com

Robert Chin
CapacityCorps Site Supervisor
Committee: Development & PR
East Carolina University
Dept. of Technology Systems
207 Science & Technology Building
Greenville, NC 27858
252.328.9648 (W)
252.328.1618 (F)
chinr@ecu.edu

Dee Hill
Committee: Finance
Pitt County Dept. of Social Services
1717 W. 5th Street
Greenville, NC 27834
919.273.2967 (C)
deehill.realtor@gmail.com

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2017** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
We received \$5,000 from the Town of Winterville to support our Capacity Core program. The direct cost was \$18,000 therefore all \$5,000 was expended on the approved line item.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
We were given 6 projects through the Urgent Repair Program (URP) and completed 4 of those. Two projects required work outside of the scope of URP and Rebuilding Together. We use local contractors, subcontractors and volunteers to complete repairs.
- What goals/programs were unmet during the reporting period?
All goals were met.
- How were Winterville residents served by the Agency/Organization?
Critical home repairs are made for homeowners who are eligible for URP and meet Rebuilding Together criteria. Program representatives meet monthly to review applications and discuss project status.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS | 4

TOTAL TOWN OF WINTERVILLE RESIDENTS | 4

- Any other pertinent information deemed appropriate.
- As homes are repaired to be warm, safe, and dry using a holistic approach this impacts the health and safety of clients and the surrounding properties as well which is difficult to quantify on a report. The 4 homeowners impacted all lived alone at the time of repair hence a contributing factor to needing our services.

Streamlined processes and increased partnerships will allow us to serve more Winterville residents in 2017 provided funds are available. We have already completed 5 inspections for new projects for 2017 and are recommending repairs be made week of April 17th as we have partnered with a local church who will provide over 50 volunteers to complete these projects.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt Co Girls Softball league (aka PCGSL)
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

FED. TAX ID # 56-1871535- PCGSL Bank Information -BB&T, corner of Greenville Blvd & Red Bank's Rd, Greenville NC -Account #-0005217910597

3. Mailing Address: P.O. Box 639, Winterville NC 28590

4. Street Address: 4799 Reedy Branch Rd. Winterville NC 28590

5. Primary Contact Person: Bo Batts PCGSL Fundraising Dir
Secondary Contact Person: West Taylor, PCGSL President
6. Primary Contact Email Address: bobobatts@gmail.com
Secondary Contact Email Address: West.Taylor@pcgsl.org

7. Primary Contact Phone: 252-714-5485
Secondary Contact Phone: 252-902-9502
8. Primary Contact Cellular Phone: 252-714-5485
Secondary Contact Cellular Phone: 252-902-9502

9. Date of Application: February 23, 2017
10. Fax: 252-756-7106

11. Board of Directors, if any, including names, positions held and contact information:

Executive Board Members:

- President - West Taylor – 252-902-9502
- Vice President – Todd Adams – 252-258-5803
- Treasurer – Stephen Hatcher – 252-378-4233
- Secretary – Johnny Rose – 252-717-8985
- Insurance Coordinator – James Johnson – 252-227-8600
- Buildings & Grounds – Russ Askew – 252-505-6227

Board Members:

- Beth Ann Trueblood – 252-347-1561
- Anne Law – 252-717-0753
- Jim Brown – 252-717-0554
- Chris Roebuck – 252-902-7714
- Chris Howard – 252-902-6969
- Wendy Smith – 252-412-0953
- Mark Doughtie – 252-414-0250
- Emery Smith – 252-717-6355

12. Amount of Town Funds requested: \$18,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? No Town funds have been requested or received by the PCGSL within the past 3 Years

14. Is this a onetime request for funds; and if not, what future funding requests are anticipated? No, this would be an annual, recurring grant request

15. Briefly describe how you will use the grant funds:

PCGSL would use these funds to help pay our nearly \$20,000.00 annual utilities bill.

16. How will you measure the effect of this grant funding on clients, services and/or the community? By not having to use league generated funds to pay for the PCGSL utility bill, we could use those funds to enhance & improve our now 20-year-old facilities out on Reedy Branch Rd, Winterville. Known as the Sara Law Memorial Softball Complex, we have desires & needs to make our complex safer & more user friendly for all of its players, parents, siblings & grandparents. Not having to spend almost 10% of our annual budget on utility costs would allow us to accomplish our goals in these areas.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) In excess of 50,000 which is the average number of visitors, players & their families to Sara Law Each year.

