



WINTERVILLE

A slice of the good life!

MAYOR AND TOWN COUNCIL

DOUG JACKSON, MAYOR

RONALD COOPER, SR.

TONY MOORE

JOHNNY MOYE

VERONICA ROBERSON

MARK SMITH

ADMINISTRATION

TERRI L. PARKER, TOWN MANAGER

JASMAN J. SMITH, TOWN CLERK

KEEN LASSITER, TOWN ATTORNEY

ANTHONY BOWERS, FINANCE DIRECTOR

BRAD BLACK, IT DIRECTOR

ALAN LILLEY, PLANNING DIRECTOR

EVAN JOHNSTON, PARKS & RECREATION DIRECTOR

TRAVIS WELBORN, PUBLIC WORKS DIRECTOR

MERVIN TAYLOR, ELECTRIC DIRECTOR

DAVID MOORE, FIRE CHIEF

RYAN WILLHITE, POLICE CHIEF

2013-2014

ADOPTED BUDGET



2571 Railroad Street
PO Box 1459
Winterville, NC 28590

Phone: (252) 215-2340
Fax: (252) 215-2450
www.wintervillenc.com

July 1, 2013

Mr. Douglas A, Jackson, Mayor
Mr. Mark Smith, Mayor Pro-Tem
Mr. Ron Cooper, Councilman
Mr. Tony Moore, Councilman
Mr. Johnny Moye, Councilman
Ms. Veronica Roberson, Councilwoman

RE: Approved Budget for the 2013-2014 Fiscal Year

Dear Mayor and Members of the Town Council:

Town Staff is pleased to present the Approved Budget for Fiscal Year 2013-2014, beginning July 1, 2013 and ending June 30, 2014. The Approved Budget has been prepared in accordance with the NC Local Government Fiscal Control Act as required by NC General Statute Chapter 159-11.

The Approved Budget:

- *includes no tax increases;*
- *includes no substantial fee increases;*
- *maintains current levels of service to the citizens;*
- *maintains current levels of benefits for employees;*
- *includes a 2% Cost of Living Adjustment for all employees taking effect January 1, 2014;*
- *includes some restructuring of Staff and Departments;*
- *includes contributions from the Water, Sewer, Stormwater and Electric funds to the General Fund to compensate for administrative services;*
- *includes an allocation of fund balance in the Water Fund to assist in covering costs;*
- *includes a transfer from Sewer Fund to the Water Fund to assist in covering costs;*
- *contains moneys for a used Fire truck, new Knuckleboom truck, an Electric Line truck, and three (3) Police cars;*
- *allocates moneys to re-institute the Police Department's Reserve Officer program four (4) reserve officers, and*
- *includes a full year's realization of stormwater revenue from the re-institution of the Town's stormwater fee.*

The Approved Budget does not include:

- *funding for four (4) positions. Three (3) were frozen and unfunded in FY 11/12 and one (1) was frozen and unfunded in FY 2012-2013 due to lack of funds; or*
- *any new positions.*

Below is a brief budgetary summary of the various funds for the Town:

General Fund:

All revenues which comprise the General Fund have been forecasted in a conservative manner. Staff has reviewed the estimates for state-collected revenues published every year by the North Carolina League of Municipalities, current economic trends for Eastern North Carolina, current nationwide economic trends and historical data from the Town. The Approved Budget assumes a 96% collection rate for ad valorem taxes and a slight increase in local option sales tax. There is a revenue line item included for the newly formed building inspections program that went into full effect on May 15, 2013.

There is no General Fund balance appropriation included, but there is a transfer from the Electric Fund to the General Fund in an amount of \$230,192 which equates to approximately 3.8% of total Electric Revenues.

General Fund departments include the Town Council, Administration, Human Resources, Inspections/GIS, Finance, Information Technology, Planning, Non-Departmental, Public Buildings, Ground and Lawn Maintenance, Police, Fire, EMS, Animal Control, Mosquito Control, Public Works, and Sanitation budgets. Expenses have again been forecasted in a conservative manner, but approached in such a way that service to the citizens remains constant.

Some highlights in the General Fund Departmental budgets include:

- Freezing four (4) positions which without additional revenue will remain unfunded for FY 2013-2014. The positions which have been frozen are as follows:
 - *one (1) Assistant Town Manager;*
 - *one (1) Police officer;*
 - *one (1) Equipment Operator; and*
 - *one (1) Utility Maintenance Mechanic;*
- Maintaining the employee benefits as current levels which entail a 4.75% increase in health insurance premiums and a 7.66% increase in dental insurance premiums. The Town continues to absorb the increase in costs for dependent coverage. A comprehensive review of employee benefits can be found later in the Approved Budget;
- Re-instatement of a full-time Public Works Director;
- Continued funding for the Summer Worker Program;
- Non-Town agency requests came in totaling \$136,000, but the Approved Budget only includes \$89,000. Copies of applications received for this year are included later in the Approved Budget document. The **cash** allocation approvals for Non-Town Agency funding are as follows:
 - *Winterville Watermelon Festival - \$35,000;*
 - *WHAS Funding of \$20,000 (plus \$7,500 in-kind for utilities and grass cutting);*
 - *Boys and Girls Club - \$4,000;*
 - *Winterville Chamber of Commerce - \$20,000;*
 - *Pitt County Council on Aging (Meals on Wheels) - \$4,000;*
 - *Winterville Senior Citizens Club - \$3,000; and*
 - *Senior Adult Fellowship - \$3,000;*

- A General Fund transfer of \$588,991 to the Recreation Fund.
- A new line item – Economic Development has been created and \$20,000 has been allocated accordingly;
- \$20,000 has been allocated for housing needs within the Corporate limits;
- An allocated of \$161,620 has been budgeted for the Winterville Library;
- All employees of Public Works, Water, Sewer and Storm water have been consolidated and moved to the Public Works Department. The Enterprise Funds will reimburse the general fund accordingly.
- The former Operations Support Department has been restructured and is now the Inspections/GIS Department.
- Capital purchases are few. However, there are a few that should be highlighted. The General Fund Budget includes moneys for the purchase of three (3) Police cars. Moneys for a used Fire truck (\$400,000) and a new knuckleboom truck (\$140,000) are also included.

The total General fund budget is \$7,856,511 and the increase over the FY 2012-2013 Adopted Budget is due to some of the capital expenditures that we will finance but must initially show the entire purchase amount on both the revenue and expenditure sides of the Budget.

Recreation Fund:

Recreation revenues and expenditures have been estimated in a manner similar to the General Fund budget. The Approved Budget figures for FY 2013-2014 are estimated to be \$771,441 and reflect the reinstatement of a full-time Parks and Recreation Director in addition to a “true up” of revenues to depict a more accurate picture of what is being collected in Parks and Recreation during the fiscal year.

Capital expenditures in the amount of \$24,000 have been budgeted to replace lights and poles on the Bambino and Kiwanis fields.

Enterprise Funds Summary:

Electric Fund – FY 2013-2014 revenues and expenditures are estimated to be \$6,327,122.

The salaries line item has increased this year due to the fact that one (1) of the two (2) contract 1st Class Lineman has retired and I have included the 3rd Class Lineman position which was frozen in the FY 2012-2013 Adopted Budget. There is a zero “net effect” in the number of employees within the Department. \$250,000 is budgeted in capital outlay for the rehabilitation of circuits, work in new subdivisions and the purchase of a new line truck (\$200,000) which has been requested in the last three (3) budgets.

There is a transfer to the General Fund in the amount of \$230,192.

Water Fund – revenues and expenditures for FY 2013-2014 are estimated to be \$889,182.

Water revenue is down from FY 2012-2013 and the budget includes a transfer of \$50,000 from the Sewer Fund and an allocation of \$115,023 from fund balance to cover expenses.

\$200,000 (increased from \$125,000 in FY 2012-2013) is included for water purchases for resale. This amount covers the water currently purchased from Greenville Utilities. As you may

recall, the Town is subject to the Capacity Use rules which require cities and towns in the Capacity Use area to reduce their reliance on ground water and find other means of water supply. For Winterville, that has entailed purchasing water from Greenville Utilities. The Town is required to reduce their reliance on ground water by 75%. The initial 25% reduction has taken place and the second reduction is scheduled to take place in August 2013. This will require the Town to purchase more water from Greenville Utilities and has resulted in more money being allocated in this line item.

There are no moneys for capital purchases or projects included in the Approved Budget for the Water Fund.

A discussion of rate adjustments for the water fund must begin right away and plans should be made for rate increases in FY 2014-2015.

Sewer Fund – revenues and expenditures for FY 2013-2014 are estimated to be \$1,726,179 which is comparable to FY 2012-2013.

As you are aware, the Town is a member of the Contentnea Metropolitan Sewerage District (CMSD) and the District performs the treatment function of our sewer system. The Town pays its share based on a formula which contains several components. The Town's appropriation to CMSD increased by approximately \$110,000 in FY 2012-2013 to \$938,984 and we anticipate this amount not to increase for FY 2013-2014.

It should be noted, however, that the Town will take on additional debt expenses from CMSD in the coming budgets to pay for the improvements that have been on-going for the past three (3) years. Therefore, rate adjustments must be discussed and rate increases should be expected.

Storm Water Fund – as you recall, the Town re-instituted the stormwater fee in January, 2012 only realizing revenue for one-half of the FY 2012-2013 Budget year. FY 2013-2014 is anticipated to realize a full year's worth of revenue at an estimated \$168,980.

Conclusion:

It is with great caution that Staff presents the FY 2013-2014 Approved Budget. Staff is pleased to be able to budget for purchases of some capital equipment that we have had to forego in the last two (2) budget years. However, the cost of doing business continues to rise and as such it requires us to assess our current revenue streams and adjust accordingly, while planning for the future.

Staff remains committed and ready to continue to address these challenging financial times.

Sincerely,



Terri L. Parker
Town Manager



Anthony Bowers
Finance Director

**Town of Winterville
Fund Summaries
Budget Year 2013-2014**

Fund	Revenues				Appropriations
	Internal		External		
	Current	Prior Year	Services	Transfer	
General Fund	\$ 6,420,101.00	\$ -	\$ 1,206,218.00	\$ 230,192.00	\$ 7,856,511.00
	\$ -				
Recreation	\$ 182,450.00	\$ -	\$ -	\$ 588,991.00	\$ 771,441.00
Powell Bill	\$ 257,145.00	\$ -	\$ -	\$ -	\$ 257,145.00
Vehicle Replacement	\$ -		\$ -	\$ 83,986.00	\$ 83,986.00
Electric	\$ 6,249,622.00	\$ -	\$ 77,500.00	\$ -	\$ 6,327,122.00
Water	\$ 839,182.00	\$ -	\$ -	\$ 50,000.00	\$ 889,182.00
Sewer	\$ 1,726,179.00		\$ -		\$ 1,726,179.00
Stormwater	\$ 168,980.00		\$ -	\$ -	\$ 168,980.00
Total	\$ 15,843,659.00	\$ -	\$ 1,283,718.00	\$ 953,169.00	\$ 18,080,546.00

REVENUES BY FUND

GENERAL FUND (10) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3110	TAXES CURRENT BUDGET	2836766.00	2926266.00	2878510.00	2878510.00	2878510.00
3120	TAXES PRIOR YEAR	15718.00	15718.00	17988.00	17988.00	17988.00
3130	TAXES 2 PRIOR YEARS	5200.00	5200.00	5557.00	5557.00	5557.00
3140	OTHER PRIOR YEARS	5000.00	5000.00	6700.00	6700.00	6700.00
3150	TAXES PENALTIES AND INTER	7000.00	7000.00	9622.00	9622.00	9622.00
3160	VEHICLE PROPERTY TAXES	394900.00	374100.00	369991.00	369991.00	369991.00
3170	HEAVY EQUIPMENT TAX	12000.00	12000.00	13000.00	13000.00	13000.00
3210	LOCAL OPTION SALES TAX	1562855.00	1562855.00	1603550.00	1603550.00	1603550.00
3220	BUSINESS PRIVILEGE LICENS	3000.00	3000.00	3000.00	3000.00	3000.00
3230	SPECIAL ASSESSMENTS	300.00	300.00	0.00	0.00	0.00
3240	BEER AND WINE EXCISE TAX	42160.00	42160.00	41677.00	41677.00	41677.00
3310	PAYMENT IN LUE OF TAXES	2000.00	2000.00	1500.00	1500.00	1500.00
3320	UTILITY FRANCHISE TAX	263473.00	253473.00	249475.00	249475.00	249475.00
3410	DOT GRANT REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3420	MISC GRANT	0.00	22500.00	0.00	0.00	0.00
3425	TREE GRANT - TOWN CONTRIB	0.00	0.00	0.00	0.00	0.00
3430	TREE CERTIFICATES	0.00	0.00	0.00	0.00	0.00
3510	ZONING ORDINANCE / AMENDM	1500.00	1500.00	1500.00	1500.00	1500.00
3520	SUBDIVISION PLAT REVIEW	1500.00	1500.00	1500.00	1500.00	1500.00
3530	ZONING COMPLIANCE CERT	500.00	500.00	500.00	500.00	500.00
3540	CONDITIONAL USE APPLICATI	500.00	500.00	500.00	500.00	500.00
3550	VARIANCE/ZONING APPEAL	500.00	500.00	500.00	500.00	500.00
3560	PLANNING DOCUMENTS	50.00	50.00	50.00	50.00	50.00
3610	CABLE TV FRANCHISE TAX	0.00	0.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3612	COMMUNITY BUILDING RENT	5070.00	5070.00	4830.00	4830.00	4830.00
3634	FIRE INSPECTIONS	9400.00	9400.00	10000.00	10000.00	10000.00
3635	USER ACCESS FEE	0.00	0.00	0.00	0.00	0.00
3636	BUILDING INSP	0.00	0.00	56000.00	56000.00	56000.00
3710	INVESTMENT INCOME	5500.00	5500.00	5900.00	5900.00	5900.00
3810	COURT FEES	2116.00	2116.00	2001.00	2001.00	2001.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	540000.00	540000.00
3820	MISCELLANEOUS	15000.00	15000.00	15000.00	15000.00	15000.00
3821	ELECTRIC FUND CONTRIBUTIO	135000.00	135000.00	0.00	135000.00	230192.00
3822	WATER FUND CONTRIBUTION	0.00	47500.00	0.00	0.00	0.00

3823	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3824	CONTRIBUTION FROM RECREAT	0.00	0.00	0.00	0.00	0.00
3829	CONTRIBUTION FOR SERVICES	1021010.00	993510.00	0.00	1203057.00	1206218.00
3830	GRAVE OPEN/CLOSING	10600.00	10600.00	12233.00	12233.00	12233.00
3831	FUND BALANCE APPROPRIATIO	18000.00	26399.00	0.00	0.00	0.00
3840	CEMETERY PLOTS	10000.00	10000.00	10000.00	10000.00	10000.00
3850	CORPORATE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3860	SANITATION	480000.00	480000.00	490416.00	490416.00	490416.00
3861	WINT. EMS RIEMB	48701.00	48701.00	0.00	51234.00	51666.00
3862	WINTERVILLE RESCUE RENT	0.00	0.00	16935.00	16935.00	16935.00
3883	SEWER FUND CONT			0.00	0.00	0.00
3887	COUNTY CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
	Totals	<u>6915319.00</u>	<u>7024918.00</u>	<u>5828435.00</u>	<u>7757726.00</u>	<u>7856511.00</u>

RECREATION FUND (15) Budget

RECREATION FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3613	CAL RIPKIN	16100.00	16100.00	12425.00	12425.00	12425.00
3614	TEE BALL	7420.00	7420.00	11750.00	11750.00	11750.00
3615	SOFTBALL ADULT	9850.00	9850.00	9850.00	9850.00	9850.00
3616	FOOTBALL	13400.00	13400.00	11555.00	11555.00	11555.00
3617	FALL BASEBALL	7450.00	7450.00	8150.00	8150.00	8150.00
3618	BABE RUTH BASEBALL	0.00	0.00	0.00	0.00	0.00
3620	RECREATION PROGRAMS	8350.00	8350.00	9100.00	9100.00	9100.00
3621	PAVILION RENTAL	3300.00	3300.00	3400.00	3400.00	3400.00
3622	DONATIONS AND SPONSORSHIP	5000.00	5000.00	2000.00	2000.00	2000.00
3623	ROOKIE BALL	8200.00	8200.00	7450.00	7450.00	7450.00
3624	CONCESSION	48000.00	48000.00	28000.00	38000.00	38000.00
3625	GENERAL FUND TRANSFER	438067.00	459067.00	0.00	586613.00	588991.00
3626	REC SUB FEE RESERV ALLOCA	0.00	0.00	0.00	0.00	0.00
3627	RECREATION SUB FEES	0.00	0.00	0.00	0.00	0.00
3628	FUND RAISING CONTRIBUTION	22500.00	22500.00	14320.00	14320.00	14320.00
3632	TOURNAMENT REV	57500.00	57500.00	54450.00	54450.00	54450.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
Totals		<u>645137.00</u>	<u>666137.00</u>	<u>172450.00</u>	<u>769063.00</u>	<u>771441.00</u>

POWELL BILL FUND (16) Budget

POWELL BILL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3440	POWELL BILL DISTRIBUTION	282350.00	260673.00	255629.00	255629.00	255629.00
3831	FUND BALANCE APPROPRIATIO	0.00	144031.00	0.00	0.00	0.00
3904	INTEREST INCOME	1800.00	1800.00	1516.00	1516.00	1516.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
Totals		<u>284150.00</u>	<u>406504.00</u>	<u>257145.00</u>	<u>257145.00</u>	<u>257145.00</u>

VEHICLE REPLACEMENT FUND (17) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3828	DEBT PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3874	WATER FUND CONT	0.00	0.00	0.00	0.00	0.00
3875	SEWER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3876	GEN FUND DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3877	REC DEBT SERV CONT	0.00	0.00	0.00	0.00	0.00
3878	EL DEBT SERV CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3880	RECREATION FUND CONT	0.00	0.00	0.00	0.00	0.00
3881	ELECTRIC FUND CONRTIBUTIO	122961.00	122961.00	83986.00	83986.00	83986.00
3882	WATER FUND CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3883	SEWER FUND CONT	0.00	0.00	0.00	0.00	0.00
3884	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
Totals		<u>122961.00</u>	<u>122961.00</u>	<u>83986.00</u>	<u>83986.00</u>	<u>83986.00</u>

ELECTRIC FUND (60) Budget

ELECTRIC FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3611	UTILITIES SERVICE CHARGE	42300.00	42300.00	42300.00	42300.00	42300.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	0.00	0.00	0.00	0.00
3901	ELECTRIC SALES	5906833.00	5906833.00	6013322.00	6013322.00	6013322.00
3902	CONNECTION FEES	4000.00	4000.00	0.00	0.00	0.00
3904	INTEREST INCOME	7180.00	7180.00	0.00	0.00	0.00
3907	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
3908	CONTRIB FOR METERING DIV	23000.00	23000.00	0.00	77500.00	77500.00
3909	MISCELLANEOUS	5000.00	5000.00	5000.00	5000.00	5000.00
3910	MUNICIPAL STREET LIGHT	0.00	0.00	0.00	0.00	0.00
3911	EL SALES TAX	200000.00	200000.00	189000.00	189000.00	189000.00
3912	NC RENEWABLE ENERGY CREDI	0.00	0.00	0.00	0.00	0.00
Totals		<u>6188313.00</u>	<u>6188313.00</u>	<u>6249622.00</u>	<u>6327122.00</u>	<u>6327122.00</u>

WATER FUND (61) Budget

WATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3415	GRANT REVENUE	0.00	0.00	0.00	0.00	0.00
3611	UTILITIES SERVICE CHARGE	0.00	0.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3820	MISCELLANEOUS	1500.00	1500.00	500.00	500.00	500.00
3831	FUND BALANCE APPROPRIATIO	0.00	59646.00	0.00	115023.00	115023.00
3883	SEWER FUND CONT			0.00	50000.00	50000.00
3904	INTEREST INCOME	2200.00	2200.00	4500.00	4500.00	4500.00
3921	WATER SALES	749063.00	709063.00	719159.00	719159.00	719159.00
3922	CONNECTION FEES	0.00	0.00	0.00	0.00	0.00
3923	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3924	SEWER FUND TRANS FOR SERV	45953.00	45953.00	0.00	0.00	0.00
3925	CONT FROM PITT COMM COLLE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
Totals		<u>798716.00</u>	<u>818362.00</u>	<u>724159.00</u>	<u>889182.00</u>	<u>889182.00</u>

SEWER FUND (62) Budget

SEWER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3420	MISC GRANT	0.00	0.00	0.00	0.00	0.00
3811	DEBT SERVICE PROCEEDS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	0.00	10000.00	0.00	0.00	0.00
3904	INTEREST INCOME	2300.00	2300.00	0.00	0.00	0.00
3931	SEWER CHARGES	1649331.00	1599331.00	1646179.00	1646179.00	1646179.00
3932	TAPPING FEES	0.00	0.00	0.00	0.00	0.00
3933	BAWC REVENUE	75000.00	75000.00	80000.00	80000.00	80000.00
3934	SEWER SYS IMPROVEMENT FEE	0.00	0.00	0.00	0.00	0.00
3935	RETAINED EARNINGS	0.00	0.00	0.00	0.00	0.00
3936	INTEREST INCOME	0.00	0.00	0.00	0.00	0.00
3937	TRANSFER FROM ELECT FUND	0.00	0.00	0.00	0.00	0.00
3938	DEVELOPER CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
Totals		<u>1726631.00</u>	<u>1686631.00</u>	<u>1726179.00</u>	<u>1726179.00</u>	<u>1726179.00</u>

STORMWATER FUND (63) Budget

STORMWATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
3710	INVESTMENT INCOME	0.00	0.00	0.00	0.00	0.00
3820	MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
3831	FUND BALANCE APPROPRIATIO	25494.00	25494.00	0.00	0.00	0.00
3871	GENERAL FUND CONT	0.00	0.00	0.00	0.00	0.00
3904	INTEREST INCOME	300.00	300.00	0.00	0.00	0.00
3942	FUND BALANCE CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
3943	STORMWATER BILLINGS	45300.00	70300.00	168980.00	168980.00	168980.00
Totals		<u>71094.00</u>	<u>96094.00</u>	<u>168980.00</u>	<u>168980.00</u>	<u>168980.00</u>

**APPROPRIATIONS BY
FUND**

TOWN COUNCIL (1041411000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES		39000.00	39000.00	39000.00	39000.00	39000.00
4126	FICA EXPENSE		2984.00	2984.00	3022.50	3023.00	3023.00
4127	INSURANCE EXPENSE		100.00	100.00	100.00	100.00	100.00
4221	PROFESSION DEVELOP-EDUCAT		5000.00	5000.00	6800.00	6800.00	6800.00
	ELECTRICITIES ANNUAL CONFERENCE	3500.00					
	NCLM CONFERENCE	2000.00					
	NCBEMO CONFERENCE	300.00					
	UNC SCHOOL OF GOVERNMENT	1000.00					
4222	TRAVEL-MEALS,LODGING,MILE		7200.00	7200.00	9400.00	9400.00	9400.00
	ELECTRICITIES CONFERENCE-LODGING	3600.00					
	ELECTRICITIES CONFERENCE-TRAVEL	1500.00					
	NCBEMO CONFERENCE-LODGING	500.00					
	NCBEMO CONFERENCE-TRAVEL	300.00					
	NCLM CONFERENCE-TRAVEL	1000.00					
	NCLM CONFERENCE-LODGING	2500.00					
4223	POSTAGE & TELEPHONE		600.00	600.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS		2000.00	2000.00	2000.00	2000.00	2000.00
4234	DUES & SUBSCRIPTIONS		11874.00	11874.00	12922.00	12922.00	12922.00
	NCLM	8300.00					
	NCLM-LEAGUE LETTER	26.00					
	NCLM-SOUTHERN CITY	26.00					
	UNC SCHOOL OF GOVERNMENT	1200.00					
	MID-EAST COMMISSION	3100.00					
	WINTERVILLE CHAMBER	150.00					
	NCBEMO	80.00					
	NC WOMEN IN MUNICIPAL GOVERNMENT	40.00					
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4314	CAPITAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
Totals			<u>68758.00</u>	<u>68758.00</u>	<u>73244.50</u>	<u>73245.00</u>	<u>73245.00</u>

ADMINISTRATION (1041412000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES		177794.00	177794.00	211637.00	211637.00	213753.00
	MOVED OFFICE MANAGER FROM THE FORMER OPS CENTER	0.00					
	SUPPORT DEPARTMENT TO ADMINISTRATIVE DEPARTMENT	0.00					
4121	OVERTIME		0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY		400.00	400.00	800.00	800.00	800.00
4126	FICA EXPENSE		13601.00	13601.00	16453.00	16453.00	16617.00
4127	INSURANCE EXPENSE		28120.00	28120.00	41664.00	41664.00	41664.00
4130	RETIREMENT		11983.00	11983.00	14795.00	14795.00	14945.00
4170	401(K) RETIREMENT		8890.00	8890.00	10463.00	10463.00	10568.00
4221	PROFESSION DEVELOP-EDUCAT		4000.00	4000.00	4000.00	4000.00	4000.00
4222	TRAVEL-MEALS,LODGING,MILE		4000.00	4000.00	6500.00	6500.00	6500.00
4223	POSTAGE & TELEPHONE		500.00	500.00	500.00	500.00	500.00
4225	MAINT & REPAIR-EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS		6500.00	6500.00	6500.00	6500.00	6500.00
4234	DUES & SUBSCRIPTIONS		1600.00	1600.00	2000.00	2000.00	2000.00
4260	DEPARTMENTAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING		2000.00	2000.00	2000.00	2000.00	2000.00
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4289	CAR ALLOWANCE		4800.00	4800.00	4800.00	4800.00	4800.00
Totals			<u>264188.00</u>	<u>264188.00</u>	<u>322112.00</u>	<u>322112.00</u>	<u>324647.00</u>

FINANCE (1041412001) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	312953.00	312953.00	321858.00	321858.00	325077.00
4122	LONGEVITY	3700.00	3700.00	3812.00	3812.00	3812.00
4126	FICA EXPENSE	23941.00	23941.00	25239.00	25239.00	25489.00
4127	INSURANCE EXPENSE	50574.00	55074.00	62296.00	62296.00	62296.00
4130	RETIREMENT	21093.00	21093.00	23025.00	23025.00	23252.00
4170	401(K) RETIREMENT	15648.00	15648.00	16285.00	16285.00	16445.00
4221	PROFESSION DEVELOP-EDUCAT	8750.00	8750.00	8750.00	8750.00	8750.00
4222	TRAVEL-MEALS,LODGING,MILE	3650.00	3650.00	3650.00	3650.00	3650.00
4223	POSTAGE & TELEPHONE	2350.00	3150.00	2650.00	2650.00	2650.00
4225	MAINT & REPAIR-EQUIPMENT	500.00	500.00	500.00	500.00	500.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	200.00	200.00	200.00	200.00	200.00
4230	SUPPLIES & MATERIALS	10500.00	10500.00	11000.00	11000.00	11000.00
4233	CONTRACTED SERVICES	67480.00	82911.00	68480.00	68480.00	68480.00
	PITT COUNTY TAX BILLING					2500.00
	ASCOM					1600.00
	ACCULINK UTILITY BILLING					15000.00
	AUDIT					30800.00
	BOOK KEEPING AND CAFR					5000.00
	ACTUARIAL STUDY					3800.00
	VERISIGN					1500.00
	BANKING SERVICES					1680.00
	ONLINE COLLECTIONS					3600.00
	COLLECTION COST					3000.00
4234	DUES & SUBSCRIPTIONS	885.00	885.00	885.00	885.00	885.00
4260	DEPARTMENTAL IMPROVEMENTS	5800.00	5800.00	5800.00	5800.00	5800.00
4261	ADVERTISING	2300.00	2300.00	2800.00	2800.00	2800.00
4290	CREDIT CARD	15000.00	15000.00	14000.00	14000.00	14000.00
5132	DEBT SERVICE EXPENSE	0.00	0.00	0.00	0.00	0.00
5133	INTEREST EXPENSE	0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00
	Totals	545324.00	566055.00	571230.00	571230.00	575086.00

INSPECTIONS / GIS (1041412002) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES		68766.00	68766.00	152955.00	152955.00	154485.00
	THIS DEPARTMENT WAS FORMERLY NAMED OPS CENTER	0.00					
	SUPPORT AND CONSISTED OF THE CONSTRUCTION INSPECTOR	0.00					
	AND OFFICE MANAGER. IT NOW CONSISTS OF THE CONSTRUCTION	0.00					
	INSPECTOR/GIS TECH, CODE ENFORCMENT OFFICER/BLDG	0.00					
	INSPECTOR AND PLANNER POSITIONS.	0.00					
4121	OVERTIME		2000.00	2000.00	2000.00	2000.00	2000.00
4122	LONGEVITY		300.00	300.00	700.00	700.00	700.00
4126	FICA EXPENSE		5261.00	5261.00	12063.00	12063.00	12181.00
4127	INSURANCE EXPENSE		18068.00	18068.00	34807.00	34807.00	34807.00
4130	RETIREMENT		4635.00	4635.00	11004.00	11004.00	11112.00
4170	401(K) RETIREMENT		3438.00	3438.00	7783.00	7783.00	7860.00
4221	PROFESSION DEVELOP-EDUCAT		4400.00	4400.00	13200.00	13200.00	13200.00
4222	TRAVEL-MEALS,LODGING,MILE		3000.00	1600.00	8000.00	8000.00	8000.00
4223	POSTAGE & TELEPHONE		400.00	400.00	600.00	600.00	600.00
4224	OFFICE SUPPLIES		2600.00	3600.00	5000.00	5000.00	5000.00
4225	MAINT & REPAIR-EQUIPMENT		1000.00	1000.00	1000.00	1000.00	1500.00
4226	MAINT & REPAIR-VEHICLE		1500.00	1500.00	3500.00	3500.00	3500.00
4227	FUEL (VEHICLES)		1700.00	1700.00	3000.00	3000.00	3000.00
4230	SUPPLIES & MATERIALS		1000.00	1400.00	4000.00	4000.00	3500.00
4231	UNIFORMS & SHOES		400.00	400.00	1000.00	1000.00	1000.00
4234	DUES & SUBSCRIPTIONS		300.00	300.00	2300.00	2300.00	2300.00
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE		0.00	0.00	0.00	0.00	0.00
	Totals		<u>118768.00</u>	<u>118768.00</u>	<u>262912.00</u>	<u>262912.00</u>	<u>264745.00</u>

HUMAN RESOURCES (1041412003) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4127	INSURANCE EXPENSE	35000.00	35000.00	37800.00	37500.00	37500.00
4185	UNEMPLOYMENT INS RES CONT			0.00	5000.00	5000.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	1200.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS,LODGING,MILE	1000.00	1600.00	1000.00	1000.00	1000.00
4230	SUPPLIES & MATERIALS	5000.00	5000.00	5000.00	5000.00	5000.00
4233	CONTRACTED SERVICES	3000.00	5800.00	3000.00	3000.00	3000.00
4234	DUES & SUBSCRIPTIONS	1000.00	200.00	1000.00	1000.00	1000.00
4261	ADVERTISING	4000.00	5600.00	6000.00	6000.00	6000.00
5108	EMPLOYEE APPRECIATION EVT	7500.00	8800.00	7500.00	7500.00	7500.00
5123	EAP/WELLNESS PROGRAM	1000.00	300.00	1000.00	1000.00	1000.00
5125	TUITION REIMBURSEMENT	5000.00	2000.00	7000.00	7000.00	7000.00
Totals		<u>63500.00</u>	<u>65500.00</u>	<u>70800.00</u>	<u>75500.00</u>	<u>75500.00</u>

INFORMATION TECHNOLOGY (1041412004) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	102705.00	96705.00	115865.00	115865.00	116941.00
4121	OVERTIME	0.00	0.00	2000.00	2000.00	2000.00
4122	LONGEVITY	200.00	200.00	400.00	400.00	400.00
4126	FICA EXPENSE	7857.00	7857.00	8976.00	8976.00	9059.00
4127	INSURANCE EXPENSE	23791.00	23791.00	24578.00	24578.00	24578.00
4130	RETIREMENT	6922.00	6922.00	7632.00	7632.00	7708.00
4170	401(K) RETIREMENT	5135.00	5135.00	5377.00	5377.00	5451.00
4221	PROFESSION DEVELOP-EDUCAT	4400.00	3400.00	4400.00	4400.00	4400.00
4222	TRAVEL-MEALS,LODGING,MILE	7930.00	5930.00	4430.00	4430.00	4430.00
4223	POSTAGE & TELEPHONE	0.00	0.00	0.00	0.00	0.00
4224	OFFICE SUPPLIES	2750.00	2750.00	4500.00	4500.00	4500.00
4225	MAINT & REPAIR-EQUIPMENT	5500.00	5500.00	5604.00	5604.00	5604.00
4226	MAINT & REPAIR-VEHICLE	0.00	0.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	104032.00	118732.00	129248.00	129248.00	129248.00
4231	UNIFORMS & SHOES	200.00	200.00	400.00	400.00	400.00
4233	CONTRACTED SERVICES	140880.00	140380.00	85080.00	85080.00	85080.00
	SUDDENLINK					4800.00
	ITS PHONES					9600.00
	EMBARQ					28800.00
	TOWN COUNCIL INTERNET					2880.00
	COPIER/PRINTER					28200.00
	WIRELESS LAN CONNECTIONS					4800.00
	PROFESSIONAL SERVICES - VIRTUALIZATION					6000.00
4234	DUES & SUBSCRIPTIONS	1480.00	1480.00	1480.00	1480.00	1480.00
4260	DEPARTMENTAL IMPROVEMENTS	20350.00	16350.00	0.00	0.00	0.00
4266	COMPUTER	31200.00	40200.00	32750.00	32750.00	32750.00
	LAPTOPS					15250.00
	DESKTOPS					13750.00
	TABLETS					3750.00
4267	SMALL EQUIPMENT			10250.00	10250.00	10250.00
	WEB FILTERING MAINT					2000.00
	SMALL NETWORK SWITCHES					2000.00
	SMARTNET CISCO PHONES					1500.00
	SMARTNET CISCO SYSTEM					1250.00
	MISC PHONE SYSTEM UPGRADES					1500.00
	IP CAMERAS					2000.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	62000.00	62000.00	62000.00

BACKUP HARDWARE/SOFTWARE	15000.00
VIRTUALIZATION SOFTWARE MAINTENANCE 2YR	9000.00
ON-BODY CAMERAS SERVICE 1 OF 3 YR COST ON CONTRACT	8500.00
CORE NETWORK SWITCH INSTALL	10000.00
HVAC INSTALL OPERATIONS SERVER ROOM	6000.00
NETWORK SWITCH ADDITION	5000.00
FILE SERVER	8500.00

Totals	<u>465332.00</u>	<u>475532.00</u>	<u>504970.00</u>	<u>504970.00</u>	<u>506279.00</u>
---------------	------------------	------------------	------------------	------------------	------------------

PLANNING (1041413000) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	153938.00	153938.00	69852.00	69852.00	70551.00
4122	LONGEVITY	3282.00	3282.00	3143.00	3143.00	3143.00
4126	FICA EXPENSE	11776.00	11776.00	5657.00	5657.00	5701.00
4127	INSURANCE EXPENSE	24049.00	24049.00	8186.00	8186.00	8186.00
4130	RETIREMENT	10375.00	10375.00	3650.00	3650.00	5210.00
4170	401(K) RETIREMENT	7697.00	7697.00	3650.00	3650.00	3685.00
4221	PROFESSION DEVELOP-EDUCAT	600.00	600.00	300.00	300.00	300.00
4222	TRAVEL-MEALS,LODGING,MILE	600.00	600.00	200.00	200.00	500.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	300.00	300.00	300.00	300.00	300.00
4226	MAINT & REPAIR-VEHICLE	500.00	500.00	300.00	300.00	300.00
	FORD TAURUS		300.00			
4227	FUEL (VEHICLES)	300.00	300.00	150.00	150.00	150.00
	FORD TAURUS - AVG \$15 PER MONTH		150.00			
4230	SUPPLIES & MATERIALS	3000.00	13846.29	1300.00	1300.00	1000.00
4233	CONTRACTED SERVICES	53310.00	42463.71	13582.00	13582.00	13582.00
	MPO ADMINISTRATIVE COST SHARD		2408.00			
	MPO ROADWAY ASSET MANAGEMENT PROJECT		11174.00			
	(20% OF ESTIMATED \$55,870 FOR WINTERVILLE)		0.00			
4234	DUES & SUBSCRIPTIONS	2060.00	2060.00	275.00	275.00	275.00
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	2500.00	2500.00	1500.00	1500.00	1500.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4266	COMPUTER	0.00	0.00	0.00	0.00	0.00
4291	RECORDING FEES	400.00	400.00	500.00	500.00	500.00
5128	TREE GRANT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
	Totals	<u>275287.00</u>	<u>275287.00</u>	<u>113145.00</u>	<u>113145.00</u>	<u>115483.00</u>

NON-DEPARTMENTAL (1041950000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4127	INSURANCE EXPENSE		0.00	0.00	0.00	0.00	0.00
4223	POSTAGE & TELEPHONE		38000.00	38000.00	48240.00	48240.00	48240.00
	CELLULAR DATA SERVICES	8640.00					
	CELLULAR VOICE SERVICES	25200.00					
	FLEET MAINT / GPS SERVICE	14400.00					
4232	ENGINEERING		6400.00	7420.00	2500.00	2500.00	2500.00
4233	CONTRACTED SERVICES		0.00	0.00	0.00	0.00	0.00
4235	FEMA		0.00	0.00	0.00	0.00	0.00
4250	CONTINGENCY		0.00	0.00	0.00	39799.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING		5000.00	4887.00	3000.00	3000.00	3000.00
5101	CIVIC CONTRIB		63000.00	65500.00	63000.00	54000.00	89000.00
	WINTERVILLE HISTORICAL SOCIETY*	20000.00					
	(GRASS CUTTING AND UTILITIES \$7,500)	0.00					
	WINTERVILLE CHAMER OF COMMERCE*	20000.00					
	PITT COUNTY COUNCIL ON AGING (MEALS ON WHEELS)	4000.00					
	PITT COUNTY BOYS AND GIRLS CLUB	4000.00					
	WINTERVILLE WATERMELON FESTIVAL*	35000.00					
	WINTERVILLE SENIOR CITIZENS CLUB	3000.00					
	SENIOR ADULT FELLOWSHIP	3000.00					
5102	WATERMELON FEST TOWN EXP		10000.00	10000.00	10000.00	10000.00	10000.00
5103	HOME PROGRAM CONTRIB		12500.00	12500.00	15000.00	20000.00	20000.00
5104	CHRISTMAS PARADE		4400.00	9523.00	10000.00	10000.00	10000.00
	TREE LIGHTING CEREMONY	1700.00					
	CHRISTMAS PARADE	2700.00					
5105	MUNICIPAL ELECTIONS		10000.00	10000.00	0.00	0.00	10100.00
	AMOUNT WAS INADVERTENTLY OMITTED FROM BUDGET	0.00					
	REQUEST	0.00					
5107	LEGAL SERVICES		70000.00	70000.00	50000.00	50000.00	50000.00
5109	SHEPPARD LIBRARY		161620.00	157620.00	172746.00	172746.00	161620.00
	COUNCIL REDUCED TO FY 2012-2013 ALLOCATION	161620.00					
5110	ASSEMBLY ROOM IMPROVEMENT		0.00	0.00	0.00	0.00	0.00
5111	COMMUNITYEXPENSE		3000.00	4840.00	3000.00	3000.00	3000.00
5112	COMMUNITY ROOM SUPPLIES		500.00	500.00	500.00	500.00	500.00
5113	TOWN CODE MODERNIZATION		4000.00	4000.00	4000.00	4000.00	4000.00
5114	CEMETERY OPEN/CLOSE		13500.00	17350.00	14000.00	14000.00	14000.00
5116	SALARY INCREASE W/FRINGE		0.00	0.00	0.00	0.00	0.00

5117	GRAPHICS		0.00	0.00	0.00	0.00	0.00
5119	CIVICS EDUCATION		1500.00	1500.00	1500.00	1500.00	1500.00
5120	WEB SITE		0.00	0.00	0.00	0.00	0.00
5121	USDA BUILDING RESERVE EXP		14000.00	14000.00	14000.00	14000.00	14000.00
5122	INSURANCE & BONDS		200000.00	170800.00	170000.00	170000.00	170000.00
5124	WINTERVILLE MAGAZINE		3000.00	3000.00	3000.00	3000.00	3000.00
5126	CSX CROSSING MAINTENANCE		7740.00	11720.00	5700.00	5700.00	5700.00
5128	TREE GRANT		0.00	0.00	0.00	0.00	0.00
5129	EMER OP CTR SUPPLIES		300.00	300.00	300.00	300.00	300.00
5134	ORG AND MGMT STUDY		0.00	0.00	0.00	0.00	0.00
5135	ECONOMIC DEVELOPMENT		0.00	0.00	0.00	0.00	20000.00
7150	CAPITAL OUTLAY ACCOUNT		0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
9108	CONTR TO FIRE DEPT FUND		0.00	0.00	0.00	0.00	0.00
9109	TRANSFER TO STORMWATER FD		0.00	0.00	0.00	0.00	0.00
9110	TRANSFER TO RECREATION FD		438068.00	459068.00	438067.00	540000.00	586613.00
	INCLUDE MONEYS 1/2 COLA FOR RECREATION DEPT. EMPLOYEES	0.00					
9111	TRANSFER TO FIRE GRANT FD		0.00	0.00	0.00	0.00	0.00
	Totals		<u>1066528.00</u>	<u>1072528.00</u>	<u>1028553.00</u>	<u>1166285.00</u>	<u>1227073.00</u>

PUBLIC BUILDINGS (1042426000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4228	UTILITIES		90000.00	108705.00	111000.00	111000.00	111000.00
4230	SUPPLIES & MATERIALS		4400.00	4400.00	5000.00	5000.00	5000.00
4232	ENGINEERING		0.00	0.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES		63000.00	56995.00	67800.00	67800.00	67800.00
	JANITORIAL	42500.00					
	HVAC	10000.00					
	PEST CONTROL	3300.00					
	GENERATOR - MAINTENANCE	3000.00					
	PLUMBING	3000.00					
	MISC.	6000.00					
4239	MAINT & REPAIR-FACILITY		15000.00	9000.00	15000.00	15000.00	15000.00
4251	STREET LIGHTS		55000.00	58000.00	58000.00	58000.00	58000.00
4253	LANDSCAPING		3000.00	2974.00	10000.00	10000.00	10000.00
	PURCHASE ROCK MULCH TOWN HALL & FIRE / POLICE BUILDING	10000.00					
4254	JANITORIAL SERVICES		0.00	0.00	0.00	0.00	0.00
4255	HVAC CONTRACT		0.00	0.00	0.00	0.00	0.00
4256	PEST CONTROL CONTRACT		0.00	0.00	0.00	0.00	0.00
4257	INTERIOR MAINTENANCE		2000.00	326.00	2000.00	2000.00	2000.00
4258	SPACE NEEDS ANALYSIS		0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		202490.00	202490.00	204898.00	204898.00	204898.00
5133	INTEREST EXPENSE		146522.00	146522.00	138661.00	138661.00	138661.00
7150	CAPITAL OUTLAY ACCOUNT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
	Totals		581412.00	589412.00	612359.00	612359.00	612359.00

GROUNDS AND LAWN MAINT (1042426002) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4299	BUILDINGS & GROUNDS		13000.00	18000.00	23000.00	23000.00	23000.00
	CONTRACTOR TO CUT GRASS ON HWY. 11	16500.00					
	MAINTENANCE AND REPAIR EQUIPMENT	5500.00					
	OSHA	1000.00					
	Totals		<u>13000.00</u>	<u>18000.00</u>	<u>23000.00</u>	<u>23000.00</u>	<u>23000.00</u>

POLICE (1043431000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES		838889.00	833889.00	858939.00	871614.00	880203.00
	INCLUDES FOUR (4) RESERVE OFFICERS WHO WILL BE PAID A	0.00					
	RATE OF \$22 AN HOUR TO FILL IN FOR FESTIVALS, WHEN THE	0.00					
	DEPARTMENT IS SHORT STAFFED OR WHEN THERE ARE SPECIAL	0.00					
	EVENTS. A TOTAL OF 572 HOURS HAVE BEEN BUDGETED FOR.	0.00					
4121	OVERTIME		10500.00	15500.00	16346.00	16346.00	16346.00
4122	LONGEVITY		5692.00	5692.00	5130.00	5130.00	5130.00
4126	FICA EXPENSE		64978.00	64978.00	67779.00	68761.00	69427.00
4127	INSURANCE EXPENSE		182638.00	169323.00	203840.00	203840.00	203840.00
4130	RETIREMENT		57249.00	57249.00	62146.00	62146.00	62756.00
4170	401(K) RETIREMENT		42470.00	42470.00	42683.00	42683.00	43102.00
4221	PROFESSION DEVELOP-EDUCAT		1500.00	1500.00	1500.00	1500.00	1500.00
4222	TRAVEL-MEALS,LODGING,MILE		1500.00	1500.00	1500.00	1500.00	1500.00
4223	POSTAGE & TELEPHONE		2200.00	1000.00	2200.00	1000.00	1000.00
4225	MAINT & REPAIR-EQUIPMENT		7000.00	7000.00	9840.00	9840.00	9840.00
	MISC. REPAIRS	7000.00					
	STATE REQUIRED FLASH UPGRADE ON HANDHELD RADIO	1680.00					
	\$105 PER RADIO X 16	0.00					
	LABOR FOR INSTALLING EQUIPMENT ON NEW CARS	1160.00					
4226	MAINT & REPAIR-VEHICLE		40000.00	38100.00	40000.00	40000.00	40000.00
4227	FUEL (VEHICLES)		51000.00	64315.00	68000.00	68000.00	68000.00
4230	SUPPLIES & MATERIALS		12000.00	12000.00	12000.00	10000.00	10000.00
4231	UNIFORMS & SHOES		16500.00	16500.00	16500.00	16500.00	16500.00
4260	DEPARTMENTAL IMPROVEMENTS		3300.00	3300.00	5300.00	5300.00	5300.00
4263	K-9 UNIT		0.00	0.00	0.00	0.00	0.00
4264	DRUG INTERDICTION		1000.00	0.00	1000.00	1000.00	5000.00
	COUNCIL INCREASED FROM \$1,000	5000.00					
4265	OFFICER PROCESSING		2700.00	2700.00	2700.00	2700.00	2700.00
4266	COMPUTER		0.00	1900.00	0.00	0.00	0.00
4267	SMALL EQUIPMENT		6952.00	9152.00	13152.00	13152.00	13152.00

	AMMO AND TARGETS	3527.00					
	TASER CARTAGES	2400.00					
	TASER BATTERIES	525.00					
	RESTRAINTS	500.00					
	PRISONER CAGES (ADD 2 NEW CAGES)	1200.00					
	REPLACEMENT RADARS (DUE TO INDUSTRY STANDARDS CHANGING)	5000.00					
	NORTH CAROLINA CRIMINAL JUSTICE TRAINING AND STANDARDS	0.00					
	HAS CHANGED THE CERTIFICATION STANDARDS FOR N.C.).	0.00					
4268	VEHICLE PURCHASE		35000.00	45168.00	96075.00	96075.00	96075.00
	PURCHASE OF THREE (3) POLICE CARS	78015.00					
	UPFITTING & STRIPING	18060.00					
	WE CURRENTLY HAVE 6 CARS WITH OVER 110,00 MILES AND	0.00					
	WE HAVE 5 WITH OVER 80,000 MILES	0.00					
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
	Totals		<u>1383068.00</u>	<u>1393236.00</u>	<u>1526630.00</u>	<u>1537087.00</u>	<u>1551371.00</u>

FIRE (1043432000) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	148875.00	148875.00	243168.00	134092.00	135432.00
4122	LONGEVITY	100.00	100.00	550.00	550.00	550.00
4126	FICA EXPENSE	10957.00	10957.00	17921.00	9223.00	9321.00
4127	INSURANCE EXPENSE	13042.00	13042.00	16370.00	16370.00	16370.00
4130	RETIREMENT	6817.00	6817.00	7060.00	4727.00	4774.00
4170	401(K) RETIREMENT	5057.00	5057.00	4993.00	3343.00	3377.00
4221	PROFESSION DEVELOP-EDUCAT	9500.00	9500.00	9500.00	9500.00	9500.00
4223	POSTAGE & TELEPHONE	600.00	600.00	300.00	300.00	300.00
4224	OFFICE SUPPLIES	3300.00	3300.00	4000.00	4000.00	4000.00
4225	MAINT & REPAIR-EQUIPMENT	4800.00	4800.00	5500.00	5500.00	5500.00
4226	MAINT & REPAIR-VEHICLE	13500.00	13500.00	19970.00	19970.00	19970.00
4227	FUEL (VEHICLES)	6500.00	9800.00	12000.00	12000.00	12000.00
4231	UNIFORMS & SHOES	3800.00	3800.00	3900.00	3900.00	3900.00
4233	CONTRACTED SERVICES	12200.00	13905.00	34400.00	29400.00	29400.00
	SCBA FLOW TEST		1350.00			
	GROUND LADDERS SERVICE TESTING		1000.00			
	PUMP TESTING		750.00			
	AERIAL TESTING		1500.00			
	HOSE TESTING		3500.00			
	HYDRAULIC TESTING / MAINTENANCE		1500.00			
	PORTABLE EXTINGUISHERS		200.00			
	OSHA /		1000.00			
	RADIO SUBSCRIPTION FEE		3600.00			
	FIRE / EMS MASTER PLAN CONSULTATION		15000.00			
4234	DUES & SUBSCRIPTIONS	6665.00	6665.00	9205.00	9205.00	9205.00
4260	DEPARTMENTAL IMPROVEMENTS	2500.00	3325.00	2500.00	2500.00	2500.00
4268	VEHICLE PURCHASE	0.00	0.00	600000.00	400000.00	400000.00
	USED FIRE APPARATUS		400000.00			
4274	NEW EQUIPMENT	153480.00	163980.00	53198.00	53198.00	53198.00

	(1) COMBUSTIBLE GAS INDICATOR	800.00					
	(2) CHAIN SAWS	2218.00					
	(10) SETS TURNOUT GEAR	22480.00					
	FIRE HOSE	5000.00					
	(2) NOZZLES	1500.00					
	FIRST RESPONDER EQUIPEMENT	1000.00					
	SCBA CYLINDER REPLACEMENT	3500.00					
	RAPID INTERVENTION PACK	3000.00					
	(5) HELMETS	1500.00					
	(15) BOOTS	4500.00					
	SKED STRETCHER	600.00					
	2-1/2" MONITOR	3500.00					
	HYDRAULIC HOSE	1600.00					
	INVESTIGATION SUPPLIES & EQUIPMENT	2000.00					
4294	MEMBER BENIFITS		25050.00	25650.00	50765.00	18635.00	21635.00
	COUNCIL ADDED \$3,000 FOR PAY PER CALL PROGRAM	0.00					
4295	DISPOSABLE SUPPLIES AND M		16675.00	10245.00	7425.00	7425.00	7425.00
4296	DRUG TESTING		0.00	0.00	0.00	0.00	0.00
4297	FIRE PREVENTION		2500.00	2500.00	2500.00	2500.00	2500.00
5122	INSURANCE & BONDS		17399.00	17399.00	17399.16	17399.00	17399.00
5132	DEBT SERVICE EXPENSE		99827.00	99827.00	99827.00	99827.00	99827.00
	RESCUE-1	99827.00					
5133	INTEREST EXPENSE		8409.00	8409.00	5590.00	5590.00	5590.00
	RESCUE-1	8409.00					
7150	CAPITAL OUTLAY ACCOUNT		0.00	31000.00	47400.00	36400.00	36400.00
	HYDRAULIC COMBI-TOOL	5500.00					
	PORTABLE HYDRAULIC UNIT	8300.00					
	ELEVATOR STABILIZATION KIT	5100.00					
	SKID PACK	12000.00					
	RESCUE JACK KIT	5500.00					
9107	CONTR TO CAPITAL IMP		41500.00	0.00	0.00	0.00	0.00
	Totals		<u>613053.00</u>	<u>613053.00</u>	<u>1275441.16</u>	<u>905554.00</u>	<u>910073.00</u>