18. How many of the clients/citizens served are residents of the Town of Winterville?

With 50% of our participants having Winterville addresses, it is estimated that over 5,000 Winterville citizens would be affected by this requested funding amount

19. What will be the impact on your agency, clients, or services if these program funds are not received?

These received funds would help PCGSL with the desired improves to Sara Law Complex Areas of improvement would include, but would not be limited to: Parking lot safety strip, to slow traffic down; replacement of the three (3) dilapidated service buildings; replacement of our concession stand; installation of overhead netting inside the fields area, to protect spectators from foul ball just to name a few areas of need.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
I, Bo Batts PCGSL Fundraising Director, do certify to the conditions of the above noted agreement.

21. **Mission Statement and General Agency Overview:**

it is the mission of the PCGSL to provide a safe, family oriented program to all the girls, ages 4-18, who are Pitt Co NC residents for practicing & playing of games of the sport of fast pitch softball. No tryouts will be conducted &, therefore, any girl who registers to play in the PCGSL WILL be placed on a team & WILL play in every game. Our mission is to train these young ladies in the game of softball but also in the life areas of teamwork, fellowship, responsibility & accountability

22. **How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.**

By virtue of its being the only non-governmental fast pitch organization for girls in Pitt Co since its inception in 1993, PCGSL has offered this program @ no cost to the towns & cities it serves. There has not been much need for coordination with the agencies listed above because we have been the program that these agencies did not need to create to provide this service. However, we have always enjoyed a great, friendly relationship with the towns, cities & county we serve. We have helped each other out many times & in fact, PCGSL could not have a better friend around recreation than Evan Johnston, Parks & Recreation Director for the Town of Winterville.

Town Funds

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT I, West Taylor, President

Executive Director/President of the Pitt Co Girls Softball league

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days' notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

West Taylor, President, PCGSL.

February 23, 2017

Name of Executive Director/President

Date



March 23, 2017

To: Ms. Terri L. Parker, Manager, Town of Winterville
Members of the Winterville Town Council

From: Greg Needham, Director of Libraries *GN*

Re: Winterville Library Budget for 2017-2018

In the budget process for 2017-2018, Sheppard Memorial Library respectfully requests the sum of \$165,300 as the amount needed from the Town of Winterville as reimbursement for Sheppard Memorial Library's cost of operating the Winterville Library from July 1, 2017 through June 30, 2018. This request is the same amount approved by the Town Council for fiscal 2016-2017. Attached is a financial statement that breaks down the revenues and expenditures in detail.

The amount indicated above covers the cost of personnel and operational expenses to provide 57 hours of library service per week. We are pleased to continue our cooperative working relationship with the Town of Winterville to provide library service for the community.

Thank you for your consideration of this budget request and as always, I stand ready to present to the Town Council as needed, or otherwise provide more information to help with your budget process.

**Sheppard Memorial Library
Budget Request for the Operation of the
Winterville Public Library for Fiscal 2017-2018**

	FY 16-17 Requested	FY 17-18 Requested	\$ Change	
Revenues:				
Town of Winterville	\$165,300	\$165,300	\$0	
Pitt County Appropriation	\$10,000	\$10,000	\$0	Town of Winterville achieved additional County funding
Desk Receipts	\$15,199	\$16,115	\$916	
State Aid	\$22,093	\$19,177	(\$2,916)	NC slightly reduced State Aid funding to all libraries
Total Revenue	\$212,592	\$210,592	(\$2,000)	
Expenditures:				
Wages & Benefits	\$98,550	\$107,949	\$9,399	6 PT staff; 1 FT manager; 2% for anticipated merit/cola
Books	\$23,750	\$21,271	(\$2,479)	Funds to purchase circulating library materials
Audiovisual Materials	\$2,000	\$2,000	\$0	Books on CD and DVDs
E Services (Online)	\$5,341	\$5,341	\$0	E-books; e-magazines; other online resources
Periodicals	\$1,100	\$1,100	\$0	Magazines and newspapers
Internet Cost After E-Rate	\$2,564	\$2,564	\$0	Cost after e-rate discounts for Internet service
Supplies	\$11,238	\$8,364	(\$2,874)	Supplies expense
Fuel/Vehicle Maintenance	\$750	\$750	\$0	Fuel/vehicle maintenance for daily courier service
Equipment Maintenance	\$10,813	\$9,666	(\$1,147)	Computer hardware; software licenses
Postage	\$860	\$860	\$0	Postage for overdues, invoices, & reserves
Business Services	\$2,666	\$2,424	(\$242)	Cost for collection agency; audit; e-rate consultant
Administrative Services	\$52,960	\$48,303	(\$4,657)	Admin; processing/cataloging; courier; IT support
Total Expenditures	\$212,592	\$210,592	(\$2,000)	