EMERGENCY MANAGEMENT SERV (1043433000) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	34076.00	34076.00	36100.00	36100.00	36461.00
	PARAMEDIC					
		36495.00				
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	100.00	100.00	100.00	100.00	100.00
4126	FICA EXPENSE	2508.00	2508.00	2661.00	2661.00	2688.00
4127	INSURANCE EXPENSE	8016.00	8016.00	8016.00	8016.00	8016.00
4130	RETIREMENT	2297.00	2297.00	2552.00	2552.00	2578.00
4170	401(K) RETIREMENT	1704.00	1704.00	1805.00	1805.00	1823.00
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
	Totals	<u>48701.00</u>	<u>48701.00</u>	<u>51234.00</u>	<u>51234.00</u>	<u>51666.00</u>

ANIMAL CONTROL (1043438000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES		0.00	0.00	0.00	0.00	0.00
	TEST	100.00					
4121	OVERTIME		4000.00	4000.00	0.00	0.00	0.00
4126	FICA EXPENSE		0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE		0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT		0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT		0.00	0.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT		0.00	40.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS		500.00	500.00	900.00	900.00	900.00
4233	CONTRACTED SERVICES		1000.00	1000.00	2500.00	2500.00	2500.00
	INCREASE CHARGES FROM PITT COUNTY ANIMAL CONTROL	2500.00					
4260	DEPARTMENTAL IMPROVEMENTS		500.00	500.00	500.00	500.00	500.00
4274	NEW EQUIPMENT		2000.00	1960.00	2000.00	2000.00	2000.00
4316	FOOD AND BAIT		600.00	600.00	600.00	600.00	600.00
4317	CHEMICALS		250.00	250.00	250.00	250.00	250.00
Totals			8850.00	8850.00	6750.00	6750.00	6750.00

MOSQUITO CONTROL (1043438002) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4225	MAINT & REPAIR-EQUIPMENT	1000.00	1000.00	1000.00	1000.00	1000.00
4229	OSHA	600.00	600.00	600.00	600.00	600.00
4230	SUPPLIES & MATERIALS	1000.00	1000.00	1000.00	1000.00	1000.00
4274	NEW EQUIPMENT	2000.00	2000.00	0.00	0.00	0.00
4317	CHEMICALS	4000.00	4000.00	4000.00	4000.00	4000.00
Totals		<u>8600.00</u>	<u>8600.00</u>	<u>6600.00</u>	<u>6600.00</u>	<u>6600.00</u>

PUBLIC WORKS - OTHER (1045451002) Budget

GENERAL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	572043.00	555043.00	578856.94	578857.00	584650.00
4121	OVERTIME	29000.00	22500.00	29000.00	29000.00	29000.00
4122	LONGEVITY	4900.00	4900.00	10283.00	10283.00	10283.00
4126	FICA EXPENSE	43761.00	43761.00	45893.00	45893.00	46342.00
4127	INSURANCE EXPENSE	122407.00	118607.00	121775.00	121775.00	121775.00
4130	RETIREMENT	37208.00	37208.00	38799.00	38799.00	39179.00
4170	401(K) RETIREMENT	27602.00	27602.00	27086.00	27086.00	27355.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	1000.00	1000.00	1000.00	1000.00
4222	TRAVEL-MEALS,LODGING,MILE	1000.00	1000.00	1000.00	1000.00	1000.00
4223	POSTAGE & TELEPHONE	600.00	600.00	600.00	600.00	600.00
4225	MAINT & REPAIR-EQUIPMENT	17000.00	15000.00	17000.00	20000.00	20000.00
4226	MAINT & REPAIR-VEHICLE	16500.00	23500.00	25000.00	23450.00	23450.00
4227	FUEL (VEHICLES)	30000.00	34500.00	30000.00	30000.00	30000.00
4229	OSHA	5000.00	2000.00	6000.00	4200.00	4200.00
4230	SUPPLIES & MATERIALS	43627.00	43627.00	7000.00	7000.00	7000.00
4231	UNIFORMS & SHOES	6075.00	6075.00	20000.00	20000.00	20000.00
4232	ENGINEERING	5000.00	2600.00	5000.00	5000.00	5000.00
4233	CONTRACTED SERVICES	0.00	6200.00	0.00	1800.00	1800.00
4268	VEHICLE PURCHASE	0.00	0.00	140000.00	140000.00	140000.00
	PURCHASE OF A KNUCKLEBOOM TRUCK		140000.00			
4269	SMALL HAND TOOLS	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	2500.00	2500.00	0.00	0.00	0.00
7150	CAPITAL OUTLAY ACCOUNT	0.00	64500.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	Totals	<u>965223.00</u>	<u>1012723.00</u>	<u>1104292.94</u>	<u>1105743.00</u>	<u>1112634.00</u>

SANITATION (1047471000) Budget

GENERAL FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4233	CONTRACTED SERVICES		425727.00	425727.00	420000.00	420000.00	420000.00
	WASTE INDUSTRIES	415000.00					
	PC FIN	5000.00					
	Totals		<u>425727.00</u>	<u>425727.00</u>	<u>420000.00</u>	<u>420000.00</u>	<u>420000.00</u>

PARKS AND RECREATION (1560601000) Budget

RECREATION FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	143576.00	158576.00	202791.00	202791.00	204819.00
4121	OVERTIME	13000.00	14800.00	16700.00	16700.00	16700.00
4122	LONGEVITY	0.00	0.00	700.00	700.00	700.00
4126	FICA EXPENSE	11978.00	13478.00	16778.00	16778.00	16935.00
4127	INSURANCE EXPENSE	24049.00	24049.00	33423.00	33423.00	33423.00
4130	RETIREMENT	8012.00	10112.00	12266.00	12266.00	12379.00
4170	401(K) RETIREMENT	5943.00	7943.00	8675.00	8675.00	8755.00
4221	PROFESSION DEVELOP-EDUCAT	2300.00	500.00	1650.00	1250.00	1250.00
4222	TRAVEL-MEALS,LODGING,MILE	2400.00	2100.00	1000.00	1000.00	1000.00
4223	POSTAGE & TELEPHONE	1500.00	1800.00	1700.00	1700.00	1700.00
4224	OFFICE SUPPLIES	1500.00	1900.00	1600.00	1350.00	1350.00
4225	MAINT & REPAIR-EQUIPMENT	4300.00	4300.00	7600.00	6800.00	6800.00
4227	FUEL (VEHICLES)	6200.00	6200.00	5800.00	5800.00	5800.00
4228	UTILITIES	35000.00	35000.00	42000.00	42000.00	42000.00
4230	SUPPLIES & MATERIALS	19000.00	19000.00	19300.00	16300.00	16300.00
4232	ENGINEERING	0.00	0.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	0.00	0.00	17200.00	3200.00	3200.00
4234	DUES & SUBSCRIPTIONS	900.00	900.00	870.00	820.00	820.00
4239	MAINT & REPAIR-FACILITY	20500.00	20500.00	31200.00	23200.00	23200.00
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4259	PART TIME EMPLOYEE	0.00	0.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	4000.00	4000.00	10600.00	6300.00	6300.00
4268	VEHICLE PURCHASE	0.00	0.00	7900.00	7900.00	7900.00
	AERATOR				7900.00	
4274	NEW EQUIPMENT	8600.00	8600.00	16100.00	12400.00	12400.00
	BASEBALL EQUIPMENT				6200.00	
	FOOTBALL EQUIPMENT				5700.00	
	ATHLETIC SUPPLIES				800.00	
	SOCCER EQUIPMENT				500.00	
	MAINTENANCE TOOLS				800.00	
	TEMPORARY FENCE				2100.00	
4275	CAL RIPKEN EXP	24000.00	24000.00	22500.00	22000.00	22000.00
4276	ROOKIE BALL	8200.00	8200.00	7825.00	7825.00	7825.00
4277	BABE RUTH BASEBALL	0.00	0.00	0.00	0.00	0.00
4278	TEE BALL	5400.00	5400.00	6200.00	6200.00	6200.00
4279	SOFTBALL	8675.00	8675.00	7310.00	7310.00	7310.00
4280	FOOTBALL	17200.00	17200.00	16900.00	15700.00	15700.00
4281	TOURNAMENT EXPENDITURE	34000.00	34000.00	35000.00	32000.00	32000.00

4282	RECREATIONAL PROGRAMS		22100.00	22100.00	31000.00	25400.00	25400.00
	CONCERTS	7400.00					
	EASTER EGG HUNT	2000.00					
	MOVIES IN PARK	1600.00					
	ROAD RACE	5000.00					
	HAUNTED FOREST	3500.00					
	CHEERLEADING	1400.00					
	KICKBALL	1500.00					
	SOCCER	1000.00					
	AFTER SCHOOL HOOPS	600.00					
	DROP-IN PROGRAMS	2000.00					
	TEEN PROGRAMS	4000.00					
	MISCELLANEOUS	1000.00					
4283	CONCESSION EXP		29000.00	29000.00	28200.00	26600.00	26600.00
4284	SENIOR PROGRAMS		1000.00	1000.00	3000.00	1000.00	1000.00
	BINGO (2)	1000.00					
	BUS TRIP	2000.00					
4285	CAL RIPKEN ALL STAR		15000.00	14550.00	16000.00	13500.00	13500.00
4286	BABE RUTH BASEBALL ALLSTA		0.00	0.00	0.00	0.00	0.00
4298	FALL BALL		7200.00	7650.00	11000.00	10300.00	10300.00
4319	SENIOR CITIZENS CLUB		0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		99132.00	99132.00	99132.00	99132.00	99132.00
5133	INTEREST EXPENSE		61472.00	61472.00	56743.00	56743.00	56743.00
7150	CAPITAL OUTLAY ACCOUNT		0.00	0.00	24000.00	24000.00	24000.00
	BAMBINO FIELD LIGHTS & POLES INSTALL	17000.00					
	KIWANIS FIELD POLES & INSTALL	7000.00					
9105	CONTR TO VEH REPL DEBT		0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE		0.00	0.00	0.00	0.00	0.00
	Totals		<u>645137.00</u>	<u>666137.00</u>	<u>820663.00</u>	<u>769063.00</u>	<u>771441.00</u>

POWELL BILL (1645451000) Budget

POWELL BILL FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4232	ENGINEERING	24000.00	5000.00	24000.00	24000.00	24000.00
4270	PAVING & RESURFACING	175000.00	358952.00	175000.00	175145.00	175145.00
4271	MAINTENANCE-ROADS	28100.00	13160.00	28000.00	38000.00	38000.00
4272	DRAINAGE & STORMWATER	3000.00	700.00	3000.00	10000.00	10000.00
4273	TRAFFIC CONTROL	5000.00	3800.00	5000.00	10000.00	10000.00
4274	NEW EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4315	SNOW AND ICE REMOVAL	0.00	0.00	0.00	0.00	0.00
4320	SIDEWALK CONSTRUCTION	49050.00	24892.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
Totals		<u>284150.00</u>	<u>406504.00</u>	<u>235000.00</u>	<u>257145.00</u>	<u>257145.00</u>

VEHICLE REPLACEMENT (1762621000) Budget

VEHICLE REPLACEMENT FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4227	FUEL (VEHICLES)	0.00	0.00	0.00	0.00	0.00
4287	REPLACEMENT EXPENSE	0.00	0.00	0.00	0.00	0.00
4288	APPROVED VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	116403.00	116403.00	80796.00	80796.00	80796.00
5133	INTEREST EXPENSE	6558.00	6558.00	3190.00	3190.00	3190.00
Totals		<u>122961.00</u>	<u>122961.00</u>	<u>83986.00</u>	<u>83986.00</u>	<u>83986.00</u>

ADMINISTRATION (6071711000) Budget

ELECTRIC FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	399717.00	414717.00	442627.00	442627.00	447043.00
4121	OVERTIME	20000.00	20000.00	20000.00	20000.00	20000.00
4122	LONGEVITY	5382.00	5382.00	5943.00	5943.00	5943.00
4126	FICA EXPENSE	32108.00	32108.00	29457.00	29457.00	29799.00
4127	INSURANCE EXPENSE	90970.00	90970.00	128462.00	128462.00	128462.00
4130	RETIREMENT	27412.00	27412.00	32137.00	32137.00	32479.00
4170	401(K) RETIREMENT	20335.00	20335.00	22728.00	22728.00	22942.00
4185	UNEMPLOYMENT INS RES CONT			0.00	1000.00	1000.00
4221	PROFESSION DEVELOP-EDUCAT	6300.00	6300.00	6980.00	6980.00	6980.00
4222	TRAVEL-MEALS,LODGING,MILE	5000.00	5000.00	5000.00	5000.00	5000.00
4223	POSTAGE & TELEPHONE	1000.00	1000.00	0.00	0.00	0.00
4224	OFFICE SUPPLIES	2000.00	2000.00	2000.00	2000.00	2000.00
4225	MAINT & REPAIR-EQUIPMENT	11200.00	11200.00	15200.00	15200.00	15200.00
4226	MAINT & REPAIR-VEHICLE	8000.00	8000.00	8000.00	8000.00	8000.00
4227	FUEL (VEHICLES)	20000.00	20000.00	20000.00	20000.00	20000.00
4228	UTILITIES	17000.00	17000.00	17000.00	17000.00	17000.00
4229	OSHA	15000.00	15000.00	15800.00	15800.00	15800.00
4230	SUPPLIES & MATERIALS	118166.00	118166.00	75000.00	70836.00	70330.00
4231	UNIFORMS & SHOES	15000.00	19000.00	15000.00	15000.00	15000.00
4232	ENGINEERING	10500.00	10500.00	105000.00	75000.00	50000.00
	FILING REPORS ON NERC/SERC FILING ON RECS					20000.00
	FILING SOLAR RECS					30000.00
4233	CONTRACTED SERVICES	295800.00	291800.00	295800.00	220000.00	195000.00
	UNDERGROUND REPLACEMENT					30000.00
	PROFESSIONAL CONSULTANTS					75000.00
	1 CONTRACT EMPLOYEE (30 HOURS A WEEK EACH)					80000.00
	TREE TRIMING					10000.00
4234	DUES & SUBSCRIPTIONS	16800.00	16800.00	16800.00	16800.00	16800.00
	ELECTRICITIES					7800.00
	APPA					7800.00
	MISC					1200.00
4250	CONTINGENCY	186770.00	101770.00	0.00	0.00	0.00
4260	DEPARTMENTAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	1500.00	1500.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	14250.00	14250.00	0.00	0.00	0.00
4293	MAINTENANCE - SUBSTATION	18000.00	18000.00	18000.00	18000.00	18000.00
	TEST TRANSFORMERS.BREAKERS ,RELAYS, REGULATERS					18000.00

4301	CUSTOMER BILL PREPARATION		10500.00	10500.00	10500.00	10500.00	10500.00
4302	PURCHASE FOR RESALE		3694021.00	3764021.00	3787901.00	3787901.00	3787901.00
4303	NORTH CAROLINA SALES TAX		115000.00	115000.00	115000.00	115000.00	115000.00
4321	GREEN ENERGY COMPL		50000.00	50000.00	50000.00	50000.00	50000.00
	RECS PROGRAM COMPLIANCE	50000.00					
4695	DEPRECIATION EXPENSES		0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		210622.00	210622.00	218918.00	218918.00	218918.00
5133	INTEREST EXPENSE		120710.00	120710.00	112455.00	112455.00	112455.00
9101	CONTR TO GEN FUND SVC RND		188290.00	188290.00	0.00	291392.00	291392.00
9104	CONTR TO SEWER FUND		0.00	0.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT		122960.00	122960.00	0.00	83986.00	83986.00
9106	CONTR TO VEH REPL RENT		0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
9112	CONTR TO CAPITAL RESERVE		0.00	0.00	0.00	0.00	0.00
9113	GENERAL FUND TRANSFER		135000.00	135000.00	0.00	135000.00	230192.00
		Totals	<u>6005313.00</u>	<u>6005313.00</u>	<u>5591708.00</u>	<u>5993122.00</u>	<u>6043122.00</u>

ADMINISTRATION - METERING (6071711022) Budget

ELECTRIC FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4266	COMPUTER		0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE		0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT		0.00	0.00	0.00	0.00	0.00
4304	ELECTRIC METER REPLACEMEN		5000.00	5000.00	5000.00	5000.00	5000.00
	3 SETS OF C T AND P TS METERS 1000.00 EACH						
		3000.00					
	20 HOUSE METERS 100.00 EACH						
		2000.00					
4305	ELECTRIC NEW ACCOUNT METE		5000.00	5000.00	5000.00	5000.00	5000.00
	REPLACE 10 DEMAND METERS 350.00 EACH						
		3500.00					
	REPLACE 15 HOUSE METERS 100.00 EACH						
		1500.00					
4306	WATER REPLACEMENT METERS		12000.00	12000.00	55500.00	12000.00	12000.00
4307	WATER NEW ACCOUNT METERS		11000.00	11000.00	22050.00	12000.00	12000.00
	147 3/4 METERS						
		2250000.00					
Totals			<u>33000.00</u>	<u>33000.00</u>	<u>87550.00</u>	<u>34000.00</u>	<u>34000.00</u>

CAPITAL OUTLAY (6080801000) Budget

ELECTRIC FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT		150000.00	150000.00	100000.00	300000.00	250000.00
	REHABILITATION OF CIRCUITS	25000.00					
	NEW SUBDIVISIONS - NEW COMMERCIAL	25000.00					
	LINE TRUCK	200000.00					
Totals			<u>150000.00</u>	<u>150000.00</u>	<u>100000.00</u>	<u>300000.00</u>	<u>250000.00</u>

ADMINISTRATION (6172721000) Budget

WATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4128	OPEB INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	1500.00	1705.00	2000.00	2000.00	2000.00
4222	TRAVEL-MEALS,LODGING,MILE	1500.00	1295.00	2500.00	2500.00	2500.00
4223	POSTAGE & TELEPHONE	600.00	600.00	800.00	800.00	800.00
4224	OFFICE SUPPLIES	1500.00	1500.00	2000.00	2000.00	2000.00
4225	MAINT & REPAIR-EQUIPMENT	7892.00	7892.00	14000.00	7500.00	7500.00
4226	MAINT & REPAIR-VEHICLE	1500.00	1500.00	8000.00	5000.00	5000.00
4227	FUEL (VEHICLES)	19000.00	19000.00	20000.00	20000.00	20000.00
4228	UTILITIES	30000.00	43000.00	43000.00	43000.00	43000.00
4229	OSHA	3500.00	1300.00	3500.00	3500.00	3500.00
4230	SUPPLIES & MATERIALS	31925.00	32925.00	40000.00	35000.00	35000.00
4231	UNIFORMS & SHOES	2200.00	3400.00	0.00	0.00	0.00
4232	ENGINEERING	30000.00	28200.00	50000.00	25000.00	25000.00
4233	CONTRACTED SERVICES	30000.00	42500.00	48000.00	32000.00	30291.00
	LAB SERVICES		19000.00			
	NOTICE TO CUSTOMER		4291.00			
	ANALYZER WARRANTY		7000.00			
4234	DUES & SUBSCRIPTIONS	4735.00	4735.00	4800.00	4800.00	4800.00
4250	CONTINGENCY	0.00	0.00	0.00	0.00	0.00
4261	ADVERTISING	0.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4268	VEHICLE PURCHASE	0.00	0.00	0.00	0.00	0.00
4269	SMALL HAND TOOLS	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	1500.00	500.00	2000.00	2000.00	2000.00
4301	CUSTOMER BILL PREPARATION	10400.00	10400.00	10500.00	10500.00	10500.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	36332.00	36332.00	37052.00	37052.00	37052.00
5133	INTEREST EXPENSE	3743.00	3743.00	3023.00	3023.00	3023.00
9101	CONTR TO GEN FUND SVC RND	386411.00	386411.00	0.00	441507.00	443216.00

9103	CONTR TO METERING DIVISIO	0.00	0.00	0.00	12000.00	12000.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
9113	GENERAL FUND TRANSFER	0.00	47500.00	0.00	0.00	0.00
Totals		<u>604238.00</u>	<u>674438.00</u>	<u>291175.00</u>	<u>689182.00</u>	<u>689182.00</u>

WATER PURCHASE (6172723000) Budget

WATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4302	PURCHASE FOR RESALE	<i>125000.00</i>	<i>125000.00</i>	280000.00	200000.00	200000.00
Totals		<i>125000.00</i>	<i>125000.00</i>	<i>280000.00</i>	<i>200000.00</i>	<i>200000.00</i>

CAPITAL OUTLAY (6180801000) Budget

WATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	<i>69478.00</i>	<i>18924.00</i>	120000.00	0.00	0.00
Totals		<i><u>69478.00</u></i>	<i><u>18924.00</u></i>	<i><u>120000.00</u></i>	<i><u>0.00</u></i>	<i><u>0.00</u></i>

ADMIN - PUMP STATION (6273731021) Budget

SEWER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	1000.00	1000.00	0.00	0.00	0.00
4222	TRAVEL-MEALS,LODGING,MILE	1000.00	1000.00	0.00	0.00	0.00
4223	POSTAGE & TELEPHONE	600.00	600.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	25000.00	22500.00	0.00	0.00	0.00
4226	MAINT & REPAIR-VEHICLE	5000.00	3830.00	0.00	0.00	0.00
4227	FUEL (VEHICLES)	7500.00	7670.00	0.00	0.00	0.00
4228	UTILITIES	40000.00	53000.00	0.00	0.00	0.00
4229	OSHA	3000.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	18108.00	32608.00	0.00	0.00	0.00
4231	UNIFORMS & SHOES	7000.00	8000.00	0.00	0.00	0.00
4232	ENGINEERING	7000.00	1000.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	13000.00	16000.00	0.00	0.00	0.00
4253	LANDSCAPING	3000.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	30000.00	26000.00	0.00	0.00	0.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5116	SALARY INCREASE W/FRINGE	0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE	18060.00	18060.00	0.00	0.00	0.00
5133	INTEREST EXPENSE	14630.00	14630.00	0.00	0.00	0.00
9105	CONTR TO VEH REPL DEBT	0.00	0.00	0.00	0.00	0.00
9106	CONTR TO VEH REPL RENT	0.00	0.00	0.00	0.00	0.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
Totals		<u>193898.00</u>	<u>205898.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

OPERATIONS - COLLECTIONS (6273732020) Budget

SEWER FUND

Account	Title		2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4221	PROFESSION DEVELOP-EDUCAT		1500.00	1500.00	2000.00	2000.00	2000.00
4222	TRAVEL-MEALS,LODGING,MILE		1500.00	1500.00	2000.00	2000.00	2000.00
4223	POSTAGE & TELEPHONE				1000.00	1000.00	1000.00
4225	MAINT & REPAIR-EQUIPMENT		8000.00	8000.00	42000.00	40000.00	40000.00
4226	MAINT & REPAIR-VEHICLE		4000.00	4000.00	10000.00	10000.00	10000.00
4228	UTILITIES				54000.00	54000.00	54000.00
4229	OSHA				3000.00	3000.00	3000.00
4230	SUPPLIES & MATERIALS		8000.00	8000.00	23000.00	23000.00	23000.00
4232	ENGINEERING		40000.00	13000.00	70000.00	35000.00	35000.00
	SANITARY SEWER EVALUATION STUDY (SSES)		35000.00				
4233	CONTRACTED SERVICES		4000.00	2700.00	46000.00	25000.00	25000.00
4234	DUES & SUBSCRIPTIONS		500.00	1800.00	1300.00	1300.00	1300.00
4250	CONTINGENCY		0.00	0.00	0.00	0.00	0.00
4262	GIS MAPPING		0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT		0.00	0.00	54000.00	51657.00	50623.00
	11 CALL BOXES FOR LIFT STATIONS		15000.00				
	SPARE PUMPS		28000.00				
	8 RETRO FLOAT SYSTEM CONTROLS		7623.00				
4301	CUSTOMER BILL PREPARATION		11000.00	11000.00	11000.00	11000.00	11000.00
4309	MAJOR UNSCHEDULED MAINTEN		0.00	0.00	0.00	0.00	0.00
4310	CMSD EXPENSE		938984.00	938984.00	0.00	938984.00	938984.00
4311	CMSD GRANT		0.00	0.00	0.00	0.00	0.00
5132	DEBT SERVICE EXPENSE		19000.00	19000.00	38903.00	38903.00	38903.00
5133	INTEREST EXPENSE		46581.00	46581.00	59441.00	59441.00	59441.00
9101	CONTR TO GEN FUND SVC RND		367215.00	367215.00	0.00	367894.00	368928.00
9102	CONTR TO WATER FUND SVC R		45953.00	45953.00	0.00	50000.00	50000.00
9103	CONTR TO METERING DIVISIO		11500.00	11500.00	0.00	12000.00	12000.00
9107	CONTR TO CAPITAL IMP		0.00	0.00	0.00	0.00	0.00
Totals			<u>1507733.00</u>	<u>1480733.00</u>	<u>417644.00</u>	<u>1726179.00</u>	<u>1726179.00</u>

OPERATIONS - PUMP STATION (6273732021) Budget

SEWER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
9112	CONTR TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CAPITAL OUTLAY (6280801000) Budget

SEWER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	25000.00	0.00	65000.00	0.00	0.00
Totals		<u>25000.00</u>	<u>0.00</u>	<u>65000.00</u>	<u>0.00</u>	<u>0.00</u>

OPERATIONS (6374742000) Budget

STORMWATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
4120	SALARIES AND WAGES	0.00	0.00	0.00	0.00	0.00
4121	OVERTIME	0.00	0.00	0.00	0.00	0.00
4122	LONGEVITY	0.00	0.00	0.00	0.00	0.00
4126	FICA EXPENSE	0.00	0.00	0.00	0.00	0.00
4127	INSURANCE EXPENSE	0.00	0.00	0.00	0.00	0.00
4130	RETIREMENT	0.00	0.00	0.00	0.00	0.00
4170	401(K) RETIREMENT	0.00	0.00	0.00	0.00	0.00
4221	PROFESSION DEVELOP-EDUCAT	0.00	0.00	0.00	0.00	0.00
4222	TRAVEL-MEALS,LODGING,MILE	0.00	0.00	0.00	0.00	0.00
4225	MAINT & REPAIR-EQUIPMENT	0.00	0.00	0.00	0.00	0.00
4230	SUPPLIES & MATERIALS	0.00	10.00	30000.00	30000.00	30000.00
4232	ENGINEERING	0.00	0.00	0.00	0.00	0.00
4233	CONTRACTED SERVICES	12000.00	27100.00	24000.00	24000.00	24000.00
	<i>PRECISION LAWN (DITCH MOWING)</i>					
			24000.00			
4250	CONTINGENCY	0.00	0.00	0.00	5215.00	4797.00
4262	GIS MAPPING	0.00	0.00	0.00	0.00	0.00
4274	NEW EQUIPMENT	0.00	9890.00	0.00	0.00	0.00
4312	DRAINAGE DISTRICT	5000.00	5000.00	5000.00	5000.00	5000.00
4313	PHASE II COMPLIANCE	2500.00	2500.00	2500.00	2500.00	2500.00
4695	DEPRECIATION EXPENSES	0.00	0.00	0.00	0.00	0.00
5136	BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00
9101	CONTR TO GEN FUND SVC RND	51594.00	51594.00	0.00	102265.00	102683.00
9107	CONTR TO CAPITAL IMP	0.00	0.00	0.00	0.00	0.00
	Totals	<u>71094.00</u>	<u>96094.00</u>	<u>61500.00</u>	<u>168980.00</u>	<u>168980.00</u>

CAPITAL OUTLAY (6380801000) Budget

STORMWATER FUND

Account	Title	2012-2013 Adopted	2012-2013 Amended	2013-2014 Department Head Recommendations	2013-2014 Town Manager Recommendations	2013-2014 Town Council Approved
7150	CAPITAL OUTLAY ACCOUNT	0.00	0.00	0.00	0.00	0.00
Totals		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

**TOWN OF WINTERVILLE
BUDGET ORDINANCE
FISCAL YEAR 2013-2014**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal year beginning July 1, 2013 and ending June 30, 2014:

Ad Valorem Taxes	\$3,288,368
Other Taxes and Licenses	\$1,912,202
Permits and Fees	\$70,550
Sanitation Fees	\$490,416
Investment Income	\$5,900
Miscellaneous Income	\$44,064
Inter-Fund Transfer Services	\$1,206,218
Electric Fund Contribution	\$230,192
EMS Contribution	\$68,601
Debt Proceeds	\$540,000
	<hr/>
	\$7,856,511

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Governing Board	\$73,245
Administration	\$1,746,257
Planning Department	\$115,483
Public Buildings	\$635,359
Police Department	\$1,551,371
Fire Department	\$910,073
EMS Department	\$51,666
Animal Control	\$6,750
Mosquito Control	\$6,600
Public Works	\$1,112,634
Sanitation	\$420,000
Non-Departmental	\$1,227,073
	<hr/>
	\$7,856,511

SECTION 3: The following revenues will be available in the Recreation Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Program Fees	\$144,450
Concession Income	\$38,000
General Fund Transfer	\$588,991
	<hr/>
	\$771,441

SECTION 4: The following amount is hereby appropriated in the Recreation Fund for operation of the Winterville Recreation Programs during the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Recreation Department</u>	<u>\$771,441</u>
	\$771,441

SECTION 5: It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal year beginning July 1, 2013 and ending June 30, 2014:

<u>Grant Funding</u>	<u>\$257,145</u>
	\$257,145

SECTION 6: The following amount is hereby appropriated in the Powell Bill Fund for the operation of the Powell Bill Program for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Powell Bill</u>	<u>\$257,145</u>
	\$257,145

SECTION 7: It is estimated that the following revenues will be available in the Vehicle Replacement Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Electric Fund debt service contribution</u>	<u>\$83,986</u>
	\$83,986

SECTION 8: The following amount is hereby appropriated in the Vehicle Replacement Fund for the acquisition of vehicles during the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Debt Service Expense	\$80,796
<u>Interest Expense</u>	<u>\$3,190</u>
	\$83,986

SECTION 9: It is estimated that the following revenues will be available in the Electric Enterprise Fund for the Fiscal year July 1, 2013 and ending June 30, 2014:

<u>Sales and Service</u>	<u>\$6,327,122</u>
	\$6,327,122

SECTION 10: The following amount is hereby appropriated in the Electric Enterprise Fund for the operation of the electric utility for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Electric Department</u>	<u>\$6,327,122</u>
	\$6,327,122

SECTION 11: It is estimated that the following revenues will be available in the Water Enterprise Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

Sales and Service	\$723,659
Water Fund Balance Contribution	\$115,023
<u>Sewer Fund Transfer</u>	<u>\$50,000</u>
	\$889,182

SECTION 12: The following amount is hereby appropriated in the Water Enterprise Fund for the operation of the water utility for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Water Department</u>	<u>\$889,182</u>
	\$889,182

SECTION 13: It is estimated that the following revenues will be available in the Sewer Enterprise Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Sales and Service</u>	<u>\$1,726,179</u>
	\$1,726,179

SECTION 14: The following amount is hereby appropriated in the Sewer Enterprise Fund for the operation of the sewer utility for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Sewer Department</u>	<u>\$1,726,179</u>
	\$1,726,179

SECTION 15: It is estimated that the following revenues will be available in the Storm Water Fund for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Sales and Service</u>	<u>\$168,980</u>
	\$168,980

SECTION 16: The following amount is hereby appropriated in the Storm Water Fund for the operation of the Storm Water utility for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014:

<u>Storm Water Department</u>	<u>\$168,980</u>
	\$168,980

SECTION 17: There is hereby levied a tax at the rate of forty-seven and one-half cents (\$.475) per one hundred dollars (\$100) valuation of property as listed for taxes as of January 1, 2013 for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of \$635,616,196 and an estimated rate of collection of 96% for real and personal property, 86% for vehicles.

SECTION 18: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

- a. May amend line item appropriations within any Fund as long as the total appropriation of that Fund is not changed. A record of any such amendments shall be maintained by the Finance Director for public inspection.
- b. May not transfer any amounts between funds, unless approved by the Governing Board through an amendment to the Budget Ordinance.

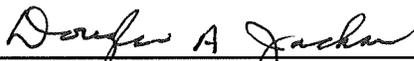
SECTION 19: The attached Fee and Utility Rate Schedules are hereby adopted for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014.

SECTION 20: The attached Pay and Classification Plan is hereby adopted for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014.

SECTION 21: The Vehicle Replacement Fund does not include a listing of vehicles scheduled to be purchased due to the fact that purchases are being suspended for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014.

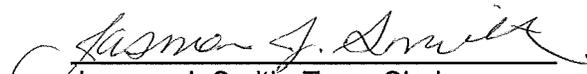
SECTION 22: Copies of the Budget Ordinance shall be furnished to the Town Clerk to the Governing Board and to the Town Manager (Budget Officer) to be kept on file by them for their direction in the disbursement of funds.

Adopted this 10th day of June, 2013.



Douglas A. Jackson, Mayor

Attest:



Jasman J. Smith, Town Clerk



**Town of Winterville
Fee Schedule
Fiscal Year 2013-2014**

BE IT ORDAINED by the Governing Board of the Town of Winterville, North Carolina that the following fees be enacted for the 2013-2014 fiscal year:

Utility Department:

Residential Utility Deposits-

Electric \$150.00 or a letter of good credit from a previous utility company.
 Water \$ 10.00 or a letter of good credit from a previous utility company.
 Sewer \$ 15.00 or a letter of good credit from a previous utility company.

Commercial Utility Deposits-

Electric \$150.00
 Water \$ 10.00
 Sewer \$ 15.00

All commercial accounts are required to pay a two (2) month deposit of \$300.

Service Charge-

Cut on fee \$25.00
 Cut on delinquent bill fee \$25.00 plus two month deposit before reconnection
 (\$150 if initial deposit was made; \$300 if not)
 Returned Check Charge \$25.00

Late Penalties-

Meter Tampering (All Utilities) \$ 2.00
 \$100.00 fine plus estimated non-metered usage, as well
 an additional deposit of \$100.00, and cost of the new
 meter if damaged.

Water Tap Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

Meter Size	In Town	Out of Town
3/4"	\$ 450.00	\$ 700.00
1"	\$ 750.00	\$1500.00
1 1/2"	\$1200.00	\$2400.00
2"	\$2250.00	\$4500.00

New Subdivisions where the developer installs the lines - \$250.00

Sewer Access Fee-

The following fees are the minimum amount due. Any and all additional cost will be determined on a case by case basis by the town engineer. The estimate will be based on the use of material and labor.

In Town	Out of Town
\$ 450.00	\$ 900.00

New subdivisions where developers install the lines - \$0.00

The developer must pay the fee upon final plat of subdivision.

Frontage Fee – Gravity Feed Line - \$25.00 per foot
 Pressure Feed Line - \$15.00 per foot

Sewer Acreage Fee – \$900.00 per acre, or as calculated by the Planning Dept. in accordance with the Town Code of Ordinances.

CMSD:

Residential-
 Charges associated with the Contentnea Metropolitan Sewer District are in the amount of \$500.00. This is regulated by CMSD and the charge is per unit. Duplex homes are required to pay two fees.

Commercial-
 For commercial properties the property owner and the town will contact CMSD to determine the rate.

Electric:

Temporary Service	\$ 35.00
Underground	\$225.00
Commercial Underground	\$500.00 per point of delivery
New Subdivisions	\$325.00 Per dwelling unit, paid prior to the recording of the final plat.
Meter cost	\$ 60.00 minimum or actual cost of meter if > \$60
Old Poles	\$.40 per foot
Yard Light W/ Underground	\$85.00 minimum or \$3.00 per foot after 150ft.

Convert Overhead to Underground

-Residential	\$225 plus any abnormal cost and \$3.00 per foot after 150ft.
-Non-residential	\$500 plus any abnormal cost and \$3.00 per foot after 150ft.

Water:

Temporary Service at Fire Hydrant:	\$ 50.00
Meter Cost	\$150.00

Solid Waste Collection:

Residential Customer	\$11.50 Per Container per month
Non-Profit Religious Org.	\$11.50 Per Container per month
Commercial	Commercial accounts will not be serviced by the Town of Winterville or a contractor thereof.

General:

Cemetery Plots-

In Town	In the ETJ	Out of Town
\$450.00	\$650.00	\$1000.00

**Out of Town purchaser must provide proof of immediate family having purchased plot/plots in the cemetery previously, with a lifetime maximum purchase of two (2) plots for Out of Town purchasers.*

Opening and closing cemetery plots \$500.00
Cremation Opening \$200.00
After-hour arrangements (opening/closing/locating) \$150.00 additional

Cable TV Franchise Application- \$5,000.00 (non-refundable)

Taxi Cab Drivers Permit Application- \$ 15.00

Solicitation Permit- \$ 10.00

Driveways and Curb Cutouts- Cost of material or \$200.00 minimum.

Community Building Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Operation Center Room Rental-

In Town	Out of Town
\$125.00	\$200.00

Refundable Deposit of \$100 required.

Police Department:

Cost of Service (AOC)- \$ 5.00
Incident Report copies- \$ 5.00
Police Accident Report copies- \$ 5.00
Finger Printing Copies- \$10.00

Planning and Zoning:

Development Plan Technical Review

Initial staff level review of completed development plan submittal package -	\$0.00
First Development Review Committee meeting -	\$0.00
Second Development Review Committee meeting -	\$150.00
Additional / Subsequent Development Review Committee meeting -	\$250.00

Zoning Ordinance Amendment Filing Fees-

Text Amendment -	\$ 350.00 flat fee
Map Amendment -	\$ 350.00 + \$50 per acre not to exceed \$1,000.00

Subdivision Plat Review Fee/Filing Fee-

Preliminary Plat-	\$250.00 base fee plus \$50.00 per acre or not to exceed \$1,000.00
Final Plat-	\$150.00 base fee plus \$50.00 per acre not to exceed \$1,000.00

Zoning Compliance Certificate Fee-

Residential	- New construction or addition -	\$ 25.00
	- Remodeling, no addition -	\$ 20.00
	- Accessory building -	\$ 15.00
Non-Residential	- New construction or addition -	\$ 35.00
	- Remodeling, no addition -	\$ 30.00
	- Accessory building -	\$ 25.00

Signs- \$ 25.00

Conditional Use Permit Application Filing Fee -	\$250.00
Variance Application Filing Fee -	\$250.00
Zoning Appeal Filing Fee -	\$250.00

Copy of Zoning Ordinance-	\$ 15.00
Copy of Subdivision Ordinance-	\$ 10.00

Copies of Maps-

E Size Plot Map	\$ 20.00
D Size Plot Map	\$ 15.00

Recreational Payment in Lue of Dedication –

Current assessed market value of the land to be subdivided multiplied by the number of acres to be dedicated.

Recreation:

2013 -2014 Fee Structure for Facility Rentals

Facility		Hour	Half/Day	Full/ Day	Weekend (per day)
Picnic Shelter	Resident	\$10	\$25	\$35	
	Non-resident	\$15	\$35	\$50	
Baseball Field (Ruritan)		\$15	\$50	\$75	\$100
(Kiwanis)		\$25	\$50	\$100	\$150
(Bambino)***		Not Rented	Not Rented	Not Rented	Not Rented
Lights		\$35			
Amphitheater	Category 1	\$200 Per Performance No Charge for rehearsals			
	Category 2	\$250 Per Performance \$25 Per hour for rehearsals			
	Category 3	\$500 Per performance \$25 Per hour for rehearsals			
	Category 4	\$150 No Performance			
	Category 5	Reimbursement of employee cost if applicable			

***** The Bambino Field and the new field are Not for Rent ****

Note: Half of a day represents four (4) hours

Note: Electricity at pavilion is \$20 per day

Pavilions are free of charge and on a first come first serve basis unless someone has reserved the pavilion under the above fee structure.

If staff is needed for dragging and marking the fields the fee is \$50 per hour with a min of two (2) hrs. Staff is required on the Bambino and Kiwanis Field. Any damage that occurs beyond what is considered normal wear and tear the renter is responsible for repair costs.

2013-2014 Fee Structure for Programs

	<u>Resident</u>	<u>Non-Resident</u>
Spring Baseball:	\$50	\$65
PeeWee/T Ball	\$35	\$45
Fall Baseball:	\$30	\$45
Football (Tackle)	\$50	\$70
Football (Flag)	\$30	\$45
Softball	\$10	\$20
Soccer	\$30	\$45
Cheer	\$30	\$60

Sponsorship Fees:

Softball: \$450 Men's / \$400 Women's

Football: \$325 Tackle / \$200 Flag

Baseball:

Spring

\$250 (4-6) age group

\$325 (7-12) age group

\$500 (13-15) age group

Fall

\$250 (4-12) age group

Fire Services Fees:

Fire Inspection (First Visit) first or a minimum of 3000 sq. ft.	\$55.00
Each additional 1,000 sq.ft.	\$ 3.00
Fire Inspection (Re-inspection for Violations)	\$1/2 Initial Fee
Foster Care/Day Care/ Adult Care Facility	\$50.00
Fire Prevention Ordinance Violation	\$50.00-\$500.00
Fire Reports (Other than initial report for property owner)	\$ 5.00
Fixed Fire Suppression System- first or a minimum of 3000 sq. ft.	\$100.00
Each additional 1,000 sq.ft.	\$ 3.00
Fixed Fire Suppression System - (Re-inspection for Violations)	\$1/2 Initial Fee
Hood Systems	\$ 60.00
Tank Extraction	\$ 150.00
Tank Installation	\$ 125.00
Tank Abandonment	\$ 50.00/Tank
Follow-up Tank Inspection	\$50.00
Plan Review (Per Building) up to 3000 sq. ft	\$ 60.00
Greater that 3000 sq. ft. each additional 1000 sq. ft	\$ 3.00
Sprinkler Review and Field Test (Per Building)	\$ 100.00
Sprinkler Review and Field Re-Test (Per Building)	\$ 50.00
Extraction Tank Permit	\$100.00/Tank
Installation tank Permit	\$125.00/Tank
Re-piping Permit	\$50.00
Burn Permit Does not include fires for heating and cooking	\$50.00
Private Hydrant	\$50.00
Display	\$50.00
Hazardous Material Spills (Per Man Hour)	\$30.00
Fair/Carnivals, Tents, Explosives, Pyrotechnics, Fumigate/Fogging, Exhibits	\$50.00
Pyrotechnics / Explosives	\$50.00

Building Inspections Department Permit Fees:

Building Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports, Swimming Pools

Permit Fee: \$0.15 per Total Square Feet (Minimum Fee: \$100.00)
Home Recovery Fund - \$10.00 (to be applied to all single family permits)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee: \$0.16 per Total Square Feet (Minimum Fee: \$150.00)

Manufactured Homes – New and Used

Single Wides - \$100.00
Double Wides - \$150.00

Modular Offices and Classrooms - \$150.00

Demolition Permits

Residential - \$100.00
Commercial - \$150.00

Insulation ----- \$50.00
Daycare / Group Homes ----- \$100.00
Change of Occupancy ----- \$75.00
Minimum Building Permit ----- \$50.00
Roofing Permit ----- \$50.00
ABC Permit ----- \$50.00

Re-inspection Fees: \$50.00 first time; \$75 each time thereafter under same inspection

Penalty Fee: Twice the cost of the permit fee or minimum of \$100 (Will be assessed to anyone who actually begins work without securing all the proper permits pursuant to the North Carolina State Building Codes.)

Electrical Permits

Residential – Single Family and Duplex – New, Alterations / Renovations, Additions, Storage Buildings and Barns, Detached Garages and Carports

Permit Fee - \$0.05 per Total Square Feet (Minimum Fee - \$50.00)

Commercial – All Commercial, Industrial, Multi-Family, Hotels / Motels, Churches – New, Alterations / Renovations, Additions

Permit Fee - \$0.06 per Total Square Feet (Minimum Fee - \$50.00)

Temporary Construction Service Poles, Change of Service, Manufactured Homes, Office trailers,
Electrical Signs (each), Swimming Pools, HVAC Change outs

Permit Fee - \$50.00

Commercial Generators - \$100.00

Temporary Power (only for testing of equipment) - \$50.00

Minimum Electrical Permit - \$50.00

Mechanical Permits

Split or Package Units - \$60.00 each unit (air handler and condensing unit is 1 unit)

Replacing Ductwork Only - \$50.00

Refrigeration - \$40.00 each unit

Gas Lines – Residential - \$45.00
Commercial - \$60.00

Commercial Kitchen Hoods – Paint Spray Booths - \$100.00 each

Mechanical Temporary Utilities - \$50.00

Plumbing Permits

Plumbing Fixtures - \$7.00 each fixture (Minimum Fee - \$50.00)

Water Line Only - \$25.00

Sewer Line Only - \$25.00

Water and Sewer Line - \$40.00

Irrigation - \$50.00

ETJ-Each Fee shall be set at 1.5 times the in Town rate

Adopted this the 10th day of June 2013.

Douglas A. Jackson
Douglas A. Jackson, Mayor

ATTEST:

Terri L. Parker
Terri L. Parker, Town Manager



Town of Winterville
Utility Rates



WINTERVILLE

A slice of the good life!

Effective Date
July 1st, 2013

As Certified by the
Finance Director
Anthony B. Bowers

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 1
Small General Service
SGS**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand less than 30 kW, and is not eligible for service under the ER rate through a single point of delivery at a standard service voltage for the Town. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 30 kW; or
- 4) for residential service.

This rate applies to churches that provide weekday, secular instruction or operation. If a customer's demand exceeds 30 kW in any two (2) or more months in a 12-month period, the customer will be served under the Medium General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 2
Medium General Service
MGS**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer with a monthly demand from 30 kW to 100 kW as measured by a 15-minute interval demand meter. This schedule is not applicable for:

- 1) breakdown, standby or parallel operation service;
- 2) seasonal use of electricity;
- 3) where the contract capacity exceeds 100 kVA; or
- 4) for residential service.

If a customer's demand exceeds 100 kW in any two (2) or more months in a 12-month period, the customer will be served under the Large General Service Rate.

2. MONTHLY RATE.

A.	Facility Charge:	\$18.43 per month
B.	Demand Charges:	
	First 10 kW	\$2.11 per kW
	All over 10 kW	\$5.83 per kW
C.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 3
Large General Service
EI

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any commercial, industrial or institutional facility with a monthly demanding excess of 100 kW but less than 750 kW at a single point of delivery at a standard service voltage for the Town. This schedule is not available for:

- 1) residential service; or
- 2) breakdown, standby or supplemental service, or for parallel operation with customers' generation, without a separate written agreement.

2. MONTHLY RATE.

- | | |
|----------------------------------------------|---------------------------|
| A. Facility Charge: | \$345.00 per month |
| B. kW Demand Charge: \$250.00 per month plus | \$11.26 per kW for all kW |
| C. Energy Charges for all kWh: | \$0.0788 per kWh |
| D. The minimum charge shall not be less than | \$575 per month. |

3. DETERMINATION OF KW DEMAND.

The kW of demand billed shall be the greater of the kW demand measured by the Town's meters during any 15-minute interval in the billing month or 80 percent of the contract demand.

4. POWER FACTOR ADJUSTMENT.

Power factor adjustment shall be \$0.25 for all reactive kilovolt-amperes (kVAR), leading or lagging, as registered by a demand meter suitable for measuring a 15-minute interval.

5. EXTRA FACILITIES.

The charges under this rate cover the cost of the facilities required providing service at a standard voltage of/to the Town through one point of service. Any facilities requested by the customer in excess of the cost necessary to provide standard service may be subject to an extra facility charge.

6. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

**TOWN OF WINTERVILLE
Electrical Rate Schedule No. 4
Large General Service Temporary
EIT**

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service of any commercial or Industrial facility. Only customers that are classified as an EI customer are eligible for this temporary rate. This rate allows the customer to have power for the purpose of showing the facility for potential future customers. This will allow for the property to be marketed in a more efficient manner. It is not intended to allow for maintenance of the facility. This rate is only available for 14 days.

2. RATE.

A.	Facility Charge:	\$34.50 per month
B.	Energy Charges:	
	For all months:	
	First 3,000 kWh	\$0.1153 per kWh
	All over 3,000 kWh	\$0.1042 per kWh

3. KW DEMAND.

Demand charges will not be charged for this rate code.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 5
Residential Service
ER

1. APPLICABILITY.

This schedule is applicable to the separately metered electric service to any customer for use in and about:

- (a) a single family residence, flat or apartment;
- (b) a Combination residence and farm; or
- (c) a private residence used as a boarding and/or rooming house with no more than one cooking installation, nor more than ten bedrooms.

This schedule is not applicable to

- (a) commercial or industrial use including hotels and trailer parks;
- (b) individual motors rated over 15 HP;
- (c) separately metered service to accessory building or equipment on residential property that are not themselves intended for residence; or
- (d) services to combine residential and nonresidential electric load where the residential load is less than 50 percent of the total service equipment.

2. MONTHLY RATE.

A. Facility Charge:	\$12.82 per month
B. Energy Charges for all months:	
First 800 kWh	\$0.1151 per kWh
All over 800 kWh	\$0.1074 per kWh

3. METER READING AND BILLING.

- A. Meters may be read in units of 10-kilowatt hours and bills render accordingly.
- B. The Town shall have the opinion of reading meters monthly or bimonthly. When the meter is read at other than monthly intervals, the Town may render an interim monthly bill based upon estimated kWh used during periods for which the meter was not read.
- C. When bills are calculated for a bimonthly period, the number of kWh are specified in each block of the Monthly Rate shall be multiplied by two (2) before the rates per kWh are applied to the usage for the bimonthly period. The minimum charge will also be multiplied by two (2) when bills are calculated bimonthly.

4. SALES TAX.

North Carolina sales taxes in the amount of three (3) percent will be added to the charges.

TOWN OF WINTERVILLE
Electrical Rate Schedule No. 6
Outdoor Lighting
OL

1. APPLICABILITY.

This schedule is applicable to any customer for outdoor lighting service except where installations are prevented by any public authority having jurisdiction or are otherwise unlawful.

2. MONTHLY RATE.

A. Metallic Vapor Units (Mean Rating) per light

70W Sodium Vapor	\$14.50
100W Sodium Vapor	\$16.56
150W Sodium Vapor	\$17.96
250W Sodium Vapor	\$23.58
400W Sodium Vapor	\$35.79
1000W Sodium Vapor	\$57.94
Wood Pole	\$ 2.00
Underground Service<150 ft.	\$85.00
Underground Service>150 ft.	\$85.00 plus \$ 3.00/ft >150ft.

B. The applicable North Carolina sales tax will be added to all charges listed above, except billings to federal and state agencies.

3. TERMS AND CONDITIONS.

The complete installation is to be furnished, maintained and operated by the Town of Winterville and will remain the property of the town. The type of fixture and method of installation shall be in accordance with the Town's Standards.

**TOWN OF WINTERVILLE
Water and Sewer
Rates**

Water:

Rate Code – W.I. (Water Inside):

First	3,000 Gallons @ \$11.52
Next	17,000 Gallons @ \$1.80 per 1000 Gallons
All Over	20,000 Gallons @ \$1.80 per 1000 Gallons

Rate Code- W.O. (Water Outside)

First	3,000 Gallons @ \$23.04
Next	17,000 Gallons @ \$3.60 per 1000 Gallons
All Over	20,000 Gallons @ \$3.60 per 1000 Gallons

Sewer:

Rate Code – S.I. (Sewer Inside)

First	3,000 Gallons @ \$23.34
Next	17,000 Gallons @ \$8.48 per 1000 Gallons
All Over	20,000 Gallons @ \$6.94 per 1000 Gallons

Rate Code – S.O. (Sewer Outside)

First	3,000 Gallons @ 54.92
Next	17,000 Gallons @ \$16.97 per 1000 Gallons
All Over	20,000 Gallons @ \$11.81 per 1000 Gallons

**TOWN OF WINTERVILLE
Stormwater
Rates**

1. APPLICABILITY.

This schedule is applicable to any utility customer or lot owner for which there is an impervious surface in the Town of Winterville's city limits.

2. MONTHLY RATE.

Single Family Residents: A flat fee of \$2.00 per customer regardless of the amount of impervious surface on the resident's domain. The fee shall equate to one (1) ERU.

Commercial / Business: A fee of \$2.00 per unit will apply to commercial property for the amount of impervious surface area on the property. The fee will apply to each 2,000 square feet of impervious surface on the property.

ERU = (Equivalent Residential Unit) = 2,000 Sq feet of impervious area.

ERU's will be calculated by the Winterville Planning Department with any available resource such as aerial photos, plans and specifications, or any other reasonable method or tool deemed appropriate.

**TOWN OF WINTERVILLE
Service Charge and Penalty
Rates**

1. APPLICABILITY.

This schedule is applicable to all customers receiving utilities in the form of electric service, water service, and sewer service from the town.

2. MONTHLY RATE.

Service Charges – \$25.00 – The service charge is applied to all new utility accounts. This is applicable to all utilities offered by the town.

Late Fee – \$2.00 - The late fee is applied to all accounts that have a balance above \$0.00 as of the 15th of the month for cycle one and 30th of the month for cycle two. This is applied one day after the due date, which is on the 15th and 30th of each month.

Late Penalty - \$25.00 - The late penalty is applied to all accounts that have a balance above \$20.00 as of the 27th of the month for cycle one and 12th of the month for cycle two. This is one day after the past due date, which is on the 26th and the 11th of each month.

3. CALENDAR SITUATIONS.

In situations when the 15th/30th or the 26th/11th of the month fall on a weekend or holiday the customer will have the next business day to pay the bill without penalty.

Adopted this the 11th day of June 2013.



Douglas A. Jackson, Mayor

ATTEST:



Terri L. Parker, Town Manager



BENEFITS HIGHLIGHTS

TOWN OF WINTERVILLE
Benefits Highlights July 2013 – June 2014

This document is intended to be a summary of the comprehensive, competitive benefits package available to regular and probationary employees of the Town of Winterville.

The Town of Winterville believes that as an employee you are one of the most important resources of town government, enabling the Town to provide valuable and necessary services to the citizens of Winterville. Significant dollars are spent each year on employee benefits that include health and dental insurance, life insurance, retirement, supplemental retirement, and paid holidays, vacation, sick leave, tuition reimbursement, and an employee assistance program.

This summary is current as of July 1, 2013. Questions concerning your benefits should be directed to Human Resources Officer at 252-215-2343 or humanresources@wintervillenc.com.

Health Plan – Blue Cross Blue Shield of North Carolina (Blue Options Plan).

The Town currently offers a very comprehensive, medical benefits plan to all regular employees. This is an open access plan (no referral to specialists from primary care physicians is necessary for covered treatments and services), and a point of service plan that offers In-Network benefits through the Blue Cross Blue Shield of North Carolina Blue options provider network. Out-of-Network benefits, subject to a higher deductible and coinsurance, are available when obtaining services or treatment from a provider that is not in the Blue Options network. This comprehensive plan also includes coverage for mental health, chemical dependency, vision, and prescription drugs. (Please see attached summary of benefits.)

There is no cost to the individual full-time employee for this coverage, but the employee shares in the cost for covering dependents (see chart below). Employees may waive their medical coverage.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$ 564.84	\$ 0.00	\$ 564.84
Employee/Spouse	\$ 985.68	\$ 345.05	\$1,330.73
Employee/Child	\$ 798.89	\$ 196.91	\$ 995.80
Family	\$1,263.78	\$ 580.38	\$1,844.16

Important Highlights:

- Effective date is the first day of the month following 30 days of employment for a regular, full time employee.
- Coverage is available for you, your spouse, and dependent children.
- Blue Options (Preferred Provider Organization – PPO).
- You do not have to select a primary physician. However, it's your responsibility to insure that the primary physician (family practitioner, general practitioner, pediatrician or internal medicine doctor) you attend is an in-network provider.
- Office Visit In-Network Primary Care Provider \$20 Co-Payment Specialist \$30 Co-Payment.
- Urgent Care Centers \$30 Co-Payment.

TOWN OF WINTERVILLE
Benefit Highlights July 2013 – June 2014

Important Highlights (continued):

- Emergency Room Visit \$150 Co-Payment, the Co-Pay is waived if admitted.
- Vision Care Comprehensive Eye Exam In-Network 100% Covered (Out-of-Network not available)
- Preventive Care In-Network 100% Covered (Out-of-Network not available)
- Prescription Drugs (In Network) Tier 1 (Generic) \$4 Co-Payment Tier 2 (Preferred Brand) \$30 Co-Payment Tier 3 (Brand) \$45 Co-Payment Tier 4 (Specialty Brand) 25% Co-Payment (There is a \$100 per drug maximum for each 30-day supply of Tier 4 Specialty Brand drugs).
- Town provides life insurance for all employees through BCBS effective following 60 days of employment. Department Heads - \$20,000 and Non-Department Heads - \$15,000.

Dental Plan – MetLife.

Important Highlights:

Effective date is the first day of the month following 30 days of employment for regular, full time employee.

- Coverage is available for you, your spouse, and dependent children at no cost.
- Preventive Care at 100% of PDP Fee for in-network and out-of-network.
- Basic Restorative Care (Includes Endodontic, Periodontal) 80% of PDP Fee for in-network and 80% of R&C Fee. Deductible applies.
- Major Restorative Care 50% of PDP Fee and 50% of R&C Fee. Deductible applies.
- Individual Dental Deductible (per benefit period) \$50 for both in-network and out-of-network.
- Combined Benefit Period Maximum (Includes Diagnostic and Preventive, Basic and Major Restorative Care) \$1,000 for both in-network and out-of-network.
- Orthodontic Care 50% of PDP Fee and 50% of R&C Fee.
- Lifetime Orthodontic Maximum \$1,000 for both in-network and out-of-network.

Insurance Plan	Town Monthly Cost	Employee Monthly Cost	Total Monthly Cost
Employee	\$31.58	0.00	\$31.58
Employee/Spouse	\$66.19	0.00	\$66.19
Employee/Child	\$67.03	0.00	\$67.03
Family	\$108.22	0.00	\$108.22

Retirement – NC Local Governmental Employees Retirement System.

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, or at age 65 with five(5) years of creditable service; 60 with 25 years of creditable service.
- Reduced retirement benefits at age 50 with at least 20 years of creditable service or at age 60 with at least five (5) years of creditable service; age 55 for firemen.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.74% for all employees, except police officers.

TOWN OF WINTERVILLE
Benefit Highlights July 2013 – June 2014

- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application
- Can buy-back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five (5) years of creditable service as approved by the Medical Review board. If you are a fireman and your disability is the result of an accident while performing your duty as such, you only need one year of creditable service.
- After one year as a contributing member, if you die while in active service, your beneficiary will receive a single lump sum payment. The payment equals the highest 12 months of salary in a row during the 24 months before you die, but no less than \$25,000 and no more than \$50,000. This benefit is also paid if you die within 180 days of the last day for which you were paid salary. It is addition to any other benefits to which you may be entitled.

Retirement – NC Local Governmental Employees’ Law Enforcement Officers (LEO).

Important Highlights:

- Full retirement benefits after 30 years of creditable service at any age, age 55 with 5 years of creditable service.
- Reduced retirement benefits at age 50 and complete 15 years of service as a police officer.
- Employees make a mandatory 6% contribution per pay cycle.
- The Town contributes 6.77% for police officers.
- Can buy back various types of service after being a contributing member for five (5) years, i.e. withdrawn service, prior service, out-of-state service and military service.
- May qualify for a disability benefit if you become totally and permanently disabled from your job after five years of creditable service, as approved by the Medical Review Board. If disability is the direct result of your involvement in an accident that occurred while you were performing your duty as an officer you only need one year of membership to qualify.
- May qualify for a death benefit for up to \$20,000 if you die while in active service after one year as a contributing member.
- May be entitled to a line-of –duty benefit of \$25,000 from the State in addition to \$141,556 from the Federal Government.
- If currently employed by a participating member, a transfer application should be completed as opposed to an enrollment application.

Deferred Compensation Plans - The Town contributes 5% of salary to the NC 401(k) plan for all employees. Voluntary contributions are optional for the employee.

Employee Assistance Program (EAP) - Available to all employees and their family members – up to three (3) visits at no costs to the employee. Contact the Carolina Centre, 702 Johns Hopkins Drive in Greenville, NC 27834. Telephone (252) 757-0123.

Credit Unions - Local Government Credit Union – 135 Davenport Farm Road, Winterville NC 28950. Telephone (252) 756-8876.

TOWN OF WINTERVILLE
Benefit Highlights July 2013 – June 2014

Vacation - Each regular full-time employee except public safety employees shall earn vacation leave at one of the following rates, depending upon his or her length of service.

Executive Exempt 2080 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	8.00	12
At least 2 years, but less than 5 years	9.33	14
At least 5 years, but less than 10 years	10.66	16
At least 10 years, but less than 15 years	12.00	18
At least 15 years, but less than 20 years	13.33	20
20 years and over	14.66	22

FLSA Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.33	11
At least 2 years, but less than 5 years	8.66	13
At least 5 years, but less than 10 years	10.00	15
At least 10 years, but less than 15 years	11.33	17
At least 15 years, but less than 20 years	12.66	19
20 years and over	14.00	21

FLSA Non-Exempt 40 Hours

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	6.66	10
At least 2 years, but less than 5 years	8.0	12
At least 5 years, but less than 10 years	9.33	14
At least 10 years, but less than 15 years	10.66	16
At least 15 years, but less than 20 years	12.00	18
20 years and over	13.33	20

TOWN OF WINTERVILLE
Benefit Highlights July 2013 – June 2014

Police Officers (FLSA Non-Exempt 42 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	7.00	10.5
At least 2 years, but less than 5 years	8.40	12.6
At least 5 years, but less than 10 years	9.80	14.7
At least 10 years, but less than 15 years	11.20	16.8
At least 15 years, but less than 20 years	12.60	18.9
20 years and over	14.00	21

Fire (FLSA Non-Exempt 56 Hours)

Years of Service	Hours Earned per month	Days earned per year
Less than 2 years	11.2	13.4
At least 2 years, but less than 5 years	13.1	15.7
At least 5 years, but less than 10 years	14.9	17.9
At least 10 years, but less than 15 years	16.8	20.2
At least 15 years, but less than 20 years	18.7	22.4
20 years and over	20.5	24.6

Previous Leave Credit: Employees with prior service credits with the North Carolina Local Government Retirement System shall have those credits added to their time in service with the Town of Winterville according to the following schedules.

At hiring	25% of prior time in service
At least 2 years	50% of prior time in service
At 5 years	75% of prior time in service
At 10 years	100% of prior time in service

Sick Leave:

- Accrued at 8.00 hours per month for all employees, except police officers. Police officers accrue at 8.67 hours per month. Fire accrues at 11.2 hours per month.
- Can accrue an unlimited amount of sick leave.
- Town will accept certified sick time from previous employer after completion of initial probationary period.

TOWN OF WINTERVILLE
Benefit Highlights July 2013 – June 2014

Holidays:

The Town of Winterville follows the North Carolina State holiday schedule. The following are designated as holidays with pay for all regular and temporary full-time employees:

- New Year's Day
- Martin Luther King Day
- Easter Friday
- Memorial Day
- Independence Day
- Labor Day
- Veteran's Day
- Thanksgiving Day and the day after
- Christmas Day and one-two additional days

Miscellaneous:

- Tuition Reimbursement Program – up to \$1000 per fiscal year. Prior approval required for reimbursement and specific amounts of reimbursement are set by the Manager's Office each fiscal year.
- Direct Deposit – mandatory.
- Pay Cycle – bi weekly.
- Longevity.
- Military Leave.
- Supplemental insurance available at the employee's expense through AFLAC (life, disability, hospitalization, cancer, etc.)
- Vision insurance is available at the employee's expense through Superior and ALFAC.

This document is intended to provide a brief summary of the benefit plans. The official plan documents and/or contracts determine eligibility for benefits and coverage. If there any discrepancy between this summary and the plan documents, the plan documents will prevail.

**EMPLOYEE
COMPENSATION
SCHEDULE AS OF 1/1/2013**

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2013

Grade	Classification	FLSA STATUS	Hiring Rate	Minimum	Midpoint	Maximum
5			21,108	22,163	26,384	31,662
6			22,163	23,270	27,704	33,244
7			23,270	24,434	29,088	34,906
8	Maintenance Worker		24,434	25,655	30,543	36,652
9			25,655	26,938	32,069	38,484
10	Administrative Assistant Park Maintenance Worker		26,938	28,286	33,672	40,407
11	Customer Service Representative Meter Technician Utility Maintenance Mechanic		28,286	29,699	35,357	42,429
12	Accounting Technician Buyer Equipment Operator Office Manager		29,700	31,183	37,125	44,549
13	Senior Equipment Operator Senior Utility Maintenance Mechanic		31,183	32,743	38,980	46,776
14	Electric Line Technician - 3rd Class Pump Maintenance Mechanic Utility Billing Coordinator Utility Maintenance Crew Leader		32,743	34,381	40,930	49,115

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2013

Grade	Classification	FLSA STATUS	Hiring Rate	Minimum	Midpoint	Maximum
15	Parks and Recreation Maintenance Supervisor Senior Pump Maintenance Mechanic		34,381	36,099	42,977	51,571
16	Executive Staff Assistant IT Program Specialist Parks and Recreation Program Supervisor Police Officer		36,099	37,905	45,125	54,150
17	Meter and Electric Services Supervisor Police Corporal Purchasing Agent Revenue Collector		37,905	39,800	47,382	56,858
18	Construction Inspector/GIS Technician Electric Line Technician - 2nd Class Police Platoon Supervisor		39,800	41,790	49,751	59,702
19	Public Works Supervisor Pump Maintenance Supervisor		41,790	43,880	52,238	62,686
20	Accountant Code Enforcement Officer/ Building Inspector Distribution and Collection System Superintendent Electric Line Technician - 1st Class Planner		43,880	46,074	54,849	65,820

TOWN OF WINTERVILLE

EMPLOYEE COMPENSATION SCHEDULE

AS OF 01/01/2013

Grade	Classification	FLSA STATUS	Hiring Rate	Minimum	Midpoint	Maximum
21			46,074	48,378	57,593	69,112
22	Electric Line Supervisor Police Division Supervisor Town Clerk		48,378	50,796	60,472	72,567
23			50,796	53,336	63,496	76,195
24	Fire Chief Parks and Recreation Director	E E	53,336	56,003	66,671	80,005
25	IT Director Planning Director	E E	56,003	58,802	70,004	84,004
26	Electric Utilities Director Public Works Director	E E	58,802	61,743	73,503	88,205
27	Finance Director Police Chief	E E	61,743	64,829	77,179	92,614
28			64,829	68,072	81,037	97,244
29	Assistant Town Manager	E	68,072	71,474	85,089	102,107
30		E	71,474	75,049	89,343	107,212
31		E	75,049	78,801	93,810	112,572
32		E	78,801	82,741	98,502	118,202
33		E	82,741	86,877	103,426	124,112

Grade	Classification	FLSA STATUS	Hiring Rate	Minimum	Midpoint	Maximum
34		E	86,877	91,222	108,597	130,316
35		E	91,222	95,782	114,027	136,832
36		E	95,782	100,571	119,729	143,674
37		E	100,571	105,600	125,715	150,857

APPENDIX

<u>Item</u>	<u>Page(s)</u>
2013-2014 Budget Calendar.....	1
Positions by Department.....	2
Debt Service Schedule (2013-2014 and following years).....	3
Revenue Yields for the 2013-2014 Fiscal Year.....	4
Fund Balances and Retained Earnings.....	5
Comparison of Municipal Tax Rates and Utility Charges for FY 2013-2014.....	6
Non-Town Agency Funding Requests.....	7



TOWN OF WINTERVILLE

FY 2013-2014

BUDGET CALENDAR

DATE	DESCRIPTION	TIME	LOCATION
January 28 th , 2013	Distribution of Budget Worksheets to MGMT	N/A	TMGR OFFICE
January 31 st , 2013	Town Council Workshop Budget Update Establishment of 2013-2014 Priorities	6:00 pm	ECR
March 15 th , 2013	Management Recommendations Due	N/A	TMGR OFFICE
April 8 th -22 rd , 2013	Manager Review w/ MGMT	N/A	TMGR OFFICE
April 15 th , 2013	Town Council & Manager Progress Meeting	6:00 pm	ECR
May 13 th , 2013	Presentation of the Recommended Budget at the Regular Meeting	7:00 pm	THAR
		Notified by email that draft budget would be distributed on May 17 th .	
May 28 th , 29 th , 30 th , 2013	Town Council Budget Work Session	6:00 pm	WCR
June 3 rd , 2013	Public Hearing	7:00 p.m	THAR
June 10 th , 2013	Adoption of the 2013-2014 Budget Ordinance	7:00 p.m	THAR
July 1 st , 2013	Fiscal Year Begins	N/A	N/A

THAR:
Town Hall Assembly Room
2571 Railroad St.
Winterville, NC 28590

ECR:
Executive Conference Room
2571 Railroad St.
Winterville, NC 28590

WCR:
Winterville Community Room
2571 Railroad St.
Winterville, NC 28590

Orange denotes part-time, seasonal and intern positions.
 Yellow Denotes Frozen Positions.

**Town of Winterville
 Position By Department
 2013-2014 Fiscal Year**

Department	Number of Positions	Position Title
Administration		
	1	Town Manager
1 Frozen FY 11/12	*1 Position Frozen*	Assistant Town Manager
	1	Town Clerk
	1	Executive Staff Assistant/HR Assistant
	1	Office Manager (Ops Center)
	5	Full -Time Total ONLY
Electric		
	1	Electric Director
	1	Electric Line Technician 1st Class
	2	Electric Line Technician 2nd Class
	3	Electric Line Technician 3rd Class
	1	Meter Electric Services Supervisor
	2	Meter Technician
	1	Part-Time Purchaser (15 hours)
	10	Full -Time Total ONLY
Information Technology		
	1	Information Technology Director
	1	Support Specialist
	2	Full-Time Total ONLY
Finance		
	1	Finance Director
	1	Accountant
	1	Revenue Collector
	1	Purchasing Agent
	1	Accounting Technician
	1	Utility Billing Coordinator
	6	Full-Time Total ONLY
Planning		
	1	Planning Director
	1	Full-Time Total ONLY
Police		
	1	Police Chief
	2	Police Lieutenant
	4	Police Sergeant
	2	Corporal
1 Frozen FY 12/13	*1 Positions Frozen*	Police Officer
	1	Investigator
	1	Office Manager
	20	Full-Time Total Only
Public Works		
	1	Public Works Director
	1	Public Works Supervisor
1 Frozen FY 11/12	*1 Position Frozen*	Equipment Operator
	1	Senior Equipment Operator
	1	Distribution and Collection System Spr (wa)
1 Frozen FY 11/12	*1 Position Frozen*	Utility Maintenance Mechanic (wa)
	1	Pump Maintenance supervisor (swr)
	1	Pump Maint Mechanic (swr)
	1	Equipment Operator (stwa)
		Summer Maint Worker (6)
	16	Full-Time Totals ONLY
Fire Dept.		
	1	Fire Chief
	1	Part-time Inspector
	1	Part-time Engineer
	1	Paramedic
	2	Full-Time Totals ONLY
Recreation		
	1	Parks and Recreation Director
	1	Recreation Program Supervisor
	1	Parks Maintenance Supervisor
	1	Park Maintenance Worker
	1	Intern(s)
	4	Full-Time Totals ONLY
Inspections/GIS		
	1	Code Enforcement Officer/Bldg Inspector
	1	Construction Inspector
	1	Planner
	3	Full-Time Totals ONLY

Total Approved Full-Time Positions	69	
Total Funded Full-Time Positions	65	<i>For FY 2013-2014</i>

**Town of Winterville
Debt Service Payment Schedule for Next 10 Years
2013-2014**

General

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023
Winterville Recreation Park	\$ 155,875	\$ 151,146	\$ 146,418	\$ 141,689	\$ 136,961	\$ 132,232	\$ 127,503	\$ 122,775	\$ 118,046	\$ 113,317
Town Hall Renovations 08-09	\$ 186,111	\$ 181,164	\$ 176,217	\$ 171,271	\$ 166,324	\$ 161,378	\$ 156,432	\$ 151,485	\$ 146,539	\$ 141,591
USDA Emergency Services Facility	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634	\$ 139,634
Southern Bank - Hackney Fire Truck	\$ 105,416	\$ 102,622								
BB&T Land Payment	\$ 17,789	\$ 17,256	\$ 16,724	\$ 16,191	\$ 15,659	\$ 15,127	\$ 14,595	\$ 14,062	\$ 13,530	\$ 12,997
	\$ 604,825	\$ 591,822	\$ 478,993	\$ 468,785	\$ 458,578	\$ 448,371	\$ 438,164	\$ 427,956	\$ 417,749	\$ 407,539

Electric

Phase I of CIP - RBC	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847	\$ 222,847
Phase II of CIP - BBT	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524	\$ 108,524
	\$ 331,371									

Sewer

BBT - Pumpstations	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689	\$ 32,689
Sanitary Sewer Bonds	\$ 65,654	\$ 65,679	\$ 65,656	\$ 64,583	\$ 64,511	\$ 64,389	\$ 64,219	\$ 64,501	\$ 64,709	\$ 64,343
	\$ 98,343	\$ 98,368	\$ 98,345	\$ 97,272	\$ 97,200	\$ 97,078	\$ 96,908	\$ 97,190	\$ 97,398	\$ 97,032

Water

Water Control Panels	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075						
	\$ 40,075	\$ 40,075	\$ 40,075	\$ 40,075	\$ -					

Vehicle Replacement Fund

FCB Financing 08-09	\$ 50,731									
FCB Financing 07-08	\$ 33,255	\$ 33,255								
BBT Financing - 09-10	\$ 83,986	\$ 33,255	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Annual Debt Service Payments	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2020-2022	2020-2022
	\$1,158,601	\$1,094,892	\$948,785	\$937,504	\$887,150	\$876,821	\$866,444	\$856,517	\$846,518	\$835,942

**Town of Winterville
Annualized Revenue Yields
2013-2014 Budget Estimates**

General Fund		Type of Increase
Property Tax	\$ 63,562.00	1%

Electric		
Sales	\$ 60,133.00	1%

Water		
Sales	\$ 7,191.00	1%

Sewer		
Sales	\$ 16,462.00	1%

Solid Waste		
Sales	\$ 41,868.00	\$1.00 per cust.

Stormwater		
Sales	\$ 34,500.00	\$1.00 per ERU

**Town of Winterville
Fund Balances and Retained Earnings
July, 1st 2012**

Funds	Balance As of 06-30-2012	Funds Appropriated for the 2012-2013 Budget	Amount Available for Appropriation
General			
Prepaid Items	\$ 36,403.00		\$ 36,403.00
Restricted	\$1,583,102.00	\$ 144,031.00	\$ 1,439,071.00
Committed	\$ 7,400.00		\$ 7,400.00
Assigned	\$ 18,000.00		\$ 18,000.00
Unassigned	\$2,978,107.00	\$26,399.00	\$ 2,951,708.00
Electric	\$3,426,494.00	\$ -	\$ 3,426,494.00
Water	\$1,009,498.00	\$ 59,646.00	\$ 949,852.00
Sewer	\$ 905,826.00	\$ -	\$ 905,826.00
Storm water	\$ 105,443.00	\$ 25,494.00	\$ 79,949.00
			\$ 9,814,703.00

General Fund Estimate

Total Fund Balance 6/30/13	
Total - Unassigned	\$ 2,951,708.00

Trend of Fund Balance in relation to appropriations for the last five Fiscal Years.

Est. Percentage of Fund Balance Appropriation 6-30-2013	42%
Percentage of Fund Balance Appropriation 6-30-2008	33%
Percentage of Fund Balance Appropriation 6-30-2009	20%
Percentage of Fund Balance Appropriation 6-30-2010	22%
Percentage of Fund Balance Appropriation 6-30-2011	33%
Percentage of Fund Balance Appropriation 6-30-2012	45%
Group Average	48.56%

**Utility and Property Tax Cost Comparisons
For Pitt County Municipalities
2013-2014**

Monthly Utility Costs

	<u>Ayden</u>	<u>Greenville Utilities Commission</u>	<u>Farmville</u>	<u>Winterville</u>
Water 5,500 Gallons	\$ 20.00	\$ 25.04	\$ 33.50	\$ 16.02
Sewer 5,500 Gallons	\$ 24.75	\$ 34.72	\$ 49.75	\$ 44.54
Sanitation Monthly	\$ 11.50	\$ 11.75	\$ 18.00	\$ 11.50
Electricity 1,500 kWh	\$ 198.87	\$ 192.56	\$ 226.05	\$ 180.08
TOTAL	\$ 255.12	\$ 264.07	\$ 327.30	\$ 252.14

Annual Property Taxes

	<u>Ayden</u>	<u>City of Greenville</u>	<u>Farmville</u>	<u>Winterville</u>
County Tax \$150,000 Home	\$ 997.50	\$ 997.50	\$ 997.50	\$ 997.50
City Tax \$150,000 Home	\$ 810.00	\$ 780.00	\$ 735.00	\$ 712.50
EMS Tax \$150,000 Home	\$ 69.00	\$ -	\$ 69.00	\$ 69.00
TOTAL	\$ 1,876.50	\$ 1,777.50	\$ 1,801.50	\$ 1,779.00

	Property Tax Rate per \$100	EMS Tax	County Tax
Ayden	\$ 0.540	\$ 0.0460	\$ 0.665
Greenville	\$ 0.520	N/A	\$ 0.665
Farmville	\$ 0.490	\$ 0.0460	\$ 0.665
Winterville	\$ 0.475	\$ 0.0460	\$ 0.665

2013-2014 NON-TOWN AGENCY FUNDING REQUESTS



There were (9) Non-Town Agency Applications submitted for Fiscal Year 2013-2014. The requests totaled at \$136,000. Please note that the Town Council awarded \$25,000 to the Winterville Watermelon Festival for FY 2013-2014 at the March 12, 2012 Regular Council Meeting. Attached is a summary of the funds requested, applications, and comprehensive reports.

TOWN OF WINTERVILLE
2571 RAILROAD STREET
4/5/2013

Agency	Amt .of Request	Other Amt.
Boys & Girls Club	\$5,000.00	
Pitt County Council on Aging Senior Adult Fellowship	\$5,000.00	
Winterville Chamber of Commerce	\$3,000.00	
Winterville Historical & Arts Society: DEPOT	\$20,000.00	
Winterville Historical & Arts Society: MUSEUM	\$73,000.00	In-Kind
Winterville Senior Citizens Club	\$0.00	In-Kind
Winterville Watermelon Festival	\$5,000.00	
	\$25,000.00	
TOTAL	\$136,000.00	



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Boys & Girls Clubs of Pitt County
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-0927694
3. Mailing Address: 621 West Fire Tower Road, Winterville NC 28590
4. Street Address: 621 West Fire Tower Road, Winterville NC 28590
5. Primary Contact Person:
Misty M. Marston

Secondary Contact Person:
Theresa Barefield
6. Primary Contact Email Address:
marston@bgcpitt.org
Secondary Contact Email Address:
theresa@bgcpitt.org
7. Primary Contact Phone:
252-355-2345, ext. 202
Secondary Contact Phone:
252-355-2345, ext. 205
8. Primary Contact Cellular Phone:
910-515-5759

Secondary Contact Cellular Phone:
252-702-5583
9. Date of Application: 4/2/2013
10. Fax: 252-321-6281
11. Board of Directors, if any, including names, positions held and contact information:
See Attachment
12. Amount of Town funds requested: \$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? \$5,000- 2010, \$3,000-2011, \$4,000-2012

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Boys & Girls Clubs of Pitt County would appreciate a long term relationship with the Town of Winterville that would result in annual support for the Winterville Club.
15. Briefly describe how you will use the grant funds:
The funds will be used to supplement the cost of transportation from Winterville Schools to the Winterville Club during the afterschool hours.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
We will utilize daily attendance reports to ensure the organization is maximizing bus capacity and serving as many children as possible from the Winterville community.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
The Club currently serves over 200 Club members that attend Winterville Schools. This is not only a service to those children, but also a service to their families and the community.
18. How many of the clients/citizens served are residents of the Town of Winterville?
Last year the organization served 171 Winterville residents.
19. What will be the impact on your agency, clients, or services if these program funds are not received?
It is possible that we will have to decrease the number of buses/vans that pick up children from Winterville schools.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
Boys & Girls Clubs of Pitt County has a mission to enable all young people, especially those who need us most, to reach their full potential as productive, caring, responsible citizens. The organization has 5 Clubs in Pitt County with the flagship Club, the Jack Minges Unit, located in Winterville. The Winterville Club serves over 500 children annually through programs that promote academic success, healthy lifestyles and good character and citizenship. The Club is open during the nonschool and summer hours to provide a safe place for children to learn, grow and prosper.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Boys & Girls Clubs of Pitt County partners very closely with the Pitt County School system to serve and support Club members. In addition, the Club works with groups such as East Carolina University, Pitt Community College and local civic groups in orders to provide additional tutoring and mentoring for Club members. The Club also partners with 4H and the Junior Women's Association in order to provide additional programming to Club members.

23. Expenditure Details:	Prior Year	Current Year	New Year
Personnel Services			
Supplies	\$3,000	\$4,000	\$5,000
Services			
Capital Outlay			
TOTAL	\$3,000	\$4,000	\$5,000
# of positions (FTE)			

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$343,000	\$358,000	\$342,000
Town Funds	\$3,000	\$4,000	\$5,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Misty M. Marston

, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



04/02/2013

Name of Executive Director/President

Date

2013 Corporate Board of Directors Roster

BOARD MEMBER	TITLE	BUSINESS	ADDRESS	CITY	ST	ZIP	HOME	WORK	CELL	E-MAIL
Anderson, Paul	Treasurer	Southern Bank	3704 Tucker Drive	Greenville	NC	27858	752-6880	355-6189	917-4437	Paul.Anderson@SouthernBank.com
Barnhill, Kelly Sr.	Member	Vidant Medical Center Fdn	3001 Westview Drive	Greenville	NC	27834	756-4720	847-1548		kelly.barnhill@vidanthealth.com
Bunch, Wanda	Member	The Ironwood Group	3067 Dartmouth Drive	Greenville	NC	27858	916-9050			ncbunches@suddenlink.net
Camnitz, Jill	Member	Pitt County Board of Education	124 Longmeadow Road	Greenville	NC	27858	757-3615		341-5469	icamnitz@hotmail.com
Dixon, Ben	Member	Owner, Chick-fil-A	3483 Evans Street - Suite D	Greenville	NC	27834	756-8313	355-8706	327-9963	bdixon34@msn.com
Dominick, Barbara	Member	113 Asbury Road	113 Asbury Road	Greenville	NC	27858	364-2211		404-889-0207	bdominick1@yahoo.com
Fuqua, Paige	Member	J. H. Rose - Guidance Counselor	1720 Knollwood Drive	Greenville	NC	27858	565-5132	353-5346	531-0781	ppfuqua1971@yahoo.com
Gauquie, Chris	Member	Michels & Gauquie DDS	800 WH Smith Blvd.	Greenville	NC	27834	215-0295	752-1600	717-8867	gauquies@yahoo.com
Gay, Mitch	Past President	BB & T	606 Bremerton Drive	Greenville	NC	27858	714-4568	321-3321		mgay@bbandt.com
Hinnant, Stephanie	Member	Hilton Greenville	745 Corbett Street	Winterville	NC	27834	321-2027	353-3044	414-5579	Stephanie@hiltongreenville.com
Lawler, Stephen	Member	President, Vidant Health	2100 Stantonsburg Road	Greenville	NC	27835		847-4398		slawler@vidanthealth.com
Mills, Don	Member		1103 Kingsbrook Road	Greenville	NC	27858	758-5850			donmills@suddenlink.net707 Bremerton
Pecheles, Suzanne	Member	Community Volunteer	707 Bremerton Drive	Greenville	NC	27858	355-2088			specheles@suddenlink.net
Salle', Teresa	Member	Community Volunteer	311 Scottish Court	Greenville	NC	27858	756-8194		717-5297	
Satterwhite, Bynum	Member	Capital Investment Counsel	4346 W Church St	Farmville	NC	27828		916-3098	916-3098	bsatterwhite@capital-invest.com
Stephenson, Steve	President	Ward and Smith, P.A.	3511 Wallingford Road	Greenville	NC	27858	756-8086	215-4004	714-5359	hls@wardandsmith.com
Van Der Have, Leslie	Secretary	Van Der Have Law Firm	105 E. Victoria Court, Suite A	Greenville	NC	27858		565-8828	919-961-6474	leslie@vdhlawfirm.com
Whichard, Jordy	Vice President	Whichard Family Foundation	811 Bremerton Drive	Greenville	NC	27858	756-1884		714-2636	jwhichard@suddenlink.net
Wilson, Colin	Member	NAACO President	3903 Fernwood Lane	Greenville	NC	27834	353-8684	931-5109		c.wilson@nmhq.com

Please list any corrections to your information below and return to Misty Powers:

Name:										
--------------	--	--	--	--	--	--	--	--	--	--

AGENCY NAME: Boys & Girls Clubs of Pitt County

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2013** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
The \$4,000 received in 2012 was used to cover transportation cost for Club members in the Winterville district to attend the Jack Minges Unit on Fire Tower Road. The funds were used to purchase fuel for the buses/vans.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
The organization was able to continue to providing busing and transportation in the Winterville community and serve 171 kids.
- What goals/programs were unmet during the reporting period?
The goals of this grant were met.
- How were Winterville residents served by the Agency/Organization?
The Boys & Girls Club located in Winterville is open Monday-Friday from 2:30pm-6:30pm for approximately 40 weeks during the school year and open from 9am-6pm on workdays and holidays. The Club operates a full day 10 week summer camp. The Club serves over 500 children annually and offers programs that promote academic success, healthy lifestyles, and good character and citizenship. These programs and activities provide Winterville families with a safe place for their children to go every day. The children benefit by being exposed to positive adult roles models that provide guidance and direction.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS 171

- Any other pertinent information deemed appropriate.

Boys & Girls Clubs is extremely grateful for the partnership and support that the Town of Winterville has provided and looks forward to continuing the relationship as well as additional partnership opportunities.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Chamber of Commerce
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
Tax ID # 56-2111093
3. Mailing Address: P. O. Box 1815
Winterville, NC 28590
4. Street Address: 2571 Railroad Street
Winterville, NC 28590
5. Primary Contact Person: Debbie Avery, Director
Secondary Contact Person: Tim Avery, President
6. Primary Contact Email Address: davery60@hotmail.com
Secondary Contact Email Address: tim@ectsigns.com
7. Primary Contact Phone: 531-4590
Secondary Contact Phone: 756-9832
8. Primary Contact Cellular Phone: 531-4590
Secondary Contact Cellular Phone: 321-7701
9. Date of Application: 3/7/12
10. Fax:
Email: davery60@hotmail.com
11. Board of Directors, if any, including names, positions held and contact information:
President – Tim Avery – 321-7701
Vice President – John Hill – 531-3838
Treasurer – Cindy Spargur – 355-6189
Past President – Sheila Parson – (313) 408-0683
Board Member – Alton Wadford – 378-5344
Board Member – Pam Hodges – 321-7914

3/18/2010

RECEIVED MAR 05 2013
JAS

1

12. Amount of Town funds requested: \$20,000.00 and continued use of an office for the Chamber
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount?
2010 - \$20,000
2011 - \$20,000
2012 - \$15,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? The Chamber anticipates requesting funds on a yearly basis until our dues income and project income is large enough that we can be self sufficient.
15. Briefly describe how you will use the grant funds: The grant funds from the Town will be used to pay the salary of a part time director to oversee the Chamber's business. Chamber dues are used to maintain the daily functioning of the Chamber and special projects for the community and to promote the Town of Winterville through positive advertising and promotions.
16. How will you measure the effect of this grant funding on residents, services, and/or the community? The effectiveness of this grant will be measured by the Chamber's ability to maintain a reasonable membership, by attracting new businesses to our community and by improving the overall quality of life in our community.
17. How many residents will be directly impacted by these program funds? (Numerical count) All 9400 residents will be directly impacted by this program as we strive to improve the quality of life in Winterville and attract new businesses to our community. New businesses would help to generate more funds for the Town by increasing the Town's tax base and by the purchase of utilities by these businesses from the Town. Also it would benefit residents by reducing their travel to time to purchase needed supplies, by having services in close proximity to their homes and by providing a variety of choices of services.
18. How many of the residents served are residents of the Town of Winterville?
All of the residents of the Town will be served as well as the surrounding community. Presently 66 of the businesses that are members of the Chamber are residents of the Town of Winterville or their owners are residents of the Town. All others are located in the surrounding community or live in the surrounding community.
19. What will be the impact on your agency, residents, or services if these program funds are not received? If the Chamber does not receive these funds they will not be able to employ a part time director to recruit new members, publish a monthly newsletter and assist with Chamber functions such as ribbon cuttings for new businesses and the Community Awards Banquet. The Chamber would return to being an entirely volunteer organization and would suffer in its ability to offer support to the community's businesses and residents.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes, we will execute and comply with all the requirements of the Town.
21. Mission Statement and General Agency Overview: The mission of the Winterville

3/18/2010

2

Chamber of Commerce is to unite the businesses of our community to increase their positive impact on the Town and the residents by improving everyone's overall quality of life. We strive to assist area businesses by building a network of services and support. We work to provide positive publicity and positive exposure of our community within the county and across the state. The Chamber welcomes new businesses to Winterville by assisting them with ribbon cuttings and introducing them to other business owners and services in our community and by providing them with support during their first few months. We work to improve the quality of life in our community by assisting with the Watermelon Festival, providing a scholarship for an area student and showing appreciation for our teachers by providing them with a "Welcome Back" breakfast each August. We also recognize outstanding members of our community through our annual Community Awards Banquet where we recognize an Outstanding Teacher, Outstanding Youth, Outstanding Community Volunteer, and Citizen of the Year and Business of the Year. We sponsor quarterly Business After Hours for our businesses so they can network with each other and to build strong community ties. We feel that the Chamber serves a very important function in the Winterville community.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved. The Chamber works to assist the Town in any way asked. We have assisted with the coordination of retirement celebrations and awards dinners hosted by the Town. We have assisted the Town with the area of economic development by providing information for the Town's website and meeting with area builders and land owners. Our Chamber Director and President both serve on the Town's Task Force working on an economic development plan for the Town. The Chamber's Director has been appointed by the Pitt County Commissioners to serve on the Pitt County Development Commission and assisted with the recruitment of an industry for the Fullerton Building. We work to serve the community's interest as the county grows and develops. We meet with the other Chamber of Commerce Directors in the county to discuss ways we can work together for the common good of the county. We have completed the process of having the Watermelon Festival recognized nationally as one of the Top Twenty Events in August from a 21 state area by the Southeast Tourism Association. We actively strive to coordinate and build a positive relationship with agencies on all levels within the Town, county and state.

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services	\$20,000	\$20,000	\$20,000
Supplies	5000	7000	7000
Services	5000	8000	8000

3/18/2010

3

Capital Outlay	1000	1000	1000
TOTAL	\$31,000	\$36,000	\$36,000
# of positions (FTE)	1	1	1

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue	\$8500	\$9000	\$10,000
Town Funds	\$20,000	\$15,000	\$20,000

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Debbie Avery, Executive Director of The Winterville Chamber of Commerce do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for The Winterville Chamber of Commerce to receive Town funding.

Debbie Avery
Name of Executive Director/President

3-6-13
Date

**Winterville Chamber of Commerce
Non-Town Agency
Comprehensive Report
July 2012-March 2013**

Accomplishments during the past fiscal year:

- Added ten new members to the Chamber's membership since July 2012
- Reached the Chamber's goal of having one hundred members
- Assisted four new businesses with ribbon cuttings
- Held four Business After Hours events with an approximate attendance of three hundred and twenty five guests
- Produced a monthly newsletter about community events and business happenings for Chamber members
- Held a "Welcome Back" breakfast for each of our five Winterville area schools serving 480 staff members
- Promoted area businesses and civic organizations by assisting with special events and by providing free advertisement in the Chamber's monthly newsletter
- Served as a sponsor and assisted with the Winterville Watermelon Festival
- Assisted Cox Publications with pictures, articles and advertisers for the publication of the Winterville Magazine
- Funded a scholarship for a South Central High School student
- Maintained a Chamber website promoting the business community, area events and the Town
- Assisted the Winterville Historical and Arts Society with their community calendar sales and quilt fundraiser
- Distributed brochures and Winterville magazines to area businesses
- Conducted a Community Awards Banquet to honor outstanding members of our community
- Sent the Director to the Carolinas Association of Chambers Conference
- Promoted the Chamber, the Town and area businesses by submitting pictures and articles to The Daily Reflector and The Times Leader
- Recognized as an Exemplary Partner at the Greenville-Pitt Chamber of Commerce Oasis Ceremony
- Assisted A. G. Cox school with their Reality Store day for eighth graders
- Assisted area schools by finding sponsors for students needing school uniforms
- Maintained a Facebook page promoting the Chamber, area businesses and the Town
- Designed and produced New Resident Folders for new members of the community filled with coupons and information about area businesses
- Met with Debbie Vargus of the Pitt County Visitors Bureau and arranged a Winterville listing in the county's Visitor's Guide
- Currently serving on the Pitt-Greenville Chamber's Education Cabinet
- Participated in the community's annual Christmas Parade

- Assisting with the community's North Carolina Steak Cook Off
- Participated in the Pitt County MDA Lock Up
- Secured free subscriptions to *Business North Carolina* magazine for all Chamber member

Unmet Goals:

- The Chamber continues to work to increase its membership
- The Chamber continues to work to recruit more businesses to our community
- The Chamber would like to become self sufficient so it would not have to rely on the Town for funding

Winterville Residents Served:

- Presently sixty six of the Chamber's membership are residents of the Town of Winterville
- The other Chamber members are found outside the city limits and service the Winterville community
- All of the residents of the Winterville community are served by the Chamber through the improved quality of life brought to our community by the Chamber and having more businesses in a close proximity to their homes to provide goods and services

Service to the Winterville Community:

The Winterville Chamber of Commerce serves a vital function for the Town of Winterville. The slogan of the Chamber is "Promoting Excellence in Business and Community". We demonstrate this slogan by providing a support system for our area businesses. We believe that new businesses feel welcomed when they come to our community and that established businesses feel they have more of a support system. The area businesses provide services for the residents of Winterville and they help to support area organizations and schools through monetary donations and donations of merchandise. They also assist the Town by strengthening the tax base and through purchasing utilities and services. The more businesses that are attracted to our community, the more the residents and the Town benefit. The Chamber helps to attract those businesses to our community and helps them to be successful during those first years. Also the Chamber helps to promote the community by publicizing its growth and prosperity. The Chamber supports improvement in the quality of life for Winterville residents through sponsoring community activities and working to bring more businesses closer to residents' homes supplying goods and services. The Chamber would like to thank the Town for its assistance in providing the funds for our continued existence. Without your support our Chamber would not be as strong as it is today.

Revenue and Expenditures:

• Income:	
Town Funds:	\$15,000.00
Membership Dues	9494.10
Raffles	100.00
Newsletter Ads	225.00
New Members	1125.00
Donations	550.00
Total	\$26,494.10

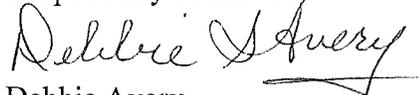
- Expenses:

Salary for Director	\$20,000.00*
“Welcome Back” breakfast for area schools	427.23
Winterville Watermelon Festival	500.00
Community Awards Banquet	1,600.00*
Postage	200.00*
Supplies	200.00*
Website	43.93
Monthly Refreshments	250.00*
Newspaper & magazine ads	1,000.00*
Newsletter Printing	240.00*
Workshops & Training for Director	1,000.00*
Chamber Christmas Social & Membership Drive	1,000.00*
Scholarship	500.00*
Ribbon Cuttings	150.00
Christmas Parade	350.00
Ribbon Cuttings	150.00
Business After Hours	500.00*
Miscellaneous	321.45
Total	\$28,432.61

(*Denotes item includes not only actual expenditures from July to March 2012 but also proposed expenditures from March to June 2012)

Budget for 2012 – 2013	
Balance forward	2224.00
Income	26,494.10
Total	28,714.00
Less Expenses	28,432.61
Total predicted carry over	\$281.39

Respectfully submitted,



Debbie Avery
 Director
 Winterville Chamber of Commerce
 531-4590



Winterville Historical and Arts Society, Inc.
PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

March 9, 2013

Ms. Terri L. Parker
Town Manager, Town of Winterville
2571 Railroad Street
PO Box 1459
Winterville, NC 28590

Dear Terri,

As you are aware, earlier last year the WHAS Board of Directors re-evaluated the direction of the Winterville Depot restoration and considered alternatives. After careful consideration, the plan changed from including the two required restrooms in the warehouse space to constructing an addition onto the historic structure that would house the two restrooms, a prep kitchen, and a storage area. This change allows us to keep the warehouse space as authentic as possible as well as increase our occupancy for the facility. This change will also provide a kitchen area for preparing/staging food for various functions.

We realized that this decision would delay the completion of the depot and will require additional fundraising, but the end result will be a project that would be more usable for the community as well as a more functional space for potential users/renters of the facility. This change also keeps the historic depot as original as possible for interpretation purposes. The depot is eligible for the National Register of Historic Places according to the NC Department of Cultural Resources.

We are requesting funds from the Town of Winterville to help to construct this addition, to complete the platforms and steps surrounding the depot, and to add walkways and a handicap ramp for easy access to the facility. We have submitted grant requests (one of which was awarded) and also secured private donations totaling \$48,182.40 to date. We are proud of our efforts, but we also want to complete this project as soon as possible.

Upon completion of this project, WHAS will utilize the depot and caboose as a community meeting place serving our organization and those of Winterville. The nearby schools will be our number one focus to share the history of Winterville and its heritage. Both church and civic groups have expressed interest in use of the depot and park to hold and expand events they currently sponsor and those they hope to create.

We are very grateful for the assistance the Town of Winterville has provided to us in the past. Thank you for your consideration in helping us to complete this important project.

Sincerely,

Jane M. Power, President

RECEIVED MAR 12 2013



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Historical and Arts Society, Inc. – Winterville Depot**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID # 58-1319208
3. Mailing Address: PO Box 2014, Winterville, NC 28590
4. Street Address: 217 Worthington St., Winterville, NC 28590
5. Primary Contact Person:
Jane Power, President
1910 E. 6th St., Greenville, NC 27858

Secondary Contact Person:
Abbott Hunsucker, Treasurer
PO Box 1896, Winterville, NC 28590
6. Primary Contact Email Address:
jpower@email.pittcc.edu

Secondary Contact Email Address:
ahunsucker@lenoir.k12.nc.us
7. Primary Contact Phone:
252-717-1243

Secondary Contact Phone:
252-531-3191
8. Primary Contact Cellular Phone:
252-717-1243

Secondary Contact Cellular Phone:
252-531-3191
9. Date of Application: 3/9/2013
10. Fax: N/A
11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice President – 105 Dundee Lane, Greenville, NC 27858
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Lula Tucker, Recording Secretary – 4105 Dudley's Grant Dr., Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC 28590
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590
Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834
Derek Allen, Director – PO Box 6505, Hendersonville, NC 28793
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested:

WHAS is requesting \$73,000.00 from the Town of Winterville to help complete the renovation of and addition to the Winterville Depot. Over the past year, we have raised over \$48,000 in private donations and grants for this project. However, there were other grants applied for which were denied. In order to complete the project as quickly as possible, we are asking for the town's assistance.

We also request that the in-kind services of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Depot continue. The value of the services as estimated by the Town staff is as follows: \$1640 for electrical service and \$1400 for lawn care. Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes, funds have been received for the Depot Restoration Project. An appropriation of \$21,000 was awarded in February 2010 for the Depot Project, and \$3800 in additional funding was awarded in May 2011. Last year, our organization received in-kind services valuing \$1640 for electrical service and \$1400 for lawn care. (NOTE: Electrical service this past year was minimal, and therefore the actual electrical service was much less than estimated.)

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

After the Depot addition project is completed, we would ask that the in-kind services be continued.

15. Briefly describe how you will use the grant funds:

If this request were granted, WHAS would be able to complete the renovation and addition to the Winterville Depot in a timely manner.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested grant resulting in the completion of the Depot project will allow the Winterville Historical and Arts Society to make the Depot available to community groups such as schools, local civic organizations and churches for special events. The depot will be a very significant icon for the town of Winterville as the railroad was a vital part of the early development of the town.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Potentially thousands. The proximity of the depot to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?

We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

18. How many of the clients/citizens served are residents of the Town of Winterville?

We anticipate the vast majority of the visitors to the depot will be persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The depot experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the depot may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax-exempt organization which consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and

23. Expenditure Details:	Past 8/23/07-6/30/12	Current Year 7/1/12-3/9/13	New Year 7/1/13-6/30/14
Personnel Services	n/a	n/a	n/a
Supplies & Services	\$161,713.77	\$658.64	\$145,650.00
Capital Outlay	none	none	none
TOTAL	\$161,713.77	\$658.64	\$145,650.00
# of positions (FTE)	none	none	none

24. Revenue Source:	8/23/07-6/30/12	Current Year 7/1/12-3/9/13	New Year 7/1/13-6/30/14
Non-Town Revenue	\$137,222.81	\$48,182.40	Anticipate \$24,500
Town Funds	\$24,800.00	none	Requesting \$73,000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Jane Power, President of Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Jane Power, President
Winterville Historical and Arts Society, Inc.

3/11/13

Date

Winterville Historical and Arts Society, Inc.

The Winterville Historical and Arts Society, Inc. was formed July 25, 1977 and was incorporated as a private non-profit organization in 1978 for the purpose of: (a) gathering artifacts and other materials of interest pertaining to the Winterville community and placing such items in a museum center; (b) encouraging research on the history of the Winterville community, its inhabitants, its churches, school, and other institutions; (c) promoting the recognition of the common heritage which all citizens, young and old, of the Winterville community share; (d) encouraging active participation by local citizens in the creative and performing arts.

The Winterville Historical and Arts Society, Inc. holds quarterly membership meetings which feature special programs of historical or cultural arts interest. The organization also publishes a quarterly newsletter highlighting the activities of the organization as well as providing articles of interest. The Winterville Museum, located in the historic Cox-Ange House on Church Street, is open from 3-5 pm on the Second Sunday of each month. Also, Open House events are held each December and in August during the annual Winterville Watermelon Festival.

Past Accomplishments of the Winterville Historical and Arts Society, Inc.:

- Began a collection of catalogued artifacts in the late 1970s related to the history of the community. Today, the total number of artifacts is over 1200 items. Artifact acquisition is ongoing.
- Worked to save the Winterville Depot from demolition in 1983 and agreed to have the building become a part of the Connor Eagles Homestead and Museum (later known as the Village of Yesteryear) when funds could not be raised to keep the depot in Winterville.
- Opened its first museum in 1984 in the historic St. Luke's Church building in Winterville after receiving a grant from the State of North Carolina to renovate it for that purpose.
- In 1998, purchased the Cox-Ange House (built in 1901) from Preservation North Carolina and began restoration of the house, outbuildings, and yard. The restoration was completed in Spring 2003.
- Successfully petitioned for placement of the Cox-Ange House on the National Register of Historic Places in 2000.
- Relocated the museum from the St. Luke's Church building to the Cox-Ange House in 2003.
- Began a project to record and collect oral histories from members of the community in 2005. Project is ongoing.
- Secured ownership of the historic Winterville Depot and a vintage caboos from the Village of Yesteryear. Both were moved to a new, donated site in Winterville in July 2009. Interior and exterior renovations of the caboos have been completed. Interior and exterior restoration of the depot is underway.

Winterville Depot Restoration and Addition Project

In July 2009, the WHAS organization successfully relocated the Winterville Depot to Winterville from the Village of Yesteryear along with a vintage caboose. Since that time, renovation work has been ongoing to the depot as well as the caboose. In March 2012, the WHAS Board voted to design and build an addition onto the depot that would house the restrooms, kitchen facility, and storage closet for service to the historic depot structure. Additional work will include final renovation work on the depot, completion of the platform and steps on the southern end of the depot, a handicap ramp on the east side of the depot, sidewalks, and final landscaping of the site. A schematic floor plan and elevations for the addition have been prepared, and fundraising has begun. Completion of the project is anticipated at 6 months from the time fundraising is completed.

1. This project will provide a facility that will in turn bring educational and enrichment programming, activities, and events to the Winterville community focusing on history, heritage, and cultural arts. This facility will be available to the general public and other community groups in addition to WHAS.
2. This project will preserve a vital and important part of the architectural and cultural history of Pitt County and the Winterville community for future generations. The depot and caboose are a central focus to the importance of the railroad that developed commerce, communication, and a sense of community in the late 19th and early 20th centuries.
3. The depot, located adjacent to W.H. Robinson Elementary School and close to A.G. Cox Middle School, will help bridge community and schools by providing a facility that can be utilized by area schools for special programming, such as exhibiting student artwork, and promoting history at the local level.

Our Goal: To complete the restoration of the historic Winterville Depot, to complete the new addition to the depot, and to develop the adjoining park in accordance with applicable building codes and covenants.

Our Method and Criteria for Evaluating Success: Upon completion of this project, the structures and park will meet the requirements necessary to pass all final inspections by the Pitt County Inspections Department. The facility will then be available for rental and use by the Winterville community.

Total funds required for the project/program

\$ 145,650.00

**Winterville Historical and Arts Society, Inc.
Anticipated Expenses for Historic Winterville Depot
Final Renovations and Addition**

ANTICIPATED EXPENSES

Architectural and Engineering Plans - \$7,000	
< In-Kind Donation of Services of \$5,200 >	\$1,800.00
Site Work	\$4,850.00
HVAC on Historic Depot	\$4,400.00
Final Renovation Work on Historic Depot	\$4,200.00
Platform Steps and Deck Railings	\$7,500.00
Sidewalk	\$1,400.00
Construction of Addition	\$119,000.00
Appliances	\$1,500.00
Publicity Expenses	\$1,000.00
Total Anticipated Expenses	\$145,650.00

**Winterville Historical and Arts Society, Inc.
Contributions and Expenses of Historic Winterville
Depot Project Since Inception (8/23/07-3/9/13)**

CONTRIBUTIONS

Private Contributions	\$122,513.81
Town of Winterville Contributions	\$24,800.00
Grants Received	\$63,300.00
Total Contributions	\$210,613.81

EXPENSES

Expenses as of 3/9/2013	\$162,431.41
Total Expenses	\$162,431.41

<u>BALANCE AS OF 3/9/13</u>	\$48,182.40
------------------------------------	--------------------

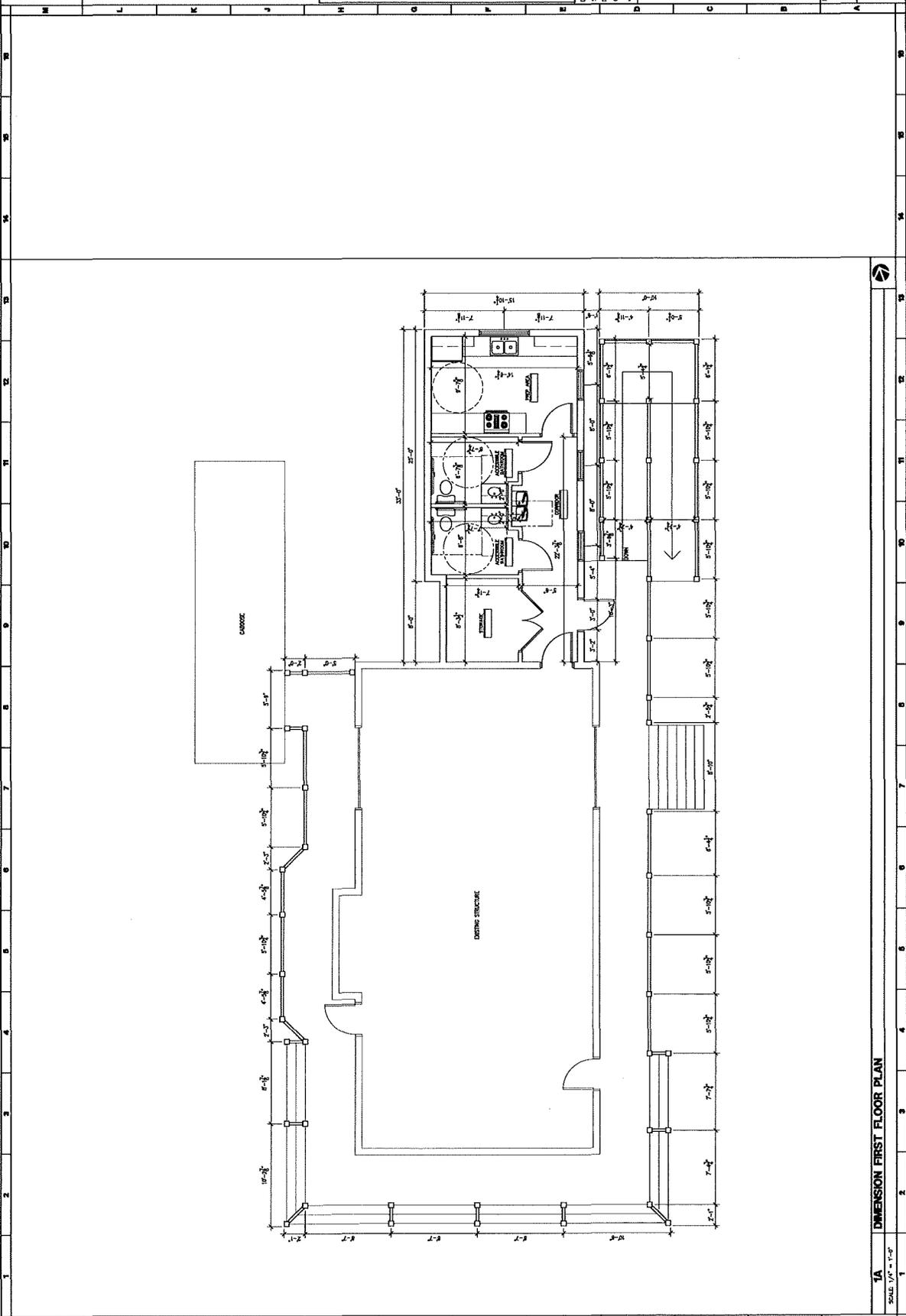
PRELIMINARY
NOT FOR CONSTRUCTION

DUNN & DALTON
ARCHITECTS
401 North Heritage Street
Kinston, North Carolina 28501
252-527-1523 252-527-0049 fax

DATE: 11-27-12
SCALE: AS NOTED
DRAWN BY: TWD
CHECKED BY:
JOB NO.: FA-11-1003

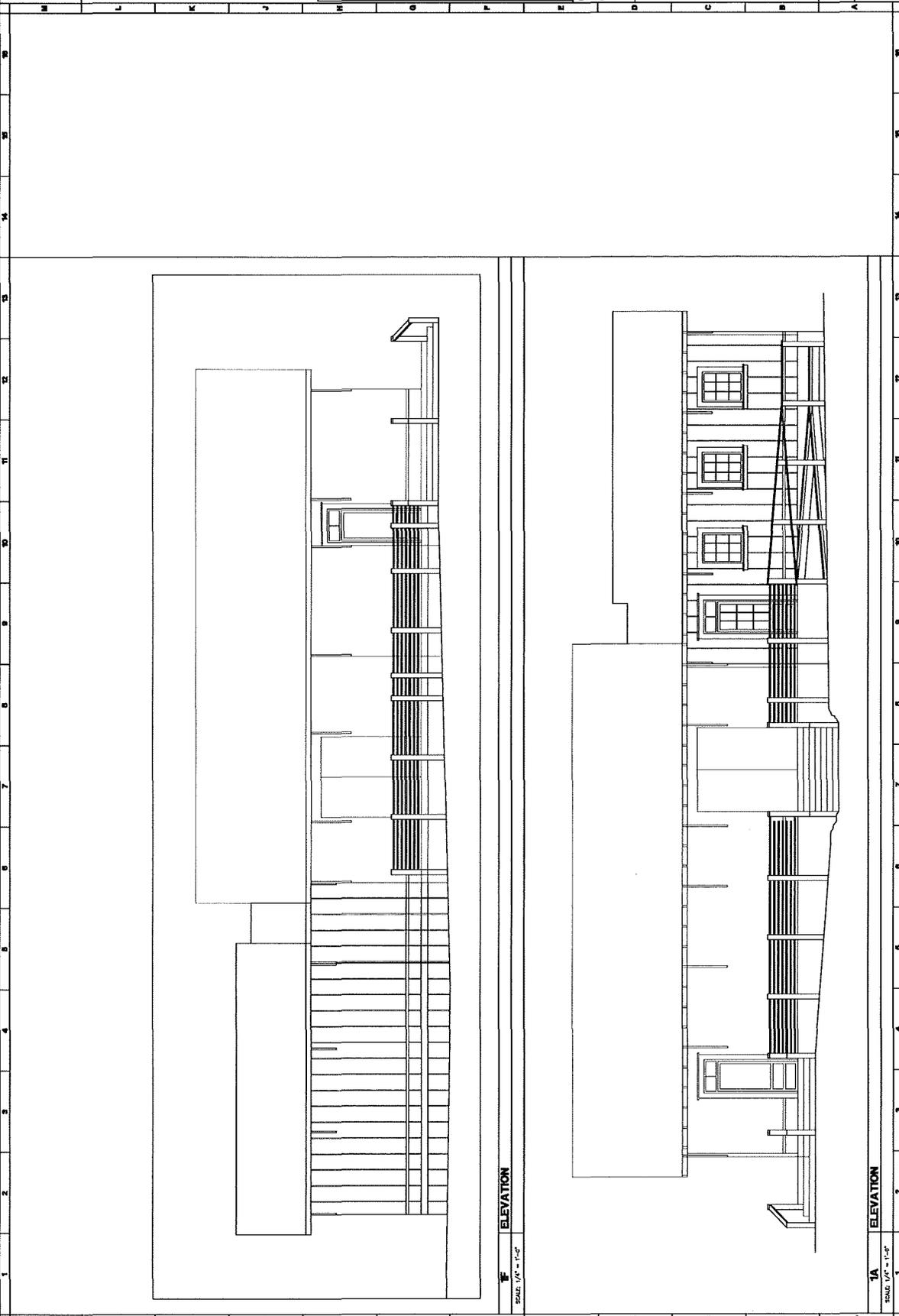
WINTERVILLE DEPOT
ADDITION
WINTERVILLE, NC

A.1.1



1A DIMENSION FIRST FLOOR PLAN
SCALE: 1/4" = 1'-0"

PRELIMINARY <small>DO NOT CONSTRUCT</small>	DUNN & DALTON ARCHITECTS 401 North Heritage Street Kinston, North Carolina 28501 252-627-1523 252-627-0049 fax	JOB NO. PAR-12053 CHECKED BY _____ DRAWN BY _____ DATE 11-27-11 SCALE AS NOTED TITLE AS NOTED	WINTERVILLE NC ADDITION WINTERVILLE DEPOT
		REVISIONS	A2.1



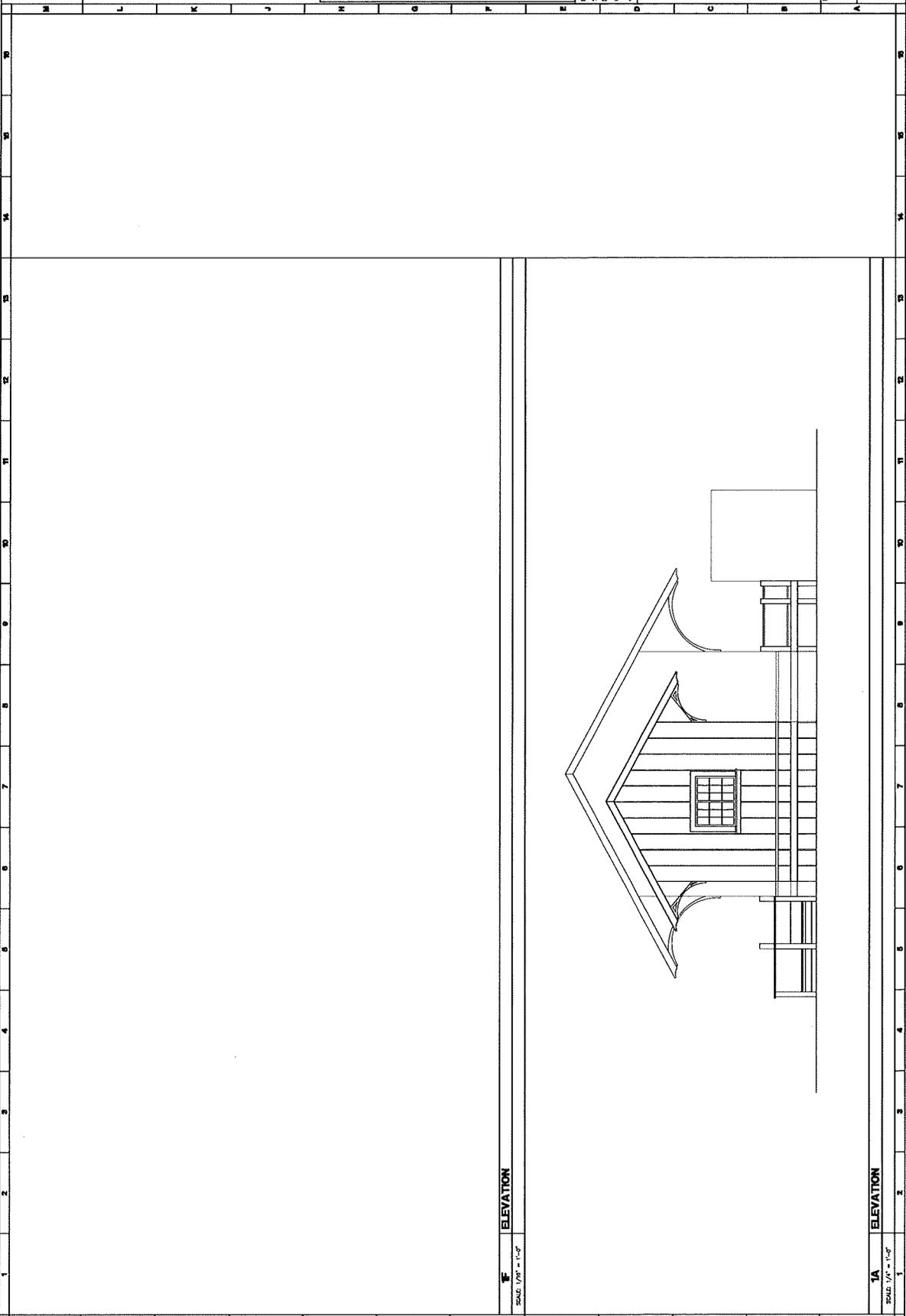
PRELIMINARY
FOR OWNER'S USE ONLY

DUNN & DALTON
ARCHITECTS
401 North Heritage Street
Kinston, North Carolina 28501
252-527-1523 252-527-0048 fax

DATE: 11-27-12
SCALE: AS NOTED
DRAWN BY: TWD
CHECKED BY:
JOB NO.: FAR-10063

WINTERVILLE DEPOT
ADDITION
WINTERVILLE, NC

A2.2



Internal Revenue Service

Department of the Treasury

District
Director

Baltimore District

31 Hopkins Plaza, Baltimore, Md. 21201
P. O. Box 13163, Room 817
Baltimore, MD 21203

▷ Winterville Historical And
Arts Society
c/o Larue Evans
P.O. Box 381
Winterville, NC 28590

Employer Identification Number:

58-1319208

Person to Contact:
EP/EO Tax Examiner

Telephone Number:
(410) 962-6058

Date: November 5, 1997

Dear Sir/Madam:

This is in response to your inquiry dated October 30, 1997, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective July 1978. We have also determined that the organization is not a private foundation because it is described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you under section 170 of the Code.

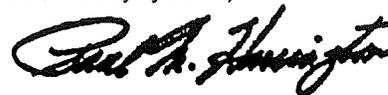
As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt From Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,



Paul M. Harrington
District Director



Winterville Historical and Arts Society, Inc.

PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

March 30, 2013

NON-TOWN AGENCY COMPREHENSIVE REPORT Winterville Depot Project

In compliance with the requirements of the Town of Winterville for Non-Town Agency appropriations, the following report is being submitted on behalf of the Winterville Historical and Arts Society, Inc. for the funding allocation period that began July 1, 2012 through March 9, 2013.

Organizational Mission: The mission of the Winterville Historical & Arts Society, Inc. is to preserve and to promote the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax-exempt organization that consists of members and volunteers who work together to accomplish the mission of the organization.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. We have cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. We work with community groups, including Cub Scouts, Boy Scouts, Girl Scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century.

Status of the Project:

The Depot Project began in January 2007 in an effort to try to "Bring the Depot Home" to the town of Winterville. The historic Winterville Depot and a companion caboose were given to the Winterville Historical and Arts Society, Inc., by the American Legion Fair Board and were moved in the summer of 2009 to their new location at 217 Worthington Street in Winterville, a site donated by Mary Virginia Langston.

The majority of the depot and caboose restoration has been completed. The depot has been returned as much as practical to the appearance that it had in the late 1800s and early 1900s. The interior and exterior colors are based on historical records of standard paint colors used in railroad depots of this era. The replica placards proclaiming the name of the town are based on historic photographs of the Winterville Depot and similar depots from the same railroad for the same period of time. The steps and platforms under construction will resemble the original form and appearance of the building in its early days. The interior and exterior of the caboose have been restored and plans are to add appropriate railroad graphics to the exterior at a later date. The grant funded landscaping project has largely been completed.

RECEIVED MAR 12 2013

Page 37 of 73

The restoration of the Winterville Depot was halted last year when the organization decided to add an addition to the structure that would house a service kitchen, two restrooms, and a storage room. Development of architectural plans is underway, and fundraising is ongoing for this project. Completion of the construction project is dependent upon the success of our fundraising.

In-kind services from the Town of Winterville for Fiscal Year 2012-2013 included lawn maintenance and utilities service for the Depot.

A summary of revenue and expenditures for the reporting period:

Winterville Historical & Arts Society, Inc.	
Depot Project	
July 1, 2012 through March 9, 2013	
INCOME	
Donations	\$34,935.40
Covington Grant	\$10,000.00
Quilt Ticket Sales	\$3,247.00
Total Income	\$48,182.40

EXPENSES	
Quilt Raffle Expenses	\$568.64
Postage	\$45.00
Miscellaneous	\$45.00
Total Expenses	\$658.64

Respectfully submitted,


 Jane M. Power
 WHAS, Inc. President



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: **Winterville Historical and Arts Society, Inc. – Winterville Museum**
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

Tax ID # 58-1319208

3. Mailing Address: PO Box 2014, Winterville, NC 28590

4. Street Address: 2543 Church Street, Winterville, NC 28590

5. Primary Contact Person:
Jane Power, President
1910 E. 6th St., Greenville, NC 27858

Secondary Contact Person:
Abbott Hunsucker, Treasurer
PO Box 1896, Winterville, NC 28590

6. Primary Contact Email Address:
jpower@email.pittcc.edu

Secondary Contact Email Address:
ahunsucker@lenoir.k12.nc.us

7. Primary Contact Phone:
252-717-1243

Secondary Contact Phone:
252-531-3191

8. Primary Contact Cellular Phone:
252-717-1243

Secondary Contact Cellular Phone:
252-531-3191

9. Date of Application: 3/9/2013

10. Fax: N/A

11. Board of Directors, if any, including names, positions held and contact information:

Jane Power, President – 1910 E. 6th Street, Greenville, NC 27858
Tom Harwell, Vice President – 105 Dundee Lane, Greenville, NC 27858
Abbott Hunsucker, Treasurer – PO Box 1896, Winterville, NC 28590
Lula Tucker, Recording Secretary – 4105 Dudley's Grant Dr., Winterville, NC 28590
Ludie Moore, Corresponding Secretary – 161 Vernon White Rd, Winterville, NC 28590
Jesse Riggs, Past President – 5914 Reedy Branch Road, Winterville, NC 28590
Leland Tucker, Director – 2536 Vernon Ave., Winterville, NC 28590
Mary Forlines, Director – PO Box 22, Winterville, NC 28590
Delyle Evans, Director – 3400 Wyneston Road, Greenville, NC 27834
Derek Allen, Director – PO Box 6506, Hendersonville, NC 28793
John Relford, Director – 618 Cedar Ridge Dr., Winterville, NC 28590

12. Amount of Town funds requested:

This request is for the in-kind provision of utilities (electricity, water, sewer) and lawn care at the location of the Winterville Museum. The value of the services as estimated by Town staff is as follows: \$1680 for electrical service and \$1600 for lawn care.

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received?

Yes, funds were allocated to the Winterville Historical and Arts Society for Fiscal Year 2012-2013 as in-kind services valued at \$1680 for electrical service and \$1600 for lawn care. We are asking that the service/contribution be continued.

14. Is this a one-time request for funds; and if not, what future funding requests are anticipated?

We are asking that the service/contribution be continued.

15. Briefly describe how you will use the grant funds:

In-kind services will off set operating expenses for the Museum, therefore allowing the Museum to be more readily available to the public.

16. How will you measure the effect of this grant funding on clients, services and/or the community?

The provision of the requested in-kind services will allow the Winterville Historical and Arts Society to make the Museum available to community groups and special activities.

17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)

Potentially hundreds. The proximity of the museum to the area schools makes it an attractive site for field trips for school groups and scout groups as it is within walking distance of W.H. Robinson Elementary School and A.G. Cox Middle School, and only a short drive from Creekside Elementary School, and South Central High School.

18. How many of the clients/citizens served are residents of the Town of Winterville?

The vast majority of the visitors to the museum are persons who live in or work in the Winterville community, elsewhere in Pitt County, or have other connections to the community. The museum experience is intended to demonstrate that Winterville is a very desirable place to live and work with particular emphasis on Winterville's historical and cultural heritage.

19. What will be the impact on your agency, clients, or services if these program funds are not received?

Public access to the museum may be reduced based on the availability of other funds to pay for the requested in-kind services.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Attached.

21. Mission Statement and General Agency Overview:

The Winterville Historical & Arts Society, Inc. is committed to the preservation of the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax-exempt organization that consists of members and volunteers who work together to accomplish the mission of the organization.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. The organization has cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. The organization works with community groups, such as cub scout, boy scout, girl scouts, school groups, senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century. Over the past year, the organization has opened the Museum doors on the 2nd Sunday of each month. In that time, we have averaged 30 visitors per opening. We have also had several private tours that have been conducted. Attendance at activities of the organization for the period of July 1, 2012 through March 9, 2013 was approximately 512. This figure is more than double the attendance for the period of July 1, 2011 through March 22, 2012 (250 in attendance).

23. Expenditure Details:	Prior Year 7/1/11-6/30/12	Current Year 7/1/12-3/9/13	New Year 7/1/13-6/30/14
Personnel Services	n/a	n/a	n/a
Supplies & Services	\$8,876.77	\$6,833.41	n/a
Capital Outlay	none	none	none
TOTAL	\$8,876.77	\$6,833.41	none
# of positions (FTE)	none	none	none

24. Revenue Source:	Prior Year	Current Year	New Year
Non-Town Revenue	\$8,123.51	\$8,908.58	n/a
Town Funds	none	none	n/a

**NON-TOWN AGENCY INSTRUCTIONS
GRANT APPLICATION**

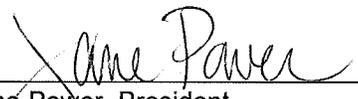
1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

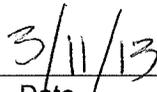
I, Jane Power, President of Winterville Historical and Arts Society, Inc. do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Jane Power, President
Winterville Historical and Arts Society, Inc.



Date

Internal Revenue Service

Department of the Treasury

District
Director

Baltimore District

31 Hopkins Plaza, Baltimore, Md. 21201
P. O. Box 13163, Room 817
Baltimore, MD 21203

▷ Winterville Historical And
Arts Society
c/o Larue Evans
P.O. Box 381
Winterville, NC 28590

Employer Identification Number:

58-1319208

Person to Contact:
EP/EO Tax Examiner

Telephone Number:
(410) 962-6058

Date: November 5, 1997

Dear Sir/Madam:

This is in response to your inquiry dated October 30, 1997, requesting a copy of the letter which granted tax exempt status to the above named organization.

Our records show that the organization was granted exemption from Federal Income Tax under section 501(c)(3) of the Internal Revenue Code effective July 1978. We have also determined that the organization is not a private foundation because it is described in sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you under section 170 of the Code.

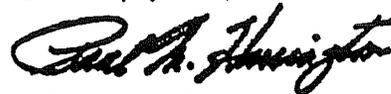
As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

You are required to file Form 990, Return of Organization Exempt From Income Tax, only if your gross receipts each year are normally more than \$25,000. However, if you receive a Form 990 package in the mail, please file the return even if you do not exceed the gross receipts test. If you are not required to file, simply attach the label provided, check the box in the heading to indicate that your annual gross receipts are normally \$25,000 or less, and sign the return.

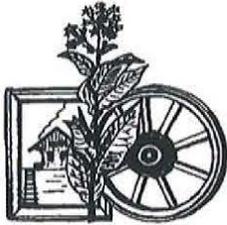
A copy of our letter certifying the status of the organization is not available, however, this letter may be used to verify your tax-exempt status.

Because this letter could help resolve any questions about your exempt status, it should be kept in your permanent records.

Sincerely yours,



Paul M. Harrington
District Director



RECEIVED MAR 12 2013 *AAK*

Winterville Historical and Arts Society, Inc.
PO Box 2014 - Winterville, North Carolina 28590 - 252-321-2660

March 30, 2013

**NON-TOWN AGENCY COMPREHENSIVE REPORT
Winterville Museum**

In compliance with the requirements of the Town of Winterville for Non-Town Agency appropriations, the following report is being submitted on behalf of the Winterville Historical and Arts Society, Inc. for the funding allocation period that began July 1, 2012 through March 9, 2013.

Organizational Mission: The mission of the Winterville Historical & Arts Society, Inc. is to preserve and to promote the historical and cultural heritage of our community in order that the present and future generations may have their lives enriched by a meaningful connection to and understanding of the past. The organization is a 501-c-3 tax-exempt organization that consists of members and volunteers who work together to accomplish the mission of the organization.

There are no other organizations whose mission and purpose is to preserve and promote the historical and cultural heritage of Winterville. We have cooperated with and participated in local events such as the Watermelon Festival to promote the town and its heritage. We work with community groups, including Cub Scouts, Boy Scouts, Girl Scouts, school groups, and senior citizen groups to provide educational tours and presentations related to Winterville history and life in the early 20th century.

In-kind services from the Town of Winterville for Fiscal Year 2012-2013 included lawn maintenance and utilities service for the Winterville Museum.

- How did the Agency/Organization accomplish its stated goals for the reporting period?

Attendance at activities of the organization for the period of July 1, 2012 through March 9, 2013 was approximately 512. This figure is more than double the attendance for the period of July 1, 2011 through March 22, 2012 (250 in attendance).

- What goals/programs were unmet during the reporting period?

None

- How were Winterville residents served by the Agency/Organization?

All activities were open to residents of Winterville and the surrounding community without charge. Special guided tours of the museum were arranged upon request. We have opened the museum and made arrangements to coordinate openings with other events related to the town, such as the Watermelon Festival, Christmas Parade, and Winterville

High School Reunion. We have also implemented new regular monthly hours, and we are open from 3-5 pm on every 2nd Sunday. Our volunteers out in the community also made several presentations. The organization would be happy to coordinate with other events that may be brought to our attention. Meetings and activities promote the heritage of the town and promote Winterville as a desirable place to live and work.

- How many total clients/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

Attendance numbers do not distinguish residents of the Town of Winterville from visitors to the community.

- Any other pertinent information deemed appropriate.

None

Required Information:

- A summary of revenue and expenditures for the reporting period.

Winterville Historical & Arts Society, Inc.	
July 1, 2012 through March 9, 2013	
INCOME	
Membership	\$7,797.50
Calendar Proceeds	\$974.00
Donations	\$60.00
Misc.	\$77.08
Total Income	\$8,908.58

EXPENSES	
Building Repair and Maintenance	\$916.89
Calendar Project	\$1,049.67
Model T Maintenance	\$102.71
LaRue M. Evans Endowment	\$1,200.00
Insurance and Taxes	\$1,160.30
Newsletters and Publicity	\$1,756.62
Telephone	\$505.62
Miscellaneous	\$141.60
Total Expenses	\$6,833.41

Respectfully submitted,


 Jane M. Power
 WHAS, Inc. President



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Pitt County Council on Aging, Inc.
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

EIN: 52-1042008, Bank Account:
0005192002542, BB&T 514 SE Greenville Blvd. Greenville, NC 27858
3. Mailing Address: 4551 County Home Road, Greenville, NC 27858
4. Street Address: Same as above.
5. Primary Contact Person:
Diane Skalko

Secondary Contact Person:
Christal Curran
6. Primary Contact Email Address:
dskalko@pittcoa.com
Secondary Contact Email Address:
cdcurran@pittcoa.com
7. Primary Contact Phone:
252-752-1717
Secondary Contact Phone:
252-752-1717
8. Primary Contact Cellular Phone:
252-347-6839

Secondary Contact Cellular Phone:
919-386-6266
9. Date of Application: 3/15/2013
10. Fax: 252-752-9365
11. Board of Directors, if any, including names, positions held and contact information:
See Attached.
12. Amount of Town funds requested: \$5,000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes, 2012/2013: \$4,000; 2011/2012: \$5,000; 2010/2011: \$5,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Ongoing request to fund Meals on Wheels for Winterville residents. The same amount will be requested each year.
15. Briefly describe how you will use the grant funds:
Currently there are 27 residents of Winterville receiving meals through our Meals on Wheels program. It costs approximately \$1,000 per individual per year for food costs alone. This funding will help support Winterville residents receiving meals.
16. How will you measure the effect of this grant funding on clients, services and/or the community? We will track how many Winterville residents receive meals and how many meals they receive per month.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count) 25-30
18. How many of the clients/citizens served are residents of the Town of Winterville? All are residents of Winterville.
19. What will be the impact on your agency, clients, or services if these program funds are not received? It is possible that meals or clients will be reduced.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. I certify that the grant requirements will be met.
21. Mission Statement and General Agency Overview:
The Pitt County Council on Aging, Inc. is a non-profit agency with a commitment to improve the quality of life for Older Americans through advocacy, services, life enrichment activities, and friendship. Currently we serve 250 clients Meals on Wheels throughout Pitt County. Over 200 remain on our waiting list.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Funding is provided in part by Pitt County, United Way, Winterville, and other organizations such as churches and individuals. In kind donations such as space for volunteers

to pick up meals are provided by Ayden, Bethel, Farmville, Simpson, Grimesland and Fountain.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services			
	Supplies			
	Services	5000	4000	5000
	Capital Outlay			
	TOTAL	5000	4000	5000
	# of positions (FTE)			
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	276,634	317,126	317,126
	Town Funds	5000	4000	5000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.
23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Diane Skalko, Executive Director/President of

(Pitt County Council on Aging, Inc.) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.



Name of Executive Director/President

3-15-13

Date

AGENCY NAME: [Click here to enter text.](#)

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2013** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.

Revenue:

United Way	\$81,000
Home and Community Care Block Grant	\$211,649
Winterville	\$4,000
Women for Women Grant	\$20,477
Total	\$317,126

Expenditures:

Food Costs	\$275,956
Salaries	\$50,835
Total	\$362,791

- How did the Agency/Organization accomplish its stated goals for the reporting period?
Residents from Winterville were served home delivered meals throughout the time period.
- What goals/programs were unmet during the reporting period?
Approximately 30 residents remain on the waiting list.
- How were Winterville residents served by the Agency/Organization?
Winterville residents in the program were served home delivered meals Monday through Friday that met 1/3 of the daily nutritional requirements.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

AGENCY NAME: [Click here to enter text.](#)

- Any other pertinent information deemed appropriate.

Through the Winterville funding, 672 meals were served to Winterville Residents.



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Senior Adult Fellowship
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.

56-6053068
Wells Fargo
Acct. # 2036070009029
3. Mailing Address: P.O. Box 74. Winterville, NC 28590
4. Street Address: 422 Lora Lane
5. Primary Contact Person:
Barbara Manning

Secondary Contact Person:
Gene Manning
6. Primary Contact Email Address:
Manning.barbara2@gmail.com
Secondary Contact Email Address:
Genemanning117@suddenlink.com
7. Primary Contact Phone:
252-756-1828
Secondary Contact Phone:
252-756-1828
8. Primary Contact Cellular Phone:
252-341-1828

Secondary Contact Cellular Phone:
252-341-0218
9. Date of Application: 3/7/2013
10. Fax: [Click here to enter text.](#)
11. Board of Directors, if any, including names, positions held and contact information:
No Board of Directors
12. Amount of Town funds requested: \$3,000.00

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes. \$2500.00
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Annual if funds are available.
15. Briefly describe how you will use the grant funds:
This grant will be used to give a honorarium to speakers and musicians, assist with monthly meals, and monthly expenses and supplies.
16. How will you measure the effect of this grant funding on clients, services and/or the community?
The grant will enable our group to provide a much needed outlet for seniors within Winterville. This will be an opportunity for socialization with their peer group and to expand their knowledge concerning issues specific to seniors.
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
125 monthly
18. How many of the clients/citizens served are residents of the Town of Winterville?
90 monthly
19. What will be the impact on your agency, clients, or services if these program funds are not received?
Meals for our seniors would not be provided. We would be unable to secure qualified speakers, and we would be unable to provide any type of entertainment activity.
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. Yes
21. Mission Statement and General Agency Overview:
Seniors have unique needs that require adjustments in their life styles to meet the demands of life. Senior needs include failing health, loneliness, lack of purpose, spiritual problems, and loss of independence. The topics of interest that we cover monthly address these and other issues of seniors. The main objectives of the Senior Adult Fellowship are Educational, Spiritual, and Fun and Fellowship.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved.

Our meetings are not coordinated with any other agency or organization.

23.	Expenditure Details:	Prior Year	Current Year	New Year
	Personnel Services	0	0	0
	Supplies	0	210.00	250.00
	Services	0	2290.00	2750.00
	Capital Outlay	0	0	0
	 TOTAL	 0	 2500.00	 3000.00
	# of positions (FTE)	0	0	0

24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	0	0	0
	Town Funds	0	2500.00	3000.00

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2013** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
Requested and received \$2500.00 from the Ton of Winterville. Funding has be utilized to provide meals, and speakers for topics of interest related to the senior population.
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Each meeting utilizes a standard format that allows us to cover specific categories of information. Educational: all meetings include a topic of interest presented by guest speakers that cover subjects such as elder abuse, health issues of seniors. Spiritual: all meetings include devotions related to life issues of the elderly. Fun and Fellowship: all meetings include a time of fun and games and well as providing a small meal to all participants.
- What goals/programs were unmet during the reporting period?
None
- How were Winterville residents served by the Agency/Organization?
By providing a social outlet for a group of people that are often neglected. Our meetings focus on making new friends and giving people the opportunity to get out and socialize.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.

[Click here to enter text.](#)

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, *Barbara Manning*, Executive Director/President of

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand any certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Barbara Manning
Name of Executive Director/President

3-8-2013
Date

RECEIVED MAR. 08 2013 *AS*



**TOWN OF WINTERVILLE
NON-TOWN AGENCY
GRANT APPLICATION**

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name: Winterville Watermelon Festival Committee, Inc. 2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded Will Supply

Click here to enter text.

3. Mailing Address: P.O. Box 805 Winterville, NC 28590

4. Street Address: 2580 Railroad Street Winterville, NC 28590

5. Primary Contact Person:
Tim Avery, Chairman

Secondary Contact Person:
David Hooks, President

6. Primary Contact Email Address:
tim@ectsigns.com
Secondary Contact Email Address:
david.hooks@wintervillenc.com

7. Primary Contact Phone:
252-321-7701
Secondary Contact Phone:
252-378-5772

8. Primary Contact Cellular Phone:
252-531-3969

Secondary Contact Cellular Phone:
252-378-5772

9. Date of Application: 3/15/2013

10. Fax: 252-321-3211

11. Board of Directors, if any, including names, positions held and contact information:
Keen Lassiter, VP- Diane Barnes, Sec. - Mike Jordan, Treas.- Alton Waddford, Trustee
- Debbie Avery, Trustee - Eddie Vincent, Trustee, Art Morrison, Trustee - Paula Stafford, Trustee

12. Amount of Town funds requested: \$25, 000

13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, how much was received? Yes - \$35,000
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? yearly
15. Briefly describe how you will use the grant funds:
To assist with the expense of conducting the 2013 Winterville Watermelon Festival
16. How will you measure the effect of this grant funding on clients, services and/or the community?
Each year we receive response from Winterville Citizens during the festival, by email and other social media. We take this information along with information from the town staff review meeting and conduct a festival review session in October. Any appropriate changes or additions are documented for the next year
17. How many clients/citizens will be directly impacted by these program funds? (Numerical count)
9400.
18. How many of the clients/citizens served are residents of the Town of Winterville? 9400
19. What will be the impact on your agency, clients, or services if these program funds are not received? Will be forced to cancel event
20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2.
yes.
21. Mission Statement and General Agency Overview: The mission of the Winterville Watermelon Festival is to promote the Town of Winterville, its local businesses and community organizations by providing a week full of exciting activities for its citizens and guests.
22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency (or agencies) involved. The assistance of the town staff plays a vital role in this event. During the early planning we meet with various department heads and the town manager to discuss the upcoming festival. In August we conduct meetings with all town and festival staff to review necessary details.

23.	Expenditure Details:	Prior Year	Current Year	New Year
		na	na	na
	Personnel Services			
	Supplies	33625.00	See financial report	57500.00
	Services	120625.00	See financial report	82200.00
	Capital Outlay	na	na	na
	TOTAL	154250.00	See financial report	139700
	# of positions (FTE)			
		na	na	na
24.	Revenue Source:	Prior Year	Current Year	New Year
	Non-Town Revenue	119250	See financial report	114700
	Town Funds	35000	35000	25000

NON-TOWN AGENCY INSTRUCTIONS GRANT APPLICATION

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to provide this information if a grant is awarded: tax-exempt documentation (if applicable), banking information, and any pertinent budgetary documents. Your grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: The distribution of grant funds will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested the disbursement of grant funds must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of your agency (types of services provided, your target population, history, etc.).
21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.
 - Personnel Services** - Amount expended, budgeted, and/or requested for salaries and fringe benefits.
 - Supplies** - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).
 - Services** - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.
 - Capital Outlay** - Amount for tangible items costing \$500 or more.
 - Other** - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

NON-TOWN AGENCY FUNDING ASSURANCE AFFIDAVIT

I, Tim Avery, Chairman, Executive Director/President of _____

(NAME OF AGENCY/ORGANIZATION) do hereby make the following ASSURANCES to the Town of Winterville:

- The agency/organization is a legal entity under Federal and State laws and is authorized to provide services proposed for financial assistance from the Town;
- The agency/organization is providing a service for citizens within the Town service limits of the Town of Winterville;
- The agency/organization will establish safeguards to forestall the appearance of or actual conflicts of interest or personal gain;
- The agency/organization will comply with applicable program/project services standards, contracts, and regulations for any programs/project services assisted by the Town;
- The agency/organization will comply with Federal and State laws and regulations related to financial and compliance action and will submit a comprehensive report to the Town by March 31st of the fiscal year;
- The agency/organization will submit promptly to the Town any information requested related to any program/project services assisted by the Town;
- All Town funding shall be utilized strictly for the operation, maintenance and capital needs of each agency/organization as set forth in their respective proposals. Any item acquired using the Town funds by agency/organization shall become property of the agency/organization when applicable. In the event that an agency/organization decides to dispose of property acquired with any Town funds owned by the agency/organization, then other agencies/organizations will be given first opportunity to acquire the surplus property. In any event, proceeds obtained from sale of surplus property acquired with any Town funds shall be used only for the execution of any programs/project services provided by said agency/organization; and
- If the agency/organization dissolves or discontinues the programs/project services provided for in the application for funding, agency/organization must give 30 (thirty) days notice to the Town of intent to dissolve/discontinue funding and the Town reserves the right to recoup or withhold any further payments to said agency/organization.

I understand and certify that all ASSURANCES have been made and will be adhered to in order for the (NAME OF AGENCY/ORGANIZATION) to receive Town funding.

Tim Avery, Chairman

3/15/2013

Name of Executive Director/President

Date

AGENCY NAME: [Click here to enter text.](#)

**INSTRUCTIONS
NON-TOWN AGENCY
COMPREHENSIVE REPORT**

Each Non-Town Agency/Organization funded by the Town of Winterville shall be required to submit a Comprehensive Report to the Town Council every fiscal year. The Report shall be submitted to the Town Manager no later than **March 31, 2013** for the funding received during the prior fiscal year. All Reports shall include the following information:

- A summary of revenue and expenditures for the reporting period.
See submitted report
- How did the Agency/Organization accomplish its stated goals for the reporting period?
Rain once again played havoc on the Winterville Watermelon Festival. But during the times we conducted events everyone was excited and thrilled about the activities, music and other festival related events. The only negative response we received was it was muddy but festival and town staff did the best possible with the situation there were dealt.
- What goals/programs were unmet during the reporting period?
Due to the weather attendance was down compared to previous years and sponsorship continues to struggle with the current economic conditions
- How were Winterville residents served by the Agency/Organization?
Residents attended many of the events scheduled during the festival week and several underprivileged residents were hosted as festival guest and given free food, ride coupons and concert passes
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville?

TOTAL RESIDENTS

TOTAL TOWN OF WINTERVILLE RESIDENTS

- Any other pertinent information deemed appropriate.
At the end of the 2012 festival we were questioned by several Winterville citizens why alcohol was not allowed at the Watermelon Festival but was allowed at the Town of Winterville Outdoor Concert Series held during the summer. We explained to them that that was something they needed to discuss with the Town Council. We currently are one of two festivals which does not allow beer or have a beer garden. Citizens desire and should be treated the same at each event. We have discussed this extensively with the Grifton Shad Festival, The Farmville

AGENCY NAME: [Click here to enter text.](#)

Dogwood Festival and Greenville's Freeboot Friday. All have confirmed to us that it was a good move by their events as it created a controlled alcohol environment versus an uncontrolled environment which exists in events such as ours. It may be time for discussion of this as it would create a much needed additional revenue source for the festival.

Jasman Smith

From: Calvin Henderson <ccbea@suddenlink.net>
Sent: Monday, March 11, 2013 10:30 PM *AS*
To: Jasman Smith
Subject: Nonprofit Application-3-18-2010

Follow Up Flag: Follow up
Flag Status: Flagged



TOWN OF WINTERVILLE NON-TOWN AGENCY GRANT APPLICATION

Note: Please complete the requested information on the forms that have been provided. If additional space is needed, attachments are acceptable. All information must be typewritten and copied single-sided.

1. Agency Name:
Winterville Senior Citizens Club
2. Tax ID #, Bank Account#, and Name/Address of Bank will be required if grant awarded.
State Employee Credit Union
135 Davenport Farm Rd.
Winterville, N C 28590
3. Mailing Address:
P.O Box 432
Winterville, NC 28590
4. Street Address:
304 Ola Circle
Winterville, NC 28590
5. Primary Contact Person:
Beatrice A. Henderson
Secondary Contact Person:
Cleatrice Herbert
6. Primary Contact Email Address:
ccbea@suddenlink.net
Secondary Contact Email Address:
N/A
7. Primary Contact Phone:
252-355-2572
Secondary Contact Phone:
252-355-2185
8. Primary Contact Cellular Phone:
252-814-9012
Secondary Contact Cellular Phone:
N/A
9. Date of Application:
10. Fax: N/A

March 15,2013

Email:WSCCbea@yahoo.com

11. Board of Directors, if any, including names, positions held and contact information:
Beatrice A. Henderson ,Director 252-355-2572 /814-9012
Calvin C. Henderson, Advisor
Flora Dixon 756-7325, Cleatrice Herbert 355-2185, Nellie Barrett 355-2018 &
David Patrick 321-7516

Board Members

12. Amount of Town funds requested:
\$5,000
13. Has your agency received Town of Winterville funds within the past three (3) years; and if so, in what amount? Yes -2010-\$5,000, 2011-Inkind, 2012 \$2,500.00.
14. Is this a one-time request for funds; and if not, what future funding requests are anticipated? Continuous Annual funding for Winterville Senior Citizens Club.

15. Briefly describe how you will use the grant funds:

Bus trips	Health Fair Screenings	Plays/ cultural trips
Annual Banquet	Theatre/movies	Games/Activities
Fellowship Luncheon (monthly)	educational work shops	

16. How will you measure the effect of this grant funding on residents, services, and/or the community?

Enable Senior Citizens to have consistent and timely meeting which provide outlet, fellowship and enable them to feel physically and socially part of society. They look forward to the fellowship and socializing with each other each and every month.

17. How many residents will be directly impacted by these program funds? (Numerical count) 155

18. How many of the residents served are residents of the Town of Winterville?
75%

19. What will be the impact on your agency, residents, or services if these program funds are not received?

The impact will be that senior citizens will not provided with many of the opportunities presently provided, many activities would be cut. They would not have many of the resources and activities which are now provided to prevent them from just sitting at home. These program funds are very important to Winterville Senior Citizens Club in their mission to provide a healthy life style for Seniors during their golden years.

20. I certify that I will be able to execute and fully comply with the requirements of the Town grant agreement if selected to receive this grant. (Reference: "Instructions for N-TA applications," #2. yes

21. Mission Statement and General Agency Overview:

The purpose of WSCC is to provide needed services and activities to citizens 55 years and over, to be a part of a organization that provides a better quality of life during their older years through the many non-profits agencies and resources offered in Pitt County.

22. How do you coordinate the services provided by your agency with Town, County and other agencies? Specify what the relationship is and the agency or agencies involved.

Through the Winterville Senior Citizen's Club aggressive agenda, the seniors were able to meet local officials, county commissioners, state officials and other business leaders. They were able to receive resourceful information from Pitt County Health Department, Pitt County dept of Social Services, Pitt Sheriff dept, Vidant Medical Center, Local Police dept, Churches and many other agencies through out Pitt County,

22. Expenditure Details:	Prior Year	Current Year	Next Year
Personnel Services			
Supplies	\$300.00	\$411.23	500.00
Services			
Capital Outlay			
TOTAL			
# of positions (FTE)			

23. Revenue Source:	Prior Year	Current Year	Next Year
Non-Town Revenue			
Town Funds	N/A	2,500	5,000

Item 22-Expenditures:

Lunch for seniors avg. 50 people per lunch @ \$6.00 per person (includes paper napkins, plates, plastic utensils drinks bread and desserts	\$2,475
Lunch for 8 team leaders for preparation and planning of monthly meeting-\$6.25 per person	NA
Gifts for speakers at monthly meeting avg. \$10.00 per gifts or donation	NA
Supplies: Ink cartridges, paper, folder, orientation brochures for new members	\$411.23
Copies	
Reservation and for Christmas Banquet	\$1,250.00
Building for Banquet	500.00
door prize	380.00
Birthday bags ,birthday, get well and sympathy cards	40.00
Stamps	39.70
Decoration	89.09
Transportation of seniors to meeting, doctor appointments and grocery store	NA

**INSTRUCTIONS
NON-TOWN AGENCY
GRANT APPLICATION**

1. Name of agency as reflected on official documentation.
2. The Tax ID # and bank account information are required if grant is awarded. Please be prepared to include this information if your agency is awarded a grant: tax-exempt documentation (if applicable), banking information and any pertinent budgetary documents. A grant will not be made if the requested information is not provided.
3. Mailing address within Pitt County (or other location where official correspondence should be addressed).
4. Street address of the agency.
5. Self-explanatory.
6. Self-explanatory.
7. Local phone number during 8:00 a.m. to 5:00 p.m.
8. Mobile phone number including area code.
9. Date application is being submitted to the Town of Winterville.
10. Self-explanatory.
11. An agency Governing Board is desired. All pertinent information must be included in the application to receive consideration.
12. The amount of money you are requesting for a specific purpose described in the application. *Note: Funding of grant awards will be processed on an annual basis by the Town after approval of the Town Board of Aldermen. A letter requested said funding must be submitted to the Town Manager's office once the annual budget has been adopted and the new fiscal year has begun (July 1).*
13. Self-explanatory.
14. Funding for new agencies will be used for start-up purposes only. Subsequent requests for funding must be clearly justified through the application process.
15. Self-explanatory.
16. Describe objectives or other measurable ways to verify the effectiveness of your program should grant funding be approved.
17. Number of people benefiting from the use of these funds during the period July 1st through June 30th.
18. Self-explanatory.
19. Self-explanatory.
20. In a paragraph or less, please share your Agency Mission Statement. Also, please give a brief overview of

your agency (types of services provided, your target population, history, etc.).

21. Self-explanatory. As a general rule, funding will only be considered for nonprofit agencies within Pitt County.
22. If this agency has received funds from the Town of Winterville in the past two years please complete the expenditure and revenue history as well as the expenditure and revenue information requested for the new year.

Personnel Services - Amount expended, budgeted, and/or requested for salaries and fringe benefits.

Supplies - Amount for printing (office supplies, books, publications, medical supplies, drugs, small equipment items, less than \$500, and wearing apparel).

Services - Amount for professional services (consultants), medical services (MD's), travel, training, rent, etc.

Capital Outlay - Amount for tangible items costing \$500 or more.

Other - Amount for patient transportation, other client related costs.

23. List other sources of revenue that have been requested to support the program. NOTE: Please identify all grant applications and state their dollar amounts.

- A summary of revenue and expenditures for the reporting period. See Item #22
- How did the Agency/Organization accomplish its stated goals for the reporting period? All stated goals for the reporting period were accomplish the club's plan aggressive agenda. The seniors had opportunities to meet and chat with local, county, state and federal elected officials. There were also opportunity to receive valuable resource and information from local fire departments, local police departments, Pitt County Sheriff department, ECU Heart Center, nutritional presentation, pre-planning for final expenses and many others.
- What goals/programs were unmet during the reporting period? All goals
were accomplish and all plan programs were met.
- How were Winterville residents served by the Agency/Organization? Winterville
residents were served through timely and consistent meetings which enable them to continue be part of a physical and social driven society. They look forward to the fellowship and socializing each and every month.
- How many total residents/residents were served during the reporting period, and how many of these were residents of the Town of Winterville? Approx 450 total residents served during reporting period. 75% were residents of the Town of Winterville.
- Any other pertinent information deemed appropriate. None